

MINUTES OF A REGULAR BOARD MEETING

September 21, 2011

Directors Present:

Jay Bogh, President
Ian Cuthbertson, Director
Hank Wochholz, Director
Bruce Granlund, Vice President
Lonni Granlund, Director

Staff Present:

Joseph Zoba, General Manager
Jack Nelson, Assistant General Manager
Vicky Elisalda, Controller
Jennifer Ares, Resource Sustainability Manager
Brent Anton, Engineering Project Integrator

Directors Absent:

Consulting Staff Present:

David Wysocki, Aklufi & Wysocki

Registered Guests and Others:

None

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Director Jay Bogh at 6:00 p.m. on Wednesday, September 21, 2011 at the General Office Building, 12770 Second Street, Yucaipa, California.

CALL TO ORDER

Director Jay Bogh led the pledge of allegiance.

FLAG SALUTE

The roll was called and Directors Jay Bogh, Bruce Granlund, Ian Cuthbertson, Lonni Granlund and Hank Wochholz were present.

ROLL CALL

There were no public comments.

PUBLIC COMMENTS

Director Lonni Granlund moved to approve the consent calendar and Director Hank Wochholz seconded a motion that carried to approve the consent calendar.

CONSENT CALENDAR

- A. Minutes of Meetings
 - 1. Regular Board Meeting - September 7, 2011
 - 2. Board Workshop - September 13, 2011
 - 3. Board Workshop and Site Tour - September 14, 2011
- B. Payment of Bills
 - 1. Approve/Ratify Invoices of Board Awarded Contracts
 - 2. Approve General Expenses for August 2011

Director Ian Cuthbertson reported on the Yucaipa Tea Party Meeting held on September 8, 2011.

BOARD REPORTS

No report was provided on the City of Yucaipa Economic Development Advisory Committee held on September 8, 2011.

Director Hank Wochholz reported on the Yucaipa Valley Water District Board Workshop held on September 13, 2011.

Director Hank Wochholz and Director Lonni Granlund reported on the Yucaipa Valley Water District Board Workshop and Site Tour held on September 14, 2011.

There were no other reports provided by members of the board.

General Manager Joseph Zoba provided an update of future meetings for the board members.

STAFF REPORT

DISCUSSION ITEMS:

Controller Vicky Elisalda provided a staff presentation regarding the unaudited financial report for August 2011 [Director Memorandum 11-088]. Following the staff presentation, Director Lonni Granlund moved and Director Hank Wochholz seconded a motion to receive and file the unaudited financial report. The motion was approved by a 5-0 vote.

DM 11-088

UNAUDITED FINANCIAL REPORT FOR AUGUST 2011

General Manager Joseph Zoba provided information about the sewer service commercial account for property located at 34078 County Line Road [Director Memorandum 11-089]. Following the staff presentation and questions from the board members, Director Ian Cuthbertson moved and Director Lonni Granlund seconded a motion to approve a credit to the customer account in the amount of \$4,445.51 leaving a past due amount of \$2,846.88 plus current charges on the account of \$1,629.71. The motion was approved by a 5-0 vote.

DM 11-089

REVIEW OF COMMERCIAL BILLING FACTORS FOR PROPERTY LOCATED AT 34078 COUNTY LINE ROAD - DOMINICK RAGO

General Manager Joseph Zoba provided an overview of Amendment No. 3 to Task Order No. 13 to Separation Processes, Inc. to for the Final Design of a Wochholz Improved Salinity Effluent (WISE) Project [Director Memorandum 11-090]. Following a staff presentation and questions from the board members, Director Hank Wochholz moved and Director Ian Cuthbertson seconded a motion to approve Amendment No. 3 to Task Order No. 13 for a sum not to exceed \$218,371. The motion was approved by a 5-0 vote.

DM 11-090

AMENDMENT NO. 3 TO TASK ORDER NO. 13 TO SEPARATION PROCESSES, INC. TO FOR THE FINAL DESIGN OF A WOCHHOLZ IMPROVED SALINITY EFFLUENT (WISE) PROJECT

General Manager Joseph Zoba provided an overview of Task Order No. 7 to Krieger & Stewart for the Design of a 24" Recycled Water Pipeline in 5th Street, Calimesa Boulevard, and Cherry Valley Boulevard [Director Memorandum 11-091]. Following a staff presentation, questions and discussion by the board members, Director Ian Cuthbertson moved and Director Bruce Granlund seconded a motion to approve Task Order No. 7 for a sum not to exceed \$220,800. The motion was approved by a 5-0 vote.

DM 11-091

TASK ORDER NO. 7 TO KRIEGER & STEWART FOR THE DESIGN OF A 24" RECYCLED WATER PIPELINE IN 5TH STREET, CALIMESA BOULEVARD, AND CHERRY VALLEY BOULEVARD

Engineering Project Integrator Brent Anton provided an overview of Change Order No. 1 and Notice of Completion for the Contract with Pro-Craft Construction for the Installation of a 30-inch Potable Water Conveyance Pipeline and an 8-inch Potable Water Transmission Pipeline in Second Street [Director Memorandum 11-092]. Following a staff presentation, Director Lonni Granlund moved and Director Bruce Granlund seconded a motion to approve Change Order No. 1, authorize staff to file the Notice of Completion, and release the retention thirty-five days after the recorded date. The motion was approved by a 5-0 vote.

DM 11-092
CHANGE ORDER NO. 1
AND NOTICE OF
COMPLETION FOR THE
CONTRACT WITH PRO-
CRAFT CONSTRUCTION
FOR THE INSTALLATION
OF A 30-INCH POTABLE
WATER CONVEYANCE
PIPELINE AND AN 8-INCH
POTABLE WATER
TRANSMISSION PIPELINE
IN SECOND STREET

There were no comments from the Directors.

DIRECTOR COMMENTS

Director Jay Bogh directed attention to the board meeting agenda for a list of future meetings and announcements.

ANNOUNCEMENTS

There being no further business, the meeting was adjourned at 6:45 p.m.

ADJOURNMENT

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)