

MINUTES OF A BOARD WORKSHOP

July 26, 2016 at 4:00 P.M.

Directors Present:

Lonni Granlund, President
Jay Bogh, Vice President
Bruce Granlund, Director
Ken Munoz, Director
Tom Shalhoub, Director

Staff Present:

Joseph Zoba, General Manager
Jack Nelson, Assistant General Manager
Vicky Elisalda, Controller
John Hull, Public Works Manager
Brent Anton, Engineering Manager
John Wrobel, Regulatory & Environmental Control
Manager
Jennifer Ares, Water Resource Manager
Mike Kostelecky, Senior Plant Operator

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Linda Shelton, Customer
Richard Siegmund, Customer
Michele Braas, Rettew
Mike Turner, Argent Management
Leonard Stevenson, San Gorgonio Pass Water Agency

- I. Call to Order - 4:00 p.m.
- II. Public Comments - The following comments were provided by individuals in the audience:
 - Michele Brass provided information about the services and products offered by her firm related to the use of biogas from the Wochholz Regional Water Recycling Facility.
- III. Staff Report - General Manager Joseph Zoba discussed the following topics:
 - The Department of Water Resources (DWR) completed work at the Crafton Hills Pump Station over the past week. The water quality impacts associated with the planned DWR outage severely impacted the operations of the Yucaipa Valley Regional Water Filtration Facility. The District staff has express our concerns and recommended solutions to representatives from the San Bernardino Valley Municipal Water District and the San Gorgonio Pass Water Agency. A video filmed on Friday, July 22, 2016, illustrated how the low water levels in the Crafton Hills Reservoir created issues with algae and suspended solid material.
- IV. Presentations
 - A. Overview of the California Drought and Yucaipa Valley Water District's Action Plan Related to the State Water Resources Control Board Water Conservation Restrictions [Workshop Memorandum No. 16-110] - General Manager Joseph Zoba provided an overview of the new water conservation regulations approved by the State Water Resources Control Board and that the self-certification water conservation standard for Yucaipa Valley Water District of 20%.
 - B. Overview of a Proposed Consolidated Process Water Purification and Pretreatment Enterprise for Commercial and Industrial Customers [Workshop

Memorandum No. 16-111] - General Manager Joseph Zoba provided information about a potentially new enterprise for the District that would be capable of providing specialized “designer” quality water to commercial manufacturing companies.

- C. Overview of a Refined Methodology for the Collection of Water Facility Capacity Charges for Dual-Plumbed Homes [Workshop Memorandum No. 16-112] - General Manager Joseph Zoba provided an overview of how Facility Capacity Charges can be incorporated into a future water rate structure for all customer classes.
- V. Operational Updates
- A. Status Reports on the Operation of the Recycled Water Desalination Facility and Yucaipa Valley Regional Brineline [Workshop Memorandum No. 16-113] – General Manager Joseph Zoba and Regulatory & Environmental Control Manager John Wrobel provided information about the operation of the reverse osmosis equipment and brineline.
- VI. Capital Improvement Projects
- A. Status Report on the Construction of a 6.0 Million Gallon Drinking Water Reservoir R-12.4 - Calimesa [Workshop Memorandum No. 16-114] - Engineering Manager Brent Anton provided an overview of the drinking water reservoir construction project.
 - B. Status Report on the Construction of Interim Recycled Water Booster Station RWB - 12.4 [Workshop Memorandum No. 16-115] - Engineering Manager Brent Anton provided an overview of the recycled water booster station.
- VII. Policy Issues
- A. Consideration of Changing the Regular Meeting Dates for Yucaipa Valley Water District Board Meetings and Workshops [Workshop Memorandum No. 16-116] – The members of the Board of Directors discussed possible changes to the meeting dates and time for board workshop and regular board meetings.
 - B. Consideration of a Policy Regarding the Pre-Approval of Travel and Lodging Expenses by the Board of Directors [Workshop Memorandum No. 16-117] - The members of the Board of Directors discussed modifications to District policy related to the pre-approval of travel and lodging for the Board of Directors.
 - C. Overview of Guidelines and the Role of Board Members [Workshop Memorandum No. 16-118] – District Legal Counsel David Wysocki discussed the appropriate use of board comments at board meetings to maintain compliance with the Brown Act.
- VIII. Administrative Issues
- A. Purchase of a Water Truck for Routine Use by the Public Works Department [Workshop Memorandum No. 16-119] – Public Works Manager John Hull provided information about the purchase of a water truck for use by the Public Works Department. After considering methods of procurement, the Board of Directors agreed that Public Works Manager John Hull should pursue the purchase of the proposed equipment in the most efficient and effective manner possible.
 - B. Purchase of a Dump Truck for Routine Use by the Public Works Department [Workshop Memorandum No. 16-120] - Public Works Manager John Hull provided information about the purchase of a dump truck for use by the Public Works Department. After considering methods of procurement, the Board of

Directors agreed that Public Works Manager John Hull should pursue the purchase of the proposed equipment in the most efficient and effective manner possible.

- C. Review of Claims for Damage – James Jones [Workshop Memorandum No. 16-121] – Assistant General Manager Jack Nelson provided information about the claim for damages. This item will be presented at the board meeting on August 3 for consideration by the Board of Directors.

IX. Director Comments

- Director Ken Munoz requested information about the meter change out program for large water meters to ensure the meters are recording water usage properly.

- X. Adjournment - The meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary