



Yucaipa Valley Water District

12770 Second Street, Yucaipa, California 92399 Phone: (909) 797-5117

Notice and Agenda of a Regular Meeting of the Board of Directors

Wednesday, February 2, 2011 at 6:00 p.m.

- I. CALL TO ORDER - Pledge of Allegiance
- II. ROLL CALL
- III. PUBLIC COMMENTS - At this time, members of the public may address the Board of Directors on matters within its jurisdiction. To provide comments on specific agenda items, please complete a speaker's request form and provide the completed form to the Board Secretary prior to the board meeting.
- IV. CONSENT CALENDAR - All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the board considers the motion unless members of the board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar. The General Manager recommends approval of the following:
 - A. Minutes of Meetings
 - 1. Regular Board Meeting - January 19, 2011
 - 2. Board Workshop - January 25, 2011
- V. BOARD REPORTS
 - A. Association of the San Bernardino County Special Districts - January 24, 2011
 - B. Yucaipa Valley Water District Board Workshop - January 25, 2011
 - C. Ethics Training Program - January 27, 2011
 - D. Reports by Board Members
- VI. STAFF REPORT
- VII. DISCUSSION ITEMS
 - A. Authorization to Approve an Agreement for Compensatory Mitigation Efforts with the Inland Empire Resource Conservation District for Impacts Associated with San Timoteo Creek [\[DM 11-012 - Page 17 of 39\]](#)
 - RECOMMENDED ACTION: That the Board of Directors approves the mitigation agreement with Inland Empire Resource Conservation District for a sum not to exceed \$7,500.

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Chelsie Fogus at (909) 797-5118 at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the board meeting packet are available for public inspection during normal business hours at the District office located at 12770 Second Street, Yucaipa. Meeting material may also be available on the District's website at www.yvwd.dst.ca.us

- B. Authorization to Complete Environmental Studies Related to the Expansion of the Regional Recycled Water Conveyance System [\[DM 11-013 - Page 22 of 39\]](#)
RECOMMENDED ACTION: That the Board of Directors approves the attached environmental services proposal from Dudek for a sum not to exceed \$53,454.
- C. Authorization to Award a Construction Contract for the Installation of a 30-inch Potable Water Conveyance Pipeline and an 8-inch Potable Water Transmission Pipeline in Second Street, Yucaipa [\[DM 11-014 - Page 30 of 39\]](#)
RECOMMENDED ACTION: That the Board authorizes a Construction Contract to Pro-Craft Construction, Inc. for the installation of potable water pipelines for a sum not to exceed \$949,742.
- D. Ratification of a Construction Contract for the Wildwood Creek Sewer Remediation Project West of the Wildwood Detention Basins, Yucaipa [\[DM 11-004 - Page 34 of 39\]](#)
RECOMMENDED ACTION: That the Board ratifies the Construction Contract with Merlin Johnson Construction, Inc. for a sum not to exceed \$25,600.

VIII. DIRECTORS COMMENTS

IX. CLOSED SESSION

- A. Conference with Legal Counsel - Existing Litigation (Government Code 54956.9[a]) - Yucaipa Valley Acres dba Yucaipa Valley Golf Club, Case No. CIVDS 915042

X. ANNOUNCEMENTS

- A. February 8, 2011 at 4:00 p.m. - Board Workshop
- B. February 16, 2011 at 6:00 p.m. - Regular Board Meeting
- C. February 22, 2011 at 4:00 p.m. - Board Workshop
- D. March 2, 2011 at 6:00 p.m. - Regular Board Meeting

XI. ADJOURNMENT

CONSENT CALENDAR

MINUTES OF A REGULAR BOARD MEETING

January 19, 2011

Directors Present:

Jay Bogh, President
Bruce Granlund, Vice President
Ian Cuthbertson, Director
Lonni Granlund, Director
Hank Wochholz, Director

Staff Present:

Joseph Zoba, General Manager
Jack Nelson, Assistant General Manager
Brent Anton, Engineering Project Integrator
Vicky Elisalda, Controller
Chelsie Fogus, Engineering Tech. I

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Aklufi & Wysocki

Others Present:

Bill Brown, News Mirror
Barbara Voigt, SGPWA

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Director Jay Bogh at 6:00 p.m. on Wednesday, January 19, 2010, at the General Office Building, 12770 Second Street, Yucaipa, California.

CALL TO ORDER

Director Jay Bogh led the pledge of allegiance.

FLAG SALUTE

The roll was called. All Directors were present.

ROLL CALL

There were no requests to speak from the audience.

PUBLIC COMMENTS

Director Hank Wochholz moved to approve the consent calendar and Director Lonni Granlund seconded a motion that carried unanimously to approve the consent calendar.

CONSENT CALENDAR
MOTION NO. 1

Consent Calendar:

- A. Minutes of Meetings
 - 1. Regular Board Meeting - January 5, 2011
 - 2. Board Workshop - January 11, 2011
 - 3. Board Workshop - Site Inspection of Storm Damage - January 13, 2011
- B. Payment of Bills
 - 1. Approve/Ratify Invoices of Board Awarded Contracts
 - 2. Approve General Expenses for November 2010

BOARD REPORTS:

Director Hank Wochholz reported on items discussed at the workshop on January 11, 2011.

WORKSHOP

Director Hank Wochholz reported on the Site Inspection of Storm Related Damage Workshop on January 13, 2011.

WORKSHOP

Director Lonni Granlund reported on the City of Yucaipa Economic Development Advisory Committee Meeting on January 13, 2011.

CITY OF YUCAIPA
ECONOMIC
DEVELOPMENT
COMMITTEE

None

OTHER BOARD REPORTS

General Manager Zoba reported on the following items:

STAFF REPORT

- The Cherry Valley Plaza Agreement is scheduled to be placed on the February 2, 2011 Board Meeting Agenda.
- There are approximately 50 people scheduled to attend the Ethics Training on January 27, 2011.
- A meeting with Ray Casey from the City of Yucaipa was held to discuss Wildwood Creek issues and allocate the responsibilities of the two parties to complete the storm related repairs.

There were no questions from the members of the Board.

DISCUSSION ITEMS:

Controller Elisalda provided an overview of Director Memorandum 11-006 - Unaudited Financial Report for December 2011. There being no questions, Director Ian Cuthbertson moved and Director Hank Wochholz seconded a motion that carried unanimously to receive and file the Unaudited Financial Report for December 2010 as presented.

