

Notice and Agenda of a Meeting of the Beaumont Basin Watermaster

Wednesday, April 18, 2012 at 10:00 a.m.

Meeting Location:

Beaumont Cherry Valley Water District
560 Magnolia Avenue
Beaumont, California 92223
(951) 845-9581

Watermaster Members:

City of Banning
City of Beaumont
Beaumont Cherry Valley Water District
South Mesa Water Company
Yucaipa Valley Water District

I. Call to Order

II. Roll Call

City of Banning: Duane Burk (Alternate: Arturo Vela)

City of Beaumont: Dave Dillon (Alternate: Kyle Warsinski)

Beaumont Cherry Valley Water District: Eric Fraser (Alternate: Tony Lara)

South Mesa Water Company: George Jorritsma (Alternate: Dave Armstrong)

Yucaipa Valley Water District: Joseph Zoba (Alternate: Jack Nelson)

III. Pledge of Allegiance

IV. Public Comments At this time, members of the public may address the Beaumont Basin Watermaster on matters within its jurisdiction; however, no action or discussion may take place on any item not on the agenda. To provide comments on specific agenda items, please complete a Request to Speak form and provide that form to the Secretary prior to the commencement of the meeting.

V. Consent Calendar

A. Approve Meeting Minutes for December 7, 2011

B. Receive and File the Unaudited Financial Report for the Period Ending March 31, 2012

VI. Discussion Items

A. Resolution No. 2012-01 Adopting an Amendment to Rule 2.2 "Meetings of the Watermaster" of the Rules and Regulations of the Watermaster

Recommendation: That the Watermaster approves Resolution No. 2012-01.

B. Distribution of Proposals Received for Professional Legal Services and Professional Technical Services

Recommendation: Pending

VII. Watermaster Member Comments

VIII. Adjournment

CONSENT CALENDAR

**Record of the Minutes of the
Beaumont Basin Watermaster
December 7, 2011**

Meeting Location:

Beaumont Cherry Valley Water District
560 Magnolia Avenue
Beaumont, CA, 92223

I. Call to Order

Chairman Burk called the meeting to order at 10:00 a.m.

II. Roll Call

A. City of Banning:	Duane Burk	Present
B. City of Beaumont:	Dave Dillon	Absent
C. Beaumont Cherry Valley Water District:	Eric Fraser	Present
D. South Mesa Water Company:	George Jorritsma	Present
E. Yucaipa Valley Water District:	Joseph Zoba	Present

Members of the public who registered their attendance were: Samantha Adams, John Jeter, Knute Dahlstrom, Robert Deloach, Bill Dickson, Mary Ann Melleby, Barbara Voigt, Ken Ross and Fran Flanders.

Mr. Kyle Warsinski was present as the alternate representing City of Beaumont in the absence of Member Dillon.

III. Pledge of Allegiance

Member Jorritsma led the pledge.

IV. Public Comments At this time, members of the public may address the Beaumont Basin Watermaster on matters within its jurisdiction; however, no action or discussion may take place on any item not on the agenda. To provide comments on specific agenda items, please complete a Request to Speak form and provide that form to the Secretary prior to the commencement of the meeting.

Chairman Burk invited Fran Flanders to address the Committee on an item not on the agenda. Ms. Flanders requested that a larger font size be used in future agendas.

V. Consent Calendar

A. Approve Meeting Minutes for October 26, 2011

Member Jorritsma moved to approve the Minutes of October 26, 2011. Member Zoba seconded. The motion passed with Alternate Member Warsinski abstaining.

VI. Discussion Items

- A. Presentation of the Draft Combined 7th and 8th Annual Report of the Beaumont Basin Watermaster

Member Zoba invited Samantha Adams with Wildermuth Environmental Inc. to report on this item. Ms. Adams reported on this item at length answering questions from the public and the Committee.

After discussion and due to several items requiring additional explanations and research, the Committee recommended scheduling a workshop to further discuss this item.

VII. Watermaster Member Comments

No comments from the Committee were received.

VIII. Adjournment

Chairman Burk adjourned the meeting at 11:13 a.m.

