

MINUTES OF A BOARD WORKSHOP

December 13, 2016 at 4:00 P.M.

Directors Present:

Jay Bogh, President
Bruce Granlund, Vice President
Tom Shalhoub, Director
Chris Mann, Director
Lonni Granlund, Director

Staff Present:

Joseph Zoba, General Manager
Jennifer Ares, Water Resource Manager
John Hull, Public Works Manager
Kevin King, Operations Manager
Mike Kostelecky, Operations Manager
John Wrobel, Regulatory & Environmental Control
Manager
Vicky Elisalda, Controller
Brent Anton, Engineering Manager
Kathryn Hallberg, Management Analyst
Matthew Porras, Management Analyst

Directors Absent:

None.

Consulting Staff Present:

David Wysocki, Legal Counsel

Guests and Others Present:

Linda Shelton, Customer

- I. Call to Order - 4:00 p.m.
- II. Public Comments - The following comments were provided by individuals in the audience:
 - None.
- III. Consent Calendar - All matters listed under the Consent Calendar are routine and will be enacted in one motion. Director Lonni Granlund moved to approve the Consent Calendar and Director Bruce Granlund seconded the motion.
 - A. Payment of Bills
 1. Approve/Ratify Invoices for Board Awarded Contracts
 2. Ratify General Expenses for November 2016

The motion was approved by the following vote:
Director Jay Bogh – Yes
Director Bruce Granlund – Yes
Director Lonni Granlund – Yes
Director Chris Mann – Yes
Director Tom Shalhoub – Yes
- IV. Staff Report - General Manager Joseph Zoba discussed the following topics:
 - Ethics Training Program for Local Government Elected Officials, Managers and Supervisors will be held at the Yucaipa Valley Regional Water Filtration Facility located at 35477 Oak Glen Road, Yucaipa.
 - District Controller Vicky Elisalda will be retiring during the upcoming year, congratulations and thank you for your dedication and years of service to the District.

- V. Presentations
 - A. Overview of the California Drought and Yucaipa Valley Water District's Action Plan Related to the State Water Resources Control Board Water Conservation Restrictions. [Workshop Memorandum No. 16-175]. General Manager Joseph Zoba provided an overview of the California drought and the water conservation goals for the community.
 - B. Overview of the Making Water Conservation a California Way of Life - The Implementation of Executive Order B-37-16 [Workshop Memorandum No. 16-176]. General Manager Joseph Zoba provided an overview of the Executive Order B-37-16 as it relates to our current reporting practices.
- VI. Capital Improvement Projects
 - A. Status Report on the Construction of Interim Recycled Water Booster Station RWB - 12.4 [Workshop Memorandum No. 16-177]. Engineering Manager Brent Anton provided a status report on the construction of the interim recycled water booster station RWB – 12.4 that is located near the intersection of Myrtlewood Drive and California Street.
 - B. Status Report on the Construction of an 8-inch and 30-inch Water Pipelines in Acacia Avenue and First Street [Workshop Memorandum No. 16-178]. Engineering Manager Brent Anton provided a status report on the construction of an 8-inch and 30-inch water pipelines in Acacia Avenue and First Street and reviewed the submitted construction bid results.
- VII. Development Projects
 - A. Overview of a Proposed Lot Line Adjustment, Lot Merger, and Dedication of Easements for Assessor Parcel Numbers 0319-152-12, 0319-152-13, 0319-152-27 and 0319-152-28 Related to Tract No. 19929 on Fifth Street, Yucaipa [Workshop Memorandum No. 16-179]. Engineering Manager Brent Anton provided an overview of a proposed lot line adjustment, lot merger, and dedication of easements as they effect District property in relation to Tract No. 19929 located on Fifth Street north of Wildwood Canyon Road.
- VIII. Administrative Items
 - A. Unaudited Financial Report for the Period Ending on November 30, 2016 [Workshop Memorandum No. 16-180]. Controller Vicky Elisalda provided an overview of the unaudited financial report for the period ending on November 30, 2016.
 - B. Overview of the Yucaipa Valley Water District Investment Policy [Workshop Memorandum No. 16-181]. Controller Vicky Elisalda provided an overview of the Yucaipa Valley Water District Investment Policy for review by the Board of Directors.
 - C. Overview of a Claim for Tree Removal at 11975 4th Street, Yucaipa - Dini Martz [Workshop Memorandum No. 16-182]. A brief description of the claim was provided by General Manger Joseph Zoba. The full overview of this item was postponed due to the request of the claimant and will be discussed further at the upcoming Board Meeting.
 - D. Appointment of District Representatives to Small Claims Court [Workshop Memorandum No. 16-183]. General Manager Joseph Zoba presented the recommendation of individuals assigned to represent the District in small claims court.

- E. Reimbursement Policy and Compensation Paid to Members of the Board of Directors Pursuant to Assembly Bill No. 1234 [Workshop Memorandum No. 16-184]. General Manager Joseph Zoba provided an overview of the reimbursement policy and compensation that is paid to the Board of Directors.
 - F. Review of Guidelines for Members of the Board of Directors [Workshop Memorandum No. 16-185]. General Manager Joseph Zoba provided a review of the guidelines for the Board of Directors.
 - G. Review of Statement of Facts Required by Government Code Section 53051 [Workshop Memorandum No. 16-186]. General Manager Joseph Zoba provided a review of the Statement of Facts required by Government Code Section 53051.
- IX. Director Comments
- A. Director Bruce Granlund wished a Merry Christmas to the board members, staff and public attendees at the workshop.
 - B. Director Tom Shalhoub commented on the upcoming Christmas Parade in Calimesa and shared an invitation to decorate the float that the Director and others will be singing on during the Parade.
- X. Adjournment - The meeting was adjourned at 4:37 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary