

MINUTES OF A REGULAR BOARD MEETING

January 18, 2012

Directors Present:

Jay Bogh, President
Bruce Granlund, Vice President
Ian Cuthbertson, Director
Lonni Granlund, Director
Hank Wochholz, Director

Staff Present:

Joseph Zoba, General Manager
Jack Nelson, Assistant General Manager
Vicky Elisalda, Controller
Brent Anton, Engineering Manager
Jennifer Ares, Resource Sustainability Manager

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

None

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Director Jay Bogh at 6:00 p.m. on Wednesday, January 18, 2012 at the Administrative Office Building, 12770 Second Street, Yucaipa, California.

CALL TO ORDER

Director Jay Bogh led the pledge of allegiance.

FLAG SALUTE

The roll was called and Director Jay Bogh, Director Bruce Granlund, Director Ian Cuthbertson, Director Lonni Granlund, and Director Hank Wochholz were present.

ROLL CALL

Director Jay Bogh welcomed the audience members. There were no public comments.

PUBLIC COMMENTS

Director Hank Wochholz moved to approve the consent calendar and Director Bruce Granlund seconded a motion that carried to approve the consent calendar.

CONSENT CALENDAR

A. Minutes of Meetings

1. Regular Board Meeting – January 4, 2012
2. Board Workshop, January 10, 2012

B. Payment of Bills

1. Approve/Ratify Invoices of Board Awarded Contracts
2. Approve General Expenses for December 2011

Director Hank Wochholz reported on the Yucaipa Valley Water District Board Workshop held on January 10, 2012.

BOARD REPORTS

Director Lonni Granlund reported on the City of Yucaipa Economic Development Advisory Committee held on January 12, 2012.

General Manager Joseph Zoba provided a brief overview of the following topics:

- The WISE Project at the Wochholz Regional Water Recycling Facility is available for bidders to review.

STAFF REPORT

DISCUSSION ITEMS:

Following a brief overview of this agenda item by General Manager Joseph Zoba, Director Lonni Granlund moved and Director Ian Cuthbertson seconded a motion to adopt Resolution No. 03-2012 with an additional rate factor for dual plumbed parks equal to the rate factor for rest stops. The motion was approved by a 5-0 vote.

DM 12-004
ADOPTION OF
RESOLUTION NO. 03-2012
UPDATING TABLE 1 -
COMMERCIAL SEWER
RATE FACTORS OF
RESOLUTION NO. 18-2011

Following a brief overview of this agenda item by Controller Vicky Elisalda, Director Lonni Granlund moved and Director Hank Wochholz seconded a motion to receive and file the unaudited financial report. The motion was approved by a 5-0 vote.

DM 12-005
UNAUDITED FINANCIAL
REPORT FOR DECEMBER
2011

Following a brief overview of this agenda item by Controller Vicky Elisalda, Director Ian Cuthbertson moved and Director Bruce Granlund seconded a motion to receive and file the Single Audit Report. The motion was approved by a 5-0 vote.

DM 12-006
SINGLE AUDIT REPORT
FOR THE PERIOD ENDING
JUNE 30, 2011

Operations Manager Kevin King provided information about a three year warranty from the time the ultraviolet lamps are received by the District and the extremely low failure rate of the current lamps. Director Ian Cuthbertson moved and Director Hank Wochholz seconded a motion to purchase of 900 ultraviolet lamps for a sum not to exceed \$118,115 from Trojan Technologies. The motion was approved by a 5-0 vote.

DM 12-007
PURCHASE OF
REPLACEMENT LAMPS
FOR THE ULTRAVIOLET
DISINFECTION PROCESS
AT THE WOCHHOLZ
REGIONAL WATER
RECYCLING FACILITY

Following a brief overview by General Manager Joseph Zoba, Director Bruce Granlund moved and Director Ian Cuthbertson seconded a motion to adopt Resolution No. 02-2012. The motion was approved by a 5-0 vote.

DM 12-008
APPOINTMENT OF
DISTRICT
REPRESENTATIVES FOR
SMALL CLAIMS COURT

Following a brief overview by Controller Vicky Elisalda, Director Ian Cuthbertson moved and Director Bruce Granlund seconded a motion to adopt Resolution No. 04-2011. The motion was approved by a 5-0 vote.

DM 12-009
ADOPTION OF
RESOLUTION NO. 04-2011

APPROVING AN
INVESTMENT POLICY AND
APPOINTMENT OF THE
GENERAL MANAGER AS
THE DISTRICT
INVESTMENT OFFICER

Following a brief overview of this agenda item by Resource Sustainability Manager Jennifer Ares, Director Ian Cuthbertson moved and Director Lonni Granlund seconded a motion to approve Amendment No. 1 to Task Order No. 3 for Dudek for a sum not-to-exceed \$19,775 for biological monitoring services. The motion was approved by a 5-0 vote.

DM 12-010
AMENDMENT NO. 1 TO
TASK ORDER NO. 3 FOR
BIOLOGICAL COMPLIANCE
ACTIVITIES RELATED TO
THE YUCAIPA VALLEY
REGIONAL BRINELINE

Following a brief overview of this agenda item by Engineering Manager Brent Anton, Director Hank Wochholz moved and Director Lonni Granlund seconded a motion to approve Task Order No. 9 to Krieger & Stewart for a sum not-to-exceed \$457,700 for construction management related services. The motion was approved by a 5-0 vote.

DM 12-011
TASK ORDER NO. 9 FOR
CONSTRUCTION
MANAGEMENT SERVICES
RELATED TO THE R-10.3
RECYCLED WATER
RESERVOIR AND
BOOSTER COMPLEX

Following a brief overview of this agenda item by Assistant General Manager Jack Nelson, Director Ian Cuthbertson moved and Director Hank Wochholz seconded a motion to deny the claim for damages related to a water leak on private property. The motion was approved by a 5-0 vote.

DM 12-012
DAMAGE CLAIM RELATED
TO A LEAK ON PRIVATE
PROPERTY AT 12555
FREMONT STREET,
YUCAIPA

There were no comments from the Directors.

DIRECTOR COMMENTS

Director Jay Bogh, Director Bruce Granlund, Director Ian Cuthbertson, Director Lonni Granlund, and Director Hank Wochholz were present in closed session with Legal Counsel David Wysocki and General Manager Joseph Zoba.

CLOSED SESSION

The Board Members reconvened out of closed session into open session and Legal Counsel David Wysocki reported that direction was provided to the General Manager but no reportable action was taken in closed session.

Director Jay Bogh directed attention to the announcements located on the board meeting agenda.

ANNOUNCEMENTS

There being no further business, the meeting was adjourned at 6:55 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)