DM 11-006
UNAUDITED FINANCIAL
REPORT FOR DECEMBER
2010
MOTION NO. 2

Engineering Project Integrator Anton provided an overview of Director Memorandum 11-007 - Adoption of Resolution 02-2011 for the Yucaipa Valley Water District Standard Specification for Dual Plumbed Residential Properties Requiring 1-inch Fire Sprinkler Service. There being no questions, Director Ian Cuthbertson moved and Director Hank Wochholz seconded a motion that carried unanimously to approve Resolution No. 02-2011 for the Yucaipa Valley Water District Standard Specification for Dual Plumbed Residential Properties Requiring 1-inch Fire Sprinkler Service as presented.

DM 11-007
ADOPTION OF
RESOLUTION No. 02-2011
FOR THE YVWD
STANDARD
SPECIFICATION FOR DUAL
PLUMBED RESIDENTIAL
PROPERTIES REQUIRING
1-INCH FIRE SPRINKLER
SERVICE
MOTION NO. 3

RESOLUTION No. 02-2011

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
YUCAIPA VALLEY WATER DISTRICT
ESTABLISHING A STANDARD SPECIFICATION
FOR FIRE SPRINKLER SERVICE
(For full text, see Resolution Book.)

General Manager Zoba provided an overview of Director Memorandum 11-008 - Appointment of District Representatives for Small Claims Court. There being no questions, Director Bruce Granlund moved and Director Lonni Granlund seconded a motion that carried unanimously to adopt Resolution 03-2011 as presented.

DM 11-008
APPOINTMENT OF
DISTRICT
REPRESENTATIVES FOR
SMALL CLAIMS COURT
MOTION NO. 4

RESOLUTION No. 03-2011

A RESOLUTION APPOINTING
A CORPORATE REPRESENTATIVE TO
SMALL CLAIMS COURT
(For full text, see Resolution Book.)

Controller Elisalda provided an overview of Director Memorandum 11-009 - Adoption of Resolution No. 04-2011 Approving an Investment Policy and appointment of the General Manager as the District Investment Officer. There being no questions, Director Lonni Granlund moved and Director Ian Cuthbertson seconded a motion that carried unanimously to adopt Resolution 04-2011 as presented.

DM 11-009
ADOPTION OF
RESOLUTION 04-2011
APPROVING AN
INVESTMENT POLICY AND
APPOINTMENT OF THE
GENERAL MANAGER AS
THE DISTRICT
INVESTMENT OFFICER
MOTION NO. 5

RESOLUTION No. 04-2011

RESOLUTION OF THE BOARD OF DIRECTORS OF THE
YUCAIPA VALLEY WATER DISTRICT
APPROVING AN INVESTMENT POLICY AND
APPOINTING THE GENERAL MANAGER
AS THE DISTRICT INVESTMENT OFFICER
(For full text, see Resolution Book.)

General Manager Zoba provided an overview of Director Memorandum 11-010 - Approval of Memorandum of Agreement with the Management - Supervisory Employees of the Yucaipa Valley Water District. There being no questions, Director Ian Cuthbertson moved, Director Bruce Granlund seconded a motion that carried unanimously to approve the Memorandum of Agreement for the bargaining group as presented.

DM 11-010
APPROVAL OF
MEMORANDUM OF
AGREEMENT WITH THE
MANAGEMENT -
SUPERVISORY
EMPLOYEES OF THE
YVWD
MOTION NO. 6

Assistant General Manager Nelson provided an overview of Director Memorandum 11-011 - Issuance of Pretreatment Discharge Permit No. SP-001-07 for Hoover Egg Company, Yucaipa. There being no questions, Director Bruce Granlund moved, Director Ian Cuthbertson seconded a motion that carried unanimously to approve Pretreatment Discharge Permit No. SP-001-07 as presented.

DM 11-011
ISSUANCE OF
PRETREATMENT
DISCHARGE PERMIT No.
SP-001-07 FOR HOOVER
EGG COMPANY, YUCAIPA
MOTION NO. 7

There were no comments by directors.

DIRECTOR COMMENTS

General Manager Zoba read the announcements listed on the agenda

ANNOUNCEMENTS

There being no further business, the meeting was adjourned at 6:25 p.m.

ADJOURNMENT

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)

MINUTES OF A BOARD WORKSHOP

January 25, 2011 at 4:00 P.M.

Directors Present:

Jay Bogh, President
Bruce Granlund, Vice President
Ian Cuthbertson, Director
Lonni Granlund, Director
Hank Wochholz, Director

Staff Present:

Joseph Zoba, General Manager
Jack Nelson, Assistant General Manager
Brent Anton, Engineering Project Integrator
Jennifer Ares, Resource Sustainability Mgr
Vicky Elisalda, Controller
John Hull, Public Works Manager
Chelsie Fogus, Engineering Tech I

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Aklufi & Wysocki

Others Present:

Bill Brown, News Mirror
Richard Siegmund, Sigland & Associates

The items listed below were presented for discussion. No decisions were reached.

- I. Call to Order - 4:00 p.m.
- II. Public Comments - None
- III. Staff Comments - General Manager Zoba reported on the following items:
 - On January 20, 2011 the Department of Water Resources increased the allocations of imported water from the State Water Project from 50% to 60%
 - A reminder of the Ethics Training will be held on Thursday, January 27, 2011 at 6:00 p.m.
- IV. Workshop Presentations
 - A. Overview of Statistics and Benchmarks for 2010 [Workshop Memorandum No. 11-011] - General Manager Zoba provided an overview of the District's financial strength and activities in 2010 in preparation of the budget for fiscal year 2012.
- V. Capital Improvement Projects
 - A. Status Report on the Construction of the Yucaipa Valley Regional Brineline [Workshop Memorandum No. 11-012] - Engineering Project Integrator Anton provided an update of the status on the construction of the Yucaipa Valley Regional Brineline Project.
 - B. Status Report on the Construction of 30" and 8" Pipelines in Second Street, Yucaipa [Workshop Memorandum No. 11-013] - Engineering Project Integrator Anton provided an update of the status on the 30" and 8" pipelines in Second Street, Yucaipa.

- VI. Development Related Issues
 - A. Overview of a Development Agreement for the Cherry Valley Plaza Development [Workshop Memorandum No. 11-014] - General Manager Zoba updated the Board of Directors on the status of the development agreement related to this project.
- VII. Administrative Issues
 - A. Discussion Regarding an Agreement to Facilitate Compensatory Mitigation Efforts with the Inland Empire Resource Conservation District for Impacts Associated with San Timoteo Creek [Workshop Memorandum No. 11-015] - Resource Sustainability Manager Ares provided an overview of an agreement with the Inland Empire Resource Conservation District related to this project.
 - B. Discussion Regarding the Authorization to Complete Environmental Studies Related to the Expansion of the Recycled Water Conveyance System [Workshop Memorandum No. 11-016] - Resource Sustainability Manager Ares provided an overview of the proposal from Dudek of the work necessary to prepare the CEQA and NEPA documents associated with the proposed southerly pipeline extension of the Recycled Water System.
- VIII. Directors Comments - There were no comments by directors.
- IX. Adjournment - The meeting was adjourned at 5:31 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

(SEAL)

BOARD REPORTS



**Association of The
San Bernardino County
Special Districts**



ASBCSD
P.O. Box 1757
San Bernardino, CA
92402
Phone 909-917-1215
Fax 909-912-8000

RBF Consulting will be hosting the January 24th, 2011 Membership Meeting at
Marie Calendar's, 2149 East Convention Center Way, Ontario, CA 91764
909-937-0214

The social hour will begin at 6:00 PM with a call to order at 6:45 PM.

