



Yucaipa Valley Water District

12770 Second Street, Yucaipa, California 92399 Phone: (909) 797-5117

Notice and Agenda of a Regular Meeting of the Board of Directors

Tuesday, January 3, 2017 at 6:00 p.m.

- I. **CALL TO ORDER** - Pledge of Allegiance
- II. **ROLL CALL**
- III. **PUBLIC COMMENTS** - At this time, members of the public may address the Board of Directors on matters within its jurisdiction. To provide comments on specific agenda items, please complete a speaker's request form and provide the completed form to the Board Secretary prior to the board meeting.
- IV. **CONSENT CALENDAR** - All consent calendar matters are routine and will be acted upon in one motion. There will be no discussion of these items unless board members, administrative staff, or members of the public request specific items to be discussed and/or removed prior to the vote for approval.
 - A. Minutes of Meetings
 - 1. Regular Board Meeting - December 6, 2016
 - 2. Board Workshop - December 13, 2016
- V. **STAFF REPORT**
- VI. **DISCUSSION ITEMS**
 - A. Adoption of Resolution No. 2017-01 Approving an Investment Policy and Appointment of the General Manager as the District Investment Officer [[Director Memorandum No. 17-001 - Page 19 of 120](#)]
RECOMMENDED ACTION: That the Board adopts Resolution No. 2017-01.
 - B. Adoption of Resolution No. 2017-02 Appointing a Corporate Representative to Small Claims Court [[Director Memorandum No. 17-002 - Page 28 of 120](#)]
RECOMMENDED ACTION: That the Board adopts Resolution No. 2017-02.
 - C. Reimbursement Policy and Compensation Paid to Members of the Board of Directors Pursuant to Assembly Bill No. 1234 [[Director Memorandum No. 17-003 - Page 30 of 120](#)]
RECOMMENDED ACTION: That the Board adopts Resolution No. 2017-03 and takes no further action which will increase the meeting reimbursement fee from \$140.72 to \$147.56 per day for each day's attendance at meetings as defined in Section 1(d) of Ordinance No. 53-2007 and Resolution No. 2017-03.

Any person who requires accommodation to participate in this meeting should contact the District office at (909) 797-5117, at least 48 hours prior to the meeting to request a disability-related modification or accommodation.

Materials that are provided to the Board of Directors after the meeting packet is compiled and distributed will be made available for public review during normal business hours at the District office located at 12770 Second Street, Yucaipa. Meeting materials are also available on the District's website at www.yvwd.dst.ca.us

- D. Consideration of Resolution No. 2017-05 Adopting Guidelines for Members of the Board of Directors [[Director Memorandum No. 17-004 - Page 37 of 120](#)]
RECOMMENDED ACTION: That the Board adopts Resolution No. 2017-05.
- E. Review of Statement of Facts Required by Government Code Section 53051 [[Director Memorandum No. 17-005 - Page 42 of 120](#)]
RECOMMENDED ACTION: That the Board authorizes the filing of the Statement of Facts Roster of Public Agencies Filing.
- F. Catalog of Functional Computer Enterprise Systems Used by the Yucaipa Valley Water District [[Director Memorandum No. 17-006 - Page 45 of 120](#)]
RECOMMENDED ACTION: That the Board reviews and authorizes the publication of functional computer enterprise systems pursuant to Senate Bill No. 272.
- G. Notice of Completion for the Contract with Weka, Inc. for the Construction of the RWB-12.4 Interim Booster Station [[Director Memorandum No. 17-007 - Page 54 of 120](#)]
RECOMMENDED ACTION: That the Board authorizes the filing of the Notice of Completion and release of the retention amount of \$15,888.70 thirty-five days after the recorded date.
- H. Award of a Construction Contract for the 30-Inch Potable Water Conveyance Pipeline – Phase III and the 8-Inch Acacia Avenue Pipeline [[Director Memorandum No. 17-008 - Page 57 of 120](#)]
RECOMMENDED ACTION: That the Board awards a construction contract to Borden Excavating, Inc. for a sum not to exceed \$618,577.
- I. Consideration of Development Agreement No. 2017-01 Authorizing a Series of Lot Line Adjustments, a Lot Merger and an Easement Dedication between the Private Property (Assessor Parcel Number 0319-152-13) and District Property (Assessor Parcel Numbers 0319-152-12, 0319-152-27 and 0319-152-28) Related to Tract No. 19929. [[Director Memorandum No. 17-009 - Page 63 of 120](#)]
RECOMMENDED ACTION: That the Board approves Development Agreement No. 2017-01.
- J. Consideration of Development Agreement No. 2017-02 for Sewer Service to a Gas Station on Parcel 1 of the Yucaipa Gateway Plaza Project located on the northwest corner of Interstate 10 Freeway and Oak Glen Road, Yucaipa, California, on a portion of lots 61, 62, 66, 73 & 74 of Tract 2187 as Assessor Parcel Numbers 0301-182-11 & 12 and 0301-083-18, 19, 20 & 21 [[Director Memorandum No. 17-010 - Page 69 of 120](#)]
RECOMMENDED ACTION: That the Board approves Development Agreement No. 2017-02.
- K. Presentation of the Unaudited Financial Report for the Period Ending on November 30, 2016 [[Director Memorandum No. 17-011 - Page 70 of 120](#)]
RECOMMENDED ACTION: That the Board receives and files the unaudited financial report.
- L. Denial of Claim for Tree Removal at 11975 4th Street, Yucaipa - Dini Martz [[Director Memorandum No. 17-012 - Page 99 of 120](#)]
RECOMMENDED ACTION: That the Board denies the claim for tree removal.
- M. Consideration of Resolution No. 17-06 Supporting the Application for a Water and Energy Efficiency Grant from the Bureau of Reclamation [[Director Memorandum No. 17-013 - Page 109 of 120](#)]
RECOMMENDED ACTION: Pending

VII. BOARD REPORTS

VIII. DIRECTOR COMMENTS

IX. ANNOUNCEMENTS

- A. January 10, 2017 at 4:00 p.m. - Board Workshop
- B. January 17, 2017 at 6:00 p.m. - Regular Board Meeting
- C. January 31, 2017 at 4:00 p.m. - Board Workshop
- D. February 7, 2017 at 6:00 p.m. - Regular Board Meeting
- E. February 14, 2017 at 4:00 p.m. - Board Workshop
- F. February 21, 2017 at 6:00 p.m. - Regular Board Meeting
- G. February 28, 2017 at 4:00 p.m. - Board Workshop
- H. March 7, 2017 at 6:00 p.m. - Regular Board Meeting

X. CLOSED SESSION

- A. Conference with Real Property Negotiator(s)
Property: Assessor's Parcel Number(s): 0321-261-15 and 0321-261-17
Agency Negotiator: Joseph Zoba, General Manager
Negotiating Parties: Dawn Campbell
Under Negotiation: Terms of Payment and Price
- B. Conference with Labor Negotiator (Government Code 54957.6)
Unrepresented Employee: Joseph Zoba, General Manager

XI. ADJOURNMENT

Consent Calendar



Yucaipa Valley Water District

MINUTES OF A REGULAR BOARD MEETING

December 6, 2016 at 6:00 P.M.

Directors Present:

Lonni Granlund, President
Jay Bogh, Vice President
Chris Mann, Director
Bruce Granlund, Director
Tom Shalhoub, Director

Staff Present:

Joseph Zoba, General Manager
Jennifer Ares, Water Resource Manager
Brent Anton, Engineering Manager
Mike Kostelecky, Operations Manager
Kevin King, Operations Manager
John Hull, Public Works Supervisor
Matthew Porras, Management Analyst
Kathryn Hallberg, Management Analyst

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Linda Shelton, Customer
Leonard Stephenson, San Geronio Pass Water Agency
Vanessa Register, Planning Commissioner
Richard Siegmund, Developer
Shane Massoud, Field Representative for State Senator Mike Morrell

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Director Lonni Granlund at 6:00 p.m. at the Administrative Office Building, 12770 Second Street, Yucaipa, California.

CALL TO ORDER

Director Jay Bogh led the pledge of allegiance.

FLAG SALUTE

The roll was called with Director Jay Bogh, Director Lonni Granlund, Director Chris Mann, Director Bruce Granlund and Director Tom Shalhoub present.

ROLL CALL

Shane Massoud, Field Representative for State Senator Mike Morrell introduced himself to the Board of Directors and offered his assistance if needed for projects or policies in the future.

PUBLIC COMMENTS

Director Tom Shalhoub moved to approve the consent calendar and Director Bruce Granlund seconded the motion.

CONSENT CALENDAR

- A. Minutes of Meetings
1. Regular Board Meeting – November 15, 2016
 2. Board Workshop – November 29, 2016

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

An article from the Sacramento Bee was presented by General Manager Joseph Zoba in regards to California regulators proposing to devote more water flow from the State's major rivers to support fish and wildlife.

STAFF REPORT

A letter written by customer Linda Shelton was presented by General Manager Joseph Zoba in regards to the Open House for Reservoir 12.4 and her appreciation for the event as provided by District staff.

DISCUSSION ITEMS:

Following a staff presentation by General Manager Joseph Zoba, Director Bruce Granlund moved and Director Jay Bogh seconded a motion to authorize the filing of the Notice of Completion and release of the retention amount of \$118,278.45 forty-five days after the recorded date.

DM16-112
NOTICE OF
COMPLETION FOR
THE WOCHHOLZ
REGIONAL WATER
RECYCLING FACILITY
DIGESTER CLEANING
AND COVER
REPLACEMENT
PROJECT

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund -Yes
Director Lonni Granlund -Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Following a staff presentation by Operation Manager Kevin King, Director Bruce Granlund moved and Director Tom Shalhoub seconded a motion to approve Development Agreement No. 2016-08.

DM 16-113
CONSIDERATION OF
DEVELOPMENT
AGREEMENT NO.
2016-08 TO PROVIDE
WATER AND SEWER
FACILITIES AND
SERVICE TO THE
PRIVATE
DEVELOPMENT OF
ASSESSOR PARCEL
NUMBERS 0322-102-
49, 0322-102-50 AND
0322-102-51,
AMERICAN
INVESTMENTS
MANAGEMENT, INC.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Following a staff presentation by Engineering Manager Brent Anton, Director Jay Bogh moved and Director Bruce Granlund seconded a motion to authorize the Board President to execute Amendment No. 1 to Development Agreement No. 2012-02.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Following a staff presentation by General Manager Joseph Zoba, Director Bruce Granlund moved and Director Chris Mann seconded a motion to direct the General Manager to cancel the participation in the OmniEarth program.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Following a staff presentation by General Manager Joseph Zoba, Director Bruce Granlund moved and Director Jay Bogh seconded a motion to adopt Resolution No. 2016-26.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

DM 16-114
CONSIDERATION OF
AMENDMENT NO. 1
TO DEVELOPMENT
AGREEMENT NO.
2012-02 FOR THE
INSTALLATION OF AN
IRRIGATION SERVICE
TO COMMON AREAS
OF TRACT NO. 13375

DM 16-115
WITHDRAWAL AND
CANCELLATION OF
DISTRICT
PARTICIPATION IN
THE OMNIEARTH
CALCULATION AND
EVALUATION OF
OUTDOOR
IRRIGATION USES

DM 16-116
CONSIDERATION OF
RESOLUTION NO.
2016-26 SUPPORTING
THE CONSTRUCTION
OF WATER
PURIFICATION AND
SUSTAINABLE WATER
SUPPLY
ENHANCEMENTS AT
THE YUCAIPA VALLEY
REGIONAL WATER
FILTRATION FACILITY
AND THE WOCHHOLZ
REGIONAL WATER
RECYCLING FACILITY

Following a discussion by Director Lonni Granlund, Director Lonni Granlund moved and Director Jay Bogh seconded a motion to appoint Jay Bogh as primary representative and Bruce Granlund as an alternate representative to the San Bernardino Valley Municipal Water District's Advisory Commission on Water Policy.

DM 16-117
DISCUSSION
REGARDING THE
APPOINTMENT OF
REPRESENTATIVES
TO THE SAN
BERNARDINO VALLEY
MUNICIPAL WATER
DISTRICT'S
ADVISORY
COMMISSION ON
WATER POLICY

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Following a discussion by Director Lonni Granlund, Director Lonni Granlund moved and Director Jay Bogh seconded a motion that the Board appoint Tom Shalhoub as primary representative and Chris Mann as an alternate representative to the San Gorgonio Pass Regional Water Alliance.

DM 16-118
APPOINTMENT OF
REPRESENTATIVES
TO THE SAN
GORGONIO PASS
REGIONAL WATER
ALLIANCE

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Following a staff presentation by General Manager Joseph Zoba, Director Chris Mann moved and Director Bruce Granlund seconded a motion to adopt Resolution No. 2016-27.

DM 16-119
ADOPTION OF
RESOLUTION NO.
2016-27 DESIGNATING
AGENTS TO EXECUTE
DOCUMENTS ON
BEHALF OF THE
YUCAIPA VALLEY
WATER DISTRICT FOR
EMERGENCY
ASSISTANCE

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Following a discussion by Director Lonni Granlund, Director Bruce Granlund moved and Director Lonni Granlund seconded a motion to nominate Jay Bogh as President of the Board of Directors.

DM 16-120
REORGANIZATION OF
THE MEMBERS OF
THE BOARD OF
DIRECTORS

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Following the vote for President, Director Jay Bogh moved and Director Lonni Granlund seconded a motion to nominate Bruce Granlund as Vice-President of the Board of Directors.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Following the vote for Vice-President, Director Chris Mann moved and Director Bruce Granlund seconded a motion to adopt Resolution No. 2016-28 confirming the election of officers.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Director Tom Shalhoub reported on the San Gorgonio Pass Water Agency meeting December 5, 2016 and the Calimesa City Council meeting on December 5, 2016.

BOARD REPORTS

Director Tom Shalhoub reported on the San Bernardino Municipal Valley Water District on December 6, 2016.

Director Chris Mann reported on the success of the Open House for Reservoir 12.4.

Director Tom Shalhoub commented on the upcoming Christmas Parade on December 17, 2016.

DIRECTOR
COMMENTS

Director Lonni Granlund called attention to the announcements listed on the agenda.

ANNOUNCEMENTS

The meeting was adjourned at 6:30 p.m.

ADJOURNMENT

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)

MINUTES OF A BOARD WORKSHOP

December 13, 2016 at 4:00 P.M.

Directors Present:

Jay Bogh, President
Bruce Granlund, Vice President
Tom Shalhoub, Director
Chris Mann, Director
Lonni Granlund, Director

Staff Present:

Joseph Zoba, General Manager
Jennifer Ares, Water Resource Manager
John Hull, Public Works Manager
Kevin King, Operations Manager
Mike Kostelecky, Operations Manager
John Wrobel, Regulatory & Environmental Control
Manager
Vicky Elisalda, Controller
Brent Anton, Engineering Manager
Kathryn Hallberg, Management Analyst
Matthew Porras, Management Analyst

Directors Absent:

None.

Consulting Staff Present:

David Wysocki, Legal Counsel

Guests and Others Present:

Linda Shelton, Customer

- I. Call to Order - 4:00 p.m.
- II. Public Comments - The following comments were provided by individuals in the audience:
 - None.
- III. Consent Calendar - All matters listed under the Consent Calendar are routine and will be enacted in one motion. Director Lonni Granlund moved to approve the Consent Calendar and Director Bruce Granlund seconded the motion.
 - A. Payment of Bills
 1. Approve/Ratify Invoices for Board Awarded Contracts
 2. Ratify General Expenses for November 2016

The motion was approved by the following vote:

 - Director Jay Bogh – Yes
 - Director Bruce Granlund – Yes
 - Director Lonni Granlund – Yes
 - Director Chris Mann – Yes
 - Director Tom Shalhoub – Yes
- IV. Staff Report - General Manager Joseph Zoba discussed the following topics:
 - Ethics Training Program for Local Government Elected Officials, Managers and Supervisors will be held at the Yucaipa Valley Regional Water Filtration Facility located at 35477 Oak Glen Road, Yucaipa.
 - District Controller Vicky Elisalda will be retiring during the upcoming year, congratulations and thank you for your dedication and years of service to the District.

V. Presentations

- A. Overview of the California Drought and Yucaipa Valley Water District's Action Plan Related to the State Water Resources Control Board Water Conservation Restrictions. [Workshop Memorandum No. 16-175]. General Manager Joseph Zoba provided an overview of the California drought and the water conservation goals for the community.
- B. Overview of the Making Water Conservation a California Way of Life - The Implementation of Executive Order B-37-16 [Workshop Memorandum No. 16-176]. General Manager Joseph Zoba provided an overview of the Executive Order B-37-16 as it relates to our current reporting practices.

VI. Capital Improvement Projects

- A. Status Report on the Construction of Interim Recycled Water Booster Station RWB - 12.4 [Workshop Memorandum No. 16-177]. Engineering Manager Brent Anton provided a status report on the construction of the interim recycled water booster station RWB – 12.4 that is located near the intersection of Myrtlewood Drive and California Street.
- B. Status Report on the Construction of an 8-inch and 30-inch Water Pipelines in Acacia Avenue and First Street [Workshop Memorandum No. 16-178]. Engineering Manager Brent Anton provided a status report on the construction of an 8-inch and 30-inch water pipelines in Acacia Avenue and First Street and reviewed the submitted construction bid results.

VII. Development Projects

- A. Overview of a Proposed Lot Line Adjustment, Lot Merger, and Dedication of Easements for Assessor Parcel Numbers 0319-152-12, 0319-152-13, 0319-152-27 and 0319-152-28 Related to Tract No. 19929 on Fifth Street, Yucaipa [Workshop Memorandum No. 16-179]. Engineering Manager Brent Anton provided an overview of a proposed lot line adjustment, lot merger, and dedication of easements as they effect District property in relation to Tract No. 19929 located on Fifth Street north of Wildwood Canyon Road.

VIII. Administrative Items

- A. Unaudited Financial Report for the Period Ending on November 30, 2016 [Workshop Memorandum No. 16-180]. Controller Vicky Elisalda provided an overview of the unaudited financial report for the period ending on November 30, 2016.
- B. Overview of the Yucaipa Valley Water District Investment Policy [Workshop Memorandum No. 16-181]. Controller Vicky Elisalda provided an overview of the Yucaipa Valley Water District Investment Policy for review by the Board of Directors.
- C. Overview of a Claim for Tree Removal at 11975 4th Street, Yucaipa - Dini Martz [Workshop Memorandum No. 16-182]. A brief description of the claim was provided by General Manger Joseph Zoba. The full overview of this item was postponed due to the request of the claimant and will be discussed further at the upcoming Board Meeting.
- D. Appointment of District Representatives to Small Claims Court [Workshop Memorandum No. 16-183]. General Manager Joseph Zoba presented the recommendation of individuals assigned to represent the District in small claims court.

- E. Reimbursement Policy and Compensation Paid to Members of the Board of Directors Pursuant to Assembly Bill No. 1234 [Workshop Memorandum No. 16-184]. General Manager Joseph Zoba provided an overview of the reimbursement policy and compensation that is paid to the Board of Directors.
 - F. Review of Guidelines for Members of the Board of Directors [Workshop Memorandum No. 16-185]. General Manager Joseph Zoba provided a review of the guidelines for the Board of Directors.
 - G. Review of Statement of Facts Required by Government Code Section 53051 [Workshop Memorandum No. 16-186]. General Manager Joseph Zoba provided a review of the Statement of Facts required by Government Code Section 53051.
- IX. Director Comments
- A. Director Bruce Granlund wished a Merry Christmas to the board members, staff and public attendees at the workshop.
 - B. Director Tom Shalhoub commented on the upcoming Christmas Parade in Calimesa and shared an invitation to decorate the float that the Director and others will be singing on during the Parade.
- X. Adjournment - The meeting was adjourned at 4:37 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

Staff Report



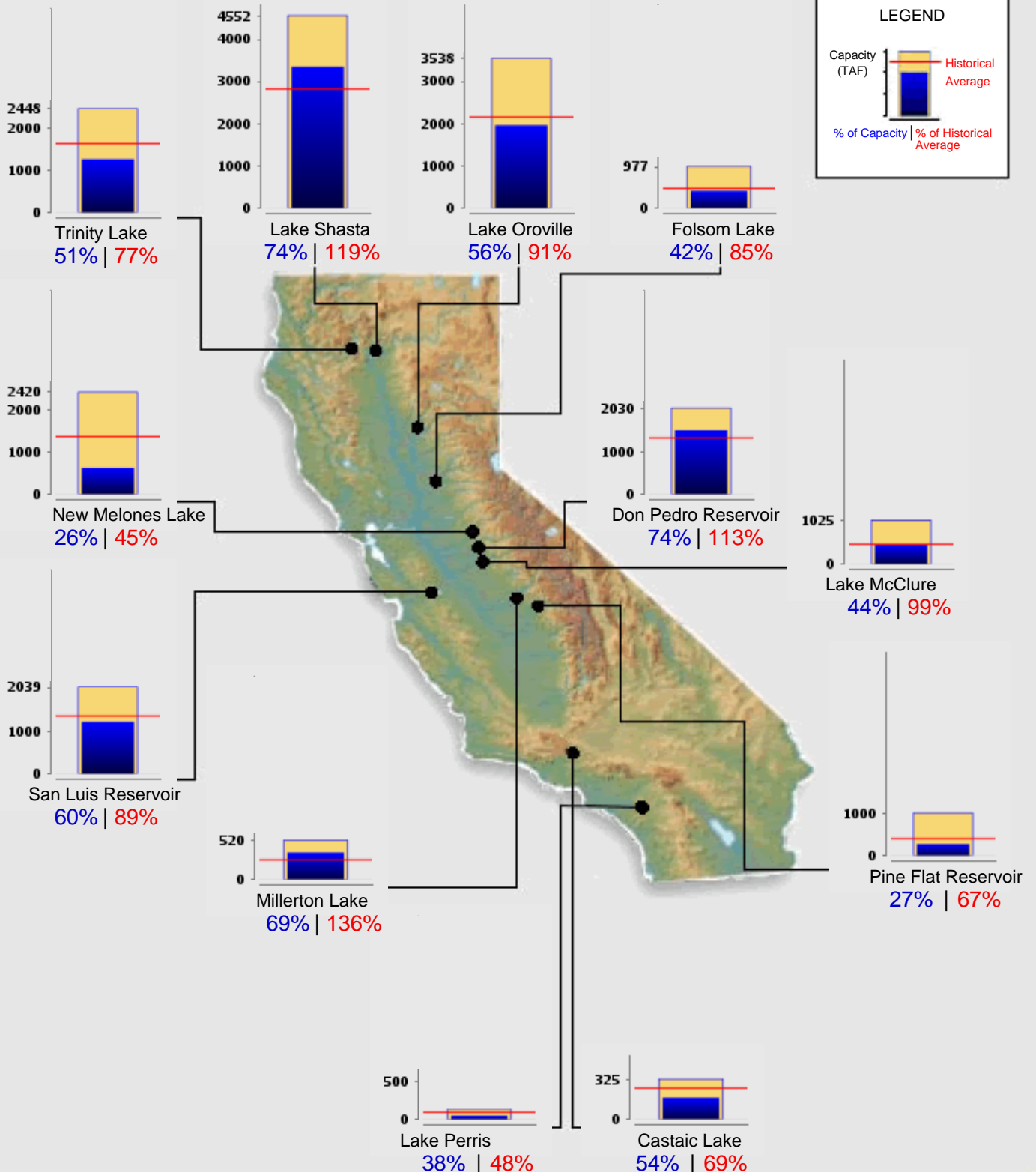
Yucaipa Valley Water District



Reservoir Conditions

Ending At Midnight - December 28, 2016

CURRENT RESERVOIR CONDITIONS



NOTICE TO STATE WATER PROJECT CONTRACTORS**Date:** DEC 21 2016**Number:** 16-10**Subject:** 2017 State Water Project Allocation – 45 Percent**From:**


Mark E. Andersen
Acting Deputy Director
Department of Water Resources

The Department of Water Resources (DWR) is increasing the allocation of 2017 State Water Project (SWP) water for long-term contractors from 839,376 acre-feet to 1,894,645 acre-feet. Based on recent precipitation, runoff, and current water supply conditions, SWP supplies are projected to be 45 percent of most SWP contractors' 2017 requested Table A amounts, which totals 4,172,786 acre-feet. Attached is the revised 2017 SWP 45 percent allocation table.

In addition, DWR received requests for delivery of SWP contractors' allocated carryover water from previous years totaling 611,000 AF (as of November 2016). DWR approves all requested carryover water for delivery in 2017.

This allocation increase is made consistent with the long-term water supply contracts and public policy. DWR's approval considered several factors including existing storage in SWP conservation reservoirs, SWP operational constraints such as the conditions of the recent Biological Opinions for delta smelt and salmonids, and the longfin smelt incidental take permit, and 2017 contractor demands. DWR may revise allocations if warranted by the year's developing hydrologic and water supply conditions.

