

MINUTES OF A REGULAR BOARD MEETING

November 16, 2011

Directors Present:

Jay Bogh, President
Bruce Granlund, Vice President
Ian Cuthbertson, Director
Lonni Granlund, Director
Hank Wochholz, Director

Staff Present:

Jack Nelson, Assistant General Manager
Jennifer Ares, Resource Sustainability Manager
Brent Anton, Engineering Project Integrator
Peggy Little, Administrative Supervisor
John Wrobel, Environmental Control Superintendent

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Desiree Slater

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Director Jay Bogh at 6:00 p.m. on Wednesday, November 16, 2011 at the General Office Building, 12770 Second Street, Yucaipa, California.

CALL TO ORDER

Director Jay Bogh led the pledge of allegiance.

FLAG SALUTE

The roll was called and Directors Jay Bogh, Bruce Granlund, Ian Cuthbertson, Lonni Granlund, and Hank Wochholz were present.

ROLL CALL

Director Jay Bogh welcomed the audience members. There were no public comments.

PUBLIC COMMENTS

Director Hank Wochholz moved to approve the consent calendar and Director Bruce Granlund seconded a motion that carried to approve the consent calendar.

A. Minutes of Meetings

1. Regular Board Meeting – November 2, 2011
2. Board Workshop - November 8, 2011

B. Payment of Bills

1. Approve/Ratify Invoices of Board Awarded Contracts
2. Approve General Expenses for October 2011

Director Hank Wochholz reported on the Yucaipa Valley Water District Board Workshop held on November 8, 2011.

Director Jay Bogh reported on the Regional Water Resource Coordination meeting held on November 10, 2011.

No directors or staff attended the San Bernardino Valley Municipal Water District Advisory Commission held on November 10, 2011.

Directors Ian Cuthbertson, Jay Bogh, and Lonni Granlund reported on the Association of Special Districts County Special Districts dinner meeting held on November 14, 2011.

Director Lonni Granlund reported on the Economic Development Advisory Committee meeting held on November 10, 2011, mentioning that there was no quorum for the meeting and that the Yucaipa Lion's Club Christmas Parade would be held on December 10, 2011.

There were no other reports provided by members of the board.

Assistant General Manager Jack Nelson provided a staff report that included the following information:

- The California State Water Resources Control Board adopted emergency regulations that significantly increased the water quality permit fee schedule effective November 2011, including an increase of 60.6 percent for the National Pollutant Discharge Elimination System fees.

STAFF REPORT

DISCUSSION ITEMS:

Administrative Supervisor Peggy Little provided a staff presentation regarding the Unaudited Financial Report for October 2011 [Director Memorandum 11-103]. Following the staff presentation, Director Lonni Granlund moved and Director Ian Cuthbertson seconded a motion to receive and file the audited financial statements. The motion was approved by a 5-0 vote.

DM 11-103
AUDITED FINANCIAL
REPORT FOR OCTOBER
2011

Assistant General Manager Jack Nelson provided a staff presentation regarding participation with the San Bernardino Valley Water District for the preparation of a report projecting the future groundwater quality of the Yucaipa and San Timoteo Management Zones [Director Memorandum 11-104]. Following the staff presentation, Director Ian Cuthbertson moved and Director Hank Wochholz seconded a motion to authorize the contribution of a sum not to exceed \$10,000 for the preparation of water quality reports by Geoscience Support Services. The motion was approved by a 5-0 vote.

DM 11-104
PARTICIPATION WITH THE
SAN BERNARDINO VALLEY
WATER DISTRICT FOR THE
PREPARATION OF A
REPORT PROJECTING
FUTURE GROUNDWATER
QUALITY OF THE YUCAIPA
AND SAN TIMOTEO
MANAGEMENT ZONES

Environmental Control Superintendent John Wrobel provided a staff presentation regarding the purchase of sewer collection system flow monitors [Director Memorandum 11-105]. Following the staff presentation, Director Bruce Granlund moved and Director Ian Cuthbertson seconded a motion to authorize the purchase of wireless

DM 11-105
PURCHASE OF SEWER
COLLECTION SYSTEM
FLOW MONITORS

flow monitoring equipment from ADS Environmental Services for a sum not to exceed \$58,829. The motion was approved by a 5-0 vote.

Assistant General Manager Jack Nelson provided a staff presentation regarding a claim for sewer lateral damage and repairs at 35695 Crestview Drive, Yucaipa [Director Memorandum 11-106]. Following the staff presentation, Director Ian Cuthbertson moved and Director Bruce Granlund seconded a motion to authorize payment of \$4,100 to Mr. Ray Wright for repairs made to a portion of the sewer lateral serving the property. The motion was approved by a 5-0 vote.

DM 11-106
CLAIM FOR SEWER
LATERAL DAMAGE AT
35695 CRESTVIEW DRIVE,
YUCAIPA

Assistant General Manager Jack Nelson provided a staff presentation regarding a resolution declaring property owned by the Yucaipa Valley Water District as surplus [Director Memorandum 11-107]. Following the staff presentation, Director Ian Cuthbertson moved and Director Hank Wochholz seconded a motion to adopt Resolution No. 20-2011 as presented and directed staff to dispose of said surplus property. The motion was approved by a 5-0 vote.

DM 11-107
ADOPTION OF
RESOLUTION NO. 20-2011
DECLARING PROPERTY
OWNED BY YUCAIPA
VALLEY WATER DISTRICT
AS SURPLUS

Assistant General Manager Jack Nelson provided a staff presentation regarding an amendment to the terms and conditions for the management-supervisory employees of the Yucaipa Valley Water District [Director Memorandum 11-108]. Following the staff presentation, Director Ian Cuthbertson moved and Director Lonni Granlund seconded a motion to adopt the proposed amendment as presented. The motion was approved by a 5-0 vote.

DM 11-108
AMENDMENT TO THE
TERMS AND CONDITIONS
FOR MANAGEMENT-
SUPERVISORY
EMPLOYEES OF THE
YUCAIPA VALLEY WATER
DISTRICT

Engineering Project Integrator Brent Anton provided a staff presentation requesting authorization to solicit construction bids for the R-10 reservoir complex and booster facility [Director Memorandum 11-109]. Following the staff presentation, Director Lonni Granlund moved and Director Hank Wochholz seconded a motion for the authorization to solicit construction bids for the R-10 reservoir complex and booster facility. The motion was approved by a 5-0 vote.

DM 11-109
AUTHORIZATION TO
SOLICIT CONSTRUCTION
BIDS FOR THE R-10
RESERVOIR COMPLEX
AND BOOSTER FACILITY

Assistant General Manager Jack Nelson provided a staff presentation regarding Amendment No. 1 to Task Order No. 24 with RMC Water & Environmental for project management services [Director Memorandum 11-110]. Following the staff presentation, Director Hank Wochholz moved and Director Ian Cuthbertson seconded a motion to approve Amendment No. 1 to Task Order No. 24 with RMC Water & Environmental for project management services. The motion was approved by a 5-0 vote.

DM 11-110
AMENDMENT NO. 1 TO
TASK ORDER NO. 24 WITH
RMC WATER &
ENVIRONMENTAL FOR
PROJECT MANAGEMENT
SERVICES

There were no comments from the Directors.

DIRECTOR COMMENTS

Director Jay Bogh directed attention to the announcements located on

ANNOUNCEMENTS

the board meeting agenda.

There being no further business, the meeting was adjourned at 6:31 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)