Plated dinner with choice of fish and chips, chicken broccoli alfredo pasta, homestyle meatloaf,
or vegetarian pasta, with a choice of apple, chocolate cream, or lemon meringue pie for
dessert with water, iced tea, and coffee to drink.

Cost: \$23 per person

Program: Bob Tincher, Manager of Engineering and Planning for San Bernardino Valley Municipal
Water District, will speak on Valley District's native/drought tolerant plant promotion with Home Depot
as well as upcoming water district requirements.

RSVP to Sherrie Gundlach at RBF at:
srg@rbf.com or at (909) 974-4900
Please RSVP by January 18th, 2011

Remember that the ASBCSD Mailing Address has changed!

Make checks payable to ASBCSD, ATTN: Renee Latu
P.O. Box 1757 San Bernardino, CA 92402

District/Associate:

Attendee(s):

Reminder: There is a \$2 surcharge for reservations made after the deadline date, as well as
for coming to dinner with no reservations. You will also be billed for the dinner if your
cancellation is not received prior to the deadline.



Yucaipa Valley Water District

Notice and Agenda of a Board Workshop Tuesday, January 25, 2011 at 4:00 p.m.

MEETING LOCATION: District Administration Building
12770 Second Street, Yucaipa

MEMBERS OF THE BOARD: Director Ian Cuthbertson, Division 1
Director Bruce Granlund, Division 2
Director Jay Bogh, Division 3
Director Lonni Granlund, Division 4
Director Hank Wochholz, Division 5

- I. Call to Order
- II. Public Comments: At this time, members of the public may address the Board of Directors on matters within its jurisdiction; however, no action or significant discussion may take place on any item not on the agenda. To provide comments on specific agenda items, please complete a speaker's request form and provide that form to the Board Secretary prior to the commencement of the Board meeting.
- III. Staff Comments
- IV. Workshop Presentations
 - A. Overview of Statistics and Benchmarks for 2010 [[Workshop Memorandum No. 11-011 - Page 3 of 26](#)]
- V. Capital Improvement Projects
 - A. Status Report on the Construction of the Yucaipa Valley Regional Brineline [[Workshop Memorandum No. 11-012 - Page 4 of 26](#)]
 - B. Status Report on the Construction of 30" and 8" Pipelines in Second Street, Yucaipa [[Workshop Memorandum No. 11-013 - Page 7 of 26](#)]
- VI. Development Related Issues
 - A. Overview of a Development Agreement for the Cherry Valley Plaza Development [[Workshop Memorandum No. 11-014 - Page 11 of 26](#)]

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Chelsie Fogus at (909) 797-5118, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the workshop packet are available for public inspection during normal business hours at the District office located at 12770 Second Street, Yucaipa. Meeting material may also be available on the District's website at www.yvwd.dst.ca.us

VII. Administrative Issues

- A. Discussion Regarding an Agreement to Facilitate Compensatory Mitigation Efforts with the Inland Empire Resource Conservation District for Impacts Associated with San Timoteo Creek [[Workshop Memorandum No. 11-015 - Page 12 of 26](#)]
- B. Discussion Regarding the Authorization to Complete Environmental Studies Related to the Expansion of the Regional Recycled Water Conveyance System [[Workshop Memorandum No. 11-016 - Page 18 of 26](#)]

VIII. Director Comments

IX. Adjournment



Ethics Training Program for Local Government Elected Officials, Managers & Supervisors

Government Code Section 53235 requires local government officials (members of a legislative body) who receive any type of compensation or reimbursement for expenses to receive at least two hours of ethics training every two years.

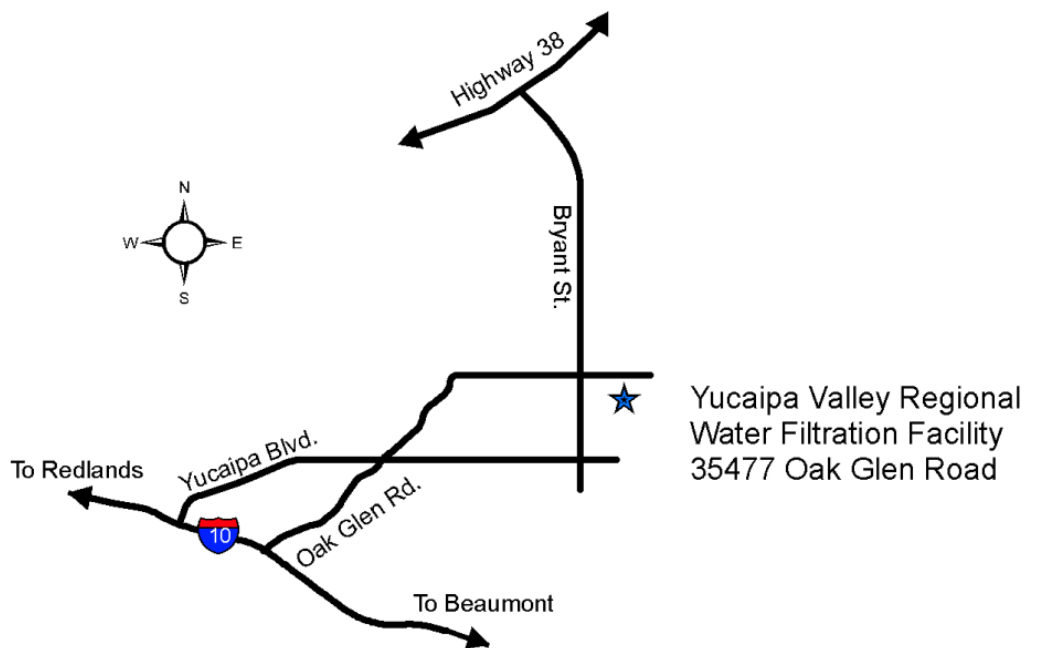
To fulfill the requirements of this legislation, the Yucaipa Valley Water District will be sponsoring an Ethics Training Program for on **Thursday, January 27, 2011 at 6:00 p.m.** The two hour program will be held at the Yucaipa Valley Regional Water Filtration Facility located at 35477 Oak Glen Road, Yucaipa.

