



Yucaipa Valley Water District

Notice and Agenda of a Board Workshop Tuesday, September 13, 2011 at 4:00 p.m.

MEETING LOCATION: District Administration Building
12770 Second Street, Yucaipa

MEMBERS OF THE BOARD: Director Ian Cuthbertson, Division 1
Director Bruce Granlund, Division 2
Director Jay Bogh, Division 3
Director Lonni Granlund, Division 4
Director Hank Wochholz, Division 5

- I. Call to Order
- II. Public Comments: At this time, members of the public may address the Board of Directors on matters within its jurisdiction; however, no action or significant discussion may take place on any item not on the agenda. To provide comments on specific agenda items, please complete a speaker's request form and provide that form to the Board Secretary prior to the commencement of the Board meeting.
- III. Staff Comments
- IV. Customer Issues
 - A. Customer Request to Review Commercial Billing Factors for Property Located at 34078 County Line Road and 927 Calimesa Boulevard, Dominick Rago [[Workshop Memorandum No. 11-132 - Page 3 of 86](#)]
- V. Presentations
 - A. Presentation and Overview of Proposed Modifications to the Long-Term water Resource Sustainability Strategy [[Workshop Memorandum No. 11-133 - Page 5 of 86](#)]
 - B. Presentation of the Proposed Facilities and Improvements Related to the Regional Recycled Water Conveyance System [[Workshop Memorandum No. 11-134 - Page 16 of 86](#)]

Any person with a disability who requires accommodation in order to participate in this meeting should telephone Erin Anton at (909) 797-5117, at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the workshop packet are available for public inspection during normal business hours at the District office located at 12770 Second Street, Yucaipa. Meeting material is also be available on the District's website at www.yvwd.dst.ca.us

VI. Capital Improvement Projects

- A. Change Order No. 1 and Notice of Completion for the Contract with Pro-Craft Construction for the Installation of a 30-inch Potable Water Conveyance Pipeline and an 8-inch Potable Water Transmission Pipeline in Second Street [[Workshop Memorandum No. 11-135 - Page 18 of 86](#)]
- B. Status Report on the Construction of the Yucaipa Valley Regional Brineline [[Workshop Memorandum No. 11-136 - Page 23 of 86](#)]
- C. Status Report on the Design of the Salt Removal Process at the Wochholz Regional Water Recycling Facility [[Workshop Memorandum No. 11-137 - Page 25 of 86](#)]

VII. Administrative Issues

- A. Environmental Information Document for the Recycled Water Pipeline Extension to South Calimesa and Beaumont Cherry Valley Water District [[Workshop Memorandum No. 11-138 - Page 41 of 86](#)]
- B. Project Management Support Services by RMC Water & Environment [[Workshop Memorandum No. 11-139 - Page 42 of 86](#)]
- C. Unaudited Financial Report for August 2011 [[Workshop Memorandum No. 11-140 - Page 49 of 86](#)]
- D. Overview of the Administrative Record Used to Document Board Meetings and Workshops [[Workshop Memorandum No. 11-141 - Page 79 of 86](#)]

VIII. Director Comments

IX. Adjournment



Date: September 13, 2011

Subject: Customer Request to Review Commercial Billing Factors for Property Located at 34078 County Line Road and 927 Calimesa Boulevard, Dominick Rago

Commercial customer Domenick Rago attended the board meeting on July 20, 2011, to discuss issues involving the amount of sewer fees charged to commercial customers.

For background information, the charges for commercial sewer service is based on a formula using the residential sewer rate, a commercial rate factor (based on the type of business) and water consumption.

$$\text{Commercial Sewer Service Charge} = \text{Standard Sewer Service Charge} \times \text{Commercial Rate Factor} \times \text{Water Consumption (kgal)}$$

Generally, shopping centers with multiple commercial units were classified based on the type of businesses located in the shopping centers. A restaurant in a shopping center would significantly increase the overall commercial rate factor for the entire shopping center.

As part of Resoluiton No. 18-2011, the commercial rate factors have been consolidated so there is just one rate for multiple commercial units. This simplification provides a standard approach for commercial businesses in our service area.

During the board workshop on August 30, 2011, the Board of Directors requested the District staff conduct an audit of the customer account. The District staff is in the process of evaluating the water consumption data and sewer rate calculations. A summary of the findings will be presented at the workshop meeting on September 13, 2011.

Existing commercial rate factors:**Commercial Rate Factors**

Type of Business	BOD (mg/l)	SS (mg/l)	Commercial Rate Factors	
			without a separate landscape meter	with a separate landscape meter
Automobile - Car Wash	20	150	2.06	2.74
Automobile - Repair Shop	180	280	3.67	4.89
Automobile - Gas Station	150	150	2.78	3.70
Automobile - Steam Cleaning	1150	1250	14.44	19.26
Bakery	1000	600	10.00	13.33
Bar without Dining Facility	200	200	3.33	4.44
College	130	100	2.39	3.19
Department and Retail Stores	150	150	2.78	3.70
Fast Food	340	315	4.75	6.33
Hospital & Convalescent	250	100	3.06	4.07
Hotel with Dining Facility	500	600	7.22	9.63
Hotel without Dining Facility	310	120	3.50	4.67
Laundromat - Commercial	450	240	4.94	6.59
Laundromat - Industrial	670	680	8.61	11.48
Laundromat - Local	150	110	2.56	3.41
Mortuary	800	800	10.00	13.33
Other Commercial	290	290	4.33	5.78
Professional Office	130	80	2.28	3.04
Restaurant	1,000	600	10.00	13.33
Restaurant with Mixed Retail	830	510	8.56	11.41
Rest Stop	200	200	3.33	4.44
Supermarket	800	800	10.00	13.33

Commercial rate factors effective September 1, 2011:

Type of Business	BOD (mg/l)	SS (mg/l)	Commercial Rate Factors without a separate landscape meter	Commercial Rate Factors with a separate landscape meter
Automobile - Car Wash	20	150	2.06	2.74
Automobile - Repair Shop	180	280	3.67	4.89
Automobile - Gas Station	150	150	2.78	3.70
Automobile - Steam Cleaning	1150	1250	14.44	19.26
Bakery	1000	600	10.00	13.33
College	130	100	2.39	3.19
Commercial, Single Unit	290	290	4.33	5.78
Commercial, Multiple Units	410	315	5.14	6.85
Department / Retail Store	150	150	2.78	3.70
Fast Food	340	315	4.75	6.33
Hospital & Convalescent	250	100	3.06	4.07
Hotel with Dining Facility	500	600	7.22	9.63
Hotel without Dining Facility	310	120	3.50	4.67
Laundromat - Commercial	670	680	8.61	11.48
Laundromat - Local	150	110	2.56	3.41
Mortuary	800	800	10.00	13.33
Professional Office	130	80	2.28	3.04
Restaurant	1,000	600	10.00	13.33
Rest Stop	200	200	3.33	4.44
Supermarket	800	800	10.00	13.33



Date: September 13, 2011

Subject: Presentation and Overview of Proposed Modifications to the Long-Term water Resource Sustainability Strategy

On August 20, 2008, the Board of Directors adopted Resolution No. 11-2008 which established a long-term water resource strategy for the Yucaipa Valley Water District. This resolution was based upon the "[Strategic Plan for a Sustainable Future - The Integration and Preservation of Resources](#)" which was produced based upon suggestions and input from board members, staff, the public, and interested stakeholders.

The purpose of this workshop item is to discuss a few changes to improve the implementation and results of the water resource resolution.

RESOLUTION NO. 11-2008**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE YUCAIPA VALLEY WATER DISTRICT
ADOPTING A LONG-TERM WATER RESOURCES
SUSTAINABILITY STRATEGY POLICY FOR THE AREA
SERVED BY THE YUCAIPA VALLEY WATER DISTRICT**

WHEREAS, water is a basic and essential need of every living creature, and, as such, the health, comfort, and standard of living of the citizens of the Yucaipa Valley Water District (the "District") depend on an adequate and reliable long-term supply of potable water; and

WHEREAS, water resources are recognized as a limited and precious natural resource in Southern California; and

WHEREAS, the Yucaipa Valley Water District relies upon imported water as supplemental water supplies to meet the existing and future potable water demands of our customers; and

WHEREAS, declining groundwater levels and unreliable surface water supplies have made it necessary for the District to efficiently use its available potable water supplies and to fully develop all existing water resources in order to assure a sustainable supply of water resources for future generations; and

WHEREAS, the Yucaipa Valley Water District has determined that it is prudent, practical and sensible given the uncertainty of importing supplemental water to demonstrate the adequacy of water supply availability by physically receiving supplemental water prior to the issuance of building permits for new development; and

WHEREAS, it is in the best interest of the community to provide local solutions to the regional and statewide water issues that are anticipated on impacting the water resources we rely on for our economic prosperity and quality of life; and

WHEREAS, this resolution has been prepared based on the extensive review, discussion, and public input associated with the document entitled, *A Strategic Plan for a Sustainable Future - The Integration and Preservation of Resources* adopted on August 20, 2008 (the "Strategic Plan").

NOW, THEREFORE, BE IT RESOLVED AND ORDERED, that the Board of Directors of the Yucaipa Valley Water District does hereby order as follows:

SECTION 1. Concepts of Sustainability

- A. The document entitled, *A Strategic Plan for a Sustainable Future - The Integration and Preservation of Resources* adopted on August 20, 2008, is hereby adopted by the Board of Directors and posted to the District's website to provide a basic foundation for the understanding of this Resolution.

- B. This Resolution has been drafted to provide the implementation strategy of the concepts contained within the *A Strategic Plan for a Sustainable Future - The Integration and Preservation of Resources*. This Strategic Plan makes known the uncertainty, unreliability and unpredictable nature of our imported water supplies while providing a route for navigating the future to protect the interests of our current and future customers. Therefore, while not a guarantee of future conditions or actions by the Board of Directors, this Resolution provides a mechanism to allow for the economic development and expansion of the region based on an understanding of the circumstances as they currently exist.
- C. In the future, when imported water supplies may become unambiguous and certain, the concepts of the Strategic Plan are intended to continue as sound policy for existing customers and new development.

SECTION 2. Planning and Development

- A. Financial Planning. To ensure the safety and reliability of our resources, it is important to ensure adequate finances are available to cover routine operational costs as well as the costs of maintaining and upgrading infrastructure.
1. Financial plans shall be developed every five years and include a forecast of a ten-year period that will illustrate the District's anticipated financial position, financial operations and cash flow.
 2. When applicable, the District staff shall present water, wastewater and non-potable rate resolutions for consideration that provide a minimum five year projection of rates to allow customers the ability to plan accordingly for rate adjustments based on the information included in the financial plans.
 3. The District staff shall maintain a financial reserve policy outlining the objectives for adequately funding an operating reserve, a capital and equipment replacement reserve, a rate stabilization reserve, and a debt service reserve.
- B. Infrastructure Planning: The planning of infrastructure shall be based on the following general principles and strategies:
1. The District staff shall implement planning tools necessary to reasonably forecast a fifty (50) year planning horizon for Urban Water Management Plans, infrastructure master plans, and other related resource planning documents to ensure a long-term objectives are incorporated into the planning process.
 2. The District staff shall update infrastructure master planning documents every ten (10) years. Upon adoption of this Resolution, the District staff shall provide a recommendation to the Board of Directors for the completion of a master planning document.
- C. Development Planning: The goal of development planning is to support development based on a diverse portfolio of water resources in order to minimize impacts related to drought, contamination, and other potential source water problems. Common planning techniques may include the following sustainable planning and development strategies:

1. Long-term water resource planning that incorporates sustainable growth principles;
2. Cooperating with other regional governing agencies and water users in the development planning process;
3. Addressing water quality and quantity issues to provide long-term protection of our natural resources;
4. The District staff shall maximize the use of non-potable water for developments with the use of dual plumbing and other measures to provide for a more reliable water supply system.

SECTION 3. Surface Water Supplies

- A. Storm Water Capture. The District staff is encouraged to coordinate with local planning agencies to develop consistent guidelines for managing storm water on properties in such a manner to maximize recharge and minimize pollution.

SECTION 4. Groundwater Supplies

- A. Groundwater Supplies. It is in the best interest of the District to maintain groundwater withdrawals in existing wells by:
 1. Avoiding pumping of existing well fields beyond long-term recharge capability; and
 2. Cooperating on a regional level in safe sustainable groundwater withdrawal.
- B. Local Water Banks. The District will implement local groundwater banks ("Groundwater Banks") to store water for existing customers and new development. The Groundwater Banks shall be used in conjunction with the dual-plumbed requirements to ensure sufficient water supplies exist to serve the needs of all new development during normal, single dry, and multiple dry water years. The location of the proposed Groundwater Banks may include, but not be limited to: the Yucaipa Management Zone, Beaumont Management Zone, San Timoteo Management Zone or any other location that provides similar benefits.
 1. Existing Customer Groundwater Deposits. It shall be a priority of the District to secure additional imported water supplies when available to meet the needs of existing customers. Therefore, the District shall collect sufficient funds necessary to obtain an additional 15% of the total annual potable water for future use. Funds collected for this program shall be used solely for the purchase of imported supplemental water to augment the groundwater basins for future groundwater extraction, which includes, but is not limited to: direct groundwater recharge; groundwater injection; in lieu groundwater recharge; or any other form of supplemental water deposited into a groundwater basin for future potable use.
 2. New Development Groundwater Requirements. For provisions related to the requirements of new development, see Section 9.

SECTION 5. Recycled (Non-Potable) Water

- A. Non-Potable Water. The District shall strive to maximize the use of non-potable water for beneficial reuse and prioritize non-potable water use over potable water use where regulations permit. This shall be accomplished by:
1. Enhancing the Wochholz Regional Water Recycling Facility to maintain an exceptional quality of recycled water to maximize the beneficial use of the water resource.
 2. Developing a strategy to expand the District's existing non-potable water distribution system to provide for cost-effective delivery of non-potable water.
 3. Aggressively develop and market the use of recycled water as a substitute for potable water where regulations permit.
 4. The District staff shall maximize the use of non-potable water for developments with the use of dual plumbing and other measures to provide for a more reliable water supply system.

SECTION 6. Water Conservation and Use Efficiency

- A. Water Use Efficiency. The District shall develop and maintain policies that reduce peak seasonal water demands and encourages the reduction of per capita/per day consumption of potable water through:
1. The use of non-potable water for residential, commercial, institutional and agricultural irrigation demands;
 2. Educational programs;
 3. Rate structures.
- B. Statewide Conservation Efforts. The District shall participate in the California Urban Water Conservation Council and implement those best management practices (BMPs) that provide the District with a reasonable cost : benefit relationship.
- C. Conservation Programs. The District shall develop and implement water conservation tools that focus on education based programs that can be implemented at the local schools and information campaigns for our current customers.

SECTION 7. Allocation of Imported Supplemental Water

- A. Allocation of Supplemental Water Resources. Due to the limitations on imported supplemental water as the result of drought conditions, lawsuits, environmental regulations and possibly climate change, the District will hereby allocate supplemental water resources as follows:
1. Priority One - Direct Delivery for Existing Customers. The highest priority for

supplemental water shall be for the direct delivery of filtered water delivered to our customers from the Yucaipa Valley Regional Water Filtration Facility. Upon fulfilling this priority, any remaining available supplemental water shall be allocated to the next priority.

2. Priority Two - Groundwater Adjudication Obligations. The second highest priority for supplemental water shall be for the replenishment obligations associated with any groundwater adjudication. This priority shall generally be achieved with the production of water from the Yucaipa Valley Regional Water Filtration Facility. Upon fulfilling this priority, any remaining available supplemental water shall be allocated to the next priority.
3. Priority Three - Groundwater Banking for Future Reliability. Existing residential, business and institutional customers above shall contribute 15% of their potable water consumption to the Water Bank for the next year. Delivery of this water shall be based on the ability of District staff to fulfill this priority within the following calendar year. This priority shall be required of all existing water customers and begin immediately upon establishment of water service for new customers. Upon fulfilling this priority, any remaining available supplemental water shall be allocated to the next priority.
4. Priority Four - Parcel Development Process. The Parcel Development Process is a component of the Water Resource Validation Program which accomplishes the objectives of (A) demonstrating that sufficient water supplies exist for development to occur; and (B) providing sufficient water to enhance the resource reliability and sustainability of new development. This Program requires the deposit of supplemental water to the Water Bank prior to the issuance of a building permit. The provisions for the Parcel Development Process are included below as part of the Water Resource Validation Program.

SECTION 8. Compatibility with Water Shortage Response Stages

- A. Water Shortage Response Stages. The 2005 Urban Water Management Plan provides for voluntary and mandatory levels of progressively more aggressive water demand reduction requirements. The triggers for these stages will likely be those affecting imported water sources, provided the Yucaipa, Beaumont and San Timoteo Management Zones continues to be managed in a safe yield condition over the long-term. The response stages may also be invoked during an emergency to handle short-term events, such as earthquake damage, pipeline ruptures, and water quality issues.

The Board of Directors will determine the appropriate state of implementation, with authority hereby delegated to the General Manager for the implementation of Stage 1 and Stage 2 Water Shortage Response Stages.

The following Water Use Restrictions have been modified from the 2005 Urban Water Management Plan to more accurately incorporate the operation of the filtration facility and include anticipated impacts on new development based upon consideration and implementation of Water Shortage Response Stages 3, 4 and 5 by the Board of Directors. The implementation of Water Shortage Response Stages 3, 4 and 5 shall explicitly state the allowable uses of water and impacts on new developments. The

Board reserves the right to modify and implement any number of water curtailment activities based on the actual conditions at the time.

	<i>Program Type</i>	<i>Water Use Restrictions</i>	<i>Overall Goal</i>	<i>Anticipated Impact on New Development</i>
Stage 1	Voluntary	Up to a 10% Reduction from Selected Areas	--	No anticipated impacts to new development.
Stage 2	Voluntary	Up to 10% District-wide	10% Reduction	New applicants for the Crystal Development Program may not be accepted under Stage 2.
Stage 3	Mandatory	Up to 20% District-wide	20% Reduction	Previously secured Crystal developments may proceed. New applicants for the Crystal Development Program may not be accepted under Stage 3.
Stage 4	Mandatory	Up to 35% District-wide	35% Reduction	Crystal Standard developments may be restricted. New applicants for the Crystal Development Program may not be accepted.
Stage 5	Mandatory	Up to 50% District-wide	50% Reduction	No new standard developments of Crystal development projects.

SECTION 9. Growth and Development

- A. Dual Plumbing for New Developments. Each new residential, commercial, industrial and institutional development shall design and construct infrastructure sufficient to provide potable drinking water and non-potable irrigation water to each lot.
 - 1. At a minimum, each new home shall be constructed with the necessary on-site improvements to receive potable water and non-potable water from two separate water meters. These two water service connections shall be installed per District standards and regulations to allow for non-potable irrigation service and potable water service to each property. In cases where non-potable water is unavailable, the non-potable irrigation meter shall be supplied potable water in the interim.
 - 2. For developments of ten units or more, the District shall require on-site improvements as provided above, in addition to in tract non-potable infrastructure to support the non-potable irrigation system.
 - 3. The District staff shall consider the size of the development, the proximity to existing non-potable infrastructure, and other pertinent information when off-site non-potable water infrastructure is required as part of a development agreement.
- B. Elimination of Septic Systems. The stringent water quality objectives established by the Regional Water Quality Control Board requires the Yucaipa Valley Water District to minimize the salinity impacts to the groundwater supplies in the Yucaipa Management Zone, the San Timoteo Management Zone and the Beaumont Management Zone. See Section 12 for the pollution prevention requirements associated with new development.
- C. Groundwater Deposits for New Development. The District provides potable water based on a long-term average of approximately 50% groundwater and 50% imported supplemental water to our existing customers. This average will fluctuate based on the

water resource management strategies of the District.

Any supplemental imported water provided during the entitlement process shall become the property of the District at the time building permits are issued.

1. All New Developments. For all building permits issued after July 1, 2009, new development shall be required to appropriately fund the purchase of seven (7) acre feet of imported supplemental water prior to the issuance of a grading or building permit. The rate for this supplemental imported water shall be based on the anticipated imported water delivery rate charged by the State Water Project Contractor providing service to the location of the new development. The District shall accommodate the early payment of this fee for any parcel proposed to be developed.

In response to water shortage conditions, the Board of Directors may at any time cease the authorization of grading or building permits based on the implementation of certain Water Shortage Response Stages. Based on information at the time this Resolution was prepared, the District staff anticipates recommending that the Board of Directors cease the authorization of grading and building permits for Standard Developments during Water Shortage Response Stages 3, 4 and 5, except as provided below.

2. Achieving a Crystal Status Development. Any new development may achieve the status of a Crystal Development by securing the physical delivery of 15.68 acre feet of imported supplemental water per Equivalent Dwelling Unit (EDU). The rate for this supplemental imported water shall be based on the charges to the District by the respective State Water Project Contractor.

In response to water shortage conditions, the Board of Directors may at any time cease the authorization of grading or building permits based on the implementation of certain Water Shortage Response Stages. Based on information at the time this Resolution was prepared, the District staff anticipates recommending that the Board of Directors cease the authorization of grading and building permits for Crystal Developments during Water Shortage Response Stage 5 with possible restrictions impacting development during Water Shortage Response Stage 4.

- a. The developer shall submit an application for each parcel within the proposed development (by Assessor's Parcel Number) and deposits sufficient funds for the purchase and delivery of imported supplemental water.
- b. The District staff will assign a completed application to the appropriate processing bin for supplemental imported water deliveries based on the availability of supply and facilities required to deposit (by recharge or injection) the supplemental water into the Groundwater Bank.
- c. The availability of supplemental imported water to fulfill the requests associated with the Crystal Status Development Program shall be based on the priorities provided in the *Allocation of Supplemental Water Resources* provisions above.
- d. Based on the total size of the tract, parcel map, or planning area (not including phased portions of developments), the District staff shall deposit (by recharge or

injection) imported supplemental water into the Water Bank equally from each of the following categories based on the completed applications:

- i. Residential Development - 1 lot development
 - ii. Residential Development - 2-10 lot development
 - iii. Residential Development - 11-50 lot development
 - iv. Residential Development - 51-100 lot development
 - v. Residential Development - 101-150 lot development
 - vi. Residential Development - 151-200 lot development
 - vii. Residential Development - 200 or more lot development
 - viii. Commercial Development
 - ix. Institutional Development
- e. The District shall charge the developer for any additional costs related to the deposit (by recharge or injection) of supplemental water into the Water Bank and payment shall be received prior to issuing the Crystal Status Achievement for the project.
 - f. Upon completing the deposit (by recharge or injection) of imported supplemental water into the Groundwater Bank, the District shall issue a Notice of Crystal Status Development. This Notice provides documentation of achieving one component of the development process by the District and does not relieve the developer from completing any other requirements established by the District.
 - g. The Board of Directors may elect to consider other creative conservation measures to be used to achieve the status of a Crystal Development. Upon adoption of a subsequent resolution that provides quantifiable comparable benefits this program may be expanded to include automatic meter reading, existing home retrofits, landscape retrofits, etc.
3. Parcel Boundary Changes (Splits and Divisions). Imported supplemental water previously paid and delivered as part of the standard development process or a Crystal Status Development shall be allocated equally to all new parcels in the event of a realignment of the parcel boundary or a division of the parcel. This may change the compliance of properties, whereby additional funds will be needed for compliance with this section. In the event new parcels results in an excess of groundwater supply, the property owner shall provide a written request for reimbursement at the cost previously paid to secure the imported supplemental water.

SECTION 10. Watershed Management

- A. Management Zone Protection. Develop programs for the Yucaipa Management Zone

and the Beaumont Management Zone that maintain the water quality and quantity in a manner that protects the local water supplies and is consistent with the 2004 Basin Plan adopted by the Regional Water Quality Control Board.

- B. Sanitary Surveys. Conduct a routine sanitary survey of the Yucaipa Management Zone and develop a sanitary survey that identifies active and potential points of pollution.
- C. Pollution Prevention. Develop methods for eliminating pollution sources related to the contribution of salinity in excess of the objectives set by the Regional Water Quality Control Board for the Yucaipa.

SECTION 11. Energy Management

- A. Energy Conservation. Research methods to utilize less power at District facilities and lessen dependence of bundled power generators.

