

MINUTES OF A BOARD WORKSHOP

July 10, 2012 at 4:00 P.M.

Directors Present:

Jay Bogh, President
Bruce Granlund, Vice President
Ian Cuthbertson, Director
Lonni Granlund, Director

Staff Present:

Joseph Zoba, General Manager
Jack Nelson, Assistant Manager
John Hull, Public Works Manager
Vicky Elisalda, Controller
Brent Anton, Engineering Manager
Jennifer Ares, Resource Sustainability Manager
Bob Wall, Operations Manager

Directors Absent:

Hank Wochholz, Director

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Mary Ann Melleby, San Gorgonio Pass Water Agency
Barbara Voigt, San Gorgonio Pass Water Agency
Ray Morris, San Gorgonio Pass Water Agency
Clyde Lane, Sovereign Properties
Alan Pace, Petra Geotechnical

- I. Call to Order - 4:00 p.m.
- II. Public Comments - General Manager Joseph Zoba recognized the members of the Board of Directors, District staff and members of the public in attendance. There were no public comments.
- III. Staff Report - General Manager Joseph Zoba provided a brief overview of the following issues:
 - The District may be able to obtain an additional 500 acre feet of imported water from the San Bernardino Valley Municipal Water Districts 2012 Cooperative Recharge Program.
 - The District staff is preparing a Request for Proposals for the evaluation of operating temperatures in Lift Station No. 1 and a solution to reduce the heat buildup within the lift station.
 - The District staff is nearing completion of an online regional sewer map that will provide the ability to identify the water, sewer and recycled water services available to our customers.

Public Works Manager John Hull provided a brief overview of the series of water system leaks that occurred on July 8, 2012.
- IV. Presentations
 - A. Presentation of the Mello-Roos Community Facilities Act [Workshop Memorandum No. 12-129] - General Manager Joseph Zoba provided a brief overview of the Mello-Roos financing in California and some of the advantages and disadvantages of using this type of financing for facilities and services.
- V. Operational Issues

- A. Overview of Digester Cleaning and Assessment Process [Workshop Memorandum No. 12-130] - Assistant General Manager Jack Nelson provided an overview of a proposed contract with RMC Water and Environment for engineering services related to the cleaning of digesters at the Wochholz Regional Water Recycling Facility.
 - B. Construction Management Service Contract for the Interior Coating of the R-13.2 Reservoir [Workshop Memorandum No. 12-131] - Operations Manager Bob Wall provided an overview of a construction management contract with Harper & Associates Engineering for the preparation of technical specifications and construction related services for the interior coating of Reservoir R-13.2.
- VI. Development Issues
- A. Development Agreement for a Proposed Commercial Project Located on 15th Street and Yucaipa Boulevard [Workshop Memorandum No. 12-132] - General Manager Joseph Zoba provided an overview of the development agreement with 32411 Yucaipa, LLC for a commercial development located at the intersection of 15th Street and Yucaipa Boulevard.
- VII. Capital Improvement Projects
- C. Status Report on the Construction of the Yucaipa Valley Regional Brineline [Workshop Memorandum No. 12-133] - Engineering Manager Brent Anton provided a detailed status report on the construction of the Yucaipa Valley Regional Brineline Project.
 - D. Status Report on the Construction of the R-10 Recycled Water Reservoir and Booster Complex [Workshop Memorandum No. 12-134] - Engineering Manager Brent Anton provided a detailed status report on the construction of the R-10 Reservoir Project.
 - E. Status Report on the Construction of the Crow Street Pipeline Facilities [Workshop Memorandum No. 12-135] - Engineering Manager Brent Anton provided an overview of the Crow Street Pipeline Project. This project is expected to begin in Spring/Summer 2012.
 - F. Status Report on the Construction of the Recycled Water Booster Facility at the Reservoir R-12.1 Complex [Workshop Memorandum No. 12-136] - Engineering Manager Brent Anton provided a detailed status report on the construction of the R-12.1 Recycled Water Booster Facility.
 - G. Status Report on the Construction of the Wochholz Improved Salinity Effluent (WISE) Project [Workshop Memorandum No. 12-137] - General Manager Joseph Zoba provided an overview of the construction of the reverse osmosis equipment at the Wochholz Regional Water Recycling Facility.
- VIII. Administrative Issues
- A. Implementation of a Water Use Efficiency Rebate Program for Yucaipa Valley Water District Customers [Workshop Memorandum No. 12-138] - Resource Sustainability Manager Jennifer Ares provided an overview of a cooperative water use efficiency rebate program with the San Bernardino Valley Municipal Water District.
 - B. Participation in the Local Groundwater Assistance Grant Program for the Yucaipa Groundwater Basins [Workshop Memorandum No. 12-139] - Resource Sustainability Manager Jennifer Ares provided an overview of a grant opportunity for the development of a groundwater management plan for the Yucaipa Basin.

- C. Unaudited Financial Report for the Period Ending May 31, 2012 [Workshop Memorandum No. 12-140] - Controller Vicky Elisalda provided an overview of the unaudited financial report for May 2012.
 - D. Authorization to Place Property Tax Assessments for Delinquent Payments [Workshop Memorandum No. 12-141] - Controller Vicky Elisalda provided an overview of the placement of property tax assessments for delinquent utility accounts.
 - E. Appropriation Limit for Fiscal Year 2012-2013 [Workshop Memorandum No. 12-142] - Controller Vicky Elisalda provided an overview of the appropriation limit calculation for Fiscal Year 2012-13.
 - F. Election for the California Special District Association Board of Directors Region 5 – Seat A [Workshop Memorandum No. 12-143] - General Manager Joseph Zoba provided an overview of the California Special District Association election for Region 5.
 - G. Design of Sewer Mainline Facilities in Western Yucaipa [Workshop Memorandum No. 12-144] - General Manager Joseph Zoba provided an overview of a contract with Krieger & Stewart for the design of sewer mainlines in western Yucaipa.
- IX. Director Comments - There were no comments from the board members.
- X. Closed Session
- A. Conference with Real Property negotiator(s) (Government Code 54956.8)
 Property: Assessor's Parcel Number: 301-201-29
 Agency Negotiator: Joseph Zoba, General Manager
 Negotiating Parties: Palmer General Corporation
 Under Negotiation: Terms of Payment and Price
 - B. Conference with Labor Negotiator (Government Code 54957.6)
 District Negotiator: Joseph Zoba, General Manager
 Employee Organization: IBEW Local Union 14356 - YVWD Employees Association
 - C. Conference with Labor Negotiator (Government Code 54957.6)
 District Negotiator: Joseph Zoba, General Manager
 Employee Organization: Supervisor Bargaining Unit
 - D. Conference with Labor Negotiator (Government Code 54957.6)
 District Negotiator: Joseph Zoba, General Manager
 Employee Organization: Confidential Employee Bargaining Unit
 - E. Conference with Labor Negotiator (Government Code 54957.6)
 District Negotiator: Joseph Zoba, General Manager
 Employee Organization: Exempt Employee Bargaining Unit
- There was no closed session conducted at this meeting.
- XI. Adjournment - The meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

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