

**RECORD OF THE MINUTES
OF THE REGULAR MEETING OF THE
BEAUMONT BASIN WATERMASTER**

February 24, 2004

WATERMASTER MEMBERS PRESENT

Beaumont, City of	Dee Moorjani
Beaumont Cherry Valley Water District	Chuck Butcher
South Mesa Mutual Water Company	George Jorritsma

WATERMASTER MEMBERS ABSENT

Banning, City of	Paul Toor
Yucaipa Valley Water District	Joe Zoba

Consultants Present

Joe Aklufi	Aklufi & Wysoki
J. Andrew Schlange	San Timoteo Watershed Management Authority
Mark Wildermuth	Wildermuth Environmental, Inc.
Traci Stewart	Wildermuth Environmental, Inc.

Others Present

Ira Pace	Sharondale
Gary Sullivan	Rancho Calimesa
Leonard Stearns	Rancho Calimesa
Greg Campbell	City of Banning
Ward Simmons	Best, Best & Krieger, Riverside
Duane Burk	City of Banning
Jack Nelson	Yucaipa Valley Water District

1. Call to Order

Chairman Jorritsma called the meeting to order at 1:35 p.m.

2. Roll Call

Secretary Butcher noted that both Paul Toor of the City of Banning and Joe Zoba of the Yucaipa Valley Water District were absent. Attending in their place were Duane Burke of the City of Banning and Jack Nelson of the Yucaipa Valley Water District. Legal Counsel, Joe Aklufi, noted that the attendees would not have voting power.

3. Pledge of Allegiance

Chairman Jorritsma asked Secretary Butcher to lead everyone in the *Pledge of Allegiance*.

General Manager, Andrew Schlange, requested that an item be added to the agenda. According to the Minutes of the last meeting, a draft Budget for a seven month period and then the 12 month period following was to be brought forward at this meeting. Unfortunately the item was not placed on the Agenda.

Motion by Member Butcher, second by Member Moorjani, and by unanimous vote:

Moved to add draft budget for discussion only.

4. Proposal of Wildermuth Environmental, Inc.

Consultant, Mark Wildermuth, reviewed his proposal for service to support the Beaumont Basin Watermaster, highlighting the three main tasks:

1. Review and completion of the draft Watermaster Rules and Regulations
2. Development and completion of initial Watermaster administrative functions and programs; and
3. Performance of Watermaster administrative functions and programs during the subsequent year of operation.

Consultant Wildermuth further reviewed line by line the table on page three. The First period covers February 2004 through August 2004. The second period covers September 2004 through August 2005. It was pointed out that the budget wrapped up in August due to the report due to the Court in September.

General Manager Schlange stated the 20-month forecast for support services is the Staff's best estimate.

Motion by Member Moorjani, second by Member Butcher, and by unanimous vote:

Moved to hire Wildermuth Environmental, Inc. based on their proposal, in the amount of \$153,100, for services to support the Beaumont Basin Watermaster subject to transfer of budgets from STWMA to Beaumont Basin Watermaster (including contributions from the City of Banning), effective February 1, 2004 to August 31, 2004 and September 1, 2004 to August 31, 2005.

5. Discussion Regarding Draft Budget

General Manager Schlange reported that the total budget submitted, like the budget submitted by Wildermuth Environmental Inc., is based on the same time period (February 04 – August 04 & September 04 – August 05). The total budget also takes into consideration the budgeted amount for the services proposal approved earlier in the meeting.

The budget is Staff's estimate for the Beaumont Basin Watermaster.

Recommendation: Pass it through to full meeting on the 9th of March for adoption.

Chairman Jorritsma commented that the budget was presented today as information only and that he found no apparent defects, any suggestions should be directed to the General Manager, Andrew Schlange. Secretary Butcher noted that the cost was extremely low seeing as the total budget costs included the Wildermuth Environmental Proposal.

6. Discussion Regarding Draft Watermaster Rules, Regulations and Forms

Chairman Jorritsma noted that the documents submitted today did not include the forms. General Manager Schlange reported that as of the last Watermaster meeting, the consultants had reviewed the Stipulation and Judgment and conformed the Rules and Regulations thereto. A document showing the modifications made in the last two weeks is available. Staff feels the Rules and Regulations along with the Watermaster Forms are as close to operational format as possible, subject to Legal Counsel review.

Recommendation: Agendize the Rules and Regulations for public hearing and possible adoption at the next meeting, with the understanding that as we go through Watermaster activities there may be some adjustments needed.

Secretary Butcher requested that the item be placed on the Agenda as a study session, giving a couple of weeks to the Members to review the document and formulate any questions they may have and present them to staff prior to the public hearing, and if needed postpone the public hearing.

Legal Counsel Aklufi recommended circulating the document to all of the pumpers for comments and set the public hearing for the next meeting on March 9th, and plan on continuing the public hearing at the following meeting if needed. If additional time is not needed, then the Watermaster can adopt the Rules and Regulations.

Chairman Jorritsma reported that the Watermaster would not take action on this item today, and that Staff will get the document circulated to pumpers and attorneys for review. In the meantime, questions can be directed to Staff.

Legal Counsel Aklufi asked General Manager Schlange if the *State of the Basin Report* was included in the budget. General Manager Schlange replied that the report was not at this time part of the budget.

General Manager Schlange recommended developing and adopting an investment policy for the Watermaster's Treasurer's activities. Mr. Schlange suggested using a similar policy to that of STWMA and adopting it at the next board meeting.

Audience Member, Ira Pace, requested that with the documents a contact person and telephone number be included for questions and comments. Chairman Jorritsma suggested adding the information to the cover sheet.

7. Adjournment

Chairman Jorritsma thanked all of the members and shared that the goal of the Watermaster is to have a good line of communication between all of the pumpers. If the Watermaster ever falls short, please let us know.

Chairman Jorritsma adjourned the meeting at 2:14 p.m.



C.J. Butcher, Secretary of the Watermaster