



Yucaipa Valley Water District

12770 Second Street, Yucaipa, California 92399 Phone: (909) 797-5117

Notice and Agenda of a Regular Meeting of the Board of Directors

Wednesday, January 19, 2011 at 6:00 p.m.

- I. CALL TO ORDER - Pledge of Allegiance
- II. ROLL CALL
- III. PUBLIC COMMENTS - At this time, members of the public may address the Board of Directors on matters within its jurisdiction. To provide comments on specific agenda items, please complete a speaker's request form and provide the completed form to the Board Secretary prior to the board meeting.
- IV. CONSENT CALENDAR - All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the board considers the motion unless members of the board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The General Manager recommends approval of the following:
 - A. Minutes of Meetings
 - 1. Regular Board Meeting - January 5, 2011
 - 2. Board Workshop - January 11, 2011
 - 3. Board Workshop - Site Inspection of Storm Related Damage - January 13, 2011
 - B. Payment of Bills
 - 1. Approve/Ratify Invoices of Board Awarded Contracts
 - 2. Approve General Expenses for December 2010
- V. BOARD REPORTS
 - A. Board Workshop - January 11, 2011
 - B. Board Workshop - Site Inspection of Storm Related Damage - January 13, 2011
 - C. City of Yucaipa Economic Development Advisory Committee Meeting - January 13, 2011
 - D. Other Reports by Board Members
- VI. STAFF REPORT

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Chelsie Fogus at (909) 797-5118 at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the board meeting packet are available for public inspection during normal business hours at the District office located at 12770 Second Street, Yucaipa. Meeting material may also be available on the District's website at www.yvwd.dst.ca.us

VII. DISCUSSION ITEMS

- A. Presentation of the Unaudited Financial Report for December 2010 [\[Director Memorandum No. 11-006 - Page 26 of 100\]](#)
RECOMMENDED ACTION: That the Board receives and files the unaudited financial report as presented.
- B. Adoption of Resolution 02-2011 for the Yucaipa Valley Water District Standard Specification for Dual Plumbed Residential Properties Requiring 1-inch Fire Sprinkler Service. [\[Director Memorandum No. 11-007 - Page 53 of 100\]](#)
RECOMMENDED ACTION: That the Board approves Resolution No. 02-2011 for the Yucaipa Valley Water District Standard Specification for Dual Plumbed Residential Properties Requiring 1-inch Fire Sprinkler Service.
- C. Appointment of District Representatives for Small Claims Court [\[Director Memorandum No. 11-008 - Page 62 of 100\]](#)
RECOMMENDED ACTION: That the Board adopts Resolution No. 03-2011 as presented.
- D. Adoption of Resolution No. 04-2011 Approving an Investment Policy and Appointment of the General Manager as the District Investment Officer [\[Director Memorandum No. 11-009 - Page 64 of 100\]](#)
RECOMMENDED ACTION: That the Board adopts Resolution No. 04-2011 as presented.
- E. Approval of a Memorandum of Agreement with the Management - Supervisory Employees of the Yucaipa Valley Water District [\[Director Memorandum No. 11-010 - Page 73 of 100\]](#)
RECOMMENDED ACTION: That the Board approves the Memorandum of Agreement for the bargaining group as presented.
- F. Issuance of Pretreatment Discharge Permit No. SP-001-07 for Hoover Egg Company, Yucaipa [\[Director Memorandum No. 11-011 - Page 76 of 100\]](#)
RECOMMENDED ACTION: That the Board Approves Pretreatment Discharge Permit No. SP-001-07 as presented.

VIII. DIRECTORS COMMENTS

IX. ANNOUNCEMENTS

- A. January 25, 2011 at 4:00 p.m. - Board Workshop
- B. January 27, 2011 at 6:00 p.m. - Ethics Training Program for Local Government
- C. February 2, 2011 at 6:00 p.m. - Regular Board Meeting
- D. February 8, 2011 at 4:00 p.m. - Board Workshop
- E. February 16, 2011 at 6:00 p.m. - Regular Board Meeting
- F. February 22, 2011 at 4:00 p.m. - Board Workshop

X. ADJOURNMENT

CONSENT CALENDAR

MINUTES OF A REGULAR BOARD MEETING

January 5, 2011

Directors Present:

Jay Bogh, President
Bruce Granlund, Vice President
Ian Cuthbertson, Director
Lonni Granlund, Director
Hank Wochholz, Director

Staff Present:

Joseph Zoba, General Manager
Jack Nelson, Assistant General Manager
Brent Anton, Engineering Project Integrator
Vicky Elisalda, Controller
Matt Harward, Deputy Manager Water Resources
Jennifer Ares, Resource Sustainability Mgr.
John Hull, Public Works Manager
Alfred Ramirez, Integrated Operator I
Luis Abrego, Administrative Tech IV
Ryan Janisch, Environmental Control Tech. III
Benjamin Hernandez, Integrated Operator II
Chelsie Fogus, Engineering Tech. I

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Aklufi & Wysocki

Others Present:

Bill Brown, News Mirror
Kelly Foster, IBEW
John Jeter, SGPWA
Ray Morris, SGPWA
Bill Dickson, SGPWA
Jim Burkhart
Leonard Rice

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Director Jay Bogh at 6:00 p.m. on Wednesday, January 5, 2010, at the General Office Building, 12770 Second Street, Yucaipa, California.

CALL TO ORDER

Director Jay Bogh led the pledge of allegiance.

FLAG SALUTE

The roll was called. All Directors were present.

ROLL CALL

There were no requests to speak from the audience.

PUBLIC COMMENTS

Director Hank Wochholz moved to approve the consent calendar and Director Lonni Granlund seconded a motion that carried unanimously to approve the consent calendar.

Consent Calendar:

- A. Minutes of Meetings
 - 1. Regular Board Meeting - December 15, 2010

None

None

General Manager Zoba reported on the following items:

- Santa Ana Watershed Project authority
 - Inland Empire Brineline Project Committee 21
- Yucaipa Valley Water District was featured in the Treatment Plant Operator Magazine.

There were no questions from the members of the Board.

CONSENT CALENDAR
MOTION NO. 1

BOARD REPORTS:

OTHER BOARD REPORTS

STAFF REPORT

DISCUSSION ITEMS:

General Manager Zoba provided an overview of Director Memorandum 10-095 - Reimbursement Policy and Compensation Paid to Members of the Board of Directors Pursuant to Assembly Bill No. 1234. Director Bruce Granlund moved and Director Hank Wochholz seconded a motion that carried unanimously to adopt Resolution No. 1-2011 to defer increased compensation in accordance with Ordinance No. 53-2007.

DM 11-001
REIMBURSEMENT POLICY
AND COMPENSATION PAID
TO MEMBERS OF THE
BOARD OF DIRECTORS
PURSUANT TO ASSEMBLY
BILL NO. 1234
MOTION NO. 2

RESOLUTION No. 01-2011

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
YUCAIPA VALLEY WATER DISTRICT
ELECTING NOT TO INCREASE COMPENSATION
FOR DIRECTORS IN CALENDAR YEAR 2011
(For full text, see Resolution Book.)

Engineering Project Integrator Anton provided an overview of Director Memorandum 11-002 - Approval of Development Agreement No. 01-2011 Related to Parcel Map No. 36213 (APN: 411-131-14), Calimesa. Director Ian Cuthbertson moved and Director Lonni Granlund seconded a motion that carried unanimously to approve Development Agreement No. 01-2001 with Ann and Gary Hale and Lynette and Malcolm Weaver for Parcel Map No. 36213 as presented.

DM 11-002
APPROVAL OF
DEVELOPMENT
AGREEMENT NO. 01-2011
RELATED TO PARCEL MAP
NO. 36213 (APN: 411-131-
14), CALIMESA
MOTION NO. 3

Engineering Project Integrator Anton provided an overview of Director Memorandum 11-003 - Approval of Development Agreement No. 03-2011 Related to Tract Map No. 16055-1 Lot 2 (APN: 0321-181-33). Director Lonni Granlund moved and Director Ian Cuthbertson seconded a motion that carried unanimously to approve Development Agreement No. 03-2001 with Vernon Large for Tract Map No. 16055-1 Lot 2 as presented.

DM 11-003
APPROVAL OF
DEVELOPMENT
AGREEMENT NO. 03-2011
RELATED TO PARCEL MAP
NO. 16055-1 Lot 2 (APN:
411-131-14)
MOTION NO. 4

General Manager Zoba provided an overview of Director Memorandum 11-004 - Approval of Memorandum of Agreement with the General Employees of the Yucaipa Valley Water District. There being no questions, Director Ian Cuthbertson moved, Director Hank Wochholz seconded a motion that carried unanimously to approve the Memorandum of Agreement for the bargaining group as presented.

DM 11-004
APPROVAL OF
MEMORANDUM OF
AGREEMENT WITH THE
GENERAL EMPLOYEES OF
THE YVWD
MOTION NO. 5

District staff gave a presentation of several issues related to the recent storm events. Director Jay Bogh requested a field trip be set up for the Directors to see some of the damage.

DM 11-005
PRESENTATION OF
WINTER STORM RELATED
ISSUES
MOTION NO. 6

Director Lonni Granlund reported that there is a City of Yucaipa Economic Development Committee Meeting scheduled for January 13, 2011.

DIRECTOR COMMENTS

General Manager Zoba read the announcements listed on the agenda

ANNOUNCEMENTS

President Jay Bogh adjourned to closed session at 6:58 p.m.

CLOSED SESSION

A. Conference with Labor Negotiator (Government Code 54957.6)

District Negotiator: Joseph Zoba, General Manager

Employee Organization: Management - Supervisory Bargaining
Group

Director Jay Bogh, Director Bruce Granlund, Director Ian Cuthbertson, Director Lonni Granlund and Director Hank Wochholz were present in closed session.

The meeting was reconvened to open session at 6:40 p.m. Legal

Counsel Wysocki stated that direction was given to the General Manager and no reportable action was taken.

There being no further business, the meeting was adjourned at 6:41 p.m. ADJOURNMENT

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)

MINUTES OF A BOARD WORKSHOP

January 11, 2011 at 4:00 P.M.

Directors Present:

Jay Bogh, President
Bruce Granlund, Vice President
Ian Cuthbertson, Director
Lonni Granlund, Director
Hank Wochholz, Director

Staff Present:

Joseph Zoba, General Manager
Jack Nelson, Assistant General Manager
Brent Anton, Engineering Project Integrator
Jennifer Ares, Resource Sustainability Mgr
Vicky Elisalda, Controller
John Hull, Public Works Manager
Jesse McCartney, Public Works Supvr.
Jeremy Costello, Engineering Tech I
Chelsie Fogus, Engineering Tech I

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Aklufi & Wysocki

Others Present:

Bill Brown, News Mirror
Doug Headrick, SBVMWD
John Jeter, SGPWA
Ray Morris, SGPWA
Bill Dickson, SGPWA
Ted Haring, SGPWA
Jim Burkhart

The items listed below were presented for discussion. No decisions were reached.

- I. Call to Order - 4:00 p.m.
- II. Public Comments - None
- III. Staff Comments - General Manager Zoba reported on the following items:
 - Board Workshop Site Inspection and Tour of the Winter Storm Damage / Wildwood Creek Basins, Thursday, January 13, 2011 at 4:00 p.m.
 - 2011 Cooperative Groundwater Recharge Project
- IV. Workshop Presentations
 - A. Overview of the Proposed Expansion of the Crafton Hills Reservoir [Workshop Memorandum No. 11-001] - Mr. Doug Headrick, General Manager of the San Bernardino Valley Municipal Water District provided a brief overview of solutions to the potential water quality issues related to the expansion of the Crafton Hills Reservoir.
- V. Capital Improvement Projects
 - A. Status Report on the Construction of the Yucaipa Valley Regional Brineline [Workshop Memorandum No. 11-002] - Engineering Project Integrator Anton and

Public Works Supervisor McCartney provided an update of the status on the construction of the Yucaipa Valley Regional Brineline Project.

- B. Status Report on the Construction of 30" and 8" Pipelines in Second Street, Yucaipa [Workshop Memorandum No. 11-003] - Engineering Project Integrator Anton provided an update of the status on the 30" and 8" pipelines in Second Street, Yucaipa.

VI. Development Related Issues

- A. Overview of a Development Agreement for the Cherry Valley Plaza Development [Workshop Memorandum No. 11-004] - General Manager Zoba provided an overview of the development agreement related to this project.
- B. Overview of Residential Fire Sprinkler Standard Specifications [Workshop Memorandum No. 11-005] - Engineering Project Integrator Anton and Engineering Tech. I Costello provided an overview of the new standard for residential water meter installations that incorporates the new requirement to install a fire sprinkler system together with our dual plumbed objectives for new homes.

VII. Administrative Issues

- A. Discussion Regarding the Unaudited Financial Report for December 2010 [Workshop Memorandum No. 11-006] - Controller Elisalda presented the unaudited financial report for December 2010.
- B. Discussion Regarding Pretreatment Discharge Permit No. CP-003-03 for Hoover Egg Company, Yucaipa [Workshop Memorandum No. 11-007] - Assistant General Manager Nelson reported that due to a recent name change, the District must issue a new permit to Hoover Egg Company.
- C. Discussion Regarding the Investment Policy of the Yucaipa Valley Water District [Workshop Memorandum No. 11-008] - General Manager Zoba provided an overview of the proposed investment policy.
- D. Discussion Regarding the Appointment of Individuals as Representatives in Small Claims Court [Workshop Memorandum No. 11-009] - General Manager Zoba presented the draft resolution to reappoint individuals to represent the District in small claims court.
- E. Discussion Regarding a Nonsubstantive Change to the Conflict of Interest Code of the Yucaipa Valley Water District [Workshop Memorandum No. 11-010] - General Manager Zoba provided an overview of the modification in job title for our Public Works Manager to the Conflict of Interest Code.

VIII. Directors Comments - Director Lonni Granlund requested some photos of the recent storm damage to show members of the City of Yucaipa Economic Development Advisory Committee on Thursday, January 13, 2011.

IX. Adjournment - The meeting was adjourned at 5:08 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

(SEAL)

MINUTES OF A BOARD WORKSHOP

January 13, 2011 at 4:00 P.M.

Site Tour Started at the Intersection of
Holmes Street & Wildwood Canyon Road, Yucaipa

Directors Present:

Jay Bogh, President
Bruce Granlund, Vice President
Ian Cuthbertson, Director
Lonni Granlund, Director
Hank Wochholz, Director

Staff Present:

Brent Anton, Engineering Project Integrator
Jennifer Ares, Resource Sustainability Mgr
John Hull, Public Works Manager
Chelsie Fogus, Engineering Tech I

Directors Absent:

None

Consulting Staff Present:

Others Present:

Bill Brown, News Mirror

The items listed below were presented for discussion. No decisions were reached.

- I. Call to Order - 4:00 p.m.
- II. Public Comments - None
- III. Site Inspection of the Wildwood Canyon Basin Project
 - Engineering Project Integrator Anton and Public Works Manager Hull provided a site tour of the winter storm damage at the Wildwood Creek basins. Directors and staff were able to see where the sewer facilities were damaged.
- IV. Directors Comments - There were no comments by directors.
- V. Adjournment - The meeting was adjourned at 5:03 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

(SEAL)

Board Awarded Contracts
Consent Calendar Regular Meeting - January 19, 2011

District Awarded Contracts	Director Memorandum	Job or GL No.	Job Cost Breakdown	Awarded Contract Amount	Prior Payments to Date	Pending Invoice Amount	Total Contract Payments	Remaining Contract Amount	Percent Remaining	Encumbered Funds - Remaining Contract Amount				
										General Operating Expenses	Water Division Funds	Sewer Division Funds	Non-Potable Division Funds	Other Funds
Aklufi & Wysocki - FY 2011 Legal Services	--	*-5-06-54107	--	--	\$53,203	\$15,423	\$68,626							
Barber-Webb Company														
Repair the equalization basin liner at WRWRF	10-075	88-8479	\$23,227	\$27,305	\$0	\$0	\$0	\$27,305	100%	\$27,305				
CO#1 - Repair the equalization basin liner at WRWRF	10-095		\$4,078											
DDB Engineering														
Prep of the Discharge Permit Appl for WRWRF	10-070	03-5-06-54109		\$44,300	\$0	\$6,505	\$6,505	\$37,795	85%	\$37,795				
Delta Partners \$90,000 per year - Legislative Consult (exp 12/13) W/S	09-007	*-5-06-54109	--	\$90,000	\$82,500	\$7,500	\$90,000	\$0	0%	\$0				
Dudek & Associates														
Recycle Water Phase II - Non-Potable & Brineline Project - Design	07-080	65-178	\$415,040	\$2,102,067	\$1,916,117	\$8,718	\$1,924,835	\$177,233	8%				\$177,233	
TO#1, Amendment #1	07-123		\$34,920											
TO#1, Amendment #2	08-038		\$79,920											
TO#1, Amendment #3	08-088		\$1,267,407											
TO#1, Amendment #4	08-089		\$37,539											
TO#1, Amendment #5	09-070		\$34,865											
TO#1, Amendment #6	09-079		\$50,900											
TO#1, Amendment #7	10-005		\$57,848											
TO#1, Amendment #8	10-007		\$8,840											
TO#1, Amendment #9	10-008		\$4,950											
TO#1, Amendment #10	10-037		\$35,800											
TO#1, Amendment #11	10-038	03-7387	\$49,760											
TO#1, Amendment #12	10-084		\$24,278											
TO#2, Environmental requirements for SCRAM project	10-064	88-5399		\$3,750	\$3,720	\$0	\$3,720	\$30	1%	\$30				
Environmental Studies associated with YVRWSRP (PROP 50) (Received \$40,000 from STWMA-PC1)	05-145	65-1130	\$32,235	\$32,235	\$215,028	\$1,440	\$216,468	(\$184,233)	-572%	(\$184,233)				
G&G Environmental														
Review & Update local pretreatment limits	09-105	03-5-06-54109		\$30,700	\$24,438	\$0	\$24,438	\$6,263	20%	\$6,263				
Inland Potable Services, Inc.														
Annual Inspection & Cleaning of Various Facilities	10-083	**5-01-51003	\$64,950	\$64,950	\$18,177	\$46,774	\$64,950	\$0	0%	\$0				
Krieger & Stewart														
TO#5, Design R-13.4 and H-2 Reservoirs for JP Ranch	05-083	65-180	\$47,400	\$79,000	\$50,471	\$0	\$50,471	\$28,529	36%					\$28,529
60% R-13.4 and 40% H-2	05-083	65-179	\$31,600											
Constructiion Mgmt Svcs for Non-Potable/Outfall	10-022	04-7386		\$979,100	\$42,189	\$1,700	\$43,889	\$422,662	43%			\$422,662		
Constructiion Mgmt Svcs for Brineline		03-7387			\$425,873	\$86,676	\$512,549							
One Stop Landscape Supply - FY 2011 Sludge Hauling & Reuse	--	03-5-02-57031	--	--	\$121,715	\$25,688	\$147,402							
Platinum Advisors														
FY 2011 Lobbyist N-T-E per month	09-008	02-5-06-54109	--	--	\$30,000	\$5,000	\$35,000							
FY 2011 Quarterly Filing & Misc. Expenses		02-5-06-54109	--	--	\$250	\$0	\$250							

Board Awarded Contracts
Consent Calendar Regular Meeting - January 19, 2011

District Awarded Contracts	Director Memorandum	Job or GL No.	Job Cost Breakdown	Awarded Contract Amount	Prior Payments to Date	Pending Invoice Amount	Total Contract Payments	Remaining Contract Amount	Percent Remaining	Encumbered Funds - Remaining Contract Amount				
										General Operating Expenses	Water Division Funds	Sewer Division Funds	Non-Potable Division Funds	Other Funds
RMC Water & Environment TO#10 SRF Assistance	05-125	03-506-54109	\$90,258	\$90,258	\$63,789	\$2,679	\$66,468	\$23,790	26%	\$23,790				
TO#24, Project Mgmt Serv related to Recycled Water & Brineline	10-031		\$90,000											
Brineline Phase 1 & 2		03-7387	\$35,000	\$35,000	\$23,194	\$5,505	\$28,699	\$6,301	18%			\$6,301		
Non-Potable/Outfall		04-7386	\$30,000	\$30,000	\$12,129	\$5,041	\$17,170	\$12,830	43%				\$12,830	
Brineline Phase 3		03-7388	\$25,000	\$25,000	\$6,588	\$0	\$6,588	\$18,412	74%			\$18,412		
San Bernardino County Flood Control District Annual Fee Febrary 18, 2011 thru February 17, 2012	10-017	03-7597				\$21,736						\$21,736		
Separation Processes, Inc. TO#11, Study of Low Pressure Rev Osmosis Membranes at WRWRF	09-018	88-3971 (exp)	\$150,852	\$150,852	\$148,526	\$0	\$148,526	\$2,326	2%	\$2,326				
TO#12, Design Services for Salinity Concentrate Reductions	09-085	88-5399(exp)		\$144,940	\$124,567	\$0	\$124,567	\$20,373	14%	\$20,373				
TO#13, Prelim Eng Analysis of Wochholz Improved Salinity Effluent	09-086	88-5396 (exp)	\$32,500	\$110,632	\$87,312	\$1,400	\$88,712	\$21,920	20%	\$21,920				
To#13, Amendment #1 CAD Design for WISE project	10-050		\$78,132											
Sukut Construction, Inc. Construction of the Brineline	10-020	03-14500	\$6,956,567	\$6,996,867	\$2,695,723	\$428,204	\$3,123,927	\$3,458,715	49%			\$3,458,715		
Non-Potable Outfall		04-14500			\$314,128	\$100,098	\$414,226							
CO#1	10-089		\$40,300											
Vavrinek, Trine, Day & Company (VTD) FY 2010 Auditing Services (add \$6205 for Single Audit)	08-079	*-5-06-54108	\$30,450	\$33,450	\$32,945	\$505	\$33,450	\$0	0%	\$0				
Additional Single Audit	10-068	*-5-06-54108	\$3,000											
Wildermuth Environmental Inc. Monitoring & documenting the District's max benefit commitments	10-060	65-1138		\$10,634	\$1,607	\$0	\$1,607	\$9,027	85%	\$9,027				
Prelim Assessment for TDS & Nitrogen in San Timeoteo Mgmt Zone	10-061	03-5-06-54109		\$12,180	\$11,819	\$361	\$12,180	\$0	0%	\$0				
Antidegradation Analysis for the Beaumont Mgmt Zone	10-077	03-5-06-54109		\$12,000	\$1,514	\$1,448	\$2,962	\$9,039	75%	\$9,039				
GRAND TOTALS				\$11,105,220	\$6,507,521	\$772,399	\$7,279,920	\$4,098,314	- -	(\$26,366)	\$0	\$3,927,826	\$190,062	\$28,529
										↓ (\$26,366)		↓ \$4,117,888		↓ \$28,529

Approval of General Expenses December 2010: (Check Register Attached)

Check Register - December 2010

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
12/03/2010	11034	Inland Empire Resource Conserv	2,000.00
12/03/2010	11035	PAYROLL CHECK	2,186.45
12/03/2010	11036	PAYROLL CHECK	504.38
12/03/2010	11037	CA-PERS 457 Deferred Comp	16,076.60
12/03/2010	11038	Public Employees' Retirement S	26,474.69
12/03/2010	11039	Hong Nelson	125.00
12/03/2010	11040	Katherine Kostelecky	500.00
12/03/2010	11041	United Student Aid Funds, Inc.	165.28
12/03/2010	11042	IBEW Local 1436	396.00
12/06/2010	11043	American Water Works Assoc.	462.00
12/06/2010	11044	California Water Environment A	396.00
12/06/2010	11045	CWEA-TCP (OAKPORT ST.)	598.00
12/06/2010	11046	California Special Districts A	4,456.00
12/06/2010	11047	Department of Motor Vehicles	39.00
12/06/2010	11048	Sara Onate	197.80
12/06/2010	11049	Standard Insurance Company	2,219.96
12/06/2010	11050	Western Dental Services, Inc.	305.49
12/06/2010	11051	Anthem Blue Cross L and H	352.80
12/06/2010	11052	Standard Insurance Company	2,826.53
12/06/2010	11053	Aetna, Inc.	38,934.09
12/06/2010	11054	Standard Insurance Vision Plan	366.52
12/06/2010	11055	MetLife Small Business Center	64.30
12/06/2010	11056	ADS, LLC	2,634.00
12/06/2010	11057	Ameripride Uniform Services	427.05
12/06/2010	11058	Crown Ace Hardware - Yucaipa	524.23
12/06/2010	11059	Fedex	46.13
12/06/2010	11060	Inland Empire Resource Conserv	237.25
12/06/2010	11061	InfoSend, Inc.	3,404.54
12/06/2010	11062	Kelly Services, Inc.	581.25
12/06/2010	11063	Krieger & Stewart	10,685.72
12/06/2010	11064	Leroy's Landscape Services	5,700.00
12/06/2010	11065	NAPA Genuine Parts Company	346.87
12/06/2010	11066	Red Wing - Highland	150.00
12/06/2010	11067	Timothy F. Moore	5,109.45
12/06/2010	11068	San Gorgonio Pass Water Agency	525.30
12/06/2010	11069	South Coast A.Q.M.D.	1,206.63
12/06/2010	11070	Sims Welding & Supply Co., Inc	173.30
12/06/2010	11071	Association of San Bernardino	210.00
12/06/2010	11072	State Water Resources Control	28,222.00
12/06/2010	11073	The Gas Company	692.71
12/06/2010	11074	Underground Service Alert Of S	133.50
12/06/2010	11075	George F. Siddle	115.00
12/06/2010	11076	Verizon	675.68
12/06/2010	11077	Watereuse Association	2,197.78
12/06/2010	11078	Workboot Warehouse	600.00
12/06/2010	11079	Yucaipa Disposal, Inc.	1,247.43
12/06/2010	11080	Bernell Hydraulics, Inc.	1,149.49
12/06/2010	11081	Bioscience Inc.	12,594.30
12/06/2010	11082	Brenntag Pacific, Inc	14,810.59
12/06/2010	11083	Calolympic Glove & Safety Co.,	258.14
12/06/2010	11084	CINTAS First Aid & Safety	235.19
12/06/2010	11085	Cortech Engineering	5,817.04
12/06/2010	11086	Daily Journal Corporation	576.40
12/06/2010	11087	Geyser Equipment, LLC	3,915.00
12/06/2010	11088	Alan L. Grubel Automotive Inc.	72.00