Based on this allocation, DWR will use the current long-term SWP contractors' 50 percent schedules to arrive at the new 45 percent schedules, unless contractors submit updated schedules. DWR will send the approved monthly water delivery schedules to the long-term SWP contractors.

If you have any questions or need additional information, please contact Pedro Villalobos, Acting Chief, State Water Project Analysis Office, at (916) 653-5117.

Attachment

2017 STATE WATER PROJECT ALLOCATION
(ACRE-FEET)

SWP CONTRACTORS	TABLE A	INITIAL REQUEST	APPROVED ALLOCATION	PERCENT INITIAL REQUEST APPROVED (3)/(2) (4)
	(1)	(2)	(3)	(4)
<u>FEATHER RIVER</u>				
County of Butte	27,500	27,500	20,625	75%
Plumas County FC&WCD	2,700	2,700	1,215	45%
City of Yuba City	9,600	9,600	5,280	55%
Subtotal	39,800	39,800	27,120	
<u>NORTH BAY</u>				
Napa County FC&WCD	29,025	29,025	15,964	55%
Solano County WA	47,756	47,756	26,266	55%
Subtotal	76,781	76,781	42,230	
<u>SOUTH BAY</u>				
Alameda County FC&WCD, Zone 7	80,619	80,619	36,279	45%
Alameda County WD	42,000	42,000	18,900	45%
Santa Clara Valley WD	100,000	100,000	45,000	45%
Subtotal	222,619	222,619	100,179	
<u>SAN JOAQUIN VALLEY</u>				
Oak Flat WD	5,700	5,700	2,565	45%
County of Kings	9,305	9,305	4,187	45%
Dudley Ridge WD	45,350	45,350	20,408	45%
Empire West Side ID	3,000	3,000	1,350	45%
Kern County WA	982,730	982,730	442,229	45%
Tulare Lake Basin WSD	87,471	87,471	39,362	45%
Subtotal	1,133,556	1,133,556	510,101	
<u>CENTRAL COASTAL</u>				
San Luis Obispo County FC&WCD	25,000	25,000	11,250	45%
Santa Barbara County FC&WCD	45,486	45,486	20,469	45%
Subtotal	70,486	70,486	31,719	
<u>SOUTHERN CALIFORNIA</u>				
Antelope Valley-East Kern WA	144,844	144,844	65,180	45%
Castaic Lake WA	95,200	95,200	42,840	45%
Coachella Valley WD	138,350	138,350	62,258	45%
Crestline-Lake Arrowhead WA	5,800	5,800	2,610	45%
Desert WA	55,750	55,750	25,088	45%
Littlerock Creek ID	2,300	2,300	1,035	45%
Metropolitan WDSC	1,911,500	1,911,500	860,175	45%
Mojave WA	85,800	85,800	38,610	45%
Palmdale WD	21,300	21,300	9,585	45%
San Bernardino Valley MWD	102,600	102,600	46,170	45%
San Gabriel Valley MWD	28,800	28,800	12,960	45%
San Geronio Pass WA	17,300	17,300	7,785	45%
Ventura County WPD	20,000	20,000	9,000	45%
Subtotal	2,629,544	2,629,544	1,183,296	
TOTAL	4,172,786	4,172,786	1,894,645	

Discussion Items



Yucaipa Valley Water District



Director Memorandum 17-001

Date: January 3, 2017

Prepared By: Vicky Elisalda, Controller

Subject: Adoption of Resolution No. 2017-01 Approving an Investment Policy and Appointment of the General Manager as the District Investment Officer

Recommendation: That the Board adopts Resolution No. 2017-01.

On January 6, 2016, the Board of Directors adopted the current investment policy as Resolution No. 2016-01 [Director Memorandum No. 16-001].

Each year the District staff presents the investment policy for review by the Board of Directors. If modifications are not required or desired, then the District staff recommends adopting Resolution No. 2017-01 as presented.

RESOLUTION NO. 2017-01

**A RESOLUTION OF THE YUCAIPA VALLEY WATER DISTRICT
APPROVING AN INVESTMENT POLICY AND APPOINTING
THE GENERAL MANAGER AS THE DISTRICT INVESTMENT OFFICER**

WHEREAS, California Government Code, Section 53646, requires the annual adoption of an investment policy.

NOW, THEREFORE, the Yucaipa Valley Water District hereby resolves as follows:

Section 1: Adoption of Investment Policy. Pursuant to Government Code 53600 et seq., the “Yucaipa Valley Water District Statement of Investment Policy” is hereby approved as attached hereto and incorporated herein by this reference.

Section 2: Appointment of Investment Officer. The General Manager of the District is hereby appointed as the District’s Investment Officer and is authorized and directed to do all things necessary to implement the Investment Policy.

PASSED, APPROVED, and ADOPTED this 3rd day of January 2017.

YUCAIPA VALLEY WATER DISTRICT

ATTEST:

Jay Bogh, President Board of Directors

Joseph B. Zoba, General Manager



STATEMENT OF INVESTMENT POLICY

January 3, 2017

INTRODUCTION

The purpose of this policy is to provide broad guidelines to the District Investment Officer, who is charged with the responsibility for the investment of funds for the District. All investments by the District shall be governed by State law and by this policy.

The District Investment Officer is responsible for administering the District's investments. In furtherance of this responsibility, the District Investment Officer shall issue and administer detailed Investment Instructions which may change periodically and which will implement this Investment Policy. The investment of bond proceeds will be further restricted by the provisions of relevant bond documents.

POLICY GUIDELINES

1) Prudence

The standard of prudence to be used by the District Investment Officer shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. All persons investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds shall act with care, skill, prudence and diligence in order to safeguard the principal amount of the investments and maintain the liquidity needs of the District.

2) Objectives

The primary objectives, in priority order, of the District's investment activities shall be:

- A. Safety of Principal. The investments shall be undertaken in a manner that seeks to ensure preservation of capital in the portfolio.
- B. Liquidity. The investment portfolio will remain sufficiently liquid to enable the District to meet its cash flow requirements.
- C. Return on Investment. The investment portfolio shall be designed with the objective of attaining a market rate of return on its investments consistent with the constraints imposed by its safety objective and cash flow requirements.

3) Delegation of Authority

The management and oversight responsibility for the investment program is hereby delegated to the District Investment Officer who shall monitor and review all investments for consistency with

this investment policy. No person may engage in an investment transaction except as provided under the limits of this policy. The District Investment Officer shall maintain investment instructions for internal and external management of investments consistent with State Government Code requirements. The District may contract for the use of investment manager services subject to all other provisions of this Investment Policy. The District Investment Officer shall maintain a list of authorized broker/dealers and financial institutions that are approved for investment purposes, and it shall be the policy of the District staff to purchase securities only from those authorized institutions or firms.

4) Investment Oversight Committee

There is hereby established an Investment Oversight Committee, which shall consist of the Investment Officer, the District's Controller and the members of the Board of Directors.

It shall be the responsibility of the Committee to:

- A. Review changes in investment practices of the Investment Officer for compliance with the Investment Policy and investment transaction instructions and procedures;
- B. Review the District's monthly Unaudited Financial Report for adherence to this Investment Policy and investment instructions and procedures in the event that said Report is not presented at a workshop of the Board; and
- C. Identify any deviations from the Investment Policy or any investment instructions or procedures which are deemed imprudent.

To maintain full financial transparency of the District's operations, an unaudited financial report will be provided monthly to the Board of Directors at a workshop meeting prior to being presented at a board meeting. The presentation of the monthly financial report shall be the preferred mechanism to be used to provide all financial information to the entire Board and the public.

5) Ethics and Conflict of Interest

Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program, or which could impair their ability to make impartial decisions. Officers and employees involved in the investment process shall abide by the District's Conflict of Interest Code, California Government Code, Section 1090 and the California Political Reform Act.

6) Authorized and Acceptable Investments

Government Code, Section 53601 sets forth the eligible investments for the District. All investments purchased for the District shall be delivered, either by book entry or physical delivery, to the District's third party custodian. All investments of the District shall have the Yucaipa Valley Water District as registered owner.

- A. As to the District's surplus funds generally (excluding funds from bond proceeds), the District's Investment Officer is authorized to invest such funds as follows:
 1. Local Agency Investment Fund - The District Investment Officer may invest in the Local Agency Investment Fund (LAIF) established by the State Treasurer for the benefit of local agencies. There is no minimum investment period and the minimum transaction is \$5,000, in multiples of

\$1,000 above that, with a maximum of \$30 million for any agency. The LAIF offers high liquidity because deposits can be converted to cash in 24 hours and no interest is lost. All interest is distributed to those agencies participating on a proportionate share.

2. Passbook Savings Accounts and Demand Deposit Accounts - For purposes of this policy, passbook savings accounts and demand deposit accounts and bank money-market accounts shall be considered appropriate investments. The District may earn interest on idle funds in such accounts at a federally-insured institution.
 3. United States Government Securities - U.S. Treasury Bills, Notes, Bonds and Certificates of Indebtedness, or those for which the full faith and credit of the United States are pledged for payment of principal and interest and are not subject to any limitations. Since this investment category is considered to be extremely safe and liquid, there is no limitation as to the percentage of the District's portfolio that can be invested in these types of investments.
- B. As to the District's bond proceeds, and subject to the Board's approval, such proceeds may be invested by the District Investment Officer in the following investments authorized under California Government Code, Sections 53601, 53635 and 53635.2:
1. United States Treasury notes, bonds, bills or certificates of indebtedness or other obligations for which the full faith and credit of the United States are pledged for the payment of principal and interest;
 2. Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises. Certain short-term obligations of agencies or instrumentalities of the United States Government may be backed only by the issuing agency or instrumentality and may not be backed by the full faith and credit of the United States Government. For example, securities issued by the Federal Home Loan Banks and the Freddie Mac are supported only by the credit of the agency or instrumentality that issued them, and not by the United States Government, and securities issued by the Federal Farm Credit System and the Fannie Mae are supported by the agency's or instrumentality's right to borrow money from the U.S. Treasury under certain circumstances;
 3. Registered state warrants or treasury notes or bonds of this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled, or operated by this state or by a department, board, agency, or authority of this state.
 4. Bonds, notes, warrants, or other evidences of indebtedness of any local agency within this state, including bonds payable solely out of the revenues from a revenue-producing property owned, controlled or operated by the local agency, or by a department, board, agency, or authority of the local agency.

5. Bankers acceptances (otherwise known as bills of exchange or time drafts) that are drawn on and accepted by a commercial bank which are eligible for purchase by the Federal Reserve System. Such banker's acceptances may not exceed 180 days maturity. No more than forty percent (40%) of the District's money may be invested in such banker's acceptances. No more than thirty percent (30%) of the District's money may be invested in the banker's acceptances of any one commercial bank. The commercial bank shall have the highest short-term letter and numerical rating as provided by Moody's Investors Service, Inc. ("Moody's") or Standard & Poor's Rating Agency ("Standard & Poor's");
6. Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical-rating organization (NRSRO). The entity that issues the commercial paper shall meet all of the following conditions in either paragraph (a) or paragraph (b):
 - (a) The entity is organized and operating in the United States as a general corporation, and has total assets in excess of \$500 million, and has debt other than commercial paper, if any, that is rated "A" or higher by a NRSRO.
 - (b) The entity is organized within the United States as a special purpose corporation, trust, or limited liability company, has a program wide credit enhancements including, but not limited to, over collateralization, letters of credit or surety bond, and has commercial paper that is rated "A-1" or higher, or the equivalent by an NRSRO.

Commercial paper shall have a maximum maturity of 270 days or less. The District may invest no more than twenty-five percent (25%) of its money in such commercial paper. The District may purchase no more than ten percent (10%) of the outstanding commercial paper of any single issuer;

7. Repurchase agreements with respect to securities described in paragraphs (i) and (ii) above provided that the term of any such repurchase agreement shall be one year or less. A repurchase agreement means a purchase of securities by the District pursuant to an agreement by which the seller will repurchase the securities on or before a specific date at an agreed upon price, thereby establishing the yield during the District's holding period. The yield established for the repurchase agreement is determined by current short-term rates and may be more or less than the interest rate on the underlying securities. The securities underlying a repurchase agreement is, in effect, collateral under the agreement and the securities shall be (otherwise known as bills of exchange or time drafts) delivered to the District by book entry, physical delivery or by third-party custodial agreement. At the time a repurchase agreement is made, the underlying securities shall be valued at one hundred and two percent (102%) or greater of the repurchase price. If an agreement is in effect for more than one day, and, in the event their value drops below one hundred and two percent (102%) of the repurchase price, the seller to the repurchase

agreement shall provide additional securities or money within one business day so that the value of the collateral is not less than one hundred and two percent (102%) of the repurchase price. At the expiration of each agreement, the District receives payment of the repurchase price as a condition for the transfer of the underlying securities back to the Seller;

8. Negotiable certificates of deposit issued by a nationally or state-chartered bank or a state or federal savings association (as defined in Section 5102 of the California Financial Code) a state or federal credit union, or by a state-licensed branch of a foreign bank. Purchases of negotiable certificates of deposit may not exceed thirty percent (30%) of the District's money which may be invested pursuant to this section. The District is prohibited from investing the District's funds, or funds in the custody of the District, in negotiable certificates of deposit issued by a state or federal credit union if a member of the District's Board of Directors, or any person with investment decision making authority with the District, also serves on the Board of Directors, or any committee appointed by the Board of Directors, or the credit committee or the supervisory committee of the state or federal credit union issuing the negotiable certificates of deposit.
9. Shares of beneficial interest issued by diversified management companies (also known as mutual fund companies) that invest in the securities and obligations as authorized by Government Code, Section 53601(a) to (j), (m) and (n) and that comply with investment restrictions contained in Government Code, Section 53630, et. seq. However, a county or party to a reverse repurchase agreement or securities lending agreement is not required to be a primary dealer of the Federal Reserve Bank of New York if the diversified management company's board of directors finds that the counterparty presents a minimal risk of default, and the value of the securities underlying a repurchase agreement or securities lending agreement may be 100% of the sales price of the securities are marked to market daily. The diversified management company in this section shall have attained the highest ranking or the highest letter and numerical ranking provided by not less than 2 NRSROs. The purchase price of shares of beneficial interest shall not include any commission or load that the company may charge and shall not exceed twenty percent (20%) of the District's money that may be invested pursuant to this Statement of Investment Policy. No more than ten percent (10%) of the District's money may be invested in shares of any one mutual fund referenced in this paragraph (ix);
10. Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80(a-l et seq.). The diversified management company shall have attained the highest ranking or the highest letter in numerical ranking provided by no less than 2 NRSROs. The purchase price of shares of beneficial interest shall not include any commission or load that the companies may charge and shall not exceed twenty percent (20%) of the District's money that may be invested pursuant to this Statement of Investment Policy.

7) **Nondiscrimination**

Investments shall not knowingly be made in any institution that practices or supports directly or indirectly through its actions discrimination on the basis of race, religion, color, creed, national or ethnic origin, age, gender, or physical disability.

8) **Maximum Maturity**

Investment maturities shall be based on a review of cash flow forecasts. Maturities will be scheduled so as to permit the District to meet all projected obligations. No investment shall be made in any security, other than a security underlying a repurchase or reverse repurchase agreement that at the time of the investment has a term remaining to maturity in excess of five years.

9) **Ineligible Investments**

Any security type or structure not specifically approved by this policy and investment instructions is specifically prohibited. Security types that are thereby prohibited to be purchased include, but are not limited to:

- A. Complex derivative structures such as range notes, inverse floaters, or any other complex variable rate or structure note.
- B. Interest-only strips that are derived from a pool of mortgages, or any security that could result in zero interest accrual if held to maturity.

10) **Sales Prior to Maturity**

Sales prior to maturity are permitted. It is also recognized that in a changing interest rate environment, it may be financially advantageous to sell investments at a book value loss in order to reinvest in a more profitable security.

11) **Reporting**

The District Investment Officer shall render to the Board of Directors a monthly report which shall include the following information for investments:

- Distribution of funds within all financial accounts maintained by the District;¹
- Summary of investments including the types of investments, maturity date, yield, costs and market value;²
- Detailed money market investment account activity associated with the purchase of U.S. Treasuries;²
- The current balance, accrued interest and historical effective yield of funds managed by the Local Agency Investment Fund (LAIF).²

The monthly report shall also:

- A. State compliance of the portfolio to this Investment Policy and State law, or state the manner in which the portfolio is not in compliance.

¹ This report component is contained within the monthly Unaudited Financial Report.

² This report component is contained within the Investment Summary of the monthly Unaudited Financial Report.

- B. Include a description of any of the District's funds, investments or programs that are under management of contracted parties, including lending programs.
- C. Include a statement denoting the ability of the District to meet its expenditure requirements of the next six months, or provide an explanation as to why sufficient money shall, or may, not be available.

The District Investment Officer shall annually render to the Board of Directors a Statement of Investment Policy, which the Board of Directors shall consider at a public meeting.

12) Interest Allocation

The Investment Officer shall allocate interest pursuant to an Interest Allocation Schedule. A list of funds eligible to receive interest shall be maintained by the District Investment Officer.



Yucaipa Valley Water District

Director Memorandum 17-002

Date: January 3, 2017

Prepared By: Joseph Zoba, General Manager

Subject: Adoption of Resolution No. 2017-02 Appointing a Corporate Representative to Small Claims Court

Recommendation: That the Board adopts Resolution No. 2017-02.

Every year the Board of Directors updates and adopts a resolution appointing representatives to act on behalf of the District in small claims court.

RESOLUTION NO. 2017-02

A RESOLUTION APPOINTING A CORPORATE REPRESENTATIVE TO SMALL CLAIMS COURT

UNREPRESENTED PARTY (<i>Name and Address</i>): Yucaipa Valley Water District 12770 Second Street, Yucaipa, California 92399	TELEPHONE NUMBER: (909) 797-5119	FOR COURT USE ONLY
NAME OF COURT: Superior Court, Small Claims Division		CASE NUMBER:
STREET ADDRESS:		
MAILING ADDRESS:		
CITY AND ZIP CODE:		
BRANCH NAME:		
PLAINTIFF: Not Applicable		
DEFENDANT: Not Applicable		
RESOLUTION - APPOINTING A CORPORATE REPRESENTATIVE		

It appearing to the Board of Directors of the Yucaipa Valley Water District, a corporation qualified to do business in the State of California, that it is desirable and necessary to appoint an officer/employee of this corporation to act for and in its behalf in the Small Claims Court.

And it further appearing that Joseph B. Zoba, Brent Anton, Vicky Elisalda, Peggy Little, Matthew Porras, and Kathryn Hallberg as an officer/employee of Yucaipa Valley Water District is a suitable individual for such appointment; and said officer/employee is not employed solely for the purpose of representing said corporation.

Be it resolved that Joseph B. Zoba, and/or Brent Anton, and/or Vicky Elisalda, and/or Peggy Little, and/or Matthew Porras, and/or Kathryn Hallberg is/are appointed to represent and appear for said corporation in the lawful process of any and all claims filed in said court, and is further authorized and empowered to accept service of process issued by said court, for and on behalf of said corporation.

I certify that the foregoing resolution was adopted by the Board of Directors of the Yucaipa Valley Water District, at a regular meeting held on January 3, 2017.

Jay Bogh, President

(SEAL)

Joseph B. Zoba, Secretary

THE LOCAL BUSINESS ADDRESS OF SAID CORPORATION IS:
**Yucaipa Valley Water District
12770 Second Street,
Yucaipa, California 92399**

SIGNATURE OF AGENT SO APPOINTED

NAME AND TITLE OF AGENT SO APPOINTED



Director Memorandum 17-003

Date: January 3, 2017

Prepared By: Joseph Zoba, General Manager

Subject: Reimbursement Policy and Compensation Paid to Members of the Board of Directors Pursuant to Assembly Bill No. 1234

Recommendation: That the Board adopts Resolution No. 2017-03 and takes no further action which will increase the meeting reimbursement fee from \$140.72 to \$147.56 per day for each day's attendance at meetings as defined in Section 1(d) of Ordinance No. 53-2007 and Resolution No. 2017-03.

On March 21, 2007, the Board adopted Resolution No. 10-2007 and Ordinance No. 53-2007. These actions updated the policy of reimbursement and compensation paid to the members of the Board of Directors in a manner consistent with Assembly Bill No. 1234. Both the resolution and ordinance are attached for your review.

On August 3, 2016, the Board of Directors adopted Resolution No. 2016-21 Updating the Policy for Reimbursement of Actual and Necessary Expenses of the Board of Directors. This resolution has been updated to include medical benefit compensation for board members so the compensation paid to members of the Board of Directors are included in one resolution. The updated resolution is attached as Resolution No. 2017-03 and should be adopted by the Board of Directors.

Pursuant to the governing ordinances and resolutions, the Board of Directors is requested to make a decision regarding the rate of compensation received by board members for attending District related meetings and functions. Based on the reimbursement and compensation policy, the Board has two alternatives to address the rate of compensation.

Alternative 1 – No Director Fee Increase. Attached is Resolution No. 2017-04 which, if adopted by the Board of Directors, would maintain the rate of compensation paid to board members at the current rate of \$140.72 per day for each day's attendance at meetings as defined in Section 1(d) of Ordinance No. 53-2007. This daily rate is not to exceed ten days per month.

Alternative 2 – Automatic Director Fee Increase. By not taking action (procedurally this is accomplished by no motion for action being made at the board meeting, or by Resolution No. 2017-04 failing to be approved), then provision in Section 2 of Ordinance No. 53-2007 will apply which states, "...each calendar year following the adoption of this Ordinance, the compensation which may be received by members of the Board of Directors shall automatically be increased by 5% per calendar year beginning in January 2008, unless the Board of Directors by resolution elects not to receive an increase. Action by the Board of Directors to make such an election not to receive an increase in any one year will not affect the automatic increase the following calendar year". Therefore, by taking no action compensation paid to board members will be increased

from \$140.72 to \$147.56 per day for each day's attendance at meetings as defined in Section 1(d) of Ordinance No. 53-2007.

Financial Implications

On average, a board member typically seeks reimbursement for four to five meeting-days per month out of the maximum of ten permitted meeting days per month.

Based on attending five meetings per month, the cost per board member at a rate of \$140.72 per meeting-day is \$703.60 per board member per month, or \$8,443.20 per board member per year. The maximum annual meeting reimbursement amount at ten meeting-days per month would be \$16,886.40 per board member, per year.

If the automatic increase takes effect, the current rate of \$140.72 would be increased to \$147.56 per day for each day's attendance at meetings. Based on attending five meetings per month, the cost per board member at a rate of \$147.56 per meeting-day is \$737.80 per board member per month, or \$8,853.60 per board member per year. The maximum annual meeting reimbursement amount at ten meeting-days per month would be \$17,707.20 per board member, per year.

RESOLUTION NO. 2017-03**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
YUCAIPA VALLEY WATER DISTRICT
UPDATING THE POLICY FOR COMPENSATION AND REIMBURSEMENT OF
ACTUAL AND NECESSARY EXPENSES OF THE BOARD OF DIRECTORS**

WHEREAS, the Yucaipa Valley Water District (the "District") is a public agency of the State of California organized and existing pursuant to the County Water District Law of this State (Section 30000, et seq., of the Water Code); and

WHEREAS, as authorized by Water Code, Sections 30507 and 71255 the District has previously authorized reimbursement to its Board members of their actual, necessary and reasonable expenses incurred in the performance of their official duties in attending Board meetings, committee meetings, workshops, educational special district workshops and related occurrences; and

WHEREAS, the Legislature has enacted effective January 1, 2006, AB 1234 amending existing statutes and adding additional statutes requiring that local public agencies adopt a written policy concerning the District's reimbursement of the actual and necessary expenses of Board members in the performance of their official duties for the District; and

WHEREAS, AB 1234 also requires a written policy for the payment of per day compensation to Board members for meetings other than those of the Board, its Board workshop, Board committees, an advisory body of the Board and conferences and educational activities; and

WHEREAS, AB 1234 also requires that any Board member who receives any form of compensation from the District is required to attend at least two (2) hours of ethics training every two (2) years.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Yucaipa Valley Water District as follows:

1. Additional Compensable Meetings. As permitted by Government Code, Section 53232.1(d) the per day compensation authorized by Ordinance No. 53-2007 shall also be paid for a Board member's attendance at a meeting of: South Mesa Mutual Water Company, or Western Heights Mutual Water Company; an association or organization related to the services provided by the District; any meeting or hearing of any joint powers authority; a chamber of commerce meeting within the District service area; local, state or federal agency or any board, commission, committee or department thereof; and any tours, field trips or informal business meetings with District staff in the performance of the official duties of the Board of Directors; provided, however, that the total number of compensable days in any calendar month for all meetings attended by a Board member shall not exceed the maximum set forth in the District's Ordinance No. 53-2007.
2. Reimbursable Expenses of Board Members. As authorized by Government Code, Section 53232.2 the following actual and necessary expenses incurred by Board members in the performance of their official duties shall be reimbursed by the District:

- (a) Mileage at the rate established by the Internal Revenue Service to and from all Meetings as defined by the District's Ordinance No. 53-2007 and this Resolution;
 - (b) Travel and lodging expenses that have been approved by the Board of Directors prior to the date the meeting, seminar or event.
 - (c) Meal expenses incurred by a board member in attending such meetings with detailed receipts;
 - (d) Lodging costs, in connection with a conference or organized educational activity conducted in compliance with the Brown Act, including but not limited to the ethics training in Section 4 below, shall not exceed the maximum group rate published by the conference or activity sponsor or if no group rate is provided then the lodging cost shall not exceed the government and group rates offered by a provider of transportation or lodging services for travel and lodging when available.
3. Expense Report Requirements. The District shall provide written expense report forms to be filed by the District's Board members for reimbursement of actual and necessary expenses incurred on behalf of the District in performance of official duties. Such filings shall include all receipts for such expenses. Reimbursable expenses to be reported shall include, but not be limited to, mileage, meals, lodging and other travel-related expenses. All such expense reports shall constitute public records under the California Public Records Act. The District Board member shall provide brief oral reports on meetings attended at the expense of the District at the next regular meeting of the District's Board of Directors.
4. Medical Benefits. The District shall provide compensation for medical benefits to a member of the Board of Directors equal to a single employee in the Management-Exempt Bargaining Group during their tenure as a board member. No medical benefit(s) shall be provided to spouses or other family members of the board member. Any monetary amount of medical benefit that is unused, may be paid to the board member as either cash or a contribution to a deferred compensation account at the sole discretion of the board member.
5. Ethics Training. Pursuant to Government Code, Section 53234 each Board member shall attend at least two (2) hours of ethics training every two (2) years at the expense of the District. Such ethics training must be approved or authorized by the California Attorney General's Office and the Fair Political Practices Commission. Written proof of such ethics training must be filed by each Board member with the District and the District shall retain records of such ethics training for at least five (5) years after the Board member receives such training.
6. Effective Date. This Resolution shall be effective January 1, 2017, and hereby supersedes Resolution No. 2016-21.

PASSED AND ADOPTED this 3rd day of January 2017.

ORDINANCE NO. 53-2007**AN ORDINANCE OF THE YUCAIPA VALLEY WATER DISTRICT
UPDATING THE REIMBURSEMENT POLICY AND COMPENSATION PAID
TO MEMBERS OF THE BOARD OF DIRECTORS PER ASSEMBLY BILL 1234**

WHEREAS, Yucaipa Valley Water District (the "District") is a public agency of the State of California organized and existing pursuant to the County Water District Law of this State (Section 30000 et seq. of the Water Code); and

WHEREAS, by Resolution No. 3-1978 adopted on January 25, 1978, the Board of Directors authorized compensation to be paid to each Director of the Board of Directors for each day's attendance at meetings of the Board of Directors and for each day's service rendered as a Director at the request of the Board of Directors; and

WHEREAS, by minute action on June 23, 1982, consistent with Water Code, Section 30507, the Board of Directors increased that per day compensation to \$100.00 per day; and

WHEREAS, as authorized by Water Code, Sections 30507 and 71255 the District has previously authorized reimbursement to its Board members of their actual, necessary and reasonable expenses incurred in the performance of their official duties in attending Board meetings, committee meetings, workshops, educational special district workshops and related occurrences; and

WHEREAS, by Ordinance No. 51-2005 adopted on December 21, 2005, the Board of Directors increased the per day compensation for each of the Directors to \$105.00 per day and also updated the reimbursement and compensation policy consistent with AB 1234 enacted effective January 1, 2006; and

WHEREAS, the Board of Directors desires to increase the per day compensation by 5% to \$110.25 and to provide for automatic annual compensation increases of no more than 5% per year beginning in January of each year following the adoption of this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Board of Directors of the Yucaipa Valley Water District, as follows:

Section 1. Definitions:

(a) "Day's attendance" shall mean attendance at any Meeting as defined in Section 1(d) below.

(b) "Day's service" shall mean service rendered by a Director without regard to the length of time of such service.

(c) "Expenses" shall mean those actual and necessary out-of-pocket expenses incurred by a Director incident to or arising from a day's attendance at meetings or a day's service rendered.

(d) "Meeting" shall mean a meeting of the Board of Directors, including Board workshops and Board-created Committee meetings, advisory body or a conference or


organized educational activity all of which are authorized "meetings" under Government Code, Section 53232.1(a), and any other meeting or occurrence authorized by a written resolution adopted by the Board of Directors in a public meeting.

Section 2. Compensation and Annual Increases: Each Director shall receive compensation in the amount of \$110.25 per day for each day's attendance at Meetings as defined in Section 1(d) above not to exceed a total of ten (10) days in any calendar month, together with any expenses authorized by a resolution establishing the policy for the reimbursement of such actual and necessary expenses incurred in the performance of the official duties of the Board of Directors. Each calendar year following the adoption of this Ordinance, the compensation which may be received by members of the Board of Directors shall automatically be increased by 5% per calendar year beginning in January 2008, unless the Board of Directors by resolution elects not to receive such an increase. Action by the Board of Directors to make such an election not to receive an increase in any one year will not affect the automatic increase the following calendar year.

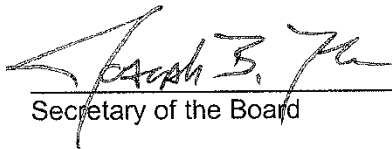
Section 3. Effective Date: In accordance with Section 20204 of the Water Code, this Ordinance shall become effective sixty (60) days from the date of its passage. This Ordinance hereby supersedes Ordinance No. 51-2005.

Adopted and enacted this 21st day of March, 2007.

YUCAIPA VALLEY WATER DISTRICT

By 
THOMAS SHALOUB, President of the
Board of Directors

ATTESTED:


Secretary of the Board

RESOLUTION NO. 2017-04

**RESOLUTION OF THE YUCAIPA VALLEY WATER DISTRICT
ELECTING NOT TO INCREASE THE COMPENSATION
FOR THE BOARD OF DIRECTORS IN CALENDAR YEAR 2017**

WHEREAS, on March 21, 2007, the Board of Directors adopted Ordinance No. 53, 2007 which updated the reimbursement policy and compensation paid to members of the Board of Directors pursuant to Assembly Bill No. 1234; and

WHEREAS, each member of the Board of Directors is currently compensated at a rate of \$140.72 per day for each day's attendance at meetings as defined in Section 1(d) of Ordinance No. 53-2007.

NOW, THEREFORE, BE IT HEREBY RESOLVED AND ORDERED, that the Board of Directors of the Yucaipa Valley Water District does hereby determine that the rate of compensation shall remain at \$140.72 per day for each day's attendance at meetings for calendar year 2017.

PASSED, APPROVED and ADOPTED this 3rd day of January 2017.

YUCAIPA VALLEY WATER DISTRICT

ATTEST:

Jay Bogh, President Board of Directors

Joseph B. Zoba, General Manager



Date: January 3, 2017

Prepared By: Joseph Zoba, General Manager

Subject: Consideration of Resolution No. 2017-05 Adopting Guidelines for Members of the Board of Directors

Recommendation: That the Board adopts Resolution No. 2017-05.

At the board workshop on December 13, 2016, the District staff discussed the existing Resolution No. 2014-07 related to guidelines for members of the Board of Directors. Even though there were no changes made to the resolution, the District staff recommends presenting the guidelines on an annual basis as a new resolution to share with the public an important document that summarizes the fundamental processes used by the District to make decisions as a team.

RESOLUTION NO 2017-05**A RESOLUTION OF THE YUCAIPA VALLEY WATER DISTRICT
ADOPTING GUIDELINES FOR MEMBERS OF THE BOARD OF DIRECTORS**

WHEREAS, the Yucaipa Valley Water District (“District”) desires to ensure its customers, residents, employees, and those who conduct business with the District, that the District emphasizes values in public service, leadership, and decision-making by adopting these Guidelines; and

WHEREAS, in order to document the District’s Board of Director’s commitment to ethical behavior in performance of the District’s business, the Board desires to adopt these Guidelines.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the District that the following Guidelines are hereby adopted:

Section 1. Purpose

The purpose of the Guidelines is to: (a) provide guidance for dealing with ethical issues; (b) heighten awareness of ethics and values as critical elements in a Director’s conduct; and (c) improve ethical decision-making.

Members of the Board of Directors (“Directors”) are subject to the provisions of these Guidelines in addition to other District policies, state laws and regulations. Such laws govern, but are not limited to: disclosure of personal economic interests, receipt of loans, gifts, travel payments and honoraria, campaign contributions, conflicts of interest, dual office-holding and incompatible offices, and criminal and civil misconduct in office. If a Director has a question regarding interpretation or compliance with these Guidelines, or state laws and regulations, the Director shall refer the matter to the General Manager who shall provide the Director with information or may refer the matter to Legal Counsel for further guidance.

While the laws are expansive, the core ethical requirements can be summarized as follows:

- (a) Public office cannot be used for personal financial gain.
- (b) Holding public office does not entitle anyone to personal advantage or benefits.
- (c) The public’s business must be conducted openly.
- (d) Fair processes and merit-based decision-making create an environment of good governance and service to the public.

Section 2. Key Principles

- (a) Integrity – A Director must not place himself or herself under any financial or other obligation to any individual or organization that might reasonably be thought to influence the Director's performance of his or her duties.
- (b) Leadership – A Director has a duty to promote and support the key principles by leadership and example and to maintain and strengthen the public's trust and confidence in the integrity of the District.
- (c) Selflessness – A Director has a duty to make decisions solely in the public interest. A Director must not act in order to gain financial or other benefits for himself or herself, his or her family, friends or business interests. This means making decisions because they benefit the District, not because they benefit the Director.
- (d) Objectivity – A Director must make decisions solely on merit and in accordance with the Director's statutory obligations when carrying out public business.
- (e) Accountability – A Director is accountable to the public for his or her decisions and actions.
- (f) Transparency – A Director has a duty to be as open and transparent as possible about his or her decisions and actions and give reasons for decisions.
- (g) Honesty – A Director has a duty to act honestly. A Director must declare any private interests relating to his or her public duties and take steps to resolve any conflicts arising in such a way that protects the public interest or recuse or disqualify himself or herself from taking any action which would constitute a conflict of interest.
- (h) Respect – A Director must treat others with respect at all times and observe the rights of other people. A Director must treat fellow Directors, officials, staff, customers, and the public, with courtesy and civility.

Section 3. Conduct of Directors

- (a) Ethics Training – Directors shall complete two (2) hours of state-mandated ethics training for local agency officials to meet the specific requirements of state law. State law also mandates two (2) hours of training within one (1) year of initially taking office.
- (b) Relationship Between Board Members – Directors shall strive to work collaboratively and assist each other in conducting the affairs of the District. Directors shall function as a part of a whole. Directors should bring all issues to the attention of the Board as a whole, rather than to select individual Directors.
- (c) Relationship with The Public and Other Public Agencies – Directors shall refer all complaints from customers, residents, and members of the public, to the General Manager. A Director shall not make representations or promises to any member of the public regarding the future action of the District or of the Board, unless such representation or promise has been duly authorized by the Board. When making

public statements, a Director shall make it clear whether he or she is authorized to speak on behalf of the Board, or whether he or she is presenting their own views. When representing the Board, a Director's comments should reflect approved Board policies. In areas where no policy has yet been developed, the Director's comments shall make this fact clear.

- (d) Presentation and Appearance to The Public – In order to present a positive image to the public, customers and residents, Directors should strive to maintain a professional appearance while performing their duties as Directors.
- (e) Relationship with General Manager and Staff
 - (i) The Board sets the policy of the District. The General Manager is responsible for implementing the policy as formulated by the Board. Directors shall not engage in actions which would constitute day-to-day management. The General Manager is the highest-ranking nonelected officer of the District. The General Manager is appointed by and serves at the pleasure of the Board and performs such duties as may be imposed by the Board. Therefore, the Board will provide policy direction and instructions to the General Manager on matters within the authority of the Board by majority vote of the Board during a duly convened Board meeting. Directors will deal with matters within the authority of the General Manager through the General Manager, and not through other District employees.
 - (ii) A Director will not make requests directly to other District staff to undertake analyses, perform other work assignments, or change the priority of work assignments. A Director's contact with District staff should be kept to a minimum and should be made only when direct personal contact is required. A Director, when approached by District personnel concerning specific District policy, shall direct inquiries to the General Manager.
- (f) Proper Use and Safeguarding of Property And Resources – A Director will not ask a District employee to perform services for the personal benefit or profit of a Director. Each Director must protect and properly use any District asset within his or her control. Directors will safeguard District property, equipment, monies, and assets against unauthorized use or removal, as well as from loss due to criminal act or breach of trust. The District will not reimburse the traveling and incidental expenses incurred by or for the spouse of a Director who attends a conference, tour or event on official District business (See 75 Ops. Cal. Atty. Gen. 20).
- (g) Use of Confidential Information – Under the Brown Act, all meetings of the Board are open to the public except as prescribed by law. The Brown Act sets forth provisions that require public officials to maintain the confidentiality of certain information disclosed or discussed in a duly convened closed session. A Director is not authorized, without the approval of the Board, to disclose information that qualifies as confidential information under the applicable provisions of law to a person not authorized to receive it, that: (i) has been received for, or during, a closed session meeting of the Board; (ii) is protected from disclosure under the attorney-client or other evidentiary privilege; or (iii) is not required to be disclosed under the California Public Records Act. A Director shall not waive the attorney-

client privilege of the District by disclosing the legal opinions or advice of Legal Counsel to a third party.

- (h) Information Requests – A Director shall request all publicly available documents through the General Manager. All requested public documents shall be provided to the Director making the request within a reasonable period of time. All other Directors will be notified of the requests and said documents shall be made available to them upon request. A Director shall not request copies of documents for the use of any member of the public in order to avoid the payment of copy fees outlined in the Public Records Act.

Section 4. Resolution No 2014-07 is hereby repealed and superseded by this resolution.

PASSED AND ADOPTED this 3rd day of January 2017.

YUCAIPA VALLEY WATER DISTRICT

ATTEST:

Jay Bogh, President Board of Directors

Joseph B. Zoba, General Manager



Date: January 3, 2017

Prepared By: Joseph Zoba, General Manager

Subject: Review of Statement of Facts Required by Government Code Section 53051

Recommendation: That the Board authorizes the filing of the Statement of Facts Roster of Public Agencies Filing.

Government Code Section 53051 requires public agencies to regularly update a Statement of Facts with the California Secretary of State and the county clerks. The form is available online from the Secretary of State as Form NPSF 405 (<http://bpd.cdn.sos.ca.gov/sf/forms/np-sf-405.pdf>).

The District staff will submit an updated Statement of Facts every January to ensure the document on file is complete and accurate.

California Government Code Section 53050-53051

53050. The term "public agency," as used in this article, means a district, public authority, public agency, and any other political subdivision or public corporation in the state, but does not include the state or a county, city and county, or city.

53051. (a) Within seventy (70) days after the date of commencement of its legal existence, the governing body of each public agency shall file with the Secretary of State on a form prescribed by the Secretary of State and also with the county clerk of each county in which the public agency maintains an office, a statement of the following facts:

1. The full, legal name of the public agency.
2. The official mailing address of the governing body of the public agency.
3. The name and residence or business address of each member of the governing body of the public agency.
4. The name, title, and residence or business address of the chairman, president, or other presiding officer, and clerk or secretary of the governing body of such public agency.

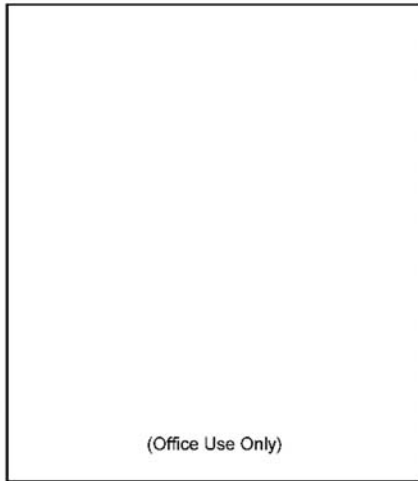
(b) Within 10 days after any change in the facts required to be stated pursuant to subdivision (a), an amended statement containing the information required by subdivision (a) shall be filed as provided therein. The information submitted to the Secretary of State shall be on a form prescribed by the Secretary of State.

(c) It shall be the duty of the Secretary of State and of the county clerk of each county to establish and maintain an indexed "Roster of Public Agencies," to be so designated, which shall contain all information filed as required in subdivisions (a) and (b), which roster is hereby declared to be a public record.



State of California Secretary of State

STATEMENT OF FACTS ROSTER OF PUBLIC AGENCIES FILING (Government Code section 53051)



Instructions:

- 1. Complete and mail to: Secretary of State, P.O. Box 942870, Sacramento, CA 94277-2870 (916) 653-3984
2. A street address must be given as the official mailing address or as the address of the presiding officer.
3. Complete addresses as required.
4. If you need additional space, attach information on an 8 1/2" X 11" page, one sided and legible.

New Filing [] Update [x]

Legal name of Public Agency: Yucaipa Valley Water District

Nature of Update: Annual review and update of the Statement of Facts

County: Riverside County and San Bernardino County

Official Mailing Address: 12770 Second Street, Yucaipa, California

Name and Address of each member of the governing board:

Chairman, President or other Presiding Officer (Indicate Title): President

Name: Jay Bogh Address: 12770 Second Street, Yucaipa, California 92399

Secretary or Clerk (Indicate Title): Secretary / General Manager

Name: Joseph Zoba Address: 12770 Second Street, Yucaipa, California 92399

Members:

Name: Jay Bogh, President Address: 12770 Second Street, Yucaipa, California 92399

Name: Bruce Granlund, Vice President Address: 12770 Second Street, Yucaipa, California 92399

Name: Lonni Granlund, Director Address: 12770 Second Street, Yucaipa, California 92399

Name: Chris Mann, Director Address: 12770 Second Street, Yucaipa, California 92399

Name: Tom Shalhoub, Director Address: 12770 Second Street, Yucaipa, California 92399

RETURN ACKNOWLEDGMENT TO: (Type or Print)

January 4, 2017 Date

NAME [Joseph Zoba, General Manager]

ADDRESS 12770 Second Street Signature

CITY/STATE/ZIP [Yucaipa, California 92399] [Joseph B. Zoba, General Manager Typed Name and Title

Date: January 3, 2017

Prepared By: Joseph Zoba, General Manager

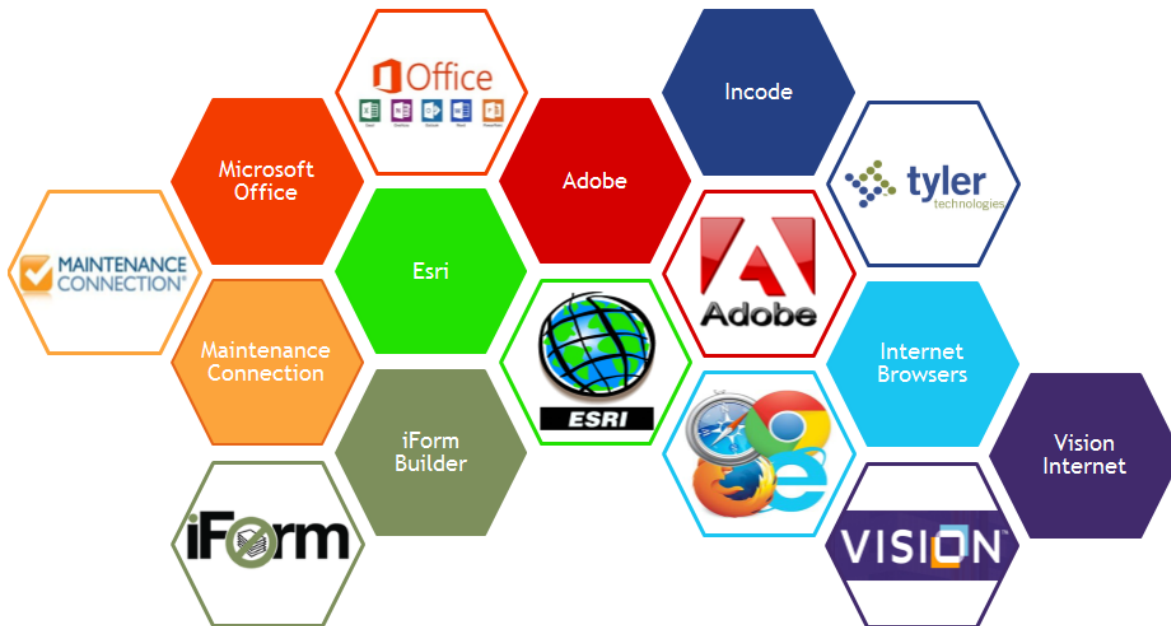
Subject: Catalog of Functional Computer Enterprise Systems Used by the Yucaipa Valley Water District

Recommendation: That the Board reviews and authorizes the publication of functional computer enterprise systems pursuant to Senate Bill No. 272.

The general philosophy behind open data is that datasets maintained by the government agencies are public records and should be, by default, machine-readable and downloadable from public websites. Open data allows for greater transparency, accountability, civic engagement, and innovation by expanding public access to government data.

Senate Bill No. 272 requires local government agencies to publish a list of all the information systems ("enterprise systems") they maintain. These catalogs of data include basic details for each database, including a description of the purpose for the system, how the data is collected and updated, and the vendor providing the software or hosting for system. This bill does not require local agencies to publish the dataset themselves online, however, these inventories serve as a menu from which the public can request data through a California Public Records Act request.

The following software products are required by to be shared with the public.



SENATE RULES COMMITTEE

SB 272

Office of Senate Floor Analyses

(916) 651-1520 Fax: (916) 327-4478

 UNFINISHED BUSINESS

Bill No: SB 272

Author: Hertzberg (D)

Amended: 9/2/15

Vote: 21

 SENATE GOVERNANCE & FIN. COMMITTEE: 7-0, 4/15/15

AYES: Hertzberg, Nguyen, Bates, Beall, Hernandez, Lara, Pavley

SENATE JUDICIARY COMMITTEE: 7-0, 4/21/15

AYES: Jackson, Moorlach, Anderson, Hertzberg, Leno, Monning, Wieckowski

SENATE APPROPRIATIONS COMMITTEE: 7-0, 5/4/15

AYES: Lara, Bates, Beall, Hill, Leyva, Mendoza, Nielsen

SENATE FLOOR: 37-0, 5/7/15

 AYES: Allen, Anderson, Bates, Beall, Berryhill, Block, Cannella, De León,
 Gaines, Galgiani, Hall, Hancock, Hernandez, Hertzberg, Hill, Hueso, Huff,
 Jackson, Lara, Leno, Leyva, McGuire, Mendoza, Mitchell, Monning, Moorlach,
 Morrell, Nguyen, Nielsen, Pan, Pavley, Roth, Runner, Stone, Vidak,
 Wieckowski, Wolk

NO VOTE RECORDED: Fuller, Liu

ASSEMBLY FLOOR: 79-0, 9/4/15 - See last page for vote

SUBJECT: The California Public Records Act: local agencies: inventory
SOURCE: Author

DIGEST: This bill requires local governments, with specified exceptions, to catalog, and make publicly available, information about their data systems

Assembly Amendments exclude local education agencies from this bill's requirements, modify this bill's definition of "enterprise system," specify a schedule by which local agencies must complete and update catalogues of their data systems, and provide local agencies with an alternative to publicly disclosing

SB 272
Page 2

specified information in cases when public disclosure would not serve the public interest.

ANALYSIS:

Existing law, the California Public Records Act (CPRA), requires public records to be open to inspection during office hours and gives every person a right to inspect public records, with specific exceptions. The CPRA also specifies procedures for requesting copies of public records.

This bill:

- 1) Requires local agencies, except local education agencies, in implementing the CPRA, to create a catalog of enterprise systems.
- 2) Defines “enterprise system” as a software application or computer system that collects, stores, exchanges, and analyzes information that the agency uses that is both:
 - a) A multi-departmental system or a system that contains information collected about the public.
 - b) A system of record.
- 3) Defines “system of record” as a system that serves as an original source of data within an agency.
- 4) Directs that an enterprise system must not include any of the following:
 - a) Information technology security systems, including firewalls and other cybersecurity systems.
 - b) Physical access control systems, employee identification management systems, video monitoring, and other physical control systems.
 - c) Infrastructure and mechanical control systems, including those that control or manage street lights, electrical, natural gas, or water or sewer functions.
 - d) Systems related to 911 dispatch and operation or emergency services.