SECTION 12. Pollution Prevention

- A. Basin Plan Objectives. The District staff shall develop methods for eliminating pollution sources related to the contribution of salinity in excess of the objectives set by the Regional Water Quality Control Board for the Yucaipa, Beaumont and San Timoteo Management Zone in the 2004 Basin Plan.
- B. Sanitary Survey. The District staff shall conduct a routine sanitary survey of the Yucaipa Management Zone and develop a sanitary survey that identifies active and potential points of pollution as required by the Department of Public Health.
- C. Requirement to Connect to the Sewer System. In order to protect the Yucaipa and Beaumont Groundwater Management Zones in a manner consistent with Section 12, paragraph A above, the District shall require new developments consisting of five or more Equivalent Dwelling Units within 1,000 feet of any existing or previously agreed upon sewage collection facility must extend the public sewer line to serve said development.
- D. Dry Sewer Collection System. In order to protect the groundwater quality as required by the Basin Plan adopted by the Santa Ana Regional Water Quality Control Board, the District shall require new developments to install dry sewer collection systems if existing active sewer collection facilities are not available.
 - 1. Construction of One to Four Units or Development on Five Acres or More. Developments consisting of one to four Equivalent Dwelling Units, or a development on more than five acres (average gross) per lot, shall not be required to install dry sewers or connect to the sewer collection system unless any portion of the property being developed is within 500 feet from the sewer system which could serve the parcel.
 - 2. Installation of Dry Sewer Collection Infrastructure. The installation of a dry sewer collection system shall extend the full length of the property to the property boundary generally upstream of the parcel/development. The dry sewer collection system

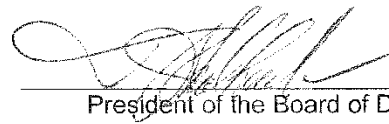
shall also be extended downstream offsite of the subject property a distance of 100 feet per Equivalent Dwelling Unit (EDU) after the first EDU. For example, a development of five EDUs shall extend the dry sewer collection system 400 feet downstream toward the existing sewer collection system.

- E. Sewer Septic System Offset Program. Any new development not connected to an active sewer collection system shall be required to participate in a Sewer Septic System Offset Program to mitigate the pollution created by the addition of a new septic system. This Program requires the conversion/connection of existing septic systems to the sewer in the service area of the Yucaipa Valley Water District. Participation in this program does not relieve the property owner from future participation in the construction of sewer infrastructure when available or paying current fees for the property receiving the septic system offset.

SECTION 13. Infrastructure Management

- A. Implement a program of sufficient detail to record the procurement, maintenance, management, and disposal of assets related to the divisions of the District.
- B. Propose operating budgets and price structures that maintain full cost pricing of services provided while maintaining full depreciation funding of assets.

ADOPTED this 20th day of August 2008.



President of the Board of Directors

ATTEST:



Secretary of the Board of Directors

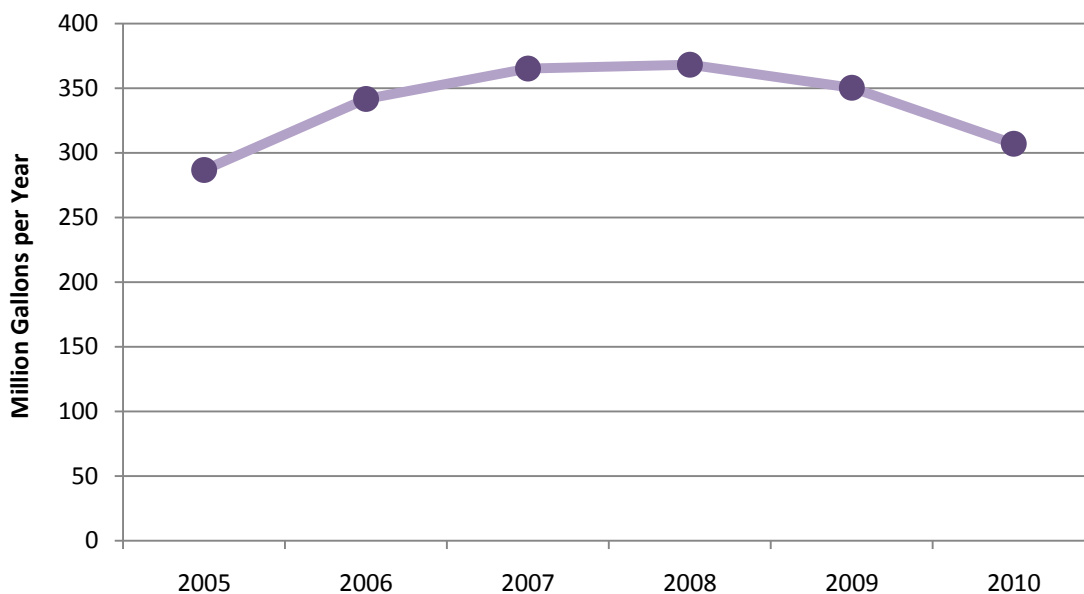
(SEAL)

Date: September 13, 2011

Subject: Presentation of the Proposed Facilities and Improvements Related to the Regional Recycled Water Conveyance System

Currently, the District provides about 300-350 million gallons (920-1,075 acre feet) of recycled water per year. Since recycled water is used for irrigation purposes, the actual amount of recycled water fluctuates each year and is dependent on weather conditions.

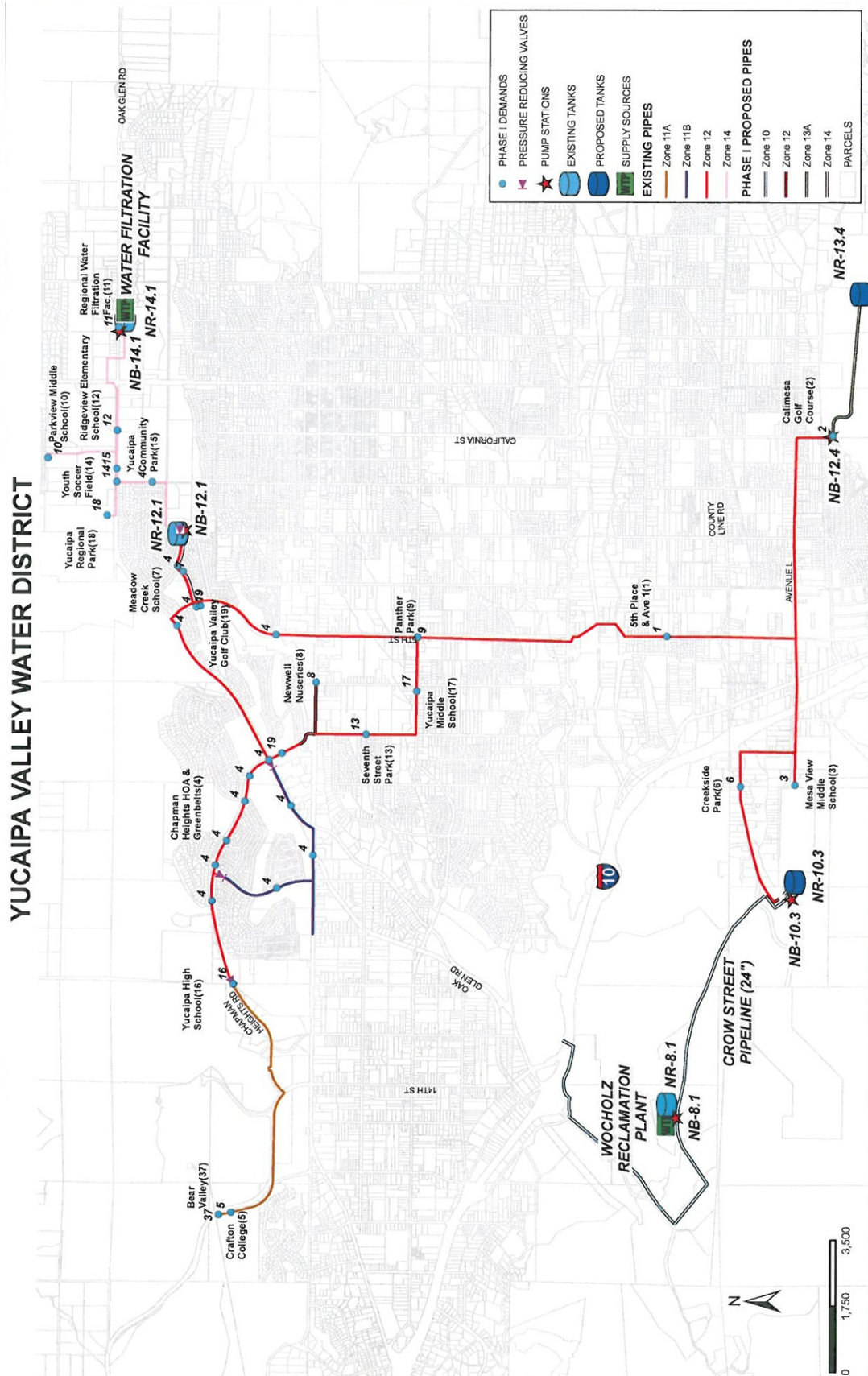
Annual Recycled Water Demands



Currently, the District meets our recycled water demands by treating the backwash water at the Yucaipa Valley Regional Water Filtration Facility. By 2013, the District will be adding another supply of recycled water to the Regional Conveyance System from the Wochholz Regional Water Recycling Facility. This source will contribute an additional 3.5 million gallons per day, or approximately 1,300 million gallons per year. As our sewer collection system expands, the amount of recycled water generated from this facility will increase.

While the District's aggressive recycled water program may ultimately lead to recycled water shortages in the summer months, these shortages will be offset by the excess supplies in the winter months. Until this situation occurs, it is highly likely that the District will have an excess supply of recycled water for the duration of the next development cycle.

The purpose of this workshop agenda item is to provide an overview of the District's recycled water system and how this system is expected to be developed and expanded in the near future.





Workshop Memorandum 11-135

Date: September 13, 2011

Subject: Change Order No. 1 and Notice of Completion for the Contract with Pro-Craft Construction for the Installation of a 30-inch Potable Water Conveyance Pipeline and an 8-inch Potable Water Transmission Pipeline in Second Street

At the regular meeting on February 2, 2011, the Board awarded a contract to Pro-Craft Construction, Inc. for the installation of a 30-inch potable water conveyance pipeline and an 8-inch potable water transmission pipeline in Second Street for a sum not to exceed \$949,742 [DM 11-014].

Change Order No. 1 is a decrease in the contract due to the elimination of sewer lateral relocations, AC pipe removal, excess pavement removal and repair and city permit fees.

Attached is a letter recommending acceptance of the project as of September 8, 2011 from Pat Watson of Krieger & Stewart. Staff recommends the Board approve Change Order No. 1 for a decrease of \$24,319.00 and authorize the filing of the Notice of Completion and release of the retention amount of \$92,542.30 thirty-five days after the recorded date.

	Contract Changes	Contract Amount	Percentage Change from Original Bid Amount	Reference
Original Bid Amount		\$949,742.00	--	DM 11-014
Change Order No. 1	(\$24,319.00)	\$925,423.00	2.56% decrease	DM 11-0xx

Financial Considerations:

The costs associated with this project will be allocated as follows:

- 55% from Facility Capacity Charges - Pipeline Facilities (GL 02-10412); and
- 45% from Cash - Depreciation Reserves (GL 02-10310).

C.O. NO. 1

PAGE 1 OF 2

CONTRACT CHANGE ORDER NO. 1

30" Potable Water Conveyance Pipeline - Phase I
 CONTRACT and 8" Second St. Pipeline DATED February 2, 2011
 BY AND BETWEEN Yucaipa Valley Water District (OWNER),
 AND Pro-Craft Construction, Inc. (CONTRACTOR),
 is hereby directed to make the following change(s) in Contract Work:

ITEM NO.	DESCRIPTION OF CHANGE	DECREASE \$	INCREASE \$
1	Eliminate Sewer Lateral Relocations, AC Pipe Removal, Excess Pavement R&R, and City Permit Fees	\$24,319.00	

Total DECREASE in Contract Amount	<u>(\$24,319.00)</u>
Total INCREASE in Contract Amount	<u>0.00</u>
Net change in Contract Amount	<u>(\$24,319.00)</u>
Contract Amount Prior to Change	<u>\$949,742.00</u>
Contract Amount Adjusted for Change	<u>\$925,423.00</u>

CONTRACT CHANGE ORDER NO. 1

PAGE 2 OF 2

By reason of Change Order No. 1 , time of completion shall be adjusted as follows:

 35 Working Days. Adjusted Contract Completion Date shall be September 8, 2011 .

All provisions of the Contract shall apply hereto, and shall become effective when fully executed (signed and dated) by both parties.

Recommended by (Engineer) Patrick M. Vitale Date: 9-8-11

Accepted by (Contractor) _____ Date: _____

Approved by (Owner) _____ Date: _____

Remarks _____



INCORPORATED • ENGINEERING CONSULTANTS

3602 University Ave • Riverside, CA 92501 • Tel 951-684-6900 • Fax 951-684-6986

September 8, 2011

818-36.6 F/C

Brent Anton
 Yucaipa Valley Water District
 P.O. Box 730
 Yucaipa, CA 92399

Subject: 30" Potable Water Conveyance Pipeline - Phase I and 8" Second St. Pipeline
 Recommendation of Acceptance of Contract Work

Dear Mr. Anton:

All work required to be performed by Pro-Craft Construction, Inc. for the 30" Potable Water Conveyance Pipeline - Phase I and 8" Second St. Pipeline Project is essentially complete and the final Contract Amount for same is set forth as follows:

Original Contract Amount:	\$949,742.00
Contract Change Order No. 1	<u>(\$24,319.00)</u>
Final Contract Amount:	\$925,423.00

Since the Contract Work has been essentially completed in accordance with the Contract Documents, we recommend the District accept said Work. Subsequent to Board acceptance, a Notice of Completion should be filed and thereafter, following the lien period, the District should make final payment (i.e. release retained amount), provided no Stop Notices have been filed.

If you have any questions, please call.

Sincerely,

KRIEGER & STEWART

Patrick M. Watson

PMW/lgm
 818-36-RECACCEPT

cc: Linda Kilday, Yucaipa Valley Water District

Record Without Fee
Per Govt. Code 6103

Recording Requested By:
Yucaipa Valley Water District

And When Recorded Mail To:
Yucaipa Valley Water District
P.O. Box 730
Yucaipa, CA 92399

SPACE ABOVE THIS LINE FOR RECORDERS USE


NOTICE OF COMPLETION

Project Number: N/A CMMS Number: P-02-207
Director Memorandum Number for Authorization: DM 11-014
Director Memorandum Number for Notice of Completion: DM 11-XXX

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.
Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest in the property hereinafter described:
2. The full name of the owner is Yucaipa Valley Water District
3. The full address of the owner is 12770 Second Street, Yucaipa, CA 92399
4. A work performed hereinafter described was completed on September 8, 2011 . The work done was: Installation of a 30-inch potable water conveyance pipeline and an 8-inch potable water transmission pipeline in 2nd Street, Yucaipa
5. The name of the contractor for such work was: Pro-Craft Construction, Inc.
 February 2, 2011
(Date of Contract)
6. The property on which said work was complete in the City of Yucaipa
County of San Bernardino , State of CA , and is described as APN: 2nd Street between Acacia Avenue and Persimmon Avenue
7. The street address of said property is None
(if no street address has been assigned, insert "none")

Dated September 8, 2011


Brent Anton, Engineering Project Integrator

Verification

I, the undersigned, say: I am the General Manager of the Declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the comments thereof; the same is true to my knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on September 21 , 2011 at Yucaipa , CA .

Joseph B. Zoba, General Manager



Workshop Memorandum 11-136

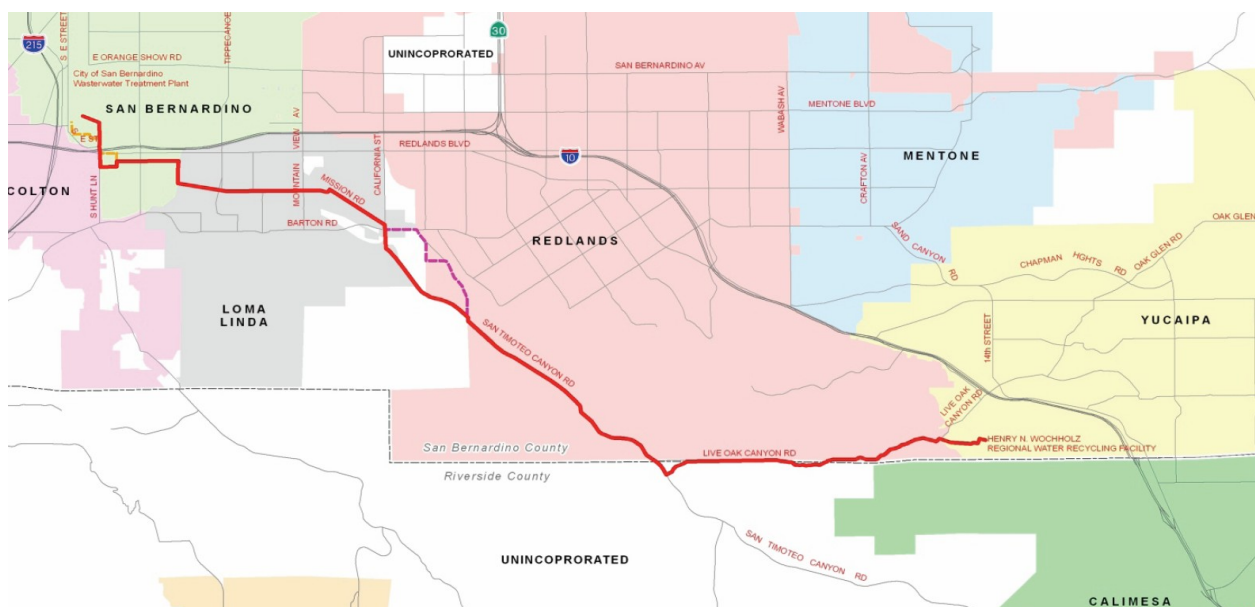
Date: September 13, 2011

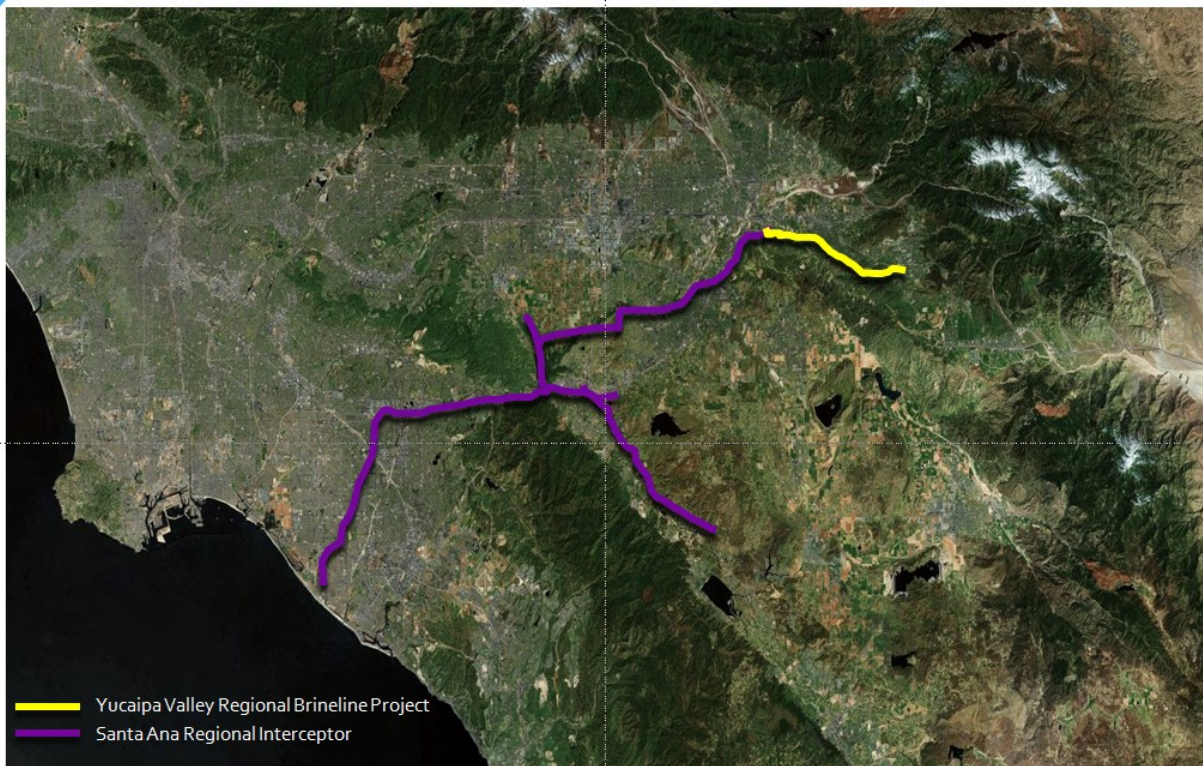
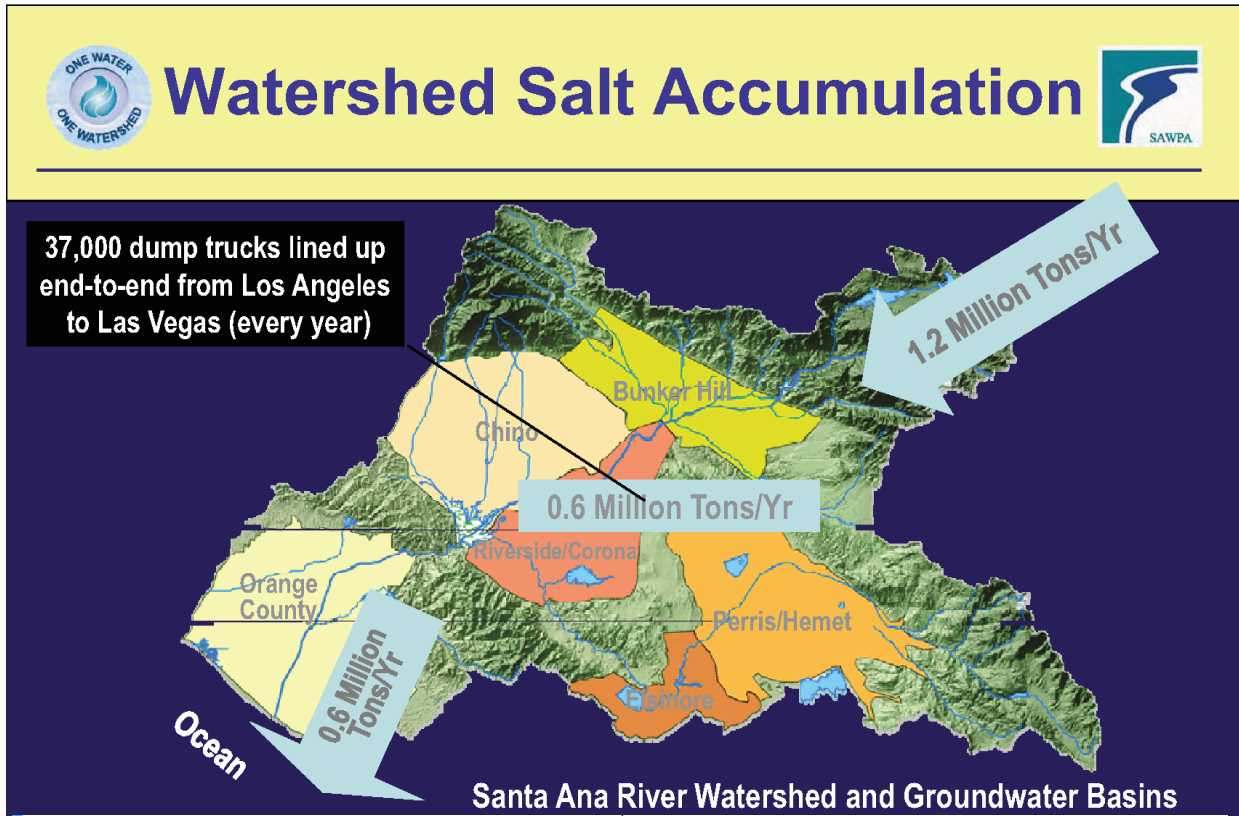
Subject: Status Report on the Construction of the Yucaipa Valley Regional Brinline

Yucaipa Valley Water District is in the process of constructing the Yucaipa Valley Regional Brinline in order to produce recycled water that complies with groundwater basin objectives as established by the Regional Water Quality Control Board. In order to comply with these limits, the District is required to add a reverse osmosis process to the wastewater treatment plant. This will enable the District to remove salts and minerals from depositing in to the groundwater basin. The proposed reverse osmosis system will produce salt water, referred to as “brine”, that must be sent to the Pacific Ocean so it does not impact any fresh water supplies downstream of the Yucaipa Valley.

