

Notice and Agenda of a Meeting of the Beaumont Basin Watermaster

Wednesday, June 6, 2012 at 10:00 a.m.

Meeting Location:

Beaumont Cherry Valley Water District
560 Magnolia Avenue
Beaumont, California 92223
(951) 845-9581

Watermaster Members:

City of Banning
City of Beaumont
Beaumont Cherry Valley Water District
South Mesa Water Company
Yucaipa Valley Water District

I. Call to Order

II. Roll Call

City of Banning: Duane Burk (Alternate: Arturo Vela)

City of Beaumont: Dave Dillon (Alternate: Kyle Warsinski)

Beaumont Cherry Valley Water District: Eric Fraser (Alternate: Tony Lara)

South Mesa Water Company: George Jorritsma (Alternate: Dave Armstrong)

Yucaipa Valley Water District: Joseph Zoba (Alternate: Jack Nelson)

III. Pledge of Allegiance

IV. Public Comments At this time, members of the public may address the Beaumont Basin Watermaster on matters within its jurisdiction; however, no action or discussion may take place on any item not on the agenda. To provide comments on specific agenda items, please complete a Request to Speak form and provide that form to the Secretary prior to the commencement of the meeting.

V. Consent Calendar

A. Approval of Meeting Minutes for May 2, 2012

B. Approval of Meeting Minutes for May 16, 2012

VI. Discussion Items

A. Draft Budget for Fiscal Year 2013

Recommendation: That the Watermaster Committee approves the draft budget for Fiscal Year 2013.

B. Review of the 7th and 8th Year Annual Report

Recommendation: That the Watermaster Committee schedules a meeting for Wednesday, July 18, 2012 to review and discuss the 7th and 8th Year Annual Report.

VII. Watermaster Committee Member Comments

VIII. Adjournment

CONSENT CALENDAR

**Record of the Minutes of the
Beaumont Basin Watermaster
May 2, 2012**

Meeting Location:

Beaumont-Cherry Valley Water District
560 Magnolia Avenue
Beaumont, CA 92223

I. Call to Order

Chairman Duane Burk called the meeting to order at 10:01 a.m.

II. Roll Call

City of Banning	Duane Burk	Present
City of Beaumont	Dave Dillon	Present
Beaumont-Cherry Valley Water District	Eric Fraser	Present
South Mesa Water Company	George Jorritsma	Present
Yucaipa Valley Water District	Joe Zoba	Present

Members of the public who registered their attendance were: Fran Flanders, John Halliwell, Jennifer Ares, Pam Lindgren, and Kyle Warsinski.

III. Pledge of Allegiance

Member George Jorritsma led the pledge of allegiance.

IV. Public Comments

No public comments were received.

V. Consent Calendar

- A. Approval of Meeting Minutes for April 18, 2012
- B. Approval of Meeting Minutes for April 25, 2012

Member Eric Fraser moved to approve the items of the Consent Calendar. Member Joe Zoba seconded. The motion passed 5-0.

VI. Discussion Items

- A. Discussion Regarding the Selection of a Law Firm to Represent the Beaumont Basin Watermaster and the Authorization to Negotiate a Contract for Professional Legal Services

Recommendation: That the Watermaster Committee selects a law firm and authorizes a Watermaster Committee member to negotiate the terms and conditions of a contract for legal services.

Member Eric Fraser motioned to select Alvarado Smith based on their experience with water law on the condition that we engage in discussion to negotiate their rate.

Member Joe Zoba seconded the motion and asked Member Eric Fraser if he would take the lead in the contract negotiation, if the motion were to be approved. Member Eric Fraser accepted.

The motion passed 4-1, with Member George Jorritsma voting no based on the rate in their proposal.

B. Discussing Regarding the Selection of an Engineering Consultant and the Authorization to Negotiate a Contract for Professional Engineering Services

Recommendation: That the Watermaster Committee selects an engineering consultant and authorizes a Watermaster Committee member to negotiate the terms and conditions of a contract for engineering services.

Member Eric Fraser motioned to select Alda, Inc. based on their experience and their independence from the member agencies.

Member George Jorritsma seconded the motion.

Member Joe Zoba volunteered to take the lead in the contract negotiation if the motion were to be approved.

The motion passed 5-0

VII. Watermaster Committee Member Comments

Member Joe Zoba reminded everyone the next meeting is scheduled for May 16, 2012, at which time the two contracts discussed will be presented to the Watermaster Committee for approval. The next meeting following will be June 6, 2012.

VIII. Adjournment

Chairman Duane Burk adjourned the meeting at 10:10 a.m.

Duane Burk, Chairman
Beaumont Basin Watermaster

**Record of the Minutes of the
Beaumont Basin Watermaster
May 16, 2012**

Meeting Location:

Beaumont-Cherry Valley Water District
560 Magnolia Avenue
Beaumont, CA 92223

I. Call to Order

Chairman Duane Burk called the meeting to order at 10:00 a.m.

II. Roll Call

City of Banning	Duane Burk	Present
City of Beaumont	Dave Dillon	Absent
Beaumont-Cherry Valley Water District	Eric Fraser	Present
South Mesa Water Company	George Jorritsma	Present
Yucaipa Valley Water District	Joe Zoba	Present

Kyle Warsinski was present as the alternate representing the City of Beaumont in the absence of Member Dave Dillon.

Members of the public who registered their attendance were: Hannibal Blandon and Ken Ross.

III. Pledge of Allegiance

Member George Jorritsma led the pledge of allegiance.

IV. Public Comments

No public comments were received.

V. Discussion Items

- A. Approval of an Agreement for Services by an Independent Contractor and Task Order No. 1 for Professional Engineering Services.

Recommendation: That the Watermaster Committee approves the Independent Contractor Agreement and Task Order No. 1 to Alda, Inc., for a sum not to exceed \$68,860.

Member Joe Zoba motioned to approve the Agreement for Services and Task Order No. 1. The motion was seconded by Member Eric Fraser. The motion was approved 5-0.

Member Duane Burk requested that the minutes reflect that the agreements for both the Professional Engineering Services and the Professional Legal Services were approved after a request-for-proposal process with full presentations made to the Watermaster Committee by each competitor.

B. Discussing Regarding the Execution of a Contract for Legal Services

Recommendation: Pending

Member Eric Fraser advised the Watermaster Committee that he was able to negotiate the fee structure, included a melded rate and no travel time to be charged for matters taking place within Riverside and Orange Counties. A Letter of Engagement has been provided which includes the revised rate schedule. Member Eric Fraser motioned to accept the Letter of Engagement. The motion was seconded by Member Joe Zoba. The motion passed 5-0.

VI. Watermaster Committee Member Comments

Member Joe Zoba advised the Watermaster Committee that he needed bank card signatures updated and that Jack Nelson, the alternate for Yucaipa Valley Water District, would be an alternate signature.

VII. Adjournment

Chairman Duane Burk adjourned the meeting at 10:09 a.m.

Duane Burk, Chairman
Beaumont Basin Watermaster

DISCUSSION ITEMS

BEAUMONT BASIN WATERMASTER

MEMORANDUM NO. 12-08

Date: June 6, 2012

From: Joseph Zoba, Treasurer

Subject: Draft Budget for Fiscal Year 2013

Recommendation: That the Watermaster Committee approves the draft budget for Fiscal Year 2013.

The Beaumont Basin Watermaster started the current fiscal year with an operating fund balance of \$40,430.25. With a large beginning balance, the Watermaster did not need to invoice the members for additional funds during the current fiscal year.

By June 30, 2012, the estimated operating expenses for the Watermaster are expected to be \$25,286.50. This will provide a positive operating fund balance of \$15,143.75 on July 1, 2012.

Based on the activities approved by the Watermaster, the following budget has been prepared for Fiscal Year 2013.

Operating Expenses	Fiscal Year 2012	Proposed Budget Fiscal Year 2013
Bank Fees & Interest	\$500.00	\$450.00
Miscellaneous & Meetings	\$1,000.00	\$1,000.00
Acquisition/Computation & Annual Report	\$35,000.00	\$70,000.00
Annual Audit	\$2,200.00	\$2,000.00
Legal Expenses	\$1,000.00	\$10,500.00
Reserve Funding	\$730.25	\$7,000.00
Total Operating Expense	\$44,659.00	\$90,950.00

While the Watermaster members did not provide additional funds during Fiscal Year 2012, this year the Watermaster members will need to contribute \$15,161.25 to fund the operational costs for the next twelve months.

Beaumont Basin Watermaster Proposed Budget for Fiscal Year 2013

		Fiscal Year 2012			Fiscal Year 2013	
Account	Number	Approved Budget Fiscal Year 2012	Year-To-Date	Approved Budget	Proposed Budget Fiscal Year 2013	Percentage of Approved Budget
OPERATING REVENUE:						
Carryover from Prior Fiscal Year	--	\$40,430.25	\$40,430.25		\$15,143.75	100.0%
City of Banning	3120	\$0.00	\$0.00		\$15,161.25	--
City of Beaumont	3105	\$0.00	\$0.00		\$15,161.25	--
Beaumont Cherry Valley Water District	3110	\$0.00	\$0.00		\$15,161.25	--
South Mesa Mutual Water Company	3125	\$0.00	\$0.00		\$15,161.25	--
Yucaipa Valley Water District	3115	\$0.00	\$0.00		\$15,161.25	--
Total Operating Revenue		\$40,430.25	\$40,430.25		\$90,950.00	100.0%

		Fiscal Year 2012			Fiscal Year 2013	
Account	Number	Approved Budget Fiscal Year 2012	Year-To-Date	Approved Budget	Proposed Budget Fiscal Year 2013	Percentage of Approved Budget
OPERATING EXPENSES:						
Bank Fees & Interest	5000	\$500.00	\$371.66		\$450.00	74.3%
Miscellaneous & Meetings	5010	\$1,000.00	\$0.00		\$1,000.00	0.0%
Acquisition/Computation & Annual Report	5020	\$35,000.00	\$14,316.60		\$70,000.00	40.9%
Annual Audit	5040	\$2,200.00	\$1,800.00		\$2,000.00	81.8%
Legal Expenses	5070	\$1,000.00	\$187.50		\$10,500.00	18.8%
Reserves	5080	\$730.25	\$0.00		\$7,000.00	0.0%
Total Operating Expense		\$40,430.25	\$16,675.76		\$90,950.00	41.2%

Estimated Balance on June 30, 2012: \$15,143.75

BEAUMONT BASIN WATERMASTER

MEMORANDUM NO. 12-09

Date: June 6, 2012

From: Joseph Zoba, Treasurer

Subject: Review of the 7th and 8th Year Annual Report

Recommendation: That the Watermaster Committee schedules a meeting for Wednesday, July 18, 2012 to review and discuss the 7th and 8th Year Annual Report.

On November 29, 2011, the Watermaster Members received a copy of the combined 7th and 8th Year Annual Report. A copy of the draft document has been posted on the Watermaster website at www.beaumontbasinwatermaster.org, or the document can be downloaded directly [here](#).

A meeting has been tentatively scheduled for Wednesday, July 18, 2012 at 10:00 a.m. to review the draft report and provide final comments. Based on the comments received, the Watermaster would consider adopting the 7th and 8th Year Annual Report at the regular meeting on Wednesday, August 1, 2012.