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Page 3

- e) Systems that would be restricted from disclosure pursuant to Section 6254.19.
 - f) The specific records that the information technology system collects, stores, exchanges, or analyzes.
- 5) Requires that the catalog prepared by each local agency must:
- a) Be completed and posted by July 1, 2016, and updated annually.
 - b) List the enterprise systems utilized by the agency.
 - c) Disclose, for each enterprise system, all of the following:
 - i) Current system vendor.
 - ii) Current system product.
 - iii) A brief statement of the system's purpose.
 - iv) A general description of categories or types of data.
 - v) The department that serves as the system's primary custodian.
 - vi) How frequently system data is collected.
 - vii) How frequently system data is updated.
 - viii) Be made publicly available in a specified manner.
 - d) Allows a local agency to provide alternative information if, on the facts of the particular case, the public interest served by not disclosing the current system vendor and current system product clearly outweighs the public interest served by disclosure.
- 6) Directs that its provisions must not be construed to permit public access to records held by an agency to which access is otherwise restricted by statute or to alter the process for requesting public records, as specified.
- 7) States that its provisions must not be interpreted to limit a person's right to inspect public records pursuant to the provision of the CPRA.
- 8) Contains legislative findings and declarations that:

SB 272
Page 4

- a) Identify the potential benefits of expanded public access to electronic data gather and maintained by local agencies.
- b) Demonstrate the interest protected by a specified provision of this bill which limits the public's right of access to public documents.
- c) Disclaim the need to reimburse costs that may be incurred by a local agency or school district under this act.

Comments

Purpose of the bill. Government agencies are rapidly expanding their use of computer technologies to conduct the public's business, including budgeting, mapping, and issuing permits. Much of the electronic data that local governments throughout California possess can be a powerful tool for improving the lives of Californians. Harnessing the power of local data will help to make government more transparent and accountable to the public, foster collaboration among agencies to deliver public services more efficiently and effectively, and support policies that generate economic growth and improve California communities. However, members of the public too often are not aware of what data local governments collect, the format the data is in, or the location where the data is stored. Similarly, a lack of information about local agencies' data systems may impede efforts among local agencies to collaborate on projects to standardize and share public data sets. By requiring local governments to share information about their enterprise data systems, SB 272 takes a significant step towards making California local government data more accessible to the public.

FISCAL EFFECT: Appropriation: No Fiscal Com.: Yes Local: Yes

According to the Assembly Appropriations Committee, because this bill furthers the purpose of the CPRA, local agencies' costs to create catalogues of their respective enterprise systems would be nonreimbursable.

SUPPORT: (Verified 9/4/15)

American Civil Liberties Union of California
 American Federation of State, County and Municipal Employees, AFL-CIO
 Associated Builders and Contractors of California
 Building Owners and Managers Association of California
 California Asian Pacific Chamber of Commerce
 California Broadcasters Association
 California Business Properties Association
 California Business Roundtable

SB 272
Page 5

California Forward Action Fund
California League of Food Processors
California Manufacturers & Technology Association
California Retailers Association
Commercial Real Estate Development Association
Data Transparency Coalition
Family Business Association
Firearms Policy Coalition
International Council of Shopping Centers
Los Angeles County Business Federation
National Federation of Independent Businesses
San Diego Regional Data Library
San Francisco Technology Democrats
Sunlight Foundation
Urban Strategies Council

OPPOSITION: (Verified 9/4/15)

Cites of Fountain Valley and Palo Alto

ASSEMBLY FLOOR: 79-0, 9/04/15

AYES: Achadjian, Alejo, Travis Allen, Baker, Bigelow, Bloom, Bonilla, Bonta, Brough, Brown, Burke, Calderon, Campos, Chang, Chau, Chávez, Chiu, Chu, Cooley, Cooper, Dababneh, Dahle, Daly, Dodd, Eggman, Frazier, Beth Gaines, Gallagher, Cristina Garcia, Eduardo Garcia, Gatto, Gipson, Gomez, Gonzalez, Gordon, Gray, Grove, Hadley, Harper, Roger Hernández, Holden, Irwin, Jones, Jones-Sawyer, Kim, Lackey, Levine, Linder, Lopez, Low, Maienschein, Mathis, Mayes, McCarty, Medina, Melendez, Mullin, Nazarian, Obernolte, O'Donnell, Olsen, Patterson, Perea, Quirk, Rendon, Rodriguez, Salas, Santiago, Steinorth, Mark Stone, Thurmond, Ting, Wagner, Waldron, Weber, Wilk, Williams, Wood, Atkins

NO VOTE RECORDED: Ridley-Thomas

Prepared by: Brian Weinberger / GOV. & F. / (916) 651-4119
9/4/15 19:10:21

**** END ****

SENATE BILL**No. 272**

Introduced by Senator Hertzberg
(Principal coauthor: Assembly Member Maienschein)

February 19, 2015

An act to add Section 6270.5 to the Government Code, relating to public records.

LEGISLATIVE COUNSEL'S DIGEST

SB 272, as introduced, Hertzberg. The California Public Records Act: local agencies: inventory.

Existing law, the California Public Records Act, requires state and local agencies to make their records available for public inspection, unless an exemption from disclosure applies. The act declares that access to information concerning the conduct of the people's business is a fundamental and necessary right of every person in this state. Existing law also requires every public agency to comply with the California Public Records Act and with any subsequent statutory enactment amending the act, or enacting or amending any successor act.

This bill would require each local agency, in implementing the California Public Records Act, to conduct an inventory of data gathered by the agency that discloses what data is maintained by the agency, by whom, and with what frequency it is collected. The bill would require the inventory to be available to the public. Because the bill would require local agencies to perform additional duties, it would impose a state-mandated local program.

The California Constitution requires local agencies, for the purpose of ensuring public access to the meetings of public bodies and the writings of public officials and agencies, to comply with a statutory enactment that amends or enacts laws relating to public records or open

SB 272

— 2 —

meetings and contains findings demonstrating that the enactment furthers the constitutional requirements relating to this purpose.

This bill would make legislative findings to that effect.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

Vote: majority. Appropriation: no. Fiscal committee: yes.
State-mandated local program: yes.

The people of the State of California do enact as follows:

1 SECTION 1. The Legislature finds and declares all of the
2 following

3 (a) New information technology has dramatically changed the
4 way people search for and expect to find information in California.

5 (b) This technology has unlocked great potential for government
6 to better serve the people it represents. A recent study estimated
7 that digitizing government data could generate one trillion dollars
8 in economic value worldwide through cost savings and improved
9 operational performance.

10 (c) California plays a vitally important role in moving our nation
11 forward in the world of technology. Just as the state's thriving tech
12 industry surges ahead in setting new standards for society, so too
13 must California.

14 (d) As several nations, states, and cities have begun to embrace
15 policies of online access to public sector data, they have enjoyed
16 the benefits of increased operational efficiency and better
17 collaboration. Here in California, cities across the state are turning
18 internally gathered and maintained data into usable information
19 for the public to access and leverage for the benefit of their
20 communities.

21 (e) In moving government to a more effective digital future,
22 standards should be adopted to ensure that data collection and
23 publication are standardized, including uniform definitions for
24 machine-readable data. Online portals should also be developed
25 to assist with public access to collected data.

26 (f) With a public sector committed to success in the digital age,
27 the residents and businesses of California will stand to benefit

— 3 —

SB 272

1 from the greater collaboration and integration, improved
2 accountability, and increased productivity that will result.

3 (g) In making California government more accessible to the
4 people of the state, paragraph (7) of subdivision (b) of Section 3
5 of Article I of the California Constitution requires local
6 governments to comply with the California Public Records Act
7 and with any subsequent statutory enactment amending that act
8 and furthering that purpose.

9 SEC. 2. Section 6270.5 is added to the Government Code, to
10 read:

11 6270.5. In implementing this chapter, each local agency shall
12 conduct an inventory of data gathered by the agency. The inventory
13 shall be made available to the public and shall disclose what data
14 is maintained by the agency, by whom, and with what frequency
15 it is collected.

16 SEC. 3. The Legislature finds and declares that Section 2 of
17 this act, which adds Section 6270.5 to the Government Code,
18 furthers, within the meaning of paragraph (7) of subdivision (b)
19 of Section 3 of Article I of the California Constitution, the purposes
20 of that constitutional section as it relates to the right of public
21 access to the meetings of local public bodies or the writings of
22 local public officials and local agencies. Pursuant to paragraph (7)
23 of subdivision (b) of Section 3 of Article I of the California
24 Constitution, the Legislature makes the following findings:

25 Because increased information about what data is collected by
26 local agencies could be leveraged by the public to more efficiently
27 access and better use that information, requiring every local agency
28 to conduct an inventory of data gathered by the agency that would
29 be made available to the public under the act furthers the purpose
30 of Section 3 of Article I of the California Constitution.

31 SEC. 4. No reimbursement is required by this act pursuant to
32 Section 6 of Article XIII B of the California Constitution because
33 the only costs that may be incurred by a local agency or school
34 district under this act would result from a legislative mandate that
35 is within the scope of paragraph (7) of subdivision (b) of Section
36 3 of Article I of the California Constitution.

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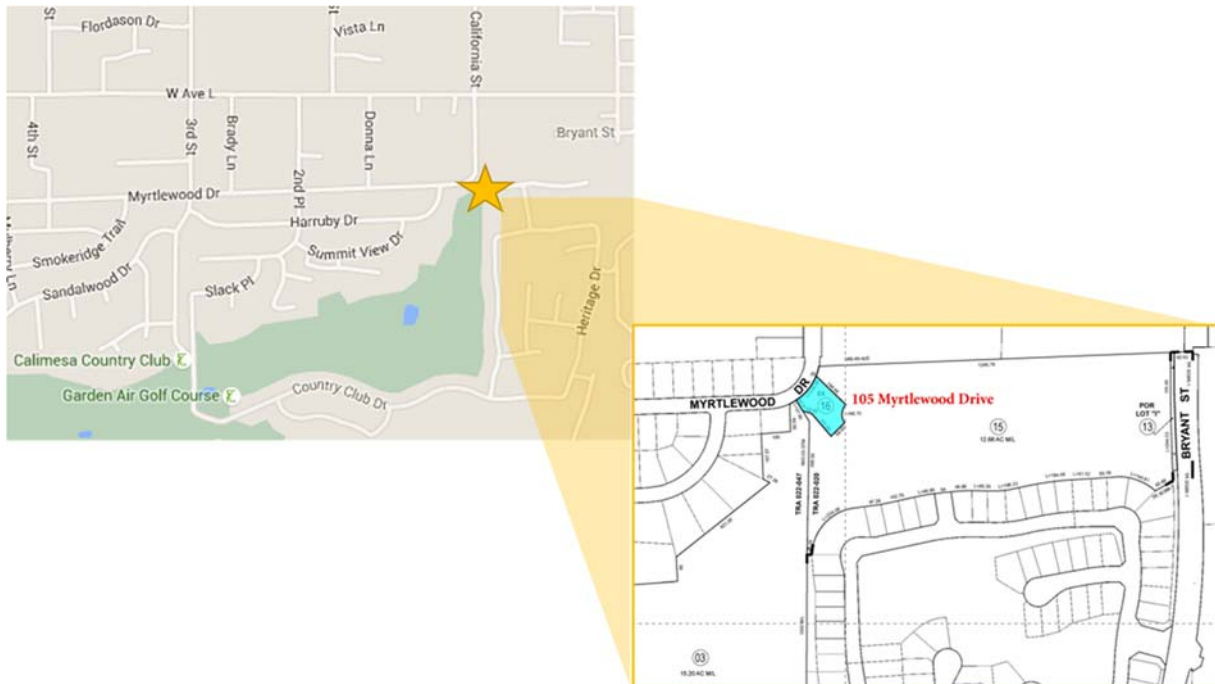
Date: January 3, 2017

Prepared By: Brent Anton, Engineering Manager

Subject: Notice of Completion for the Contract with Weka, Inc. for the Construction of the RWB-12.4 Interim Booster Station

Recommendation: That the Board authorizes the filing of the Notice of Completion and release of the retention amount of \$15,888.70 thirty-five days after the recorded date.

On August 5, 2015, the Board of Directors authorized the District staff to solicit bids for the construction of an interim recycled water booster station at the intersection of Myrtlewood Drive and California Street. The project included the construction of a 300 gallon per minute pre-packaged booster station, approximately 200 linear feet of 24", 20" and 12" piping and electrical work [Director Memorandum 15-074].



On October 7, 2015, the Board of Directors approved a contract with Weka, Inc. to construct the facility for a sum not to exceed \$317,772 [Director Memorandum No. 15-091].

The project is now complete and based on the letter from Krieger & Stewart; District staff recommends that the Board authorizes the filing of the Notice of Completion and release of the retention amount of \$15,888.70 thirty-five days after the recorded date.



December 9, 2016

818-94.6 F/C

Brent Anton
 Yucaipa Valley Water District
 P.O. Box 730
 Yucaipa, CA 92399

Subject: NB-12.2 Interim Booster Station
 Recommendation of Acceptance of Contract Work

Dear Mr. Anton:

All work required to be performed by Weka, Inc for the NB-12.2 Interim Booster Station Project is essentially complete and the final Contract Amount for same is set forth as follows:

Original Contract Amount:	\$317,772.00
Contract Change Orders:	\$0
Final Contract Amount:	\$317,772.00

Since the Contract Work has been essentially completed in accordance with the Contract Documents, we recommend the District accept said Work. Subsequent to Board acceptance, a Notice of Completion should be filed and thereafter, following the lien period, the District should make final payment (i.e. release retained amount), provided no Stop Notices have been filed.

If you have any questions, please call.

Sincerely,

KRIEGER & STEWART

A handwritten signature in blue ink that reads 'Patrick M. Watson'.

Patrick M. Watson

PMW/
 818-94-RECACCEPT

cc: Linda Kilday, Yucaipa Valley Water District

Record Without Fee
Per Govt. Code 6103

Recording Requested By:
Yucaipa Valley Water District

And When Recorded Mail To:
Yucaipa Valley Water District
P.O. Box 730
Yucaipa, CA 92399

SPACE ABOVE THIS LINE FOR RECORDERS USE

NOTICE OF COMPLETION

Project Number/CMMS Number: P-04-287
Director Memorandum Number for Authorization: DM 15-091
Director Memorandum Number for Notice of Completion: DM 17-XXX

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion.
Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest in the property hereinafter described:
2. The full name of the owner is Yucaipa Valley Water District
3. The full address of the owner is 12770 Second Street, Yucaipa, CA 92399
4. The Nature of the Interest or Estate of the Undersigned is: In Fee
5. A work performed hereinafter described was completed on December 1, 2016. The work done was: NB 12.4 Recycled Booster Station
6. The name of the contractor for such work was: Weka, Inc.

October 7, 2015

(Date of Contract)

7. The property on which said work was complete in the City of Calimesa
County of Riverside, State of CA, and is described as APN: 410-260-016
8. The street address of said property is 105 Myrtlewood Drive

(if no street address has been assigned, insert "none")

Dated January 3, 2017

Brent Anton, Engineering Manager
Yucaipa Valley Water District

Verification

I, the undersigned, say: I am the General Manager of the Declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the comments thereof; the same is true to my knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on January 3, 2017 at Yucaipa, CA.

Joseph B. Zoba, General Manager
Yucaipa Valley Water District

Date: January 3, 2017

Prepared By: Brent Anton, Engineering Manager

Subject: Award of a Construction Contract for the 30-Inch Potable Water Conveyance Pipeline – Phase III and the 8-Inch Acacia Avenue Pipeline

Recommendation: That the Board awards a construction contract to Borden Excavating, Inc. for a sum not to exceed \$618,577.

On November 1, 2016, the Board of Directors authorized the District staff to solicit bids for the construction of pipelines on Acacia Avenue and First Street [Director Memorandum No. 16-104]. The pipeline project involves two pipes:

- 948 linear feet of 30-inch ductile iron pipe in First Street, west on Acacia Avenue to Second Street; and
- 1005 linear feet of 8-inch ductile iron pipe in First Street and Acacia Avenue to the alley east of California Street.

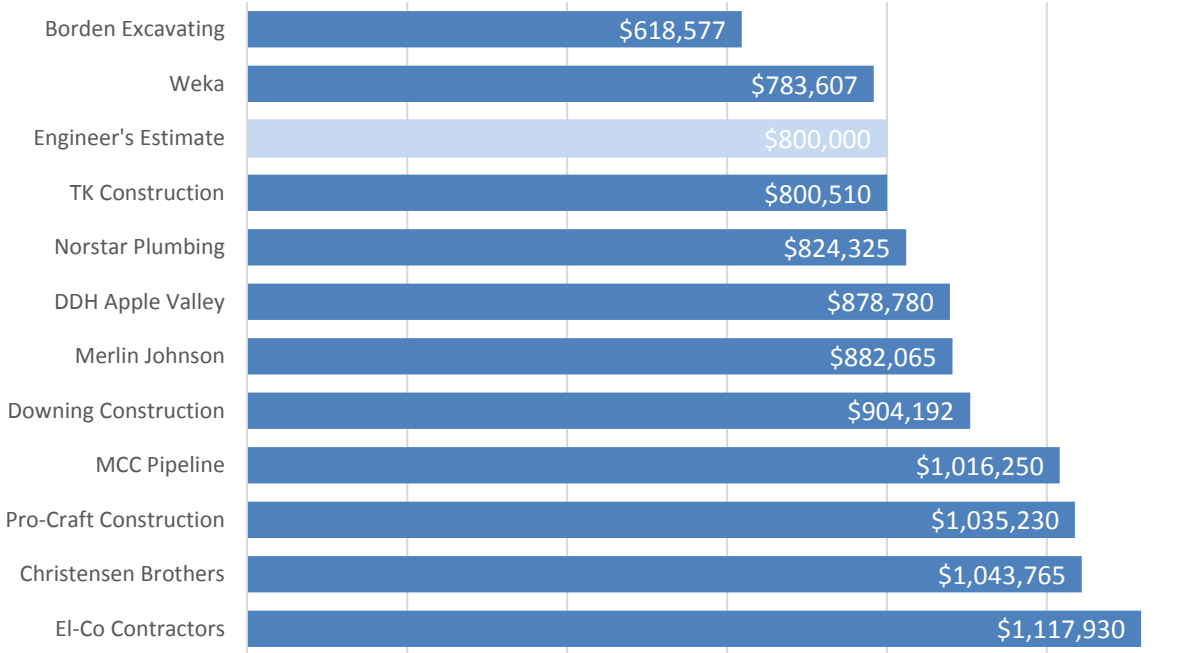
The 30-inch ductile iron pipe is an extension of the existing 30-inch crosstown transmission pipeline in Second Street, east on Acacia Avenue and south on First Street to Yucaipa Boulevard and the 8-inch ductile iron pipe will support the infrastructure needs of the new Performing Arts Center replacing an old 6-inch PVC alley pipeline.

This project is categorically exempt from environmental review in accordance with the California Environmental Quality Act Guidelines Section 15301(c).



On December 7, 2016, the District staff opened bids for the project. The preliminary bid results are provided below. The Engineer’s estimate for the project was \$800,000.

Preliminary Bid Results



The bid submittals have been reviewed by Krieger & Stewart with a recommendation of award in the attached letter.

Financial Considerations:

Funding for this project will be from Water Division, Depreciation Reserves.



December 19, 2016

818-36.5 F/C

Brent Anton, Engineering Manager
 Yucaipa Valley Water District
 12770 Second Street
 Yucaipa, CA 92399

Subject: 30" Potable Water Conveyance Pipeline - Phase III and 8" Acacia Avenue Pipeline
 Bid Results and Award Recommendation

Dear Mr. Anton:

On December 7, 2016, the Yucaipa Valley Water District (District) received 11 bids for subject project; the results are as follows (a breakdown by bid item is shown in the attached Bid Results table):

<u>Contractor</u>	<u>Bid Amount</u>
Borden Excavating, Inc.	\$618,577.00
Weka, Inc.	\$783,607.00
Kirtley Construction, Inc. dba TK Construction	\$800,510.00
Norstar Plumbing and Engineering, Inc.	\$824,325.00
DDH Apple Valley Construction, Inc.	\$878,780.00
Merlin Johnson Construction, Inc.	\$882,065.00
Downing Construction, Inc.	\$904,192.00
MCC Pipeline, Inc.	\$1,016,250.00
Pro-Craft Construction, Inc.	\$1,035,230.00
Christensen Brothers General Engineering, Inc.	\$1,043,765.00
El-Co Contractors, Inc.	\$1,117,930.00

The low bidder is Borden Excavating, Inc. in the amount of \$618,577.00. The bid documents submitted by Borden Excavating are in order.

Since construction of the 30" Potable Water Conveyance Pipeline - Phase III and 8" Acacia Avenue Pipeline are necessary to provide uninterrupted water service to the City of Yucaipa, and since Borden Excavating, Inc. is an experienced, capable contractor with a current Class A Contractor's License (No. 741879), we recommend award of subject work to Borden Excavating, Inc. in the amount of \$618,577.00.

If you have any questions, please call.

Sincerely,

KRIEGER & STEWART

Patrick M. Watson

PMW/lge
 818-36-RECAWARD

Attachment: Bid Results

3602 University Avenue, Riverside, California 92501-3331
 Tel: (951) 684-6900 • Fax: (951) 684-6986 • www.kriegerandstewart.com

YUCAIPA VALLEY WATER DISTRICT
30" POTABLE WATER CONVEYANCE PIPELINE - PHASE III
AND ACAIA AVENUE PIPELINE
BID SUMMARY SHEET
BID OPENING: DECEMBER 7, 2016 AT 2:00 PM

ITEM NO.	DESCRIPTION	QTY	UNIT	BORDEN EXCAVATING, INC.		WEKA, INC.		KIRTLEY CONSTRUCTION, INC dba: TK CONSTRUCTION		NORSTAR PLUMBING AND ENGINEERING, INC.		DDH APPLE VALLEY CONSTRUCTION, INC.		MERLIN JOHNSON CONSTRUCTION, INC.		DOWNING CONSTRUCTION, INC.		MCC PIPELINE, INC.		PRO-CRAFT CONSTRUCTION, INC.		CHRISTENSEN BROTHERS GENERAL ENGINEERING INC.		EL-CO CONTRACTORS, INC.	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
115	Install 8" pipe at flowline depth between 1.1' and 2.0' deeper than shown on plans (the incremental cost difference over Bid Item No. 114).	100	L.F.	\$1.00	\$100.00	\$3.00	\$300.00	\$18.00	\$1,800.00	\$18.00	\$1,800.00	\$19.50	\$1,950.00	\$32.00	\$3,200.00	\$29.00	\$2,900.00	\$56.00	\$5,600.00	\$4.50	\$450.00	\$14.30	\$1,430.00	\$35.00	\$3,500.00
116	Install 8" pipe at flowline depth between 2.1' and 3.0' deeper than shown on plans (the incremental cost difference over Bid Item No. 114).	50	L.F.	\$1.00	\$50.00	\$3.00	\$150.00	\$38.00	\$1,900.00	\$25.00	\$1,250.00	\$39.00	\$1,950.00	\$63.00	\$3,150.00	\$58.00	\$2,900.00	\$93.00	\$4,650.00	\$8.00	\$400.00	\$24.00	\$1,200.00	\$65.00	\$3,250.00
117	Furnish and install connection to existing 8" pipeline per Detail, Sheet 4 (Station 16+79.39).	1	L.S.	\$5,000.00	\$5,000.00	\$4,500.00	\$4,500.00	\$1,200.00	\$1,200.00	\$4,000.00	\$4,000.00	\$6,400.00	\$6,400.00	\$4,215.00	\$4,215.00	\$5,000.00	\$5,000.00	\$9,400.00	\$9,400.00	\$1,500.00	\$1,500.00	\$4,800.00	\$4,800.00	\$9,500.00	\$9,500.00
118	Furnish and install 8" cement mortar lined potable ductile iron extension piping, including export of native material, import of backfill material, compaction, and testing (Station 18+50.00).	30	L.F.	\$100.00	\$3,000.00	\$180.00	\$5,400.00	\$88.00	\$2,640.00	\$100.00	\$3,000.00	\$188.00	\$5,640.00	\$122.00	\$3,660.00	\$269.00	\$8,070.00	\$96.00	\$2,880.00	\$140.00	\$4,200.00	\$800.00	\$24,000.00	\$185.00	\$5,550.00
119	Furnish and install connection to existing 8" pipeline per Detail, Sheet 4 (Station 20+51.0±).	1	L.S.	\$5,000.00	\$5,000.00	\$4,500.00	\$4,500.00	\$5,700.00	\$5,700.00	\$5,000.00	\$5,000.00	\$11,200.00	\$11,200.00	\$5,125.00	\$5,125.00	\$6,000.00	\$6,000.00	\$10,500.00	\$10,500.00	\$1,500.00	\$1,500.00	\$2,730.00	\$2,730.00	\$11,100.00	\$11,100.00
120	Furnish and install 8" diameter gate valve per YVWD Standard Drawing W-20.	12	EA	\$1,800.00	\$21,600.00	\$2,100.00	\$25,200.00	\$1,450.00	\$17,400.00	\$1,900.00	\$22,800.00	\$1,860.00	\$22,320.00	\$1,625.00	\$19,500.00	\$1,700.00	\$20,400.00	\$2,100.00	\$25,200.00	\$1,500.00	\$18,000.00	\$6,000.00	\$72,000.00	\$1,465.00	\$17,580.00
121	Furnish and install commercial fire hydrant on 8" pipeline per YVWD Standard Drawing W-18.	2	EA	\$8,500.00	\$17,000.00	\$8,500.00	\$17,000.00	\$7,700.00	\$15,400.00	\$8,500.00	\$17,000.00	\$8,600.00	\$17,200.00	\$10,025.00	\$20,050.00	\$8,400.00	\$16,800.00	\$11,000.00	\$22,000.00	\$4,000.00	\$8,000.00	\$11,200.00	\$22,400.00	\$9,900.00	\$19,800.00
122	Furnish and install residential fire hydrant on 8" pipeline per YVWD Standard Drawing W-18.	1	EA	\$8,000.00	\$8,000.00	\$8,200.00	\$8,200.00	\$7,200.00	\$7,200.00	\$8,000.00	\$8,000.00	\$6,800.00	\$6,800.00	\$7,880.00	\$7,880.00	\$7,370.00	\$7,370.00	\$9,900.00	\$9,900.00	\$4,000.00	\$4,000.00	\$11,700.00	\$11,700.00	\$9,200.00	\$9,200.00
123	Furnish and install 2" water service per YVWD Standard Drawing W-7.	3	EA	\$2,500.00	\$7,500.00	\$4,000.00	\$12,000.00	\$6,200.00	\$18,600.00	\$4,300.00	\$12,900.00	\$3,300.00	\$9,900.00	\$2,330.00	\$6,990.00	\$3,130.00	\$9,390.00	\$5,600.00	\$16,800.00	\$2,200.00	\$6,600.00	\$4,300.00	\$12,900.00	\$4,900.00	\$14,700.00
124	Furnish and install 1" water service per YVWD Standard Drawing W-5.	13	EA	\$2,000.00	\$26,000.00	\$2,100.00	\$27,300.00	\$2,200.00	\$28,600.00	\$2,200.00	\$28,600.00	\$2,100.00	\$27,300.00	\$1,600.00	\$20,800.00	\$1,980.00	\$25,740.00	\$3,300.00	\$42,900.00	\$2,000.00	\$26,000.00	\$2,600.00	\$33,800.00	\$2,600.00	\$33,800.00
125	Furnish and install 6" fire service piping (Station 18+62±).	1	EA	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00	\$5,500.00	\$5,500.00	\$4,500.00	\$4,500.00	\$5,800.00	\$5,800.00	\$5,050.00	\$5,050.00	\$3,900.00	\$3,900.00	\$7,500.00	\$7,500.00	\$3,500.00	\$3,500.00	\$21,600.00	\$21,600.00	\$6,800.00	\$6,800.00
126	Relocate existing gas service as required for construction, including all coordination with the Gas Company and associated fees.	3	EA	\$50.00	\$150.00	\$3,000.00	\$9,000.00	\$5,700.00	\$17,100.00	\$1,200.00	\$3,600.00	\$780.00	\$2,340.00	\$1,000.00	\$3,000.00	\$2,300.00	\$6,900.00	\$6,000.00	\$18,000.00	\$10.00	\$30.00	\$500.00	\$1,500.00	\$6,000.00	\$18,000.00
127	Relocate existing sewer lateral as required for construction per APWA Standard 223-2, including all coordination with YVWD.	6	EA	\$50.00	\$300.00	\$1,400.00	\$8,400.00	\$3,300.00	\$19,800.00	\$2,500.00	\$15,000.00	\$4,600.00	\$27,600.00	\$1,000.00	\$6,000.00	\$3,000.00	\$18,000.00	\$2,100.00	\$12,600.00	\$1,500.00	\$9,000.00	\$1,730.00	\$10,380.00	\$5,000.00	\$30,000.00
128	Construct sewer concrete blanket per Standard Drawing S-18 (6' Long).	1	L.S.	\$250.00	\$250.00	\$1,000.00	\$1,000.00	\$1,200.00	\$1,200.00	\$4,800.00	\$4,800.00	\$10,300.00	\$10,300.00	\$3,500.00	\$3,500.00	\$1,600.00	\$1,600.00	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00	\$1,680.00	\$1,680.00	\$4,000.00	\$4,000.00
129	Disinfect and flush 30" potable water pipeline (per AWWA Standard).	1	L.S.	\$3,000.00	\$3,000.00	\$3,500.00	\$3,500.00	\$5,500.00	\$5,500.00	\$1,800.00	\$1,800.00	\$12,300.00	\$12,300.00	\$14,510.00	\$14,510.00	\$5,000.00	\$5,000.00	\$15,500.00	\$15,500.00	\$12,000.00	\$12,000.00	\$3,650.00	\$3,650.00	\$12,000.00	\$12,000.00
130	Disinfect and flush 8" potable water pipeline (per AWWA Standard).	1	L.S.	\$1,500.00	\$1,500.00	\$1,700.00	\$1,700.00	\$4,300.00	\$4,300.00	\$1,800.00	\$1,800.00	\$6,400.00	\$6,400.00	\$1,500.00	\$1,500.00	\$2,400.00	\$2,400.00	\$9,000.00	\$9,000.00	\$3,500.00	\$3,500.00	\$2,070.00	\$2,070.00	\$6,000.00	\$6,000.00
131	Sawcut, remove, and dispose of existing AC paving and base as required for trenching.	2,350	L.F.	\$2.00	\$4,700.00	\$2.25	\$5,287.50	\$4.00	\$9,400.00	\$3.00	\$7,050.00	\$13.00	\$30,550.00	\$5.70	\$13,395.00	\$1.64	\$3,854.00	\$15.00	\$35,250.00	\$15.00	\$35,250.00	\$4.30	\$10,105.00	\$6.00	\$14,100.00
132	Furnish and install 5" thick AC Pavement over mainline and branch trenches per City of Yucaipa Standard Drawing 105B-3.	2,350	L.F.	\$30.00	\$70,500.00	\$10.75	\$25,262.50	\$26.00	\$61,100.00	\$25.00	\$58,750.00	\$26.70	\$62,745.00	\$26.00	\$61,100.00	\$22.40	\$52,640.00	\$34.00	\$79,900.00	\$24.00	\$56,400.00	\$51.00	\$119,850.00	\$55.00	\$129,250.00

YUCAIPA VALLEY WATER DISTRICT
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ITEM NO.	DESCRIPTION	QTY	UNIT	BORDEN EXCAVATING, INC.		WEKA, INC.		KIRTLEY CONSTRUCTION, INC dba: TK CONSTRUCTION		NORSTAR PLUMBING AND ENGINEERING, INC.		DDH APPLE VALLEY CONSTRUCTION, INC.		MERLIN JOHNSON CONSTRUCTION, INC.		DOWNING CONSTRUCTION, INC.		MCC PIPELINE, INC.		PRO-CRAFT CONSTRUCTION, INC.		CHRISTENSEN BROTHERS GENERAL ENGINEERING INC.		EL-CO CONTRACTORS, INC.	
				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
101	Contract bonds, insurance and permits not to exceed 3% of bid amount.	1	L.S.	\$10,000.00	\$10,000.00	\$20,000.00	\$20,000.00	\$13,000.00	\$13,000.00	\$18,000.00	\$18,000.00	\$20,700.00	\$20,700.00	\$25,692.00	\$25,692.00	\$27,000.00	\$27,000.00	\$28,000.00	\$28,000.00	\$28,000.00	\$28,000.00	\$24,500.00	\$24,500.00	\$22,000.00	\$22,000.00
102	\$5,000 allowance for City permits and inspection.	1	L.S.	Set Amount	\$5,000.00	Set Amount	\$5,000.00	Set Amount	\$5,000.00	Set Amount	\$5,000.00	Set Amount	\$5,000.00	Set Amount	\$5,000.00	Set Amount	\$5,000.00	Set Amount	\$5,000.00	Set Amount	\$5,000.00	Set Amount	\$5,000.00	Set Amount	\$5,000.00
103	Mobilization of equipment, materials, and labor (not to exceed 3% of bid amount)	1	L.S.	\$11,676.00	\$11,676.00	\$20,000.00	\$20,000.00	\$8,500.00	\$8,500.00	\$4,000.00	\$4,000.00	\$22,000.00	\$22,000.00	\$3,000.00	\$3,000.00	\$25,000.00	\$25,000.00	\$28,000.00	\$28,000.00	\$28,000.00	\$28,000.00	\$24,400.00	\$24,400.00	\$30,000.00	\$30,000.00
104	State required line item for Sections 6705 and 6707, excavation safety measures.	1	L.S.	\$5,000.00	\$5,000.00	\$7,940.00	\$7,940.00	\$7,400.00	\$7,400.00	\$5,000.00	\$5,000.00	\$20,000.00	\$20,000.00	\$5,250.00	\$5,250.00	\$10,000.00	\$10,000.00	\$20,000.00	\$20,000.00	\$18,000.00	\$18,000.00	\$11,300.00	\$11,300.00	\$20,000.00	\$20,000.00
105	Furnish traffic control, including traffic control plans for approval, furnishing all signs, delineators, arrowboards, and flagmen in accordance with permits.	1	L.S.	\$500.00	\$500.00	\$9,067.00	\$9,067.00	\$7,000.00	\$7,000.00	\$5,000.00	\$5,000.00	\$38,000.00	\$38,000.00	\$8,000.00	\$8,000.00	\$10,000.00	\$10,000.00	\$8,700.00	\$8,700.00	\$6,500.00	\$6,500.00	\$22,000.00	\$22,000.00	\$15,000.00	\$15,000.00
106	Furnish and install 30" cement mortar lined potable ductile iron pipe, Class 250, polyethylene encased, including export of native material, import of backfill material, compaction, and testing (Stations 29+94.0± to 39+42.7±)	950	L.F.	\$275.00	\$261,250.00	\$316.00	\$300,200.00	\$388.00	\$368,600.00	\$400.00	\$380,000.00	\$276.00	\$262,200.00	\$400.00	\$380,000.00	\$350.00	\$332,500.00	\$367.00	\$348,650.00	\$500.00	\$475,000.00	\$336.00	\$319,200.00	\$430.00	\$408,500.00
107	Install 30" pipe at flowline depth between 1.1' and 2.0' deeper than shown on plans (the incremental cost difference over Bid Item No. 105).	100	L.F.	\$5.00	\$500.00	\$5.00	\$500.00	\$35.00	\$3,500.00	\$25.00	\$2,500.00	\$19.50	\$1,950.00	\$79.00	\$7,900.00	\$29.00	\$2,900.00	\$77.00	\$7,700.00	\$9.50	\$950.00	\$14.30	\$1,430.00	\$125.00	\$12,500.00
108	Install 30" pipe at flowline depth between 2.1' and 3.0' deeper than shown on plans (the incremental cost difference over Bid Item No. 105)	50	L.F.	\$5.00	\$250.00	\$5.00	\$250.00	\$45.00	\$2,250.00	\$35.00	\$1,750.00	\$39.00	\$1,950.00	\$143.00	\$7,150.00	\$58.00	\$2,900.00	\$122.00	\$6,100.00	\$19.00	\$950.00	\$24.00	\$1,200.00	\$190.00	\$9,500.00
109	Furnish and install connection to existing 30" pipeline per Detail, Sheet 4 (Station 29+94.0±).	1	L.S.	\$16,000.00	\$16,000.00	\$16,500.00	\$16,500.00	\$12,000.00	\$12,000.00	\$16,000.00	\$16,000.00	\$15,000.00	\$15,000.00	\$19,945.00	\$19,945.00	\$12,000.00	\$12,000.00	\$20,100.00	\$20,100.00	\$8,000.00	\$8,000.00	\$15,500.00	\$15,500.00	\$14,400.00	\$14,400.00
110	Furnish and install connection to existing 30" pipeline per Detail, Sheet 4 (Station 39+42.7±).	1	L.S.	\$16,000.00	\$16,000.00	\$16,500.00	\$16,500.00	\$15,800.00	\$15,800.00	\$16,000.00	\$16,000.00	\$14,000.00	\$14,000.00	\$19,900.00	\$19,900.00	\$12,000.00	\$12,000.00	\$20,100.00	\$20,100.00	\$8,000.00	\$8,000.00	\$11,800.00	\$11,800.00	\$14,400.00	\$14,400.00
111	Furnish and install 6" commercial fire hydrant on 30" pipeline per YVWD Standard Drawing W-18.	1	EA	\$14,000.00	\$14,000.00	\$15,500.00	\$15,500.00	\$18,200.00	\$18,200.00	\$18,000.00	\$18,000.00	\$10,200.00	\$10,200.00	\$27,610.00	\$27,610.00	\$11,400.00	\$11,400.00	\$15,000.00	\$15,000.00	\$9,500.00	\$9,500.00	\$14,400.00	\$14,400.00	\$27,500.00	\$27,500.00
112	Furnish and install 30" diameter butterfly valve per YVWD Standard Drawing W-20.	1	EA	\$12,000.00	\$12,000.00	\$15,500.00	\$15,500.00	\$13,200.00	\$13,200.00	\$14,000.00	\$14,000.00	\$11,400.00	\$11,400.00	\$10,707.00	\$10,707.00	\$12,000.00	\$12,000.00	\$13,000.00	\$13,000.00	\$12,000.00	\$12,000.00	\$11,500.00	\$11,500.00	\$13,000.00	\$13,000.00
113	Furnish and install 4" air and vacuum valve assembly per Detail, Sheet 4.	1	EA	\$10,000.00	\$10,000.00	\$13,000.00	\$13,000.00	\$12,800.00	\$12,800.00	\$12,000.00	\$12,000.00	\$12,900.00	\$12,900.00	\$13,305.00	\$13,305.00	\$8,800.00	\$8,800.00	\$12,400.00	\$12,400.00	\$6,500.00	\$6,500.00	\$9,100.00	\$9,100.00	\$16,900.00	\$16,900.00
114	Furnish and install 8" cement mortar lined potable ductile iron pipe, Class 350, polyethylene encased, including export of native material, import of backfill material, compaction, and testing (Stations 10+46.1± to 20+51.0±).	1,005	L.F.	\$50.00	\$50,250.00	\$140.00	\$140,700.00	\$84.00	\$84,420.00	\$85.00	\$85,425.00	\$87.00	\$87,435.00	\$114.00	\$114,570.00	\$197.00	\$197,965.00	\$84.00	\$84,420.00	\$200.00	\$201,000.00	\$160.00	\$160,800.00	\$120.00	\$120,600.00

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				UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
133	Remove cracked paving or floaters adjacent to street pavement repair as directed by District or City and base pave 5" thick per City of Yucaipa Standard Drawing 106-3.	500	L.F.	\$5.00	\$2,500.00	\$4.50	\$2,250.00	\$6.00	\$3,000.00	\$9.00	\$4,500.00	\$12.30	\$6,150.00	\$5.42	\$2,710.00	\$6.00	\$3,000.00	\$29.00	\$14,500.00	\$2.00	\$1,000.00	\$15.00	\$7,500.00	\$25.00	\$12,500.00
134	Abandon existing 8" PVC pipeline (approximate length 400 LF) by filling the pipe with Controlled Low Strength Material.	1	L.S.	\$1,000.00	\$1,000.00	\$4,500.00	\$4,500.00	\$6,500.00	\$6,500.00	\$7,500.00	\$7,500.00	\$8,200.00	\$8,200.00	\$3,700.00	\$3,700.00	\$10,000.00	\$10,000.00	\$12,000.00	\$12,000.00	\$8,500.00	\$8,500.00	\$20,300.00	\$20,300.00	\$8,000.00	\$8,000.00
135	All other items of work not included in the above bid items required for a complete and functional project in compliance with the Contract Documents.	1	L.S.	\$1.00	\$1.00	\$7,500.00	\$7,500.00	\$9,000.00	\$9,000.00	\$3,000.00	\$3,000.00	\$48,000.00	\$48,000.00	\$1.00	\$1.00	\$1,843.00	\$1,843.00	\$15,000.00	\$15,000.00	\$500.00	\$500.00	\$1,040.00	\$1,040.00	\$10,000.00	\$10,000.00
136	Owner-directed field orders preauthorized by District.	1	L.S.	Set Amount	\$25,000.00	Set Amount	\$25,000.00	Set Amount	\$25,000.00	Set Amount	\$25,000.00	Set Amount	\$25,000.00	Set Amount	\$25,000.00	Set Amount	\$25,000.00	Set Amount	\$25,000.00	Set Amount	\$25,000.00	Set Amount	\$25,000.00	Set Amount	\$25,000.00
Subtotal					\$618,577.00		\$783,607.00		\$839,510.00		\$824,325.00		\$878,780.00		\$882,065.00		\$908,192.00		⁽¹⁾ \$1,016,250.00		\$1,035,230.00		⁽²⁾ \$1,043,765.00		⁽³⁾ \$1,132,930.00
Last Minute Adjustment					\$0.00		\$0.00		(\$39,000.00)		\$0.00		\$0.00		\$0.00		(\$4,000.00)		\$0.00		\$0.00		\$0.00		(\$15,000.00)
Total					\$618,577.00		\$783,607.00		\$800,510.00		\$824,325.00		\$878,780.00		\$882,065.00		\$904,192.00		⁽¹⁾ \$1,016,250.00		\$1,035,230.00		⁽²⁾ \$1,043,765.00		⁽³⁾ \$1,117,930.00

(1) MCC PIPELINE, INC.'S AMOUNT FOR BID ITEM 131 WAS INCORRECT (ADDITION ERROR). CORRECTED TOTAL BID AMOUNT IS \$1,016,250.00, A DIFFERENCE OF \$3,000.00.
 (2) CHRISTENSEN BROTHERS GENERAL ENGINEERING INC.'S TOTAL WAS INCORRECT (ADDITION ERROR). CORRECTED TOTAL IS \$1,043,765.00, A DIFFERENCE OF \$23,303.46.
 (3) EL-CO CONTRACTORS, INC.'S AMOUNT FOR BID ITEM 123 WAS INCORRECT (ADDITION ERROR). CORRECTED TOTAL BID AMOUNT IS \$1,117,930.00, A DIFFERENCE OF \$4,900.00.

Date: January 3, 2017

Prepared By: Brent Anton, Engineering Manager

Subject: Consideration of Development Agreement No. 2017-01 Authorizing a Series of Lot Line Adjustments, a Lot Merger and an Easement Dedication between the Private Property (Assessor Parcel Number 0319-152-13) and District Property (Assessor Parcel Numbers 0319-152-12, 0319-152-27 and 0319-152-28) Related to Tract No. 19929.

Recommendation: That the Board approves Development Agreement No. 2017-01.

At the board workshop on December 13, 2016, the District staff discussed a series of property lot line transactions that are beneficial to both the Yucaipa Valley Water District and the developer of Tract No. 19929 which is located on the east side of 5th Street, north of Wildwood Canyon Road in the City of Yucaipa, San Bernardino County.

Specifically, there would be a series of real property lot line adjustments, lot merger and an easement dedication between private property (Assessor Parcel Number 0319-152-13) and District property (Assessor Parcel Numbers 0319-152-12, 0319-152-27 and 0319-152-28).



AGREEMENT NO. 2017-01

AGREEMENT TO REAL PROPERTY LOT LINE ADJUSTMENTS, LOT
MERGER and DEDICATION of EASEMENTS
BETWEEN ASSESSOR PARCEL NUMBERS 0319-152-12, 0319-152-13,
0319-152-27 and 0319-152-28

This Agreement is made and effective this 3rd day of January, 2017, by and between the YUCAIPA VALLEY WATER DISTRICT, a public agency ("DISTRICT") and TMC YUCAIPA 1, LLC ("DEVELOPER"). Each is sometimes referred to herein as a "Party" and jointly as the "Parties".

Contact information for the parties is as follows:

DISTRICT:

Yucaipa Valley Water District
12770 Second Street
Post Office Box 730
Yucaipa, California 92399-0730
Attn: Joseph B. Zoba, General Manager
Telephone: (909) 797-5119
Facsimile: (909) 797-6381

DEVELOPER:

TMC YUCAIPA 1, LLC
6794 Magnolia Avenue,
P.O. Box 20631
Riverside, California 92506
Attn: Craig Celse
Telephone: (951) 784-5422
Email: craigtcelse@yahoo.com

PROJECT OVERVIEW

The DEVELOPER has need of a portion of real property for their future development of Tentative Tract Map Number 19929, which is currently owned by the DISTRICT. This project consists of a series of real property lot line adjustments, lot merger and an easement dedication between the DEVELOPERs Assessor Parcel Number 0319-152-13 and the DISTRICTs Assessor Parcel Numbers 0319-152-12, 0319-152-27 and 0319-152-28. The project is located on the east side of 5th Street, north of Wildwood Canyon Road in the City of Yucaipa, San Bernardino County.

The Yucaipa Valley Water District has been involved in the review process for this project and has established the following development related project files: P-65-320/Work Order 65-22676.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein, the DEVELOPER and the DISTRICT agree as follows:

1. During the course of construction, all construction work of the Facilities to be conveyed to, and owned and operated by the DISTRICT ("Facilities"), will be inspected by DISTRICT personnel and/or by DISTRICT's consultants at the sole cost of the DEVELOPER. The DEVELOPER acknowledges that the DISTRICT's inspector(s) shall have the authority to require that any and all unacceptable materials, workmanship, construction and/or installation not in conformance with standard practices, qualities and standards in the industry, as reasonably determined by the DISTRICT, shall be replaced, repaired or corrected at DEVELOPER's sole cost and expense.
2. The DEVELOPER hereby agrees that Facilities shall be planned, designed and constructed, at its sole cost and expense, in accordance with all applicable laws, rules, regulations and policies, including the DISTRICT's Design Manual and Construction Guidelines, in effect at the time of construction. The DEVELOPER shall strictly comply with all applicable law, rules and regulations, concerning the provision of services, materials and the payment of wages. The DEVELOPER shall keep fully informed of and obey all laws, rules and regulations, and shall indemnify the DISTRICT against any liability arising from DEVELOPER's violation of any such law, rule or regulation.
3. Prior to proceeding with any construction, the DEVELOPER shall schedule and conduct a preconstruction conference with the DISTRICT's Engineer and/or designees or agents.
4. Ownership; Operation and Maintenance: The DEVELOPER has need of a portion of real property for their future development of Tentative Tract Map Number 19929, which is currently owned by the DISTRICT. Given the unique nature of the existing property lines between the DISTRICT owned Assessor Parcel Number 0319-152-12 and the DEVELOPER owned Assessor Parcel Number 0319-152-13 (see Attachment A – Project Overview Map), the DEVELOPER shall agree to prepare the necessary grant deed and easement documents for the proper procedures of adjusting the parcel lot lines of Assessor Parcel Numbers 0319-152-12 and 0319-152-13 for recordation with the County of San Bernardino Assessors Office.

- a. The DEVELOPER will adjust the real property line between the DISTRICT's existing Well Number 24 (APN: 0319-152-12) to the centerline of 5th Street which will be received from the DEVELOPERs APN: 0319-152-13. (DISTRICTs approximate gain in real property square footage is of 14,400 square feet).
- b. In exchange for the real property line adjustment, the DISTRICT will allow the adjustment of the real property line along a portion of the northern boundary of APN: 0319-152-12 southerly by approximately 1,410 square feet to be received by the DEVELOPERs APN: 0319-152-13 (see Attachment A – Project Overview Map).

The DEVELOPER shall also prepare the necessary documents for the merger of the DISTRICTs three individual Assessor Parcel Numbers of 0319-152-12, 0319-152-27 and 0319-152-28 to a single parcel.

- c. The DEVELOPER shall also prepare an easement in favor of the DISTRICT for the ingress, egress and maintenance needs of the DISTRICT for the existing pipelines from 5th Street to the DISTRICT Well Site Number 24 upon APN: 0319-152-13.

5. The DEVELOPER shall be solely responsible for the payment to the DISTRICT of all fees, charges, costs and expenses related to this development. In the event of a change in the DISTRICT's schedule of fees and charges, such change shall automatically be incorporated into this Agreement as though set forth in full.

6. The DEVELOPER and the DISTRICT agree that the DISTRICT, its employees, agents and officials, shall be fully protected and indemnified from any loss, injury, damage, claim, fine, penalty, lawsuit, cost, expense, attorneys' fees, litigation costs, defense costs, court costs or any other costs arising out of or in any way related to the performance by DEVELOPER of this Agreement. Accordingly, the provisions of this indemnity provision are intended by the parties to be interpreted and construed to provide the fullest protection possible under the law to the DISTRICT. DEVELOPER acknowledges that the DISTRICT would not enter into this Agreement in the absence of this commitment from the DEVELOPER to indemnify and protect the DISTRICT as set forth herein.

7. Unless extended by mutual agreement of the parties in writing, this Agreement shall terminate at 5:00 p.m., on the day before the sixth (6th) anniversary date of this Agreement; provided, however, that this Agreement shall automatically terminate, as follows:

- a. Upon expiration of the recorded map regardless of the decision to extend the expiration date by the land use authority; or
- b. Immediately, upon abandonment by the DEVELOPER of the DEVELOPER's project and/or the work hereunder; or
- c. Within 45 days of the date of the issuance of a Notice of Default by the DISTRICT to the DEVELOPER in the event the DEVELOPER fails or refuses to perform, keep or observe any of the terms, conditions or covenants set forth in this Agreement.

In the event of termination, and in order to counteract any threat to the public's health, safety or welfare, the DISTRICT shall have the right, without liability to the DEVELOPER, to complete, at the DEVELOPER's non-reimbursable expense, all or a portion of the Facilities constructed pursuant to this Agreement.

Notwithstanding the foregoing, the Indemnification clauses contained herein shall survive the termination of this Agreement.

8. This Agreement may be amended in writing signed by both parties.

9. However, this Agreement shall not be assignable.

10. This Agreement is not intended to create, and nothing herein contained shall be construed to create, an association, a trust, a joint venture, a partnership or other entity of any kind, and either party is intended to be the agent, employee or partner of the other. This Agreement is only for the benefit of the parties to this Agreement, their successors and assigns. No other person or entity shall be entitled to rely on any matter set forth in this Agreement.

11. All disputes related to this Agreement shall first be submitted to non-binding mediation.

IN WITNESS WHEREOF, the parties have executed is Agreement to be effective on the day and year first above written.

DEVELOPER

YUCAIPA VALLEY WATER DISTRICT

By _____

By _____

Print Name

Print Name

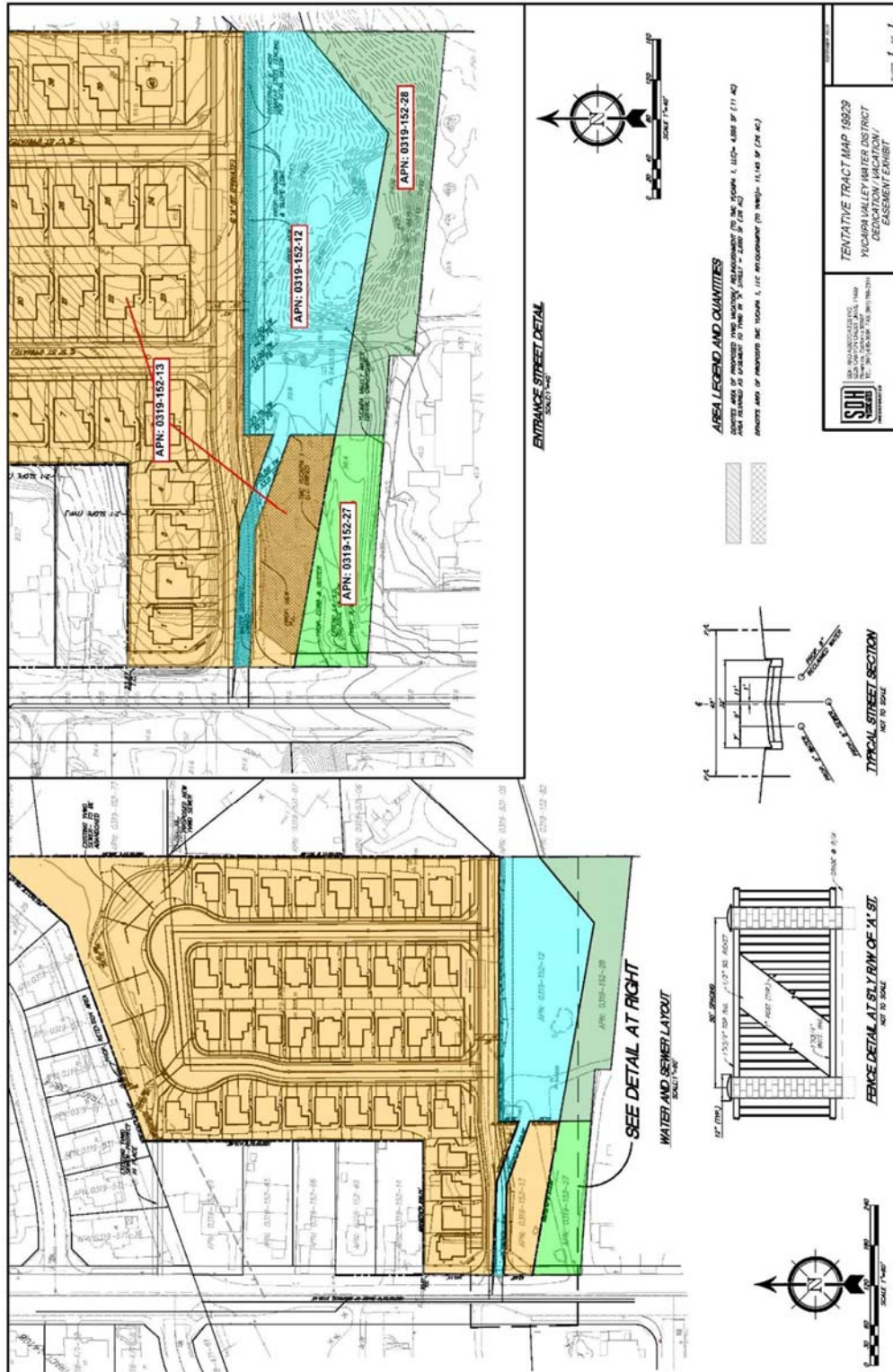
Owner
Title

Board President
Title

Mission Counties Development
Company

Yucaipa Valley Water District
Agency

Attachment A
- Project Overview Map -





Date: January 3, 2017

Prepared By: Joseph Zoba, General Manager

Subject: Consideration of Development Agreement No. 2017-02 for Sewer Service to a Gas Station on Parcel 1 of the Yucaipa Gateway Plaza Project located on the northwest corner of Interstate 10 Freeway and Oak Glen Road, Yucaipa, California, on a portion of lots 61, 62, 66, 73 & 74 of Tract 2187 as Assessor Parcel Numbers 0301-182-11 & 12 and 0301-083-18, 19, 20 & 21

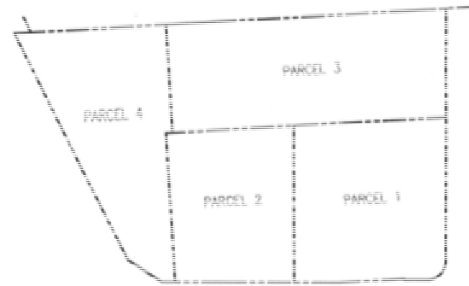
Recommendation: That the Board approves Development Agreement No. 2017-02.

The District staff is in the process of working with the owner of the Yucaipa Gateway Plaza for the construction of a gas station on Parcel 1 of the commercial center. This initial phase of the project will be served by a sewer lateral that connects to the Districts existing sewer system. Drinking water and fire suppression protection for this project will be provided by Western Heights Mutual Water Company and sewer service will be provided by Yucaipa Valley Water District. In the event a dual-plumbed irrigation system is required and/or installed, recycled water service may be provided by Yucaipa Valley Water District in the future.

The Yucaipa Valley Water District has been involved in the review process for this project and has established the following development related project files: P-65-280 / Work Order 65-5717.

A copy of the proposed development agreement will be provided prior to the board meeting.

PARCEL KEY MAP



VICINITY MAP





Director Memorandum 17-011

Date: January 3, 2017

Prepared By: Vicky Elisalda, Controller
Peggy Little, Administrative Supervisor

Subject: Presentation of the Unaudited Financial Report for the Period Ending on November 30, 2016

Recommendation: That the Board receives and files the unaudited financial report.

The following unaudited financial report has been prepared by the Administrative Department for your review. The report has been divided into six sections to clearly disseminate information pertaining to the financial status of the District. Please remember that the following financial information has not been audited.

Cash Fund Balance Report

[Detailed information can be found on page 5 to 6 of 29]

The Cash Fund Balance Report provides a summary of how the total amount of funds maintained by financial institutions is distributed throughout the enterprise and non-enterprise funds of the District. A summary of the report is as follows:

Fund Source	Operating Funds	Restricted Funds	Total Funds
Water Division	\$8,859,599.59	\$483,948.15	\$9,343,547.74
Sewer Division	\$11,443,892.32	(\$7,018,277.61)	\$4,425,614.71
Recycled Water Division	<u>\$1,664,790.57</u>	<u>\$522,505.32</u>	<u>\$2,187,295.89</u>
Total	\$21,968,282.48	(\$6,011,824.14)	\$15,956,458.34

Most of the funds reflected in the Cash Fund Balance Report are designated for specific purposes and are therefore restricted, either by law or by District policy.

Check Register

[Detailed information can be found on pages 7 to 11 of 29]

The check register lists each check processed during the month of November 2016. The District processed 271 checks during the month of November for a total sum of \$1,503,594.80. All checks are reviewed by District staff for accuracy and completeness, and usually signed by the General Manager and one Director, but may be signed by two Directors.

The Controller will make any check, invoice or supporting documentation available for review to any board member upon request.

Financial Account Information

[Detailed information can be found on pages 12 to 15 of 29]

The District currently deposits all revenue received into the Deposit Checking account. The General Checking account is used as a sole processing account for all District checks and electronic payroll. The Investment Checking account is used for the purchase and redemption of US treasury notes and bills and for the transfer of LAIF funds. The US treasury notes and bills are booked at cost.

The LAIF investment account is a pooled money account administered by the State of California. Additional information on the LAIF account is provided below in the investment summary report.

Investment Summary

[Detailed information can be found on pages 16 to 17 of 29]

The investment summary report illustrates the District's investments in US treasury notes and bills in addition to the investments held by the Local Agency Investment Fund or LAIF. The yields for the treasury notes and bills are provided for each individual transaction. The historical annual yield for funds invested with LAIF is also provided.

Separate pooled money investment reports prepared by the State of California are maintained by the District and available for review.

Monthly Revenue Allocation

[Detailed information can be found on pages 18 to 19 of 29]

During the month of November 2016 the District's deposit checking account received a sum total of \$2,551,124.57 in revenues from the following categories:

- A total of \$2,213,926.04 was received from 14,307 customers for utility bill payments. This is the total amount of utility bill payments received from water, sewer and recycled services.
- A total of \$2,228.00 was received for construction meter deposits, customer deposits and internet fee payments.
- A total of \$136,957.41 was received from miscellaneous water related activities (other than utility bill charges).
- A total of \$74,404.00 was received from miscellaneous sewer related activities (other than utility bill charges).
- A total of \$123,609.12 was received from miscellaneous recycled related activities (other than utility bill charges).

Fiscal Year 2017 Budget Status

[Detailed information can be found on pages 20 to 29 of 29]

The revenue and expense budget status for the 2017 Fiscal Year is provided for your review.

**Summary of Revenue Budget
As of November 30, 2016 (37% of Budget Cycle)**

<u>Division</u>	<u>Budget Amount</u>	<u>Current Month</u>	<u>Year-To-Date</u>	<u>Percentage</u>
Water	13,781,800	1,179,791	4,611,890	33.46%
Sewer	12,202,227	959,584	4,140,961	33.94%
Recycled Water	657,100	447,271	1,268,796	193.09%
YVWD Utilities	0	0	(1,029,134)	
District Revenue	<u>26,641,127</u>	<u>2,586,646</u>	<u>8,992,513</u>	<u>33.75%</u>

**Summary of Water Budget Expenses
As of November 30, 2016 (37% of Budget Cycle)**

<u>Department</u>	<u>Budget Amount</u>	<u>Current Month</u>	<u>Year-To-Date</u>	<u>Percentage</u>
Water Resources	5,005,900	406,735	2,056,566	41.08%
Public works	2,569,500	158,145	1,018,882	39.65%
Administration	3,910,735	248,136	1,476,817	37.76%
Long Term Debt	2,295,665	0	1,670,556	72.77%
Asset Acquisition	0	0	0	0.00%
TOTAL	13,781,800	813,016	6,222,821	45.15%

**Summary of Sewer Budget Expenses
As of November 30, 2016 (37% of Budget Cycle)**

<u>Department</u>	<u>Budget Amount</u>	<u>Current Month</u>	<u>Year-To-Date</u>	<u>Percentage</u>
Treatment	3,838,400	215,079	1,389,548	36.20%
Administration	3,298,095	223,581	1,243,822	37.71%
Environmental Control	1,234,000	63,320	447,988	36.30%
Long Term Debt	3,831,732	2,912,558	2,923,669	76.30%
Asset Acquisition	0	0	0	0.00%
TOTAL	12,202,227	3,414,538	6,005,027	49.21%

**Summary of Recycled Water Budget Expenses
As of November 30, 2016 (37% of Budget Cycle)**

<u>Department</u>	<u>Budget Amount</u>	<u>Current Month</u>	<u>Year-To-Date</u>	<u>Percentage</u>
Administration	657,100	35,227	1,319,322	200.78%
TOTAL	657,100	35,227	1,319,322	200.78%

YVWD Utilities (1,029,134)

District Expenses	<u>26,641,127</u>	<u>4,262,781</u>	<u>12,518,036</u>	<u>46.99%</u>
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Investment Policy Disclosure

The District is currently compliant with the portfolio of its Investment Policy and State Law.

The District is using Sandy Gage with Merrill Lynch Wealth Management (Bank of America Corporation) for Treasury investments. The District expects to meet its expenditure requirements for the next six months.

Questions or Comments

If you have any questions about a particular budget account, please do not hesitate to contact the Controller directly. If you need additional information, the members of the Administrative Department would be happy to provide you with any detailed information you may desire.

Cash Fund Balance Report - November 2016

Water Division	GL#	Balance
*ID 1 Construction Funds	02-10216	\$ 293,145.85
*ID 2 Construction Funds	02-10217	\$ 80,409.31
*FCC - Debt Service YVRWFF Phase I	02-10401	\$ (2,264,945.55)
*FCC - Future YVRWFF Phase II & III	02-10403	\$ 389,797.04
*FCC - Recycled System	02-10410	\$ (911,440.29)
*FCC - Booster Pumping Plants	02-10411	\$ 639,507.69
*FCC - Pipeline Facilities	02-10412	\$ 34,839.77
*FCC - Water Storage Reservoirs	02-10413	\$ 2,222,634.33
Depreciation Reserves	02-10310	\$ 1,182,696.82
Infrastructure Reserves	02-10311	\$ 3,379,625.00
Sustainability Fund	02-10313	\$ 796,369.96
Rate Stabilization Fund	02-10314	\$ 500,209.14
Imported Water Fund - MUNI	02-10315	\$ 158,939.46
Imported Water Fund - SGPWA	02-10316	\$ 872,380.48
Operating Funds:		\$ 1,969,378.73
Total Water Division		\$ 9,343,547.74

Sewer Division	GL#	Balance
*SRF Reserve Fund - Brineline	03-10218	\$ 637,449.00
*SRF Reserve Fund - WISE	03-10219	\$ 184,928.00
*SRF Reserve Fund - R 10.3	03-10220	\$ 51,531.00
*SRF Reserve Fund - Crow St	03-10221	\$ 19,255.00
*FCC - Debt Service WWTP Expansion & Upgrade	03-10405	\$ 1,583,051.49
*FCC - Future WWTP Expansion	03-10407	\$ 1,270,368.63
*FCC - Sewer Interceptors	03-10415	\$ (870,662.75)
*FCC - Lift Stations	03-10416	\$ 313,239.63
*FCC - Effluent Disposal Facilities	03-10417	\$ (1,651,362.19)
*FCC - Salt Mitigation Facilities	03-10418	\$ (8,556,075.42)
Project Fund - Encumbered	03-10215	\$ 249,000.00
Depreciation Reserves	03-10310	\$ 3,244,856.55
Infrastructure Reserves	03-10311	\$ 4,277,990.00
Rate Stabilization Fund	03-10314	\$ 1,464,394.90
Operating Funds:		\$ 2,207,650.87
Total Wastewater Division		\$ 4,425,614.71

Recycled Water Division	GL#	Balance
*FCC - Recycled System	04-10410	\$ 59,772.32
*FCC - Booster Pumping Plants	04-10411	\$ 63,973.60
*FCC - Pipeline Facilities	04-10412	\$ 192,357.68
*FCC - Water Storage Reservoirs	04-10413	\$ 206,401.72
Project Fund - Encumbered	04-10215	\$ 200,000.00
Depreciation Reserves	04-10310	\$ 56,419.84
Infrastructure Reserves	04-10311	\$ 263,360.00
Operating Funds:		\$ 1,145,010.73
Total Recycled Water Division		\$ 2,187,295.89

DISTRICT TOTAL \$ 15,956,458.34

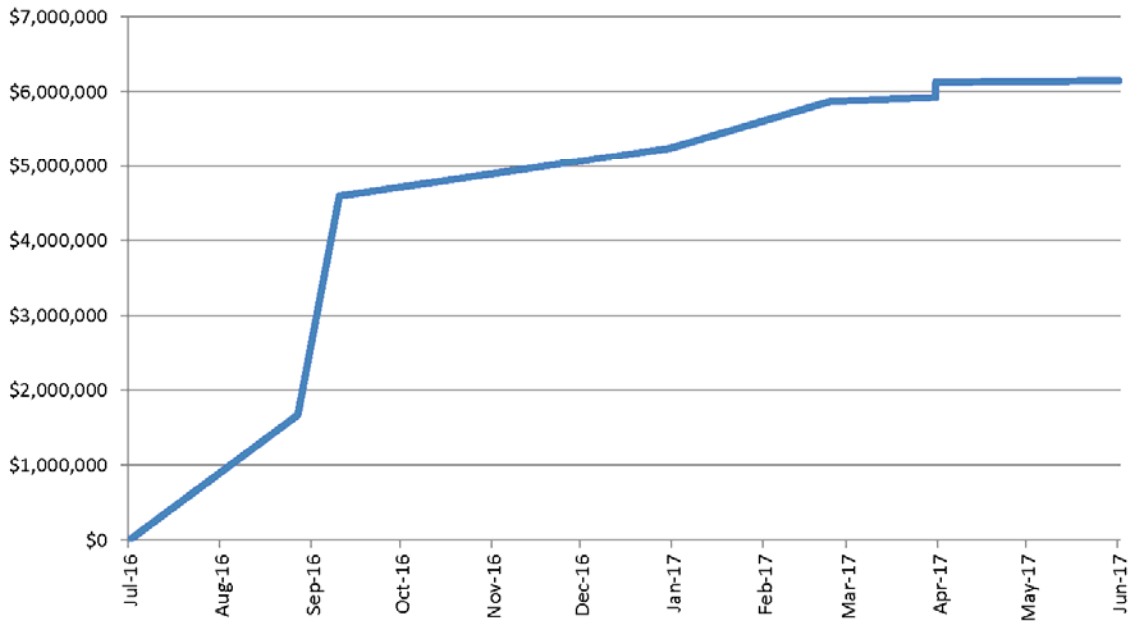
*=Restricted Funds

Cash Fund Balance Report - November 2016

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Pending Financial Obligations for Fiscal Year 2015/16				
Due Date	Fund	Description	Term of Obligation	Amount
08/27/2016	Water	2015A Bond Payment - YVRWFF	2015-2034	\$ 1,670,556.25
09/10/2016	Sewer	SRF Payment - WRWRF	2009-2028	\$ 2,923,688.75
12/31/2016	Sewer	SRF Payment - Yucaipa Regional Brineline	2013-2032	\$ 649,273.50
02/23/2017	Water	2015A Bond Payment - YVRWFF	2015-2034	\$ 625,106.25
03/31/2017	Sewer	SRF Payment - Recycled Reservoir R-10.3	2014-2033	\$ 54,277.31
03/31/2017	Sewer	SRF Payment - Desalinization at WRWRF	2014-2033	\$ 185,251.30
03/31/2017	Sewer	SRF Payment - Crow Street/Recycled Booster B-12.1	2016-2035	\$ 19,254.37
06/01/2017	Sewer	SBVMWD - Inland Empire Brineline Payment	2013-2016	\$ 20,000.00
Total				\$ 6,147,407.73

**Payment Schedule and Cash Flow Requirements
for Fiscal Year 2016-2017**



Check Register - November 2016

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
11/01/2016	27355	Atkinson, Andelson, Loya, Ruud	415.95
11/01/2016	27356	State Water Resources Control	90.00
11/01/2016	27357	ADS, LLC	3,951.00
11/01/2016	27358	Ameripride Uniform Services	550.73
11/01/2016	27359	Harper & Associates Eng., Inc.	870.00
11/01/2016	27360	House Of Quality, Parts Plus	726.12
11/01/2016	27361	Incode Division-Tyler Technolo	623.80
11/01/2016	27362	Kelly Services, Inc.	1,101.60
11/01/2016	27363	Krieger & Stewart	46,544.48
11/01/2016	27364	Leroy's Landscape Services	5,700.00
11/01/2016	27365	NetComp Technologies, Inc.	5,385.60
11/01/2016	27366	Southern CA Emergency Medicine	75.00
11/01/2016	27367	Association of San Bernardino	66.00
11/01/2016	27368	State Water Resources Control	8,712.31
11/01/2016	27369	U.S. Telepacific Corp	4,017.84
11/01/2016	27370	The Gas Company	69.61
11/01/2016	27371	Yucaipa Disposal, Inc.	1,508.13
11/01/2016	27372	Yucaipa Vacuum Shop & Sewing	46.61
11/01/2016	27373	Airgas, Inc.	405.30
11/01/2016	27374	Luke's Transmission Inc.	1,670.78
11/01/2016	27375	All American Sewer Tools	664.29
11/01/2016	27376	Aqua-Metric Sales Company	11,635.93
11/01/2016	27377	Auto Care Clinic	761.77
11/01/2016	27378	BofA Credit Card	2,951.62
11/01/2016	27379	Brenntag Pacific, Inc	2,517.76
11/01/2016	27380	California Laboratories & Deve	680.00
11/01/2016	27381	CHJ Consultants	1,237.00
11/01/2016	27382	VOID CHECK	0.00
11/01/2016	27383	Evoqua Water Technologies LLC	2,176.88
11/01/2016	27384	Grainger	63.25
11/01/2016	27385	Hasa, Inc.	3,970.49
11/01/2016	27386	Industrial Safety Supply Corp	131.16
11/01/2016	27387	Inland Water Works Supply Co.	1,287.79
11/01/2016	27388	Kevin E. French	2,632.00
11/01/2016	27389	Lowe's Companies, Inc.	170.44
11/01/2016	27390	MBC Applied Environmental Scie	1,300.00
11/01/2016	27391	McCall's Meter Sales & Service	497.91
11/01/2016	27392	Nuckles Oil Company, Inc.	4,106.62
11/01/2016	27393	Nagem, Inc.	722.50
11/01/2016	27394	Office Solutions Business Prod	39.53
11/01/2016	27395	Optics Planet, Inc.	1,052.89
11/01/2016	27396	Polydyne Inc.	5,713.20
11/01/2016	27397	Smart & Final Stores, LLC	74.56
11/01/2016	27398	Sterling Water Technologies LL	17,617.68
11/01/2016	27399	Sunstate Equipment Co., LLC	3,092.38
11/01/2016	27400	Teledyne Isco, Inc.	9,860.40
11/01/2016	27401	Calmat Company	2,457.86
11/01/2016	27402	YSI Incorporated	3,390.94
11/01/2016	27403	ABPA - Southern California Cha	95.00
11/01/2016	27404	Environmental Systems Research	298.00
11/01/2016	27405	Standard Insurance Company	2,856.08
11/01/2016	27406	Workboot Warehouse	200.00
11/01/2016	27407	Anthem Blue Cross L and H	385.24
11/01/2016	27408	Standard Insurance Company	3,198.16
11/01/2016	27409	Standard Insurance Vision Plan	660.84
11/01/2016	27410	MetLife Small Business Center	544.60
11/01/2016	27411	Boot Barn Inc.	129.89
11/01/2016	27412	YVWD-Petty Cash	349.66
11/07/2016	27413	Timothy M. Mackamul	87.69

Check Register - November 2016

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
11/07/2016	27414	Geoff Risaliti	100.00
11/07/2016	27415	Dustin Hochreiter	100.00
11/07/2016	27416	State Water Resources Control	90.00
11/07/2016	27417	Luke's Transmission Inc.	15.00
11/07/2016	27418	Ralph C. Casas	67.95
11/07/2016	27419	Ameripride Uniform Services	549.55
11/07/2016	27420	Best Home Center	213.16
11/07/2016	27421	Central Communications	382.23
11/07/2016	27422	Corelogic, Inc.	330.00
11/07/2016	27423	Coverall North America, Inc.	1,021.00
11/07/2016	27424	Crown Ace Hardware - Yucaipa	1,038.67
11/07/2016	27425	First American Data Tree, LLC	59.35
11/07/2016	27426	Frontier Communications	142.06
11/07/2016	27427	Geoscience Support Services, I	14,790.00
11/07/2016	27428	InfoSend, Inc.	5,166.60
11/07/2016	27429	Raiset R. Santana and Adriana	59.25
11/07/2016	27430	Kelly Services, Inc.	1,101.60
11/07/2016	27431	Kevin E. French	28,000.00
11/07/2016	27432	McCall's Meter Sales & Service	450.00
11/07/2016	27433	NetComp Technologies, Inc.	5,550.00
11/07/2016	27434	Pro-Pipe & Supply, Inc.	7.75
11/07/2016	27435	Redlands Automotive Sales, Inc	127.00
11/07/2016	27436	SCCI, Inc.	350.00
11/07/2016	27437	San Gorgonio Pass Water Agency	15,913.50
11/07/2016	27438	Underground Service Alert Of S	210.00
11/07/2016	27439	All American Sewer Tools	2,743.40
11/07/2016	27440	Atlas Copco Compressors, LLC	20,370.12
11/07/2016	27441	Auto Care Clinic	946.86
11/07/2016	27442	Brenntag Pacific, Inc	19,832.53
11/07/2016	27443	Brithinee Electric	1,008.13
11/07/2016	27444	Burgeson's Heating & Air Cond.	385.00
11/07/2016	27445	Cemex Inc. USA	2,369.33
11/07/2016	27446	Center Electric Services, Inc.	6,320.47
11/07/2016	27447	Fastenal Company	21.50
11/07/2016	27448	Grainger	931.41
11/07/2016	27449	Hach Company	2,409.07
11/07/2016	27450	Inland Water Works Supply Co.	1,607.04
11/07/2016	27451	Lowe's Companies, Inc.	34.70
11/07/2016	27452	McMaster-Carr Supply Co.	159.70
11/07/2016	27453	Nuckles Oil Company, Inc.	2,046.90
11/07/2016	27454	Nautilus Environmental, LLC	1,500.00
11/07/2016	27455	NCL Of Wisconsin Inc	160.23
11/07/2016	27456	R & R Anderson Trucking	1,357.26
11/07/2016	27457	Riverside Wimmelson Company	406.84
11/07/2016	27458	Sinclair Rock and Sand Inc.	3,000.00
11/07/2016	27459	Steven Enterprises, Inc	1,663.13
11/07/2016	27460	Clinical Laboratory of San Ber	11,633.00
11/10/2016	27461	State Water Resources Control	90.00
11/10/2016	27462	PAYROLL CHECK	1,022.05
11/10/2016	27463	PAYROLL CHECK	997.94
11/10/2016	27464	PAYROLL CHECK	1,051.70
11/10/2016	27465	PAYROLL CHECK	973.81
11/10/2016	27466	PAYROLL CHECK	1,142.77
11/10/2016	27467	PAYROLL CHECK	997.94
11/10/2016	27468	PAYROLL CHECK	407.40
11/10/2016	27469	PAYROLL CHECK	995.22
11/10/2016	27470	PAYROLL CHECK	181.92
11/10/2016	27471	PAYROLL CHECK	420.24
11/10/2016	27472	PAYROLL CHECK	266.31

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<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
11/10/2016	27473	PAYROLL CHECK	433.39
11/10/2016	27474	PAYROLL CHECK	960.22
11/10/2016	27475	PAYROLL CHECK	1,021.57
11/10/2016	27476	PAYROLL CHECK	422.69
11/10/2016	27477	PAYROLL CHECK	688.76
11/10/2016	27478	PAYROLL CHECK	694.22
11/10/2016	27479	PAYROLL CHECK	2,025.12
11/10/2016	27480	PAYROLL CHECK	776.30
11/10/2016	27481	PAYROLL CHECK	339.60
11/10/2016	27482	PAYROLL CHECK	476.74
11/10/2016	27483	PAYROLL CHECK	760.36
11/10/2016	27484	PAYROLL CHECK	319.93
11/10/2016	27485	PAYROLL CHECK	1,021.79
11/10/2016	27486	WageWorks, Inc.	1,385.35
11/10/2016	27487	Public Employees' Retirement S	23,982.69
11/10/2016	27488	IBEW Local 1436	168.00
11/10/2016	27489	California State Disbursement	115.38
11/10/2016	27490	California State Disbursement	476.30
11/10/2016	27491	Department of the Treasury - I	125.00
11/14/2016	27492	American Water Works Assoc.	262.00
11/14/2016	27493	California Special Districts A	6,485.00
11/14/2016	27494	CALDER, ROBIN & BONN	31.64
11/14/2016	27495	CROSSON, MICHAEL	42.43
11/14/2016	27496	CV Strategies	656.25
11/14/2016	27497	Delta Partners, LLC	7,500.00
11/14/2016	27498	Dudek & Associates, Inc	1,430.00
11/14/2016	27499	Krieger & Stewart	24,985.62
11/14/2016	27500	One Stop Landscape Supply Inc	13,668.50
11/14/2016	27501	Platinum Advisors, LLC	5,000.00
11/14/2016	27502	RMC Water and Environment	6,376.00
11/14/2016	27503	Sacramento Bank of Commerce	12,555.00
11/14/2016	27504	VTD, Vavrinek, Trine, Day & CO	13,000.00
11/14/2016	27505	David L. Wysocki	3,712.50
11/14/2016	27506	Gilbert A. Santacruz	100.00
11/14/2016	27507	KRESKE, DEBRA	70.13
11/14/2016	27508	Luke's Transmission Inc.	15.00
11/14/2016	27509	Ameripride Uniform Services	523.93
11/14/2016	27510	AT&T Mobility	1,574.87
11/14/2016	27511	Konica Minolta Business Soluti	961.60
11/14/2016	27512	LUZ Investment Corp.	292.24
11/14/2016	27513	Time Warner Cable	2,223.99
11/14/2016	27514	News Mirror Publishing, Inc.	139.75
11/14/2016	27515	Yucaipa Valley Water District	407,976.42
11/14/2016	27516	Auto Care Clinic	55.60
11/14/2016	27517	All American Sewer Tools	598.75
11/14/2016	27518	Armorcast Products Company	3,247.07
11/14/2016	27519	Brenntag Pacific, Inc	9,417.45
11/14/2016	27520	Victor James Valenti	4,281.30
11/14/2016	27521	Cortech Engineering	4,574.52
11/14/2016	27522	CraneVeyor Corp.	3,615.79
11/14/2016	27523	Daily Journal Corporation	752.40
11/14/2016	27524	Fastenal Company	170.15
11/14/2016	27525	G&G Environmental Compliance,I	3,260.22
11/14/2016	27526	Haaker Equipment Company	1,776.83
11/14/2016	27527	Hasa, Inc.	3,845.29
11/14/2016	27528	HD Supply Waterworks, Ltd.	239.89
11/14/2016	27529	Myers & Sons Hi-Way Safety Inc	218.16
11/14/2016	27530	Nuckles Oil Company, Inc.	1,837.46
11/14/2016	27531	NCL Of Wisconsin Inc	290.58

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<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
11/14/2016	27532	P & R Paper Supply Co., Inc.	215.15
11/14/2016	27533	Pascal & Ludwig Constructors I	950.00
11/14/2016	27534	Q Versa, LLC	475.00
11/14/2016	27535	Riverside Winnelson Company	269.31
11/14/2016	27536	Hadronex, Inc.	9,522.00
11/14/2016	27537	Tri County Pump Company	7,548.16
11/14/2016	27538	YRC, Inc.	314.84
11/14/2016	27539	ZEP Manufacturing Company	481.70
11/14/2016	27540	Computerized Embroidery Compan	4,216.59
11/21/2016	27541	State Water Resources Control	55.00
11/21/2016	27542	California Water Environment A	344.00
11/21/2016	27543	CWEA-TCP (OAKPORT ST.)	528.00
11/21/2016	27544	State Water Resources Control	60.00
11/21/2016	27545	California Water Environment A	427.00
11/21/2016	27546	Ameripride Uniform Services	575.61
11/21/2016	27547	Best Home Center	210.17
11/21/2016	27548	Dudek & Associates, Inc	4,960.59
11/21/2016	27549	Frontier Communications	145.16
11/21/2016	27550	InfoSend, Inc.	1,985.63
11/21/2016	27551	Jeff Howland	1,665.19
11/21/2016	27552	NetComp Technologies, Inc.	4,300.00
11/21/2016	27553	Pro-Pipe & Supply, Inc.	9.47
11/21/2016	27554	RMC Water and Environment	461.00
11/21/2016	27555	Roquet Construction, Inc	33,533.02
11/21/2016	27556	Walter L. Ferar	227.50
11/21/2016	27557	BofA Credit Card	1,695.91
11/21/2016	27558	Brenntag Pacific, Inc	11,440.08
11/21/2016	27559	Brithinee Electric	8,818.44
11/21/2016	27560	Jeanntte Wisdom	8,355.20
11/21/2016	27561	Center Electric Services, Inc.	2,609.25
11/21/2016	27562	Dinosaur Tire Inc.	389.16
11/21/2016	27563	Evoqua Water Technologies LLC	2,165.74
11/21/2016	27564	Eric Ewalt	10,012.00
11/21/2016	27565	Grainger	286.65
11/21/2016	27566	Hach Company	2,126.38
11/21/2016	27567	Hemet Valley Tool Inc.	200.27
11/21/2016	27568	Image Sales, Inc.	483.86
11/21/2016	27569	Inland Water Works Supply Co.	1,425.04
11/21/2016	27570	Johnson Power Systems	234.59
11/21/2016	27571	MBC Applied Environmental Scie	1,300.00
11/21/2016	27572	Nuckles Oil Company, Inc.	2,840.92
11/21/2016	27573	Microflex Corp #774353	2,260.22
11/21/2016	27574	Nagem, Inc.	1,615.00
11/21/2016	27575	Office Solutions Business Prod	2,011.14
11/21/2016	27576	Pascal & Ludwig Constructors I	950.00
11/21/2016	27577	Freedom Communications Holding	648.00
11/21/2016	27578	Q Versa, LLC	10,103.88
11/21/2016	27579	Red Alert Special Couriers	379.26
11/21/2016	27580	SB CNTY-Fire Protection Distri	713.95
11/21/2016	27581	Steven Enterprises, Inc	544.68
11/21/2016	27582	Sunstate Equipment Co., LLC	1,685.88
11/23/2016	27583	PAYROLL CHECK	2,025.11
11/23/2016	27584	WageWorks, Inc.	1,385.35
11/23/2016	27585	Public Employees' Retirement S	24,682.01
11/23/2016	27586	California State Disbursement	115.38
11/23/2016	27587	California State Disbursement	476.30
11/23/2016	27588	Department of the Treasury - I	125.00
11/28/2016	27589	State Water Resources Control	55.00
11/28/2016	27590	WILLIAM LYON HOLMES	1,403.40

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<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
11/28/2016	27591	WILLIAM LYON HOMES	1,403.40
11/28/2016	27592	STAPLES, TARA	51.42
11/28/2016	27593	ADS, LLC	3,951.00
11/28/2016	27594	Ralph C. Casas	50.75
11/28/2016	27595	Ameripride Uniform Services	523.93
11/28/2016	27596	Krieger & Stewart	41,303.96
11/28/2016	27597	LUZ Investment Corp.	90.00
11/28/2016	27598	Olen Main	289.60
11/28/2016	27599	San Bdo. Valley Muni. Water D	74,793.62
11/28/2016	27600	SCE Rosemead	181,955.29
11/28/2016	27601	South Coast A.Q.M.D.	1,437.63
11/28/2016	27602	U.S. Telepacific Corp	4,011.42
11/28/2016	27603	The Counseling Team Internatio	540.00
11/28/2016	27604	VOID CHECK	0.00
11/28/2016	27605	Yucaipa Disposal, Inc.	1,444.71
11/28/2016	27606	Aqua-Metric Sales Company	6,382.81
11/28/2016	27607	Grainger	137.94
11/28/2016	27608	Home Depot U.S.A. Inc	176.74
11/28/2016	27609	Industrial Safety Supply Corp	499.95
11/28/2016	27610	Inland Water Works Supply Co.	7,942.32
11/28/2016	27611	Koraleen Enterprises	495.35
11/28/2016	27612	Nuckles Oil Company, Inc.	396.97
11/28/2016	27613	Office Solutions Business Prod	168.37
11/28/2016	27614	Riverside Winnelson Company	43.20
11/28/2016	27615	Time Warner Cable	1,834.00
11/28/2016	27616	American Family Life Assurance	3,510.23
11/28/2016	27617	Rodd Greene	624.31
11/28/2016	27618	Dennis Neff	565.53
11/28/2016	27619	Robert Wall	575.46
11/28/2016	27620	Western Dental Services, Inc.	306.86
11/28/2016	27621	Workboot Warehouse	200.00
11/28/2016	27622	Charlie Bailey	542.83
11/28/2016	27623	WageWorks, Inc.	212.75
11/28/2016	27624	CalPERS - HEALTH	65,726.67
11/28/2016	27625	Boot Barn Inc.	973.44
November 2016 Check Register Total			1,503,594.80

Financial Account Information - November 2016

DATE	DESCRIPTION	Deposit Checking	General Checking	Investment Checking	Treasuries at cost	LAIF Invest. Fund	TOTAL ACTIVITY
10/31/2016	bal forward	1,277,748.98	30,000.05	16,981.53	504,189.77	13,180,374.91	15,009,295.24
10/31	rev retained in MM				(4,394.82)		(4,394.82)
11/01/2016	Deposit	7,907.98					7,907.98
	Credit Card-10/31	1,143.10					1,143.10
	Credit Card-11/1	5,168.68					5,168.68
	Electronic	28,875.83					28,875.83
	Website-11/1	6,554.52					6,554.52
	Website-11/2	354.86					354.86
	Website-11/2	828.60					828.60
	Cks. #27355-27412		(183,688.18)				(183,688.18)
	TRF#1464- AP	(183,688.13)	183,688.13				0.00
11/02/2016	Deposit	60,699.25					60,699.25
	ETS Fees	(2,012.97)					(2,012.97)
	ETS Fees	(1,617.97)					(1,617.97)
	Credit Card-11/1	1,211.65					1,211.65
	Credit Card-11/2	5,237.62					5,237.62
	Electronic	22,999.85					22,999.85
	Website-11/2	5,074.87					5,074.87
	Website-11/3	837.21					837.21
	Website-11/3	2,036.32					2,036.32
11/03/2016	Deposit	30,631.14					30,631.14
	Deposit - MC	4,789.36					4,789.36
	Credit Card-11/2	3,064.39					3,064.39
	Credit Card-11/3	2,281.09					2,281.09
	Electronic	22,118.55					22,118.55
	Website-11/3	3,105.98					3,105.98
	Website-11/4	103.96					103.96
	Website-11/4	1,347.38					1,347.38
	ACH pmts	63,869.26					63,869.26
11/04/2016	Deposit	40,696.77					40,696.77
	Credit Card-11/3	552.69					552.69
	Credit Card-11/4	2,829.82					2,829.82
	Electronic	21,196.32					21,196.32
	Website-11/4	2,837.73					2,837.73
	Website-11/5	136.64					136.64
	Website-11/5	2,782.72					2,782.72
	Website-11/6	5,231.73					5,231.73
	Website-11/7	310.32					310.32
	Website-11/7	575.13					575.13
11/07/2016	Deposit	90,016.89					90,016.89
	Credit Card-11/4	1,363.28					1,363.28
	Credit Card-11/7	4,467.80					4,467.80
	Electronic	19,714.02					19,714.02
	Website-11/7	2,509.62					2,509.62
	Website-11/8	158.09					158.09
	Website-11/8	656.50					656.50
11/08/2016	Deposit	9,217.08					9,217.08
	Deposit - M/C	25,984.60					25,984.60
	Credit Card-11/7	1,338.89					1,338.89
	Credit Card-11/8	2,110.34					2,110.34
	Electronic	24,778.61					24,778.61
	Website-11/8	2,165.63					2,165.63
	Website-11/9	1,287.80					1,287.80
11/09/2016	Deposit	108,387.26					108,387.26
	Credit Card-11/8	861.36					861.36
	Credit Card-11/9	5,342.70					5,342.70
	Electronic	9,216.62					9,216.62
	Website-11/9	1,228.89					1,228.89
	Website-11/10	5,505.95					5,505.95

Financial Account Information - November 2016

DATE	DESCRIPTION	Deposit Checking	General Checking	Investment Checking	Treasuries at cost	LAIF Invest. Fund	TOTAL ACTIVITY
10/31/2016	bal forward	1,277,748.98	30,000.05	16,981.53	504,189.77	13,180,374.91	15,009,295.24
11/7	Void check# 27382, 11/1		11,633.00				11,633.00
11/10/16-PR	Federal Taxes		(53,989.17)				(53,989.17)
11/10/16-PR	State Taxes		(8,362.63)				(8,362.63)
11/10/16-PR	PR Direct Deposit		(119,393.68)				(119,393.68)
11/10/16-PR	VOYA 457		(7,294.74)				(7,294.74)
11/10/16-PR	CalPERS 457		(20,531.68)				(20,531.68)
	Ck#27413-27491		(201,569.69)				(201,569.69)
	TRF#1465- AP & PR	(399,508.59)	399,508.59				0.00
11/10/2016	Deposit	50,439.19					50,439.19
JE# 5436	Deposit - bank corr	50.00					50.00
	Credit Card-11/9	5,030.22					5,030.22
	Credit Card-11/10	4,268.76					4,268.76
	Electronic	14,109.42					14,109.42
	Website-11/10	4,528.58					4,528.58
	Website-11/11	3,796.10					3,796.10
	Website-11/12	321.32					321.32
	Website-11/12	2,490.71					2,490.71
	Website-11/13	2,893.53					2,893.53
	Website-11/14	1,276.09					1,276.09
	ACH pmts	69,966.29					69,966.29
11/14/2016	Deposit	60,155.37					60,155.37
	Credit Card-11/10	167.40					167.40
	Credit Card-11/14	5,547.22					5,547.22
	Electronic	18,908.11					18,908.11
	Website-11/14	3,655.03					3,655.03
	Website-11/15	95.05					95.05
	Website-11/15	1,025.69					1,025.69
11/15/2016	Deposit	33,248.03					33,248.03
	Credit Card-11/14	1,703.27					1,703.27
	Credit Card-11/15	2,601.60					2,601.60
	Electronic	28,236.53					28,236.53
	Website-11/15	7,298.96					7,298.96
	Website-11/16	288.62					288.62
	Website-11/16	1,440.71					1,440.71
	ACH pmts	77,110.22					77,110.22
11/16/2016	Deposit	58,418.32					58,418.32
stmt 11/15	Deposit - SBC Taxes		318,934.31				318,934.31
	TRF#1466 to Dep Ck	318,934.31	(318,934.31)				0.00
	Credit Card-11/15	1,541.48					1,541.48
	Credit Card-11/16	7,801.15					7,801.15
	Electronic	19,116.59					19,116.59
	Website-11/16	3,447.22					3,447.22
	Website-11/17	423.13					423.13
	Website-11/17	2,486.91					2,486.91
	Cks. #27492-27540		(571,757.08)				(571,757.08)
	TRF#1467- AP	(571,757.08)	571,757.08				0.00
11/17/2016	Deposit	425,658.37					425,658.37
	Deposit - M/C	1,647.44					1,647.44
	Credit Card-11/16	1,664.00					1,664.00
	Credit Card-11/17	3,010.80					3,010.80
	Electronic	11,601.74					11,601.74
	Website-11/17	2,598.51					2,598.51
	Website-11/18	175.19					175.19
	Website-11/18	342.74					342.74
11/18/2016	Deposit	35,007.47					35,007.47
	Credit Card-11/17	910.72					910.72
	Credit Card-11/18	2,782.96					2,782.96
	Electronic	18,482.67					18,482.67

Financial Account Information - November 2016

DATE	DESCRIPTION	Deposit Checking	General Checking	Investment Checking	Treasuries at cost	LAIF Invest. Fund	TOTAL ACTIVITY
10/31/2016	bal forward	1,277,748.98	30,000.05	16,981.53	504,189.77	13,180,374.91	15,009,295.24
11/18	Website-11/18	1,991.90					1,991.90
	Website-11/19	279.47					279.47
	Website-11/19	1,980.12					1,980.12
	Website-11/20	2,907.27					2,907.27
	Website-11/21	169.48					169.48
	Website-11/21	601.65					601.65
11/21/2016	Deposit	98,113.00					98,113.00
	Credit Card-11/18	964.95					964.95
	Credit Card-11/21	4,373.84					4,373.84
	Electronic	19,077.81					19,077.81
	Website-11/21	3,351.39					3,351.39
	Website-11/22	76.82					76.82
	Website-11/22	679.83					679.83
	ACH pmts	45,550.80					45,550.80
11/22/2016	Deposit	30,337.50					30,337.50
	Deposit - M/C	281,708.00					281,708.00
	Credit Card-11/21	1,537.12					1,537.12
	Credit Card-11/22	3,743.00					3,743.00
	Electronic	20,055.67					20,055.67
	Website-11/22	2,901.91					2,901.91
	Website-11/23	46.67					46.67
	Website-11/23	777.55					777.55
11/23/16-PR	Federal Taxes		(50,683.12)				(50,683.12)
11/23/16-PR	State Taxes		(8,260.58)				(8,260.58)
11/23/16-PR	PR Direct Deposit		(121,037.51)				(121,037.51)
11/23/16-PR	VOYA 457		(7,051.14)				(7,051.14)
11/23/16-PR	CalPERS 457		(18,780.69)				(18,780.69)
	Ck#27541-27588		(153,591.99)				(153,591.99)
	TRF#1468- AP & PR	(359,405.03)	359,405.03				0.00
11/23/2016	Deposit	17,075.11					17,075.11
	Credit Card-11/22	869.79					869.79
	Credit Card-11/23	7,700.61					7,700.61
	Electronic	14,587.74					14,587.74
	Website-11/23	2,540.65					2,540.65
	Website-11/24	1,357.27					1,357.27
	Website-11/25	2,370.71					2,370.71
11/25/2016	Electronic	15,750.44					15,750.44
	Website-11/25	1,282.42					1,282.42
	Website-11/26	2,154.59					2,154.59
	Website-11/27	3,170.24					3,170.24
	Website-11/28	223.06					223.06
	Website-11/28	1,061.84					1,061.84
11/28/2016	Deposit	70,005.53					70,005.53
	Credit Card	8,546.72					8,546.72
	Electronic	19,385.90					19,385.90
	Website-11/28	4,663.12					4,663.12
	Website-11/29	158.43					158.43
	Website-11/29	236.07					236.07
	ACH pmts	84,752.07					84,752.07
11/29/2016	Deposit	10,767.33					10,767.33
	Deposit - M/C	8,170.47					8,170.47
	Deposit - RC Tax	115.66					115.66
	Credit Card-11/28	2,241.08					2,241.08
	Credit Card-11/29	2,981.72					2,981.72
	Electronic	13,166.81					13,166.81
	Website-11/29	3,283.43					3,283.43
	Website-11/30	1,236.72					1,236.72
	Ck#27589-27625		(404,620.86)				(404,620.86)
	TRF#1469- AP & PR	(404,620.86)	404,620.86				0.00

Financial Account Information - November 2016

DATE	DESCRIPTION	Deposit Checking	General Checking	Investment Checking	Treasuries at cost	LAIF Invest. Fund	TOTAL ACTIVITY
10/31/2016	bal forward	1,277,748.98	30,000.05	16,981.53	504,189.77	13,180,374.91	15,009,295.24
11/30/2016	Deposit	20,988.73					20,988.73
	Deposit - M/C (SCIP)	12,555.00					12,555.00
	Credit Card-11/29	1,398.93					1,398.93
	Credit Card-11/30	6,964.75					6,964.75
	Electronic	12,669.69					12,669.69
	Website-11/30	3,745.32					3,745.32
	Website-12/1	1,618.09					1,618.09
	November '16 NSF's	(1,655.04)					(1,655.04)
11/30	retained in MM				4,394.86		4,394.86
							15,956,458.34
	TOTALS	2,224,912.09	30,000.00	16,981.53	504,189.81	13,180,374.91	15,956,458.34

Investment Summary - November 2016

U.S. TREASURIES						
Quantity	Description	Cusip	Maturity Date	Yield	Cost of Purchase	Market Value
496,000	US Treasury Note	912828WP1	June 15, 2017	0.875%	499,794.95	496,853.12
496,000	Total Values				499,794.95	496,853.12

Money Market Account Activity-Beginning Balance	4,394.82
11/30/16 - Dividend/Interest Income	0.04
	0.04
Intra-Bank Transfers to/from Investment Checking Fund Transfers	0.00
	0.00
Cusip Maturity Redemptions	0.00
	0.00
Cusip Purchase Purchases	0.00
	0.00
 Ending Balance - Money Market	 4,394.86
 US Treasury Securities Investment Principal	 499,794.95
 Total Assets	 504,189.81

