

MINUTES OF A BOARD WORKSHOP

November 8, 2011 at 4:00 P.M.

Directors Present:

Jay Bogh, President
Bruce Granlund, Vice President
Ian Cuthbertson, Director
Lonni Granlund, Director
Hank Wochholz, Director

Staff Present:

Joseph Zoba, General Manager
Jack Nelson, Assistant General Manager
Vicky Elisalda, Controller
Jennifer Ares, Resource Sustainability Manager
John Hull, Public Works Manager
Brent Anton, Engineering Project Integrator
Matt Harward, Deputy Manger of Water Resources
Kevin King, Operations Manager
John Wrobel, Utility Services Superintendent

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Bill Dickson, San Gorgonio Pass Water Agency
Ray Morris, San Gorgonio Pass Water Agency
John Jeter, San Gorgonio Pass Water Agency

The items listed below were presented for discussion.

- I. Call to Order - 4:00 p.m.
- II. Public Comments - General Manager Joseph Zoba recognized the members of the public in attendance. No public comments were provided.
- III. Staff Comments - General Manager Joseph Zoba provided a brief overview of the following items: Mapping software to be added to the District's website; surplus equipment from the wastewater laboratory; current reservoir conditions on the State Water Project; and the potential right of first refusal to purchase the R-16 reservoir site on the North Bench.
- IV. Presentations
 - A. Reporting Requirements of the Cooperative Agreement to Protect Water Quality and Encourage the Conjunctive Uses of Imported Water in the Santa Ana River Basin [Workshop Memorandum No. 11-169] - General Manager Joseph Zoba provided an overview of the need to participate in the imported water monitoring and reporting requirements set by the Santa Ana Regional Water Quality Control Board Order No. R8-2008-0019. The District's effort would require participation of \$10,000 towards the \$40,000 contract proposal by Geoscience to the San Bernardino Valley Municipal Water District.
 - B. Proposed Upgrades to the Existing Sewer Collection System Monitoring Equipment [Workshop Memorandum No. 11-170] - Utility Services Superintendent John Wrobel provided an overview of the proposed upgrades to the sewer monitoring equipment used throughout the sewer collection system.

Based on this proposal, the District staff will be recommending the purchase of eight monitoring devices

- V. Capital Improvement Projects
 - A. Status Report on the Construction of the Yucaipa Valley Regional Brineline [Workshop Memorandum No. 11-171] - Engineering Project Integrator Brent Anton provided an update on the construction of the Yucaipa Valley Regional Brineline - Phase 3.
 - B. Status Report on the Construction of the R-10 Reservoir Complex [Workshop Memorandum No. 11-172] - General Manager Joseph Zoba provided an update on the design of the R-10 Reservoir Complex and booster facility.
 - C. Status Report on the Construction of the Crow Street Pipeline Facilities [Workshop Memorandum No. 11-173] - Engineering Project Integrator Brent Anton provided an update on the planned construction elements of the Crow Street Pipeline which will include the limited construction of potable water pipelines in the vicinity of the R-10 Reservoir Complex.
 - D. Status Report on the Construction of the Wochholz Improved Salinity Effluent (WISE) Project [Workshop Memorandum No. 11-174] - General Manager Joseph Zoba provided an update on the design of the WISE equipment to be installed in the UV/MF building at the Wochholz Regional Water Recycling Facility.
- VI. Development Issues
 - A. Sewer Mainline Reimbursement for Commercial Development Located on 5th Street, Calimesa (APN 411-180-025) - Bill Dickinson [Workshop Memorandum No. 11-175] - The proposed agreement is currently in the process of being prepared as was not available for presentation at the board workshop.
- VII. Administrative Issues
 - A. Unaudited Financial Report for October 2011 [Workshop Memorandum No. 11-176] - Controller Vicky Elisalda provided an overview of the unaudited financial report for the period ending October 31, 2011.
 - B. Claim for Sewer Lateral Damage at 35695 Crestview Drive, Yucaipa [Workshop Memorandum No. 11-177] - Assistant General Manager Jack Nelson provided a summary of the customer repaired sewer lateral and associated claim for property located at 35695 Crestview Drive.
 - C. Project Management Support Services by RMC Water & Environment [Workshop Memorandum No. 11-178] - General Manager Joseph Zoba presented a proposed scope of work related to funding assistance by RMC Water & Environment.
 - D. Countywide Vision Statement Proposed by the County of San Bernardino and the San Bernardino Associated Governments [Workshop Memorandum No. 11-179] - General Manager Joseph Zoba provided an overview of the County of San Bernardino Vision Statement and other competing proposals to reform local and regional governments.
- VIII. Director Comments - None
- IX. Closed Session - None
- X. Adjournment - The meeting was adjourned at approximately 5:10 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

(SEAL)