Sandwiches will be provided starting at 5:45 p.m. with the training session scheduled to begin promptly at 6:00 p.m. The cost for this training is free, but space is limited and registration is required.

All participants who complete the training will receive a certificate of completion.

Joe Aklufi, an approved ethics trainer from Aklufi & Wysocki, will conduct the seminar specifically tailored for local public agencies. All elected officials, managers and supervisor staff members are encouraged to attend.

Please contact Chelsie Fogus directly at (909) 797-5118 ext. 4 for additional information and registration.



This educational training opportunity is provided by:



AKLUFI & WYSOCKI
ATTORNEYS AT LAW

STAFF REPORT

DISCUSSION ITEMS



Date: February 2, 2011 **Job:** Not Applicable
Prepared By: Jennifer Ares, Resource Sustainability Manager **G/L:** Not Applicable
Subject: Authorization to Approve an Agreement for Compensatory Mitigation Efforts with the Inland Empire Resource Conservation District for Impacts Associated with San Timoteo Creek
Recommendation: That the Board of Directors approves the mitigation agreement with Inland Empire Resource Conservation District for a sum not to exceed \$7,500.

Yucaipa Valley Water District is in the process of constructing a secondary pipeline for the release of water to San Timoteo Creek at the Live Oak Canyon Road Bridge. This second pipeline will be parallel to the brineline and will convey water to this new release point as part of the District's adaptive habitat management plan.

Construction of the proposed pipeline will involve permanent and temporary impacts to the streambed and require compensatory mitigation through the California Department of Fish and Game (CDFG). CDFG has requested the District to complete the mitigation requirements with the Inland Empire Resource Conservation District. The agreement is attached for review.

AGREEMENT TO FACILITATE COMPENSATORY MITIGATION EFFORTS

This COMPENSATORY MITIGATION AGREEMENT (“Agreement”) is entered into this ___ day of February 2011 (“Execution Date”) by and between YUCAIPA VALLEY WATER DISTRICT, a governmental special district (“YVWD”) and the INLAND EMPIRE RESOURCE CONSERVATION DISTRICT, a governmental special district (“IERC”).

RECITALS

WHEREAS, YVWD is planning to construct a new outfall where Live Oak Canyon Road crosses over San Timoteo Creek. A second pipeline will be constructed alongside the brineline from the Wochholz Regional Water Recycling Facility (WRWRF). The discharge pipeline is a component of the District’s Non-Potable Water Distribution System Project (“Project”) and will be constructed in tandem with pipeline construction Phase 1 of the Regional Brineline Extension Project.

WHEREAS, YVWD has received an Operation of Law letter from the California Department of Fish and Game (“CDFG”) (“Operation of Law Letter”) attached as Exhibit “A”; and

WHEREAS, the Operation of Law Letter requires the YVWD to contribute “sufficient funds to the Inland Empire Resource Conservation District for the restoration of 0.005 acres of riparian habitat”; and

WHEREAS, IERC is a Resource Conservation District formed for the control of runoff, the prevention or control of soil erosion, and the improvement of land capabilities to pursuant to Public Resources Code section 9151 *et seq.*; and

WHEREAS, IERC may accept grants of money to carry out its purposes and may establish and charge fees for services provided upon request pursuant to Public Resources Code sections 9401 *et seq.*; and

WHEREAS, YVWD and IERC (collectively, the “Parties”) desire to enter into this Agreement to set forth the terms and conditions pursuant to which YVWD agrees to provide funds and IERC agrees to restore 0.005 acres of riparian habitat.

AGREEMENT

NOW, THEREFORE, in consideration of the above and the mutual covenants, terms and conditions contained herein, and pursuant to the laws of the State of California, YVWD and IERC hereby agree as follows:

1. IERC hereby agrees to restore 0.005 acres of riparian habitat within its Goose Creek Conservation Easement located at the Goose Creek Golf Club adjacent to the Santa Ana River in the community of Mira Loma, an unincorporated area within the County of Riverside. YVWD agrees to pay IERC the lump sum amount of seven thousand five hundred dollars (\$7,500.00)

(“Restoration Funds”). IERCD will provide YVWD with a receipt to demonstrate YVWD’s payment of the Restoration Funds. The Restoration Funds shall be paid by YVWD to IERCD, by check payable to the Inland Empire Resource Conservation District within 30 days from the execution of this Agreement (Section 1 defines the “Transaction”). IERCD shall have no obligation under this Agreement until it receives such funds. In the unlikely event that the Goose Creek Conservation Easement is not finalized, executed and recorded in favor of IERCD, IERCD agrees to work with CDFG to find a new, suitable location for the 0.005 acres of restoration.

2. The transaction described in Section 1 above is not intended as a sale or transfer to YVWD of a security, license, lease, easement, or possessory or non-possessory interest in real property, nor the granting of any interest of the forgoing.

3. YVWD shall have no obligation whatsoever by reason of the Transaction to support, pay for, monitor, report on, sustain, or otherwise be obligated or liable for the success or continued expense or maintenance of the 0.005 acres. IERCD agrees to restore, monitor and make reports to the CDFG on the status of the 0.005 acres no less than annually for nor more than five (5) years in a form as determined by IERCD in consultation with CDFG.

4. The Agreement and the Transaction shall be non-transferable and non-assignable.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first above written.

Date

Jay Bogh, President of the Board of Directors
For Yucaipa Valley Water District

Date

Paul Williams, President of the Board of Directors
For Inland Empire Resource Conservation District

EXHIBIT A

Letter from California Department of Fish and Game Regarding the Notification of Lake or Streambed Alteration No. 1600-2010-0069-R6 San Timoteo Creek Alternate Discharge Outfall Project



California Natural Resources Agency
DEPARTMENT OF FISH AND GAME
Inland Deserts Region
3602 Inland Empire Blvd., Suite C-220
Ontario, CA 91764
(909) 484-0459
www.dfg.ca.gov

ARNOLD SCHWARZENEGGER, Governor
JOHN McCAMMAN, Director



October 4, 2010

Mr. Brent Anton
Yucaipa Valley Water District
12770 Second Street
Yucaipa, CA 92399

Subject: Notification of Lake or Streambed Alteration No. 1600-2010-0069-R6
San Timoteo Creek Alternate Discharge Outfall Project

Dear Mr. Anton:

As the Department of Fish and Game (Department) explained to you via electronic mail on August 3, 2010, the Department had until October 1, 2010 to submit a draft Lake or Streambed Alteration Agreement (Agreement) to you or inform you that an Agreement is not required for your project. The Department did not meet that date. As a result, by law, you may now complete the project described in your notification without an Agreement.

