

MINUTES OF A BOARD WORKSHOP

November 13, 2012 at 4:00 P.M.

Directors Present:

Jay Bogh, President
Bruce Granlund, Vice President
Ian Cuthbertson, Director
Lonni Granlund, Director

Staff Present:

Jack Nelson, Assistant General Manager
Vicky Elisalda, Controller
Jennifer Ares, Resource Sustainability Manager
John Hull, Public Works Manager
Brent Anton, Engineering Manager
Bob Wall, Operations Manager
Kevin King, Operations Manager

Directors Absent:

Hank Wochholz, Director

Consulting Staff Present:

David Wysocki, Legal Counsel

Guests and Others Present:

Richard Sigmund

- I. Call to Order - 4:00 p.m.
- II. Public Comments - Assistant General Manager Jack Nelson recognized the members of the Board of Directors, District staff and members of the public in attendance. Richard Sigmund requested a copy of the draft Development Handbook prior to adoption.
- III. Staff Report - Representatives from the District staff provided comments on the following topics:
 - The administrative phone lines had been out of service due to a software glitch. The phone lines were now back in service.
- IV. Capital Improvement Projects
 - A. Status Report on the Construction of the R-10 Recycled Water Reservoir and Booster Complex [Workshop Memorandum No. 12-195] - Engineering Manager Brent Anton provided an update on the construction of the reservoir and booster facilities.
 - B. Status Report on the Construction of the Crow Street Pipeline Facilities [Workshop Memorandum No. 12-196] - Engineering Manager Brent Anton provided an update on the construction of the recycled water pipeline in Crow Street.
 - C. Status Report on the Construction of the Recycled Water Booster Facility at the Reservoir R-12.1 Complex [Workshop Memorandum No. 12-197] - Engineering Manager Brent Anton provided an update on the construction of the booster facility.
 - D. Status Report on the Construction of the Wochholz Improved Salinity Effluent (WISE) Project [Workshop Memorandum No. 12-198] - Operations Manager Kevin King provided an overview of the reverse osmosis equipment installation at the Wochholz Regional Water Recycling Facility.

- V. Administrative Issues
 - A. Unaudited Financial Report for the Period Ending on October 31, 2012 [Workshop Memorandum No. 12-199] - Controller Vicky Elisalda provided a summary of the unaudited financial report.
 - B. Declaration of Surplus Property Owned by Yucaipa Valley Water District - 400 kW Electrical Generator [Workshop Memorandum No. 12-200] - Assistant General Manager Jack Nelson provided an overview of the proposed surplus property resolution related to the 400 kW generator at Lift Station No. 1.
 - C. Authorization to Solicit Bids for the Western Regional Interceptor Project - Phase II [Workshop Memorandum No. 12-201] - Engineering Manager Brent Anton provided an overview of the Phase II Western Regional Interceptor Project.
 - D. Denial of Claim Related to Damages at 1222 Second Place, Calimesa as a Result of Construction Work [Workshop Memorandum No. 12-202] - Assistant General Manager Jack Nelson provided an overview of the claim for damages.
 - E. Denial of Claim Related to Water Damages at 35152 Beech Avenue, Yucaipa as a Result of a Water Main Break [Workshop Memorandum No. 12-203] - Assistant General Manager Jack Nelson provided an overview of the claim for damages.
- VI. Director Comments - There were no comments from the board members.
- VII. Closed Session
 - A. Conference with Real Property negotiator(s) (Government Code 54956.8)
Property: Assessor's Parcel Number: 301-201-29
Agency Negotiator: Joseph Zoba, General Manager
Negotiating Parties: Palmer General Corporation
Under Negotiation: Terms of Payment and Price
 - a) There was no closed session conducted.
- VIII. Adjournment - The meeting was adjourned at 4:33 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

(SEAL)