The Yucaipa Valley Regional Brinline Project consists of a 15-mile pipeline through which the District can safely and effectively dispose of the salt water produced. This pipeline will commence at the Wochholz Regional Water Recycling Facility and terminate at an existing brinline extending another 73 miles traversing San Bernardino, Riverside and Orange counties to Orange County Sanitation District Wastewater Treatment Plant No. 2 in Huntington Beach, where the salt water is treated with domestic sewage and then sent to the ocean or reclaimed by Orange County Water District.

During this agenda item, the District staff will be providing an update of the construction status of the Yucaipa Valley Regional Brinline Project.





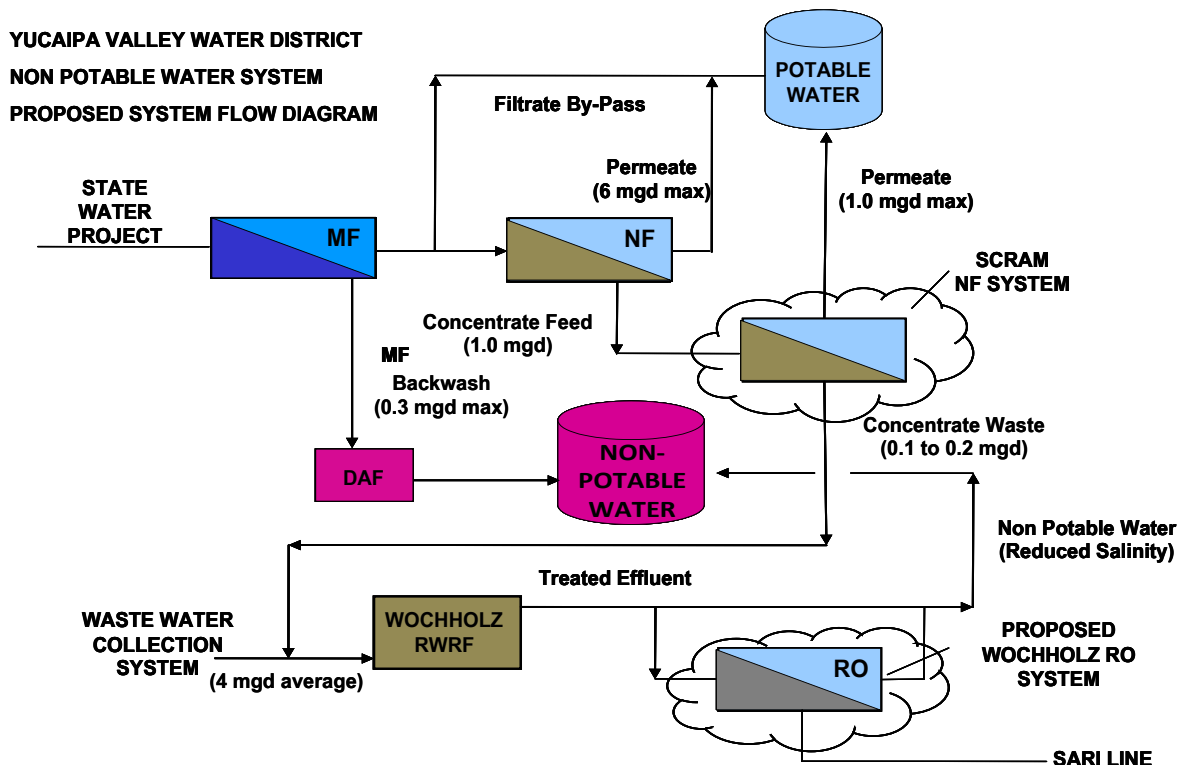
Yucaipa Valley Regional Water Supply Renewal Project

Date: September 13, 2011

Subject: Status Report on the Design of the Salt Removal Process at the Wochholz Regional Water Recycling Facility

On July 7, 2010, the Board approved a contract with SPI for the CAD design efforts associated with the construction of a 2.5 mgd reverse osmosis treatment system at the Wochholz Regional Water Recycling Facility [DM 10-050]. The original design allocation of \$78,132 approved by the Board was sufficient to complete about one-third of the SPI related design effort for the reverse osmosis system at the Wochholz Regional Water Recycling Facility. A design contract amendment was approved on May 18, 2011 in the amount of \$50,000 to continue the design work related to the reverse osmosis equipment to be located at the Wochholz Regional Water Recycling Facility. [DM 11-046]

The District staff is reviewing the proposal to complete the design work and will provide an update to the Board at the workshop.





Separation Processes, Inc.
3156 Lionshead Ave., Suite #2
Carlsbad, CA 92010
Tel: 760-400-3660
Fax: 760-400-3661
www.spi-engineering.com

August 25, 2011

Joseph B. Zoba
General Manager
Yucaipa Valley Water District
12770 Second Street
Yucaipa, CA 92399

Subject: Proposal for Engineering Services
Wochholz Regional Water Reclamation Facility
WISE RO Design Effort – Design Completion

Dear Mr. Zoba:

At this time, Separation Processes, Inc. (SPI) would like to request an amendment to Task 13 in the amount of 218,371 dollars in order to allow us to finalize the engineering drawings and specifications for the project.

First, a brief review of the project history is as follows:

- SPI submitted a proposal of \$347,590 to complete the WISE Project in October 2009
- The District authorized work in the amount of \$78,132 in July 2010.
- The District authorized \$50,000 in June of 2010

Because of the 2 year distance in time, SPI requested revised quotations in order to obtain current pricing based on our project understanding and development of drawings and specifications associated with the facility.

Since the original quote was provided, Jared Rogers is no longer available to perform electrical engineering services. SPI has arranged to provide electrical services through TJCAA, and the proposed budget for electrical services is higher, which one would have anticipated because of project understanding and the differences in the organizations used to perform the work.

The budget will also reflect changes in the overall design as a result of District approved concepts, such as canopies and sunscreens to protect the chemicals from sunlight, as these areas are exposed to sunlight.

Despite these changes, the original project budget is approximately the same, with most of the savings coming from the collaborative agreement for CAD services.

August 25, 2011
Joseph B. Zoba
Subject: WISE RO Design Completion
Page 2



The pricing includes all activities through bidding of the project. The budget for construction support will be provided under separate cover.

PROJECT STAFF

For this Project, I will be the project manager, with incidental assistance from other SPI staff. TJCAA will provide structural and electrical services, and Burks Toma will provide architectural services.

TERMS OF PROPOSAL

The terms of our proposal are as follows:

- The Proposal would be a Task Order extension of the existing Master Services Agreement.
- The Proposal is valid for a period of 30 days.
- Subconsultant invoices will be marked up by 5 percent.
- The work follows District and SPI engineering, specification and CAD standards.
- The majority of the design work would be completed within calendar year 2011.
- The District provides timely review of intermediate deliverables.
- The District participates in Design review and progress meetings.
- Payment within 30 days after invoicing is appreciated.

Sincerely,

James C. Vickers, PE

Vice President

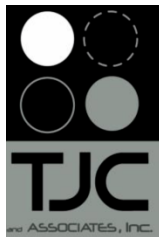
EXHIBIT A
Yucaipa Valley Water District
Wochholz WISE Design
Proposed Scope of Services

	Rate										Total
	\$175	\$150	\$130	\$115	\$85	\$39	\$65	ADMIN	TMH	ODC	
Task 100 Project Management											
110 Project Administration	16								16	\$2,800	\$3,020
120 Project Meetings (Regulatory)									0	\$0	\$0
TOTALS	16	0	0	0	0	0	0	0	16	\$2,800	\$3,020

	PM2	PM1	ENG2	ENG1	CAD2	CAD1	ADMIN	TMH	Labor	ODC	Total
Task 200 - Design Phase											
210 Project Meetings	8							8	\$1,400	\$110	\$1,510
220 Design Submittal 1	16			40	240			296	\$27,800	\$2,220	\$30,020
230 Design Submittal 2	16			40	160			216	\$21,000	\$1,680	\$22,680
260 Cost Estimates	8							8	\$1,400	\$110	\$1,510
270 QA/QC	16				40			56	\$6,200	\$500	\$6,700
280 Bid Period Services	8			8	16			32	\$3,680	\$290	\$3,970
TOTALS	72	0	0	88	456	0	0	616	\$61,480	\$4,910	\$66,390

	PM2	PM1	ENG2	ENG1	CAD2	CAD1	ADMIN	TMH	Labor	ODC	Total
Task 300 - Subcontractors											
310 Electrical (TJCAA)								0	\$0	\$86,816	\$86,816
320 Structural (TJCAA)								0	\$0	\$50,228	\$50,228
330 Architectural (Burks Toma)								0	\$0	\$11,918	\$11,918
TOTALS	0	0	0	0	0	0	0	0	\$0	\$148,961	\$148,961

Labor	ODC	Total
\$64,280	\$154,091	\$218,371

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The Cathedral
Building
1615 Broadway
4th Floor
Oakland,
California 94612

p 510.251.8980
f 510.251.8981

www.tjcaa.com

Exhibit A

Scope of Work Between Separation Processes, Inc and TJC and Associates, Inc For

Yucaipa Valley Water District – Wochholz WTP Improved Salinity Effluent Project (WISE)

Structural Engineering Design Support Professional Services

Introduction

Yucaipa Valley Water District (YVWD) has contracted with Separation Processes, Inc (SPI) for services to support the addition of RO Equipment at the Wochholz WRF in Yucaipa, CA. SPI has requested Engineering Services from TJC and Associates (TJCAA) for Structural design related to the foundation and canopy system at the facility.

TJCAA will be compensated for engineering services on a time and materials basis based on our standard billing rates at the time services are rendered. Please refer to TJCAA's current billing rate schedule which is attached to this document. Upper limits for compensation to TJCAA will be as follows:

Task 1 - The upper limit for the scoped services shall be **\$47,836**.

Task 2 - The upper limit for the scoped services shall be **\$1,600**.

Scope of Work—TJC and Associates, Inc (TJCAA)

The scope of work is as follows:

Task 1 – Structural Design Services – TJCAA will provide structural design and drafting services for the loading dock extension of the existing WRF building and interior modifications depicted in the attached schematic drawing for said project. Services will include:

- Structural design of a concrete loading dock extension to support the proposed chemical storage tanks.
- Structural design of an extension of the existing metal canopy over the loading dock. As an alternative, a performance specification may be provided from which a metal building manufacturer can bid the project to construct said canopy.
- Investigation of the existing concrete slab to determine if it can support the proposed equipment. If it's found that the existing slab cannot support the proposed equipment, TJCAA will design modifications to the existing slab to support said equipment.
- Structural design of the restroom facility.
- Performance specification for metal canopy over chemical storage tanks with drop sunscreens.
- Group of four on-slab concrete day tank containment structures.
- Group of three on-slab concrete day tank containment structures.

109065 – SPI, Wochholz WRF RWRO

Print Date: August 23, 2011

Page 1 of 3



- Concrete slabs on grade and secondary containment areas for three chemical storage tanks.
- Containment modifications for 2 totes.

Task 2 – Bid Services – TJCAA will provide support during the bidding of the project to answer contractor questions and develop any addenda which may be necessary to clarify the above referenced scope.

Approach

Task 1 – Structural Design Services:

TJCAA will develop and provide the structural design drawings and calculations for the loading dock extension, loading dock canopy (possible performance specification), existing concrete slab, restroom facility, and chemical storage concrete containment areas.

Task 2 – Bid Services:

TJCAA will respond to questions from contractors on an as-needed basis. Services will be billed on a time and materials basis based on our standard billing rates at the time services are rendered.

Assumptions

The following assumptions have been used during the development of TJCAA's scope and budget for this project:

Task 1 – Structural Design Services

1. Design elements for the project will be completed by February 1, 2012.
2. Interior modifications consist of:
 - a. Addition of a restroom in the East side of the building.
 - b. Minor trenching for small conduits and piping.
 - c. Addition of 1 RO Train.
 - d. Addition of 3 50 HP pumps
 - e. Addition of 1 15 HP pump
 - f. Addition of 7 chemical day tanks and metering pumps.
3. Exterior modifications consist of:
 - a. Extension of the concrete loading dock to accommodate chemical storage, cartridge filter, 1 250 HP pump and 1 RO CIP Tank.
 - b. Extension of the existing canopy system to cover the above mentioned loading dock extension.
 - c. Containment modifications for 2 totes.
 - d. Three chemical storage containment areas.
4. TJCAA will provide a specification section with wind design parameters for various project elements to be submitted by the Contractor.
5. TJCAA will provide a specification section with seismic design parameters for various project elements to be submitted by the Contractor.
6. Canopy will be similar to the current canopy.
7. Seismic anchorage calculations of the equipment will be provided by

109065 – SPI, Wochholz WRF RWRO

Print Date: August 23, 2011

Page 2 of 3



- the equipment manufacturer.
8. Applicable versions of structural specifications, based on "Traditional" CSI format, located within Divisions 3 and 5 will be developed.
 9. Structural design shall comply with the 2010 California Building Code.
 10. Project submittals will consist of 50%, 90%, and Bid documents.
 11. Design submittals will be provided in electronic (pdf) format.
 12. TJCAA CADD standards shall be used.
 13. Estimation of construction costs is NOT included within the scope.
 14. An allowance for one site meeting is included in the structural scope.
 15. Formal calculation package is not required to be submitted to agency for review. Responding to plan check comments is not included within the scope of this project.
 16. Special foundations systems (e.g. piles/piers) are not required and are not included within the fees quoted.
 17. Structural support for miscellaneous civil and piping work is not included within the fees quoted.
 18. Civil and Architectural design is not included.
 19. Coordination of the specifications with other work in this project is assumed to be by others.
 20. SPI will be responsible for front end (Division 0 and 1) specification edits.
 21. Site specific Geotechnical information is available.
 22. Existing building drawings are available for use during the design.
 23. SPI will provide suitable civil/mechanical background drawings for use by TJCAA as reference drawings.

Task 2 – Bid Services

1. Once the upper limit of our fees for this task is reached, TJCAA will no longer be required to provide services.
2. Questions from contractors will be reviewed for appropriateness by SPI prior to forwarding to TJCAA.
3. TJCAA will not be required to respond to questions that come to TJCAA directly from the contractor. All questions will go through SPI.

Deliverables

Task 1 – Structural Design Services

- Drawings for the two (2) "Draft" submittals will be delivered in PDF format for 11x17 printing. Draft specifications will be provided at the 90% submittal.
- Drawings for the final submittal will be delivered in PDF format for both 11x17 and 22x34 printing. The final submittal will be biddable documents (drawings and specifications) and will be stamped and signed by a professional engineer licensed in the State of California.

Task 2 – Bid Services

- Addendum documents on an as-needed basis delivered in PDF format for 11x17 and 22x34 printing.

109065 – SPI, Wochholz WRF RWRO

Print Date: August 23, 2011

Page 3 of 3

SPT, Wochholz WRF Recycled Water RO System
 Date: 8/23/11 TJC&M Project No: 109065
 Prepared for: Jim Vickers (SPT)
 By: DMY

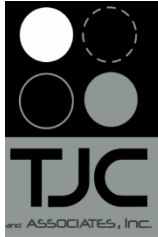
Estimated Total Fee: \$47,836

SHEET LISTING/WORK ITEM	HOURS/LABOR (2011 RATES)										Contract (File 2.04)				Summary		Percent of Project
	E10	E8	E6	E5	E4	E3	E2	E1	A6	A5	WP	Eng	Drafting	Combined	Project		
65 1 General Notes, Legend and Abbreviations	\$189	\$166	\$159	\$152	\$145	\$131											
65 2 Standard Details - General Site Structures			2														
65 3 Standard Details - Concrete I			1														
65 4 Standard Details - Concrete II			1														
65 5 Standard Details - Ladders and Misc. Metals			2														
65 6 Standard Details - Handrails and Stairs			2														
65 7 Foundation/Top Plan			10														
65 8 Sections and Details			10														
65 9 Investigate requirements for anchorage			4														
65 10 Roof Plan			8														
65 11 Sections and Details			12														
65 12 Misc. Structures			8														
65 13 Foundation/roof/Sections and details			8														
65 14 Detail Details			3														
65 15 Modifications for 2 tanks (7)			8														
65 16 Foundation Plans			10														
65 17 Sections and Details			10														
65 18 Bulk Chemical Storage Areas (3)			167														
65 19 QA/QC			0														
65 20 SE Review			8														
65 21 Calculation Check			4														
65 22 Specifications			24														
65 23 Respond to Comments (2 rounds)			6														
65 24 Meetings (up to 1 Site visit)			12														
65 25 Coordination with Geotech.			2														
65 26 Permit Application			6														
65 27 Project Meetings			4														
65 28 Cost Estimate (None)			1														
65 29 BID Services (separate budget)			1														
65 30 Confirmed Drawings (Not Included)			1														
65 31 Tech Memo's (none)			1														
65 32 STRU - TOTAL HOURS DESIGN			19														
65 33 STRU - TOTAL RAW LABOR DESIGN			\$3,991														
65 34 Plots:			13														
65 35 Number of Band Sub's			0														
65 36 Number of Mylar Sub's			0														
65 37 Copies, Prints, Telle-Fed's, Etc.			1.0%														
65 38 Misc.			1.0%														
65 39 Travel:			1														
65 40 Number of Trips			1														
65 41 Airfare			\$500														
65 42 Per diem, Rental car, etc			\$100														
65 43 STRU - TOTAL ODC'S DESIGN PHASE			\$1,328														

Multipliers		Totals	
Costs	Labors	ODC's	Labors
Row	\$46,376	\$1,328	\$47,704
Burdened	\$46,376	\$1,460	\$47,836

Hours per Sheet	\$/Sheet - Row	\$/Sheet - Burd.	Total Labor	ODC's
17.2	\$2,616	\$2,616	9.6	\$106
17.2	\$2,616	\$2,616	9.6	\$106
17.2	\$2,616	\$2,616	9.6	\$106

Assumptions: See Scope of Work document for assumptions.



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Exhibit A

Scope of Work

Between

Separation Processes, Inc

and

TJC and Associates, Inc

For

**Yucaipa Valley Water District – Wochholz WWTP Improved Salinity
Effluent Project (WISE)**

**Electrical Engineering Design Support
Professional Services**

GENERAL

Separation Processes, Inc. (SPI) has requested that TJC and Associates (TJCAA) provide electrical engineering services to provide the electrical design for the Wochholz WWTP Improved Salinity Effluent Project. This work includes the addition of a new RO Train and ancillary equipment including chemical systems as part of the process to reduce salinity levels in the effluent water from the plant. The new equipment will be located at the District's existing Membrane Building at the WWTP.

Instrumentation and controls design will be provided by SPI, however, TJCAA shall provide electrical engineering services to include power, conduit and signal cables for connecting the instrumentation to their respective control panels and power sources. In addition, TJCAA will provide services for providing calculations and analysis of the existing power distribution system at the Membrane Building to determine available power for connection of the new equipment. Additional details of the scope of work and assumptions are outlined below:

SCOPE OF WORK

The scope of work is divided into the following tasks for execution:

- Task 1 – Field Investigation
- Task 2 – Design
- Task 2.1 – Control Valve Devicenet Design (Optional)
- Task 3 – Bid Services

Task 1 – Field Investigation

Approach: Site visit to determine available capacity of existing service entrance switchboard at the Membrane Building at the WWTP for connection of new equipment expected to add approximately 500A connected load to the existing switchboard. Field visit shall also include examination of potential conflicts with existing conduit routings, light fixtures, etc. in the Membrane Building when



installing the new RO unit and equipment. Data will be collected to include in demolition drawings including photos.

Deliverables: One page memo with summary of site visit results.

Assumptions:

1. As-built electrical single line diagrams and plan drawings are available from the District and are accurate with respect to existing loads and equipment ratings.
2. District electrician or technician will be available to open electrical panels including switchboard, switchgear and lighting panelboards.
3. Fee includes travel time and per diem expenses.

Task 1 fee not to exceed limit of: **\$4800**

Task 2 – Design

Approach: Design shall include the sizing and layout of conduit routing and circuitry for all new equipment and instruments associated with the new RO unit including the chemical systems installed at the Membrane Building as shown on the mechanical plans as provided by SPI. Power to all the devices shall be included and coordinated with the building's existing power distribution system. The design shall also include coordination and design for motor control involving variable frequency drives and motor control centers. Conduit and circuit schedules shall be developed including panelboard schedules and control schematics. Single line diagrams will be based on the building's existing main switchboard and indicate where modifications are necessary for the addition of new circuit breakers for the new equipment loads.

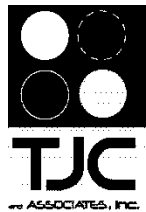
Chemical storage tanks and metering pump areas will include electrical equipment suitable for use in corrosive areas. New canopies installed over the new chemical tanks and equipment will include lighting.

Design does not include work for the design of a second service at the Membrane Building for the addition of the new equipment loads. Until Task 1 is completed and available capacity is confirmed, it is assumed that the existing service is suitable and adequate for the new loads. If upon the field visit and analysis it is determined that another service will be required for the new equipment at the Membrane Building, a Task 3 will be created and fee negotiated for this extra work.

Deliverables: 50% Drawings, 11x17 PDF Format
90% Drawings, 11x17 PDF Format
90% Draft Specifications, PDF Format
Final (Bid Set) Stamped/Signed Drawings, 11x17 PDF Format and Specifications in PDF Format

Assumptions:

1. SPI to provide background plan drawings in AutoCAD MEP 2010 format with location of all instruments, motors and control panels.
2. SPI to provide title block.
3. Specifications shall follow format provided by SPI.



4. SPI to provide all Division 13 design and specifications, this includes P&IDs, SCADA architecture diagrams and SCADA programming requirements. All control devices and field instrumentation shall be specified by SPI.
5. SPI to provide all pertinent data (equipment data sheets, cut sheets, etc.) to TJCAA for coordination of power, control and data circuits for new instrumentation and mechanical equipment requiring power.
6. It is assumed that a new utility service is not required therefore design of new service entrance equipment is not included.
7. Diesel engine generator for standby power is assumed not required and that the RO unit is not required to have any flush pumps in operation during power outage to maintain the RO membranes.
8. It is assumed that SPI will provide design and specifications for UPS systems for the new control panels and instruments.
9. Three submittals are assumed: 50%, 90% and Final Stamped/Signed documents. 11x17 PDF format for drawings and specifications.
10. Lighting where required will be provided. Title 24 not required.
11. Opinion of probable cost is not included.
12. Construction support services are not included.
13. Demolition is assumed to impact the Membrane Building only. Photos will be used to the extent possible to show where demolition or relocation of equipment is required.
14. Chemical system pumps, motors and controllers are assumed to be specified in Division 11 by SPI.
15. Special systems including fire alarms, communications, security, fiber optic backbones, etc. are not required.

Task 2 fee not to exceed limit of: **\$ 73,205**

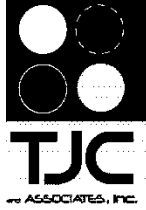
Task 2.1 – Control Valve Devicenet Design (Option)

Approach: DeviceNet segment diagram drawings are included in the design for the control valves as a design option; this portion of work can be removed from the scope of work at the discretion of SPI If segment layouts are to be performed by others. Final conduit routing plans shall be based on the developed segment diagrams. Design includes calculation of the number of Devicenet modules on a segment (or node) and the number of power supplies required for network operation.

Assumptions:

1. Development of DeviceNet segment drawings are required for layout of the associated conduit system. DeviceNet segment design and drawings by TJCAA are included as an option as part of this scope of work.
2. DeviceNet segment drawing count based on 14 control valves at approx 4 network modules and power supply per drawing.
3. Motorized control valves and DeviceNet modules are assumed to be specified by SPI.

Deliverables: Drawings as required (Total of 6)



Task 2.1 fee not to exceed limit of: **\$ 13,460**

Task 3 – Bid Services

Approach: Provide engineering assistance during the bid period to address a maximum of 10 RFI's including formal response memos. Assistance also includes a maximum of 3 Addendum items including modifications to drawings for incorporating the Addendums.

Assumptions:


1. Attendance at pre bid meeting not required.
2. RFI response on TJCAA letterhead.
3. Conformed drawings and specifications not included.

Deliverables: RFI Response memos.
Addendum Drawings as required.