Please note that pursuant to Fish and Game Code section 1602(a)(4)(D), if you proceed with this project, it must be the same as described and conducted in the same manner as specified in the notification and any modifications to that notification received by the Department in writing. This includes completing the project within the proposed term and seasonal work period and implementing all avoidance and mitigation measures to protect fish and wildlife resources specified in the notification. If the term proposed in your notification has expired, you will need to re-notify the Department before you may begin your project. Beginning or completing a project that differs in any way from the one described in the notification may constitute a violation of Fish and Game Code section 1602.

Your notification proposes work within San Timoteo Creek, tributary to the Santa Ana River, on the south side of the Live Oak Canyon Road Bridge, south of the City of Redlands in unincorporated Riverside County. Your project consists of the installation of a new outfall structure and catch basin inlet within San Timoteo Creek. The new outfall will be located on the upper portion of the stream bank and include an approximately 8-foot wide concrete headwall and a grouted riprap basin measuring 8 feet wide by 3.5 feet long. The project also includes the routine maintenance of the new outfall and associated riprap for the term of the project. The proposed project term is September 1, 2010 through September 1, 2015. The project will permanently impact 0.001 acres and temporarily impact 0.005 acres of southern cottonwood-willow riparian forest. You have proposed the following avoidance and minimization measures during

Mr. Brent Anton, Yucaipa Valley Water District
October 4, 2010
Page 2 of 2

project construction: implement standard construction BMPs, and either avoid project construction during the nesting bird season of March 15 through September 15 or perform preconstruction nesting bird surveys if work cannot be avoided during that time period. You have proposed to mitigate project impacts by restoring temporarily impacted areas to pre-impact condition and contributing sufficient funds to the Inland Empire Resource Conservation District for the restoration of 0.005 acres of riparian habitat within their existing 54-acre Goose Creek Conservation Easement Area.

Also note that while you are entitled to complete the project without an Agreement, you are still responsible for complying with other applicable local, state, and federal laws. These include, but are not limited to, the state and federal Endangered Species Acts and Fish and Game Code sections 5650 (water pollution) and 5901 (fish passage).

Finally, if you decide to proceed with your project without an Agreement, you must have a copy of this letter and your notification with all attachments available at all times at the work site. If you have any questions regarding this matter, please contact me at (909) 987-8176 or amilloy@dfg.ca.gov.

Sincerely,

Anna Milloy
Environmental Scientist
Habitat Conservation Planning

cc: Kam Muri
Dudek
605 Third Street
Encinitas, CA 92024



Date: February 2, 2011 **Job:** Not Applicable
Prepared By: Jennifer Ares, Resources Sustainability Manager **G/L:** Not Applicable
Subject: Authorization to Complete Environmental Studies Related to the Expansion of the Regional Recycled Water Conveyance System
Recommendation: That the Board of Directors approves the attached environmental services proposal from Dudek for a sum not to exceed \$53,454.

The District is proposing to construct an extension of our Regional Recycled Water Conveyance System to our southernmost service area boundary. This extension would involve the construction of a 24" recycled water pipeline, approximately 18,500 linear feet (3.5 miles) through the City of Calimesa. While the pipeline will be used to provide recycled water service to customers within the District, this facility will also provide surplus recycled water to neighboring water agencies such as the Beaumont Cherry Valley Water District (BCVWD).

The attached proposal from Dudek represents a task-by-task description of the work necessary to prepare the CEQA and NEPA documents, including associated technical studies. Updating the environmental documents is an important element necessary to pursue additional project funding.

DUDEK

MAIN OFFICE
605 THIRD STREET
ENCINITAS, CALIFORNIA 92024
T 760.942.5147 T 800.450.1818 F 760.632.0164

January 24, 2011

Joseph Zoba
Yucaipa Valley Water District
12770 Second Street
Yucaipa, California 92399

***Subject: Beaumont-Cherry Valley Non-Potable Water Pipeline Extension –
Proposal to Provide Environmental Services***

Dear Mr. Zoba:

Dudek is pleased to provide this revised proposal outlining our scope of work and cost estimate for preparation of environmental documents pursuant to the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA) for the Yucaipa Valley Water District (YVWD) Beaumont-Cherry Valley Non-Potable Water Pipeline Extension (proposed project). This proposal includes our understanding of the project, a task-by-task description of the work we envision necessary to prepare the CEQA and NEPA documents, including associated technical studies, and an estimated project schedule. This proposal also includes a cost estimate.

UNDERSTANDING OF THE PROJECT

Dudek understands that the YVWD is proposing to construct an extension to the YVWD Regional Non-Potable Water Distribution System. This extension would involve the construction of approximately 18,500 linear feet (3.5 miles) of 24" waterline to connect an existing YVWD waterline to an existing Beaumont-Cherry Valley Water District (BCVWD) waterline via a proposed BCVWD booster. The intent of this project is to deliver non-potable water to the BCVWD. The entire pipeline would be constructed within existing roadways, and all construction work, staging areas, and access routes would be confined to existing paved right-of-ways (ROWs) and disturbed/developed areas. The proposed 24" pipeline alignment would extend south from an existing YVWD waterline for approximately 2,000 along 5th Street, and would continue south along Calimesa Boulevard for approximately 11,000 feet. It would then turn east and continue along Cherry Valley Boulevard for approximately 5,500 feet, connecting with the BCVWD waterline at the proposed booster. It is our understanding that construction of the proposed project is anticipated to occur from approximately August 2012 through March 2013.

Joseph Zoba

Subject: Beaumont-Cherry Valley Non-Potable Water Pipeline Extension – Proposal to Provide Environmental Services

An outline of Dudek's approach to completing the required environmental documents, and associated processing, is included below.

SCOPE OF WORK AND DELIVERABLES

Task 1: Project Start-Up and Initiation

To establish lines of communication between all team members during this initial phase, Dudek will schedule a conference call upon receipt of a notice to proceed. The purpose of this meeting is to meet with key team members and clarify roles, establish data exchange procedures, verify project schedule, and collect any additional available data. Prior to the call, Dudek would review materials submitted thus far to ensure a productive meeting. Dudek's GIS analyst would review digital data received from project engineering staff. The kick-off meeting would be used to discuss the environmental documents table of contents, project team member roles and responsibilities for various components of the environmental documents.

Task 2: Technical Reports

The approach to each technical study reflects Dudek's understanding of the proposed project. Dudek will prepare the biological technical report and hazardous materials report. Dudek will subcontract with ASM to prepare the cultural resources report.

Task 2.1: Biological Technical Report

Dudek will conduct a general biological reconnaissance survey of the 3.5-mile project alignment. Although the alignment would be located within existing disturbed or developed areas, special-status biological resources could occur adjacent to portions of the project area. Sensitive vegetation communities immediately adjacent to the project alignment will be mapped according to the California Department of Fish and Game *List of California Terrestrial Natural Communities* (CDFG 2003; updated 2007). Proposed stream and/or channel crossings will be noted. All mapping will be done in the field directly onto topographic or aerial photographic bases and later digitized into Geographical Information System (GIS) format. During these field surveys, a general inventory of plant and animal species detected by sight, calls, tracks, scat, or other signs will be compiled as well as a determination of potential sensitive species which could occur immediately adjacent to the project site. Observable sensitive resources, including perennial plants and conspicuous wildlife (i.e., birds and some reptiles) commonly accepted as regionally sensitive by the California Native Plant Society, the California Department of Fish and Game, and United States Fish and Wildlife Service, will be recorded and later digitized into a GIS format and added to the Biological Resources Map. The results of the field work and

Joseph Zoba

Subject: Beaumont-Cherry Valley Non-Potable Water Pipeline Extension – Proposal to Provide Environmental Services

mapping will be documented in a Biological Resources Letter Report including the following information: methods, results, impacts analysis and recommended mitigation measures. If additional surveys or assessments are determined to be necessary based upon the results of the biological reconnaissance survey, the client will be notified immediately.

Not included in this scope of work are resource agency permit applications; client or agency meetings or hearings; or focused surveys for wildlife or plants. These services can be provided for an additional fee.

Task 2.2: Cultural Resources

Dudek has retained ASM Affiliates (ASM) to prepare cultural resources analysis for the proposed project. ASM will conduct a records search of the project and a one-quarter-mile radius along each side of the proposed alignment. The records search, to be conducted at the Eastern Information Center (EIC), located at University of California Riverside (UCR), will review maps and documents on file for Riverside County to identify previously recorded sites and related studies within the study area. ASM will also consult with the Native American Heritage Commission (NAHC) to request that it conduct a search of the Sacred Lands File to identify any documented Traditional Cultural Properties (TCPs) or areas of Native American heritage significance located within the project area.

Upon receiving the EIC and NAHC archival information, ASM will conduct an intensive pedestrian survey of the unpaved portions of the project to identify any newly discovered sites and to relocate and rerecord any previously recorded sites within the project. Sites located within the APE will be documented on California Department of Parks and Recreation (DPR) 523 site forms for submission to the EIC for assignment of permanent trinomial designations. If potentially significant resources are identified during the course of our work, they may need to be evaluated for significance to the California Register of Historical Resources (CRHR) or the National Register of Historic Places (NRHP); site evaluation is not proposed here. Should it be determined that potentially significant sites requiring evaluation are located within the APE, ASM will inform you as such and provide a request for augment to complete this work.

In addition to conducting the background research and pedestrian survey, ASM will also assist with Native American and State Historic Preservation Officer (SHPO) consultation as required by Section 106 of the National Historic Preservation Act (NHPA). To this end, ASM will coordinate with EPA to define the specific nature of the Undertaking, and potential impacts that may occur as a result. A definition of the project Area of Potential Effects (APE) will be provided to SHPO for concurrence. For the purposes of this proposal, we assume the results of the study will be negative and the results will support a determination of no effect.

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ASM will also work with EPA to identify potential consulting parties and work to draft a Memorandum of Agreement (MOA) for the project. A letter may also be prepared to summarize the methods and results of the project and recommendations for any future work and sent to the Advisory Council on Historic Preservation (ACHP) for concurrence; both SHPO and the ACHP will have 45 days to provide a response, which will then be forwarded to you for incorporation into your final report. If necessary, ASM will work with EPA to directly consult with Tribal entities and other consulting parties as identified by EPA; this may entail drafting of consultation letters for, or making direct contact with, and obtaining a response from such consultation partners.

At the completion of consultation assistance with the SHPO and Tribes, the results of the entire study will be provided in a written report sent to SHPO for review, including the results of the records and NAHC searches, survey, and Tribal consultation. The report will summarize the study methods, background, and results and will provide recommendations for any further compliance studies that may be necessary, such as preservation and treatment of any sites or areas of archaeological sensitivity identified within the project. The recommendations will be formulated based upon past work ASM has conducted for the Yucaipa Valley Water District under the review of the EPA and State Water Resources Control Board. Recommendations included in the report will utilize, to the extent feasible, the design features and mitigation measures included in the 2006 Regional Non-Potable Water Distribution System Project Final EIR/EIS (2006 Final EIR/EIS) as well as in the Mitigation Monitoring Reporting Program (MMRP) prepared by Dudek (2006).

Task 2.3: Hazardous Sites

Dudek will prepare a Hazards Assessment Report for the proposed project, which will summarize the findings of a computerized database search of federal, state and local regulatory agency records. This database search will flag sites within and adjacent to the project area that currently have or previously had hazardous materials contamination or sites that used hazardous materials. Online regulatory databases and records maintained by local environmental agencies (e.g. Riverside County Department of Environmental Health and the local fire department) will also be reviewed, if available. Potential sites of concern and their potential impact to the project area will be identified.

If the findings of the Hazards Assessment indicate a potential impact of hazardous wastes or materials on the subject property, recommendations for further work related to additional sampling, mitigation, and/or human health risk analyses will be included in the report.

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Task 3: Environmental Assessment

Because federal funds from the EPA will be used to construct the project, the project must undergo environmental review pursuant to NEPA; therefore, Dudek will prepare a stand-alone Environmental Assessment (EA) to satisfy NEPA requirements. The EA will provide an equal level of analysis for both the Preferred Action/Proposed Project as well as the No Project Alternative; it is assumed that these are the only two alternatives that would need to be analyzed in the EA. The EA will also contain sections analyzing baseline conditions and environmental consequences. Because this document will not be “tiered” off a programmatic document, the bulk of this work will be related to summarizing both the analysis contained in the 2006 Final EIR/EIS and the specific impact characteristics of the proposed project.

In order to provide a streamlined project schedule, only one screencheck draft EA is proposed. Dudek will provide two copies of the first screencheck draft EA to the District and EPA for review. Dudek will incorporate comments received from the District and prepare the Draft EA for public review. Dudek will distribute the EA to all responsible and trustee agencies and agencies with jurisdiction by law and to all parties previously requesting notice.

Once the comment period is completed, Dudek will prepare responses to comments. It is assumed that the comments on this project will be very minimal, therefore Dudek assumes no more than 30 comments will be submitted and necessitate responses. One comment letter may contain several comments. Dudek will incorporate all comments into the EA and prepare the Final EA to be adopted by YVWD.

Task 4: Addendum to Final 2006 EIR/EIS

Additionally, Dudek will prepare an Addendum to the YVWD’s 2006 EIR/EIS pursuant to California Government Code section 15164 in order to satisfy CEQA environmental review requirements. Section 15164 states that a lead agency shall prepare an addendum to a previously certified EIR if some changes or additions are necessary, but where there are no substantial changes or new information of substantial importance (as described in Section 15162).

