

MINUTES OF A BOARD WORKSHOP

November 29, 2016 at 4:00 P.M.

Directors Present:

Lonni Granlund, President
Jay Bogh, Vice President
Bruce Granlund, Director
Tom Shalhoub, Director

Staff Present:

Joseph Zoba, General Manager
Jennifer Ares, Water Resource Manager
John Hull, Public Works Manager
Mike Kostelecky, Operations Manager
Vicky Elisalda, Controller
Katie Hallberg, Management Analyst
Matt Porras, Management Analyst
Elaine Kawaii, Water Resource Supervisor
Kevin Lee, Senior Plant Operator
Jeremy Costello, Engineering Technician
Chelsie Fogus, Engineering Technician

Directors Absent:

Ken Munoz, Director

Consulting Staff Present:

David Wysocki, Legal Counsel

Guests and Others Present:

Linda Shelton, Customer
Richard Siegmund, Customer
Chris Mann, Customer

- I. Call to Order - 4:00 p.m.
- II. Public Comments - The following comments were provided by individuals in the audience:
 - Customer and future Director Chris Mann expressed his appreciation for the service that the District provides and that he is looking forward to the opportunity to working with District staff and Directors.
- III. Staff Report - General Manager Joseph Zoba discussed the following topics:
 - The details of the upcoming open house for the drinking water reservoir R-12.4 on Saturday December 3, 2016.
 - A recent article discussing the environmental impact in regards to reducing the quantity of sewer treatment plant effluent that is discharged into California streams and rivers as the use of recycled water increases.
 - The State Water Project initial allocation was set at 20% on November 28, 2016 by the Department of Water Resources.
 - Data was presented from the SmartCovers network that measure and monitor sewer collection system flows and the effects from recent rainfall.
- IV. Presentations
 - A. Overview of the California Drought and Yucaipa Valley Water District's Action Plan Related to the State Water Resources Control Board Water Conservation Restrictions [Workshop Memorandum No. 16-162]. General Manager Joseph Zoba provided an overview of the California drought and the water conservation goals for the community.

- V. Capital Improvement Projects
 - A. Status Report on the Construction of a 6.0 Million Gallon Drinking Water Reservoir R-12.4 [Workshop Memorandum No. 16-163]. Engineering Technician Jeremy Costello provided an update on the construction of the Drinking Water Reservoir R-12.4 on Singleton Road in Calimesa.
 - B. Notice of Completion for the Wochholz Regional Water Recycling Facility Digester Cleaning and Cover Replacement Project [Workshop Memorandum No. 16-164]. Senior Plant Operator Kevin Lee provided an update regarding the operation of the digesters and provided the Notice of Completion of the Wochholz Regional Water Recycling Facility Digester Cleaning and Cover Replacement Project.
 - C. Status Report on the Regional Drinking Water Purification and Recycled Water Purification Project [Workshop Memorandum No. 16-165]. General Manager Joseph Zoba provided an overview of the recommended additions for the Regional Drinking Water Purification and Recycled Water Purification Projects at the Yucaipa Valley Regional Water Filtration Facility and the Wochholz Regional Water Recycling Facility.
 - D. Authorization to Implement Phase II of the Automated Meter Infrastructure Project [Workshop Memorandum No. 16-166]. Management Analyst Matt Porras provided an overview of the implementation of Phase II of the Automated Meter Infrastructure Project.
- VI. Policy Issues
 - A. Policy Discussion Regarding the Hauling of Drinking Water from Construction Meters Connected to the Potable Water System [Workshop Memorandum No. 16-167]. Management Analyst Katie Hallberg discussed the requirements for the hauling of drinking water by the State of California.
- VII. Development Projects
 - A. Overview of Development Agreement No. 2016-08 to Provide Water and Sewer Facilities and Service to the Private Development of Assessor Parcel Numbers 0322-102-49, 0322-102-50, and 0322-102-51 by American Investments Management [Workshop Memorandum No. 16-168]. General Manager Joseph Zoba provided an overview of the Development Agreement No. 2016-08 which consists of three single family residences on three separate parcels.
- VIII. Administrative Items
 - A. Overview of a Proposed Resolution Setting Fees for the Installation of Automated Meter Infrastructure for New Drinking Water and Recycled Water Services [Workshop Memorandum No. 16-169]. Management Analyst Matt Porras provided an overview of a proposed resolution setting fees for the installation of Automated Meter Infrastructure for new drinking water and recycled water services.
 - B. Overview of a Claim for Tree Removal at 11975 4th Street, Yucaipa - Dini Martz [Workshop Memorandum No. 16-170]. Management Analyst Katie Hallberg requested a postponement of this item pursuant to the claimant's inability to attend the workshop.
 - C. Overview of a Suggested Revision to the District's Participation in the OmniEarth Grant offered by the Santa Ana Watershed Project Authority [Workshop Memorandum No. 16-171]. General Manager Joseph Zoba provided an overview of the suggested revision of the District's participation in the OmniEarth grant program.

- D. Consideration of Appointing a Representative to the San Bernardino Valley Municipal Water District Advisory Commission on Water Policy [Workshop Memorandum No. 16-172]. General Manager Joseph Zoba mentioned that this item would be presented at the next board meeting for consideration by the Board of Directors.
 - E. Reorganization of the Board of Directors [Workshop Memorandum No. 16-173]. General Manager Joseph Zoba mentioned that this item would be presented at the next board meeting for consideration by the Board of Directors.
 - F. Oath of Office for Yucaipa Valley Water District Director Lonni Granlund and Director Chris Mann [Workshop Memorandum No. 16-174]. General Manger Joseph Zoba administered the Oath of Office for Director Lonni Granlund and Director Chris Mann.
- IX. Director Comments
- A. Director Tom Shalhoub and the other board members welcomed Chris Mann as the newest member of the Yucaipa Valley Water District Board of Directors.
- X. Adjournment - The meeting was adjourned at 5:25 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary