



# Yucaipa Valley Water District

12770 Second Street, Yucaipa, California 92399 Phone: (909) 797-5117

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## Notice and Agenda of a Regular Meeting of the Board of Directors

Wednesday, November 18, 2015 at 6:00 p.m.

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- I. **CALL TO ORDER** - Pledge of Allegiance
- II. **ROLL CALL**
- III. **PUBLIC COMMENTS** - At this time, members of the public may address the Board of Directors on matters within its jurisdiction. To provide comments on specific agenda items, please complete a speaker's request form and provide the completed form to the Board Secretary prior to the board meeting.
- IV. **CONSENT CALENDAR** - All matters listed under the Consent Calendar are considered by the Board of Directors to be routine and will be enacted in one motion. There will be no discussion of these items prior to the time the board considers the motion unless members of the board, the administrative staff, or the public request specific items to be discussed and/or removed from the Consent Calendar.
  - A. Minutes of Meetings
    - 1. Regular Board Meeting - November 4, 2015
    - 2. Board Workshop - November 10, 2015
  - B. Payment of Bills
    - 1. Approve/Ratify Invoices for Board Awarded Contracts
    - 2. Ratify General Expenses for October 2015
- V. **BOARD REPORTS**
  - A. Recycled Water Fill Station Training Session for Residential Customers - November 12, 2015
  - B. Reports by Board Members
- VI. **STAFF REPORT**

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Any person with a disability who requires accommodation in order to participate in this meeting should telephone Tysa Baeumel at (909) 797-5117 at least 48 hours prior to the meeting in order to make a request for a disability-related modification or accommodation.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the board meeting packet are available for public inspection during normal business hours at the District office located at 12770 Second Street, Yucaipa. Meeting material is also be available on the District's website at [www.yvwd.dst.ca.us](http://www.yvwd.dst.ca.us)

## **VII. DISCUSSION ITEMS**

- A. Discussion Regarding the Audited Financial Statements for the Period Ending on June 30, 2015 [[Director Memorandum No. 15-105 - Page 22 of 141](#)]

RECOMMENDED ACTION: That the Board receives and files the audited financial statements.

- B. Consideration of Executing a Financial Audit Contract with Vavrinek, Trine, Day & Company [[Director Memorandum No. 15-106 - Page 81 of 141](#)]

RECOMMENDED ACTION: That the Board authorizes the District staff to execute audit engagement contracts with Vavrinek, Trine, Day & Co. through Fiscal Year 2018-19 for a sum not to exceed \$23,900 per year for the preparation of basic audited financial statements, excluding single audit reports if needed.

- C. Unaudited Financial Report for the Period Ending on October 31, 2015 [[Director Memorandum No. 15-107 - Page 94 of 141](#)]

RECOMMENDED ACTION: That the Board receives and files the unaudited financial report as presented.

- D. Change Order No. 1 and Notice of Completion for the Construction Contract with Borden Excavating for the 30" and 12" Drinking Water Pipelines in Second Street, Yucaipa [[Director Memorandum No. 15-108 - Page 123 of 141](#)]

RECOMMENDED ACTION: That the Board approves Change Order No. 1 for a decrease of \$8,375.00 and authorizes the filing of the Notice of Completion and release of the retention amount of \$26,419.00 thirty-five days after the recorded date.

- E. Authorization to Solicit Bids for the Construction of an 8-Inch Drinking Water Pipeline in Date Street, Dodd Street, Panorama Drive, Lennox Street, Verona Street and Calvin Street [[Director Memorandum No. 15-109 - Page 132 of 141](#)]

RECOMMENDED ACTION: That the Board of Directors authorize the District staff to solicit bids for the construction of 740 linear feet of 8-inch ductile iron pipe in Date Street, 800 linear feet of 8-inch ductile iron pipe in Dodd Street, 691 linear feet of 8-inch ductile iron pipe in Panorama Drive, 426 linear feet of 8-inch ductile iron pipe in Lennox Street, 428 linear feet of 8-inch ductile iron pipe in Verona Street and 438 linear feet of 8-inch ductile iron pipe in Calvin Street.

## **VIII. DIRECTORS COMMENTS**

## **IX. ANNOUNCEMENTS**

- A. November 24, 2015 at 4:00 p.m. - Board Workshop  
B. December 2, 2015 at 6:00 p.m. - Regular Board Meeting  
C. December 8, 2015 at 4:00 p.m. - Board Workshop  
D. December 16, 2015 at 6:00 p.m. - Regular Board Meeting  
E. January 6, 2016 at 6:00 p.m. - Regular Board Meeting

## **X. CLOSED SESSION**

- A. Conference with Real Property Negotiator(s)  
Property: Assessor's Parcel Numbers: 0301-211-020 and 0301-201-030  
Agency Negotiator: Joseph Zoba, General Manager  
Negotiating Parties: Mesa Verde Ventures LLC c/o Betek Corporation  
Under Negotiation: Terms of Payment and Price

## **XI. ADJOURNMENT**