Check Register - December 2010

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
12/06/2010	11089	JB Paving & Engineering	2,500.00
12/06/2010	11090	Matich Corp	2,036.44
12/06/2010	11091	Merit Oil Company	4,627.28
12/06/2010	11092	Nagem, Inc.	789.21
12/06/2010	11093	NetComp Technologies, Inc.	8,534.48
12/06/2010	11094	Oily's Automotive Service & Re	227.50
12/06/2010	11095	P & R Paper Supply Company	841.40
12/06/2010	11096	Pro-Pipe & Supply, Inc.	214.76
12/06/2010	11097	VOID CHECK	0.00
12/06/2010	11098	San Bndo & Riv Counties Fire E	499.59
12/06/2010	11099	Siemens Water Technologies Cor	1,155.88
12/06/2010	11100	Test America Laboratories, Inc	380.00
12/06/2010	11101	Tom Malloy Corp.	75.00
12/06/2010	11102	Gerald L. Gregory	150.00
12/06/2010	11103	UPS Store#1504/ Mail Boxes Etc	117.18
12/06/2010	11104	Frances Webster	196.63
12/06/2010	11105	ZEP Manufacturing Company	98.55
12/06/2010	11106	South Coast A.Q.M.D.	4,534.16
12/06/2010	11107	Pacific Arrowhead Enterprises,	862.09
12/06/2010	11108	RFI	315.00
12/13/2010	11109	Robert Austin	3,110.12
12/13/2010	11110	CWEA-TCP (OAKPORT ST.)	71.00
12/13/2010	11111	Aklufi & Wysocki	11,375.00
12/13/2010	11112	Delta Partners, LLC	7,500.00
12/13/2010	11113	Dudek & Associates, Inc	25,483.57
12/13/2010	11114	Inland Potable Services, Inc.	18,176.50
12/13/2010	11115	Krieger & Stewart	96,217.05
12/13/2010	11116	One Stop Landscape Supply Inc	24,553.00
12/13/2010	11117	Platinum Advisors, LLC	5,125.00
12/13/2010	11118	Separation Processes, Inc.	1,225.00
12/13/2010	11119	VOID CHECK	0.00
12/13/2010	11120	VOID CHECK	0.00
12/13/2010	11121	VTD, Vavrinek, Trine, Day & CO	2,431.00
12/13/2010	11122	Wildermuth Environmental	6,164.00
12/13/2010	11123	Sukut Construction, Inc.	431,487.57
12/13/2010	11124	Union Bank Of California	47,943.06
12/13/2010	11125	Union Bank Of California	5,135.78
12/13/2010	11126	Sukut Construction, Inc.	46,222.00
12/17/2010	11127	PAYROLL CHECK	1,790.01
12/17/2010	11128	Ameripride Uniform Services	423.11
12/17/2010	11129	AT&T Mobility	2,087.11
12/17/2010	11130	VOID CHECK	0.00
12/17/2010	11131	Central Communications	215.75
12/17/2010	11132	House Of Quality, Parts Plus	1,260.07
12/17/2010	11133	Jean's Flower Basket	135.88
12/17/2010	11134	Kelly Services, Inc.	581.25
12/17/2010	11135	NetComp Technologies, Inc.	42.63
12/17/2010	11136	Soboba Band of Luiseno Indians	8,390.69
12/17/2010	11137	The Counseling Team Internatio	300.00
12/17/2010	11138	The Gas Company	16.27
12/17/2010	11139	Verizon	1,121.36
12/17/2010	11140	All American Sewer Tools	455.29
12/17/2010	11141	Auto Care Clinic	1,638.07
12/17/2010	11142	Bioscience Inc.	12,595.33
12/17/2010	11143	Calolympic Glove & Safety Co.,	131.40

Check Register - December 2010

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
12/17/2010	11144	Cherry Valley Feed & Pet Suppl	234.24
12/17/2010	11145	Edward S Babcock & Sons, Inc.	2,240.00
12/17/2010	11146	Eagle Aerial Photoraphy, Inc.	5,723.50
12/17/2010	11147	G&G Environmental Compliance,I	1,034.00
12/17/2010	11148	Geyser Equipment, LLC	149.00
12/17/2010	11149	Grainger	176.53
12/17/2010	11150	Alan L. Grubel Automotive Inc.	240.39
12/17/2010	11151	Hach Company	668.05
12/17/2010	11152	Inland Water Works Supply Co.	10,362.63
12/17/2010	11153	J.L. Wingert Co.	1,191.33
12/17/2010	11154	MBC Applied Environmental Scie	1,200.00
12/17/2010	11155	Merit Oil Company	1,733.44
12/17/2010	11156	Microflex Corporation	1,014.64
12/17/2010	11157	Press-Enterprise	581.40
12/17/2010	11158	Heritage Holdings	1,769.13
12/17/2010	11159	Red Alert Special Couriers	2,580.14
12/17/2010	11160	SB & Riv Counties Fire Equipme	741.03
12/17/2010	11161	Smart & Final Stores, LLC	766.41
12/17/2010	11162	Yucaipa Auto Collision	657.55
12/17/2010	11163	CA-PERS 457 Deferred Comp	10,976.61
12/17/2010	11164	Public Employees' Retirement S	26,378.78
12/17/2010	11165	Hong Nelson	125.00
12/17/2010	11166	Katherine Kostelecky	500.00
12/17/2010	11167	United Student Aid Funds, Inc.	194.04
12/17/2010	11168	IBEW Local 1436	18.00
12/17/2010	11169	Boot Barn #4	150.00
12/17/2010	11170	UNDERWOOD, LINDA	1,769.26
12/17/2010	11171	MATICH CORPORATION	1,406.40
12/17/2010	11172	SHATTUCK JR, HOWARD	1,355.10
12/17/2010	11173	WEST COAST STRUCTURE	1,425.51
12/17/2010	11174	ANGELL, JOHN	93.81
12/20/2010	11175	Atkinson, Andelson, Loya, Ruud	2,575.21
12/20/2010	11176	CWEA-TCP (OAKPORT ST.)	71.00
12/20/2010	11177	Addiction Medicine Consultants	1,575.00
12/20/2010	11178	Coverall North America, Inc.	1,021.00
12/20/2010	11179	First American Data Tree, LLC	50.00
12/20/2010	11180	First American Corelogic, Inc.	300.00
12/20/2010	11181	InfoSend, Inc.	4,829.92
12/20/2010	11182	USDA Forest Service	60.00
12/20/2010	11183	Verizon	145.64
12/20/2010	11184	Kelly Services, Inc.	581.25
12/20/2010	11185	Tattletale Portable Alarm Syst	1,974.00
12/20/2010	11186	Aqua-Metric Sales Company	1,572.88
12/20/2010	11187	Brenntag Pacific, Inc	8,448.26
12/20/2010	11188	CHJ Incorporated	1,980.00
12/20/2010	11189	Victor James Valenti	5,329.44
12/20/2010	11190	Grainger	242.96
12/20/2010	11191	Inland Water Works Supply Co.	866.55
12/20/2010	11192	JR Freeman Co. Inc.	624.61
12/20/2010	11193	Redlands Ford	565.97
12/20/2010	11194	SB & Riv Counties Fire Equipme	272.42
12/20/2010	11195	Siemens Water Technologies Cor	2,546.91
12/20/2010	11196	Test America Laboratories, Inc	150.00
12/20/2010	11197	Cortech Engineering	221.16
12/20/2010	11198	Polydyne Inc.	2,451.23

Check Register - December 2010

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
12/20/2010	11199	Alan L. Grubel Automotive Inc.	735.91
12/20/2010	11200	Nagem, Inc.	3,108.20
12/20/2010	11201	Neopost USA Inc.	195.75
12/20/2010	11202	NetComp Technologies, Inc.	2,115.00
12/20/2010	11203	King Lee Chemical, Co.	10,191.03
12/22/2010	11204	FOGLE, JEREMY & AMIT	101.58
12/22/2010	11205	PREFERRED GROUP PROP	48.96
12/22/2010	11206	BECHTEL, WILLIAM C.	98.52
12/27/2010	11207	Ralph C. Casas	35.00
12/27/2010	11208	Ameripride Uniform Services	944.66
12/27/2010	11209	Department of Motor Vehicles	92.00
12/27/2010	11210	Fedex	16.83
12/27/2010	11211	InfoSend, Inc.	3,500.99
12/27/2010	11212	Kelly Services, Inc.	600.25
12/27/2010	11213	SCCI, Inc.	350.00
12/27/2010	11214	South Coast A.Q.M.D.	804.42
12/27/2010	11215	Separation Processes, Inc.	4,014.00
12/27/2010	11216	Verizon	122.08
12/27/2010	11217	Workboot Warehouse	300.00
12/27/2010	11218	All American Sewer Tools	3,375.58
12/27/2010	11219	VOID CHECK	0.00
12/27/2010	11220	Bob Walker	38.06
12/27/2010	11221	Brenntag Pacific, Inc	22,204.78
12/27/2010	11222	Calolympic Glove & Safety Co.,	449.47
12/27/2010	11223	Clinical Laboratory of San Ber	231.00
12/27/2010	11224	Forestry Suppliers Inc.	228.12
12/27/2010	11225	Grainger	360.72
12/27/2010	11226	Hach Company	2,153.24
12/27/2010	11227	Harbor Freight Tools	137.20
12/27/2010	11228	Hemet Valley Tool & Supply	51.85
12/27/2010	11229	Inland Water Works Supply Co.	883.06
12/27/2010	11230	Innerline Engineering	5,000.00
12/27/2010	11231	JR Freeman Co. Inc.	589.60
12/27/2010	11232	Merit Oil Company	4,051.63
12/27/2010	11233	Nagem, Inc.	927.50
12/27/2010	11234	P & R Paper Supply Company	106.18
12/27/2010	11235	VOID CHECK	0.00
12/27/2010	11236	VOID CHECK	0.00
12/27/2010	11237	RFI	525.00
12/27/2010	11238	Test America Laboratories, Inc	230.00
12/27/2010	11239	Univar USA Inc.	132.68
12/27/2010	11240	HD Supply Facilities Maintenan	689.98
12/27/2010	11241	VOID CHECK	0.00
12/30/2010	11242	American Family Life Assurance	2,420.23
12/30/2010	11243	YVWD-Petty Cash	211.76
12/30/2010	11244	Cypress Insurance Company	18,062.00
12/30/2010	11245	BofA Credit Card	1,987.41
12/30/2010	11246	PAYROLL CHECK	2,053.44
12/30/2010	11247	Red Alert Special Couriers	1,423.87
12/30/2010	11248	SCCI, Inc.	225.00
12/30/2010	11249	Staples, Inc.	159.69
12/30/2010	11250	Redlands Ford	521.43
12/30/2010	11251	SCE Rosemead	147,190.38
12/30/2010	11252	CA-PERS 457 Deferred Comp	9,134.41
12/30/2010	11253	Public Employees' Retirement S	26,378.78

Check Register - December 2010

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
12/30/2010	11254	United Student Aid Funds, Inc.	165.28
12/30/2010	11255	Donegan Tree Service	200.00
12/30/2010	11256	Konica Minolta Business Soluti	364.48
12/30/2010	11257	MBC Applied Environmental Scie	1,200.00
12/30/2010	11258	Test America Laboratories, Inc	380.00
12/30/2010	11259	Gerald L. Gregory	150.00
December 2010 Check Register Total			1,394,360.20

BOARD REPORTS



Yucaipa Valley Water District

Notice and Agenda of a Board Workshop Tuesday, January 11, 2011 at 4:00 p.m.

MEETING LOCATION: District Administration Building
12770 Second Street, Yucaipa

MEMBERS OF THE BOARD: Director Ian Cuthbertson, Division 1
Director Bruce Granlund, Division 2
Director Jay Bogh, Division 3
Director Lonni Granlund, Division 4
Director Hank Wochholz, Division 5

- I. Call to Order
 - II. Public Comments: At this time, members of the public may address the Board of Directors on matters within its jurisdiction; however, no action or significant discussion may take place on any item not on the agenda. To provide comments on specific agenda items, please complete a speaker's request form and provide that form to the Board Secretary prior to the commencement of the Board meeting.
 - III. Staff Comments
 - IV. Workshop Presentations
 - A. Overview of the Proposed Expansion of the Crafton Hills Reservoir [[Workshop Memorandum No. 11-001 - Page 3 of 72](#)]
 - V. Capital Improvement Projects
 - A. Status Report on the Construction of the Yucaipa Valley Regional Brineline [[Workshop Memorandum No. 11-002 - Page 5 of 72](#)]
 - B. Status Report on the Construction of 30" and 8" Pipelines in Second Street, Yucaipa [[Workshop Memorandum No. 11-003 - Page 8 of 72](#)]
 - VI. Development Related Issues
 - A. Overview of a Development Agreement for the Cherry Valley Plaza Development [[Workshop Memorandum No. 11-004 - Page 12 of 72](#)]
 - B. Overview of Residential Fire Sprinkler Standard Specifications [[Workshop Memorandum No. 11-005 - Page 13 of 72](#)]
-

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Chelsie Fogus at (909) 797-5118, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the workshop packet are available for public inspection during normal business hours at the District office located at 12770 Second Street, Yucaipa. Meeting material may also be available on the District's website at www.yvwd.dst.ca.us

VII. Administrative Issues

- A. Discussion Regarding the Unaudited Financial Report for December 2010
[\[Workshop Memorandum No. 11-006 - Page 22 of 72\]](#)
- B. Discussion Regarding Pretreatment Discharge Permit No. CP-003-03 for Hoover Egg Company, Yucaipa [\[Workshop Memorandum No. 11-007 - Page 50 of 72\]](#)
- C. Discussion Regarding the Investment Policy of the Yucaipa Valley Water District
[\[Workshop Memorandum No. 11-008 - Page 51 of 72\]](#)
- D. Discussion Regarding the Appointment of Individuals as Representatives in Small Claims Court [\[Workshop Memorandum No. 11-009 - Page 61 of 72\]](#)
- E. Discussion Regarding a Nonsubstantive Change to the Conflict of Interest Code of the Yucaipa Valley Water District [\[Workshop Memorandum No. 11-010 - Page 63 of 72\]](#)

VIII. Director Comments

IX. Adjournment



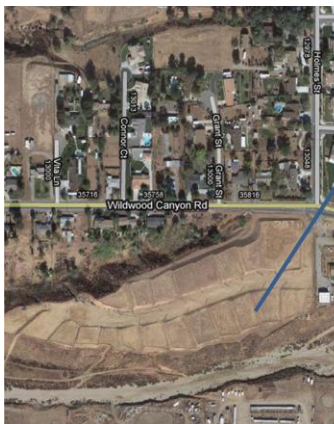
Yucaipa Valley Water District

Notice and Agenda of a Board Workshop Site Inspection & Tour of the Winter Storm Damage / Wildwood Creek Basins

Thursday, January 13, 2011 at 4:00 p.m.

MEETING LOCATION:

San Timoteo Canyon Frontage Road
About South of West Fern Avenue
35499 Oak Glen Road, Yucaipa



Yucaipa Valley Water District, Winter Storm Workshop January 13, 2010 at 4:00 p.m.

Intersection of Holmes Street and Wildwood Canyon Road, Yucaipa

- I. Call to Order
- II. **Public Comments:** At this time, members of the public may address the Board of Directors on matters within its jurisdiction. To provide comments on specific agenda items, please complete a speaker's request form and provide the completed form to the Board Secretary prior to the start of the workshop.
- III. Site Inspection of the Wildwood Canyon Basin Project
- IV. Director Comments
- V. Adjournment

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Chelsie Fogus at (909) 797-5118, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.



**Economic Development Advisory Committee
Agenda
Regular Meeting**

January 13, 2011 - 5:00 PM

**Community Meeting Room - Yucaipa City Hall
34272 Yucaipa Boulevard, Yucaipa, California**

ANY PUBLIC WRITINGS DISTRIBUTED BY THE CITY TO AT LEAST A MAJORITY OF THE COMMITTEE MEMBERS REGARDING ANY ITEM ON THIS REGULAR MEETING AGENDA WILL BE MADE AVAILABLE AT THE PUBLIC SERVICE COUNTER AT CITY HALL, 34272 YUCAIPA BOULEVARD, DURING NORMAL BUSINESS HOURS.

- I. Call to Order**
- II. Election of EDAC Chairman and Vice-Chairman**
- III. Approval of Minutes (November 4, 2010)**
- IV. Public Comment**
- V. Review of Current Development**
- VI. Old Business**
 - 1. Iris Festival Revenue and Expense Report**
 - 2. Approval of Civic Center Park Information Sign**
 - 3. Approval of Freeway Information Sign**
- VII. New Business**
 - 1. Current Citywide Marketing Program**
 - 2. Uptown District Dedication & Music Festival**
- VIII. Round Table**
- IX. Adjourn**

Next meeting is scheduled for March 10, 2011

STAFF REPORT

DISCUSSION ITEMS



Date: January 19, 2010 **Job:** Not Applicable
Prepared By: Vicky Elisalda, Controller **G/L:** Not Applicable
Subject: Presentation of the Unaudited Financial Report for December 2010
Recommendation: That the Board receives and files the unaudited financial report as presented.

The following unaudited financial report has been prepared by the Administrative Department for your review. The report has been divided into six sections to clearly disseminate information pertaining to the financial status of the District. Please remember that the following financial information has not been audited.

Cash Fund Balance Report

The Cash Fund Balance Report provides a summary of how the total amount of funds maintained by financial institutions is distributed throughout the enterprise and non-enterprise funds of the District. A summary of the report is as follows:

Fund Source	Operating Funds	Restricted Funds	Total Funds
Water Division	\$517,282.15	\$5,541,818.76	\$6,059,100.91
Sewer Division	\$550,928.59	\$5,494,750.17	\$6,045,678.76
Recycled Division	(\$701,616.07)	\$574,741.49	(\$126,874.58)
Total	\$366,594.67	\$11,611,310.42	\$11,977,905.09

Most of the funds reflected in the Cash Fund Balance Report are designated for specific purposes and are therefore restricted, either by law or by District policy.

Check Register

The check register lists each check processed during the month of December 2010. The District processed 226 checks during the month of December for a total sum of \$1,394,360.20. All checks are reviewed by District staff for accuracy and completeness, and usually signed by the General Manager and one Director, but may be signed by two Directors.

The Controller will make any check, invoice or supporting documentation available for review to any board member upon request.

Financial Account Information

The District currently deposits all revenue received into the Deposit Checking account. The General Checking account is used as a sole processing account for all District checks and electronic payroll. The Investment Checking account is used for the purchase and redemption of US treasury notes and bills. The US treasury notes and bills are booked at cost.

The LAIF investment account is a pooled money account administered by the State of California. Additional information on the LAIF account is provided below in the investment summary report.

Investment Summary

The investment summary report illustrates the District's investments in US treasury notes and bills in addition to the investments held by the Local Agency Investment Fund or LAIF. The yields for the treasury notes and bills are provided for each individual transaction. The historical annual yield for funds invested with LAIF is also provided.

Separate pooled money investment reports prepared by the State of California are maintained by the District and available for review.

Monthly Revenue Allocation

During the month of December 2010 the District received a sum total of \$2,534,940.46 in revenues from the following categories:

- A total of \$1,442,803.37 was received from 14,032 customers for utility bill payments. This is the total amount of utility bill payments received from water, sewer and recycled services.
- A total of \$807.00 was received for construction meter deposits, customer deposits and Internet fee payments.
- A total of \$724,730.09 was received from miscellaneous water related activities (other than utility bill charges). The District received \$960,859.20 from San Bernardino County property taxes and \$38,611.27 from Riverside County property taxes and made a \$311,500 transfer from water to sewer according to current year budget.
- A total of \$354,633.00 was received from miscellaneous sewer related activities (other than utility bill charges).
- A total of \$11,967.00 received from miscellaneous recycled related activities (other than utility bill charges).

The District received ARRA draw #6 in the amount of \$117,256.00 on and Prop 50 draw #2 in the amount of \$296,863.03 on December 9th.

Fiscal Year 2011 Budget Status

The revenue and expense budget status for the 2011 Fiscal Year is provided for your review.

Summary of Revenue Budget
As of December 31, 2010 (46% of Budget Cycle)

<u>Division</u>	<u>Budget Amount</u>	<u>Current Month</u>	<u>Year-To-Date</u>	<u>Percentage</u>
Water	12,403,410	1,351,900	5,848,238	47.2
Sewer	10,394,500	1,149,962	4,895,417	47.1
Recycled Water	411,275	28,055	261,413	63.6
District Revenue	23,209,185	2,529,917	11,005,068	47.4

Summary of Water Budget
As of December 31, 2010 (46% of Budget Cycle)

<u>Department</u>	<u>Budget Amount</u>	<u>Current Month</u>	<u>Year-To-Date</u>	<u>Percentage</u>
Water Resources	4,217,615	179,675	2,227,400	52.8
Public works	2,017,000	177,064	877,529	43.5
Administration	2,992,576	207,202	1,316,741	44.0
Long Term Debt	2,931,219	0	1,916,406	65.4
Asset Acquisition	245,000	0	0	0.0
TOTAL	12,403,410	563,941	6,338,076	51.1

Summary of Sewer Budget
As of December 31, 2010 (46% of Budget Cycle)

<u>Department</u>	<u>Budget Amount</u>	<u>Current Month</u>	<u>Year-To-Date</u>	<u>Percentage</u>
Treatment	3,038,150	210,882	1,499,395	49.4
Administration	3,626,030	275,562	1,816,119	50.1
Environmental Control	786,940	39,300	334,316	42.5
Long Term Debt	2,923,670	0	2,923,669	100.0
Asset Acquisition	19,710	221	6,038	30.6
TOTAL	10,394,500	525,965	6,579,537	63.3

Summary of Recycled Water Budget
As of December 31, 2010 (46% of Budget Cycle)

<u>Department</u>	<u>Budget Amount</u>	<u>Current Month</u>	<u>Year-To-Date</u>	<u>Percentage</u>
Administration	411,275	31,149	261,080	63.5
TOTAL	411,275	31,149	261,080	63.5
District Expenses	23,209,185	1,121,055	13,178,693	56.8

Investment Policy Disclosure

The District is currently compliant with the portfolio of its Investment Policy and State Law.

The District is using Sandy Gage with Merrill Lynch Wealth Management (Bank of America Corporation) for Treasury investments. The District expects to meet its expenditure requirements for the next six months.

Questions or Comments

If you have any questions about a particular budget account, please do not hesitate to contact the Controller directly. If you need additional information, the members of the Administrative Department would be happy to provide you with any detailed information you may desire.

Cash Fund Balance Report - December 2010

Water Division	GL#	Balance
Project Fund - Encumbered	02-10215	\$ 720,515.34
ID 1 Construction Funds	02-10216	\$ 293,145.85
ID 2 Construction Funds	02-10217	\$ 80,409.31
Depreciation Reserves	02-10310	\$ 2,316,475.17
Sustainability Fund	02-10313	\$ 25,405.40
Rate Stabilization Fund	02-10314	\$ 455,545.21
Imported Water Fund - MUNI	02-10315	\$ 97,546.45
Imported Water Fund - SGPWA	02-10316	\$ 148,907.88
FCC - Debt Service YVRWFF Phase I	02-10401	\$ 1,399.78
FCC - Future YVRWFF Phase II & III	02-10403	\$ 71,229.57
FCC - Recycled System	02-10410	\$ 110,181.42
FCC - Booster Pumping Plants	02-10411	\$ 121,334.63
FCC - Pipeline Facilities	02-10412	\$ 605,473.54
FCC - Water Storage Reservoirs	02-10413	\$ 494,249.21
Operating Funds:	--	--
Checking Account	02-11001	\$ 30,000.00
LAIF	02-11019	\$ 32,826.14
Savings	02-11020	\$ 454,456.01
Total Water Division		\$ 6,059,100.91

Sewer Division	GL#	Balance
Project Fund - Encumbered	03-10215	\$ 751,089.00
Depreciation Reserves	03-10310	\$ 2,178,948.46
Rate Stabilization Fund	03-10314	\$ 1,463,595.00
FCC - Debt Service WWTP Expansion & Upgrade	03-10405	\$ 370,478.95
FCC - Future WWTP Expansion	03-10407	\$ 222,008.03
FCC - Sewer Interceptors	03-10415	\$ 110,589.86
FCC - Lift Stations	03-10416	\$ 54,572.50
FCC - Effluent Disposal Facilities	03-10417	\$ 72,436.29
FCC - Salt Mitigation Facilities	03-10418	\$ 271,032.08
Operating Funds:	--	--
Savings	03-11020	\$ 550,928.59
Total Wastewater Division		\$ 6,045,678.76

Recycled Water Division	GL#	Balance
Depreciation Reserves	04-10310	\$ 418,663.49
FCC - Recycled System	04-10410	\$ 13,286.93
FCC - Booster Pumping Plants	04-10411	\$ 14,297.75
FCC - Pipeline Facilities	04-10412	\$ 71,152.50
FCC - Water Storage Reservoirs	04-10413	\$ 57,340.82
Operating Funds:	--	--
Savings	04-11020	\$ (701,616.07)
Total Recycled Water Division		\$ (126,874.58)

DISTRICT TOTAL \$ 11,977,905.09

Future Obligations	Due Date	Amount
2004A Bond Payment - Water Division	02/23/2011	\$ 1,014,812.50
SBVMWD - SARI Pipeline Capacity	06/01/2011	\$ 19,710.00
2004A Bond Payment - Water Division	08/27/2011	\$ 1,934,812.50
SRF Payment - Sewer Division	09/10/2011	\$ 2,923,688.75

Check Register - December 2010

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
12/03/2010	11034	Inland Empire Resource Conserv	2,000.00
12/03/2010	11035	PAYROLL CHECK	2,186.45
12/03/2010	11036	PAYROLL CHECK	504.38
12/03/2010	11037	CA-PERS 457 Deferred Comp	16,076.60
12/03/2010	11038	Public Employees' Retirement S	26,474.69
12/03/2010	11039	Hong Nelson	125.00
12/03/2010	11040	Katherine Kostelecky	500.00
12/03/2010	11041	United Student Aid Funds, Inc.	165.28
12/03/2010	11042	IBEW Local 1436	396.00
12/06/2010	11043	American Water Works Assoc.	462.00
12/06/2010	11044	California Water Environment A	396.00
12/06/2010	11045	CWEA-TCP (OAKPORT ST.)	598.00
12/06/2010	11046	California Special Districts A	4,456.00
12/06/2010	11047	Department of Motor Vehicles	39.00
12/06/2010	11048	Sara Onate	197.80
12/06/2010	11049	Standard Insurance Company	2,219.96
12/06/2010	11050	Western Dental Services, Inc.	305.49
12/06/2010	11051	Anthem Blue Cross L and H	352.80
12/06/2010	11052	Standard Insurance Company	2,826.53
12/06/2010	11053	Aetna, Inc.	38,934.09
12/06/2010	11054	Standard Insurance Vision Plan	366.52
12/06/2010	11055	MetLife Small Business Center	64.30
12/06/2010	11056	ADS, LLC	2,634.00
12/06/2010	11057	Ameripride Uniform Services	427.05
12/06/2010	11058	Crown Ace Hardware - Yucaipa	524.23
12/06/2010	11059	Fedex	46.13
12/06/2010	11060	Inland Empire Resource Conserv	237.25
12/06/2010	11061	InfoSend, Inc.	3,404.54
12/06/2010	11062	Kelly Services, Inc.	581.25
12/06/2010	11063	Krieger & Stewart	10,685.72
12/06/2010	11064	Leroy's Landscape Services	5,700.00
12/06/2010	11065	NAPA Genuine Parts Company	346.87
12/06/2010	11066	Red Wing - Highland	150.00
12/06/2010	11067	Timothy F. Moore	5,109.45
12/06/2010	11068	San Geronio Pass Water Agency	525.30
12/06/2010	11069	South Coast A.Q.M.D.	1,206.63
12/06/2010	11070	Sims Welding & Supply Co., Inc	173.30
12/06/2010	11071	Association of San Bernardino	210.00
12/06/2010	11072	State Water Resources Control	28,222.00
12/06/2010	11073	The Gas Company	692.71
12/06/2010	11074	Underground Service Alert Of S	133.50
12/06/2010	11075	George F. Siddle	115.00
12/06/2010	11076	Verizon	675.68
12/06/2010	11077	Watereuse Association	2,197.78
12/06/2010	11078	Workboot Warehouse	600.00
12/06/2010	11079	Yucaipa Disposal, Inc.	1,247.43
12/06/2010	11080	Bernell Hydraulics, Inc.	1,149.49
12/06/2010	11081	Bioscience Inc.	12,594.30
12/06/2010	11082	Brenntag Pacific, Inc	14,810.59
12/06/2010	11083	Calolympic Glove & Safety Co.,	258.14
12/06/2010	11084	CINTAS First Aid & Safety	235.19
12/06/2010	11085	Cortech Engineering	5,817.04
12/06/2010	11086	Daily Journal Corporation	576.40
12/06/2010	11087	Geyser Equipment, LLC	3,915.00
12/06/2010	11088	Alan L. Grubel Automotive Inc.	72.00
12/06/2010	11089	JB Paving & Engineering	2,500.00
12/06/2010	11090	Matich Corp	2,036.44
12/06/2010	11091	Merit Oil Company	4,627.28
12/06/2010	11092	Nagem, Inc.	789.21

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<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
12/06/2010	11093	NetComp Technologies, Inc.	8,534.48
12/06/2010	11094	Oily's Automotive Service & Re	227.50
12/06/2010	11095	P & R Paper Supply Company	841.40
12/06/2010	11096	Pro-Pipe & Supply, Inc.	214.76
12/06/2010	11097	VOID CHECK	0.00
12/06/2010	11098	San Bndo & Riv Counties Fire E	499.59
12/06/2010	11099	Siemens Water Technologies Cor	1,155.88
12/06/2010	11100	Test America Laboratories, Inc	380.00
12/06/2010	11101	Tom Malloy Corp.	75.00
12/06/2010	11102	Gerald L. Gregory	150.00
12/06/2010	11103	UPS Store#1504/ Mail Boxes Etc	117.18
12/06/2010	11104	Frances Webster	196.63
12/06/2010	11105	ZEP Manufacturing Company	98.55
12/06/2010	11106	South Coast A.Q.M.D.	4,534.16
12/06/2010	11107	Pacific Arrowhead Enterprises,	862.09
12/06/2010	11108	RFI	315.00
12/13/2010	11109	Robert Austin	3,110.12
12/13/2010	11110	CWEA-TCP (OAKPORT ST.)	71.00
12/13/2010	11111	Aklufi & Wysocki	11,375.00
12/13/2010	11112	Delta Partners, LLC	7,500.00
12/13/2010	11113	Dudek & Associates, Inc	25,483.57
12/13/2010	11114	Inland Potable Services, Inc.	18,176.50
12/13/2010	11115	Krieger & Stewart	96,217.05
12/13/2010	11116	One Stop Landscape Supply Inc	24,553.00
12/13/2010	11117	Platinum Advisors, LLC	5,125.00
12/13/2010	11118	Separation Processes, Inc.	1,225.00
12/13/2010	11119	VOID CHECK	0.00
12/13/2010	11120	VOID CHECK	0.00
12/13/2010	11121	VTD, Vavrinek, Trine, Day & CO	2,431.00
12/13/2010	11122	Wildermuth Environmental	6,164.00
12/13/2010	11123	Sukut Construction, Inc.	431,487.57
12/13/2010	11124	Union Bank Of California	47,943.06
12/13/2010	11125	Union Bank Of California	5,135.78
12/13/2010	11126	Sukut Construction, Inc.	46,222.00
12/17/2010	11127	PAYROLL CHECK	1,790.01
12/17/2010	11128	Ameripride Uniform Services	423.11
12/17/2010	11129	AT&T Mobility	2,087.11
12/17/2010	11130	VOID CHECK	0.00
12/17/2010	11131	Central Communications	215.75
12/17/2010	11132	House Of Quality, Parts Plus	1,260.07
12/17/2010	11133	Jean's Flower Basket	135.88
12/17/2010	11134	Kelly Services, Inc.	581.25
12/17/2010	11135	NetComp Technologies, Inc.	42.63
12/17/2010	11136	Soboba Band of Luiseno Indians	8,390.69
12/17/2010	11137	The Counseling Team Internatio	300.00
12/17/2010	11138	The Gas Company	16.27
12/17/2010	11139	Verizon	1,121.36
12/17/2010	11140	All American Sewer Tools	455.29
12/17/2010	11141	Auto Care Clinic	1,638.07
12/17/2010	11142	Bioscience Inc.	12,595.33
12/17/2010	11143	Calolympic Glove & Safety Co.,	131.40
12/17/2010	11144	Cherry Valley Feed & Pet Suppl	234.24
12/17/2010	11145	Edward S Babcock & Sons, Inc.	2,240.00
12/17/2010	11146	Eagle Aerial Photoraphy, Inc.	5,723.50
12/17/2010	11147	G&G Environmental Compliance,I	1,034.00
12/17/2010	11148	Geyser Equipment, LLC	149.00
12/17/2010	11149	Grainger	176.53
12/17/2010	11150	Alan L. Grubel Automotive Inc.	240.39
12/17/2010	11151	Hach Company	668.05

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<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
12/17/2010	11152	Inland Water Works Supply Co.	10,362.63
12/17/2010	11153	J.L. Wingert Co.	1,191.33
12/17/2010	11154	MBC Applied Environmental Scie	1,200.00
12/17/2010	11155	Merit Oil Company	1,733.44
12/17/2010	11156	Microflex Corporation	1,014.64
12/17/2010	11157	Press-Enterprise	581.40
12/17/2010	11158	Heritage Holdings	1,769.13
12/17/2010	11159	Red Alert Special Couriers	2,580.14
12/17/2010	11160	SB & Riv Counties Fire Equipme	741.03
12/17/2010	11161	Smart & Final Stores, LLC	766.41
12/17/2010	11162	Yucaipa Auto Collision	657.55
12/17/2010	11163	CA-PERS 457 Deferred Comp	10,976.61
12/17/2010	11164	Public Employees' Retirement S	26,378.78
12/17/2010	11165	Hong Nelson	125.00
12/17/2010	11166	Katherine Kostelecky	500.00
12/17/2010	11167	United Student Aid Funds, Inc.	194.04
12/17/2010	11168	IBEW Local 1436	18.00
12/17/2010	11169	Boot Barn #4	150.00
12/17/2010	11170	UNDERWOOD, LINDA	1,769.26
12/17/2010	11171	MATCH CORPORATION	1,406.40
12/17/2010	11172	SHATTUCK JR, HOWARD	1,355.10
12/17/2010	11173	WEST COAST STRUCTURE	1,425.51
12/17/2010	11174	ANGELL, JOHN	93.81
12/20/2010	11175	Atkinson, Andelson, Loya, Ruud	2,575.21
12/20/2010	11176	CWEA-TCP (OAKPORT ST.)	71.00
12/20/2010	11177	Addiction Medicine Consultants	1,575.00
12/20/2010	11178	Coverall North America, Inc.	1,021.00
12/20/2010	11179	First American Data Tree, LLC	50.00
12/20/2010	11180	First American Corelogic, Inc.	300.00
12/20/2010	11181	InfoSend, Inc.	4,829.92
12/20/2010	11182	USDA Forest Service	60.00
12/20/2010	11183	Verizon	145.64
12/20/2010	11184	Kelly Services, Inc.	581.25
12/20/2010	11185	Tattletale Portable Alarm Syst	1,974.00
12/20/2010	11186	Aqua-Metric Sales Company	1,572.88
12/20/2010	11187	Brenntag Pacific, Inc	8,448.26
12/20/2010	11188	CHJ Incorporated	1,980.00
12/20/2010	11189	Victor James Valenti	5,329.44
12/20/2010	11190	Grainger	242.96
12/20/2010	11191	Inland Water Works Supply Co.	866.55
12/20/2010	11192	JR Freeman Co. Inc.	624.61
12/20/2010	11193	Redlands Ford	565.97
12/20/2010	11194	SB & Riv Counties Fire Equipme	272.42
12/20/2010	11195	Siemens Water Technologies Cor	2,546.91
12/20/2010	11196	Test America Laboratories, Inc	150.00
12/20/2010	11197	Cortech Engineering	221.16
12/20/2010	11198	Polydyne Inc.	2,451.23
12/20/2010	11199	Alan L. Grubel Automotive Inc.	735.91
12/20/2010	11200	Nagem, Inc.	3,108.20
12/20/2010	11201	Neopost USA Inc.	195.75
12/20/2010	11202	NetComp Technologies, Inc.	2,115.00
12/20/2010	11203	King Lee Chemical, Co.	10,191.03
12/22/2010	11204	FOGLE, JEREMY & AMIT	101.58
12/22/2010	11205	PREFERRED GROUP PROP	48.96
12/22/2010	11206	BECHTEL, WILLIAM C.	98.52
12/27/2010	11207	Ralph C. Casas	35.00
12/27/2010	11208	Ameripride Uniform Services	944.66
12/27/2010	11209	Department of Motor Vehicles	92.00
12/27/2010	11210	Fedex	16.83

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<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
12/27/2010	11211	InfoSend, Inc.	3,500.99
12/27/2010	11212	Kelly Services, Inc.	600.25
12/27/2010	11213	SCCI, Inc.	350.00
12/27/2010	11214	South Coast A.Q.M.D.	804.42
12/27/2010	11215	Separation Processes, Inc.	4,014.00
12/27/2010	11216	Verizon	122.08
12/27/2010	11217	Workboot Warehouse	300.00
12/27/2010	11218	All American Sewer Tools	3,375.58
12/27/2010	11219	VOID CHECK	0.00
12/27/2010	11220	Bob Walker	38.06
12/27/2010	11221	Brenntag Pacific, Inc	22,204.78
12/27/2010	11222	Calolympic Glove & Safety Co.,	449.47
12/27/2010	11223	Clinical Laboratory of San Ber	231.00
12/27/2010	11224	Forestry Suppliers Inc.	228.12
12/27/2010	11225	Grainger	360.72
12/27/2010	11226	Hach Company	2,153.24
12/27/2010	11227	Harbor Freight Tools	137.20
12/27/2010	11228	Hemet Valley Tool & Supply	51.85
12/27/2010	11229	Inland Water Works Supply Co.	883.06
12/27/2010	11230	Innerline Engineering	5,000.00
12/27/2010	11231	JR Freeman Co. Inc.	589.60
12/27/2010	11232	Merit Oil Company	4,051.63
12/27/2010	11233	Nagem, Inc.	927.50
12/27/2010	11234	P & R Paper Supply Company	106.18
12/27/2010	11235	VOID CHECK	0.00
12/27/2010	11236	VOID CHECK	0.00
12/27/2010	11237	RFI	525.00
12/27/2010	11238	Test America Laboratories, Inc	230.00
12/27/2010	11239	Univar USA Inc.	132.68
12/27/2010	11240	HD Supply Facilities Maintenanc	689.98
12/27/2010	11241	VOID CHECK	0.00
12/30/2010	11242	American Family Life Assurance	2,420.23
12/30/2010	11243	YVWD-Petty Cash	211.76
12/30/2010	11244	Cypress Insurance Company	18,062.00
12/30/2010	11245	BofA Credit Card	1,987.41
12/30/2010	11246	PAYROLL CHECK	2,053.44
12/30/2010	11247	Red Alert Special Couriers	1,423.87
12/30/2010	11248	SCCI, Inc.	225.00
12/30/2010	11249	Staples, Inc.	159.69
12/30/2010	11250	Redlands Ford	521.43
12/30/2010	11251	SCE Rosemead	147,190.38
12/30/2010	11252	CA-PERS 457 Deferred Comp	9,134.41
12/30/2010	11253	Public Employees' Retirement S	26,378.78
12/30/2010	11254	United Student Aid Funds, Inc.	165.28
12/30/2010	11255	Donegan Tree Service	200.00
12/30/2010	11256	Konica Minolta Business Soluti	364.48
12/30/2010	11257	MBC Applied Environmental Scie	1,200.00
12/30/2010	11258	Test America Laboratories, Inc	380.00
12/30/2010	11259	Gerald L. Gregory	150.00
December 2010 Check Register Total			1,394,360.20

Financial Account Information - December 2010

DATE	DESCRIPTION	Deposit Checking	General Checking	Investment Checking	Treasuries at cost	LAIF Invest. Fund	TOTAL ACTIVITY
11/30/2010	bal forward	1,672,126.53	30,000.00	82,787.04	9,073,810.93	32,826.14	10,891,550.64
11/30	rev retained in MM				(193.27)		(193.27)
12/01/2010	Deposit	38,742.40					38,742.40
	Deposit-SB taxes	194,565.37					194,565.37
	Credit Card-11/30	394.84					394.84
	Credit Card-12/1	5,385.60					5,385.60
	Electronic	13,476.38					13,476.38
	Website-12/1	723.91					723.91
	Website-12/2	27.20					27.20
	Website-12/2	102.42					102.42
12/03/10-PR	Federal Taxes		(40,001.06)				(40,001.06)
12/03/10-PR	State Taxes		(7,151.77)				(7,151.77)
12/03/10-PR	PR Direct Deposit		(102,569.14)				(102,569.14)
12/03/10-PR	ING 457		(11,946.33)				(11,946.33)
	Cks#11034-11042		(48,428.40)				(48,428.40)
	TRF#954-AP&PR	(210,096.70)	210,096.70				0.00
12/02/2010	Deposit	44,529.05					44,529.05
	Deposit-Riv taxes	244.25					244.25
	Credit Card-12/1	189.86					189.86
	Credit Card-12/2	1,334.50					1,334.50
	Electronic	11,725.77					11,725.77
	Website-12/2	1,308.68					1,308.68
	Website-12/3	154.33					154.33
	ETS Fees	(1,154.81)					(1,154.81)
	ETS Fees	(940.79)					(940.79)
12/03/2010	Deposit	35,800.25					35,800.25
	Credit Card-12/2	210.72					210.72
	Credit Card-12/3	1,266.43					1,266.43
	Electronic	18,621.17					18,621.17
	Website-12/3	1,184.04					1,184.04
	Website-12/4	505.97					505.97
	Website-12/5	882.64					882.64
	Website-12/6	295.29					295.29
	ACH pmts	28,654.46					28,654.46
12/06/2010	Deposit	82,754.45					82,754.45
	Credit Card -12/3	469.09					469.09
	Credit Card -12/6	3,657.78					3,657.78
	Electronic	12,395.65					12,395.65
	Electronic	4,386.62					4,386.62
	Website-12/6	1,029.65					1,029.65
	Website-12/7	38.43					38.43
12/07/2010	Deposit	51,434.78					51,434.78
	Deposit-M/C	22,217.13					22,217.13
	Credit Card-12/6	497.93					497.93
	Credit Card-12/7	1,902.88					1,902.88
	Electronic	68.03					68.03
	Electronic	5,232.33					5,232.33
	Electronic	11,158.71					11,158.71
	Website-12/7	1,538.50					1,538.50
	Website-12/8	274.35					274.35
	Website-12/8	249.05					249.05

Financial Account Information - December 2010

DATE	DESCRIPTION	Deposit Checking	General Checking	Investment Checking	Treasuries at cost	LAIF Invest. Fund	TOTAL ACTIVITY
11/30/2010	bal forward	1,672,126.53	30,000.00	82,787.04	9,073,810.93	32,826.14	10,891,550.64
12/08/2010	Deposit	68,870.90					68,870.90
	Credit Card-12/7	66.38					66.38
	Credit Card-12/8	6,383.75					6,383.75
	Electronic	3,380.94					3,380.94
	Electronic	4,558.78					4,558.78
	Website-12/8	1,196.84					1,196.84
	Website-12/9	105.13					105.13
	Cks#11043-11108		(184,647.61)				(184,647.61)
	TRF#955-AP	(184,647.61)	184,647.61				0.00
12/09/2010	Deposit	20,678.17					20,678.17
	Credit Card-12/8	147.66					147.66
	Credit Card-12/9	414.08					414.08
	Electronic	4,778.68					4,778.68
	Website-12/9	431.51					431.51
	Website-12/10	544.95					544.95
12/9	ARRA Draw #6		117,256.00				117,256.00
12/9	SAWPA Prop 50 inv #2 wire		296,863.03				296,863.03
12/10	TRF#956-ARRA & Prop 50	414,119.03	(414,119.03)				0.00
12/10/2010	Deposit	21,024.73					21,024.73
	Credit Card-12/9	98.95					98.95
	Credit Card-12/10	1,317.98					1,317.98
	Electronic	9,335.00					9,335.00
	Website-12/10	1,439.06					1,439.06
	Website-12/11	756.13					756.13
	Website-12/12	520.09					520.09
	Website-12/13	68.44					68.44
	Website-12/13	259.60					259.60
	ACH pmts	37,697.85					37,697.85
12/13/2010	Deposit	99,861.52					99,861.52
	Credit Card-12/10	168.32					168.32
	Credit Card-12/13	1,934.68					1,934.68
	Electronic	8,304.42					8,304.42
	Electronic	3,507.07					3,507.07
	Website-12/13	875.84					875.84
	Website-12/14	74.88					74.88
12/14/2010	Deposit	32,717.10					32,717.10
	Deposit-SB taxes	217,377.55					217,377.55
	Dep-SRF#2-Brineline	35,062.00					35,062.00
	Deposit-M/C	5,838.64					5,838.64
	Credit Card-12/13	302.24					302.24
	Credit Card-12/14	2,567.46					2,567.46
	Electronic	14,557.05					14,557.05
	Website-12/14	1,740.49					1,740.49
	Website-12/15	59.53					59.53
12/15/2010	Deposit	40,862.56					40,862.56
	Deposit-Riv taxes	38,055.61					38,055.61
	Deposit-SB taxes	4,599.94					4,599.94
	Deposit-Riv taxes	311.41					311.41
	Credit Card-12/14	243.62					243.62
	Credit Card-12/15	4,072.33					4,072.33
	Electronic	9,787.96					9,787.96
	Website-12/15	1,069.61					1,069.61
	Website-12/16	74.50					74.50
12/15	ACH pmts	33,503.54					33,503.54

Financial Account Information - December 2010

DATE	DESCRIPTION	Deposit Checking	General Checking	Investment Checking	Treasuries at cost	LAIF Invest. Fund	TOTAL ACTIVITY
11/30/2010	bal forward	1,672,126.53	30,000.00	82,787.04	9,073,810.93	32,826.14	10,891,550.64
12/17/10-PR	Federal Taxes		(36,160.24)				(36,160.24)
12/17/10-PR	State Taxes		(6,520.38)				(6,520.38)
12/17/10-PR	PR Direct Deposit		(99,149.01)				(99,149.01)
12/17/10-PR	ING 457		(6,172.59)				(6,172.59)
	Cks#11109-11174		(840,859.79)				(840,859.79)
	TRF#957-AP&PR	(988,862.01)	988,862.01				0.00
12/16/2010	Deposit	29,208.43					29,208.43
	Deposit-M/C	10,000.00					10,000.00
	Credit Card-12/15	441.12					441.12
	Credit Card-12/16	805.67					805.67
	Electronic	7,218.77					7,218.77
	Website-12/16	1,001.58					1,001.58
	Website-12/17	82.76					82.76
	TRF#958-treas purch	(1,500,000.00)		1,500,000.00			0.00
	TRF#959-treas purch			(1,500,000.00)			(1,500,000.00)
12/17/2010	Deposit	25,451.95					25,451.95
	Credit Card-12/16	433.31					433.31
	Credit Card-12/17	1,468.46					1,468.46
	Electronic	12,982.51					12,982.51
	Website-12/17	1,082.87					1,082.87
	Website-12/18	688.81					688.81
	Website-12/19	104.36					104.36
	Website-12/20	112.09					112.09
12/20/2010	Deposit	50,413.27					50,413.27
	Deposit-SB taxes	544,316.34					544,316.34
	Credit Card-12/17	72.06					72.06
	Credit Card-12/20	2,309.25					2,309.25
	Electronic	14,085.70					14,085.70
	Website-12/20	7,344.82					7,344.82
	ACH pmts	18,267.78					18,267.78
12/21/2010	Deposit	28,457.78					28,457.78
	Credit Card-12/21	3,638.61					3,638.61
	Electronic	14,288.48					14,288.48
	Website-12/21	1,652.12					1,652.12
	Website-12/22	495.81					495.81
12/22/2010	Deposit	38,814.66					38,814.66
	Deposit-M/C	34,058.06					34,058.06
	Credit Card-12/21	521.81					521.81
	Credit Card-12/22	1,801.13					1,801.13
	Electronic	6,095.67					6,095.67
	Website-12/22	1,131.91					1,131.91
	Website-12/23	275.50					275.50
	Cks#11175-11206		(55,050.36)				(55,050.36)
	TRF#960-AP	(55,050.36)	55,050.36				0.00
12/23/2010	Deposit	12,948.76					12,948.76
	Credit Card-12/22	221.21					221.21
	Credit Card-12/23	445.45					445.45
	Electronic	6,263.56					6,263.56
	Website-12/23	666.27					666.27
	Website-12/24	443.76					443.76
	Website-12/25	110.00					110.00
12/24/2010	Electronic	9,216.71					9,216.71
12/27/2010	Deposit	57,090.37					57,090.37
	Credit Card-12/23	44.02					44.02

Financial Account Information - December 2010

DATE	DESCRIPTION	Deposit Checking	General Checking	Investment Checking	Treasuries at cost	LAIF Invest. Fund	TOTAL ACTIVITY
11/30/2010	bal forward	1,672,126.53	30,000.00	82,787.04	9,073,810.93	32,826.14	10,891,550.64
	Credit Card-12/27	3,923.07					3,923.07
	Electronic	12,419.97					12,419.97
	Website-12/27	1,172.80					1,172.80
	Website-12/28	324.66					324.66
	ACH pmts	53,958.77					53,958.77
12/28/2010	Deposit	31,690.43					31,690.43
	Credit Card-12/27	158.54					158.54
	Credit Card-12/28	1,621.58					1,621.58
	Electronic	10,584.16					10,584.16
	Website-12/28	1,159.05					1,159.05
	Website-12/29	360.91					360.91
12/29/2010	Deposit	46,399.20					46,399.20
	Deposit-M/C	1,983.94					1,983.94
	Credit Card-12/28	886.78					886.78
	Credit Card-12/29	3,796.42					3,796.42
	Electronic	6,845.29					6,845.29
	Website-12/29	1,522.71					1,522.71
	Website-12/30	137.59					137.59
12/30/10-PR	Federal Taxes		(38,291.71)				(38,291.71)
12/30/10-PR	State Taxes		(7,164.40)				(7,164.40)
12/30/10-PR	PR Direct Deposit		(105,615.19)				(105,615.19)
12/30/10-PR	ING 457		(4,849.70)				(4,849.70)
	Cks#11207-11259		(265,374.04)				(265,374.04)
	TRF#961-AP&PR	(421,295.04)	421,295.04				0.00
12/30/2010	Deposit	52,694.54					52,694.54
	Credit Card-12/29	113.41					113.41
	Credit Card-12/30	1,083.63					1,083.63
	Electronic	5,559.17					5,559.17
12/31/10	Electronic	8,733.92					8,733.92
	December '10 NSF's	(850.25)					(850.25)
12/16	Cusip #912795UK5 Maturity				(1,229,812.90)		(1,229,812.90)
12/20	Cusip #9127952R1 Purchase				2,730,146.56		2,730,146.56
12/31	retained in MM				52.14		52.14
	TOTALS	1,258,288.45	30,000.00	82,787.04	10,574,003.46	32,826.14	11,977,905.09

Investment Summary - December 2010

U.S. TREASURIES						
Quantity	Description	Cusip	Maturity Date	Yield	Cost of Purchase	Market Value
1,230,000	US Treasury Bill	912795X89	January 20, 2011	0.070%	1,229,741.70	1,229,975.40
2,502,000	US Treasury Bill	9127952B6	February 17, 2011	0.070%	2,501,374.50	2,501,649.72
2,901,000	US Treasury Bill	9127952H3	March 24, 2011	0.070%	2,900,131.30	2,900,245.74
1,213,000	US Treasury Bill	9127952M2	April 21, 2011	0.090%	1,212,557.26	1,212,502.67
2,731,000	US Treasury Bill	9127952R1	May 19, 2011	0.070%	2,730,146.56	2,729,443.33
10,577,000	Total Values				10,573,951.32	10,573,816.86

Money Market Account Activity-Beginning Balance	193.27
12/31/10 - Dividend	5.43
12/16/10 - Cusip # 912795UK58 Interest	187.10
Income	192.53
Intra-Bank Transfers to/from Investment Checking	1,500,000.00
Fund Transfers	1,500,000.00
12/16/10 - Cusip # 912795UK5 Maturity	1,229,812.90
Redemptions	1,229,812.90
12/20/10 - Cusip # 9127952R1 Purchase	(2,730,146.56)
Purchases	(2,730,146.56)
Ending Balance - Money Market	52.14
US Treasury Securities Investment Principal	10,573,951.32
Total Assets	10,574,003.46

Investment Summary - December 2010

LOCAL AGENCY INVESTMENT FUND

PERIOD	TOTAL WITHDRAWAL AMOUNT	TOTAL DEPOSIT AMOUNT	ACCRUED INTEREST (QUARTERLY)	ENDING BALANCE
July 31, 2010	\$0.00	\$0.00	\$45.39	\$32,783.80
August 31, 2010	\$0.00	\$0.00	\$0.00	\$32,783.80
September 30, 2010	\$0.00	\$0.00	\$0.00	\$32,783.80
October 31, 2010	\$0.00	\$0.00	\$42.34	\$32,826.14
November 30, 2010	\$0.00	\$0.00	\$0.00	\$32,826.14
December 31, 2010	\$0.00	\$0.00	\$0.00	\$32,826.14
January 31, 2011	\$0.00	\$0.00	\$0.00	\$32,826.14
February 28, 2011	\$0.00	\$0.00	\$0.00	\$32,826.14
March 31, 2011	\$0.00	\$0.00	\$0.00	\$32,826.14
April 30, 2011	\$0.00	\$0.00	\$0.00	\$32,826.14
May 31, 2011	\$0.00	\$0.00	\$0.00	\$32,826.14
June 30, 2011	\$0.00	\$0.00	\$0.00	\$32,826.14

L.A.I.F. INCOME SUMMARY

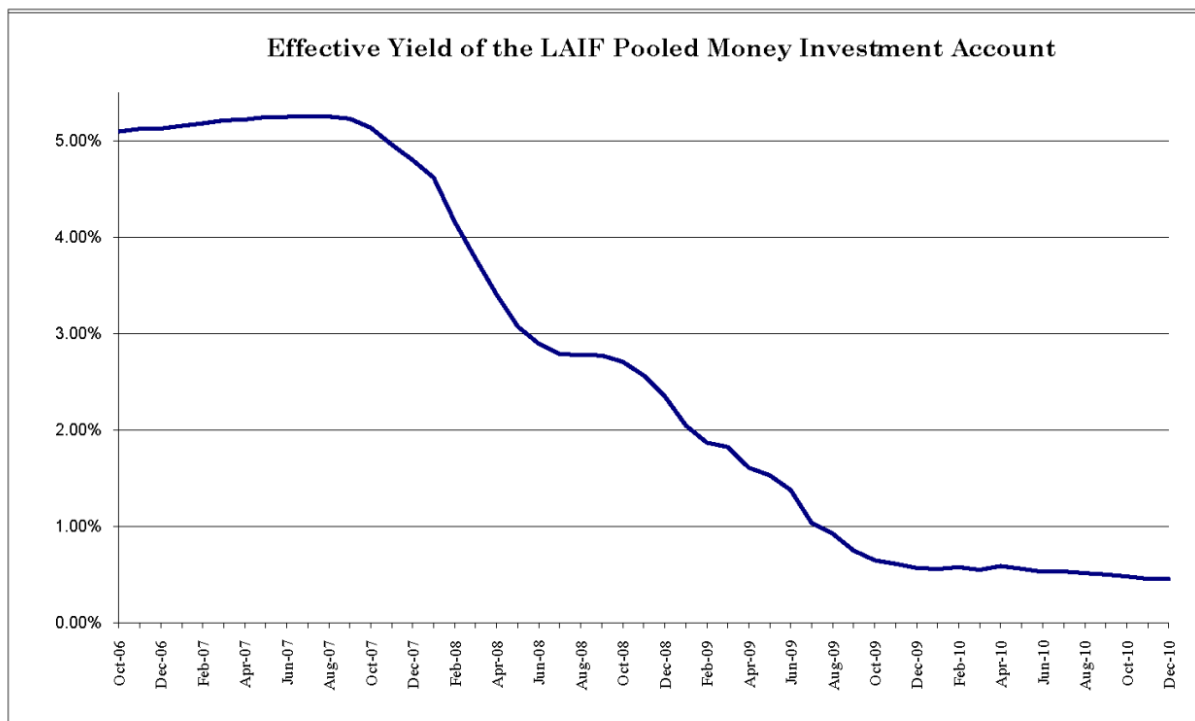
CURRENT QUARTER

FY YEAR-TO-DATE

INCOME RECEIVED

\$42.34

\$87.73



Monthly Revenue Allocation - December 2010

DATE	Description	Qty	DEPOSIT CHECKING DEPOSITS	AR Mail & Counter	AR Payment Centers	AR Credit Card	AR Electronic Rapid Pay	AR Web Site	AR ACH Auto Pay	AR TOTAL	AR Water Fees & Deposits	Water Allocation	Sewer Allocation	NonPot Allocation	RECAP TOTAL
12/01/2010	Mail & Counter	445	38,742.40	38,742.40						38,742.40		190,665.47			38,742.40
	Dep-SB Taxes	-	194,565.37	3,899.90						3,899.90					194,565.37
	Credit Cards	29	5,780.44			5,780.44				5,780.44					5,780.44
	Electronic	173	13,476.38				13,476.38			13,476.38					13,476.38
	Website	11	853.53							853.53					853.53
12/02/2010	Mail & Counter	392	44,529.05	44,529.05				834.28		44,529.05	19.25				44,529.05
	Dep-Riv Taxes	-	244.25							0.00		244.25			244.25
	Credit Cards	12	1,524.36			1,524.36				1,524.36					1,524.36
	Electronic	165	11,725.77				11,725.77			11,725.77					11,725.77
	Website	17	1,463.01							1,463.01					1,463.01
12/03/2010	Mail & Counter	404	35,800.25	35,800.25				1,433.26		35,800.25	29.75				35,800.25
	Credit Cards	15	1,477.15			1,477.15				1,477.15					1,477.15
	Electronic	262	18,621.17				18,621.17			18,621.17					18,621.17
	Website	28	2,867.94							2,867.94					2,867.94
	ACH payment	343	28,654.46					2,818.94		28,654.46	49.00				28,654.46
12/06/2010	Mail & Counter	666	82,754.45	82,754.45						82,754.45					82,754.45
	Credit Cards	25	4,126.87			4,126.87				4,126.87					4,126.87
	Electronic	226	16,782.27				16,782.27			16,782.27					16,782.27
	Website	13	1,068.08							1,068.08					1,068.08
12/07/2010	Mail & Counter	412	51,434.78	51,434.78						51,434.78					51,434.78
	Deposit-M/C	23	2,400.81			2,400.81				2,400.81					2,400.81
	Credit Cards	220	16,459.07				16,459.07			16,459.07					16,459.07
	Electronic	15	2,061.90							2,061.90					2,061.90
12/08/2010	Mail & Counter	355	68,870.90	68,870.90						68,870.90					68,870.90
	Credit Cards	44	6,450.13			6,450.13				6,450.13					6,450.13
	Electronic	111	7,939.72				7,939.72			7,939.72					7,939.72
	Website	15	1,301.97							1,301.97					1,301.97
12/09/2010	Mail & Counter	256	20,678.17	20,678.17				1,277.47		20,678.17	24.50				20,678.17
	Credit Cards	5	561.74			561.74				561.74					561.74
	Electronic	64	4,778.68				4,778.68			4,778.68					4,778.68
	Website	9	976.46					960.71		960.71	15.75				976.46
ABRA Credit#6	Website									0.00					0.00
Prop 50-#2	Website									0.00					0.00
12/10/2010	Mail & Counter	255	21,024.73	21,024.73						21,024.73					21,024.73
	Credit Cards	9	1,416.93			1,416.93				1,416.93					1,416.93
	Electronic	124	9,335.00				9,335.00			9,335.00					9,335.00
	Website	29	3,043.32							3,043.32					3,043.32
	ACH payment	442	37,697.85					2,992.57		37,697.85	50.75				37,697.85
12/13/2010	Mail & Counter	579	99,741.52	99,741.52						99,741.52	120.00				99,861.52
	Credit Cards	18	2,103.00			2,103.00				2,103.00					2,103.00
	Electronic	153	11,811.49				11,811.49			11,811.49					11,811.49
	Website	10	950.72							950.72					950.72
12/14/2010	Mail & Counter	375	32,717.10	32,717.10				933.22		32,717.10	17.50				32,717.10
	Deposit-SB Taxes	-	217,377.55	4,796.22						4,796.22					217,377.55
	Dep-SRF#2 Brnlne	-	35,062.00							0.00					35,062.00
	Deposit-M/C	-	5,838.64												5,838.64
	Credit Cards	25	2,869.70			2,869.70				2,869.70					2,869.70
	Electronic	192	14,557.05				14,557.05			14,557.05					14,557.05
	Website	16	1,800.02							1,800.02					1,800.02
12/15/2010	Mail & Counter	296	40,862.56	40,742.56				1,777.27		40,742.56	120.00				40,862.56
	Deposit-Riv Tax	-	38,055.61							0.00					38,055.61
	Deposit-SB Taxes	-	4,599.94							0.00					4,599.94
	Deposit-Riv Tax	-	311.41							0.00					311.41
	Credit Cards	32	4,315.95			4,315.95				4,315.95					4,315.95
	Electronic	122	9,787.96				9,787.96			9,787.96					9,787.96
	Website	13	1,144.11							1,144.11					1,144.11
	ACH payment	430	33,503.54					1,121.36	33,503.54	33,503.54	22.75				33,503.54

Monthly Revenue Allocation - December 2010

DATE	Description	Qty	DEPOSIT CHECKING	AR Mail & Counter	AR Payment Centers	AR Credit Card	AR Electronic Rapid Pay	AR Web Site	AR ACH Auto Pay	AR TOTAL	AR Water Fees & Deposits	Water Allocation	Sewer Allocation	NonPot Allocation	RECAP TOTAL
12/16/2010	Mail & Counter	203	29,208.43	29,208.43						29,208.43					29,208.43
	Deposit-M/C	-	10,000.00							0.00		10,000.00			10,000.00
	Credit Cards	11	1,246.79			1,246.79				1,246.79					1,246.79
	Electronic	102	7,218.77				7,218.77			7,218.77					7,218.77
	Website	7	1,084.34					1,072.09		1,072.09	12.25				1,084.34
12/17/2010	Mail & Counter	263	25,451.95	25,451.95						25,451.95					25,451.95
	Credit Cards	20	1,901.77			1,901.77				1,901.77					1,901.77
	Electronic	171	12,982.51				12,982.51			12,982.51					12,982.51
	Website	25	1,988.13					1,944.38		1,944.38	43.75				1,988.13
12/20/2010	Mail & Counter	521	50,413.27	50,413.27						50,413.27					50,413.27
	Deposit-SB Taxes		544,316.34	8,604.03						8,604.03		535,712.31			544,316.34
	Credit Cards	22	2,381.31			2,381.31				2,381.31					2,381.31
	Electronic	192	14,085.70				14,085.70			14,085.70					14,085.70
	Website	16	7,344.82					7,316.82		7,316.82	28.00				7,344.82
	ACH payment	411	18,267.78						18,267.78	18,267.78					18,267.78
12/21/2010	Mail & Counter	356	28,457.78	28,457.78						28,457.78					28,457.78
	Credit Cards	26	3,638.61			3,638.61				3,638.61					3,638.61
	Electronic	195	14,288.48				14,288.48			14,288.48					14,288.48
	Website	22	2,147.93					2,109.43		2,109.43	38.50				2,147.93
12/22/2010	Mail & Counter	294	38,814.66	38,814.66						38,814.66					38,814.66
	Deposit-M/C		34,058.06							0.00		20,520.06	8,071.00	5,467.00	34,058.06
	Credit Cards	21	2,322.94			2,322.94				2,322.94					2,322.94
	Electronic	96	6,095.67				6,095.67			6,095.67					6,095.67
	Website	15	1,407.41					1,381.16		1,381.16	26.25				1,407.41
12/23/2010	Mail & Counter	195	12,948.76	12,948.76						12,948.76					12,948.76
	Credit Cards	6	666.66			666.66				666.66					666.66
	Electronic	84	6,263.56				6,263.56			6,263.56					6,263.56
	Website	14	1,220.03					1,195.53		1,195.53	24.50				1,220.03
12/24/2010	Electronic	129	9,216.71				9,216.71			9,216.71					9,216.71
12/27/2010	Mail & Counter	495	57,090.37	57,090.37						57,090.37					57,090.37
	Credit Cards	40	3,967.09			3,967.09				3,967.09					3,967.09
	Electronic	170	12,419.97				12,419.97			12,419.97					12,419.97
	Website	16	1,497.46					1,469.46		1,469.46	28.00				1,497.46
	ACH payment	493	53,958.77						53,958.77	53,958.77					53,958.77
12/28/2010	Mail & Counter	397	31,690.43	31,690.43						31,690.43					31,690.43
	Credit Cards	16	1,780.12			1,780.12				1,780.12					1,780.12
	Electronic	155	10,584.16				10,584.16			10,584.16					10,584.16
	Website	18	1,519.96					1,488.46		1,488.46	31.50				1,519.96
12/29/2010	Mail & Counter	377	46,399.20	46,399.20						46,399.20					46,399.20
	Deposit-M/C		1,983.94							0.00		1,983.94			1,983.94
	Credit Cards	33	4,683.20			4,683.20				4,683.20					4,683.20
	Electronic	87	6,845.29				6,845.29			6,845.29					6,845.29
	Website	19	1,660.30					1,627.05		1,627.05	33.25				1,660.30
12/30/2010	Mail & Counter	218	52,694.54	52,694.54						52,694.54					52,694.54
	Credit Cards	12	1,197.04			1,197.04				1,197.04					1,197.04
	Electronic	72	5,559.17				5,559.17			5,559.17					5,559.17
12/31/2010	Electronic	122	8,733.92				8,733.92			8,733.92					8,733.92
	Reclass tax revenue									0.00		(193,000.00)	186,500.00	6,500.00	0.00
	12/3 per budget allocation									0.00		(125,000.00)	125,000.00		0.00
	12/21 per budget allocation									0.00					0.00
Dec-10	Utility Pmt Cntr-460			(32,719.94)	32,719.94					0.00					0.00
	Dec '10 NSF's									0.00					0.00
TOTALS		14,032	2,534,940.46	894,785.51	32,719.94	56,812.61	249,568.47	36,834.44	172,082.40	1,442,803.37	807.00	724,730.09	354,633.00	11,967.00	2,534,940.46

TOTAL # AR PAYMENTS
PERCENT OF TOTAL RECEIVED

14,032
100%

2,119
15.10%

328
2.34%

3,387
24.14%

444
3.16%

460
3.28%

7,294
51.98%

FY 2011 - Water Revenue

ACCOUNT#	DESCRIPTION	BUDGET	July '10	Aug '10	Sept '10	Oct '10	Nov '10	Dec '10	Year to Date	Percentage YTD
02-40010	Sales - Water	5,975,000	182,137	740,517	916,226	612,943	363,663	356,252	3,171,738	53.08%
02-40011	Sales - Construction Water	20,000	761	4,332	8,768	6,891	3,352	2,886	26,991	134.95%
02-40013	Sales - Imported Water	800,000	32,304	122,070	148,871	102,761	63,708	62,689	532,404	66.55%
02-40014	Sales Disc-Multi Units Usage Chrg.	(125,000)	(3,730)	(13,214)	(15,491)	(11,899)	(8,858)	(10,513)	(63,707)	50.97%
02-40015	Water Wholesale Revenue	170,000	3,909	3,935	3,511	3,371	3,237	23,890	41,853	24.62%
02-40016	Service Establishment Fee	100	0	0	0	0	0	0	0	0.00%
02-41000	Service Demand Charges	2,100,000	50,401	160,959	184,363	178,477	160,927	183,835	918,961	43.76%
02-41001	Fire Service Standby Fees	17,500	528	1,229	1,370	1,338	1,242	1,442	7,148	40.85%
02-41003	Construction Service Charge	15,000	105	545	501	398	536	598	2,683	17.89%
02-41005	Sales Disc-Multi Units Service Chrg.	(90,000)	(2,461)	(7,488)	(8,557)	(8,290)	(7,488)	(8,557)	(42,840)	47.60%
02-41010	Unauthorized Use of Water Charge	2,500	325	0	0	0	65	0	390	15.60%
02-41110	Meter/Lateral Installation	2,500	0	0	0	0	0	650	650	26.00%
02-41112	Fire Flow Test Fees	2,500	225	150	150	75	150	150	900	36.00%
02-41113	Disconnect/Reconnect Fees	150,000	8,380	6,965	11,310	9,945	8,215	8,070	52,885	35.26%
02-41121	Delinquent Payment Charges	135,000	12,838	15,683	13,061	19,446	14,751	8,787	84,566	62.64%
02-41124	Bad Debt	0	0	0	0	0	0	0	0	0.00%
02-42123	Management & Accounting Fees	593,310	49,443	49,443	49,443	49,443	49,443	49,443	296,655	50.00%
02-43010	Interest Earned	50,000	85	255	102	66	495	193	1,196	2.39%
02-43110	Property Tax - Unsecured	100,000	0	0	0	6,054	89,543	(46,859)	48,739	48.74%
02-43120	Property Tax - Secured	2,300,000	0	0	0	0	(390)	705,291	704,901	30.65%
02-43130	Tax Collection - Prior	75,000	0	366	0	9,363	9,165	(6,676)	12,217	16.29%
02-43140	Other Taxes	75,000	0	213	0	0	27	13,248	13,488	17.98%
02-49150	Revenue - Misc. Non-Operating	35,000	2,338	13,650	2,689	5,607	5,055	7,082	36,421	104.06%
	WATER OPERATING REVENUE	12,403,410	337,587	1,099,609	1,316,317	985,988	756,838	1,351,900	5,848,238	47.15%
02-82002	Grants (FEMA)	0	0	0	0	3,172	0	5,061	8,233	
02-89901	Facility Capacity Charges	0	0	0	0	0	0	5,156	5,156	
	TOTAL WATER REVENUE	12,403,410	337,587	1,099,609	1,316,317	989,160	756,838	1,362,117	5,861,627	

FY 2011 - Sewer Revenue

ACCOUNT#	DESCRIPTION	BUDGET	July '10	Aug '10	Sept '10	Oct '10	Nov '10	Dec '10	Year to Date	Percentage YTD
03-40016	Sales - Establish Service Fee	0	0	0	25	0	0	0	25	
03-41000	Sales - Sewer Charges	10,100,000	301,895	855,921	875,569	852,545	846,296	843,691	4,575,918	45.31%
03-41005	Sales Disc-Multi Units Service Chrg.	(215,000)	(6,155)	(16,570)	(16,623)	(16,606)	(16,551)	(16,591)	(89,096)	41.44%
03-41110	Meter/Lateral Installation	0	0	0	1,900	0	0	0	1,900	
03-41121	Penalty Late Charges	140,000	11,064	10,740	9,769	11,766	11,509	11,181	66,027	47.16%
03-41124	Bad Debt	0	0	0	0	0	0	0	0	
03-41131	Front Footage Fees	0	0	0	27,395	0	0	0	27,395	
03-42122	Revenue - other operating	1,000	0	0	360	0	180	180	720	72.00%
03-43010	Interest Earned	45,000	0	159	273	597	0	0	1,029	2.29%
03-43110	Property Tax - Unsecured	50,000	0	0	0	0	0	50,000	50,000	100.00%
03-43120	Property Tax - Secured	250,000	0	0	0	0	0	250,000	250,000	100.00%
03-43130	Tax Collection - Prior	20,000	0	0	0	0	0	10,000	10,000	50.00%
03-43140	Other Taxes	1,500	0	0	0	0	0	1,500	1,500	100.00%
03-49150	Misc. Non-Oper Revenue	2,000	0	0	0	0	0	0	0	0.00%
	SEWER OPERATING REVENUE	10,394,500	306,803	850,250	898,667	848,301	841,434	1,149,962	4,895,417	47.10%
03-82003	Grants - ARRA	0	0	0	0	242,258	126,603	117,256	486,117	
03-82004	Grants - Prop 50	0	0	0	0	0	917,389	296,863	1,214,252	
03-89901	Facility Capacity Charges	0	0	0	17,755	0	0	7,891	25,646	
	TOTAL SEWER REVENUE	10,394,500	306,803	850,250	916,422	1,090,559	1,885,426	1,571,972	6,621,432	

FY 2011 - Recycled Revenue

ACCOUNT#	Description	BUDGET	July '10	Aug '10	Sept '10	Oct '10	Nov '10	Dec '10	Year to Date	Percentage YTD
04-40010	Sales - Recycled Water	365,000	14,781	60,306	80,862	46,064	18,815	18,603	239,431	65.60%
04-40011	Sales - Construction Water	9,000	246	597	73	80	25	188	1,209	13.43%
04-41000	Sales - Service Demand Chrg.	26,000	834	2,277	2,505	2,424	2,131	2,433	12,605	48.48%
04-41003	Const. Water Minimum Chrg.	4,000	107	258	294	285	258	327	1,528	38.20%
04-41110	Meter/Lateral Installation	0	0	0	0	0	0	0	0	
04-41121	Penalty - Late Charge	775	24	11	7	7	21	6	76	9.76%
04-43010	Interest Earned	0	0	0	0	0	64	0	64	
04-43110	Property Tax - Unsecured	500	0	0	0	0	0	500	500	100.00%
04-43120	Property Tax - Secured	6,000	0	0	0	0	0	6,000	6,000	100.00%
04-49150	Misc. Non-Operating Revenue	0	0	0	0	0	0	0	0	
	RECYCLED OPERATING REVENUE	411,275	15,992	63,448	83,742	48,861	21,314	28,055	261,413	63.56%
04-89901	Facility Capacity Charges	0	0	0	0	0	0	5,467	5,467	
	TOTAL RECYCLED REVENUE	411,275	15,992	63,448	83,742	48,861	21,314	33,522	266,880	

FY 2011 - Water Expenses

ACCOUNT#	DESCRIPTION	BUDGET	July '10	Aug '10	Sept '10	Oct '10	Nov '10	Dec '10	Year to Date	Percentage YTD
02-5-01-50010	Labor-Water Resources	644,500	51,237	47,592	50,508	43,582	40,151	70,150	303,220	47.05%
02-5-01-50011	Labor Credit	0	0	0	0	0	0	0	0	
02-5-01-50013	Benefits-Fica	52,000	4,136	3,880	4,085	3,576	3,292	5,424	24,393	46.91%
02-5-01-50014	Benefits-Life Insurance	3,420	264	270	270	276	214	235	1,529	44.71%
02-5-01-50016	Benefits-Health/Defrd Comp	90,720	8,439	8,655	8,671	8,674	7,082	8,520	50,021	55.14%
02-5-01-50017	Benefits-Disability Insurance	9,300	848	818	849	773	627	938	4,853	52.18%
02-5-01-50019	Benefits-Workers Compensation	34,000	2,650	147	0	0	8,275	3,481	14,553	42.80%
02-5-01-50021	Benefits-PERS	45,000	2,811	3,141	3,075	2,812	2,654	4,215	18,707	41.57%
02-5-01-50022	Benefits-PERS-Employer	78,500	5,134	5,709	5,589	5,112	4,821	7,663	34,029	43.35%
02-5-01-50023	Benefits-Uniforms	2,500	217	174	195	156	161	168	1,070	42.81%
02-5-01-50024	Benefits-Vacation & Sick Pay	3,600	339	554	339	611	690	888	3,420	94.99%
02-5-01-50025	Benefits-Boot Allowance	1,575	150	0	0	150	375	(75)	600	38.10%
02-5-01-51003	R&M - Structures	215,000	4,974	17,851	13,157	11,817	29,905	485	78,169	36.36%
02-5-01-51011	R&M - CLA Valves	15,000	0	0	104	639	0	0	743	4.96%
02-5-01-51140	General Supplies & Expenses	1,500	0	43	28	0	841	160	1,073	71.54%
02-5-01-51210	Utilities - Power Purchases	1,405,000	203,003	208,075	187,808	118,542	84,808	28,558	830,795	59.13%
02-5-01-51211	Utilities - Electricity & Fuel	4,000	394	418	441	344	321	29	1,948	48.70%
02-5-01-51316	Imported Water Purchases	800,000	45,959	186,194	104,310	116,824	90,494	42,113	585,864	73.23%
02-5-01-54019	Licenses & Permits	22,000	576	1,728	7,981	0	1,207	804	12,296	55.89%
02-5-01-54110	Laboratory Services	90,000	300	5,420	11,060	2,955	2,656	2,540	24,931	27.70%
02-5-01-57040	YVRWFF Operating Expense	700,000	58,630	37,248	41,844	34,885	59,181	3,397	235,185	33.60%
	WATER RESOURCE TOTALS	4,217,615	390,059	527,887	440,312	351,730	337,737	179,675	2,227,400	52.81%
02-5-03-50010	Labor-Public Works	827,730	55,860	62,450	64,803	61,919	65,018	98,516	408,565	49.36%
02-5-03-50011	Labor Credit	0	0	(410)	(10,314)	(1,884)	0	0	(12,608)	
02-5-03-50013	Benefits-Fica	67,500	4,532	5,062	5,247	5,008	5,248	7,977	33,075	49.00%
02-5-03-50014	Benefits-Life Insurance	5,750	419	426	426	426	426	419	2,541	44.18%
02-5-03-50016	Benefits-Health/Defrd Comp	138,240	11,654	14,803	13,650	14,828	14,829	15,100	84,864	61.39%
02-5-03-50017	Benefits-Disability Insurance	15,100	981	1,069	1,095	1,061	1,095	1,408	6,708	44.42%
02-5-03-50019	Benefits-Workers Compensation	34,000	2,602	247	0	0	8,888	3,800	15,537	45.70%
02-5-03-50021	Benefits-PERS	58,600	3,657	4,024	4,086	4,086	4,156	6,128	26,136	44.60%
02-5-03-50022	Benefits-PERS-Employer	102,300	6,679	7,315	7,427	7,427	7,549	11,141	47,538	46.47%
02-5-03-50023	Benefits-Uniforms	4,900	418	335	1,188	333	338	357	2,970	60.61%
02-5-03-50024	Benefits-Vacation & Sick Pay	3,000	193	193	193	0	0	387	967	32.22%
02-5-03-50025	Benefits-Boot Allowance	2,400	0	431	0	442	150	150	1,172	48.85%
02-5-03-51001	R & M - Vehicles & Equipment	195,000	9,533	15,194	9,572	15,799	16,688	11,045	77,822	39.91%
02-5-03-51011	R&M - Valves	10,000	0	0	636	3,154	0	0	3,790	37.90%
02-5-03-51020	R&M - Pipelines	260,000	19,118	55,449	10,727	14,406	12,349	11,972	124,021	47.70%
02-5-03-51021	R&M - Service Lines	135,000	2,809	6,085	7,329	4,638	7,019	5,160	33,040	24.47%
02-5-03-51022	R&M - Fire Hydrants	25,000	130	132	0	1,044	1,623	946	3,875	15.50%
02-5-03-51030	R&M - Water Meters	130,000	5,048	10,797	2,022	2,263	815	2,559	23,504	18.08%
02-5-03-51092	Equipment Credits	0	0	(50)	(4,972)	(1,114)	(5)	0	(6,141)	
02-5-03-51140	General Supplies & Expenses	2,480	0	8	121	26	0	0	155	6.24%
	PUBLIC WORKS TOTALS	2,017,000	123,633	183,559	113,236	133,852	146,186	177,064	877,529	43.51%

FY 2011 - Water Expenses

ACCOUNT#	DESCRIPTION	BUDGET	July '10	Aug '10	Sept '10	Oct '10	Nov '10	Dec '10	Year to Date	Percentage YTD
02-5-06-50010	Labor-Administration	702,850	47,596	52,392	52,309	63,734	49,345	72,639	338,015	48.03%
02-5-06-50011	Labor Credit	0	0	0	0	4	(1,320)	0	(1,316)	
02-5-06-50012	Director Fees	14,000	0	1,841	1,094	1,216	1,155	1,459	6,564	46.89%
02-5-06-50013	Benefits-Fica	56,200	3,703	4,067	4,030	4,899	3,767	4,944	25,410	45.21%
02-5-06-50014	Benefits-Life Insurance	4,250	308	319	319	319	291	284	1,842	43.34%
02-5-06-50016	Benefits-Health/Defrd Comp	152,100	9,899	12,371	12,302	12,151	11,892	12,505	71,119	46.76%
02-5-06-50017	Benefits-Disability Insurance	9,500	735	786	787	838	653	766	4,566	48.07%
02-5-06-50019	Benefits-Workers Compensation	25,700	1,300	147	0	0	5,594	1,800	8,841	34.40%
02-5-06-50021	Benefits-PERS	49,200	3,229	3,626	3,626	3,518	3,440	5,015	22,455	45.64%
02-5-06-50022	Benefits PERS Employer	85,800	5,894	6,592	6,592	6,395	6,260	9,117	40,851	47.61%
02-5-06-50023	Uniforms	1,500	137	110	155	108	109	114	732	48.80%
02-5-06-50024	Benefits-Vacation & Sick Pay	11,500	1,208	715	864	635	608	1,048	5,077	44.15%
02-5-06-50025	Benefits-Boots	1,500	131	0	150	0	147	75	503	33.53%
02-5-06-51003	R&M - Structures	15,000	1,544	2,344	964	442	435	471	6,201	41.34%
02-5-06-51091	Expense Credits (overhead)	0	0	(45)	(305)	(385)	(57)	0	(793)	
02-5-06-51120	Safety Equipment/Supplies	10,000	102	847	2,751	1,102	1,441	263	6,507	65.07%
02-5-06-51125	Petroleum Products	100,000	10,727	9,297	8,294	7,491	8,917	4,785	49,481	49.48%
02-5-06-51130	Office Supplies & Expenses	40,000	2,145	3,631	4,638	1,018	1,215	1,729	14,377	35.94%
02-5-06-51140	General Supplies & Expenses	30,000	1,573	305	4,344	3,417	943	793	11,375	37.92%
02-5-06-51199	Disaster Incidences	500	0	0	9,223	150	1,001	4,716	15,590	
02-5-06-51211	Utilities - Electricity	25,000	3,532	3,846	3,439	1,887	1,768	175	14,628	58.51%
02-5-06-51213	Utilities - Natural Gas	5,000	38	35	40	104	272	485	974	19.48%
02-5-06-54002	Dues & Subscriptions	20,000	82	0	20	0	520	0	622	3.11%
02-5-06-54005	Computer Expenses	150,000	10,966	6,326	911	2,436	10,096	143	30,880	20.59%
02-5-06-54010	Postage	7,500	79	62	29	50	78	17	314	4.19%
02-5-06-54011	Printing & Publications	20,000	1,729	4,212	0	81	0	0	6,022	30.11%
02-5-06-54012	Education & Training	30,000	4,237	4,315	3,324	2,196	2,975	1,674	18,720	62.40%
02-5-06-54013	Utility Billing Expenses	125,000	10,342	11,172	10,989	10,870	11,079	6,062	60,494	48.40%
02-5-06-54014	Public Relations	10,000	1,252	806	855	422	33	326	3,694	36.94%
02-5-06-54015	Rents & Leases	3,500	392	197	392	197	197	197	1,571	44.89%
02-5-06-54016	Travel Related Expenses	15,000	2,007	1,117	791	110	1,149	136	5,309	35.40%
02-5-06-54017	Certifications & Renewals	6,000	355	221	330	314	55	0	1,275	21.25%
02-5-06-54020	Meeting Expenses	4,000	0	86	1,049	209	368	21	1,734	43.36%
02-5-06-54021	Disaster Preparedness Training	0	0	0	178	0	250	0	428	
02-5-06-54024	Utilities - Waste Disposal	3,000	157	157	157	157	157	0	784	26.13%
02-5-06-54025	Utilities - Telephone	38,000	2,844	3,257	2,537	2,798	4,048	1,463	16,947	44.60%
02-5-06-54104	Contractual Services	80,000	18,989	2,395	4,904	2,879	1,866	1,401	32,435	40.54%
02-5-06-54107	Legal	60,000	1,845	2,334	2,521	1,823	4,928	0	13,450	22.42%
02-5-06-54108	Audit & Accounting	16,000	0	6,500	2,850	1,216	0	0	10,566	66.03%
02-5-06-54109	Professional Fees	160,000	7,078	8,452	14,119	13,994	8,003	2,680	54,325	33.95%
02-5-06-55500	Depreciation Reserves	699,976	58,331	58,331	58,331	58,331	58,331	58,331	349,988	50.00%
02-5-06-56001	Insurance	115,000	9,202	9,202	9,202	9,202	9,202	9,202	55,212	48.01%
02-5-06-57030	Regulatory Compliance	62,500	0	0	0	0	0	0	0	0.00%
02-5-06-57050	Uncollectible Accounts	0	0	0	0	0	0	0	0	
02-5-06-57090	Election Related Expense	15,000	0	0	0	0	0	0	0	0.00%
02-5-06-57096	Beaumont Basin Watermaster	5,500	0	0	6,000	0	0	0	6,000	109.09%
02-5-06-57100	County Tax Collector Fees	7,500	0	13	0	39	233	2,685	2,971	39.61%
02-5-06-57199	Suspense	0	406	87	0	0	0	(318)	174	
ADMINISTRATION TOTALS		2,992,576	224,595	222,272	235,058	216,342	211,445	207,202	1,316,915	44.01%

FY 2011 - Water Expenses

ACCOUNT#	DESCRIPTION	BUDGET	July '10	Aug '10	Sept '10	Oct '10	Nov '10	Dec '10	Year to Date	Percentage YTD
02-5-40-57201	Debt Srv-Series 2004A Princ.(25009)	885,000	0	885,000	0	0	0	0	885,000	100.00%
02-5-40-57402	Interest-Long-Term Debt Bonds	2,046,219	0	1,031,406	0	0	0	0	1,031,406	50.41%
02-5-40-57806	Rate Stabilization Fund	75,000	0	0	0	0	0	0	0	0.00%
02-5-40-57001	Asset Acq. - Water Resources	30,000	0	0	0	0	0	0	0	0.00%
02-5-40-57003	Asset Acq. - Utility Service	140,000	0	0	0	0	0	0	0	0.00%
02-5-40-57006	Asset Acq. - Administration	0	0	0	0	0	0	0	0	
	40 - Debt & Capital Outlay	3,176,219	0	1,916,406	0	0	0	0	1,916,406	60.34%
	TOTAL WATER EXPENSES	12,403,410	738,287	2,850,124	788,606	701,924	695,368	563,941	6,338,251	51.10%

FY 2011 - Sewer Expenses

ACCOUNT#	DESCRIPTION	BUDGET	July '10	Aug '10	Sept '10	Oct '10	Nov '10	Dec '10	Year to Date	Percentage YTD
03-5-02-50010	Labor-WW Treatment	747,000	48,425	60,738	62,557	61,984	59,684	96,507	389,894	52.19%
03-5-02-50013	Benefits-Fica	62,900	4,001	5,070	5,227	5,174	4,971	7,692	32,135	51.09%
03-5-02-50014	Benefits-Life Insurance	4,150	321	327	327	331	329	319	1,953	47.07%
03-5-02-50016	Benefits-Health\Defrd Comp	135,800	9,216	11,261	11,461	11,343	11,312	13,086	67,679	49.84%
03-5-02-50017	Benefits-Disability Insurance	12,800	887	1,043	1,066	1,057	980	1,311	6,345	49.57%
03-5-02-50019	Benefits-Workers Compensation	31,475	2,500	147	0	0	8,275	3,481	14,403	45.76%
03-5-02-50021	Benefits-PERS	52,300	3,627	4,053	4,067	4,046	3,913	6,066	25,772	49.28%
03-5-02-50022	Benefits-PERS Employer	91,300	6,625	7,367	7,393	7,355	7,109	11,027	46,878	51.34%
03-5-02-50023	Benefits-Uniforms	3,300	346	263	361	272	257	277	1,777	53.86%
03-5-02-50024	Benefits-Vacation & Sick Pay	6,400	384	384	384	395	390	718	2,655	41.49%
03-5-02-50025	Benefits-Boot Allowance	1,725	0	0	0	0	375	0	375	21.74%
03-5-02-51003	R&M - Structures	200,000	31,822	9,089	14,586	14,508	1,180	4,922	76,107	38.05%
03-5-02-51010	R&M - Automation Control	50,000	0	2,968	6,939	14,544	1,000	5,329	30,781	61.56%
03-5-02-51106	Chemicals	500,000	33,339	50,466	45,599	45,230	46,637	23,976	245,248	49.05%
03-5-02-51111	Propane	10,000	0	0	0	0	0	1,769	1,769	17.69%
03-5-02-51115	Laboratory Supplies	32,000	3,916	1,216	1,831	3,179	1,518	2,381	14,042	43.88%
03-5-02-51140	General Supplies & Expenses	1,000	141	0	0	0	0	0	723	72.26%
03-5-02-51210	Utilities - Power Purchases	675,000	80,769	81,188	68,717	55,405	49,606	25,460	361,145	53.50%
03-5-02-54110	Laboratory Services	115,000	5,613	13,007	8,462	5,802	10,427	6,559	49,871	43.37%
03-5-02-57031	Sludge Disposal	280,000	26,008	23,848	24,679	22,627	24,553	0	121,715	43.47%
03-5-02-57033	Brine Disposal	26,000	0	0	2,710	2,710	2,710	0	8,130	31.27%
	TREATMENT TOTALS	3,038,150	257,940	272,436	266,365	255,964	235,808	210,882	1,499,395	49.35%

FY 2011 Sewer Expenses

ACCOUNT#	DESCRIPTION	BUDGET	July '10	Aug '10	Sept '10	Oct '10	Nov '10	Dec '10	Year to Date	Percentage YTD
03-5-06-50010	Labor-Administration	655,050	42,149	48,761	48,677	60,102	45,714	67,192	312,595	47.72%
03-5-06-50012	Directors Fees	15,000	0	1,641	1,094	1,216	1,155	1,459	6,564	43.76%
03-5-06-50013	Benefits-Fica	59,500	3,254	3,776	3,739	4,615	3,476	4,496	23,355	39.25%
03-5-06-50014	Benefits-Life Insurance	4,200	311	320	320	320	292	285	1,847	43.98%
03-5-06-50016	Benefits-Health/Defrd Comp	155,400	9,578	12,241	12,207	12,020	11,761	13,679	71,487	46.00%
03-5-06-50017	Benefits-Disability Insurance	10,600	673	744	745	844	612	700	4,318	40.73%
03-5-06-50019	Benefits-Workers Compensation	22,000	2,000	147	0	0	6,794	3,000	11,941	54.28%
03-5-06-50021	Benefits-PERS	48,300	3,001	3,372	3,370	3,264	3,186	4,634	20,827	43.12%
03-5-06-50022	Benefits PERS Employer	83,900	5,478	6,130	6,126	5,933	5,798	8,424	37,890	45.16%
03-5-06-50023	Benefits-Uniforms	1,000	86	69	69	74	77	81	456	45.61%
03-5-06-50024	Benefits-Vacation & Sick Pay	11,500	1,208	715	864	635	608	1,048	5,077	44.15%
03-5-06-50025	Benefits-Boot Allowance	1,400	0	0	0	0	0	0	0	0.00%
03-5-06-51120	Safety Equipment/Supplies	7,500	0	0	542	38	665	459	1,705	22.73%
03-5-06-51125	Petroleum Products	15,000	5,102	1,000	1,000	1,000	1,000	1,000	10,102	67.34%
03-5-06-51130	Office Supplies	6,000	0	0	370	58	69	21	518	8.63%
03-5-06-51140	General Supplies & Expenses	7,500	57	93	335	3,177	747	82	4,492	59.89%
03-5-06-54002	Dues & Subscriptions	10,000	0	0	618	441	547	0	1,606	16.06%
03-5-06-54003	Management & Admin Services	593,310	49,443	49,443	49,443	49,443	49,443	49,443	296,655	50.00%
03-5-06-54005	Computer Expenses	45,000	10,821	4,928	911	1,854	7,718	143	26,376	58.61%
03-5-06-54011	Printing & Publications	4,000	1,729	4,650	0	81	0	0	6,460	161.50%
03-5-06-54012	Education & Training	20,000	1,050	2,809	281	1,230	260	1,674	7,304	36.52%
03-5-06-54014	Public Relations	10,000	1,252	806	342	184	33	206	2,823	28.23%
03-5-06-54016	Travel Related Expenses	10,000	36	415	292	1,504	475	118	2,839	28.39%
03-5-06-54017	Certifications & Renewals	5,500	506	0	150	50	530	19	1,255	22.81%
03-5-06-54019	Licenses & Permits	40,000	1,789	0	4,134	3,513	28,222	4,534	42,191	105.48%
03-5-06-54020	Meeting Related Expenses	1,000	0	26	833	114	268	21	1,262	126.20%
03-5-06-54021	Disaster Preparedness Training	0	0	0	172	0	250	0	422	
03-5-06-54024	Utilities - Waste Disposal	10,000	934	934	934	3,156	934	0	6,892	68.92%
03-5-06-54025	Utilities - Telephone	17,000	1,088	1,245	1,090	1,088	2,669	958	8,137	47.87%
03-5-06-54030	Drinking Water	1,000	56	126	119	70	49	35	455	45.50%
03-5-06-54104	Contractual Services	25,000	11,637	1,124	1,502	1,321	2,418	546	18,548	74.19%
03-5-06-54107	Legal	45,000	1,585	3,082	4,114	2,603	4,115	0	15,498	34.44%
03-5-06-54108	Audit & Accounting	14,000	0	6,500	2,850	1,216	0	0	10,566	75.47%
03-5-06-54109	Professional Fees	300,000	28,298	34,896	31,823	30,424	12,958	2,845	141,243	47.08%
03-5-06-55500	Depreciation Reserves	1,191,120	99,260	99,260	99,260	99,260	99,260	99,260	595,560	50.00%
03-5-06-56001	Insurance	115,000	9,202	9,202	9,202	9,202	9,202	9,202	55,212	48.01%
03-5-06-57030	Regulatory Compliance	65,000	27,577	22	33,995	0	0	0	61,593	94.76%
03-5-06-57050	Uncollectible Accounts	0	0	0	0	0	0	0	0	
03-5-06-57100	County Tax Collection Fees	250	49	0	0	0	0	0	49	19.60%
	ADMINISTRATION TOTALS	3,626,030	319,208	298,476	321,522	300,048	301,303	275,562	1,816,119	50.09%

FY 2011 - Sewer Expenses

ACCOUNT#	DESCRIPTION	BUDGET	July '10	Aug '10	Sept '10	Oct '10	Nov '10	Dec '10	Year to Date	Percentage YTD
03-5-07-50010	Labor-Environmental Control	217,740	15,615	17,073	17,352	17,101	17,562	23,267	107,970	49.59%
03-5-07-50011	Labor Credit	0	0	0	0	0	0	0	0	
03-5-07-50013	Benefits-Fica	20,100	1,262	1,356	1,378	1,339	1,375	1,839	8,550	42.54%
03-5-07-50014	Benefits-Life Insurance	1,625	111	114	114	114	114	83	649	39.91%
03-5-07-50016	Benefits-HealthDefrd Comp	50,100	3,679	3,930	3,930	3,687	4,173	3,807	23,208	46.32%
03-5-07-50017	Benefits-Disability Insurance	4,025	267	285	288	283	288	341	1,752	43.53%
03-5-07-50019	Benefits-Workers Compensation	7,350	750	147	0	0	5,794	2,000	8,691	118.24%
03-5-07-50021	Benefits-PERS	15,200	962	1,074	1,074	1,074	1,095	1,407	6,686	43.99%
03-5-07-50022	Benefits-PERS Employer	26,500	1,756	1,953	1,953	1,953	1,988	2,558	12,161	45.89%
03-5-07-50023	Benefits-Uniforms	1,200	115	92	115	86	85	88	582	48.48%
03-5-07-50024	Benefits-Vacation & Sick Pay	0	0	0	0	0	0	0	0	
03-5-07-50025	Benefits-Boot Allowance	600	0	0	0	0	150	0	150	25.00%
03-5-07-51003	R&M - Structures	300,000	31,144	22,195	24	17,586	8,281	1,511	80,740	26.91%
03-5-07-51140	General Supplies & Expenses	1,000	0	94	155	0	0	0	250	24.98%
03-5-07-51241	Lift Station #1	70,000	20,128	5,818	6,632	4,092	3,275	1,694	41,641	59.49%
03-5-07-51242	Lift Station #2	11,000	1,550	703	696	631	710	267	4,555	41.41%
03-5-07-51243	Lift Station #3	5,000	591	231	251	916	173	65	2,228	44.55%
03-5-07-51244	Lift Station #4	12,500	9,920	1,058	1,403	369	996	361	14,107	112.85%
03-5-07-51245	Lift Station #5	3,000	110	121	128	0	107	8	472	15.74%
03-5-07-51248	Lift Station #8	2,500	101	98	111	94	96	3	502	20.09%
03-5-07-54109	Professional Fees	35,000	3,809	5,435	0	4,200	5,981	0	19,424	55.50%
03-5-07-54110	Laboratory Services	2,500	0	0	0	0	0	0	0	0.00%
	ENVIRONMENTAL CONTROL TOTAL	786,940	91,868	61,776	35,604	53,525	52,242	39,300	334,316	42.48%
03-5-40-57202	Debt Service - Principal	1,863,070	0	0	1,863,069	0	0	0	1,863,069	100.00%
03-5-40-57403	Debt Service - Interest	1,060,600	0	0	1,060,600	0	0	0	1,060,600	100.00%
03-5-40-57002	Asset Acq. - Treatment		0	0	0	5,817	0	221	6,038	
03-5-40-57006	Asset Acq. - Administration		0	0	0	0	0	0	0	
03-5-40-57007	Asset Acq. - Environmental Control		0	0	0	0	0	0	0	
03-5-40-57009	Plant Support (03-13105 Sari Line)	19,710	0	0	0	0	0	0	0	0.00%
	Debt & Capital Outlay	2,943,380	0	0	2,923,669	5,817	0	221	2,929,707	99.54%
	TOTAL SEWER EXPENSES	10,394,500	669,016	632,688	3,547,160	615,354	589,353	525,965	6,579,536	63.30%

FY 2011 - Recycled Expenses

ACCOUNT#	Description	BUDGET	July '10	Aug '10	Sept '10	Oct '10	Nov '10	Dec '10	Year to Date	Percentage YTD
04-5-06-50010	Labor-Recycled Water	81,500	5,462	6,208	6,208	6,208	6,208	10,863	41,156	50.50%
04-5-06-50012	Director Fees	0	0	0	0	0	0	0	0	
04-5-06-50013	Benefits-FICA	5,975	497	551	551	551	551	949	3,649	61.08%
04-5-06-50014	Benefits-Life Insurance	335	28	28	28	28	28	28	169	50.45%
04-5-06-50016	Benefits-Health & Def Comp	17,145	1,481	1,570	1,570	1,570	1,570	1,996	9,758	56.92%
04-5-06-50017	Benefits-Disability Insurance	1,030	100	108	108	108	108	144	676	65.66%
04-5-06-50019	Benefits-Workers Compensation	2,240	200	47	0	0	1,000	500	1,747	77.99%
04-5-06-50021	Benefits-PERS Employee	5,265	389	435	435	435	435	652	2,779	52.78%
04-5-06-50022	Benefits-PERS Employer	9,180	710	790	790	790	790	1,185	5,055	55.06%
04-5-06-50023	Benefits-Uniforms	280	0	0	0	0	0	0	0	0.00%
04-5-06-50024	Benefits-Vacation & Sick Pay	1,400	233	155	155	155	155	233	1,086	77.60%
04-5-06-50025	Benefits-Boots	150	0	0	0	0	0	0	0	0.00%
04-5-06-51003	R & M-Structures	8,500	0	0	400	0	1,048	0	1,448	17.03%
04-5-06-51020	R & M-Pipelines	0	0	0	46	0	0	0	46	
04-5-06-51021	R & M-Service Lines	0	0	0	0	0	0	0	0	
04-5-06-51022	R & M-Fire Hydrants	1,000	0	2,943	(2,957)	0	0	0	(14)	-1.35%
04-5-06-51030	R & M-Meters	250	0	0	0	0	0	0	0	0.00%
04-5-06-51140	General Supplies & Expenses	150	57	0	0	0	0	0	57	38.04%
04-5-06-51316	Imported Water Purchases	140,000	24,929	24,341	22,971	11,505	8,992	5,076	97,813	69.87%
04-5-06-54002	Dues & Subscriptions	1,500	0	0	0	0	0	0	0	0.00%
04-5-06-54005	Computer Expense	2,000	0	1,167	0	0	0	0	1,167	58.33%
04-5-06-54011	Printing & Publications	75	0	0	0	0	0	0	0	0.00%
04-5-06-54012	Education & Training	2,500	0	65	43	0	0	0	108	4.33%
04-5-06-54014	Public Relations	2,000	1,252	806	0	184	0	0	2,242	112.11%
04-5-06-54016	Travel Related Expenses	1,500	0	0	0	0	0	0	0	0.00%
04-5-06-54019	Licenses & Permits	0	0	0	0	0	0	0	0	
04-5-06-54020	Meeting Expenses	0	0	0	325	0	0	0	325	
04-5-06-54025	Telephone	600	55	55	55	55	58	0	278	46.39%
04-5-06-54010	Contractual Services	2,400	0	0	0	25	0	0	25	1.04%
04-5-06-54107	Legal	0	7,443	7,934	8,138	5,938	4,908	0	34,359	
04-5-06-54109	Professional Fees	10,000	0	0	0	0	0	0	0	0.00%
04-5-06-55500	Depreciation	114,300	9,525	9,525	9,525	9,525	9,525	9,525	57,150	50.00%
04-5-06-57010	County Tax Collection Fees	0	0	0	0	0	0	0	0	
04-5-06-57030	Regulatory Compliance	0	0	0	0	0	0	0	0	
04-5-06-57040	Environmental Compliance	0	0	0	0	0	0	0	0	
	TOTAL RECYCLED EXPENSES	411,275	52,360	56,728	48,391	37,077	35,375	31,149	261,080	63.48%



Date: January 19, 2011 **Job:** N/A

Prepared By: Brent Anton, Engineering Project Integrator **G/L:** N/A
Jeremy Costello, Engineering Technician I

Subject: Adoption of Resolution 02-2011 for the Yucaipa Valley Water District Standard Specification for Dual Plumbed Residential Properties Requiring 1-inch Fire Sprinkler Service.

Recommendation: That the Board approves Resolution No. 02-2011 for the Yucaipa Valley Water District Standard Specification for Dual Plumbed Residential Properties Requiring 1-inch Fire Sprinkler Service.

On January 12, 2010 the California State Fire Marshall, through the State Building Standards Commission, adopted provisions for the installation of residential fire sprinkler systems. All new residential construction permitted after January 1, 2011 will be required to install a fire sprinkler system.

The District has developed a new standard for residential water meter installations that incorporates this new requirement together with our dual plumbed objectives for new homes. This new fire service standard will require a larger water meter to provide sufficient flow for the fire sprinklers, along with service lines and a backflow prevention device to protect the potable water service.

Developers and home builders will experience additional costs for the purchase and installation of the larger water meter and customers will have a slightly higher monthly fixed fee associated with the depreciation and replacement of the larger water meter. Currently our customers pay \$0.329/day (\$9.87/month) for a ¾-inch water meter as compared to \$0.549/day (\$16.47/month) for a 1-inch water meter. The commodity cost of water delivered to the home is the same regardless of the meter size. The schedule of charges already exists in Resolution No. 37-2005 which was adopted in 2005.

In the near future, the District staff will be proposing to change our methodology for facility capacity charges related to new development. Specifically, the District staff will be proposing to base our development impact fees on an Equivalent Dwelling Unit. This will allow new homes to benefit from a larger water meter to facilitate the operation of their fire sprinklers, but will not result in extra development fees being charged since there will not be any additional demand on our water facilities beyond the typical single family residential home, or one Equivalent Dwelling Unit.

The District staff has also reviewed an alignment of the meter infrastructure to be parallel to the curb instead of perpendicular as shown on the attached standard drawings. Therefore the provision for installing the meter boxes has been included as a note within the drawings should the parallel construction be necessary.

RESOLUTION NO. 02-2011**A RESOLUTION OF THE YUCAIPA VALLEY WATER DISTRICT
ESTABLISHING A STANDARD SPECIFICATION FOR FIRE SPRINKLER SERVICE**

WHEREAS, On January 12, 2010 the California State Fire Marshall, through the State Building Standards Commission, adopted provisions requiring all new residential construction permitted after January 1, 2011 to install a fire sprinkler system.

WHEREAS, the Yucaipa Valley Water District has developed new standards for residential water meter installations that incorporate this new requirement together with our dual plumbed objectives for new homes.

WHEREAS, these new fire service standards will require a larger water meter to provide sufficient flow for the fire sprinklers, along with service lines and a backflow prevention device to protect the potable water service where necessary.

NOW, THEREFORE, the Board of Directors of the Yucaipa Valley Water District does hereby resolve to adopt the attached standard specifications in compliance with the new building requirements:

Yucaipa Valley Water District – Standard Specification for the Design and Processing,
Furnishing of Materials, and Construction of Water Facilities;

W-4 - Dual Plumbed Residential Properties Requiring 1" Fire Sprinkler Service

W-5 - Residential Properties Requiring 1" Fire Sprinkler Service

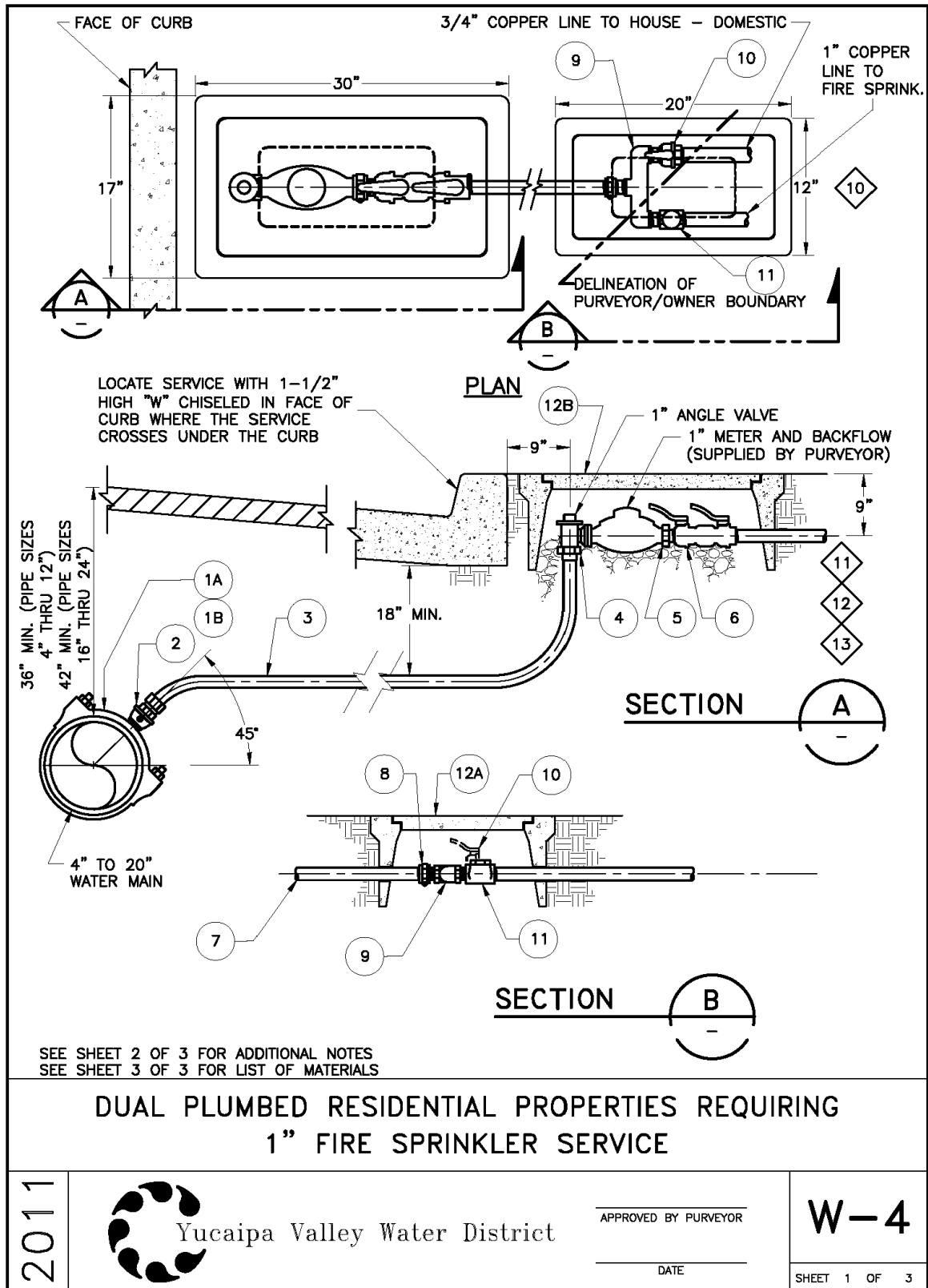
PASSED AND ADOPTED this 19th day of January 2011.