Duane Burk, Chairman to the
Beaumont Basin Watermaster

Beaumont Basin Watermaster

Unaudited Financial Report for Fiscal Year 2011-2012

Period Ending - March 31, 2012

Wednesday, April 11, 2012

Account Number	Approved Budget Fiscal Year 2012	Year-To-Date	Percentage of Approved Budget
OPERATING REVENUE:			
Carryover from Prior Fiscal Year	\$40,430.25	\$40,430.25	100.0%
City of Banning	\$0.00	\$0.00	--
City of Beaumont	\$0.00	\$0.00	--
Beaumont Cherry Valley Water District	\$0.00	\$0.00	--
South Mesa Mutual Water Company	\$0.00	\$0.00	--
Yucaipa Valley Water District	\$0.00	\$0.00	--
Total Operating Revenue	\$40,430.25	\$40,430.25	100.0%

Account Number	Approved Budget Fiscal Year 2012	Year-To-Date	Percentage of Approved Budget
OPERATING EXPENSES:			
Bank Fees & Interest	\$500.00	\$304.94	61.0%
Miscellaneous & Meetings	\$1,000.00	\$0.00	0.0%
Acquisition/Computation & Annual Report	\$35,000.00	\$14,316.60	40.9%
Annual Audit	\$2,200.00	\$1,800.00	81.8%
Legal Expenses	\$1,000.00	\$187.50	18.8%
Reserves	\$730.25	\$0.00	0.0%
Total Operating Expense	\$40,430.25	\$16,609.04	41.1%

Revenue Over / (Under) Expenses \$0.00 \$23,821.21 --

DISCUSSION ITEMS

BEAUMONT BASIN WATERMASTER MEETING MEMORANDUM NO. 12-01

Date: April 18, 2012

From: Joseph Zoba, Treasurer

Subject: Adoption of Resolution No. 2012-01 Adopting an Amendment to Rule 2.2 “Meetings of the Watermaster” of the Rules and Regulations of the Watermaster

Recommendation: That the Watermaster approves Resolution No. 2012-01.

At the Watermaster meeting on October 26, 2011, the Watermaster members discussed the need to set a regular meeting schedule. During the discussion, several members pointed out that a regular meeting schedule would allow the Watermaster members, interested parties and the public to better plan and schedule their attendance at the Watermaster meetings.

The attached resolution would amend the Rules and Regulations to set a regular meeting date on the first Wednesday of every even numbered month. Therefore, the six regular meetings each year would be held in February, April, June, August, October and December. The meeting time of these dates would generally be at 10:00 a.m. at the current meeting location, but the time and location can change if needed.

Even with a regular meeting schedule, it is likely that special meetings will be needed to review reports and adopt the annual budget. For example, the following meetings have been tentatively scheduled for the remainder of calendar year 2012:

- **Wednesday, April 25, 2012 (Tentative)** - Special Meeting to conduct interviews for the engineering consultant and the legal service firm.
- **Wednesday, May 2, 2012 (Tentative)** - Special Meeting to conduct interviews and/or enter into contracts with legal service firm or engineering consultant.
- **Wednesday, May 16, 2012 (Tentative)** - Special Meeting to review the 7th and 8th year Annual Report and review the draft operating budget for Fiscal Year 2012-13.
- **Wednesday, June 6, 2012** - Regular Meeting to adopt the 7th and 8th year Annual Report and approve the operational budget for Fiscal Year 2012-13.
- **Wednesday, August 1, 2012** - Regular Meeting to review the progress of the 9th Annual Report.
- **Wednesday, October 3, 2012** - Regular Meeting to review the progress of the 9th Annual Report and discussion regarding updated Rules and Regulations.
- **Wednesday, December 5, 2012** - Regular Meeting with meeting content to be determined.