Task 3 fee not to exceed limit of: **\$ 4,680**

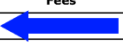
Total Engineering fee billed for time and materials not to exceed limit including Task 2.1 Option: **\$ 96,145**

Client and Project Name: SPI, Wochholz WWTP Salinity Imprvmt Project
 Date: 8/23/11 TJCAA Project No: 109065
 By: DLR/PJG Prepared for: Jim Vickers

Estimated Total Fee: **\$82,683** 
 Proposal (File 1.03) Contract (File 2.04)

SHEET LISTING/WORK ITEM		HOURS/LABOR (2011 RATES)										TOTAL	TOTAL
Instrumentation & Controls, Electrical (ICE)		E10	E8	E6	E5	E4	E3	C6/CA	C2	A6	HRS	\$	
Pre-design (Task 1)	Site Visits (1 Total)		12								0	\$0	
	Review Existing Documents (Single Lines)	2	4				6				12	\$1,828	
	Site Visit - Summary Memo		2								2	\$332	
Design (Task 2)	Sht # Sheet Name										0	\$0	
	GE 1 Electrical Legend and Abbreviations						1	2			3	\$359	
	GE 2 Electrical Standard Details						2	2			4	\$490	
	E 1 Single Line Diagram and Elevations		4				16	8			28	\$3,672	
	E 2 Membrane Building Demolition Overview		2				8	8			18	\$2,292	
	E 3 Membrane Building Demolition Photos		1				8	8			17	\$2,126	
	E 4 RO System - Membrane Building Electrical Plan	1	4				16	16			37	\$4,773	
	E 5 RO Cartridge Filter and Feed Pump Enlarged Electrical Plan		3				12	12			27	\$3,438	
	E 6 RO Train - Enlarged Electrical Plan		4				16	16			36	\$4,584	
	E 7 RO Transfer Pump - Enlarged Electrical Plan		2				8	8			18	\$2,292	
	E 8 Bulk Storage Chemicals - Enlarged Elect Plan	1	4				16	16			36	\$4,584	
	E 9 Bulk Storage Chemicals - Canopy Lighting Plan		1				8	8			15	\$1,898	
	E 10 Membrane Building - Lighting Modifications		1				8	6			15	\$1,898	
	E 11 Open/Close-Control-Valve-Schematic-and-Interconnect-Diag										0	\$0	
	E 12 Modulating-Control-Valve-Schematic-and-Interconnect-Diag										0	\$0	
	E 11 Control Valve Schematics		2				8	6			16	\$2,064	
	E 12 VFD Control Schematic	1	4				16	6			27	\$3,433	
	E 13 Chemical System Interconnection Diagrams	1	4				16	6			27	\$3,433	
	E 14 Circuit and Conduit Schedules		2				12	3			17	\$2,246	
	E 15 Circuit and Conduit Schedules		2				12	3			17	\$2,246	
	E 16 Panelboard Schedules		1				6	2			9	\$1,180	
	E 17 Fixture Schedules		1				6	2			9	\$1,180	
	E X DeviceNet-Segment-Diagram-I-(Opt)										0	\$0	
	E X DeviceNet-Segment-Diagram-II-(Opt)										0	\$0	
	E X DeviceNet-Segment-Diagram-III-(Opt)										0	\$0	
E X DeviceNet-Segment-Diagram-IV-(Opt)										0	\$0		
Specs	Specifications and Formatting	2	8				21			8	39	\$5,161	
	Loop and Control Descriptions (NIC)										0	\$0	
Design QA/QC	RYG	2			8						10	\$1,594	
	PE Review	2	4								6	\$1,042	
	Calculation Check	2			2						4	\$682	
General	Respond to Comments (50% and 90% Review)		4				6	4			14	\$1,906	
	Design Workshops (NIC)										0	\$0	
	Coordination with Utilities for Service Changes (NIC)										0	\$0	
	Electrical Calculations: Loadstudies, Short Circuit, SKM	2	4				6				12	\$1,828	
	Opinion of Probable Costs (NIC)										0	\$0	
	Non-TJCAA Standards (CADD and Specifications)		1					8		8	17	\$1,782	
	Submittal preparation (50%, 90%, final)		3				4	6		3	16	\$1,970	
	Project Specific Coordination (Div 13 Items)	4	8				16	4			32	\$4,656	
	Project Management (schedule, budgets, invoicing, filing)	6	8							4	18	\$2,814	
	Prebid Meetings (NIC)										0	\$0	
Bid Period (Task 3)	Respond to RFIs (Limited to 10)	1	4				12				17	\$2,425	
	Addenda Development (Limited to 3)	1	2				8	6			17	\$2,253	
	Conformed Dwg and Specifications (NIC)										0	\$0	
Construction Services (NIC)	Shop Drawing Reviews (XX Sections Div 13)										0	\$0	
	Shop Drawing Reviews (XX Sections Div 16)										0	\$0	
	Construction Coord Mtgs and Site Observation (XX Total)										0	\$0	
	RFI Responses (XX Assumed)										0	\$0	
	Witness Testing (Factory and Site)										0	\$0	
	Site Inspections/Specialty Inspections										0	\$0	
	Assistance During Startup										0	\$0	
	ICE O&M Manual Assistance										0	\$0	
	As Built/Record Drawings and Documentation										0	\$0	
											0	\$0	
Labor Totals	ICE - TOTAL (HOURS)	27	106	0	10	0	274	164	0	23	604		
	ICE - TOTAL LABOR (DOLLARS)	\$5,103	\$17,596	\$0	\$1,520	\$0	\$35,894	\$18,696	\$0	\$2,024	\$80,833		
Expenses	Plots: Number of Drawings	19										\$0	
	Number of Bond Sub's	0	50% & 90%, Final			\$10						\$/sht	
	Number of Mylar Sub's	0	Final			\$50						\$/sht	
	Copies, Prints, Tele, Fed-X, Etc.	1.0%	Percent of Labor									\$808	
	Misc.	1.0%	Percent of Labor									\$289	
	Travel: Number of Trips	1											
	Airfare	\$400	\$/Trip									\$400	
Per diem, Rental car, etc	\$185	\$/Trip									\$185		
Expenses Total	ICE - TOTAL ODC'S											\$1,682	

Assumptions:
 Refer to Scope of Work.

Costs	Multipliers		Totals	Total Engineering Fees
	Labor	ODC's		
Raw	\$80,833	\$1,682	\$82,515	
Burdened	\$80,833	\$1,850	\$82,683	
	Eng/Clar	Draft	Tot Labor	ODC's
Hours per Sheet	23.2	8.6	31.8	
\$/Sheet (Burdened)	\$3,270	\$984	\$4,254	\$97

B u r k s T o m a
A r c h i t e c t s

23 August 2011

Terry Cavanaugh
TJC and Associates
3206 Luyung Drive
Rancho Cordova, CA 95742

RE: Wochholz WRF Improvements - Architectural Services

Dear Terry:

The following is an outline of a scope of work and estimated hours for the Wochholz WRF Improvements - Architectural Services based on the information provided to date.

Final Design Services

Restroom

Prepare detail drawings and specifications for a new restroom to be constructed within the existing microfiltration building. The restroom is to be single occupancy, accessible, with urinal, wc and sink. Drawings will include a location plan, a detail plan, interior elevations, and details (wall/ceiling, door, signage). BTA will prepare architectural specification sections in format provided by Engineer.

Roof Canopy Extension

Prepare architectural elevations and section for the extension of the roof canopy to cover the CIP tank and Pump. These drawings will show the configuration of the roof canopy extension relative to the existing roof, walls and structure, the dimensions of the new metal roof and soffit/wall panels, the relocation/location of any gutters and downspouts and coordinate any new exterior wall mounted lighting, equipment and/or signage. Specifications to be prepared by others.

Roof Canopy Sunshades

Include details and specifications for exterior roll-down fabric sunshades at Roof Canopy.

Final Design

- 2.1 Project Management
- 2.2 Prepare restroom plans, interior elevations and architectural details.
Coordinate architectural drawings with civil, structural, mechanical and electrical drawings.
- 2.3 Prepare architectural specifications
- 2.4 Prepare canopy elevations and sections; prepare sunshade details.

814 Camelia Street Berkeley, CA 94710
510 524 4255 Fax 510 528 3009

Wochholz WRF Improvements – Architectural Services
page 2

23 August 2011

- 2.5 Prepare 50% & 90% submittals for review
- 2.6 Revise drawings & specifications and submit Final Bid Documents

Preliminary list of drawings:

- A1 Details - Restroom
- A2 Restroom Floor Plan, Detail Plan, Reflected Ceiling Plan, Interior Elevations
- A3 Canopy Elevations, Section, Shade Details

Drawings will be 22” x 34” format, conformed to District and Engineer’s standards. We will provide PDF files of the architectural documents for all submittals. AutoCAD electronic “record” drawing files will be provided if requested.

Preliminary list of architectural specification sections:

- Division 6**
- 06100 Rough Carpentry
- Division 7**
- 07210 Building Insulation
- 07920 Sealants And Caulking
- Division 8**
- 08110 Steel Doors and Frames
- 08310 Access Doors & Panels
- 08710 Door Hardware
- Division 9**
- 09100 *Metal Support Systems (coord. With TJC)*
- 09250 Gypsum Board
- 09300 Tile Work
- 09910 Paints
- Division 10**
- 10400 Signage
- 10800 Toilet and Bath Accessories
- Division 12**
- 12495 Sun Control Shades

Fees required for the scope of work described above will be billed at an hourly rate to a not to exceed limit as follows:

Hourly Rates

Principals	\$170.00
Project Architect	\$140.00
Staff	\$115.00

Fee Summary

Architectural Tasks	Fee
Restroom addition	
1.5 Drawings @ \$3,700/drawing	\$5,550.00
13 specifications sections (est.)	2,100.00
Awning extension	
1 Drawing @ \$3,700/drawing	\$3,700.00
Total	\$11,350.00

Reimbursable Expenses

Standard Reimbursable Expenses such as printing, plotting, travel and CAD time shall be billed at 1.1x cost. (See attached Fee and Reimbursable Schedule.)

Wochholz WRF Improvements – Architectural Services
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23 August 2011

Reimbursable Expenses (est)

200.00

This is an estimated fee of **\$11,550** for the scope of services described above, based on the scope described to date, the estimated hours and hourly rates. Estimated fees may be revised pending clarification of scope. Services will be billed on an hourly Not-to-Exceed basis.

Services not described above will be provided upon request and will be billed as Additional Services. The following are considered additional services:

- Making revisions to drawings, specifications or other documents when such revisions are inconsistent with instructions previously given and are due to causes not within our control;
- Attending design meetings or process meetings;
- Preparation of color renderings, computer generated renderings or models
- Preparing materials or applications for any Planning, Design or other Review process
- Preparing an estimate of probable cost;

We look forward to working with you again.

Sincerely,

Karen Burks RA LEED AP
Principal

Marc Toma AIA LEED AP
Principal



Workshop Memorandum 11-138

Date: September 13, 2011

Subject: Environmental Information Document for the Recycled Water Pipeline Extension to South Calimesa and Beaumont Cherry Valley Water District

Yucaipa Valley Water District is adding an addendum to the *Final Environmental Impact Report/ Environmental Impact Statement (EIR/EIS) for the Regional Non-Potable Water Distribution System Project* (Dudek 2006) to include an extension of recycled water facilities in southern Calimesa that will ultimately provide a system connection to Beaumont Cherry Valley Water District and the City of Banning. The recycled water extension is a classic example of how the water retail agencies can work together to meet the regional water supply demands.

In order to include the recycled water pipeline extension in the previously approved 2006 Environmental Impact Report, an Environmental Assessment is required. The purpose of this Environmental Information Document is to document and make public the potential direct, indirect, and cumulative environmental impacts that may arise from the implementation of the proposed action and the no action alternatives considered by the District for the proposed recycled water pipeline.

Yucaipa Valley Water District's proposed schedule for the approval of the Environmental Assessment is as follows:

Date	Action
Friday, September 9, 2011	Screen check reviewed by the U.S. Environmental Protection Agency
Monday, September 12, 2011	Finalize Environmental Impact Report Addendum
Friday, September 16, 2011	Finalize Public Review Draft of the Environmental Assessment
Wednesday, October 19, 2011	End of 30-day Public Review of Draft Environmental Assessment
Tuesday, October 25, 2011	Yucaipa Valley Water District Board of Directors reviews and discusses the Draft Environmental Assessment at the Board Workshop
Wednesday, November 2, 2011	Yucaipa Valley Water District Board of Directors considers approval of Environmental Assessment at Regular Board Meeting



Date: September 13, 2011

Subject: Project Management Support Services by RMC Water & Environment

The Yucaipa Valley Water District has maintained a long working relationship with Scott Goldman and the staff of RMC Water & Environment. In particular, Scott Goldman and his staff provide administrative assistance related to our grant/loan funding contracts.

Over the past two years, the District staff gradually suspended various activities previously approved as task orders to RMC. These tasks were discussed and consolidated as part of Director Memorandum No. 10-031 dated May 5, 2010.

Since this time, the District staff has reevaluated our need for consulting services and has worked with RMC Water & Environment to develop the attached scope of services which includes the following:

- Task 1 - Continued Assistance with Funding Activities
- Task 2 - System Planning Assistance
- Task 3 - Assistance with Environmental Compliance Activities
- Task 4 - Permitting Assistance for Recharge of Recycled Water
- Task 5 - Meetings and Coordination

The largest element within the proposed scope of services relates to the regulatory permitting associated with the recharge of recycled water. The need for this assistance will be discussed as part of Workshop Memorandum No. 11-134 earlier in the meeting.

**YUCAIPA VALLEY WATER DISTRICT
BRINELINE EXTENSION AND
PHASE II RECYCLED WATER SYSTEM EXPANSION**

**CONTINUATION OF PROJECT MANAGEMENT
SCOPE OF SERVICES**

**RMC Water and Environment
September 2011**

BACKGROUND

In the last several years the District constructed an extensive recycled water distribution system to help satisfy increasing demands and to reduce the growing overdraft of local groundwater supplies. The sources of non-potable water distributed through the system is intended to be a mixture of advanced tertiary treated wastewater (recycled water) generated at the Henry N. Wochholz Wastewater Treatment Plant (WWTP), untreated imported water from the State Water Project, and to a lesser degree non-potable groundwater pumped from the Beaumont, San Timoteo and Yucaipa Management Zone Groundwater Basins. Currently only SWP water is delivered.

The District and the Region realizes multiple benefits from the non-potable water distribution system:

- Reduces capacity and operating cost of the new Yucaipa Regional Water Filtration Facility (YRWFF)
- Provides method for disposal of NF membrane concentrate, which allows continued use of free chlorine for disinfection of potable water
- Opportunity to eliminate NPDES permit for discharges of treated effluent from the existing WWTP
- Reduces overdraft and preserves groundwater for periods of drought
- Minimizes quantity of water imported from Northern California
- Reduces energy using raw imported water available in higher pressure zones rather than pumping groundwater from lower elevations.

The District's Non-Potable Water Distribution System is being constructed in phases with State and Federal Grant funding assistance.

Phase I System - The Phase I system was completed in 2005 and provides nonpotable water to approximately 18 irrigation sites with an average annual water demand of approximately 1,200 afy. The Phase I system consists of approximately 53,000 linear feet of pipeline, two storage reservoirs and one booster pump station.

Phase II System - Phase II will expand the system to serve additional irrigation sites and will connect to the Wochholz Water Recycling Facility (WRF). Facilities identified for the Phase II expansion include the 24-inch Crow Street Pipeline (approximately 4,400 lf), 24-

inch Beaumont Cherry Valley Pipeline (approximately 14,000 lf), Non-Potable Booster Station 10.3 (NB-10.3) with a capacity of about 2,100 gpm, and two 1 million gallon Non-potable Reservoirs 10.3 (NR-10.3) at the end of Crow Street.

PREVIOUS PROJECT MANAGEMENT SERVICES

Since January 2006 Water 3 Engineering (now RMC Water and Environment) has worked as an extension of District staff on expansion of the Recycled Water System and extension of the SARI brineline. Specific services provided include the following:

- Assistance with environmental compliance process
- Assistance with procurement of design consultants for the project.
- Assistance with consultant negotiations for the project.
- Technical review of design submittals
- Coordination of District Staff comments on technical submittals and consolidation for transmittal back to design consultants.
- Assistance with Prop 13 funding for the Phase I system and coordination with SAWPA.
- Assistance with Prop 50 funding for brineline
- Assistance with SWRCB for State Revolving Fund Loans
- Assistance with Federal funding and coordination with EPA and USBR.

In addition, the Scope of Services for RMC included coordination with the anticipated recycled water customers.

SCOPE OF SERVICES FOR CONTINUED ASSISTANCE

This Scope of Services is to continue to provide the District with Program Management Assistance for completion of the Phase II expansion of the Recycled Water System and Brineline Extension. Program Management tasks includes funding assistance, additional planning assistance, assistance with coordination of environmental compliance activities and meetings and overall coordination. RMC proposes to continue to act as an extension of District staff with regard to the Board and consultants. Close coordination with existing District staff will be maintained to ensure the level of effort being provided is adequate and appropriate. The following describes the specific tasks to be performed in support of the Phase II Recycled Water Expansion and Brineline Extension Projects.

Task 1 – Continued Assistance with Funding Activities

This task involves continuation of the coordination with outside funding agencies. The District is anticipating funding these projects with a combination of Federal Grants, State Grants and State Loans. Sources of funding are as follows:

- EPA Grant for Recycled Water System Expansion
- Title XVI Grant from the USBR for Brineline extension

- Prop 50 Grant from State administered through the Santa Ana Watershed Project Authority (SAWPA) for Brineline Extension and WISE project
- State Revolving Fund (SRF) Loans from the SWRCB for Brineline Extension and Recycled Water System Expansion
- State Grant from SWRCB for Recycled Water System Expansion

Each funding agency has its own method and frequency of reporting and requesting reimbursement for design and construction expenses. RMC has been providing this assistance for several years and is familiar with the requirements and staff at each of the funding agencies.

Task 2 – System Planning Assistance

Completion of the Phase II expansion of the non-potable water system will connect the WWTP to the existing delivery system. Distribution of recycled water will trigger several regulatory requirements and begin the process for removing the effluent from San Timoteo Creek. The Brineline construction will provide the District the ability to comply with the RWQCB maximum benefit commitments made by YVWD, which include:

- Limit TDS concentration in their Wochholz WRP effluent to a maximum of 540 mg/L.
- Construction of a non-potable water system for irrigation uses, using a blend of State Project Water and recycled water from the Wochholz WRP.
- Construction of desalting facilities and brine disposal pipeline.
- Maximize the recharge of storm and imported water
- Elimination of recycled water discharges to the unlined reach of San Timoteo Creek

Additional planning is needed to identify the optimal facilities and timing requirements. Specific planning assistance to be provided by RMC is as follows:

- Assist the District to refine alternatives for salinity management and timing needs for facilities. Consideration will be given to the timing of the RO membranes at the Wochholz RWRP.
- This task will also include assistance with the planning and regulatory requirements for implementation of a groundwater recharge project anticipated with BCVWD needed to manage effluent flows between winter and summer.
- This will also include assistance with acquisition of brine disposal capacity at the Orange County Sanitation District facilities. Planning to include consideration of the feasibility of a brine concentrator prior to discharge into the SARI pipeline.

Task 3 – Assistance with Environmental Compliance Activities

This task involves assisting District staff to coordinate the remaining environmental compliance activities associated with the recycled water and salinity management facilities. These activities include, but are not necessarily limited to:

- CEQA/NEPA Documentation for Beaumont-Cherry Valley Pipeline Extension YVWD is proposing to construct an extension to the YVWD Regional Recycled Water Distribution

System of approximately 18,500 linear feet (3.5 miles) of 24" waterline to connect an existing YVWD waterline to an existing Beaumont-Cherry Valley Water District (BCVWD) waterline via a proposed BCVWD booster. The intent of this project is to deliver non-potable water to the BCVWD. The entire pipeline would be constructed within existing roadways, and all construction work, staging areas, and access routes would be confined to existing paved right-of-ways (ROWs) and disturbed/developed areas. The proposed 24" pipeline alignment would extend south from an existing YVWD waterline for approximately 2,000 along 5th Street, and would continue south along Calimesa Boulevard for approximately 11,000 feet. It would then turn east and continue along Cherry Valley Boulevard for approximately 5,500 feet, connecting with the BCVWD waterline at the proposed booster.

- The Habitat Monitoring Program (HMP) associated with the Recycled Water Distribution System Project was developed in 2005 and is a long-term monitoring program designed to ensure the proposed reduction in discharge to San Timoteo Creek does not cause a decline in riparian habitat quality within downstream areas. In order to characterize the status of existing riparian habitat and groundwater prior to beginning the proposed discharge reductions, and to effectively monitor changes to riparian habitat quality in the creek, implementation of the HMP is scheduled to begin with at least one year of pre-reduction monitoring data. In accordance with the Final EIR EIS for the Non-Potable Water Distribution System Project, the HMP will be implemented annually for a minimum of 10 years. Estimating the natural variability of the system being monitored is critical to determining the level of sampling effort required to sufficiently detect changes that would trigger the implementation of management actions in accordance with the HMP.

Task 4 – Permitting Assistance for Recharge of Recycled Water

The District's implementation and expansion of the recycled water system allows a significant degree of flexibility and reliability in meeting projected future water demands. The majority of the projected future demands within the District are non-potable. While recycled water production is relatively steady throughout the year, non-potable water demands vary significantly by season. Some means of water storage will be required to balance out this seasonal difference in recycled water production and demand, and reduce discharges to San Timoteo Creek.

Seasonal recharge of recycled water into the ground and subsequent recovery offers a beneficial means of resolving this imbalance in recycled water production and demand. Under this concept, excess recycled water would be recharged into the ground during times when recycled water flows exceed non-potable demands. If recharge is done within the Yucaipa Basin the recycled water would constitute a percentage of groundwater withdrawn that could then be used for potable purposes.

A recent study by USGS on the geology in the area of the Wilson Creek spreading grounds indicates a travel time of approximately 3 to 4 months. This creates an excellent opportunity to

utilize these spreading grounds for recharge of recycled water. A regulatory requirement for recharge of recycled water into a potable groundwater basin requires the following:

- Control of Pathogenic Micro-organisms
- Control Nitrogen Compounds
- Control of Regulated Chemicals
- Dilution Water Requirements
- Recycled Water Contribution Limits
- Total Organic Carbon Requirements
- Travel Time to Potable Supply Wells
- Monitoring Requirements

Specific requirements need to be negotiated for each proposed project with the Regional Water Quality Control Board (RWQCB) and the State Department of Public Health (CDPH). Demonstration that all regulatory requirements are being satisfied is to be documented in an Engineering Report.

This task involves meetings and coordination with RWQCB, CDPH and District staff and others as may be necessary to identify the regulatory requirements for recycled water into the Wilson Creek Spreading Grounds. This will include facility planning, analysis of the groundwater basin, outlining the scope of the Engineering Report, identification of environmental compliance and outreach needs. The level of effort included in this proposal is to initial the permitting process since implementation is likely to take several years.

Task 5 – Meetings and Coordination

This task involves meetings and coordination with District staff, Board and others as may be necessary during the project. It is assumed that several of the District staff meetings can be coordinated with other meetings to minimize the required time to attend. Monthly status reports will be provided with invoices to document the activities of RMC relative to implementation of the Phase II Recycled Water System Expansion, Brineline Extension and Groundwater Recharge projects.