YUCAIPA VALLEY WATER DISTRICT

Jay Bogh, President Board of Directors

ATTEST:

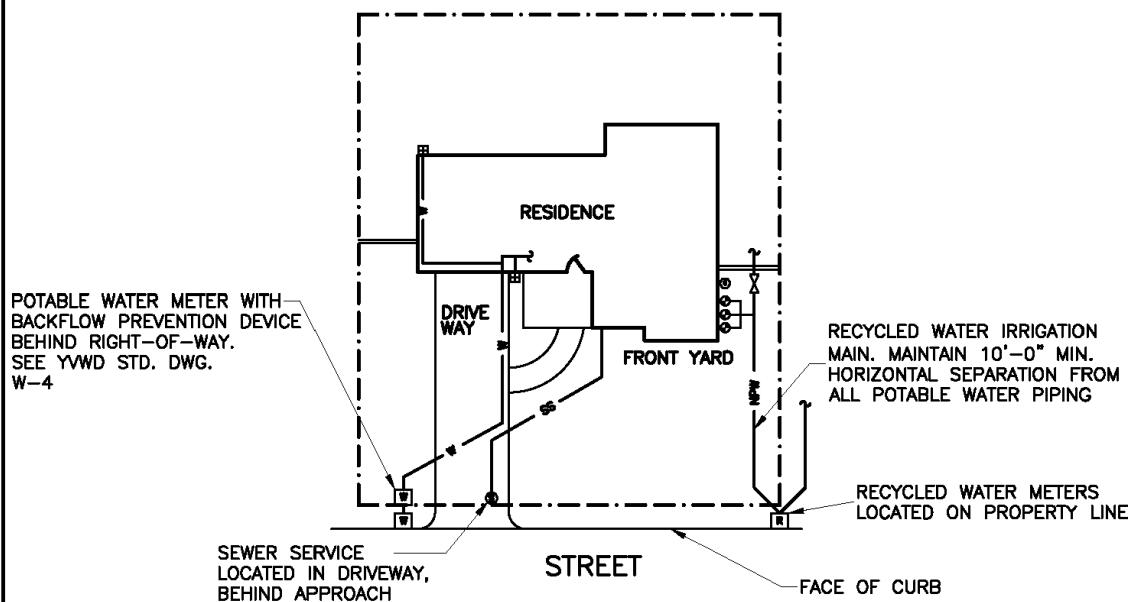
Joseph B. Zoba, General Manager



NOTES:

1. SERVICE SADDLE SHALL NOT BE INSTALLED WITHIN 12" OF VALVE, COUPLING, JOINT OR FITTING.
2. BLUE POLY-SLEEVE SHALL BE SECURED AT THE CORP. AND THE ANGLE VALVE WITH 10 MIL. TAPE.
3. SET TOP OF METER BOX FLUSH WITH DRIVEWAY, SIDEWALK OR CURB, AS SHOWN.
4. THE CORPORATION STOP TAP SHALL BE MADE AT A 45° DEGREE ANGLE FROM THE TOP OF THE PIPE.
5. THE WATER SERVICE SHALL EXTEND PERPENDICULAR TO THE CENTERLINE OF THE STREET FROM THE WATER MAIN TO THE METER STOP.
6. ALL CONNECTIONS TO COPPER TUBING SHALL BE COMPRESSION FITTINGS.
7. NON-POTABLE SERVICES WILL BE LOCATED ON THE PROPERTY LINES IN PAIRS. MINIMUM SEPARATION FROM POTABLE TO NON-POTABLE SERVICES IS (10').
8. METERS AND BACKFLOW BRANCH ASSEMBLY TO BE CENTERED IN METER BOXES TO ALLOW FOR ACCESS, TESTING, AND MAINTENANCE.

- 10 IN DUAL PLUMBED COMMUNITIES ALL ON SITE POTABLE PIPING IS TO BE COPPER TUBING TO HOUSE – NO TAIL PIPING, PER YVWD STANDARDS.
- 11 METER, METER COUPLINGS, BACKFLOW BRANCH ASSEMBLY LOCK ON/LOCK OFF BALL VALVES, AND SINGLE CHECK VALVE ARE TO BE PROVIDED BY THE PURVEYOR.
- 12 ALL DUAL PLUMBED SERVICES WITH A FIRE SERVICE ARE REQUIRED TO HAVE A DOUBLE CHECK BACKFLOW PREVENTION ASSEMBLY INSTALLED AND TESTED PRIOR TO SERVICES BEING TURNED ON.
- 13 SUBJECT TO PURVEYOR REVIEW AND APPROVAL, THE METER AND METER BOX INCLUDING THE BRANCH ASSEMBLY MAY BE INSTALLED PARALLEL TO THE CURB IF NECESSARY.



DUAL PLUMBED RESIDENTIAL PROPERTIES REQUIRING 1" FIRE SPRINKLER SERVICE

2011



Yucaipa Valley Water District

APPROVED BY PURVEYOR

DATE

W-4

SHEET 2 OF 3

LIST OF MATERIALS			
ITEM NO.	SIZE & DESCRIPTION	MANUFACTURER	SPEC. NO.
1A	DOUBLE STRAP SERVICE SADDLE 1" I.P. OUTLET (FOR D.I.P. MAINS)	JONES ROMAC FORD MUELLER	J-979-PIPE O.D. -1" I.P. 202BS-PIPE O.D. -1" I.P. 202BS-PIPE O.D. -1" I.P. BR2B-PIPE O.D. -I.P. 100
1B	CAST SERVICE SADDLE WITH 1" I.P. OUTLET (FOR D.I.P. MAINS)	ROMAC FORD MUELLER	202S-PIPE O.D.-1" I.P. F-202-PIPE O.D.-1" I.P. DR2A-PIPE O.D.-I.P. 100
2	1" BRONZE BALL CORPORATION STOP (M.I.P.T. X COMPRESSION)	JONES MULLER McDONALD FORD	E-1935SG B25028 N 74704BQ
3	1" BLUE PLASTIC COATED COPPER TUBING		COPPER TYPE "K" SOFT
4	BRONZE BALL ANGLE METER STOP W/LOCKWING (1" COMPRESSION X METER)	JONES MUELLER McDONALD FORD	1963WSG B24258-1 N 74602BQ
5	METER COUPLING	JONES MUELLER FORD	J-134 H-10890 C-38
6	1" MINIMUM - DOUBLE CHECK BACKFLOW ASSEMBLY	AMES FEBCO WILKINS	2000SS 850 950XL
7	MINIMUM 12" BRASS NIPPLE TO BACKFLOW BRANCH ASSEMBLY		
8	1" BRASS UNION		
9	1" "U"-BRANCH (M.I.P.T. X M.I.P.T.)	McDONALD	AYM708UMM 1"x1"x7.5"
10	BALL VALVE WITH LOCKWING (F.I.P. X F.I.P.)	JONES MUELLER McDONALD FORD	E-1900W B20283 N AYM76101W
11	1" DOUBLE CHECK (INLINE DOUBLE CHECK)	McDONALD	711-4FE 44
12A	METER BOX AND COVER WITH READING LID	ARMOR CAST	A6000485 37S
12B	METER BOX AND COVER WITH READING LID	ARMOR CAST	BOX NUMBER A6001640PCX12 COVER NUMBER A6001643

DUAL PLUMBED RESIDENTIAL PROPERTIES REQUIRING 1" FIRE SPRINKLER SERVICE

2011



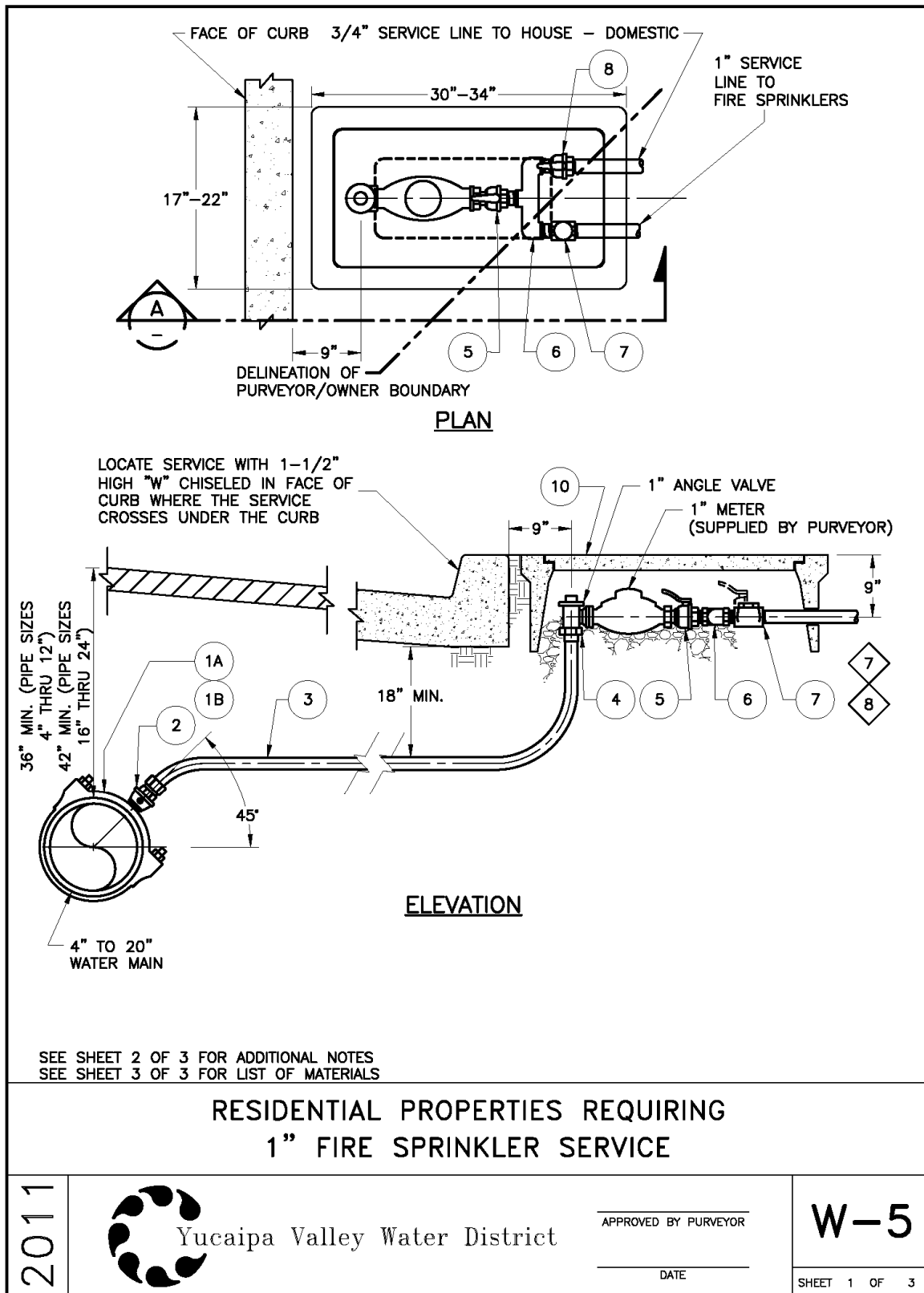
Yucaipa Valley Water District

APPROVED BY PURVEYOR

DATE

W-4

SHEET 3 OF 3

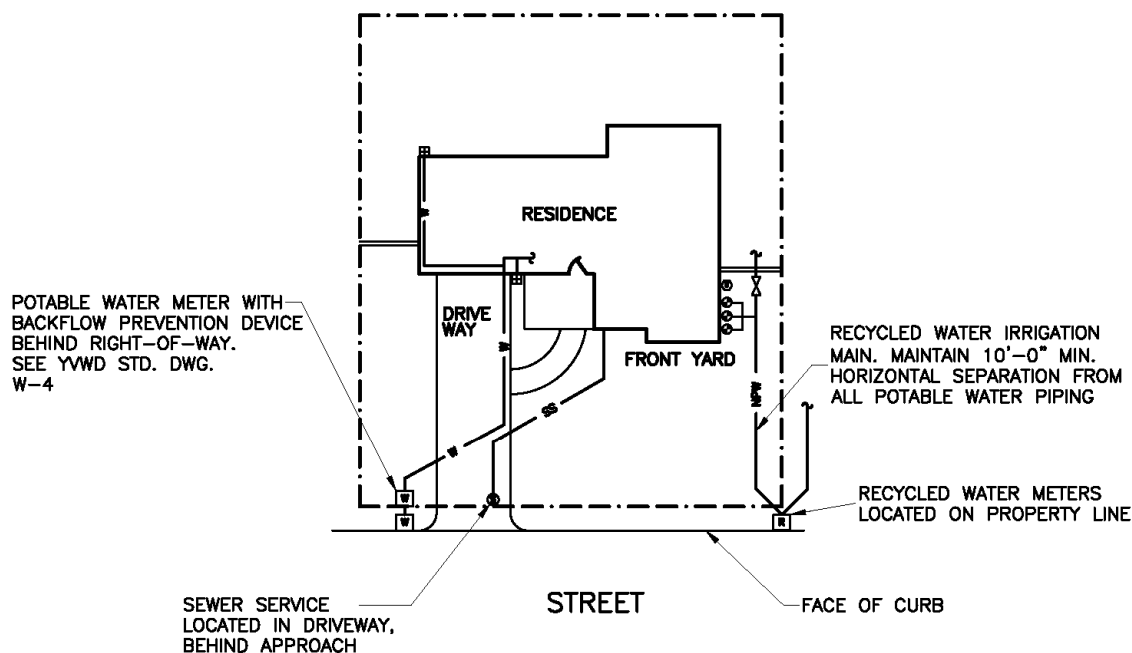


NOTES:

1. SERVICE SADDLE SHALL NOT BE INSTALLED WITHIN 12" OF VALVE, COUPLING, JOINT OR FITTING.
2. SET TOP OF METER BOX FLUSH WITH DRIVEWAY, SIDEWALK OR CURB, AS SHOWN.
3. THE CORPORATION STOP TAP SHALL BE MADE AT A 45° DEGREE ANGLE FROM THE TOP OF THE PIPE.
4. THE WATER SERVICE SHALL EXTEND PERPENDICULAR TO THE CENTERLINE OF THE STREET FROM THE WATER MAIN TO THE METER STOP.
5. ALL CONNECTIONS TO COPPER TUBING SHALL BE COMPRESSION FITTINGS.
6. METERS AND BRANCH ASSEMBLY TO BE CENTERED IN METER BOXES TO ALLOW FOR ACCESS AND MAINTENANCE

7. METER, CUSTOMER SHUT OFF VALVE, RANCH ASSEMBLY, LOCK OFF BALL VALVE, AND DUAL CHECK VALVE ARE TO BE PROVIDED BY THE PURVEYOR.

8. SUBJECT TO PURVEYOR REVIEW AND APPROVAL, THE METER AND METER BOX INCLUDING THE BRANCH ASSEMBLY MAY BE INSTALLED PARALLEL TO THE CURB IF NECESSARY.



RESIDENTIAL PROPERTIES REQUIRING 1" FIRE SPRINKLER SERVICE

2011



Yucaipa Valley Water District

APPROVED BY PURVEYOR

DATE

W-5

SHEET 2 OF 3

LIST OF MATERIALS			
ITEM NO.	SIZE & DESCRIPTION	MANUFACTURER	SPEC. NO.
1A	DOUBLE STRAP SERVICE SADDLE 1" I.P. OUTLET (FOR D.I.P. MAINS)	JONES ROMAC FORD MUELLER	J-979-PIPE O.D. -1" I.P. 202BS-PIPE O.D. -1" I.P. 202BS-PIPE O.D. -1" I.P. BR2B-PIPE O.D. -I.P. 100
1B	CAST SERVICE SADDLE WITH 1" I.P. OUTLET (FOR D.I.P. MAINS)	ROMAC FORD MUELLER	202S-PIPE O.D.-1" I.P. F-202-PIPE O.D.-1" I.P. DR2A-PIPE O.D.-I.P. 100
2	1" BRONZE BALL CORPORATION STOP (M.I.P.T. X COMPRESSION)	JONES MUELLER McDONALD FORD	E-1935SG B25028 N 74704BQ
3	1" BLUE PLASTIC COATED COPPER TUBING		COPPER TYPE "K" SOFT
4	BRONZE BALL ANGLE METER STOP W/LOCKWING (1" COMPRESSION X METER)	JONES MUELLER McDONALD FORD	1963WSG B24258-1 N 74602BQ
5	1" LOCKWING BALL METER VALVE (LOCK-OFF POSITION)	JONES MUELLER McDONALD FORD	E-1908W B24351 N WITH B20298 AYM76101MWHB1
6	1" "U"-BRANCH (M.I.P.T. X M.I.P.T.)	McDONALD PERFORMANCE	AYM708UMM 1"x1"x7.5"
7	1" DOUBLE CHECK (INLINE DOUBLE CHECK)	McDONALD	711-4FE 44
8	BALL VALVE WITH LOCKWING (F.I.P. X F.I.P.)	JONES MUELLER McDONALD FORD	E-1900W B20283 N AYM76101W
9	METER BOX AND COVER WITH READING LID	J&R ARMOR CAST - OLD CASTLE	P-W6B A6001640PCX12 WITH A6001643

**RESIDENTIAL PROPERTIES REQUIRING
1" FIRE SPRINKLER SERVICE**

2011



Yucaipa Valley Water District

APPROVED BY PURVEYOR

DATE

W-5

SHEET 3 OF 3

CERTIFICATION OF ADOPTION

STATE OF CALIFORNIA

COUNTY OF RIVERSIDE
AND SAN BERNARDINO

I, Joseph B. Zoba, Secretary of the Board of Directors of the Yucaipa Valley Water District, California, do hereby certify that the foregoing resolution being Resolution No. 02-2011 was duly passed, approved and adopted by said Board, approved and signed by the President, and attested by the Secretary at the Regular Meeting held on the 19th day of January, 2011, and that the same was passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Executed this 19th day of January 2011 at Yucaipa, CA

Joseph B. Zoba, Secretary

(Seal)



Date: January 19, 2011 **Job:** Not Applicable
Prepared By: Joseph Zoba, General Manager **G/L:** Not Applicable
Subject: Appointment of District Representatives for Small Claims Court
Recommendation: That the Board adopts Resolution No. 03-2011 as presented.

Every year the District updates and adopts a resolution appointing representatives to act on behalf of the District in small claims court.

The District staff recommends the following individuals be assigned to represent the District in small claims court: Joseph Zoba; Jack Nelson; Brent Anton; Vicky Elisalda; Peggy Little; and Chelsie Fogus.

RESOLUTION NO. 03-2011

A RESOLUTION APPOINTING A CORPORATE REPRESENTATIVE TO SMALL CLAIMS COURT

UNREPRESENTED PARTY (Name and Address): Yucaipa Valley Water District 12770 Second Street, Yucaipa, California 92399		TELEPHONE NUMBER (909) 797-5119	FOR COURT USE ONLY
NAME OF COURT: County of San Bernardino			
STREET ADDRESS: 303 W. Third Street			
MAILING ADDRESS: Same			
CITY AND ZIP CODE: San Bernardino, California 92415			
BRANCH NAME:			
PLAINTIFF: Not Applicable		CASE NUMBER:	
DEFENDANT: Not Applicable			
RESOLUTION - APPOINTING A CORPORATE REPRESENTATIVE			

It appearing to the Board of Directors of the Yucaipa Valley Water District, a corporation qualified to do business in the State of California, that it is desirable and necessary to appoint an officer/ employee of this corporation to act for and in its behalf in the Small Claims Court of the San Bernardino County Municipal Court District, San Bernardino Division, County of San Bernardino, California.

And it further appearing that Joseph B. Zoba, John F. Nelson, Brent Anton, Vicky Elisalda, Peggy Little, and Chelsie Fogus as an officer/employee of Yucaipa Valley Water District is a suitable individual for such appointment; and said officer/employee is not employed solely for the purpose of representing said corporation.

Be it resolved that Joseph B. Zoba, and/or John F. Nelson, and/or Brent Anton, and/or Vicky Elisalda, and/or Peggy Little, and/or Chelsie Fogus is appointed to represent and appear for said corporation in the lawful process of any and all claims filed in said court, and is further authorized and empowered to accept service of process issued by said court, for and on behalf of said corporation.

I certify that the foregoing resolution was adopted by the Board of Directors of the Yucaipa Valley Water District, at a regular meeting held on January 19, 2011.

Jay Bogh, President

(SEAL)

Joseph B. Zoba, Secretary

THE LOCAL BUSINESS ADDRESS OF SAID CORPORATION IS:

Yucaipa Valley Water District
12770 Second Street, Yucaipa, California 92399

SIGNATURE OF AGENT SO APPOINTED

NAME AND TITLE OF AGENT SO APPOINTED



Date: January 19, 2011 **Job:** Not Applicable
Prepared By: Vicky Elisalda, Controller **G/L:** Not Applicable
Subject: Adoption of Resolution No. 04-2011 Approving an Investment Policy and Appointment of the General Manager as the District Investment Officer
Recommendation: That the Board adopts Resolution No. 04-2011 as presented.

The attached investment policy has been prepared pursuant to statutory provisions of the Government Code established to direct the deposit, investment and reporting of public funds.

The attached policy was presented and discussed at the board workshop on January 11, 2011.

RESOLUTION NO. 04-2011

**A RESOLUTION OF THE YUCAIPA VALLEY WATER DISTRICT
APPROVING AN INVESTMENT POLICY AND APPOINTING THE GENERAL MANAGER
AS THE DISTRICT INVESTMENT OFFICER**

WHEREAS, California Government Code, Section 53646, requires the annual adoption of an investment policy.

NOW, THEREFORE, the Yucaipa Valley Water District hereby resolves as follows:

Section 1: Adoption of Investment Policy.

Pursuant to Government Code 53600 et seq., the “Yucaipa Valley Water District Statement of Investment Policy” is hereby approved as attached hereto and incorporated herein by this reference.

Section 2: Appointment of Investment Officer.

The General Manager of the District is hereby appointed as the District’s Investment Officer and is authorized and directed to do all things necessary to implement the Investment Policy.

PASSED AND ADOPTED this 19th day of January 2011.

YUCAIPA VALLEY WATER DISTRICT

Jay Bogh, President Board of Directors

ATTEST:

Joseph B. Zoba, General Manager



STATEMENT OF INVESTMENT POLICY

January 19, 2011

INTRODUCTION

The purpose of this policy is to provide broad guidelines to the District Investment Officer, who is charged with the responsibility for the investment of funds for the District. All investments by the District shall be governed by State law and by this policy.

The District Investment Officer is responsible for administering the District's investments. In furtherance of this responsibility, the District Investment Officer shall issue and administer detailed Investment Instructions which may change periodically and which will implement this Investment Policy. The investment of bond proceeds will be further restricted by the provisions of relevant bond documents.

POLICY GUIDELINES

1) Prudence

The standard of prudence to be used by the District Investment Officer shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. All persons investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds shall act with care, skill, prudence and diligence in order to safeguard the principal amount of the investments and maintain the liquidity needs of the District.

2) Objectives

The primary objectives, in priority order, of the District's investment activities shall be:

- A. Safety of Principal. The investments shall be undertaken in a manner that seeks to ensure preservation of capital in the portfolio.
- B. Liquidity. The investment portfolio will remain sufficiently liquid to enable the District to meet its cash flow requirements.
- C. Return on Investment. The investment portfolio shall be designed with the objective of attaining a market rate of return on its investments consistent with the constraints imposed by its safety objective and cash flow requirements.

3) Delegation of Authority

The management and oversight responsibility for the investment program is hereby delegated to the District Investment Officer who shall monitor and review all investments for consistency with this investment policy. No person may engage in an investment transaction except as provided under the limits of this policy. The District Investment Officer shall maintain investment instructions for internal and external management of investments consistent with State

Government Code requirements. The District may contract for the use of investment manager services subject to all other provisions of this Investment Policy. The District Investment Officer shall maintain a list of authorized broker/dealers and financial institutions that are approved for investment purposes, and it shall be the policy of the District to purchase securities only from those authorized institutions or firms.

4) Investment Oversight Committee

There is hereby established an Investment Oversight Committee, which shall consist of the Investment Officer, the District's Controller and two members of the Board of Directors who are also members of the Board's Finance Committee.

It shall be the responsibility of the Committee to:

- A. Review changes in investment practices of the Investment Officer for compliance with the Investment Policy and investment transaction instructions and procedures;
- B. Review the District's monthly Unaudited Financial Report for adherence to this Investment Policy and investment instructions and procedures in the event that said Report is not presented at a workshop of the Board; and
- C. Advise the Board of Directors of any deviations from an Investment Policy or any investment instructions or procedures which are deemed imprudent.

To maintain full financial transparency of the District's operations, an unaudited financial report will be provided monthly to all members of the Board of Directors at a workshop meeting prior to being presented at a board meeting. The presentation of the monthly financial report shall be the preferred mechanism to be used to provide all financial information to the entire Board instead of just the members of the Investment Oversight Committee.

5) Ethics and Conflict of Interest

Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program, or which could impair their ability to make impartial decisions. Officers and employees involved in the investment process shall abide by the District's Conflict of Interest Code, California Government Code, Section 1090 and the California Political Reform Act.

6) Authorized and Acceptable Investments

Government Code, Section 53601 sets forth the eligible investments for the District. All investments purchased for the District shall be delivered, either by book entry or physical delivery, to the District's third party custodian. All investments of the District shall have the Yucaipa Valley Water District as registered owner.

- A. As to the District's surplus funds generally (excluding funds from bond proceeds), the District's Investment Officer is authorized to invest such funds as follows:
 - 1. Local Agency Investment Fund - The District Investment Officer may invest in the Local Agency Investment Fund (LAIF) established by the State Treasurer for the benefit of local agencies. There is no minimum investment period and the minimum transaction is \$5,000, in multiples of \$1,000 above that, with a maximum of \$30 million for any agency. The

LAIF offers high liquidity because deposits can be converted to cash in 24 hours and no interest is lost. All interest is distributed to those agencies participating on a proportionate share.

2. Passbook Savings Accounts and Demand Deposit Accounts - For purposes of this policy, passbook savings accounts and demand deposit accounts and bank money-market accounts shall be considered appropriate investments. The District may earn interest on idle funds in such accounts at a federally-insured institution.
 3. United States Government Securities - U.S. Treasury Bills, Notes, Bonds and Certificates of Indebtedness, or those for which the full faith and credit of the United States are pledged for payment of principal and interest and are not subject to any limitations. Since this investment category is considered to be extremely safe and liquid, there is no limitation as to the percentage of the District's portfolio that can be invested in these types of investments.
- B. As to the District's bond proceeds, and subject to the Board's approval, such proceeds may be invested by the District Investment Officer in the following investments authorized under California Government Code, Sections 53601, 53635 and 53635.2:
1. United States Treasury notes, bonds, bills or certificates of indebtedness or other obligations for which the full faith and credit of the United States are pledged for the payment of principal and interest;
 2. Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. Certain short-term obligations of agencies or instrumentalities of the United States Government may be backed only by the issuing agency or instrumentality and may not be backed by the full faith and credit of the United States Government. For example, securities issued by the Federal Home Loan Banks and the Freddie Mac are supported only by the credit of the agency or instrumentality that issued them, and not by the United States Government, and securities issued by the Federal Farm Credit System and the Fannie Mae are supported by the agency's or instrumentality's right to borrow money from the U.S. Treasury under certain circumstances;
 3. Registered state warrants or treasury notes or bonds of this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by this state or by a department, board, agency, or authority of this state.
 4. Bonds, notes, warrants, or other evidences of indebtedness of any local agency within this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled or operated by the local agency, or by a department, board, agency, or authority of the local agency.