RESOLUTION NO. 2012-01**A RESOLUTION OF THE BEAUMONT BASIN WATERMASTER
ADOPTING AN AMENDMENT TO RULE 2.2 "MEETINGS OF THE
WATERMASTER" OF THE RULES AND REGULATIONS OF THE WATERMASTER**

WHEREAS, the Judgment establishing the Beaumont Basin Watermaster (Riverside Superior Court Case No. 389197) empowers the Watermaster to adopt appropriate rules and regulations for the conduct of Watermaster affairs; and

WHEREAS, the Watermaster desires to establish regular meeting dates to improve the overall communication and coordination between the Watermaster members, interested parties and the public.

NOW, THEREFORE, the Beaumont Basin Watermaster hereby resolves as follows:

Section 1: Amendment to Rule 2.2

Rule 2.2 of the Beaumont Basin Watermaster Rules and Regulations is hereby amended in its entirety to read as follows:

"2.2 Meetings of the Watermaster. The Watermaster shall conduct regular meetings on the first Wednesday of every even numbered month. Special meetings and workshops may be called as necessary to conduct the business of the Watermaster. All meetings of the Watermaster shall be open in public and conducted in accordance with the provisions of the California Open Meeting Law (Brown Act)."

Section 2: Notice of Adoption

The Secretary of the Watermaster is hereby authorized and directed to disseminate copies of this Resolution Amendment to all pumpers within the Beaumont Basin and other interested parties, and to incorporate such Amendment in the Rules and Regulations of the Watermaster and maintain the same on its website for reference.

PASSED AND ADOPTED this 18th day of April, 2012.

BEAUMONT BASIN WATERMASTER

By: _____
Chairman of the Watermaster

BEAUMONT BASIN WATERMASTER MEETING MEMORANDUM NO. 12-02

Date: April 18, 2012

From: Joseph Zoba, Treasurer

Subject: Distribution of Proposals Received for Professional Legal Services and Professional Technical Services

Recommendation: Pending

The Beaumont Basin Watermaster released two Requests for Proposals in March 2012. The first RFP was for professional legal services and the second RFP was for professional and technical services. The Requests for Proposals were distributed by Watermaster members and posted to the Watermaster website and to the California Special Districts Association website.

The proposals are due to the Beaumont Cherry Valley Water District by 4:00 p.m. on Monday, April 16, 2012. Copies of the proposals will be distributed to the Watermaster members at the meeting.

The purpose of this agenda item is to confirm the schedule for the interviews depending on how many proposals are received.

Request for Proposals

Request for Proposals to Provide Professional Legal Services

The Beaumont Basin Watermaster is seeking the services of a law firm to act as Watermaster Legal Counsel to review documents, provide legal advice, and track legislative information pertinent to the operation and functions of the Watermaster. Proposals should be received by the Watermaster by 4:00 p.m. on Monday, April 16, 2012.

Interviews for the selected firms is tentatively set for Wednesday, April 25, 2012.

[Download the RFP for Legal Services](#)

Request for Proposals to Provide Professional and Technical Services

The Beaumont Basin Watermaster is seeking the professional and technical services of a consultant for the preparation of the 9th Annual Report for the period of calendar year 2011, and related services. Proposals should be received by the Watermaster by 4:00 p.m. on Monday, April 16, 2012.

Interviews for the selected firms is tentatively set for Wednesday, April 25, 2012.

[Download the RFP for Professional Services](#)



California Special Districts Association

Districts Stronger Together

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Open RFPs and RFQs



View the latest Request for Proposal and Request for Qualification submissions by special districts below. Please respond to all requests directly. If you would like to post an open RFP or RFQ, please email the document in pdf format to Travis Wills at travisw@csda.net. Please include a deadline for submission date. CSDA's RFP forum is a free member benefit. If you would like to view samples of RFPs and RFQs for your own use, please go to the RFP folder in the sample document library.

If you have any questions regarding this member benefit, please contact the CSDA Membership Department at 877-924-2732.

RFP - Legal Services [email travisw@csda.net for copy]

post date: March 27, 2012

Deadline for submissions: April 16, 2012

RFP - Professional Services [email travisw@csda.net for copy]

post date: March 27, 2012

Deadline for submissions: April 16, 2012

RFP - Collateral Development, Branding, and/or Web Design Services

post date: April 9, 2012

Deadline for submissions: May 4, 2012 - 3:00PM