The Addendum would describe changes to the project description and environmental impacts described in the 2006 Final EIR/EIS. It is assumed that all long-term impacts were addressed in the 2006 Final EIR/EIS and that only short-term construction related impacts would remain. Mitigation measures already included in the 2006 Final EIR/EIS would be suitable to mitigate any additional short-term construction impacts that would be identified.

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Task 5: Project Management/Meetings and Hearings

This task includes project management tasks, including coordination with members of the project team, coordination with subconsultants, and attendance at meetings as requested by the client for the duration of this scope of work.

ASSUMPTIONS

This scope of work assumes the following:

- The proposed project would not involve any new significant impacts not previously analyzed in the 2006 EIR/EIS.
- No new mitigation measures will be required beyond those included in the 2006 EIR/EIS.
- As indicated by documentation provided by BCVWD describing the future role of water supplied by YVWD, the proposed project is not growth inducing.

If any of the above assumptions change, this scope of work will need to be revisited with input from the District and EPA.

SCHEDULE

An estimated project schedule is provided below with a start date of February 1, 2011. The schedule below assumes that a signed contract and notice to proceed will be received prior to beginning work.

**Table 1
Project Schedule**

Task	Duration	Start	End
Tech Studies (Cultural, Hazardous Sites, Bio)	7 wks	Tue, Feb 1	Tue, Mar 22
EIR Addendum	3 wks	Wed, Mar 23	Wed, Apr 13
Environmental Assessment	6 wks	Wed, Mar 23	Wed, May 4
Screencheck Review (District, EPA)	4 wks	Thu, May 5	Thu, Jun 2
Finalize EIR Addendum	1 wk	Fri, Jun 3	Fri, Jun 10
Finalize Public Review Draft EA	2 wks	Fri, Jun 3	Fri, Jun 17
30-day Public Review of Draft EA	30 days	Fri, Jun 17	Sun, Jul 17
Response to Comments & Final EA	2 wks	Mon, Jul 18	Mon, Aug 1

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COST SUMMARY

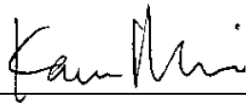
Estimated costs are provided in *Table 2* below. Tasks 1 through 5, as well as direct costs, will be billed on a time-and-material basis in accordance with the Dudek 2011 Standard Schedule of Charges. Subcontractors and direct costs, including but not be limited to postage, mileage, and reproduction, are typically billed at a 15% markup. However, for this assignment, and as requested by the District, no markup will be charged for subcontractors.

Table 2
Cost Estimate

Task	Cost Estimate
Task 1: Project Start-Up and Initiation	\$2,430
Task 2: Technical Reports	
Biological Technical Report	\$5,020
Cultural Resources	\$8,819
Hazardous Sites	\$5,460
Task 3: Environmental Assessment	\$20,250
Task 4: Addendum to Final 2006 EIR/EIS	\$6,750
Task 5: Project Management/Meetings and Hearings	\$4,725
Total	\$53,454

Please contact me at 760.479.4292 or kmuri@dudek.com if you have any questions or comments regarding this proposal.

Sincerely,



Kamarul Muri

Project Manager/Biologist

att: 2011 Standard Schedule of Charges

*cc: Brian Grover, Dudek
Glenna McMahon, Dudek*



Date: February 2, 2011

Job: P-02-207

Prepared By: Brent Anton, Engineering Project Integrator

G/L: 02-14500

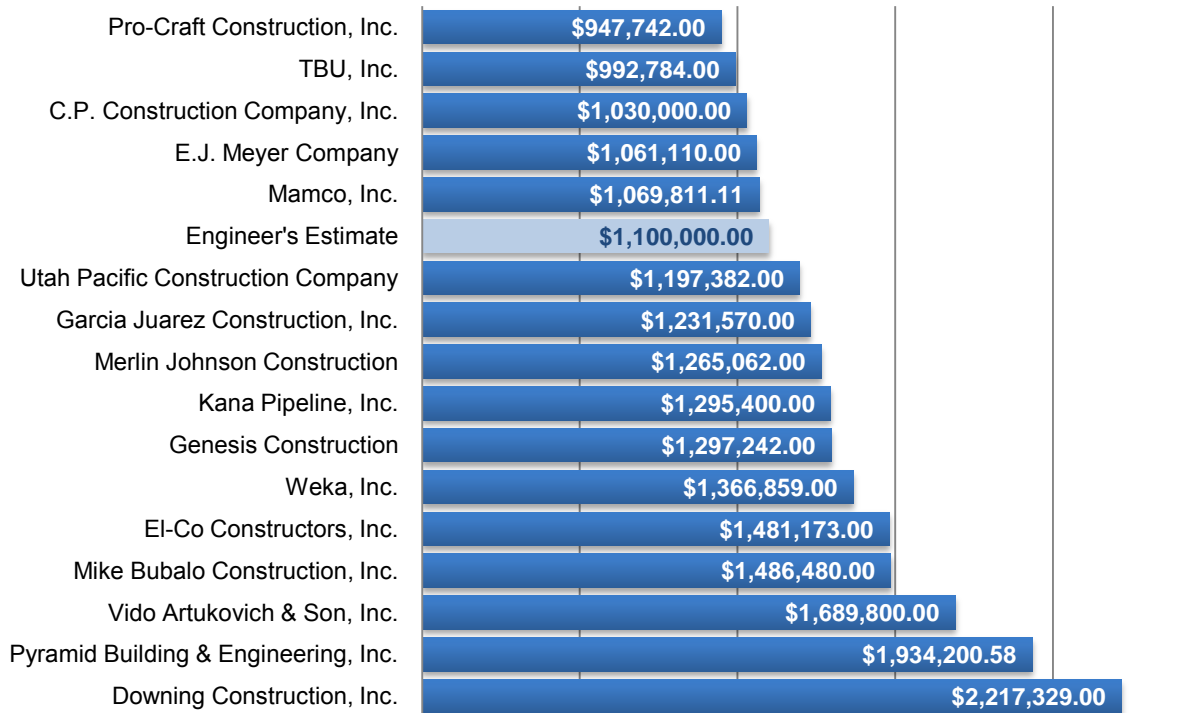
Subject: Authorization to Award a Construction Contract for the Installation of a 30-inch Potable Water Conveyance Pipeline and an 8-inch Potable Water Transmission Pipeline in Second Street, Yucaipa

Recommendation: That the Board authorizes a Construction Contract to Pro-Craft Construction, Inc. for the installation of potable water pipelines for a sum not to exceed \$949,742.