5. Bankers acceptances (otherwise known as bills of exchange or time drafts) that are drawn on and accepted by a commercial bank which are eligible for purchase by the Federal Reserve System. Such banker's acceptances may not exceed 180 days maturity. No more than forty percent (40%) of the District's money may be invested in such banker's acceptances. No more than thirty percent (30%) of the District's money may be invested in the banker's acceptances of any one commercial bank. The commercial bank shall have the highest short-term letter and numerical rating as provided by Moody's Investors Service, Inc. ("Moody's") or Standard & Poor's Rating Agency ("Standard & Poor's");
6. Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization (NRSRO). The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (a) or paragraph (b):
 - (a) The entity is organized and operating in the United States as a general corporation, and has total assets in excess of \$500 million, and has debt other than commercial paper, if any, that is rated "A" or higher by a NRSRO.
 - (b) The entity is organized within the United States as a special purpose corporation, trust, or limited liability company, has a program wide credit enhancements including, but not limited to, over collateralization, letters of credit or surety bond, and has commercial paper that is rated "A-1" or higher, or the equivalent by an NRSRO.

Commercial paper shall have a maximum maturity of 270 days or less. The District may invest no more than twenty-five percent (25%) of its money in such commercial paper. The District may purchase no more than ten percent (10%) of the outstanding commercial paper of any single issuer;

7. Repurchase agreements with respect to securities described in paragraphs (i) and (ii) above provided that the term of any such repurchase agreement shall be one year or less. A repurchase agreement means a purchase of securities by the District pursuant to an agreement by which the seller will repurchase the securities on or before a specific date at an agreed upon price, thereby establishing the yield during the District's holding period. The yield established for the repurchase agreement is determined by current short-term rates and may be more or less than the interest rate on the underlying securities. The securities underlying a repurchase agreement is, in effect, collateral under the agreement and the securities shall be (otherwise known as bills of exchange or time drafts) delivered to the District by book entry, physical delivery or by third-party custodial agreement. At the time a repurchase agreement is made, the underlying securities shall be valued at one hundred and two percent (102%) or greater of the repurchase price. If an agreement is in effect for more than one day, and, in the

event their value drops below one hundred and two percent (102%) of the repurchase price, the seller to the repurchase agreement shall provide additional securities or money within one business day so that the value of the collateral is not less than one hundred and two percent (102%) of the repurchase price. At the expiration of each agreement, the District receives payment of the repurchase price as a condition for the transfer of the underlying securities back to the Seller;

8. Negotiable certificates of deposit issued by a nationally or state-chartered bank or a state or federal savings association (as defined in Section 5102 of the California Financial Code) a state or federal credit union, or by a state-licensed branch of a foreign bank. Purchases of negotiable certificates of deposit may not exceed thirty percent (30%) of the District's money which may be invested pursuant to this section. The District is prohibited from investing the District's funds, or funds in the custody of the District, in negotiable certificates of deposit issued by a state or federal credit union if a member of the District's Board of Directors, or any person with investment decision making authority with the District, also serves on the Board of Directors, or any committee appointed by the Board of Directors, or the credit committee or the supervisory committee of the state or federal credit union issuing the negotiable certificates of deposit.
9. Shares of beneficial interest issued by diversified management companies (also known as mutual fund companies) that invest in the securities and obligations as authorized by Government Code, Section 53601(a) to (j), (m) and (n) and that comply with investment restrictions contained in Government Code, Section 53630, et. seq. However, a county or party to a reverse repurchase agreement or securities lending agreement is not required to be a primary dealer of the Federal Reserve Bank of New York if the diversified management company's board of directors finds that the counterparty presents a minimal risk of default, and the value of the securities underlying a repurchase agreement or securities lending agreement may be 100% of the sales price of the securities are marked to market daily. The diversified management company in this section shall have attained the highest ranking or the highest letter and numerical ranking provided by not less than 2 NRSROs. The purchase price of shares of beneficial interest shall not include any commission or load that the company may charge and shall not exceed twenty percent (20%) of the District's money that may be invested pursuant to this Statement of Investment Policy. No more than ten percent (10%) of the District's money may be invested in shares of any one mutual fund referenced in this paragraph (ix);
10. Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80(a-l et seq.)). The diversified management company shall have attained the highest ranking or the highest letter in numerical ranking provided by no less than 2 NRSROs. The purchase price of shares of beneficial interest shall not include any commission or load that

the companies may charge and shall not exceed twenty percent (20%) of the District's money that may be invested pursuant to this Statement of Investment Policy.

7) Nondiscrimination

Investments shall not knowingly be made in any institution that practices or supports directly or indirectly through its actions discrimination on the basis of race, religion, color, creed, national or ethnic origin, age, gender, or physical disability.

8) Maximum Maturity

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the District to meet all projected obligations. No investment shall be made in any security, other than a security underlying a repurchase or reverse repurchase agreement that at the time of the investment has a term remaining to maturity in excess of five years.

9) Ineligible Investments

Any security type or structure not specifically approved by this policy and investment instructions is specifically prohibited. Security types that are thereby prohibited to be purchased include, but are not limited to:

- A. Complex derivative structures such as range notes, inverse floaters, or any other complex variable rate or structure note.
- B. Interest-only strips that are derived from a pool of mortgages, or any security that could result in zero interest accrual if held to maturity.

10) Sales Prior to Maturity

Sales prior to maturity are permitted. It is also recognized that in a changing interest rate environment, it may be financially advantageous to sell investments at a book value loss in order to reinvest in a more profitable security.

11) Reporting

The District Investment Officer shall render to the Board of Directors a monthly report which shall include the following information for investments:

- Distribution of funds within all financial accounts maintained by the District;¹
- Summary of investments including the types of investments, maturity date, yield, costs and market value;²
- Detailed money market investment account activity associated with the purchase of U.S. Treasuries;²
- The current balance, accrued interest and historical effective yield of funds managed by the Local Agency Investment Fund (LAIF).²

¹ This report component is contained within the Director Memorandum of the monthly Unaudited Financial Report.

² This report component is contained within the Investment Summary of the monthly Unaudited Financial Report.

The monthly report shall also:

- A. State compliance of the portfolio to this Investment Policy and State law, or state the manner in which the portfolio is not in compliance.
- B. Include a description of any of the District's funds, investments or programs that are under management of contracted parties, including lending programs.
- C. Include a statement denoting the ability of the District to meet its expenditure requirements of the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.

The District Investment Officer shall annually render to the Board of Directors a Statement of Investment Policy, which the Board of Directors shall consider at a public meeting.

12) Interest Allocation

The District Investment Officer shall allocate interest pursuant to an Interest Allocation Schedule. A list of funds eligible to receive interest shall be maintained by the District Investment Officer.



Date: January 19, 2011 **Job:** Not Applicable
Prepared By: Joseph Zoba, General Manager **G/L:** Not Applicable
Subject: Approval of a Memorandum of Agreement with the Management -
Supervisory Employees of the Yucaipa Valley Water District
Recommendation: That the Board approves the Memorandum of Agreement for the
bargaining group as presented.

The Memorandum of Agreement for the Management - Supervisory Employee bargaining group is attached for your review and consideration.

Exempt Employees Terms and Conditions

Effective: July 1, 2010 - Page 1 of 2

**TERMS AND CONDITIONS OF EMPLOYMENT FOR
MANAGEMENT - SUPERVISORY EMPLOYEES OF THE
YUCAIPA VALLEY WATER DISTRICT**

January 5, 2011

The following are the terms and conditions of employment for the Management - Supervisory Employees of the Yucaipa Valley Water District ("District" or "YVWD"), effective July 1, 2010 and ending on June 30, 2011. Each may be referred to herein as a "Party" and jointly as the "Parties".

1.0 Application

These Terms and Conditions of Employment ("Terms and Conditions") apply to the Management - Supervisory Employees of the District pursuant to Resolution No. 18-2006 adopted on June 21, 2006. Management - Supervisory Employees are defined as those employees who have authority, in the interest of the employer, to hire, transfer, suspend, lay off, recall, promote, discharge, assign, reward, or discipline other employees, or responsibly to direct them, or to adjust their grievances, or effectively to recommend such action, if in connection with the foregoing the exercise of such authority is not of a merely routine or clerical nature, but requires the use of independent judgment., and includes the following job classifications at the District: Environmental Control Supervisor; Public Works Supervisor; Regional Water Quality Supervisor; Water Senior Plant Operator; and Wastewater Senior Plant Operator. The terms and conditions shall also apply to confidential classified employees.

2.0 Term

This Memorandum of Agreement (MOA) is entered into between the Yucaipa Valley Water District (hereinafter referred to as "District") and the Yucaipa Valley Water District Management – Supervisory Employees, pursuant to the provisions of the Meyer-Milias-Brown Act. Except as otherwise set through June 30, 2011; and thereafter shall continue in effect fiscal year by fiscal year unless either one of the parties appropriately notifies the other in writing of its request to modify, amend or terminate these Terms and Conditions. Such notification shall be submitted to the other party during the period of forty-five (45) calendar days commencing January 1, 2011. During the term negotiations shall be limited to express or conditional re-openers as provided herein, matters reopened by mutual agreement or as required by law.

3.0 Compensation

- 3.1 Salary Schedule – The salary schedule currently in effect shall be used as the base monthly salary structure for Management - Supervisory Employees of the Yucaipa Valley Water District. The Parties acknowledge that the General Manager has full authority to evaluate and reclassify employees as deemed appropriate.

Exempt Employees Terms and Conditions

Effective: July 1, 2010 - Page 2 of 2

- 3.2 Pay For Performance – The Parties hereby agree that individual performance evaluations will be prepared for all employees in March 2011 and in the month of March of future years.

The Parties further agree that there will be no merit pay for performance salary adjustments during the current Fiscal Year 2011. This does not preclude the Parties from negotiating a future performance-based merit increase based on the completion of individual performance evaluations in March 2011, which may subsequently become effective on July 1, 2011 in Fiscal Year 2012.

4.0 Management – Supervisory Employee Benefits

- 4.1 Supervisory Vacation Leave - On the fifteen year of continuous service with the Yucaipa Valley Water District, Management - Supervisory Employees shall be provided an additional five days per year of vacation leave which will increase the current 6.153 hours per pay period to 7.692 hours per pay period.

Yucaipa Valley Water District Management – Supervisory Employees:

Authorized Representative

Date**Yucaipa Valley Water District:**

Board President

Date



Date: January 19, 2011 **Job:** Not Applicable
Prepared By: Jack Nelson, Assistant General Manager **G/L:** Not Applicable
Subject: Issuance of Pretreatment Discharge Permit No. SP-001-07 for Hoover Egg Company, Yucaipa
Recommendation: That the Board Approves Pretreatment Discharge Permit No. SP-001-07 as presented.

On September 15th, 2010, the Board approved the Class III Non-Significant Industrial User Discharge Permit for Hoover Egg Company authorizing the discharge of industrial wastewater from their facility to the District's sewer system. The permit delineated the discharge limitations, monitoring requirements, and other conditions to comply with the District Pretreatment Program.

Recently the owner changed from Hidden Villa Ranch to Hoover Egg Company. As a result of the ownership change, the District must issue a new permit. Other than the ownership name and date of permit, there were no other changes to the permit conditions for Pretreatment Discharge Permit No. SP-001-07 for Hoover Egg Company, Yucaipa.



Hidden Villa Ranch

Always Better. Naturally!

October 18, 2010

To: Yucaipa Valley Water District

Hidden Villa Ranch would like to inform you that we are no longer responsible for complying with permit requirements at Hoover Egg.

Your contact at Hoover will be Jason Hoover (909) 747-4948 and Jim Hoover (909) 725-9195
If you have any questions regarding this letter please contact Neal Rye (760) 533-3932

Thank you,

A handwritten signature in black ink, appearing to read 'Neal Rye'. The signature is fluid and cursive, with a large 'N' and 'R'.

Neal Rye
Director of Operations
Hidden Villa Ranch
nrye@hiddenvilla.com

■ 310 N. Harbor Blvd., Suite 205 ■ Fullerton, CA 92632

■ Phone: 800.326.3220 ■ Fax: 714.680.3080



CLASS III NON-SIGNIFICANT INDUSTRIAL USER DISCHARGE PERMIT

Date: January 19, 2011

Name: Hoover Egg Company
33700 Wildwood Canyon Road
Yucaipa, CA 92399

Attention: Mr. Jason Hoover

Reference: Class III Non-Significant Industrial User Discharge Permit Issued to Hoover Egg Company

Permit No: SP-001-07

SIC No: 5144

Issued By: Yucaipa Valley Water District
12770 Second Street
Yucaipa, California 92399

Dear Mr. Hoover:

The enclosed permit outlines the pollutant limitations for the industrial wastewater to be discharged from Hoover Egg Company facility located at 33700 Wildwood Canyon Road into the Yucaipa Valley Water District ("District") wastewater collection system. All discharges of wastewater generated at this facility, actions, and reports thereto, shall be in accordance with the terms and conditions of this permit and the District's **Sewer Use Ordinance**. The annual permit fee is \$500 per year plus sampling costs.

If you wish to appeal or challenge any of the discharge limitations, pretreatment requirements, or conditions imposed in this permit, a petition must be filed for modification or reissuance of this permit within ten (10) working days of issuance.

It is hereby certified that this permit was prepared based on information provided by a combination of one or more of the following sources: the user's permit application, facts obtained during a field inspection of the user's wastewater generating activities, and/or additional information obtained from the user.

Joseph B. Zoba
General Manager

John Wrobel
Environmental Control Superintendent



Hoover Egg Company
Wastewater Discharge Permit
Number SP 001-07
Page 1

Class III Non-Significant Industrial User Discharge Permit Number SP-001-07

IU Name and Address: Hoover Egg Company
33700 Wildwood Canyon Road
Yucaipa, CA 92399

Responsible Party: Jason Hoover, Plant manager

Contact: Jason Hoover, Plant Manager

Mailing Address: Hoover Egg Company
33700 Wildwood Canyon Road
Yucaipa, CA 92399

In accordance with the provisions of the Yucaipa Valley Water District's ("YVWD") **Sewer Use Ordinance**, the above listed company ("permittee") is hereby authorized to discharge industrial wastewater from 33700 Wildwood Canyon Road, Yucaipa, CA 92399 to the District sewer system, in accordance with the discharge limitations, monitoring requirements, and other conditions set forth in this permit. Compliance with this permit does not relieve the permittee of its obligation to comply with all pretreatment regulations, standards or requirements under local, State and Federal laws, including any such laws, regulations, standards, or requirements that may become effective during the term of this permit.

Noncompliance with the terms and conditions of this permit shall constitute a violation of the requirements of **Sewer Use Ordinance**, and shall subject the permittee to applicable enforcement actions.

This permit shall become effective on: January 21, 2011

This permit shall expire at midnight on: January 20, 2013

The permittee shall not discharge any industrial wastewater after the date of expiration. If the permittee wishes to continue discharging wastewater to the District's wastewater system after the expiration date, an application must be filed for reissuance of this permit in accordance with the requirements of **Sewer Use Ordinance**. This application is due a minimum of 90-days prior to the expiration of this permit.

Issued By:

Accepted By:

Joseph B. Zoba, General Manager
Yucaipa Valley Water District
12770 Second Street
Yucaipa, California 92399

Jason Hoover, Plant Manager
Hoover Egg Company
33700 Wildwood Canyon Road
Yucaipa California 92399



Hoover Egg Company
Wastewater Discharge Permit
Number SP 001-07
Page 2

PART 1 - DISCHARGE REQUIREMENTS

- A. **Discharge Location:** During the period of **January 21, 2011 to midnight of January 20, 2013**, the permittee is authorized to discharge the industrial wastewater specified in Part 1-C, through the sample location(s), and outfall(s) listed below to the YVWD Sewer System.
1. **Discharge Location 001** - See Part 2 (C), pg. 5 for a drawing that displays the sample location.
- B. **Permit Duration and Designated Discharge Limits:** During the period of **January 21, 2011 to midnight of January 20, 2013**, the industrial wastewater discharged from Sample Location 001, shall not exceed the Local Discharge Limitations specified in the Discharge Limitation Table on page 3.
- C. **Permit Classification:** Hoover Egg Company is classified as a Class III Non Significant Industrial User (NSIU). This decision is based on the high strength BOD industrial wastewater generated from the washing and rinsing of eggs, containers, equipment and floor wash down of approximately 9,000 gallons per day.
- D. **Total Toxic Organic (TTO) Monitoring:** Total Toxic Organic Monitoring is not required.
- E. **Notification of Process Changes:** Hoover Egg Company is required to notify YVWD, in writing, at least 30 days in advance, of any new connections or changes to existing discharges or other modifications which will alter the amount of or pollutant strength of any wastewater, which is discharged to the District's Sewer System.
- F. **Discharge Limitations:** The Discharge Limitation Table on Page 3 contains limits for the local limitations. Certain constituents may also contain daily and monthly average limitations. The most stringent (lowest concentration) value between the federal limit and local limit shall apply to the discharge. Additionally, if more than one (1) sample is collected during a calendar month, each sample must comply with the daily maximum and the arithmetic mean of all collected samples will be compared against the monthly average. Please note that if only one sample is collected in a calendar month, the single sample also represents the "monthly average" and will be evaluated against that limitation as well.



Hoover Egg Company
Wastewater Discharge Permit
Number SP 001-07
Page 3

DISCHARGE LIMITATION TABLE

LOCAL LIMITATIONS SAMPLE POINT (001)	
Pollutant	Daily Maximum (mg/L)
Ammonia-Nitrogen	50
Arsenic (As)	1.9
Bis (2-Ethylhexyl) Phthalate	0.013
Biochemical Oxygen Demand –5 Day (BOD)	2500
Boron (B)	Water Supply + 1.0
Cadmium (Cd)	0.1
Chromium (Cr)	1.7
Copper (Cu) Total	0.7
Cyanide (CN), Total	0.3
Lead (Pb) – Total	0.2
Mercury (Hg)	0.01
Molybdenum (Mo)	0.7
Nickel (Ni)	2.3
Oil/Grease (Total)	500
Oil/Grease (Total Petroleum Hydrocarbons - TPH)	100
pH ¹	5.0-11.0 pH units
Selenium (Se) Total	0.1
Silver (Ag) Total	0.1
Sulfides Dissolved (SO ₃ ²⁻)	0.1
Total Dissolved Solids (TDS) ²	Water Supply + 400
Total Suspended Solids (TSS)	2500
Total Toxic Organics (TTOs)	0.58
Zinc (Zn)	7.2

1: pH equals the negative log of the hydrogen ion concentration (-log [H⁺]).

2: TDS limit is a "floating" or variable limit based upon an incremental amount over the potable water supply. The increment allowed over the potable concentration is 400 mg/L. Therefore, a potable sample must be taken at the same time as the wastewater sample for comparison purposes.

BOD and TSS limits shown is the maximum concentration allowed. YVWD reserves the right to place a surcharge fee on any concentration over 300 mg/L.



Hoover Egg Company
Wastewater Discharge Permit
Number SP 001-07
Page 4

PART 2 – MONITORING REQUIREMENTS

- A. General Monitoring Requirements:** From the period beginning on the effective date of the permit until midnight on **January 20, 2013**, the permittee shall monitor the wastewater to be discharged to the YVWD sewer system at the indicated frequency, for the following pollutants, at Sample Location 001. **All required Quarterly, & Annual Monitoring shall be completed during the FIRST MONTH OF EACH QUARTER of the Year (January, April, July and October), to ensure the reporting requirements are met. Annual Monitoring shall be completed in January.**

MONITORED	FREQUENCY	SAMPLE TYPE
Flow (10,000 gpd)	Continuous	Flow Meter
Ammonia Nitrogen (NH ₃ -N)	Quarterly	Composite
Arsenic	N/A	N/A
Bis (2-Ethylhexyl) Phthalate	N/A	N/A
Biochemical Oxygen Demand (BOD)	Quarterly	Composite
Boron	N/A	N/A
Cadmium (Cd)	Annual	Composite
Chromium (Total)	N/A	N/A
Copper (Cu)	Annual	Composite
Cyanide (CN)	N/A	Grab
Lead (Pb)	Annual	Composite
Mercury (Hg)	Annual	Composite
Molybdenum	N/A	N/A
Nickel (Ni)	N/A	N/A
Oil & Grease (Total)	Annual	Grab
Oil & Grease (Total Petroleum Hydrocarbons)	Annual	Grab
pH	Quarterly	Grab
Selenium (Se)	Annual	Composite
Silver (Ag)	N/A	N/A
Sulfides (Dissolved)	Annual	Grab
Total Dissolved Solids (TDS)	Quarterly	Composite
Total Suspended Solids (TSS)	Quarterly	Composite
Total Toxic Organics (TTO)	N/A	N/A
Zinc	N/A	N/A

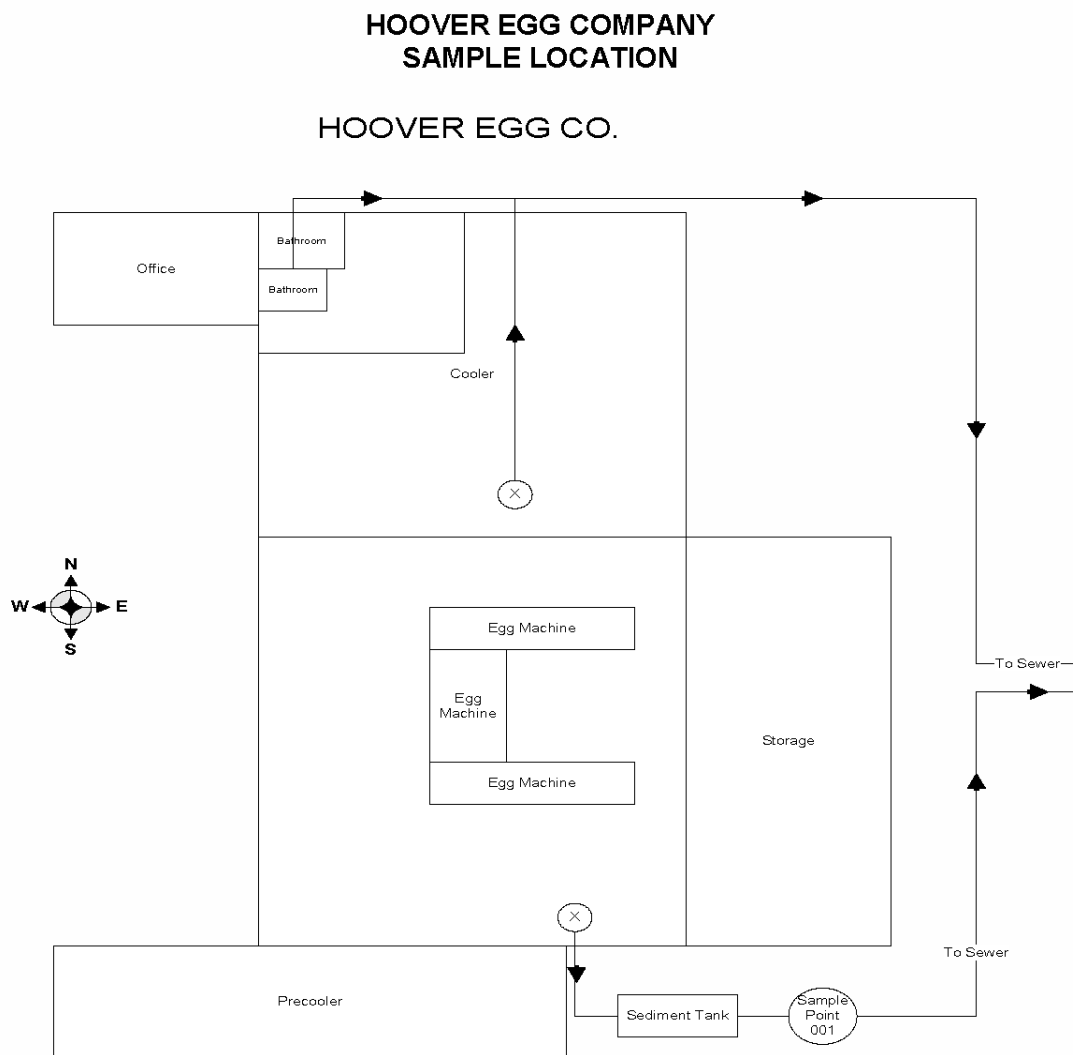
See Part 2-C, Sample Location (Page 5)

- B. Additional Monitoring Requirements:** All handling and preservation of collected samples and laboratory analyses of samples shall be performed in accordance with **40 CFR, Part 136**, and amendments thereto unless specified otherwise in the monitoring conditions of this permit. Self monitoring results shall be submitted to YVWD prior to the last day of the Second Month of the **First, Second, Third and Fourth Quarters of the Year (February, May, August and November)**. A Self Monitoring Report Form shall accompany each submittal of sample Results. See Part 3 – Reporting for more details on the Self-Monitoring Report (SMR) form.



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- C. **Monitoring Location:** Self-Monitoring of industrial wastewater shall be conducted at the Sample Location 001 (shown below). Compliance with all Local limits in this permit will be determined at Sample Location 001 only.





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PART 3 - REPORTING REQUIREMENTS

A. Permittee's Self-Monitoring Reports (40CFR Part 403.12 (e)): All required monitoring results shall be summarized and reported on the District's Dischargers Self Monitoring Report Form provided by YVWD. This report form shall indicate the compliance status and concentration and/or mass value of all pollutants in the wastewater for which sampling and analysis were performed. The Monitoring Report Form includes the following:

1. Certified Laboratory Report
2. Chain of Custody Form
3. Signed Certified Statement Form

All applications, reports, or information submitted to YVWD must include a **Signed Certified Statement**.

All required **Quarterly, and Annual** monitoring reports shall be submitted to YVWD no later than the last day of the **Second Month of each Quarter of the Calendar Year (February, May, August and November)**. Failure to submit the required Reporting Forms shall result in the permitted being in violation of their Discharge Permit. Any incomplete monitoring result shall be returned to the permitted for completion. If the monitoring results are not submitted within 45 days of the due date, the permitted shall be considered in Significant Noncompliance (SNC) and a Notice of Violation (NOV) will be issued.

B. Automatic Re-sampling (40CFR Part 403.12 (g)(2)): If the results of the permitted wastewater analysis indicate that a violation of this permit has occurred, the permitted must:

1. Inform the Yucaipa Valley Water District of the violation by telephone within 24 hours of receiving the results of the analysis indicating a violation has occurred.
2. Repeat the sampling and constituent analysis and submit, in writing, the results of this repeat analysis within 30 days of the first violation.

C. Accidental Discharge Report (40CFR Part 403.8(f)(2)(v)(C)): The permittee shall notify the Yucaipa Valley Water District immediately upon the occurrence of any accidental discharge of substances prohibited by the District's Sewer Use Ordinance or any upsets, bypass, slug loads or spills that occur at the facility identified in this permit and may enter the public sewer. During normal business hours the Yucaipa Valley Water District's Wochholz Regional Water Recycling Facility should be notified by telephone at **(909) 795-2491**. The notification shall include the location of the discharge, date and time of the discharge, and the type of waste, including concentration, volume and corrective actions taken. The permittee's notification of accidental discharges in accordance with this section does not relieve the permittee of other reporting requirements that arise under local, State, or Federal laws.

