

# MINUTES OF A REGULAR BOARD MEETING

July 20, 2016 at 6:00 P.M.

Directors Present:

Lonni Granlund, President  
Jay Bogh, Vice President  
Bruce Granlund, Director  
Ken Munoz, Director

Staff Present:

Joseph Zoba, General Manager  
Jack Nelson, Assistant General Manager  
Jennifer Ares, Water Resource Manager  
Brent Anton, Engineering Manager  
John Hull, Public Works Manager  
Vicky Elisalda, Controller  
Mike Kostelecky, Senior Plant Operator

Directors Absent:

Tom Shalhoub, Director

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Linda Shelton, Customer

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Director Lonni Granlund at 6:00 p.m. at the Administrative Office Building, 12770 Second Street, Yucaipa, California.

CALL TO ORDER

Director Lonni Granlund led the pledge of allegiance.

FLAG SALUTE

The roll was called and Director Jay Bogh, Director Lonni Granlund, Director Bruce Granlund, and Director Ken Munoz were present. Director Tom Shalhoub was absent.

ROLL CALL

There were no public comments.

PUBLIC COMMENTS

Director Bruce Granlund moved to approve the consent calendar and Director Ken Munoz seconded the motion to approve the consent calendar.

CONSENT CALENDAR

A. Minutes of Meetings

1. Regular Board Meeting – July 6, 2016

B. Payment of Bills

1. Approve/Ratify Invoices for Board Awarded Contracts
2. Ratify General Expenses for June 2016

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Ken Munoz - Yes

Director Tom Shalhoub - Absent

General Manager Joseph Zoba discussed the following items:

- The District staff is working with Vavrinek, Trine, Day & Company (VTD) to complete the fiscal year audit for the period ending on June 30, 2016. Correspondence dated July 7, 2016, from VTD was distributed to the Board of Directors and the public regarding the *Auditor's Communication with those Charged with Governance*. The correspondence outlines the scope, timing, and information about communicating directly with the auditors any known matter(s) that have a material bearing on the financial statements.
- The District has completed the transfer of brineline capacity from the San Bernardino Valley Municipal Water District. With the additional capacity, the District anticipates full operation of the brineline and reverse osmosis facility by the end of this month.
- Due to a planned outage of the State Water Project, the amount of imported water treated at the Yucaipa Valley Regional Water Filtration Facility was reduced from 17 cubic feet per second to 10 cubic feet per second on July 15, 2016. The planned flow reduction is expected to last until July 22, 2016.

STAFF REPORT

Following a staff presentation by Controller Vicky Elisalda, Director Ken Munoz moved and Director Bruce Granlund seconded a motion to receive and file the unaudited financial report as presented.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Bruce Granlund - Yes
- Director Lonni Granlund - Yes
- Director Ken Munoz - Yes
- Director Tom Shalhoub - Absent

Following a staff presentation by Controller Vicky Elisalda, Director Bruce Granlund moved and Director Ken Munoz seconded a motion to adopt Resolution 2016-18 for San Bernardino County and Resolution 2016-19 for Riverside County Posting Delinquent Charges to the Property Taxes.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Bruce Granlund - Yes
- Director Lonni Granlund - Yes
- Director Ken Munoz - Yes
- Director Tom Shalhoub - Absent

DISCUSSION ITEMS:

DM 16-066  
UNAUDITED  
FINANCIAL REPORT  
FOR THE PERIOD  
ENDING ON JUNE 30,  
2016

DM 16-067  
AUTHORIZATION TO  
POST DELINQUENT  
ACCOUNTS TO THE  
PROPERTY TAX  
ROLLS OF SAN  
BERNARDINO  
COUNTY AND  
RIVERSIDE COUNTY

Following a staff presentation by Engineering Manager Brent Anton, Director Bruce Granlund moved and Director Jay Bogh seconded a motion to approve Development Agreement No. 2016-05 as presented.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Bruce Granlund - Yes
- Director Lonni Granlund - Yes
- Director Ken Munoz - Yes
- Director Tom Shalhoub - Absent

Following a staff presentation by Engineering Manager Brent Anton, Director Jay Bogh moved and Director Ken Munoz seconded a motion to approve Amendment No. 1 to Task Order No. 5 for a sum not to exceed \$102,600.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Bruce Granlund - Yes
- Director Lonni Granlund - Yes
- Director Ken Munoz - Yes
- Director Tom Shalhoub - Absent

Following a staff presentation by Assistant General Manager Jack Nelson, Director Bruce Granlund moved and Director Ken Munoz seconded a motion to adopt Resolution No. 2016-20 as presented.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Bruce Granlund - Yes
- Director Lonni Granlund - Yes
- Director Ken Munoz - Yes
- Director Tom Shalhoub - Absent

Following a staff presentation by General Manager Joseph Zoba, Director Bruce Granlund moved and Director Ken Munoz seconded a motion to authorize the District staff to purchase imported water from the San Bernardino Valley Municipal Water District and the San Gorgonio Pass Water Agency for Calendar Year 2017 pursuant to Director Memorandum No. 16-071.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Bruce Granlund - Yes
- Director Lonni Granlund - Yes

DM 16-068  
CONSIDERATION OF  
DEVELOPMENT  
AGREEMENT NO.  
2016-05 TO PROVIDE  
SEWER SERVICE TO  
THE PRIVATE  
DEVELOPMENT OF  
ASSESSOR'S PARCEL  
NUMBER 411-190-036

DM 16-069  
AMENDMENT NO. 1  
TO TASK ORDER NO.  
5 FOR KRIEGER &  
STEWART TO  
PROVIDE ADDITIONAL  
CONSTRUCTION  
MANAGEMENT AND  
INSPECTION  
SERVICES FOR THE  
CONSTRUCTION OF  
RESERVOIR R-12.4, A  
6.0 MILLION GALLON  
WATER STORAGE  
RESERVOIR IN  
CALIMESA

DM 16-070  
ADOPTION OF  
RESOLUTION NO.  
2016-20 DECLARING  
PROPERTY,  
EQUIPMENT AND  
VEHICLES SURPLUS  
TO THE NEEDS OF  
THE YUCAIPA VALLEY  
WATER DISTRICT

DM 16-071  
PURCHASE OF  
IMPORTED WATER  
FOR CALENDAR YEAR  
2017

Director Ken Munoz - Yes  
Director Tom Shalhoub - Absent

Reports by Board Members

- Director Bruce Granlund reported on the San Gorgonio Pass Water Agency allocation meeting held on July 11, 2016.
- Director Bruce Granlund reported on the Association of San Bernardino County Special District Association meeting.

BOARD REPORTS

Director Comments

- Director Ken Munoz requested a future board workshop agenda item to discuss the date and time of board meetings and board workshops.
- Director Lonni Granlund requested a future board workshop agenda item to discuss the pre-approval of travel for board members.
- Director Lonni Granlund requested information about the staffing for the Skydrop installers. District staff responded that the Skydrop installers are available to the District as needed.

DIRECTOR  
COMMENTS

Director Lonni Granlund called attention to the announcements listed on the agenda.

ANNOUNCEMENTS

The meeting was adjourned at 6:40 p.m.

ADJOURNMENT

Respectfully submitted,

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Joseph B. Zoba, Secretary

(Seal)