**YUCAIPA VALLEY WATER DISTRICT
PROGRAM MANAGEMENT SERVICES RELATED TO BRINELINE EXTENSION,
PHASE II EXPANSION OF THE RECYCLED WATER SYSTEM AND GROUNDWATER RECHARGE
Exhibit A
RMC WATER AND ENVIRONMENT - ESTIMATED LEVEL OF EFFORT**

Item Task	Hourly rate		Principal		Project Engineer		Designer		Clerical		Total Labor Hrs	Subs Cost	Total Cost
	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost	Hrs	Cost			
1 Funding Assistance													
USBR Title IX Grant	48	\$ 10,080	96	\$ 16,800	0	\$ -	0	\$ -	16	\$ 1,280	160	\$ -	\$ 28,160
Prop 50 Grant	48	\$ 10,080	80	\$ 14,000	0	\$ -	0	\$ -	16	\$ 1,280	144	\$ -	\$ 25,360
EPA Grant	24	\$ 5,040	72	\$ 12,600	0	\$ -	0	\$ -	16	\$ 1,280	112	\$ -	\$ 18,920
SWRCB Grant and SRF Loans	24	\$ 5,040	64	\$ 11,200	0	\$ -	0	\$ -	16	\$ 1,280	104	\$ -	\$ 17,520
Subtotal	144	\$ 30,240	312	\$ 54,600	0	\$ -	0	\$ -	64	\$ 5,120	520	\$ -	\$ 89,960
2 System Planning Assistance													
Continued assistance with salinity management options	16	\$ 3,360	8	\$ 1,400	0	\$ -	0	\$ -	0	\$ -	24	\$ -	\$ 4,760
Continued assistance with BCV21 recharge options	16	\$ 3,360	8	\$ 1,400	0	\$ -	0	\$ -	0	\$ -	24	\$ -	\$ 4,760
Subtotal	32	\$ 6,720	16	\$ 2,800	0	\$ -	0	\$ -	0	\$ -	48	\$ -	\$ 9,520
3 Assistance with Environmental Compliance Activities													
CEQA/NEPA for Beaumont Cherry Valley Pipeline	16	\$ 3,360	0	\$ -	0	\$ -	0	\$ -	0	\$ -	16	\$ -	\$ 3,360
Assistance with Habitat Monitoring Program	16	\$ 3,360	0	\$ -	0	\$ -	0	\$ -	0	\$ -	16	\$ -	\$ 3,360
Subtotal	32	\$ 6,720	0	\$ -	0	\$ -	0	\$ -	0	\$ -	32	\$ -	\$ 6,720
4 Permitting Assistance for Recharge of RW													
Negotiations with RWQCB and CDPH	120	\$ 25,200	40	\$ 7,000	0	\$ -	0	\$ -	8	\$ 640	168	\$ 10,000	\$ 42,840
Facility Planning	24	\$ 5,040	40	\$ 7,000	24	\$ 2,280	24	\$ 2,280	8	\$ 640	96	\$ -	\$ 14,960
Groundwater Basin Analysis	80	\$ 16,800	160	\$ 28,000	40	\$ 3,800	40	\$ 3,800	16	\$ 1,280	296	\$ -	\$ 49,880
Development of Scope of Engineering Report	64	\$ 13,440	80	\$ 14,000	40	\$ 3,800	40	\$ 3,800	16	\$ 1,280	200	\$ -	\$ 32,520
ID Environmental and Outreach Requirements	24	\$ 5,040	24	\$ 4,200	0	\$ -	0	\$ -	0	\$ -	48	\$ -	\$ 9,240
Subtotal	312	\$ 65,520	344	\$ 60,200	104	\$ 9,880	104	\$ 9,880	48	\$ 3,840	808	\$ 10,000	\$ 149,440
5 Meetings and Coordination													
Meetings with staff	24	\$ 5,040	0	\$ -	0	\$ -	0	\$ -	0	\$ -	24	\$ -	\$ 5,040
Preparation of monthly status reports	12	\$ 2,520	12	\$ 2,100	0	\$ -	0	\$ -	0	\$ -	24	\$ -	\$ 4,620
Subtotal	36	\$ 7,560	12	\$ 2,100	0	\$ -	0	\$ -	0	\$ -	48	\$ -	\$ 9,660
Direct Costs													
Total	556	\$ 116,760	684	\$ 119,700	104	\$ 9,880	104	\$ 9,880	112	\$ 8,960	1,456	\$ 10,000	\$ 267,800



Date: August 9, 2011

Subject: Unaudited Financial Report for August 2011

The District staff has prepared the attached Unaudited Financial Report for August 2011. This information will be provided at the next board meeting with a staff recommendation to receive and file the monthly financial report.



Yucaipa Valley Water District

Director Memorandum 11-0xx

Date: September 21, 2011 **Job:** Not Applicable

Prepared By: Vicky Elisalda, Controller **G/L:** Not Applicable
Peggy Little, Administrative Supervisor

Subject: Unaudited Financial Report for August 2011

Recommendation: That the Board receives and files the unaudited financial report as presented.

The following unaudited financial report has been prepared by the Administrative Department for your review. The report has been divided into six sections to clearly disseminate information pertaining to the financial status of the District. Please remember that the following financial information has not been audited.

Cash Fund Balance Report

The Cash Fund Balance Report provides a summary of how the total amount of funds maintained by financial institutions is distributed throughout the enterprise and non-enterprise funds of the District. A summary of the report is as follows:

Fund Source	Operating Funds	Restricted Funds	Total Funds
Water Division	(\$1,720,493.56)	\$6,552,270.15	\$4,831,776.59
Sewer Division	\$88,031.51	\$6,375,003.89	\$6,463,035.40
Recycled Division	<u>(\$1,904,251.98)</u>	<u>\$642,150.80</u>	<u>(\$1,262,101.18)</u>
Total	(\$3,536,714.03)	\$13,569,424.84	\$10,032,710.81

Most of the funds reflected in the Cash Fund Balance Report are designated for specific purposes and are therefore restricted, either by law or by District policy.

Check Register

The check register lists each check processed during the month of August 2011. The District processed 258 checks during the month of August for a total sum of \$3,578,057.52. All checks are reviewed by District staff for accuracy and completeness, and usually signed by the General Manager and one Director, but may be signed by two Directors.

The Controller will make any check, invoice or supporting documentation available for review to any board member upon request.

Financial Account Information

The District currently deposits all revenue received into the Deposit Checking account. The General Checking account is used as a sole processing account for all District checks and electronic payroll. The Investment Checking account is used for the purchase and redemption of US treasury notes and bills. The US treasury notes and bills are booked at cost.

The LAIF investment account is a pooled money account administered by the State of California. Additional information on the LAIF account is provided below in the investment summary report.

Investment Summary

The investment summary report illustrates the District's investments in US treasury notes and bills in addition to the investments held by the Local Agency Investment Fund or LAIF. The yields for the treasury notes and bills are provided for each individual transaction. The historical annual yield for funds invested with LAIF is also provided.

Separate pooled money investment reports prepared by the State of California are maintained by the District and available for review.

Monthly Revenue Allocation

During the month of August 2011 the District received a sum total of \$2,190,551.53 in revenues from the following categories:

- A total of \$1,921,389.31 was received from 15,291 customers for utility bill payments. This is the total amount of utility bill payments received from water, sewer and recycled services.
- A total of \$5,222.75 was received for construction meter deposits, customer deposits and internet fee payments.
- A total of \$255,865.04 was received from miscellaneous water related activities (other than utility bill charges).
- A total of \$8,074.43 received from miscellaneous recycled related activities (other than utility bill charges).
- The District received ARRA draw #14 in the amount of \$68,401.00 on August 10th and EPA draw #16 in the amount of \$408,162.37 on August 30th.

Fiscal Year 2012 Budget Status

The revenue and expense budget status for the 2012 Fiscal Year is provided for your review.

**Summary of Revenue Budget
As of August 31, 2011 (12% of Budget Cycle)**

<u>Division</u>	<u>Budget Amount</u>	<u>Current Month</u>	<u>Year-To-Date</u>	<u>Percentage</u>
Water	12,503,170	1,061,281	1,390,770	11.1
Sewer	10,908,600	849,955	1,130,659	10.4
Recycled Water	265,250	46,717	46,847	17.7
District Revenue	23,677,020	1,957,953	2,568,276	10.8

**Summary of Water Budget
As of August 31, 2011 (12% of Budget Cycle)**

<u>Department</u>	<u>Budget Amount</u>	<u>Current Month</u>	<u>Year-To-Date</u>	<u>Percentage</u>
Water Resources	4,359,935	365,625	623,886	14.3
Public works	2,147,165	134,237	256,348	11.9
Administration	3,028,695	182,650	399,208	13.2
Long Term Debt	2,932,375	1,934,813	1,934,813	66.0
Asset Acquisition	35,000	0	0	0.0
TOTAL	12,503,170	2,617,325	3,214,255	25.7

**Summary of Sewer Budget
As of August 31, 2011 (12% of Budget Cycle)**

<u>Department</u>	<u>Budget Amount</u>	<u>Current Month</u>	<u>Year-To-Date</u>	<u>Percentage</u>
Treatment	3,413,225	230,004	416,822	12.2
Administration	3,724,350	244,875	544,717	14.6
Environmental Control	824,775	64,169	104,159	12.6
Long Term Debt	2,946,250	0	0	0.0
Asset Acquisition	0	0	0	0.0
TOTAL	10,908,600	539,048	1,065,698	9.8

**Summary of Recycled Water Budget
As of August 31, 2011 (12% of Budget Cycle)**

<u>Department</u>	<u>Budget Amount</u>	<u>Current Month</u>	<u>Year-To-Date</u>	<u>Percentage</u>
Administration	265,250	6,183	13,103	4.9
TOTAL	265,250	6,183	13,103	4.9

District Expenses 23,677,020 3,162,556 4,293,056 18.1

Investment Policy Disclosure

The District is currently compliant with the portfolio of its Investment Policy and State Law.

The District is using Sandy Gage with Merrill Lynch Wealth Management (Bank of America Corporation) for Treasury investments. The District expects to meet its expenditure requirements for the next six months.

Questions or Comments

If you have any questions about a particular budget account, please do not hesitate to contact the Controller directly. If you need additional information, the members of the Administrative Department would be happy to provide you with any detailed information you may desire.

Cash Fund Balance Report - August 2011

Water Division	GL#	Balance
Project Fund - Encumbered	02-10215	\$ 720,951.22
ID 1 Construction Funds	02-10216	\$ 293,145.85
ID 2 Construction Funds	02-10217	\$ 80,409.31
Depreciation Reserves	02-10310	\$ 2,730,160.36
Infrastructure Reserves	02-10311	\$ 66,325.00
Sustainability Fund	02-10313	\$ 115,645.20
Rate Stabilization Fund	02-10314	\$ 493,168.34
Imported Water Fund - MUNI	02-10315	\$ (327,002.84)
Imported Water Fund - SGPWA	02-10316	\$ 222,642.54
FCC - Debt Service YVRWFF Phase I	02-10401	\$ -
FCC - Future YVRWFF Phase II & III	02-10403	\$ 115,398.87
FCC - Recycled System	02-10410	\$ 178,514.70
FCC - Booster Pumping Plants	02-10411	\$ 194,855.86
FCC - Pipeline Facilities	02-10412	\$ 920,170.87
FCC - Water Storage Reservoirs	02-10413	\$ 747,884.87
Operating Funds:	--	--
Checking Account	02-11001	\$ 30,000.00
LAIF	02-11019	\$ 2,032,944.00
Savings	02-11020	\$ (3,783,437.56)
Total Water Division		\$ 4,831,776.59

Sewer Division	GL#	Balance
Project Fund - Encumbered	03-10215	\$ 751,319.63
Depreciation Reserves	03-10310	\$ 2,830,451.86
Infrastructure Reserves	03-10311	\$ 131,050.00
Rate Stabilization Fund	03-10314	\$ 1,464,313.38
FCC - Debt Service WWTP Expansion & Upgrade	03-10405	\$ 402,810.57
FCC - Future WWTP Expansion	03-10407	\$ 241,925.48
FCC - Sewer Interceptors	03-10415	\$ 120,548.59
FCC - Lift Stations	03-10416	\$ 59,486.83
FCC - Effluent Disposal Facilities	03-10417	\$ 78,702.75
FCC - Salt Mitigation Facilities	03-10418	\$ 294,394.80
Operating Funds:	--	--
Savings	03-11020	\$ 88,031.51
Total Wastewater Division		\$ 6,463,035.40

Recycled Water Division	GL#	Balance
Depreciation Reserves	04-10310	\$ 477,252.80
Infrastructure Reserves	04-10311	\$ 8,820.00
FCC - Recycled System	04-10410	\$ 13,286.93
FCC - Booster Pumping Plants	04-10411	\$ 14,297.75
FCC - Pipeline Facilities	04-10412	\$ 71,152.50
FCC - Water Storage Reservoirs	04-10413	\$ 57,340.82
Operating Funds:	--	--
Savings	04-11020	\$ (1,904,251.98)
Total Recycled Water Division		\$ (1,262,101.18)

DISTRICT TOTAL **\$ 10,032,710.81**

Future Obligations	Due Date	Amount
2004A Bond Payment - Water Division	02/23/2012	\$ 997,562.50
SBVMWD - SARI Pipeline Capacity (FINAL Payment)	06/01/2012	\$ 19,710.00
2004A Bond Payment - Water Division	08/27/2012	\$ 1,952,562.50
SRF Payment - Sewer Division	09/10/2011	\$ 2,923,688.75

Check Register - August 2011

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
08/01/2011	12927	Ameripride Uniform Services	443.44
08/01/2011	12928	EnviroTech	5,221.41
08/01/2011	12929	Fedex	20.63
08/01/2011	12930	Fire Code Consultants	75.00
08/01/2011	12931	House Of Quality, Parts Plus	1,986.04
08/01/2011	12932	VOID CHECK	0.00
08/01/2011	12933	InfoSend, Inc.	3,400.35
08/01/2011	12934	Kelly Services, Inc.	23.96
08/01/2011	12935	Leroy's Landscape Services	5,700.00
08/01/2011	12936	Merriman's Inc. & Sally McMull	1,256.00
08/01/2011	12937	SCCI, Inc.	350.00
08/01/2011	12938	The Gas Company	75.73
08/01/2011	12939	VOID CHECK	0.00
08/01/2011	12940	George F. Siddle	123.25
08/01/2011	12941	Verizon	1,559.34
08/01/2011	12942	Frances Webster	196.63
08/01/2011	12943	All American Sewer Tools	377.57
08/01/2011	12944	Brenntag Pacific, Inc	23,120.20
08/01/2011	12945	Center Electric	654.27
08/01/2011	12946	Dinosaur Tire Inc.	624.48
08/01/2011	12947	Fastenal Company	308.49
08/01/2011	12948	Fisher Scientific Co.	64.39
08/01/2011	12949	Hub Construction Specialties I	681.31
08/01/2011	12950	Inland Water Works Supply Co.	2,295.26
08/01/2011	12951	Innerline Engineering	2,500.00
08/01/2011	12952	JR Freeman Co. Inc.	497.09
08/01/2011	12953	Leja Surveying Corp.	3,600.00
08/01/2011	12954	MBC Applied Environmental Scie	1,200.00
08/01/2011	12955	NCL Of Wisconsin Inc	236.50
08/01/2011	12956	Pro-Pipe & Supply, Inc.	732.70
08/01/2011	12957	Sims Welding & Supply Co., Inc	571.74
08/01/2011	12958	City of Riverside	790.00
08/01/2011	12959	U.S. Postal Service	3,486.54
08/01/2011	12960	AWWA CA-NV (Rancho Cucamonga)	270.00
08/01/2011	12961	Rodd Greene	370.21
08/01/2011	12962	UnitedHealthcare of California	40,341.02
08/01/2011	12963	Standard Insurance Company	2,221.36
08/01/2011	12964	Western Dental Services, Inc.	340.66
08/01/2011	12965	Anthem Blue Cross L and H	352.80
08/01/2011	12966	Standard Insurance Company	2,829.53
08/01/2011	12967	Standard Insurance Vision Plan	449.36
08/01/2011	12968	MetLife Small Business Center	122.58
08/03/2011	12969	Atkinson, Andelson, Loya, Ruud	550.44
08/03/2011	12970	Robert Austin	3,400.00
08/03/2011	12971	American Water Works Assoc.	95.00
08/03/2011	12972	CA-OCP HEALTH SERVICES	125.00
08/03/2011	12973	Water Environment Federation	179.00
08/03/2011	12974	WILLIAM KANAYAN CONS	902.11
08/03/2011	12975	WADE, CYNTHIA L	7.60
08/08/2011	12976	ADS, LLC	2,634.00
08/08/2011	12977	Ameripride Uniform Services	278.38
08/08/2011	12978	Central Communications	236.07
08/08/2011	12979	Crider Public Relations, Inc.	382.50
08/08/2011	12980	First American Data Tree, LLC	50.00
08/08/2011	12981	Hershey Business Products	362.83

Check Register - August 2011

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
08/08/2011	12982	InfoSend, Inc.	5,093.71
08/08/2011	12983	Inland Counties Insurance Serv	819.00
08/08/2011	12984	Kelly Services, Inc.	399.16
08/08/2011	12985	Konica Minolta Business Soluti	325.02
08/08/2011	12986	Krieger & Stewart	43,263.14
08/08/2011	12987	NetComp Technologies, Inc.	990.00
08/08/2011	12988	San Bernardino County	47,077.00
08/08/2011	12989	Southern California Emergency	75.00
08/08/2011	12990	The Counseling Team Internatio	420.00
08/08/2011	12991	Underground Service Alert Of S	151.50
08/08/2011	12992	UPS Store#1504/ Mail Boxes Etc	33.63
08/08/2011	12993	Verizon	126.65
08/08/2011	12994	Wells Fargo Bank -Corporate Tr	1,934,665.90
08/08/2011	12995	Airgas Safety Inc.	784.52
08/08/2011	12996	All American Sewer Tools	3,943.00
08/08/2011	12997	Bernell Hydraulics, Inc.	709.38
08/08/2011	12998	Brenntag Pacific, Inc	6,823.47
08/08/2011	12999	Cal's Auto Repair & Towing	50.00
08/08/2011	13000	CA Hazardous Service, Inc.	3,800.00
08/08/2011	13001	Consolidated Electrical Distri	147.04
08/08/2011	13002	Center Electric	567.55
08/08/2011	13003	Crown Ace Hardware - Yucaipa	1,156.04
08/08/2011	13004	Custom Metal Fabrication	45.00
08/08/2011	13005	Donegan Tree Service	1,600.00
08/08/2011	13006	David Sunden	4,045.26
08/08/2011	13007	Alan L. Grubel Automotive Inc.	502.31
08/08/2011	13008	Inland Water Works Supply Co.	258.61
08/08/2011	13009	Johnson Machinery Co.	300.31
08/08/2011	13010	Johnson Power Systems	4,623.31
08/08/2011	13011	JR Freeman Co. Inc.	266.07
08/08/2011	13012	Merit Oil Company	6,011.60
08/08/2011	13013	Microflex Corp #774353	968.78
08/08/2011	13014	Nagem, Inc.	693.53
08/08/2011	13015	Prime Systems Industrial Auto.	852.00
08/08/2011	13016	Pro-Pipe & Supply, Inc.	861.05
08/08/2011	13017	R & R Anderson Trucking	2,420.66
08/08/2011	13018	Redlands Ford	1,532.96
08/08/2011	13019	Sims Welding & Supply Co., Inc	435.23
08/08/2011	13020	Test America Laboratories, Inc	390.00
08/12/2011	13021	PAYROLL CHECK	2,071.18
08/12/2011	13022	PAYROLL CHECK	297.53
08/12/2011	13023	CA-PERS 457 Deferred Comp	12,827.15
08/12/2011	13024	Charlotte Corliss	152.60
08/12/2011	13025	VOID CHECK	0.00
08/12/2011	13026	San Geronio Pass Water Agency	2,991.12
08/12/2011	13027	Public Employees' Retirement S	26,280.89
08/12/2011	13028	Hong Nelson	125.00
08/12/2011	13029	Katherine Kostelecky	500.00
08/12/2011	13030	United Student Aid Funds, Inc.	168.43
08/12/2011	13031	IBEW Local 1436	322.00
08/12/2011	13032	Franchise Tax Board	403.77
08/12/2011	13033	Boot Barn #4	150.00
08/12/2011	13034	John Hull	105.00
08/12/2011	13035	CA Urban Water CC	350.00
08/12/2011	13036	NAPA Genuine Parts Company	302.28

Check Register - August 2011

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
08/15/2011	13037	Aklufi & Wysocki	4,192.50
08/15/2011	13038	Citizens Business Bank	33,385.00
08/15/2011	13039	DDB Engineering Inc.	5,171.40
08/15/2011	13040	Delta Partners, LLC	7,500.00
08/15/2011	13041	Dudek & Associates, Inc	12,640.34
08/15/2011	13042	Krieger & Stewart	35,462.21
08/15/2011	13043	One Stop Landscape Supply Inc	25,051.50
08/15/2011	13044	Platinum Advisors, LLC	5,125.00
08/15/2011	13045	Pro-Craft Construction, Inc.	300,465.00
08/15/2011	13046	RMC Water and Environment	13,095.96
08/15/2011	13047	Separation Processes, Inc.	7,720.00
08/15/2011	13048	Soboba Band of Luiseno Indians	1,233.38
08/15/2011	13049	Sukut Construction, Inc.	173,542.50
08/15/2011	13050	Union Bank Of California	19,282.50
08/15/2011	13051	VTD, Vavrinek, Trine, Day & CO	1,000.00
08/15/2011	13052	Wildermuth Environmental	75.00
08/15/2011	13053	Sukut Construction, Inc.	55,134.00
08/15/2011	13054	Union Bank Of California	6,126.00
08/15/2011	13055	Ralph C. Casas	49.00
08/15/2011	13056	Ameripride Uniform Services	643.57
08/15/2011	13057	Coverall North America, Inc.	1,021.00
08/15/2011	13058	Fedex	61.62
08/15/2011	13059	First American Corelogic, Inc.	300.00
08/15/2011	13060	Kelly Services, Inc.	469.60
08/15/2011	13061	SB CNTY-Auditor/Controller	20,000.00
08/15/2011	13062	Sims Welding & Supply Co., Inc	162.74
08/15/2011	13063	Verizon	1,302.86
08/15/2011	13064	Yucaipa Disposal, Inc.	1,262.31
08/15/2011	13065	Evimero, LLC	7,925.00
08/15/2011	13066	Air & Hose Source, Inc.	1,805.48
08/15/2011	13067	Allmax Software, Inc.	2,135.00
08/15/2011	13068	Armorcast Products Company	6,950.41
08/15/2011	13069	Auto Care Clinic	246.03
08/15/2011	13070	Bernell Hydraulics, Inc.	194.00
08/15/2011	13071	Brenntag Pacific, Inc	14,195.75
08/15/2011	13072	Brithinee Electric	235.67
08/15/2011	13073	California Laboratories & Deve	415.00
08/15/2011	13074	Cemex Inc. USA	1,749.64
08/15/2011	13075	Center Electric	4,009.66
08/15/2011	13076	Cortech Engineering	5,928.59
08/15/2011	13077	Edward S Babcock & Sons, Inc.	3,025.00
08/15/2011	13078	Fastenal Company	40.78
08/15/2011	13079	Alan L. Grubel Automotive Inc.	807.21
08/15/2011	13080	Inland Water Works Supply Co.	8,238.35
08/15/2011	13081	Innerline Engineering	2,500.00
08/15/2011	13082	Larry Jacinto Farming, Inc.	500.00
08/15/2011	13083	James John Brothers	8,272.25
08/15/2011	13084	Main's Lock Supply Inc.	37.72
08/15/2011	13085	Match Corp	2,062.45
08/15/2011	13086	MBC Applied Environmental Scie	1,200.00
08/15/2011	13087	Merit Oil Company	2,881.43
08/15/2011	13088	Nalco Company	5,164.50
08/15/2011	13089	Oily's Automotive Service & Re	562.47
08/15/2011	13090	P & R Paper Supply Co., Inc.	290.59
08/15/2011	13091	Red Alert Special Couriers	60.72

Check Register - August 2011

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
08/15/2011	13092	Smart & Final Stores, LLC	351.13
08/15/2011	13093	Test America Laboratories, Inc	215.00
08/15/2011	13094	Tucker Appraisal Service Corp.	1,350.00
08/15/2011	13095	HD Supply Facilities Maintenan	217.61
08/15/2011	13096	YRC, Inc.	661.81
08/15/2011	13097	Atkinson, Andelson, Loya, Ruud	2,700.28
08/15/2011	13098	Robert Austin	2,088.48
08/22/2011	13099	Ameripride Uniform Services	440.71
08/22/2011	13100	AT&T Mobility	1,514.90
08/22/2011	13101	Fedex	64.23
08/22/2011	13102	Incode Division-Tyler Technolo	1,487.79
08/22/2011	13103	InfoSend, Inc.	3,428.03
08/22/2011	13104	Kelly Services, Inc.	469.60
08/22/2011	13105	Mars Company	63.59
08/22/2011	13106	PFM Asset Management LLC	2,000.00
08/22/2011	13107	All American Asphalt	5,200.00
08/22/2011	13108	Auto Care Clinic	139.40
08/22/2011	13109	BofA Credit Card	90.28
08/22/2011	13110	Brenntag Pacific, Inc	13,977.93
08/22/2011	13111	Burgeson's Heating & Air Cond.	5,382.79
08/22/2011	13112	Fisher Scientific Co.	620.21
08/22/2011	13113	Alan L. Grubel Automotive Inc.	456.75
08/22/2011	13114	Hach Company	52.01
08/22/2011	13115	Inland Water Works Supply Co.	9,150.62
08/22/2011	13116	Innerline Engineering	2,500.00
08/22/2011	13117	James John Brothers	22,904.15
08/22/2011	13118	JR Freeman Co. Inc.	219.97
08/22/2011	13119	Main's Lock Supply Inc.	37.72
08/22/2011	13120	Master Recording Supply, Inc.	60.67
08/22/2011	13121	Merit Oil Company	2,286.62
08/22/2011	13122	Millipore Corporation	387.18
08/22/2011	13123	Nagem, Inc.	1,201.42
08/22/2011	13124	Oily's Automotive Service & Re	323.14
08/22/2011	13125	Polydyne Inc.	2,602.16
08/22/2011	13126	Pro-Pipe & Supply, Inc.	570.66
08/22/2011	13127	Q Versa, LLC	6,312.02
08/22/2011	13128	Red Alert Special Couriers	2,523.05
08/22/2011	13129	Redlands Ford	284.41
08/22/2011	13130	RFI	315.00
08/22/2011	13131	Laura Valdivieso	120.12
08/22/2011	13132	SB CNTY-Waste System Division	14.23
08/22/2011	13133	Siemens Industry, Inc.	882.92
08/22/2011	13134	Donald Kent Stone	780.00
08/22/2011	13135	Test America Laboratories, Inc	1,806.50
08/26/2011	13136	PB DEVELOPMENT INC	1,400.82
08/26/2011	13137	MOIST RENTALS	48.63
08/26/2011	13138	State Water Resources Control	170.00
08/26/2011	13139	Timothy M. Mackamul	195.00
08/26/2011	13140	VOID CHECK	0.00
08/26/2011	13141	PAYROLL CHECK	2,447.29
08/26/2011	13142	CA-PERS 457 Deferred Comp	10,764.47
08/26/2011	13143	Public Employees' Retirement S	26,181.16
08/26/2011	13144	Hong Nelson	125.00
08/26/2011	13145	Katherine Kostelecky	500.00
08/26/2011	13146	United Student Aid Funds, Inc.	168.43

Check Register - August 2011

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
08/26/2011	13147	Franchise Tax Board	553.77
08/26/2011	13148	Emergency & Disaster Managemen	1,500.00
08/26/2011	13149	American Family Life Assurance	2,891.21
08/26/2011	13150	Gregory N. Godwin	253.68
08/26/2011	13151	Tri-State Seminar On The River	190.00
08/29/2011	13152	Ameripride Uniform Services	446.77
08/29/2011	13153	Central Communications	273.87
08/29/2011	13154	Kelly Services, Inc.	469.60
08/29/2011	13155	Krieger & Stewart	45,552.00
08/29/2011	13156	NetComp Technologies, Inc.	2,995.00
08/29/2011	13157	SCCI, Inc.	350.00
08/29/2011	13158	SB CNTY-Fire Protection Distri	2,673.00
08/29/2011	13159	SCE Rosemead	267,402.24
08/29/2011	13160	Aqua-Metric Sales Company	5,326.40
08/29/2011	13161	Calolympic Glove & Safety Co.,	102.52
08/29/2011	13162	CHJ Incorporated	8,438.00
08/29/2011	13163	CINTAS First Aid & Safety	366.68
08/29/2011	13164	Clinical Laboratory of San Ber	230.00
08/29/2011	13165	Victor James Valenti	3,271.60
08/29/2011	13166	Greg Shaw & David Shaw	1,630.00
08/29/2011	13167	Fastenal Company	198.43
08/29/2011	13168	Inland Water Works Supply Co.	181.03
08/29/2011	13169	James John Brothers	4,850.00
08/29/2011	13170	JR Freeman Co. Inc.	1,710.67
08/29/2011	13171	Kemira Water Solutions, Inc.	16,548.46
08/29/2011	13172	Matich Corp	2,054.63
08/29/2011	13173	Max Machinery, Inc.	540.15
08/29/2011	13174	MBC Applied Environmental Scie	1,200.00
08/29/2011	13175	Merit Oil Company	3,779.78
08/29/2011	13176	Nagem, Inc.	413.59
08/29/2011	13177	Pro-Pipe & Supply, Inc.	126.21
08/29/2011	13178	Heritage Holdings	3,053.07
08/29/2011	13179	HD Supply Facilities Maintenanc	478.42
08/29/2011	13180	YRC, Inc.	354.05
08/29/2011	13181	YWWD-Petty Cash	182.94
08/29/2011	13182	Primm Valley Resorts	97.44
08/29/2011	13183	Primm Valley Resorts	97.44
08/29/2011	13184	BofA Credit Card	1,163.18
August 2011 Check Register Total			3,578,057.52

Financial Account Information - August 2011

DATE	DESCRIPTION	Deposit Checking	General Checking	Investment Checking	Treasuries at cost	LAIF Invest. Fund	TOTAL ACTIVITY
07/31/2011	bal forward	1,740,120.36	30,000.00	56,105.34	9,376,115.32	32,944.00	11,235,285.02
7/31	rev retained in MM				(1,890.09)		(1,890.09)
08/01/2011	Deposit	89,308.18					89,308.18
	Credit Card	4,031.05					4,031.05
	Electronic	16,979.22					16,979.22
	Website-8/1	1,284.67					1,284.67
	Website-8/2	193.63					193.63
08/02/2011	Deposit	59,668.74					59,668.74
	Credit Card-8/1	165.81					165.81
	Credit Card-8/2	2,626.44					2,626.44
	Electronic	29,751.45					29,751.45
	Website-8/2	1,807.97					1,807.97
	Website-8/3	94.50					94.50
	Website-8/3	250.20					250.20
	ETS Fees	(1,071.82)					(1,071.82)
	ETS Fees	(1,062.74)					(1,062.74)
08/03/2011	Deposit	42,361.42					42,361.42
	Deposit-M/C	5,731.56					5,731.56
	Credit Card-8/2	645.42					645.42
	Credit Card-8/3	4,283.97					4,283.97
	Electronic	19,727.25					19,727.25
	Website-8/3	1,734.95					1,734.95
	Website-8/4	38.43					38.43
	Website-8/4	283.97					283.97
	ACH pymts	34,331.08					34,331.08
	Cks. #12927-12975		(114,728.99)				(114,728.99)
	TRF#1012 - AP	(114,728.99)	114,728.99				0.00
08/04/2011	Deposit	27,137.55					27,137.55
	Credit Card-8/3	1,093.73					1,093.73
	Credit Card-8/4	1,521.21					1,521.21
	Electronic	13,106.22					13,106.22
	Website-8/4	2,056.70					2,056.70
	Website-8/5	165.47					165.47
08/05/2011	Deposit	48,838.11					48,838.11
	Credit Card-8/4	100.13					100.13
	Credit Card-8/5	1,343.03					1,343.03
	Electronic	15,206.11					15,206.11
	Website-8/5	376.90					376.90
	Website-8/5	968.60					968.60
	Website-8/6	202.57					202.57
	Website-8/6	837.74					837.74
	Website-8/7	1,139.88					1,139.88
	Website-8/8	334.04					334.04
08/08/2011	Deposit	111,720.43					111,720.43
	Deposit - SBC Taxes	32,808.32					32,808.32
	Deposit - SBC Taxes	63,770.34					63,770.34
	Credit Card-8/5	825.53					825.53
	Credit Card-8/6	3,346.30					3,346.30
	Electronic	18,130.91					18,130.91
	Website-8/8	1,744.84					1,744.84
	Website-8/9	69.02					69.02
	Website-8/9	144.13					144.13

Financial Account Information - August 2011

DATE	DESCRIPTION	Deposit Checking	General Checking	Investment Checking	Treasuries at cost	LAIF Invest. Fund	TOTAL ACTIVITY
07/31/2011	bal forward	1,740,120.36	30,000.00	56,105.34	9,376,115.32	32,944.00	11,235,285.02
08/09/2011	Deposit	92,929.23					92,929.23
	Credit Card-8/8	271.05					271.05
	Credit Card-8/9	2,057.66					2,057.66
	Electronic	26,060.15					26,060.15
	Website-8/9	866.62					866.62
	Website-8/10	116.00					116.00
	Website-8/10	288.50					288.50
08/10/2011	Deposit	34,064.37					34,064.37
	Deposit - RC Taxes	0.02					0.02
	Credit Card-8/9	158.63					158.63
	Credit Card-8/10	3,648.77					3,648.77
	Electronic	11,717.75					11,717.75
	Website-8/10	1,015.24					1,015.24
	Website-8/11	186.81					186.81
	ACH pymts	60,624.35					60,624.35
8/12/11-PR	Federal Taxes		(35,436.90)				(35,436.90)
8/12/11-PR	State Taxes		(6,571.94)				(6,571.94)
8/12/11-PR	PR Direct Deposit		(97,301.50)				(97,301.50)
8/12/11-PR	ING 457		(6,722.62)				(6,722.62)
	Cks. #12976-13036		(2,128,218.12)				(2,128,218.12)
	TRF#1013 - AP & PR	(2,274,251.08)	2,274,251.08				0.00
	ARRA Draw #14		68,401.00				68,401.00
	TRF#1014-ARRA draw #14	68,401.00	(68,401.00)				0.00
08/11/2011	Deposit	48,534.48					48,534.48
	Credit Card-8/10	598.51					598.51
	Credit Card-8/11	1,606.00					1,606.00
	Electronic	12,897.45					12,897.45
	Website-8/11	1,024.44					1,024.44
	Website-8/12	726.87					726.87
08/12/2011	Deposit	70,426.23					70,426.23
	Deposit-M/C	3,788.33					3,788.33
	Deposit - RC Taxes	476.77					476.77
	Deposit - RC Taxes	153.60					153.60
	Credit Card	2,865.51					2,865.51
	Electronic	15,146.27					15,146.27
	Website-8/12	2,741.11					2,741.11
	Website-8/13	515.59					515.59
	Website-8/14	1,087.64					1,087.64
	Website-8/15	190.75					190.75
08/15/2011	Deposit	79,737.13					79,737.13
	Deposit-FEMA Fed Pkg #27	21,332.00					21,332.00
	Credit Card-8/12	485.78					485.78
	Credit Card-8/15	5,404.16					5,404.16
	Electronic	23,127.82					23,127.82
	Website-8/15	807.58					807.58
	Website-8/16	113.08					113.08
	ACH pmts	51,219.48					51,219.48
08/16/2011	Deposit	47,033.34					47,033.34
	Credit Card-8/15	270.09					270.09
	Credit Card-8/16	2,590.09					2,590.09
	Electronic	24,824.56					24,824.56
	Website-8/16	1,056.28					1,056.28
	Website-8/17	145.00					145.00
	Website-8/17	573.66					573.66

Financial Account Information - August 2011

DATE	DESCRIPTION	Deposit Checking	General Checking	Investment Checking	Treasuries at cost	LAIF Invest. Fund	TOTAL ACTIVITY
07/31/2011	bal forward	1,740,120.36	30,000.00	56,105.34	9,376,115.32	32,944.00	11,235,285.02
08/17/2011	Deposit	56,960.73					56,960.73
	Credit Card-8/16	885.59					885.59
	Credit Card-8/17	5,455.49					5,455.49
	Electronic	12,131.29					12,131.29
	Website-8/17	1,665.64					1,665.64
	Website-8/18	268.34					268.34
	Cks. #13037-13098		(820,493.00)				(820,493.00)
	TRF#1015 - AP	(820,493.00)	820,493.00				0.00
08/18/2011	Deposit	22,044.91					22,044.91
	Credit Card-8/18	1,260.88					1,260.88
	Credit Card-8/19	1,387.46					1,387.46
	Electronic	10,247.34					10,247.34
	Website-8/19	1,946.78					1,946.78
	Website-8/20	961.85					961.85
8/19	TRF#1017	50,000.00		(50,000.00)			0.00
8/19	TRF#1018			(2,000,000.00)		2,000,000.00	0.00
08/19/2011	Deposit	44,882.62					44,882.62
	Deposit - RC Taxes	5,118.55					5,118.55
	Deposit-FEMA Fed Pkg #33&34	7,344.00					7,344.00
	Credit Card	959.93					959.93
	Electronic	14,325.11					14,325.11
	Website-8/19	1,394.00					1,394.00
	Website-8/20	405.47					405.47
	Website-8/20	542.80					542.80
	Website-8/21	8,056.33					8,056.33
	Website-8/22	178.96					178.96
08/22/2011	Deposit	82,202.92					82,202.92
	Credit Card-8/19	205.05					205.05
	Credit Card-8/22	1,887.08					1,887.08
	Electronic	19,379.43					19,379.43
	Website-8/22	1,372.06					1,372.06
	Website-8/23	237.57					237.57
	ACH pmts	20,034.89					20,034.89
08/23/2011	Deposit	31,453.33					31,453.33
	Credit Card-8/22	497.71					497.71
	Credit Card-8/23	1,075.99					1,075.99
	Electronic	18,542.20					18,542.20
	Website-8/23	510.09					510.09
	Website-8/24	88.54					88.54
	Website-8/24	323.61					323.61
08/24/2011	Deposit	34,271.16					34,271.16
	Deposit-FEMA Fed Pkg #27	77,571.00					77,571.00
	Credit Card-8/23	236.39					236.39
	Credit Card-8/24	1,065.05					1,065.05
	Electronic	10,457.71					10,457.71
	Website	1,081.77					1,081.77
08/25/2011	Deposit	30,225.43					30,225.43
	CC Fraud reversal	(135.22)					(135.22)
	Credit Card-8/24	145.77					145.77
	Credit Card-8/25	281.66					281.66
	Electronic	6,856.00					6,856.00
	Website-8/25	831.48					831.48
	Website-8/26	193.10					193.10
	ACH pmts	72,922.70					72,922.70

Financial Account Information - August 2011

DATE	DESCRIPTION	Deposit Checking	General Checking	Investment Checking	Treasuries at cost	LAIF Invest. Fund	TOTAL ACTIVITY
07/31/2011	bal forward	1,740,120.36	30,000.00	56,105.34	9,376,115.32	32,944.00	11,235,285.02
8/26/11-PR	Federal Taxes		(35,110.16)				(35,110.16)
8/26/11-PR	State Taxes		(6,617.54)				(6,617.54)
8/26/11-PR	PR Direct Deposit		(96,218.06)				(96,218.06)
8/26/11-PR	ING 457		(6,086.37)				(6,086.37)
	Cks. #13099-13151		(138,060.24)				(138,060.24)
	TRF#1019 - AP & PR	(282,092.37)	282,092.37				0.00
08/26/2011	Deposit	25,631.01					25,631.01
	Deposit-FEMA Fed Pkg #33&34	29,375.00					29,375.00
	Deposit-M/C	12,696.10					12,696.10
	Credit Card	736.10					736.10
	Electronic	7,473.50					7,473.50
	Website-8/26	1,589.84					1,589.84
	Website-8/27	508.65					508.65
	Website-8/28	561.77					561.77
	Website-8/29	184.36					184.36
08/29/2011	Deposit	57,491.68					57,491.68
	Credit Card-8/26	267.75					267.75
	Credit Card-8/29	1,303.57					1,303.57
	Electronic	5,830.22					5,830.22
	Website-8/29	1,280.72					1,280.72
	Website-8/30	161.93					161.93
08/30/2011	Deposit	34,213.24					34,213.24
	Dep-M/C	1,125.00					1,125.00
	Credit Card	1,755.82					1,755.82
	Electronic	18,421.86					18,421.86
	Website-8/30	1,257.17					1,257.17
	Website-8/31	211.81					211.81
08/31/2011	Deposit	38,918.92					38,918.92
	Deposit-M/C	4,376.33					4,376.33
	Credit Card-8/30	1,498.27					1,498.27
	Credit Card-8/31	3,649.31					3,649.31
	Electronic	12,009.70					12,009.70
	Website-8/31	1,319.92					1,319.92
	Website-9/1	462.26					462.26
08/30	EPA Draw #16		408,162.37				408,162.37
	TRF#1020-EPA draw #16	408,162.37	(408,162.37)				0.00
	Cks. #13152-13184		(376,557.17)				(376,557.17)
	TRF#1021 - AP	(376,557.17)	376,557.17				0.00
	August '11 NSF's	(3,791.29)					(3,791.29)
	TRF#1016-Cusip#9127953E9			2,001,000.00	(2,000,431.94)		568.06
8/18	Cusip #9127953E9 maturity						0.00
8/31	retained in MM				1,890.09		1,890.09
	TOTALS	586,978.09	30,000.00	7,105.34	7,375,683.38	2,032,944.00	10,032,710.81

Investment Summary - August 2011

U.S. TREASURIES

Quantity	Description	Cusip	Maturity Date	Yield	Cost of Purchase	Market Value
1,713,000	US Treasury Bill	9127952F7	September 22, 2011	0.050%	1,712,645.49	1,712,811.57
3,962,000	US Treasury Bill	9127953X7	December 8, 2011	0.030%	3,961,448.61	3,960,494.44
1,700,000	US Treasury Bill	912795Y62	January 19, 2012	0.030%	1,699,699.19	1,698,793.00
7,375,000	Total Values				7,373,793.29	7,372,099.01

Money Market Account Activity-Beginning Balance	1,890.09
8/31/11 - Dividend/Interest	0.00
8/18/11 - Cusip # 9127953E9 Interest	568.06
Income	568.06
8/18 Intra-Bank Transfers to/from Investment Checking	(2,001,000.00)
Fund Transfers	(2,001,000.00)
8/18/11 - Cusip # 9127953E9 Maturity	2,000,431.94
Redemptions	2,000,431.94
Cusip Purchase	0.00
Purchases	0.00
Ending Balance - Money Market	1,890.09
US Treasury Securities Investment Principal	7,373,793.29
Total Assets	7,375,683.38

Investment Summary - August 2011

LOCAL AGENCY INVESTMENT FUND

PERIOD	TOTAL WITHDRAWAL AMOUNT	TOTAL DEPOSIT AMOUNT	ACCRUED INTEREST (QUARTERLY)	ENDING BALANCE
July 31, 2011	\$0.00	\$0.00	\$39.05	\$32,944.00
August 31, 2011	\$0.00	\$2,000,000.00	\$0.00	\$2,032,944.00
September 30, 2011	\$0.00	\$0.00	\$0.00	\$2,032,944.00
October 31, 2011	\$0.00	\$0.00	\$0.00	\$2,032,944.00
November 30, 2011	\$0.00	\$0.00	\$0.00	\$2,032,944.00
December 31, 2011	\$0.00	\$0.00	\$0.00	\$2,032,944.00
January 31, 2012	\$0.00	\$0.00	\$0.00	\$2,032,944.00
February 29, 2012	\$0.00	\$0.00	\$0.00	\$2,032,944.00
March 31, 2012	\$0.00	\$0.00	\$0.00	\$2,032,944.00
April 30, 2012	\$0.00	\$0.00	\$0.00	\$2,032,944.00
May 31, 2012	\$0.00	\$0.00	\$0.00	\$2,032,944.00
June 30, 2012	\$0.00	\$0.00	\$0.00	\$2,032,944.00

L.A.I.F. INCOME SUMMARY

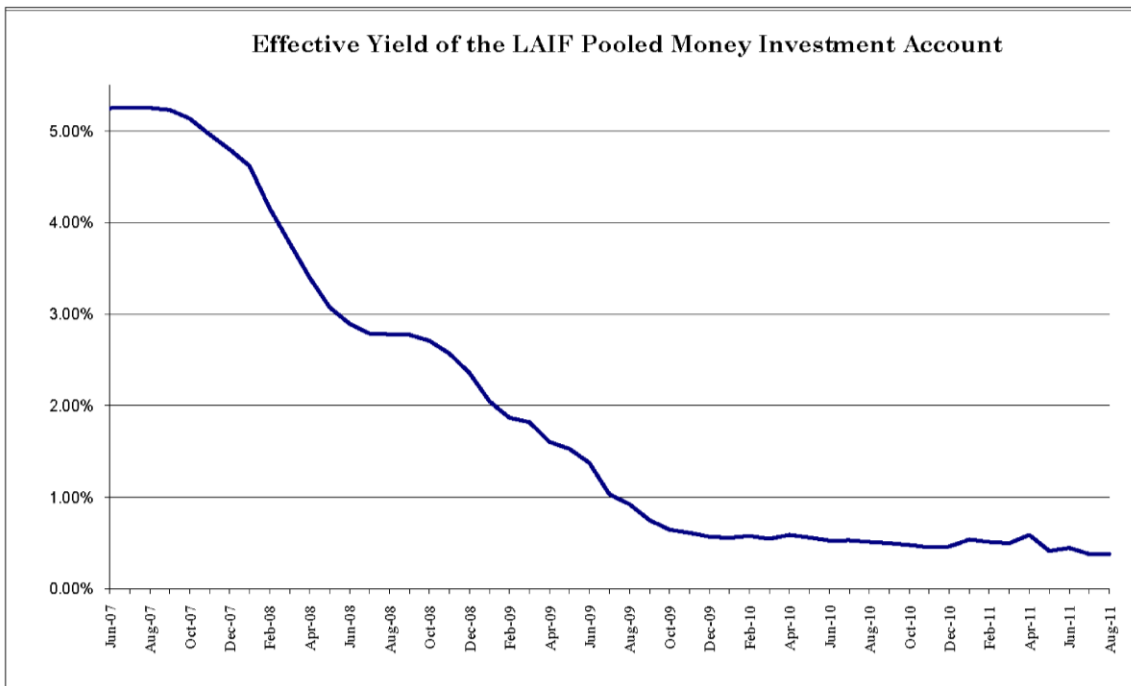
CURRENT QUARTER

FY YEAR-TO-DATE

INCOME RECEIVED

\$39.05

\$39.05



Daily Deposit Allocation - August 2011

DATE	Description	Qty	DEPOSIT CHECKING DEPOSITS	AR Mail & Counter	AR Payment Centers	AR Credit Card	AR Electronic Rapid Pay	AR Web Site	AR ACH Auto Pay	AR TOTAL	AR Water Customer Deposits	Water Allocation	Sewer Allocation	Recycled Allocation	RECAP TOTAL
08/01/2011	Mail & Counter	619	89,308.18	89,308.18						89,308.18					89,308.18
	Credit Cards	30	4,031.05			4,031.05				4,031.05					4,031.05
	Electronic	154	16,979.22				16,979.22			16,979.22					16,979.22
	Website	18	1,478.90					1,446.80		1,446.80	31.50				1,478.90
08/02/2011	Mail & Counter	544	59,668.74	59,668.74						59,668.74					59,668.74
	Credit Cards	20	2,792.25			2,792.25				2,792.25					2,792.25
	Electronic	322	29,751.45				29,751.45			29,751.45					29,751.45
	Website - 19 fees	20	2,152.67					2,119.42		2,119.42	35.25				2,152.67
08/03/2011	Mail & Counter	417	42,361.42	42,361.42						42,361.42					42,361.42
	Deposit-MC	-	5,731.56							0.00		681.66	5,049.90		5,731.56
	Credit Cards	34	4,929.39			4,929.39				4,929.39					4,929.39
	Electronic	223	19,727.25				19,727.25			19,727.25					19,727.25
	Website	16	2,057.35					2,029.35		2,029.35	28.00				2,057.35
	ACH payment	345	34,331.08						34,331.08	34,331.08					34,331.08
08/04/2011	Mail & Counter	291	27,137.55	27,137.55						27,137.55					27,137.55
	Credit Cards	18	2,614.94			2,614.94				2,614.94					2,614.94
	Electronic	148	13,106.22				13,106.22			13,106.22					13,106.22
	Website - 16 fees	21	2,222.17					2,194.17		2,194.17	28.00				2,222.17
08/05/2011	Mail & Counter	319	48,838.11	48,838.11						48,838.11					48,838.11
	Credit Cards	11	1,443.16			1,443.16				1,443.16					1,443.16
	Electronic	169	15,206.11				15,206.11			15,206.11					15,206.11
	Website	2	376.90					373.40		373.40	3.50				376.90
	Website	31	3,482.83							3,482.83					3,482.83
08/08/2011	Mail & Counter	685	111,720.43	111,720.43						111,720.43					111,720.43
	Deposit-SBC Tax	-	32,808.32							962.23					32,808.32
	Deposit-SBC Tax	-	63,770.34							962.23					63,770.34
	Credit Cards	33	4,171.83			4,171.83				4,171.83					4,171.83
	Electronic	194	18,130.91				18,130.91			18,130.91					18,130.91
	Website - 18 fees	20	1,957.99					1,926.49		1,926.49	31.50				1,957.99
08/09/2011	Mail & Counter	452	92,929.23	92,929.23						92,929.23					92,929.23
	Credit Cards	18	2,328.71			2,328.71				2,328.71					2,328.71
	Electronic	266	26,060.15				26,060.15			26,060.15					26,060.15
	Website	13	1,271.12					1,248.37		1,248.37	22.75				1,271.12
08/10/2011	Mail & Counter	318	34,064.37	34,064.37						34,064.37					34,064.37
	Deposit-RC Tax	-	0.02							0.00		0.02			0.02
	Credit Cards	28	3,807.40			3,807.40				3,807.40					3,807.40
	Electronic	129	11,717.75				11,717.75			11,717.75					11,717.75
	Website	11	1,202.05					1,182.80		1,182.80	19.25				1,202.05
	ACH payment	455	60,624.35						60,624.35	60,624.35					60,624.35
08/11/2011	Mail & Counter	264	48,534.48	48,534.48						48,534.48					48,534.48
	Credit Cards	15	2,204.51			2,204.51				2,204.51					2,204.51
	Electronic	135	12,897.45				12,897.45			12,897.45					12,897.45
	Website	15	1,751.31					1,725.06		1,725.06	26.25				1,751.31
08/12/2011	Mail & Counter	267	70,426.23	70,426.23						70,426.23					70,426.23
	Deposit-MC	-	3,768.33							0.00					3,768.33
	Deposit-RC Tax	-	476.77							0.00		3,768.33			476.77
	Credit Cards	22	2,865.51			2,865.51				2,865.51					2,865.51
	Electronic	150	15,146.27				15,146.27			15,146.27					15,146.27
	Website-36 fees	37	4,535.09					4,472.09		4,472.09	65.00				4,535.09

Daily Deposit Allocation - August 2011

DATE	Description	Qty	DEPOSIT CHECKING DEPOSITS	AR Mail & Counter	AR Payment Centers	AR Credit Card	AR Electronic Rapid Pay	AR Web Site	AR ACH Auto Pay	AR TOTAL	AR Water Customer Deposits	Water Allocation	Sewer Allocation	Recycled Allocation	RECAP TOTAL
08/15/2011	Mail & Counter	618	79,737.13	79,737.13						78,237.13	1,500.00	21,332.00			79,737.13
	Deposit-FEMA #27	-	21,332.00							0.00					21,332.00
	Credit Cards	36	5,889.94			5,889.94				5,889.94					5,889.94
	Electronic	226	23,127.82				23,127.82			23,127.82					23,127.82
	Website	9	920.66					904.91		904.91	15.75				920.66
	ACH payment	458	51,219.48						51,219.48	51,219.48					51,219.48
08/16/2011	Mail & Counter	399	47,033.34	45,533.34						45,533.34	1,500.00				47,033.34
	Credit Cards	25	2,860.18			2,860.18				2,860.18					2,860.18
	Electronic	260	24,824.56				24,824.56			24,824.56					24,824.56
	Website	20	1,774.94					1,739.94		1,739.94	35.00				1,774.94
08/17/2011	Mail & Counter	379	56,960.73	56,960.73						56,960.73					56,960.73
	Credit Cards	40	6,341.08			6,341.08				6,341.08					6,341.08
	Electronic	128	12,131.29				12,131.29			12,131.29					12,131.29
	Website	15	1,933.98					1,907.73		1,907.73	26.25				1,933.98
08/18/2011	Mail & Counter	213	22,044.91	22,044.91						22,044.91					22,044.91
	Credit Cards	17	2,648.34			2,648.34				2,648.34					2,648.34
	Electronic	103	10,247.34				10,247.34			10,247.34					10,247.34
	Website	19	2,908.63					2,875.38		2,875.38	33.25				2,908.63
08/19/2011	Mail & Counter	217	44,882.62	44,882.62						44,882.62					44,882.62
	Dep-RC Tax	-	5,118.55							765.22		4,353.33			5,118.55
	Dep-FEMA #33634	-	7,344.00							0.00		7,344.00			7,344.00
	Credit Cards	10	959.93			959.93				959.93					959.93
	Electronic	162	14,325.11				14,325.11			14,325.11					14,325.11
	Website	44	10,577.56					10,500.56		10,500.56	77.00				10,577.56
08/22/2011	Mail & Counter	526	82,202.92	82,202.92						82,202.92					82,202.92
	Credit Cards	24	2,092.13							2,092.13					2,092.13
	Electronic	208	19,379.43				19,379.43			19,379.43					19,379.43
	Website-12 fees	13	1,609.63					1,588.63		1,588.63	21.00				1,609.63
08/23/2011	ACH payment	441	20,034.89						20,034.89	20,034.89					20,034.89
	Mail & Counter	336	31,453.33	31,453.33						31,453.33					31,453.33
	Credit Cards	13	1,573.70			1,573.70				1,573.70					1,573.70
	Electronic	191	18,542.20				18,542.20			18,542.20					18,542.20
	Website	10	922.24					904.74		904.74	17.50				922.24
08/24/2011	Mail & Counter	215	34,271.16	34,271.16						34,271.16					34,271.16
	Dep-FEMA #27	-	77,571.00							0.00		77,571.00			77,571.00
	Credit Cards	12	1,301.44			1,301.44				1,301.44					1,301.44
	Electronic	105	10,457.71				10,457.71			10,457.71					10,457.71
	Website	10	1,081.77					1,064.27		1,064.27	17.50				1,081.77
08/25/2011	Mail & Counter	169	30,225.43	28,725.43						28,725.43	1,500.00				30,225.43
	CC Fraud Rev	-	(135.22)	(135.22)						(135.22)					(135.22)
	Credit Cards	6	427.43			427.43				427.43					427.43
	Electronic	66	6,856.00				6,856.00			6,856.00					6,856.00
	Website	10	1,024.58					1,007.08		1,007.08	17.50				1,024.58
	ACH payment	496	72,922.70						72,922.70	72,922.70					72,922.70

Daily Deposit Allocation - August 2011

DATE	Description	Qty	DEPOSIT CHECKING	AR Mail & Counter	AR Payment Centers	AR Credit Card	AR Electronic Rapid Pay	AR Web Site	AR ACH Auto Pay	AR TOTAL	AR Water Customer Deposits	Water Allocation	Sewer Allocation	Recycled Allocation	RECAP TOTAL
08/26/2011	Mail & Counter	167	25,631.01	25,631.01						25,631.01					25,631.01
	Dep-FEMA #33&34	-	29,375.00							0.00		29,375.00			29,375.00
	Deposit-MC	-	12,696.10							0.00		12,516.10	180.00		12,696.10
	Credit Cards	6	736.10			736.10				736.10					736.10
	Electronic	70	7,473.50				7,473.50			7,473.50					7,473.50
	Website	26	2,844.62					2,799.12		2,799.12	45.50				2,844.62
08/29/2011	Mail & Counter	374	57,491.68	57,491.68						57,491.68					57,491.68
	Credit Cards	15	1,571.32			1,571.32				1,571.32					1,571.32
	Electronic	65	5,830.22				5,830.22			5,830.22					5,830.22
	Website	12	1,442.65					1,421.65		1,421.65	21.00				1,442.65
08/30/2011	Mail & Counter	309	34,213.24	34,213.24						34,213.24					34,213.24
	Deposit-MC	-	1,125.00							0.00		1,125.00			1,125.00
	Credit Cards	12	1,755.82			1,755.82				1,755.82					1,755.82
	Electronic	212	18,421.86				18,421.86			18,421.86					18,421.86
	Website	14	1,468.98					1,444.48		1,444.48	24.50				1,468.98
08/31/2011	Mail & Counter	319	38,918.92	38,918.92						38,918.92					38,918.92
	Deposit-MC	-	4,376.33							0.00		1,531.80	2,844.53		4,376.33
	Credit Cards	29	5,147.58			5,147.58				5,147.58					5,147.58
	Electronic	116	12,009.70				12,009.70			12,009.70					12,009.70
	Website	17	1,782.18					1,752.43		1,752.43	29.75				1,782.18
ARRA draw #14	\$68,401 - 8/10									0.00					0.00
EPA draw #16	\$408,162.37-8/30									0.00					0.00
Aug-11	Utility Pmt Cntr-484			(44,688.67)	44,688.67					0.00					0.00
	Aug '11 NSF's		(3,791.29)	(3,791.29)											(3,791.29)
TOTALS		15,291	2,190,551.53	1,158,667.43	44,688.67	64,493.74	362,349.52	52,057.45	239,132.50	1,921,389.31	5,222.75	255,865.04	8,074.43	0.00	2,190,551.53

TOTAL # AR PAYMENTS 7,913 52%
 PERCENT OF TOTAL RECEIVED 2,195 14%
 474 3%
 484 3%
 3,802 25%
 423 3%
 2,195 14%
 15,291 100%

FY 2012 - Water Revenue

ACCOUNT#	DESCRIPTION	BUDGET	July '11	Aug '11	Sept '11	Year to Date	Percentage YTD
02-40010	Sales - Water	6,000,000	168,794	697,041		865,835	14.43%
02-40011	Sales - Construction Water	31,000	902	2,180		3,082	9.94%
02-40012	Sales - Imported Water (SGPWA)	200,000	21,022	21,415		42,437	21.22%
02-40013	Sales - Imported Water (MUNI)	800,000	8,600	94,133		102,733	12.84%
02-40014	Sales Disc.- Multi Units Usage Chrg.	(130,000)	(3,463)	(12,533)		(15,996)	12.30%
02-40015	Water Wholesale Revenue	60,000	3,677	3,540		7,217	12.03%
02-40016	Service Establishment Fee	100	0	0		0	0.00%
02-41000	Service Demand Charges	2,300,000	44,953	161,798		206,750	8.99%
02-41001	Fire Service Standby Fees	15,000	502	1,310		1,811	12.08%
02-41003	Construction Service Charge	10,000	138	612		750	7.50%
02-41005	Sales Disc-Multi Units Service Chrg.	(92,000)	(2,194)	(7,488)		(9,681)	10.52%
02-41010	Unauthorized Use of Water Charge	1,500	750	0		750	50.00%
02-41110	Meter/Lateral installation	2,500	0	1,125		1,125	45.00%
02-41112	Fire Flow Measurements & Reports	1,900	150	75		225	11.84%
02-41113	Disconnect/Reconnect Fees	100,000	10,195	10,665		20,860	20.86%
02-41121	Delinquent Payment Charges	125,000	12,245	16,059		28,303	22.64%
02-41124	Bad Debt	0	0	0		0	
02-42123	Management & Accounting Fees	733,170	61,092	61,098		122,190	16.67%
02-43010	Interest Earned	10,000	69	0		69	0.69%
02-43110	Property Tax - Unsecured	100,000	0	0		0	0.00%
02-43120	Property Tax - Secured	2,050,000	0	0		0	0.00%
02-43130	Tax Collection - Prior	60,000	0	0		0	0.00%
02-43140	Other Taxes	90,000	0	0		0	0.00%
02-49150	Revenue - Misc. Non-Operating	35,000	2,058	10,251		12,309	35.17%
	WATER OPERATING REVENUE	12,503,170	329,489	1,061,281	0	1,390,770	11.12%
02-82002	Grants (FEMA)	0	0	0		0	
02-89901	Facility Capacity Charges	0	0	0		0	
02-89902	Sustainability	0	0	0		0	
	TOTAL WATER REVENUE	12,503,170	329,489	1,061,281	0	1,390,770	

FY 2012 - Sewer Revenue

ACCOUNT#	DESCRIPTION	BUDGET	July '11	Aug '11	Sept '11	Year to Date	Percentage YTD
03-40016	Sales - Establish Service Fee	100	0	0	0	0	0.00%
03-41000	Sales - Sewer Charges	10,425,000	275,183	854,191		1,129,374	10.83%
03-41005	Sales Disc-Multi Units Service Chrg.	(200,000)	(5,633)	(16,671)		(22,304)	11.15%
03-41110	Meter/Lateral Installation	1,000	0	0		0	0.00%
03-41121	Penalty Late Charges	130,000	11,154	12,064		23,219	17.86%
03-41124	Bad Debt	0	0	0		0	
03-41131	Front Footage Fees	0	0	0		0	
03-42122	Revenue - other operating	1,000	0	180		180	18.00%
03-43010	Interest Earned	10,000	0	191		191	1.91%
03-43110	Property Tax - Unsecured	50,000	0	0		0	0.00%
03-43120	Property Tax - Secured	450,000	0	0		0	0.00%
03-43130	Tax Collection - Prior	15,000	0	0		0	0.00%
03-43140	Other Taxes	1,500	0	0		0	0.00%
03-49150	Misc. Non-Oper Revenue	25,000	0	0		0	0.00%
	SEWER OPERATING REVENUE	10,908,600	280,704	849,955	0	1,130,659	10.36%
03-82003	Grants - ARRA	0	102,328	0		102,328	
03-82004	Grants - Prop 50	0	0	0		0	
03-89901	Facility Capacity Charges	0	0	0		0	
8990540016	Contrib Capital-Infrastructure	0	0	0		0	
	TOTAL SEWER REVENUE	10,908,600	383,032	849,955	0	1,232,987	

FY 2012 - Recycled Revenue

ACCOUNT#	Description	BUDGET	July '11	Aug '11	Sept '11	Year to Date	Percentage YTD
04-40010	Sales - Recycled Water	220,000	12,326	44,736		57,062	25.94%
04-40011	Sales - Construction Water	2,500	6	21		27	1.07%
04-41000	Sales - Service Demand Chrg.	27,500	694	1,756		2,450	8.91%
04-41003	Const. Water Minimum Chrg.	4,000	28	193		221	5.52%
04-41121	Penalty - Late Charge	500	22	11		33	6.64%
04-43010	Interest Earned	50	0	0		0	0.00%
04-43110	Property Tax - Unsecured	500	0	0		0	0.00%
04-43120	Property Tax - Secured	10,000	0	0		0	0.00%
04-43130	Property Tax - Prior	100	0	0		0	0.00%
04-43140	Property Tax - Other	100	0	0		0	0.00%
04-49150	Misc. Non-Operating Revenue	0	0	0		0	
	RECYCLED OPERATING REVENUE	265,250	13,076	46,717	0	59,793	22.54%
04-82001	Grants-EPA #XP989384-01	0	0	0	0	0	
04-89901	Facility Capacity Charges	0	0	0	0	0	
	TOTAL RECYCLED REVENUE	265,250	13,076	46,717	0	59,793	

FY 2012 - Water Expenses

ACCOUNT#	DESCRIPTION	BUDGET	July '11	Aug '11	Sept '11	Year to Date	Percentage YTD
02-5-01-50010	Labor-Water Resources	635,700	43,996	44,031		88,026	13.85%
02-5-01-50011	Labor Credit	0	0	0		0	
02-5-01-50013	Benefits-Fica	48,630	3,629	3,657		7,286	14.98%
02-5-01-50014	Benefits-Life Insurance	3,420	250	256		506	14.78%
02-5-01-50016	Benefits-Health/Defrd Comp	90,175	7,981	8,920		16,901	18.74%
02-5-01-50017	Benefits-Disability Insurance	7,650	804	811		1,615	21.11%
02-5-01-50019	Benefits-Workers Compensation	33,700	3,500	0		3,500	10.39%
02-5-01-50021	Benefits-PERS	44,500	2,522	2,901		5,423	12.19%
02-5-01-50022	Benefits-PERS-Employer	85,885	4,910	5,599		10,509	12.24%
02-5-01-50023	Benefits-Uniforms	2,850	178	156		335	11.74%
02-5-01-50024	Benefits-Vacation & Sick Pay	20,000	616	277		893	4.46%
02-5-01-50025	Benefits-Boot Allowance	1,425	450	0		450	31.58%
02-5-01-51003	R&M - Structures	200,000	9,594	1,110		10,704	5.35%
02-5-01-51011	R&M - CLA Valves	15,000	0	0		0	0.00%
02-5-01-51140	General Supplies & Expenses	2,000	0	208		208	10.39%
02-5-01-51210	Utilities - Power Purchases	1,500,000	50,795	178,242		229,036	15.27%
02-5-01-51211	Utilities - Electricity & Fuel	4,000	0	370		370	9.24%
02-5-01-51316	Imported Water Purchases	1,000,000	97,331	80,000		177,331	17.73%
02-5-01-54019	Licenses & Permits	25,000	0	0		0	0.00%
02-5-01-54110	Laboratory Services	90,000	0	4,250		4,250	4.72%
02-5-01-57040	YVRWFF Operating Expense	550,000	31,706	34,838		66,544	12.10%
	WATER RESOURCE TOTALS	4,359,935	258,262	365,625	0	623,886	14.31%
02-5-03-50010	Labor-Public Works	945,340	56,697	63,119		119,817	12.67%
02-5-03-50011	Labor Credit	0	0	(720)		(720)	
02-5-03-50013	Benefits-Fica	72,320	4,617	5,156		9,773	13.51%
02-5-03-50014	Benefits-Life Insurance	6,160	416	424		840	13.64%
02-5-03-50016	Benefits-Health/Defrd Comp	162,315	13,305	15,404		28,709	17.69%
02-5-03-50017	Benefits-Disability Insurance	11,345	1,603	1,149		2,752	24.26%
02-5-03-50019	Benefits-Workers Compensation	50,100	4,052	0		4,052	8.11%
02-5-03-50021	Benefits-PERS	66,175	3,493	3,846		7,339	11.09%
02-5-03-50022	Benefits-PERS Employer	127,715	6,808	7,423		14,231	11.14%
02-5-03-50023	Benefits-Uniforms	20,000	380	371		750	3.75%
02-5-03-50024	Benefits-Vacation & Sick Pay	5,130	0	0		0	0.00%
02-5-03-50025	Benefits-Boot Allowance	2,565	0	0		0	0.00%
02-5-03-51001	R & M - Vehicles & Equipment	170,000	11,179	9,436		20,615	12.13%
02-5-03-51011	R&M - Valves	10,000	0	0		0	0.00%
02-5-03-51020	R&M - Pipelines	275,000	10,480	15,766		26,246	9.54%
02-5-03-51021	R&M - Service Lines	125,000	7,127	12,351		19,478	15.58%
02-5-03-51022	R&M - Fire Hydrants	25,000	91	(102)		(11)	-0.04%
02-5-03-51030	R&M - Water Meters	70,000	1,839	856		2,695	3.85%
02-5-03-51092	Equipment Credits	0	0	(241)		(241)	
02-5-03-51140	General Supplies & Expenses	3,000	13	0		13	0.43%
	PUBLIC WORKS TOTALS	2,147,165	122,111	134,237	0	256,348	11.94%

FY 2012 - Water Expenses

ACCOUNT#	DESCRIPTION	BUDGET	July '11	Aug '11	Sept '11	Year to Date	Percentage YTD
02-5-06-50010	Labor-Administration	745,630	41,091	46,406		87,496	11.73%
02-5-06-50011	Labor Credit	0	0	0		0	
02-5-06-50012	Director Fees	15,000	0	1,094		1,094	7.29%
02-5-06-50013	Benefits-Fica	57,050	3,153	3,522		6,675	11.70%
02-5-06-50014	Benefits-Life Insurance	3,640	284	291		575	15.80%
02-5-06-50016	Benefits-Health/Defid Comp	95,870	9,599	12,127		21,726	22.66%
02-5-06-50017	Benefits-Disability Insurance	8,950	127	730		857	9.58%
02-5-06-50019	Benefits-Workers Compensation	39,530	1,800	0		1,800	4.55%
02-5-06-50021	Benefits-PERS	52,200	2,781	3,204		5,985	11.47%
02-5-06-50022	Benefits PERS Employer	138,550	5,420	6,184		11,604	8.37%
02-5-06-50023	Uniforms	3,030	118	114		232	7.65%
02-5-06-50024	Benefits-Vacation & Sick Pay	15,000	861	599		1,460	9.73%
02-5-06-50025	Benefits-Boots	1,515	0	150		150	9.90%
02-5-06-51003	R&M - Structures	20,000	1,130	44		1,174	5.87%
02-5-06-51091	Expense Credits (overhead)	0	0	(85)		(85)	
02-5-06-51120	Safety Equipment/Supplies	25,000	2,500	202		2,701	10.81%
02-5-06-51125	Petroleum Products	110,000	8,762	10,479		19,241	17.49%
02-5-06-51130	Office Supplies & Expenses	40,000	4,889	2,244		7,134	17.83%
02-5-06-51140	General Supplies & Expenses	30,000	34	291		324	1.08%
02-5-06-51211	Utilities - Electricity	26,000	102	3,444		3,546	13.64%
02-5-06-51213	Utilities - Natural Gas	5,000	37	0		37	0.74%
02-5-06-54002	Dues & Subscriptions	10,000	0	95		95	0.95%
02-5-06-54005	Computer Expenses	75,000	3,240	2,158		5,398	7.20%
02-5-06-54010	Postage	6,500	191	126		316	4.87%
02-5-06-54011	Printing & Publications	20,000	3,487	2,219		5,706	28.53%
02-5-06-54012	Education & Training	30,000	175	1,235		1,410	4.70%
02-5-06-54013	Utility Billing Expenses	135,000	10,965	5,913		16,877	12.50%
02-5-06-54014	Public Relations	25,000	128	0		128	0.51%
02-5-06-54015	Rents & Leases	3,500	402	197		599	17.11%
02-5-06-54016	Travel Related Expenses	7,500	15	27		42	0.56%
02-5-06-54017	Certifications & Renewals	6,000	180	105		285	4.75%
02-5-06-54020	Meeting Related Expenses	4,000	7	265		272	6.80%
02-5-06-54024	Utilities - Waste Disposal	2,500	159	0		159	6.34%
02-5-06-54025	Utilities - Telephone	35,000	2,431	0		2,431	6.95%
02-5-06-54104	Contractual Services	70,000	16,941	1,350		18,291	26.13%
02-5-06-54107	Legal	45,000	3,268	0		3,268	7.26%
02-5-06-54108	Audit & Accounting	16,000	0	0		0	0.00%
02-5-06-54109	Professional Fees	100,000	17,133	3,607		20,740	20.74%
02-5-06-55500	Depreciation Reserves	375,095	31,257	31,258		62,515	16.67%
	Infrastructure Replacement	397,935	33,164	33,161		66,325	16.67%
02-5-06-56001	Insurance	120,000	10,730	9,734		20,463	17.05%
02-5-06-57030	Regulatory Compliance	95,000	0	0		0	0.00%
02-5-06-57096	Beaumont Basin Watermaster	10,000	0	0		0	0.00%
02-5-06-57100	County Tax Collector Fees	7,500	0	164		164	2.19%
02-5-06-57199	Suspense	0	0	0		0	
ADMINISTRATION TOTALS		3,028,695	216,558	182,650	0	399,208	13.18%

FY 2012 - Sewer Expenses

ACCOUNT#	DESCRIPTION	BUDGET	July '11	Aug '11	Sept '11	Year to Date	Percentage YTD
03-5-02-50010	Labor-WW Treatment	899,200	52,605	61,482		114,087	12.69%
03-5-02-50013	Benefits-Fica	68,800	4,352	5,160		9,512	13.83%
03-5-02-50014	Benefits-Life Insurance	4,500	334	341		675	15.00%
03-5-02-50016	Benefits-Health\Defrd Comp	118,650	10,288	12,693		22,982	19.37%
03-5-02-50017	Benefits-Disability Insurance	10,800	999	1,130		2,129	19.71%
03-5-02-50019	Benefits-Workers Compensation	47,700	3,500	0		3,500	7.34%
03-5-02-50021	Benefits-PERS	62,950	3,538	4,135		7,672	12.19%
03-5-02-50022	Benefits-PERS Employer	121,500	6,895	7,980		14,874	12.24%
03-5-02-50023	Benefits-Uniforms	3,750	297	340		637	16.99%
03-5-02-50024	Benefits-Vacation & Sick Pay	15,000	576	323		899	5.99%
03-5-02-50025	Benefits-Boot Allowance	1,875	150	104		254	13.53%
03-5-02-51003	R&M - Structures	200,000	14,747	2,338		17,085	8.54%
03-5-02-51010	R&M - Automation Control	85,000	0	3,272		3,272	3.85%
03-5-02-51106	Chemicals	600,000	21,103	42,148		63,252	10.54%
03-5-02-51111	Propane	2,500	0	3,053		3,053	122.12%
03-5-02-51115	Laboratory Supplies	30,000	744	1,310		2,054	6.85%
03-5-02-51140	General Supplies & Expenses	1,000	0	93		93	9.33%
03-5-02-51210	Utilities - Power Purchases	690,000	38,790	74,567		113,357	16.43%
03-5-02-54110	Laboratory Services	120,000	2,849	9,534		12,383	10.32%
03-5-02-57031	Sludge Disposal	300,000	25,052	0		25,052	8.35%
03-5-02-57033	Brine Disposal	30,000	0	0		0	0.00%
	TREATMENT TOTALS	3,413,225	186,818	230,004	0	416,822	12.21%

FY 2012 Sewer Expenses

ACCOUNT#	DESCRIPTION	BUDGET	July '11	Aug '11	Sept '11	Year to Date	Percentage YTD
03-5-06-50010	Labor-Administration	708,050	35,644	42,774		78,418	11.08%
03-5-06-50012	Directors Fees	15,000	0	1,094		1,094	7.29%
03-5-06-50013	Benefits-Fica	54,170	2,702	3,228		5,931	10.95%
03-5-06-50014	Benefits-Life Insurance	3,500	285	291		576	16.46%
03-5-06-50016	Benefits-Health\Defrid Comp	92,075	9,229	11,969		21,198	23.02%
03-5-06-50017	Benefits-Disability Insurance	8,500	604	684		1,288	15.16%
03-5-06-50019	Benefits-Workers Compensation	37,530	3,200	0		3,200	8.53%
03-5-06-50021	Benefits-PERS	49,570	2,564	2,950		5,514	11.12%
03-5-06-50022	Benefits PERS Employer	95,660	4,996	5,693		10,689	11.17%
03-5-06-50023	Benefits-Uniforms	2,910	88	86		174	5.98%
03-5-06-50024	Benefits-Vacation & Sick Pay	10,000	861	599		1,460	14.60%
03-5-06-50025	Benefits-Boot Allowance	1,455	0	0		0	0.00%
03-5-06-51120	Safety Equipment/Supplies	7,500	0	74		74	0.98%
03-5-06-51125	Petroleum Products	17,500	1,000	1,000		2,000	11.43%
03-5-06-51130	Office Supplies	5,000	0	19		19	0.38%
03-5-06-51140	General Supplies & Expenses	7,500	0	129		129	1.72%
03-5-06-54002	Dues & Subscriptions	10,000	0	225		225	2.25%
03-5-06-54003	Management & Admin Services	733,170	61,092	61,098		122,190	16.67%
03-5-06-54005	Computer Expenses	70,000	3,105	853		3,958	5.65%
03-5-06-54011	Printing & Publications	7,500	3,487	2,219		5,706	76.08%
03-5-06-54012	Education & Training	20,000	175	1,425		1,600	8.00%
03-5-06-54014	Public Relations	8,000	128	0		128	1.59%
03-5-06-54016	Travel Related Expenses	8,500	0	195		195	2.29%
03-5-06-54017	Certifications & Renewals	5,500	0	365		365	6.64%
03-5-06-54019	Licenses & Permits	42,500	0	0		0	0.00%
03-5-06-54020	Meeting Related Expenses	2,500	0	204		204	8.18%
03-5-06-54024	Utilities - Waste Disposal	12,500	959	0		959	7.67%
03-5-06-54025	Utilities - Telephone	16,500	1,507	940		2,448	14.83%
03-5-06-54030	Drinking Water	1,000	56	49		105	10.50%
03-5-06-54104	Contractual Services	30,000	11,427	574		12,001	40.00%
03-5-06-54107	Legal	45,000	3,625	0		3,625	8.06%
03-5-06-54108	Audit & Accounting	16,000	0	0		0	0.00%
03-5-06-54109	Professional Fees	300,000	29,548	3,607		33,155	11.05%
03-5-06-55500	Depreciation Reserves	327,260	27,268	27,272		54,540	16.67%
	Infrastructure Replacement	786,300	65,525	65,525		131,050	16.67%
03-5-06-56001	Insurance	115,000	9,321	9,734		19,055	16.57%
03-5-06-57030	Regulatory Compliance	50,000	21,447	0		21,447	42.89%
03-5-06-57100	County Tax Collection Fees	1,200	0	0		0	0.00%
	ADMINISTRATION TOTALS	3,724,350	299,842	244,875	0	544,717	14.63%

FY 2012 - Sewer Expenses

ACCOUNT#	DESCRIPTION	BUDGET	July '11	Aug '11	Sept '11	Year to Date	Percentage YTD
03-5-07-50010	Labor-Environmental Control	213,570	13,239	14,750		27,988	13.11%
03-5-07-50011	Labor Credit	0	0	0		0	
03-5-07-50013	Benefits-Fica	16,340	1,069	1,153		2,223	13.60%
03-5-07-50014	Benefits-Life Insurance	1,400	83	85		168	12.01%
03-5-07-50016	Benefits-Health\Defrd Comp	37,020	3,271	3,423		6,694	18.08%
03-5-07-50017	Benefits-Disability Insurance	2,565	234	253		487	18.98%
03-5-07-50019	Benefits-Workers Compensation	11,320	2,000	0		2,000	17.67%
03-5-07-50021	Benefits-PERS	14,950	744	870		1,613	10.79%
03-5-07-50022	Benefits-PERS Employer	28,855	1,449	1,679		3,128	10.84%
03-5-07-50023	Benefits-Uniforms	1,170	108	114		222	18.94%
03-5-07-50024	Benefits-Vacation & Sick Pay	6,000	0	0		0	0.00%
03-5-07-50025	Benefits-Boot Allowance	585	300	0		300	51.28%
03-5-07-51003	R&M - Structures	320,000	13,408	31,707		45,115	14.10%
03-5-07-51140	General Supplies & Expenses	1,000	0	0		0	0.00%
03-5-07-51241	Lift Station #1	70,000	3,206	8,303		11,509	16.44%
03-5-07-51242	Lift Station #2	12,000	402	681		1,083	9.03%
03-5-07-51243	Lift Station #3	7,500	90	72		162	2.16%
03-5-07-51244	Lift Station #4	20,000	387	936		1,324	6.62%
03-5-07-51245	Lift Station #5	5,000	0	94		94	1.88%
03-5-07-51248	Lift Station #8	3,000	0	49		49	1.64%
03-5-07-54109	Professional Fees	50,000	0	0		0	0.00%
03-5-07-54110	Laboratory Services	2,500	0	0		0	0.00%
	ENVIRONMENTAL CONTROL TOTAL	824,775	39,990	64,169	0	104,159	12.63%
03-5-40-57002	Asset Acq. - Treatment		0	0		0	
03-5-40-57006	Asset Acq. - Administration		0	0		0	
03-5-40-57007	Asset Acq. - Environmental Control		0	0		0	
03-5-40-57009	Plant Support (03-13105 Sari Line)	19,710	0	0		0	0.00%
03-5-40-57202	Debt Service - Principal	1,909,500	0	0		0	0.00%
03-5-40-57403	Debt Service - Interest	1,017,040	0	0		0	0.00%
	Debt & Capital Outlay	2,946,250	0	0	0	0	0.00%
	TOTAL SEWER EXPENSES	10,908,600	526,650	539,047	0	1,065,698	9.77%

FY 2012 - Recycled Expenses

ACCOUNT#	Description	BUDGET	July '11	Aug '11	Sept '11	Year to Date	Percentage YTD
04-5-06-50010	Labor-Recycled Water	86,900	0	0	0	0	0.00%
04-5-06-50012	Director Fees	2,500	0	0	0	0	0.00%
04-5-06-50013	Benefits-FICA	6,655	0	0	0	0	0.00%
04-5-06-50014	Benefits-Life Insurance	440	0	0	0	0	0.00%
04-5-06-50016	Benefits-Health & Def Comp	11,390	370	1,111	1,481	1,481	13.00%
04-5-06-50017	Benefits-Disability Insurance	1,085	0	0	0	0	0.00%
04-5-06-50019	Benefits-Workers Compensation	4,610	0	0	0	0	0.00%
04-5-06-50021	Benefits-PERS Employee	6,090	0	0	0	0	0.00%
04-5-06-50022	Benefits-PERS Employer	11,750	0	0	0	0	0.00%
04-5-06-50023	Benefits-Uniforms	360	0	0	0	0	0.00%
04-5-06-50024	Benefits-Vacation & Sick Pay	1,250	0	0	0	0	0.00%
04-5-06-50025	Benefits-Boots	150	0	0	0	0	0.00%
04-5-06-51003	R & M-Structures	10,000	500	0	0	500	5.00%
04-5-06-51020	R & M-Pipelines	5,000	0	0	0	0	0.00%
04-5-06-51021	R & M-Service Lines	5,000	0	0	0	0	0.00%
04-5-06-51022	R & M-Fire Hydrants	1,000	0	0	0	0	0.00%
04-5-06-51030	R & M-Meters	500	0	0	0	0	0.00%
04-5-06-51140	General Supplies & Expenses	250	0	0	0	0	0.00%
04-5-06-51316	Imported Water Purchases	0	0	0	0	0	0.00%
04-5-06-54002	Dues & Subscriptions	750	0	0	0	0	0.00%
04-5-06-54005	Computer Expense	1,000	0	0	0	0	0.00%
04-5-06-54011	Printing & Publications	250	0	0	0	0	0.00%
04-5-06-54012	Education & Training	2,500	0	0	0	0	0.00%
04-5-06-54014	Public Relations	5,000	128	0	0	128	2.55%
04-5-06-54016	Travel Related Expenses	1,500	0	0	0	0	0.00%
04-5-06-54017	Certifications & Renewals	250	0	0	0	0	0.00%
04-5-06-54019	Licenses & Permits	2,500	0	0	0	0	0.00%
04-5-06-54020	Meeting Related Expenses	500	0	0	0	0	0.00%
04-5-06-54025	Telephone	500	60	0	0	60	11.91%
04-5-06-54010	Contractual Services	1,750	0	0	0	0	0.00%
04-5-06-54107	Legal	2,000	0	0	0	0	0.00%
04-5-06-54109	Professional Fees	10,000	791	0	0	791	7.91%
04-5-06-54110	Laboratory Services	1,000	0	0	0	0	0.00%
04-5-06-55500	Depreciation	7,900	662	662	1,324	1,324	16.76%
04-5-06-57030	Infrastructure Replacement	52,920	4,410	4,410	8,820	8,820	16.67%
	Regulatory Compliance	20,000	0	0	0	0	0.00%
	TOTAL RECYCLED EXPENSES	265,250	6,921	6,183	0	13,103	4.94%



Workshop Memorandum 11-141

Date: September 13, 2011

Subject: Overview of the Administrative Record Used to Document Board Meetings and Workshops

The District staff produces individual meeting memorandums and meeting minutes as part of the administrative record to document the action and direction set by the members of the Board of Directors. Actions taken by the Board are further documented in the contracts, budgets and task orders approved. Additionally, the Board sets policies through the adoption of resolutions and ordinances. In some cases, the Board will provide specific direction by minute orders which are clearly documented in the meeting minutes. Overall, all of this information collectively constitutes the administrative record of the Yucaipa Valley Water District.

In the past, the District would use tape recordings as a way of producing meeting minutes. The cassette tapes would eventually be used for taping subsequent meetings after the minutes of the meetings were approved. After thirty to sixty days no audio record of the meeting would exist.

Members of the public are able to produce their own audio or video recording of any public meeting.

Currently, handwritten notes are taken during board meetings and board workshops by staff members in attendance at the meetings to prepare meeting minutes. These handwritten notes have been sufficient to generate meeting minutes like those attached. The handwritten notes are not saved after the meeting minutes are approved.

The purpose of this agenda item is to review the material used to generate the administrative record and question whether the entirety of the meeting documentation is sufficient to meet the expectations of the elected officials and members of the public.

MINUTES OF A REGULAR BOARD MEETING

August 17, 2011

Directors Present:

Jay Bogh, President
Bruce Granlund, Vice President
Ian Cuthbertson, Director
Hank Wochholz, Director
Lonni Granlund, Director

Staff Present:

Joseph Zoba, General Manager
Jack Nelson, Assistant General Manager
Vicky Elisalda, Controller
Brent Anton, Engineering Project Integrator
John Hull, Public Works Manager
Jennifer Ares, Resource Sustainability
Manager

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Aklufi & Wysocki

Registered Guests and Others:

John Solis, W.A. Rasic Construction
Frank and Janice Gibbs, Customer/Resident
Aileen Aldrich, Customer/Resident
Ted Haring, San Gorgonio Pass Water Agency
Kim Swenson, Customer/Resident
Yvonne Hulsebus, Customer/Resident
Rebecca Baldwin, Customer/Resident
Maria Rinaldo, Customer/Resident
Paul Kielhold, Customer/Resident
Eric Glasser, Customer/Resident
Roger Marks, Customer/Resident

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Director Jay Bogh at 6:00 p.m. on Wednesday, August 17, 2011 at the General Office Building, 12770 Second Street, Yucaipa, California.

CALL TO ORDER

Director Jay Bogh led the pledge of allegiance.

FLAG SALUTE

The roll was called and all Directors were present.

ROLL CALL

There were no public comments.

PUBLIC COMMENTS

Director Hank Wochholz moved to approve the consent calendar and Director Lonni Granlund seconded a motion that carried unanimously to approve the consent calendar.

CONSENT CALENDAR

Consent Calendar:

- A. Minutes of Meetings
 - 1. Regular Board Meeting - August 3, 2011

- 2. Board Workshop - August 9, 2011
- B. Payment of Bills
 - 1. Approve/ratify Invoices of Board Awarded Contracts
 - 2. Approve General Expenses for July 2011

Director Hank Wochholz reported on the Yucaipa Valley Water District Board Workshop on August 9, 2011.

BOARD REPORTS

There were no other reports provided by members of the board.

No staff report was provided to the members of the board.

STAFF REPORT

DISCUSSION ITEMS:

General Manager Joseph Zoba provided a staff presentation and justification for the proposed rate changes in Resolution No. 18-2011 [Director Memorandum 11-079]. Following the staff presentation and a brief discussion by the board members, the public hearing was opened by Director Jay Bogh. During the public hearing the following individuals requested to provide testimony and ask questions at the public hearing:

- Frank Gibbs, 11930 Peach Tree Road, Yucaipa;
- Terry Manion, 34923 Beech Avenue, Yucaipa;
- Margree French, 12534 California Street, Yucaipa;
- Roger Marks, 12220 5th Street, Yucaipa;
- Eric Glasser, 12220 5th Street, Yucaipa;
- Aileen Aldrich, 35374 Bonita Drive, Yucaipa;
- Jim Burkhardt.

DM 11-079
PUBLIC HEARING -
ADOPTION OF
RESOLUTION NO. 18-2011
SETTING RATES, FEES
AND CHARGES FOR
WATER, SEWER AND
RECYCLED WATER
SERVICE

During the public hearing, others in the audience asked questions and made statements with the staff and board members providing information, answers and statements in response to the issues raised.

Following an open dialogue between the audience and the board members, Director Bruce Granlund moved and Director Ian Cuthbertson seconded a motion to approve adopt Resolution No. 18-2011. The motion carried by a 5-0 vote.

General Manager Joseph Zoba provided information about the bid results and construction contract for Phase 3 of the Yucaipa Valley Regional Brineline [Director Memorandum 11-080]. Following the staff presentation, Director Ian Cuthbertson moved and Director Hank Wochholz seconded a motion to authorize the construction contract for the third phase of the Yucaipa Valley Regional Brineline Project to W.A. Rasic Construction Company for a sum not to exceed \$9,350,000. The motion carried by a 5-0 vote.

DM 11-080
CONSTRUCTION
CONTRACT AWARD FOR
THE YUCAIPA VALLEY
REGIONAL BRINELINE -
PHASE 3

Engineering Project Integrator Brent Anton provided information about the construction management service contract for Phase 3 of the Yucaipa Valley Regional Brineline [Director Memorandum 11-081]. Following the staff presentation, Director Lonni Granlund moved and Director Hank Wochholz seconded a motion to authorize a time and material contract to Krieger & Stewart for a sum not to exceed \$1,218,000 for construction management services related to Phase 3 of the Yucaipa Valley Regional Brineline. The motion carried by a 5-0 vote.

DM 11-081
CONSTRUCTION
MANAGEMENT SERVICES
FOR THE YUCAIPA VALLEY
REGIONAL BRINELINE -
PHASE 3

Engineering Project Integrator Brent Anton provided an overview of the environmental service contract for Phase 3 of the Yucaipa Valley Regional Brineline [Director Memorandum 11-082]. Following the staff presentation, Director Hank Wochholz moved and Director Lonni Granlund seconded a motion to approve Amendment No. 15 with Dudek for a sum not-to-exceed \$36,010 for biological and noise monitoring during construction of brineline extension. The motion carried by a 5-0 vote.

DM 11-082
ENVIRONMENTAL
SERVICES CONTRACT
RELATED TO THE YUCAIPA
VALLEY REGIONAL
BRINELINE - PHASE 3

Engineering Project Integrator Brent Anton provided an overview of the engineering service contract for Phase 3 of the Yucaipa Valley Regional Brineline [Director Memorandum 11-083]. Following the staff presentation, Director Bruce Granlund moved and Director Ian Cuthbertson seconded a motion to approve Amendment No. 16 with Dudek for time and materials with a sum not-to-exceed \$71,000 for engineering services during construction of Phase 3 of the Yucaipa Valley Regional Brineline. The motion carried by a 5-0 vote.

DM 11-083
ENGINEERING SERVICES
CONTRACT RELATED TO
THE YUCAIPA VALLEY
REGIONAL BRINELINE -
PHASE 3

Controller Vicky Elisalda provided an overview of July 2011 unaudited financial report [Director Memorandum 11-084]. Following the staff presentation, Director Ian Cuthbertson moved and Director Hank Wochholz seconded a motion to receive and file the unaudited financial report. The motion carried by a 5-0 vote.

DM 11-084
UNAUDITED FINANCIAL
REPORT FOR JULY 2011

There were no board member comments.

DIRECTOR COMMENTS

Director Jay Bogh, Director Ian Cuthbertson, Director Bruce Granlund, Director Lonni Granlund and Director Hank Wochholz were present in closed session along with Legal Counsel David Wysocki, and General Manager Joseph Zoba.

CLOSED SESSION

The Board reconvened out of closed session into open session and Legal Counsel reported that direction was provided to the General Manager but no reportable action was taken in closed session.

Director Jay Bogh directed attention to the agenda for a list of future meetings and announcements.

ANNOUNCEMENTS

There being no further business, the meeting was adjourned at 8:40 p.m.

ADJOURNMENT

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)

MINUTES OF A BOARD WORKSHOP

August 30, 2011 at 4:00 P.M.

Directors Present:

Jay Bogh, President
 Bruce Granlund, Vice President
 Ian Cuthbertson, Director
 Lonni Granlund, Director
 Hank Wochholz, Director

Staff Present:

Joseph Zoba, General Manager
 Jack Nelson, Assistant Manager
 John Hull, Public Works Manager
 Brent Anton, Engineering Project Integrator
 Jennifer Ares, Resource Sustainability Mgr
 John Wrobel, Utility Services Superintendent
 Erin Anton, Administrative Clerk IV

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Aklufi & Wysocki

Registered Guests and Others Present:

Dominick Rago, 34078 County Line Road, Yucaipa
 Dominic Lombardo, 34078 County Line Road, Yucaipa
 Terry Manion, 34923 Beech Avenue, Yucaipa
 Dick Siegmund, 35940 Oak Glen Road, Yucaipa
 Lynn Orphan, Consultant

The items listed below were presented for discussion.

- I. Call to Order - 4:00 p.m.
- II. Public Comments - Dick Siegmund presented a letter to the District staff and board members regarding a pending development agreement for Tract No. 13375.
- III. Staff Comments - General Manager Joseph Zoba provided information on the following topics/issues:
 - An article was distributed regarding a reversal of a ban on water softeners in the Inland Empire Utility Agency service area;
 - A discussion regarding a suggestion from Terry Manion regarding discount stamps for customers to receive from local businesses;
 - A reminder of the board workshop on September 1, 2011 to discuss the proposed development impact fees by the San Gorgonio Pass Water Agency; and
 - A reminder that the District staff will be providing an overview of the brineline at the Yucaipa City Council meeting on September 12, 2011.
- IV. Customer Issues
 - A. Customer Request to Review the Disconnection Fee Associated with 9751 Diamond Street, Yucaipa [Workshop Memorandum No. 11-124]. Customer Emma Agramont was provided notice of the board workshop but did not attend the meeting. This item was not discussed.
 - B. Customer Request to Review Commercial Billing Factors for Property Located at 34078 County Line Road and 927 Calimesa Boulevard [Workshop Memorandum No. 11-125]. Customer Dominick Rago and his representative Dominic

Lombardo asked questions about the sewer billing factors that apply to his commercial property at 34078 County Line Road. Additional information will be provided at the board workshop on September 13, 2011 to further discuss the calculations for billing commercial sewer customers.

V. Capital Improvement Projects

- A. Status Report on the Construction of Drinking Water Pipelines in Second Street, Yucaipa [Workshop Memorandum No. 11-126]. Engineering Project Integrator Brent Anton provided an overview of the construction activity associated with the Second Street Pipeline Project.
- B. Status Report on the Construction of the Yucaipa Valley Regional Brineline [Workshop Memorandum No. 11-127]. Engineering Project Integrator Brent Anton provided an overview of the construction activity associated with the Yucaipa Valley Regional Brineline Project.
- C. Status Report on the Design of the Salt Removal Process at the Wochholz Regional Water Recycling Facility [Workshop Memorandum No. 11-128]. General Manager Joseph Zoba provided an overview of the WISE project. A contract for final design services will be presented at the next board workshop.

VI. Administrative Issues

- A. Consideration of Change Order No. 2 to the Contract with Sukut Construction, Inc. Related to the Yucaipa Regional Brineline Extension and Non-Potable Water/Outfall Pipeline Project [Workshop Memorandum No. 11-129]. Engineering Project Integrator Brent Anton provided an overview of Change Order No. 2 to the Sukut Construction Contract. The overall change will result in a total project cost of \$7,185,804.42, which represents a 2.7% increase to the original bid amount of \$6,956,567.
- B. Overview of State Revolving Fund Loan Documents Related to the Recycled Water System and Salinity Management Improvements [Workshop Memorandum No. 11-130]. General Manager Joseph Zoba discussed the aspects of the Facility Plan Approval provided by the State Water Resources Control Board.
- C. Notice of Completion for the Rehabilitation of the Lift Station 4 Wet Well and Five Upstream Manholes [Workshop Memorandum No. 11-131]. Public Works Manager John Hull provided an overview of the Notice of Completion related to work completed at Lift Station No. 4.

VII. Directors Comments - There were no comments by directors.

VIII. Closed Session

- A. Conference with Labor Negotiator (Government Code 54957.6)
District Negotiator: Joseph Zoba, General Manager
Employee Organization: IBEW Local Union 14356 - YVWD Employees Association
- B. Conference with Labor Negotiator (Government Code 54957.6)
District Negotiator: Joseph Zoba, General Manager
Employee Organization: Supervisor Bargaining Unit
- C. Conference with Labor Negotiator (Government Code 54957.6)
District Negotiator: Joseph Zoba, General Manager
Employee Organization: Confidential Employee Bargaining Unit
- D. Conference with Labor Negotiator (Government Code 54957.6)
District Negotiator: Joseph Zoba, General Manager
Employee Organization: Exempt Employee Bargaining Unit

Director Jay Bogh, Director Bruce Granlund, Director Ian Cuthbertson, Director Lonni Granlund and Director Hank Wochholz were present in closed session along with Legal Counsel David Wysocki and General Manager Joseph Zoba.

Resource Sustainability Manager Jennifer Ares left the closed session.

Director Jay Bogh, Director Ian Cuthbertson, Director Lonni Granlund and Director Hank Wochholz remained in closed session along with Legal Counsel David Wysocki, and General Manager Joseph Zoba.

The Board reconvened out of closed session into open session and Legal Counsel reported that direction was provided to the General Manager but no reportable action was taken in closed session.

- IX. Adjournment - The meeting was adjourned at 5:05 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

(SEAL)