Within five days following an accidental discharge, the permitted shall submit to the Yucaipa Valley Water District, a detailed written report. The report shall specify:

1. Description and cause of the accidental discharge and the impact of the incident on the permitted compliance status. The description should also include location of discharge, type, concentration and volume of waste.



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2. Duration of noncompliance, including exact dates and times of noncompliance and the time when compliance is expected to be achieved.
 3. All steps taken or to be taken to reduce, eliminate, and/or prevent recurrence of such conditions of slug load, accidental discharge or other noncompliance events.
- D. **Material Safety Data Sheets:** The permittee shall maintain copies of Material Safety Data Sheets (MSDS) for all chemicals used in association with the manufacturing process pursuant to **40CFR Part 403.8(f)(2)(v)(B)**. If hazardous materials are used in the manufacturing process, secure storage with secondary containment must be provided for those materials. If the permittee generates substances listed as toxic under **Section 307 (a)(1) of the Clean Water Act**; permittee must follow Federal regulatory guidelines for the disposal of those substances. Secure storage with secondary containment must be provided with no possible access to the sewer. Storage of the wastes shall not exceed 90 days and transportation of the wastes shall be by a licensed carrier to a licensed disposal facility. Copies of all shipping manifests and disposal receipts for hazardous materials shipped offsite shall be furnished to the District along with permittee's annual self-monitoring report.
- E. **Slug Discharge Control Plan (SDCP).** Each permitted Industrial user who stores significant quantities of liquids in the vicinity of floor drains or other openings to YVWD's sewer system such that spillage of stored liquids could result in Slug Loading or in any provisions of YVWD's Sewer Use Ordinance may be required to submit a Slug Discharge Control Plan with YVWD. All Significant Industrial Users shall be evaluated for the need to develop a Slug Discharge Control Plan in accordance with 40 CFR 403.8(f)(2)(vi). The Plan shall contain at a minimum, the following elements:
1. Description of discharge practices, including non-routine batch discharges;
 2. Description of stored chemical;
 3. Procedures for immediately notifying WMWD of any accidental or slug discharge. Such notification must also be given for any discharge which would violate any of the standards set forth in YVWD's **Sewer Use Ordinance** and any local, state or federal regulations; and
 4. Procedures to prevent adverse impact from any accidental or slug discharge. Such procedures include, but are not limited to inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site runoff, worker training, building of containment structures or equipment, measures for containing toxic organic chemicals (including solvents), and/or measures and equipment for emergency response.

The Slug Discharge Control Plan shall be updated whenever changes occur in any of the addressed areas; chemicals are added or replaced; processes or plumbing are rerouted or changed; pretreatment facilities are modified or replaced; operations and/or maintenance procedures are modified; or personnel listed in the plan are replaced, changed, or removed.

During routine inspections, the Slug Discharge Control Plan shall be reviewed by the responsible party and either;



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1. Updated and resubmitted, or
2. A written certification submitted stating that no change in the Slug Discharge Control Plan has occurred.

F. **Report Submittal:** All reports required by this permit shall be submitted to: **Yucaipa Valley Water District, P.O. Box 730, Yucaipa, CA 92399-0730, Attention: Environmental Control Department.**



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PART 4- SPECIAL CONDITIONS

A. Reopener Clause (40CFR Part 122.62):

1. This permit may be reopened and modified to incorporate any new or revised requirement contained in a national categorical pretreatment standard promulgated for the industrial category covered by this permit.
2. This permit may be reopened and modified to incorporate any new or revised requirements resulting from the Yucaipa Valley Water District reevaluation of its local limits.
3. This permit may be reopened and modified to incorporate any new or revised requirements developed by the Yucaipa Valley Water District as are necessary to ensure POTW compliance with applicable biomass management requirements promulgated by Federal Regulations in 40 CFR Part 503.



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PART 5 - STANDARD CONDITIONS

A. General Conditions and Definitions

1. **Severability (40CFR Part 122.62):** The provisions of this permit are severable, and if any provision of this permit, or the application of any provision of this permit to any circumstance, is held invalid, the application of such provision to other circumstances, and the remainder of this permit, shall not be affected thereby.
2. **Duty to comply (40CFR Part 122.41(a)):** The permittee must comply with all conditions of this permit. Failure to comply with the requirements of this permit may be grounds for administrative action or enforcement proceedings, including civil or criminal penalties, injunctive relief, and summary abatements.
3. **Duty to Mitigate:** The permittee shall take all reasonable steps to minimize or correct any adverse impact to the public treatment plant or the environment resulting from noncompliance with this permit.
4. **Permit Modification:** This permit may be modified for good cause including, but not limited to the following:
 - a. To incorporate any new or revised Federal, State or local pretreatment standards or requirements.
 - b. Material or substantial alterations or additions to the discharger's operation processes, or discharge volume or character which were not considered in drafting the effective permit.
 - c. A change in any condition in either the permitted or the POTW that requires either a temporary or permanent reduction or elimination of the authorized discharge.
 - d. Information indicating that the permittee's discharge poses a threat to the Yucaipa Valley Water District's collection and treatment systems, POTW personnel or the receiving waters.
 - e. To correct typographical or other errors in the permit.
 - f. Upon request of the permittee, provided such request does not create a violation of any applicable requirements, standards, laws or rules and regulations.

The filing of a request by the permitted for a permit modification, revocation, and reissuance or termination, or a notification of planned changes or anticipated noncompliance, does not stay any permit condition.

5. **Permit Termination (40CFR Part 122.64):** This permit may be terminated for the following reasons:
 - a. Falsifying self-monitoring reports.
 - b. Tampering with monitoring equipment.
 - c. Refusing to allow timely access to the facility premises and records.



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- d. Failure to meet discharge limitations.
 - e. Violation of any terms or conditions of this permit.
 - f. Failure to pay fines or permit fees.
 - g. Failure to pay sewer charges.
6. **Permit Appeals:** The permittee may petition to appeal the terms of this permit within ten (10) days of issue date.
- The petition must be in writing, sent certified mail, return receipt requested. Failure to submit a petition for review shall be deemed to be a waiver of that appeal. If an appeal is submitted, the permitted must indicate in the appeal, the permit provisions objected to, the reasons for the objection(s), and the alternative condition(s), if any, the permitted seeks to be placed in the permit.
- If the Board of Directors of the District consents to consider an appeal by the permittee, the effectiveness of this permit shall not be stayed during the appeal process. If after considering the petition and any arguments put forth by the General Manager, the Board determines that reconsideration of this permit is proper; the Board shall remand the permit back to the General Manager for reissuance. Those permit provisions being reconsidered by the General Manager at the direction of the Board shall be stayed pending reissuance of the permit.
- A decision by the District Board of Directors that refuses to reconsider an issued permit shall be considered final administrative action for purposes of judicial review. The permittee seeking judicial review of a final action by the Board must do so by filing a complaint in the Superior Court of the Counties of Riverside or San Bernardino within thirty (30) days.
7. **Property Rights (40CFR Part 122.5(b)(c)):** The issuance of this permit does not convey any property rights of any sort, or any exclusive privileges, nor does it authorize any injury to private property or any invasion of personal rights, nor any violation of Federal, State, or local laws or regulations.
8. **Permit Transfers:** Permits may not be reassigned or transferred to a new owner or operator. Upon transfer of ownership, written notice to the District must be provided, and a new permit application submitted by the new owner to the District at least 60 days prior to transfer of ownership.
9. **Continuation of Expired Permits (40CFR Part 122.6):** An expired permit will continue to be effective and enforceable until a new permit is issued if:
- a. The permittee has submitted a complete permit application at least ninety (90) days prior to the expiration date of the existing permit.
 - b. The failure to reissue the permit, prior to the expiration of the previous permit, is not due to any act or failure to act on the part of the permitted.
10. **Dilution (40CFR Part 433.15(c)):** The permittee shall not increase the use of potable or process water or, in any way, attempt to dilute an effluent as a partial or complete substitute for adequate treatment to achieve compliance with the limitations contained in this permit.
11. **Definitions:**



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- a. **Daily Maximum** - The maximum allowable discharge of a constituent during a calendar day where daily limits are expressed in units of mass, the daily discharge is the total mass discharged over the course of the day. Where daily maximum limitations are expressed in terms of a concentration, the daily discharge is the arithmetic average measurement of the constituent concentration derived from all measurements taken during that day.
 - b. **Composite Sample** - A sample that is collected over time formed by either continuous sampling or by mixing discrete samples. The samples can either be a time composite or a flow proportional composite sample.
 - c. **Grab Sample** - An individual sample collected in less than 15 minutes, without regard for flow or time.
 - d. **Instantaneous Maximum Concentration** - The maximum concentration allowed in any single grab sample.
 - e. **Cooling Water** - (1) Uncontaminated: Water used for cooling purposes only which has no direct contact with any raw material, intermediate, or final product and which does not contain a level of contaminants detectably higher than that of the intake water. (2) Contaminated: Water used for cooling purposes only which may become contaminated either through the addition of water treatment chemicals used for corrosion inhibitors or biocides, or by direct contact with process materials and/or wastewater.
 - f. **Monthly Average** - The arithmetic mean of the values for effluent samples collected during a calendar month or specified 30-day period (as opposed to a rolling 30 day Window).
 - g. **Weekly Average** - The arithmetic mean of the values for effluent samples collected over a period of seven consecutive days.
 - h. **Bi-Weekly** - Once every other week
 - i. **Bi-Monthly** - Once every other month
 - j. **Bi-annually** - Once every other year
 - k. **Semi-annually** - Once every six months
 - l. **Bypass** - Means the intentional diversion of waste streams from any portion of a treatment facility: **40 CFR Part 403.17(a)(1)**
 - m. **Upset** - Means an exceptional incident in which there is unintentional and temporary noncompliance with categorical Pretreatment standards because of factors beyond the reasonable control of the Industrial User.
12. **General Prohibitive Standards**: The permittee shall comply with all the general prohibitive discharge standards in Federal regulations **40CFR Part 403.5 (b)(1-8)** namely the permittee shall not discharge wastewater to the sewer system:
- a. Having a temperature higher than 104 degrees F. (40 degrees C.);
 - b. Containing more than 100 PPM by weight of fats, oils, and grease;
 - c. Containing any gasoline, benzene, naphtha, fuel oil or other flammable or explosive liquids, solids, or gases; and in no case substances with a closed cup flashpoint of less than one hundred forty degrees F. (60 degrees C.);



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- d. Containing any garbage that has not been ground by household type or other suitable garbage grinders;
- e. Containing any ashes, cinders, sand, mud, straw, shavings, metal, glass, feathers, tar, plastics, wood, paunch manure, or any other solids or viscous substances capable of causing obstructions or other interference with proper operation of the sewer system;
- f. Having a pH lower than 5.0 or higher than 12.5, or having any other corrosive property capable of causing damage or hazards to structures, equipment or personnel of the sewer system;
- g. Containing toxic or poisonous substances in sufficient quantity to injure or to interfere with any wastewater treatment process, to constitute hazards to humans or animals, or to create any hazard in receiving waters for the effluent from the sewer system treatment plant. Toxic wastes shall include, but are not limited to wastes containing cyanide, chromium, cadmium, mercury, copper, and nickel ions;
- h. Containing noxious or malodorous gases or substances capable of creating a public nuisance; including pollutants which result in the presence of toxic gases, vapors, or fumes;
- i. Containing solids of such character and quantity that special and unusual attention is required for their handling;
- j. Containing any substance which may affect the treatment plant's effluent and cause violation of NPDES Permit No.CA0105619 requirements;
- k. Containing any substance which would cause the treatment plant to be in noncompliance with sludge use, recycle or disposal criteria pursuant to guidelines or regulations developed under section 405 of the Clean Water Act, the Solid Waste Disposal Act, the Clean Air Act, the Toxic Substance Control Act or other regulations or criteria for sludge management and disposal as required by the State.
- l. Containing color which is not removed in the treatment process;
- m. Containing any medical or infectious wastes;
- n. Containing any radioactive wastes or isotopes; or
- o. Containing any pollutant including BOD pollutants released at a flow rate and/or concentration that would cause interference with the treatment plant operation.

B. Operation and Maintenance of Pollution Controls

1. **Proper Operation and Maintenance (40CFR Part 122.41(e)):** The permittee shall at all times properly operate and maintain all facilities and systems of treatment and control (and related appurtenances) which are installed or used by the permittee to achieve compliance with the conditions of this permit. Proper operation and maintenance includes but is not limited to: effective performance, adequate funding, adequate operator staffing and training, and adequate laboratory and process controls, including appropriate QA procedures.
2. **Duty to halt or Reduce Activity (40CFR Part 122.41(1)(a)(2)):** Upon reduction of efficiency of operation, or loss or failure of all or part of the treatment facility, the permittee shall, to the extent necessary to maintain compliance with this permit, control its production or discharges (or both) until operation of the treatment facility is restored or an alternative method of treatment is provided. It shall not be a defense



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for a permittee in an enforcement action that it would have been necessary to halt or reduce the permitted activity, in order to maintain compliance with the conditions of this permit.

3. **Removed Substances (40CFR Part 122.41(2))**: Solids, sludge's, filter backwash, or other substances removed in the course of treatment or control of wastewaters shall not be disposed of in the sewer. They shall be disposed of in accordance with **Section 405 of the Clean Water Act, Subtitles C and D of the Resource Conservation and Recovery Act.**

C. Monitoring and Records

1. **Representative Sampling (40CFR Part 403.12 (g)(5))**: Samples and measurements taken as required herein shall be representative of the volume and nature of the monitored discharge. All samples shall be taken at the monitoring points specified in this permit and, unless otherwise specified before the effluent joins or is diluted by any other waste stream, body of water or substance. All equipment used for sampling and analysis must be routinely calibrated, inspected and maintained to ensure the accuracy of that equipment. Monitoring points shall not be changed without notification to and the approval of the Yucaipa Valley Water District.
2. **Flow Measurements (40CFR Part 403.12 (b)(4))**: Flow measurement is required by this permit. The appropriate flow measurement devices and methods consistent with approved scientific practices shall be selected and used to ensure the accuracy and reliability of measurements of volume of monitored discharges. The devices shall be installed, calibrated and maintained to insure that the accuracy of the measurements is consistent with the accepted capability of that type of device. Devices selected shall be capable of measuring flows with a maximum deviation of less than 10 per cent from true discharge rates throughout the range of expected discharge volumes.
3. **Analytical Methods**: All sampling and analysis required by this permit shall be performed in accordance with **40CFR Part 136** and amendments thereto, unless otherwise approved by EPA, or as specified in this permit.
4. **Additional Monitoring (40CFR Part 403.12 (g)(5))**: If the permittee monitors any constituent more frequently than required by this permit, using test procedures identified above in section C 3, the results of this monitoring shall be included in the permitted self monitoring reports.
5. **Inspection and Entry (40CFR Part 403.8(f)(1)(v))**: The permittee shall allow the Yucaipa Valley Water District, or an authorized representative, upon request, reasonable access to:
 - a. Enter upon the permittee's premises where a regulated facility or activity is located or conducted or where records must be kept under the conditions of this permit.
 - b. Have access to and copy, at reasonable times, any records that must be kept under the conditions of this permit.
 - c. Inspect, at reasonable times any facilities, equipment (including monitoring and control equipment), practices or operations regulated or required by this permit.



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- d. Sample or monitor, for the purpose of assuring permit compliance, any substances or parameters at any location.

6. Retention of Records (40CFR Part 403.12 (o)(2)):

- a. The permittee shall retain records of all monitoring information, including copies of all reports required by this permit. Records of all data including strip chart recordings and all information used to complete the application for this permit, for a period of at least three years from the date of the sample, measurement, report or application. This period may be extended by request of the Yucaipa Valley Water District at anytime.
- b. All records that pertain to matters that are the subject of special orders or any other enforcement, or litigation activities brought by the Yucaipa Valley Water District, shall be retained and preserved by the permittee until all enforcement activities have concluded, and all periods of limitation with respect to any and all appeals have expired.

7. Record Contents (40CFR Part 403.12 (o)): Records of sampling and analysis shall include:

- a. The date, exact place, time, and methods of sampling or measurements, and sample preservation techniques or procedures;
- b. The name of person or persons who performed the sampling or measurements;
- c. The date(s) analyses were performed;
- d. The name of the analytical laboratory and person who performed the analyses;
- e. The analytical methods used; and
- f. Copies of the results (lab reports) of the analyses.

8. Falsifying Information (40CFR Part 122.41 and Part 403.12(n)(1-3)): Knowingly making any false statement on any report or other document required by this permit or knowingly rendering any monitoring device or method inaccurate, is a crime and may result in the imposition of criminal sanctions and/or civil penalties.

D. Additional Reporting Requirements

- 1. **Anticipated Noncompliance:** The permittee shall give advance notice to the Yucaipa Valley Water District of any planned changes in the permitted facility or activity, which may result in noncompliance with permit requirements.
- 2. **Automatic Re-sampling (40CFR Part 403.12(g)(2)):** If the results of the permitted wastewater analysis indicate a violation has occurred, the permittee must notify the Yucaipa Valley Water District within 24 hours of becoming aware of the violation and repeat the sampling and analysis and submit, in writing, the results of this repeat analysis within 30 days after becoming aware of the original violation.
- 3. **Duty to provide Information (40CFR Part 403.8):** The permittee shall furnish to the Yucaipa Valley Water District, within three (3) working days any information which the Yucaipa Valley Water District may request to determine whether cause



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exists for modifying, revoking and reissuing, or terminating, or determining compliance with this permit. The permittee shall also, upon request, furnish to Yucaipa Valley Water District within three (3) working days copies of any records required to be kept by this permit.

4. **Signatory Requirements (40CFR Part 403.12(I)):** All applications, reports, or information submitted to the Yucaipa Valley Water District must contain the following certification statement, and be signed as required in Sections (a), (b), or (c) below:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines and imprisonment for knowing violations".

- a. By a responsible corporate officer, if the permittee submitting the report is a corporation. For the purpose of this paragraph, a responsible corporate officer means:
 - i. A president, secretary, treasurer, or vice-president of the corporation in charge of a principal business function, or any person who performs similar policy or decision making functions for the corporation, or
 - ii. The manager if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.
 - b. By a general partner or proprietor if the permitted submitting the reports is a partnership or sole proprietorship respectively.
 - c. By a duly authorized representative if;
 - i. The authorization is made in writing by the individual described in paragraph (a) or (b).
 - ii. The authorization specifies either an individual or a position having responsibility for the overall operation of the facility from which the discharge originates, or having overall responsibility for environmental matters for the discharger.
 - iii. The written authorization is submitted to the District.
 - d. If an authorization under paragraph (a), (b), or (c) of this section is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, or overall responsibility for environmental matters for the permitted, a new authorization satisfying the requirements of paragraph (c) of this section must be submitted to the District prior to or together with any reports to be signed by an authorized representative.
5. **Annual Publication (40CFR Part 403.8(f)(2)(viii)(A-H)):** In March of each year, the District shall publish in the newspaper with the largest daily circulation in the Yucaipa



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Valley Water District, a list of all Industrial Users that have been in Significant Noncompliance with applicable Pretreatment Standards or requirements during the previous year. Accordingly, the permittee is apprised that noncompliance with this permit may lead to an enforcement action and may result in publication of its name in an appropriate newspaper in accordance with this section.

6. **Civil and Criminal Liability (40CFR Part 403.8(f)(2)(5)):** Nothing in this permit shall be construed to relieve the permittee from civil and/or criminal penalties for noncompliance under State or Federal laws or regulations.
7. **Penalties for Violations of Permit Conditions (40CFR Part 122.41(2)):** The Yucaipa Valley Water District's **Sewer Use Ordinance** provides that any person who violates a permit condition may be subject to a civil penalty of up to \$25,000.00 per day for each violation. Any person who willfully or negligently violates permit conditions is subject to criminal penalties of a fine up to \$250.00 per day per violation, or a fine of up to \$1,000.00 or imprisonment up to six months in jail or both for second convictions.
8. **Recovery of Costs Incurred:** In addition to civil and criminal liability, the permittee who violates any provision of this permit resulting in damage to or otherwise inhibiting Yucaipa Valley Water District's wastewater disposal system, shall be liable to the District for any expense, loss, or damage caused by the violation or discharge. The Yucaipa Valley Water District shall bill the permittee for the costs incurred by the District for any cleaning, repair, or replacement work caused by the non-compliance. The reimbursement shall also include any fines or penalties levied against the District resulting from the violation or discharge. Refusal to pay the assessed costs shall constitute a separate violation of the District's **Sewer Use Ordinance**.

E. Enforcement

1. **Notice of Violation:** Any permittee found to be in violation of any permit condition, discharge requirement, reporting requirement, or any provision of the Yucaipa Valley Water District's **Sewer Use Ordinance** may be issued a written Notice of Violation. The Notice shall state the nature of the violation and the penalties for continued non-compliance. If required by the notice, the violator shall submit to the District, within a prescribed period specified in the notice, a plan of return to full compliance pursuant to District's **Sewer Use Ordinance**.
2. **Administrative Complaint:** The Manager may issue an Administrative Complaint to any user who violates any permit condition or requirement, a Notice of Violation or any section of District's **Sewer Use Ordinance**.
 - a. The Administrative Complaint shall allege the act or failure to act that constitutes the violation, the provisions of law authorizing the imposition of Civil Liability, and the Civil Penalty proposed.
 - b. The Administrative Complaint shall be served by personal delivery or certified mail and shall give notice to the recipient of a hearing to be conducted within sixty (60) days from the date of service.
3. **Administrative Hearing:** The Hearing shall be before a hearing officer designated by the Board of Directors of the Yucaipa Valley Water District.



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- a. The defendant of an Administrative Complaint may waive the right to a hearing, in which case no hearing shall be held.
- b. A defendant in an Administrative Hearing wishing to appeal a decision of the Hearing Officer may do so to the Board of Directors of the District within thirty (30) days of notice of the Hearing Officer's decision.
- c. If after a hearing or appeal, if any, it is found in fact there has been a violation of reporting requirements, discharge requirements, the Hearing Officer or the Board or Directors may assess a Civil Penalty against the defendant.
- d. In determining the amount of a Civil Penalty, the Hearing Officer or Board of Directors may consider all relevant circumstances including, but not limited to, the extent of harm caused by the violation, the economic benefit derived through any non-compliance, the nature and persistence of the violation, and the corrective actions, if any, attempted or taken by the discharger.

4. Civil Penalties:

- a. Fines not to exceed \$2,000.00 for each day of failure or refusal to furnish technical or self-monitoring reports, [Government Code, Section 54740.5(d)(1)];
- b. Fines not exceeding \$3,000.00 for each day for failure or refusal to timely comply with any compliance schedule established by the District, [Government Code, Section 54740.5(d)(2)];
- c. Fines not to exceed \$5,000.00 per violation for each day for discharges in violation of any discharge limitation, permit condition, or requirement issued, reissued or adopted by the District, [Government Code, Section 54740.5(d)(3)];
- d. Fines not exceeding \$10.00 per gallon for discharges in violation of any suspension, cease and desist order, other orders or prohibitions issued, reissued or adopted by the Manager of the Yucaipa Valley Water District, [Government Code, Section 54740.5(d)(4)].
- e. Unless appealed, orders setting administrative Civil Penalties shall become effective and final upon issuance thereof, and payment shall be made within thirty (30) days. Copies of the orders shall be served by personal service or by registered mail upon the parties served with the Administrative Complaint and to other persons who appeared at the hearing and requested a copy.
- f. All monies collected under these penalties shall be deposited in a special account of the District and shall be made available for the monitoring, treatment and control of harmful discharges into the POTW or for other mitigation measures.
- g. The amount of any Civil Fines imposed as a result of the Administrative Hearing process, which remain delinquent for a period of sixty (60) force, effect and priority of a judgment lien and continue for ten (10) years from the time of recording unless sooner released, and shall be renewable in accordance with the provisions of Sections 683.110 to 683.220, inclusive, of the Code of Civil Procedure.



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5. **Judicial Review:** The District's **Sewer Use Ordinance.**
6. **Civil Liability for Violation:** The District's **Sewer Use Ordinance.**
7. **Emergency Termination of Service:** The District's **Sewer Use Ordinance.**
8. **Annual Public Notice of SNC:** In March of each year, the District shall publish in the newspaper with the largest daily circulation in the Yucaipa Valley Water District's service area a list of all industrial users that have been in significant non-compliance with applicable pretreatment standards or requirements during the previous year.
9. **Supplemental Enforcement Actions:** The District's **Sewer Use Ordinance.**
10. **Remedies Non-exclusive:** The remedies provided for in this section are not exclusive. The District may take any, all, or any combination of these actions against the non-compliant user. Enforcement of industrial waste discharge limit violations, other permit conditions, sampling requirements or self-monitoring reporting, will generally be in accordance with the District's Enforcement Response Plan. However, the Manager may take other action against any user when the circumstances warrant. Further, the Manager is empowered to take more than one enforcement action against any non-compliant user.
11. **Criminal Penalties:**
 - a. A user who willfully or negligently violates any provision of a discharge permit, or any other pretreatment standard or requirement shall, upon conviction, be guilty of a misdemeanor, punishable by a fine of not to exceed One Thousand Dollars (\$1,000.00) per violation, per day or imprisonment for not more than six months, or both for each violation per day.
 - b. Any user who knowingly makes any false statements, representations or certifications in any application, record, report, plan or other documentation filed or required to be maintained pursuant to a discharge permit, or falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under that permit shall, upon conviction, be guilty of a misdemeanor, punishable by a fine of not to exceed One Thousand Dollars (\$1,000.00) per violation, per day or imprisonment for not more than six months, or both for each violation per day.
 - c. Payment of any penalty required in this section shall not relieve a user from responsibility for correcting the violation and reimbursing the District for all costs and expenses associated with all corrections including any fines and/or penalties incurred by the District as a result of the violation.



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PART 6 - COMPLIANCE TIME SCHEDULES

- A. Compliance Time Schedule Progress Reports:** When required, Compliance Time Schedule progress reports shall be submitted at a minimum frequency of every 30 days until compliance with discharge requirements or the District's **Sewer Use Ordinance** are obtained. These reports shall contain dates for pretreatment equipment design completion, building permit submittal date, construction starting date, construction updates, construction completion date, employee training completion date, date of achieving final compliance, and/or any other required information. Samples may be required to be collected to demonstrate compliance. The samples shall be collected in accordance with the requirements of this permit.
- B. Compliance Schedule Reporting:** No later than on the respective compliance schedule dates, the permitted shall submit to the District a report including, at a minimum, whether or not it complied with the increment of progress to be met on such date and, if not, the date on which it expects to comply with the increment of progress, the reasons for delay, and the steps being taken to return the project to the schedule established. In no case shall any milestone in the compliance schedule exceed nine months.
- C. Reports of Progress:**
1. Hoover Egg/Hidden Villa Ranch shall submit to the District, no later than the 15th of each month if required, a written Report of Progress. The Report of Progress shall state the probability of Hoover Egg/Hidden Villa Ranch completing the work required for the upcoming compliance date.
 2. If a Compliance Time Schedule milestone date cannot be met, Hoover Egg/Hidden Villa Ranch shall notify the District **in Writing and Prior to** the expiration of the Compliance Time Schedule date to request an extension. The extension request shall describe the reason(s) for Hoover Egg/Hidden Villa Ranch's failure to comply and the additional amount of time required to complete the remaining work. Compliance Time Schedule date extensions will be granted at the reasonable discretion of the District.

DIRECTOR COMMENTS

ANNOUNCEMENTS