On October 6, 2010 the Board authorized the solicitation of bids for the installation of approximately 2,000 feet of an 8-inch diameter ductile iron pipeline on Second Street from Persimmon Avenue to a point south of Cedar Avenue and the installation of approximately 2,600 feet of 30-inch diameter ductile iron conveyance pipeline on Second Street from Persimmon Avenue to Acacia Avenue.

On December 16, 2010, the District received proposals from sixteen contractors as provided below.

Contractor Bid Results



Attached is a letter dated December 30, 2010 from Patrick Watson of Krieger and Stewart recommending the award of a contract to the low bidder, Pro-Craft Construction for a sum of \$949,742.00.

Financial Considerations:

The costs associated with this project will be allocated as follows:

- 55% from Facility Capacity Charges - Pipeline Facilities (GL 02-10412); and
- 45% from Cash - Depreciation Reserves (GL 02-10310).



INCORPORATED • ENGINEERING CONSULTANTS

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December 30, 2010

818-36.5 F/C

Brent Anton
 Yucaipa Valley Water District
 12770 Second Street
 Yucaipa, CA 92399

Subject: 30" Potable Water Conveyance Pipeline - Phase I and 8" Second St. Pipeline
 Bid Results and Award Recommendation

Dear Mr. Anton:

On December 16, 2010, the Yucaipa Valley Water District (District) received sixteen bids for subject project; the results are as follows (a breakdown by bid item is shown in the attached Bid Results table):

<u>Contractor</u>	<u>Bid Amount</u>
Pro-Craft Construction, Inc.	\$949,742.00
TBU, Inc.	\$992,784.00
C.P. Construction Company, Inc.	\$1,030,000.00
E.J. Meyer Company	\$1,061,110.00
Mamco, Inc.	\$1,069,811.11
Utah Pacific Construction Company	\$1,197,382.00
Garcia Juarez Construction, Inc.	\$1,231,570.00
Merlin Johnson Construction	\$1,265,062.00
Kana Pipeline, Inc.	\$1,295,400.00
Genesis Construction	\$1,297,242.00
Weka, Inc.	\$1,366,859.00
El-Co Contractors, Inc.	\$1,481,173.00
Mike Bubalo Construction, Inc.	\$1,486,480.00
Vido Artukovich & Son, Inc.	\$1,689,800.00
Pyramid Building & Engineering, Inc.	\$1,934,200.58
Downing Construction, Inc.	\$2,217,329.00

The low bidder is Pro-Craft Construction, Inc. in the amount of \$949,742.00. We have reviewed Pro-Craft Construction, Inc.'s bid documents and all are in order.

Since construction of the 30" Potable Water Conveyance Pipeline - Phase I and 8" Second St. Pipeline is necessary to improve the supply and fire protection in Second Street, and since Pro-Craft Construction, Inc. is an experienced, capable contractor with a current Class A Contractor's License (No. 467234), we recommend award of subject work to Pro-Craft Construction, Inc. in the amount of \$949,742.00.



Brent Anton
December 30, 2010
Page 2

If you have any questions, please call.

Sincerely,

KRIEGER & STEWART

A handwritten signature in blue ink that reads "Patrick M. Watson". The signature is stylized with a large, sweeping initial "P" and a long horizontal stroke at the end.

Patrick M. Watson

PMW/lgm
818-36-RECAWARD

Attachment: Bid Results



Date: February 2, 2011

Job: P-02-207

Prepared By: Joseph Zoba, General Manager

G/L: 02-14500

Subject: Ratification of a Construction Contract for the Wildwood Creek Sewer Remediation Project West of the Wildwood Detention Basins, Yucaipa

Recommendation: That the Board ratifies the Construction Contract with Merlin Johnson Construction, Inc. for a sum not to exceed \$25,600.

During the winter storms in late December 2010, the District experienced significant damage to our sewer collection system adjacent to Wildwood Creek southerly of the intersection of Wildwood Canyon Road and Holmes Street. During the peak of the storm event, the flow and velocity of the storm water in Wildwood Creek caused the creek bottom to drop over eleven feet from the pre-storm condition. This extensive erosion exposed and destroyed the sewer collection system that was originally installed in the late 1980's.



The District staff expedited the design of this damaged facility resulting in the solicitation of bids from qualified contractors. After requesting construction costs from four contractors, the District received two conforming bid prices from Merlin Johnson Construction and E.J. Meyer Company. These two highly qualified and capable firms provided the following proposals:

- Merlin Johnson Construction - \$25,600; and
- E.J. Meyer Company - \$44,444.

On January 27, 2011, the District staff authorized Merlin Johnson Construction to immediately proceed with the repairs. The District staff requests your ratification of this construction contract to eliminate the ongoing expense and liability of the temporary bypass pump and pipeline.

PROPOSAL BIDDING SCHEDULEfor
WILDWOOD CREEK SEWER REMEDIATION

Bidder Schedule shall be complete in its entirety or will be rejected.

Item No.	Estimated Quantity/Unit	Description	Unit Price	Extended Price
101	L.S.	Furnish project insurance and project bond.	L.S.	760
102	L.S.	Mobilization and demobilization.	L.S.	1,000
103	L.S.	State required line item for Sections 6705 and 6707, excavation safety measures.	L.S.	500
104	L.S.	Furnish and install 600' of 10" high density polyethylene pipe, type 3408 IPS, DR 17, per Construction Drawings, including rock in pipe zone, excavation and backfill of native material, compaction, and end connections to vcp sewer.	L.S.	23,339
105	L.S.	Air test sewer pipeline (if directed by owner).	L.S.	100

Sum of Bid Items 101 through 105: \$

25,600

Total Bid in Words:

Twenty Five Thousand Six
hundred and NO/100

PROPOSAL BIDDING SCHEDULE**for
WILDWOOD CREEK SEWER REMEDIATION****Bidder Schedule shall be complete in its entirety or will be rejected.**

Item No.	Estimated Quantity/Unit	Description	Unit Price	Extended Price
101	L.S.	Furnish project insurance and project bond.	L.S.	500. ⁰⁰
102	L.S.	Mobilization and demobilization.	L.S.	6,500. ⁰⁰
103	L.S.	State required line item for Sections 6705 and 6707, excavation safety measures.	L.S.	500. ⁰⁰
104	L.S.	Furnish and install 600' of 10" high density polyethylene pipe, type 3408 IPS, DR 17, per Construction Drawings, including rock in pipe zone, excavation and backfill of native material, compaction, and end connections to vcp sewer.	L.S.	36,444. ⁰⁰
105	L.S.	Air test sewer pipeline (if directed by owner).	L.S.	500. ⁰⁰

Sum of Bid Items 101 through 105: \$ 44,444.⁰⁰

Total Bid in Words: Forty-four thousand Four hundred Forty-four dollars

DIRECTOR COMMENTS

ANNOUNCEMENTS