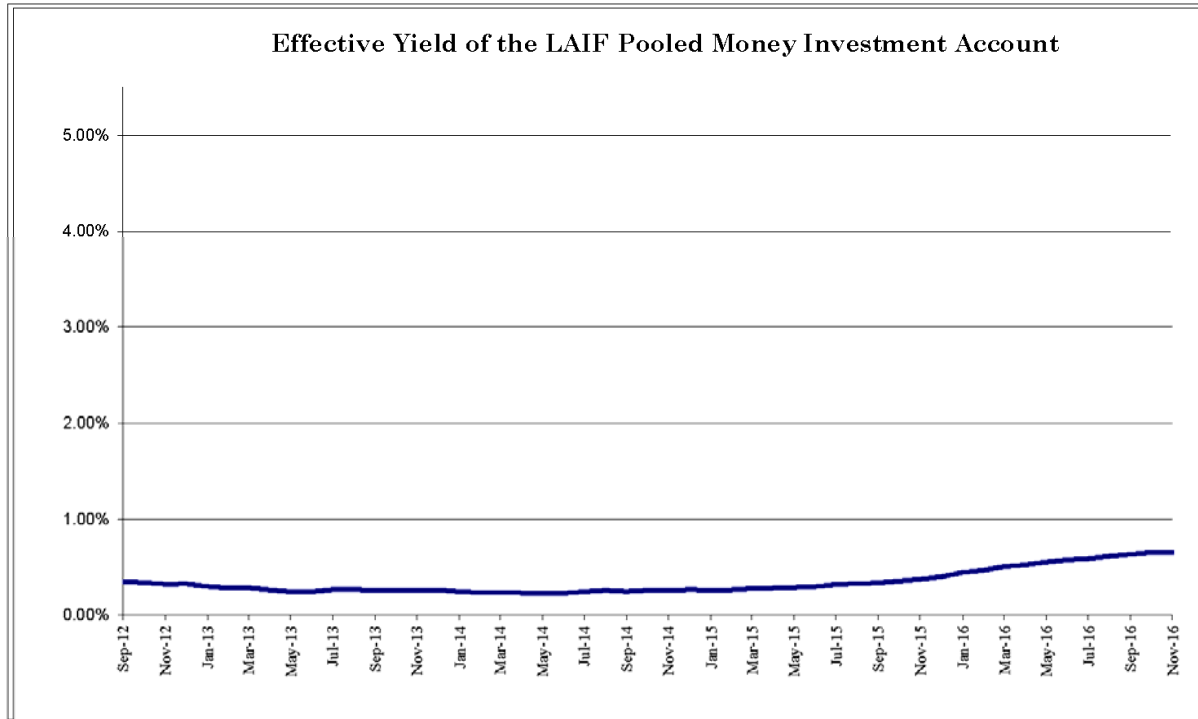
Investment Summary - November 2016

LOCAL AGENCY INVESTMENT FUND

PERIOD	TOTAL WITHDRAWAL AMOUNT	TOTAL DEPOSIT AMOUNT	ACCRUED INTEREST (QUARTERLY)	ENDING BALANCE
July 31, 2016	(\$3,000,000.00)	\$0.00	\$24,655.18	\$16,157,905.95
August 31, 2016	(\$3,000,000.00)	\$0.00	\$0.00	\$13,157,905.95
September 30, 2016	\$0.00	\$0.00	\$0.00	\$13,157,905.95
October 31, 2016	\$0.00	\$0.00	\$22,468.96	\$13,180,374.91
November 30, 2016	\$0.00	\$0.00	\$0.00	\$13,180,374.91
December 31, 2016	\$0.00	\$0.00	\$0.00	\$13,180,374.91
January 31, 2017	\$0.00	\$0.00	\$0.00	\$13,180,374.91
February 28, 2017	\$0.00	\$0.00	\$0.00	\$13,180,374.91
March 31, 2017	\$0.00	\$0.00	\$0.00	\$13,180,374.91
April 30, 2017	\$0.00	\$0.00	\$0.00	\$13,180,374.91
May 31, 2017	\$0.00	\$0.00	\$0.00	\$13,180,374.91
June 30, 2017	\$0.00	\$0.00	\$0.00	\$13,180,374.91

L.A.I.F. INCOME SUMMARY

	<u>CURRENT QUARTER</u>	<u>FY YEAR-TO-DATE</u>
INCOME RECEIVED	\$22,468.96	\$47,124.14



Monthly Revenue Allocation - November 2016

DATE	DESCRIPTION	Qty	DEPOSIT CHECKING DEPOSITS	AR Mail & Counter	AR Payment Centers	AR Credit Card	AR Electronic Rapid Pay	AR Web Site	AR ACH Auto Pay	AR TOTAL	AR Water Fees & Deposits	Water Allocation	Sewer Allocation	Recycled Allocation	RECAP TOTAL
11/01/2016	Mail & Counter	75	7,907.98	7,907.98						7,907.98					7,907.98
	Credit Cards	44	6,311.78			6,311.78				6,311.78					6,311.78
	Electronic	292	28,875.83				28,875.83			28,875.83					28,875.83
	Website - 76 fees	78	7,737.98					7,604.98		7,604.98	133.00				7,737.98
11/02/2016	Mail & Counter	333	60,699.25	60,699.25						60,699.25					60,699.25
	Credit Cards	43	6,449.27			6,449.27				6,449.27					6,449.27
	Electronic	257	22,999.85				22,999.85			22,999.85					22,999.85
	Website - 50 fees	51	7,948.40					7,860.90		7,860.90	87.50				7,948.40
11/03/2016	Mail & Counter	289	30,631.14	30,631.14						30,631.14	120.00				30,631.14
	Deposit - M/C	-	4,789.36							0.00		4,789.36			4,789.36
	Credit Cards	36	5,345.48			5,345.48				5,345.48					5,345.48
	Electronic	235	22,118.55				22,118.55			22,118.55					22,118.55
	Website - 42 fees	44	4,557.32					4,483.82		4,483.82	73.50				4,557.32
	ACH payment	525	63,869.26						63,869.26	63,869.26					63,869.26
11/04/2016	Mail & Counter	339	40,696.77	40,696.77						40,696.77					40,696.77
	Credit Cards	19	3,382.51			3,382.51				3,382.51					3,382.51
	Electronic	212	21,196.32				21,196.32			21,196.32					21,196.32
	Website - 106 fees	108	11,874.27					11,688.77		11,688.77	185.50				11,874.27
11/07/2016	Mail & Counter	685	90,016.89	90,016.89						90,016.89					90,016.89
	Credit Cards	56	5,831.08			5,831.08				5,831.08					5,831.08
	Electronic	205	19,714.02				19,714.02			19,714.02					19,714.02
	Website - 36 fees	37	3,324.21					3,261.21		3,261.21	63.00				3,324.21
11/08/2016	Mail & Counter	100	9,217.08	9,217.08						9,217.08					9,217.08
	Deposit - M/C	-	25,984.60							0.00		17,583.60	8,401.00		25,984.60
	Credit Cards	29	3,449.23			3,449.23				3,449.23					3,449.23
	Electronic	278	24,778.61				24,778.61			24,778.61					24,778.61
	Website	33	3,453.43					3,395.68		3,395.68	57.75				3,453.43
11/09/2016	Mail & Counter	311	108,387.26	108,387.26						108,387.26					108,387.26
	Credit Cards	49	6,204.06			6,204.06				6,204.06					6,204.06
	Electronic	100	9,216.62				9,216.62			9,216.62					9,216.62
	Website	52	6,734.84					6,643.84		6,643.84	91.00				6,734.84
11/10/2016	Mail & Counter	156	50,439.19	50,439.19						50,439.19					50,439.19
	Credit Cards	41	9,288.98			9,288.98				9,288.98					9,288.98
	Electronic	160	14,109.42				14,109.42			14,109.42					14,109.42
	Website-133 fees	135	15,306.33					15,073.58		15,073.58	232.75				15,306.33
	ACH payment	597	69,966.29						69,966.29	69,966.29					69,966.29
11/14/2016	Mail & Counter	433	60,155.37	60,155.37						60,155.37					60,155.37
	Credit Cards	52	5,714.62			5,714.62				5,714.62					5,714.62
	Electronic	172	18,908.11				18,908.11			18,908.11					18,908.11
	Website	54	4,775.77					4,681.27		4,681.27	94.50				4,775.77
11/15/2016	Mail & Counter	198	33,248.03	33,248.03						33,248.03					33,248.03
	Credit Cards	38	4,304.87			4,304.87				4,304.87					4,304.87
	Electronic	326	28,236.53				28,236.53			28,236.53					28,236.53
	Website	57	9,028.29					8,929.54		8,929.54	98.75				9,028.29
	ACH payment	676	77,110.22						77,110.22	77,110.22					77,110.22

Monthly Revenue Allocation - November 2016

DATE	Description	Qty	DEPOSIT CHECKING	AR Mail & Counter	AR Payment Centers	AR Credit Card	AR Electronic Rapid Pay	AR Web Site	AR ACH Auto Pay	AR TOTAL	AR Water Deposits	Water Allocation	Sewer Allocation	Recycled Allocation	RECAP TOTAL
11/16/2016	Mail & Counter	293	58,418.32	58,298.32						58,298.32	120.00				58,418.32
	Credit Cards	66	9,342.63			9,342.63				9,342.63					9,342.63
	Electronic	200	19,116.59				19,116.59			19,116.59					19,116.59
	Website - 37 fees	40	6,357.26					6,292.51		6,292.51	64.75				6,357.26
11/17/2016	Mail & Counter	211	425,658.37	425,658.37						425,658.37					425,658.37
	Deposit - M/C	-	1,647.44							0.00		1,353.32		294.12	1,647.44
	Credit Cards	34	4,674.80			4,674.80				4,674.80					4,674.80
	Electronic	123	11,601.74				11,601.74			11,601.74					11,601.74
	Website	25	3,116.44					3,072.69		3,072.69	43.75				3,116.44
11/18/2016	Mail & Counter	171	35,007.47	35,007.47						35,007.47					35,007.47
	Credit Cards	30	3,693.68			3,693.68				3,693.68					3,693.68
	Electronic	195	18,482.67				18,482.67			18,482.67					18,482.67
	Website - 78 fees	79	7,929.89					7,793.39		7,793.39	136.50				7,929.89
11/21/2016	Mail & Counter	470	98,113.00	98,113.00						98,113.00					98,113.00
	Credit Cards	48	5,398.79			5,398.79				5,398.79					5,398.79
	Electronic	179	19,077.81				19,077.81			19,077.81					19,077.81
	Website	43	4,108.04					4,032.79		4,032.79	75.25				4,108.04
	ACH payment	551	45,550.80					4,032.79	45,550.80	45,550.80					45,550.80
11/22/2016	Mail & Counter	253	30,337.50	30,337.50						30,337.50					30,337.50
	Deposit - M/C	-	281,708.00							0.00					281,708.00
	Credit Cards	45	5,280.12			5,280.12				5,280.12					5,280.12
	Electronic	228	20,055.67				20,055.67			20,055.67					20,055.67
	Website	37	3,726.13					3,661.38		3,661.38	64.75				3,726.13
11/23/2016	Mail & Counter	151	17,075.11	17,075.11						17,075.11					17,075.11
	Credit Cards	67	8,570.40			8,570.40				8,570.40					8,570.40
	Electronic	160	14,587.74				14,587.74			14,587.74					14,587.74
	Website	59	6,268.63					6,165.38		6,165.38	103.25				6,268.63
11/25/2016	Electronic	191	15,750.44				15,750.44			15,750.44					15,750.44
	Website - 74 fees	75	7,892.15					7,762.65		7,762.65	129.50				7,892.15
11/28/2016	Mail & Counter	483	70,005.53	70,005.53						70,005.53					70,005.53
	Credit Cards	74	8,546.72			8,546.72				8,546.72					8,546.72
	Electronic	200	19,395.90				19,395.90			19,395.90					19,395.90
	Website - 50 fees	51	5,057.62					4,970.12		4,970.12	87.50				5,057.62
	ACH payment	620	84,752.07						84,752.07	84,752.07					84,752.07
11/29/2016	Mail & Counter	126	10,767.33	10,767.33						10,767.33					10,767.33
	Deposit - M/C	-	8,170.47							0.00					8,170.47
	Deposit - RC Tax	-	115.66							0.00					115.66
	Credit Cards	45	5,222.80			5,222.80				5,222.80					5,222.80
	Electronic	163	13,166.81				13,166.81			13,166.81					13,166.81
	Website - 43 fees	45	4,520.15					4,444.90		4,444.90	75.25				4,520.15
11/30/2016	Mail & Counter	206	20,988.73	20,988.73						20,988.73					20,988.73
	Deposit - M/C (SCIP)	-	12,555.00							0.00					12,555.00
	Credit Cards	62	8,363.68			8,363.68				8,363.68					8,363.68
	Electronic	137	12,689.69				12,689.69			12,689.69					12,689.69
	Website	51	5,363.41					5,274.16		5,274.16	89.25				5,363.41
Nov-16	Utility Pmt Cntr-214		(17,068.48)	(17,068.48)						0.00					0.00
	Nov '16 NSF's		(1,655.04)	(1,655.04)						(1,655.04)					(1,655.04)
	SB Tax ACH		335.14	335.14						335.14					335.14
	TOTALS	14,307	2,551,124.57	1,239,141.94	17,068.48	115,325.50	374,048.92	127,092.56	341,248.64	2,213,926.04	2,228.00	136,957.41	74,404.00	123,609.12	2,551,124.57

TOTAL # AR PAYMENTS 14,307
 PERCENT OF TOTAL RECEIVED 100%

FY 2017 - Water Revenue

ACCOUNT#	DESCRIPTION	BUDGET	July '16	Aug '16	Sept '16	Oct '16	Nov '16	Year to Date	Percentage YTD
02-40010	Sales - Water	6,054,000	136,788	609,298	755,691	514,443	474,518	2,490,739	41.14%
02-40011	Sales - Construction Water	20,000	33	1,554	872	827	(14,431)	(11,145)	-55.73%
02-40012	Sales - Imported Water (SGPWA)	250,000	21,274	23,259	25,288	19,267	15,789	104,877	41.95%
02-40013	Sales - Imported Water (MUNI)	850,000	4,587	82,490	101,488	70,952	82,969	342,485	40.29%
02-40014	Sales Disc.-Multi Units Usage Chrg.	(105,000)	(2,280)	(9,996)	(12,334)	(9,098)	(9,997)	(43,705)	41.62%
02-40015	Water Wholesale Revenue	237,600	25,569	26,558	621	8,170	10,909	71,826	30.23%
02-40016	Service Establishment Fee	5,000	350	375	300	0	400	1,425	28.50%
02-41000	Service Demand Charges	3,173,000	66,257	260,783	259,458	260,503	260,991	1,107,992	34.92%
02-41001	Fire Service Standby Fees	30,000	1,311	3,491	3,495	3,498	3,681	15,477	51.59%
02-41003	Construction Service Charge	15,000	129	966	1,030	1,060	1,136	4,322	28.81%
02-41005	Sales Disc-Multi Units Service Chrg.	(135,000)	(2,983)	(11,376)	(11,376)	(11,376)	(11,376)	(48,488)	35.92%
02-41010	Unauthorized Use of Water Charge	2,000	0	0	0	0	0	0	0.00%
02-41110	Meter/Lateral installation	65,000	4,875	5,250	5,250	0	5,625	21,000	32.31%
02-41112	Fire Flow Test Fees	3,500	0	300	0	450	75	825	23.57%
02-41113	Disconnect/Reconnect Fees	125,000	11,410	10,155	9,855	8,870	12,525	52,815	42.25%
02-41121	Penalty - Late Charges	125,000	11,746	13,503	12,066	16,266	10,784	64,365	51.49%
02-42123	Management & Accounting Fees	160,000	13,381	13,329	13,329	13,329	13,329	66,697	41.69%
02-41124	Bad Debt	(20,000)	0	0	0	0	0	0	0.00%
02-43010	Interest Earned	30,000	0	0	6	10,111	0	10,117	33.72%
02-43110	Property Tax - Unsecured	115,000	0	0	0	7,136	106,052	113,188	98.42%
02-43120	Property Tax - Secured	2,500,000	0	0	0	0	194,769	194,769	7.79%
02-43130	Tax Collection - Prior	20,000	0	0	0	3,597	12,908	16,505	82.53%
02-43140	Other Taxes	160,000	0	0	0	(27)	4,986	4,959	3.10%
02-49110	Rental Income (WATER STOCK)	1,700	0	0	0	0	0	0	
02-49150	Revenue - Misc. Non-Operating	100,000	3,892	14,265	4,444	4,094	4,150	30,845	30.84%
	WATER OPERATING REVENUE	13,781,800	296,339	1,044,204	1,169,482	922,072	1,179,791	4,611,890	33.46%
	Grants	0						0	
02-89901	Facility Capacity Charges	0	188,692	188,038	66,228	0	72,781	515,739	
02-89902	Sustainability	0	13,611	12,918	25,956	2,163	13,209	67,857	
	TOTAL WATER REVENUE	13,781,800	498,642	1,245,161	1,261,666	924,235	1,265,781	5,195,486	

FY 2017 - Sewer Revenue

ACCOUNT#	DESCRIPTION	BUDGET	July '16	Aug '16	Sept '16	Oct '16	Nov '16	Year to Date	Percentage YTD
03-40016	Sales - Establish Service Fee	500	425	25	0	100	0	550	110.00%
03-41000	Sales - Sewer Charges	11,952,045	307,983	951,755	973,573	953,791	968,553	4,155,654	34.77%
03-41005	Sales Disc-Multi Units Service Chrg.	(200,000)	(6,152)	(18,286)	(18,320)	(18,297)	(18,309)	(79,363)	39.68%
03-41110	Meter/Lateral Installation	2,500	0	0	0	0	0	0	0.00%
03-41121	Penalty - Late Charges	150,000	10,538	10,913	9,192	11,066	9,160	50,869	33.91%
03-41124	Bad Debt	(20,000)	0	0	0	0	0	0	0.00%
03-42122	Revenue - Other Operating	5,682	180	180	0	180	180	720	12.67%
03-43010	Interest Earned	35,000	0	0	0	10,111	0	10,111	28.89%
03-43110	Property Tax - Unsecured	50,000	0	0	0	0	0	0	0.00%
03-43120	Property Tax - Secured	175,000	0	0	0	0	0	0	0.00%
03-43130	Tax Collection - Prior	10,000	0	0	0	0	0	0	0.00%
03-43140	Other Taxes	1,500	0	0	0	0	0	0	0.00%
03-49150	Misc. Non-Oper Revenue	40,000	0	2,419	0	0	0	2,419	6.05%
	SEWER OPERATING REVENUE	12,202,227	312,975	947,006	964,445	956,951	959,584	4,140,961	33.94%
	Grants	0						0	
03-89901	Facility Capacity Charges	0	246,630	115,677	98,652	24,400	123,315	608,674	
03-89903	Contrib Capital-Front Footage Fees	0	0	0	0	0	0	0	
03-89905	Contrib Capital-Infrastructure	0	0	0	0	0	0	0	
	TOTAL SEWER REVENUE	12,202,227	559,605	1,062,683	1,063,097	981,351	1,082,899	4,749,635	

FY 2017 - Recycled Revenue

ACCOUNT#	DESCRIPTION	BUDGET	July '16	Aug '16	Sept '16	Oct '16	Nov '16	Year to Date	Percentage YTD
04-40010	Sales - Recycled Water	552,850	16,467	234,323	357,523	191,673	434,992	1,234,980	223.38%
04-40011	Sales - Construction Water	20,000	98	1,221	1,500	467	1,869	5,155	25.77%
04-41000	Sales - Service Demand Chrg.	50,000	1,478	4,532	4,815	4,734	4,698	20,257	40.51%
04-41003	Const. Water Minimum Chrg.	5,000	28	193	294	331	391	1,237	24.75%
04-41110	Meter/Lateral installation	2,000	0	1,570	0	0	5,200	6,770	338.50%
04-41121	Penalty - Late Charges	500	11	56	33	178	121	398	79.58%
04-41122	Revenue - Other Operating	250	0	0	0	0	0	0	0.00%
04-43010	Interest Earned	7,500	0	0	0	0	0	0	0.00%
04-43110	Property Tax - Unsecured	1,000	0	0	0	0	0	0	0.00%
04-43120	Property Tax - Secured	15,000	0	0	0	0	0	0	0.00%
04-43130	Property Tax - Prior	1,000	0	0	0	0	0	0	0.00%
04-43140	Property Tax - Other	1,000	0	0	0	0	0	0	0.00%
04-49150	Misc. Non-Operating Revenue	1,000	0	0	0	0	0	0	0.00%
	RECYCLED OPERATING REVENUE	657,100	18,082	241,895	364,165	197,383	447,271	1,268,796	193.09%
	Grants	0						0	
04-89901	Facility Capacity Charges	0	0	67,668	0	0	60,803	128,471	
	TOTAL RECYCLED REVENUE	657,100	18,082	309,563	364,165	197,383	508,074	1,397,267	

FY 2017 - Water Expenses

ACCOUNT#	DESCRIPTION	BUDGET	July '16	Aug '16	Sept '16	Oct '16	Nov '16	Year to Date	Percentage YTD
02-5-01-50010	Labor-Water Resources	935,000	40,367	59,332	86,783	59,293	68,871	314,646	33.65%
02-5-01-50011	Labor Credit	0	0	0	0	0	0	0	
02-5-01-50013	Benefits-Fica	65,000	3,302	4,832	7,154	4,895	5,642	25,825	39.73%
02-5-01-50014	Benefits-Life Insurance	3,000	290	242	265	261	299	1,357	45.23%
02-5-01-50016	Benefits-HealthDefrd Comp	180,000	11,028	13,266	24,784	4,677	15,572	69,327	38.51%
02-5-01-50017	Benefits-Disability Insurance	11,000	676	814	1,112	851	963	4,417	40.15%
02-5-01-50019	Benefits-Workers Compensation	43,000	8,026	0	0	637	0	8,663	20.15%
02-5-01-50021	Benefits-PERS	50,000	2,021	3,473	5,233	3,330	3,445	17,503	35.01%
02-5-01-50022	Benefits-PERS-Employer	100,000	2,390	3,964	5,976	4,083	4,354	20,758	20.76%
02-5-01-50023	Benefits-Uniforms	3,250	150	155	218	166	155	843	25.94%
02-5-01-50024	Benefits-Vacation & Sick Pay	3,000	617	617	852	617	617	3,319	110.62%
02-5-01-50025	Benefits-Boot Allowance	1,900	200	200	200	200	0	600	31.58%
02-5-01-51003	R&M - Structures	200,000	5,345	11,803	24,368	14,494	12,250	68,259	34.13%
02-5-01-51011	R&M - CLA Valves	7,500	657	1,030	357	176	0	2,221	29.61%
02-5-01-51140	General Supplies & Expenses	1,250	54	15	14	166	88	337	26.95%
02-5-01-51210	Utilities - Power Purchases	1,400,000	74,245	136,966	141,049	106,385	109,795	568,439	40.60%
02-5-01-51211	Utilities - Electricity & Fuel	5,000	206	341	343	324	306	1,519	30.39%
02-5-01-51316	Imported Water Purchases	1,100,000	135,791	130,917	97,725	128,140	125,000	617,572	56.14%
02-5-01-54019	Licenses & Permits	25,000	0	0	925	1,876	1,438	4,238	16.95%
02-5-01-54110	Laboratory Services	75,000	0	4,682	13,817	9,181	6,845	34,523	46.03%
02-5-01-57040	YVRWFF Operating Expense	797,000	79,581	69,146	32,786	59,591	51,096	292,201	36.66%
	WATER RESOURCE TOTALS	5,005,900	364,946	441,784	443,959	399,142	406,735	2,056,566	41.08%
02-5-03-50010	Labor-Public Works	1,200,000	54,076	81,158	123,083	81,990	84,919	425,227	35.44%
02-5-03-50011	Labor Credit	0	0	0	(830)	0	(288)	(1,118)	
02-5-03-50013	Benefits-Fica	82,500	4,404	6,634	10,041	6,708	6,919	34,707	42.07%
02-5-03-50014	Benefits-Life Insurance	5,500	657	723	663	666	636	3,334	60.61%
02-5-03-50016	Benefits-HealthDefrd Comp	300,000	31,345	32,014	57,360	7,875	31,621	160,215	53.40%
02-5-03-50017	Benefits-Disability Insurance	15,500	1,138	1,435	1,774	1,394	1,331	7,071	45.62%
02-5-03-50019	Benefits-Workers Compensation	45,000	8,026	0	320	637	0	8,982	19.96%
02-5-03-50021	Benefits-PERS	73,000	456	3,108	4,601	3,066	2,916	14,147	19.38%
02-5-03-50022	Benefits-PERS Employer	150,000	3,520	5,669	8,386	5,560	5,317	28,452	18.97%
02-5-03-50023	Benefits-Uniforms	7,500	436	447	530	437	438	2,289	30.52%
02-5-03-50024	Benefits-Vacation & Sick Pay	1,000	434	394	591	394	394	2,207	220.70%
02-5-03-50025	Benefits-Boot Allowance	3,500	0	200	0	130	779	1,108	31.67%
02-5-03-51001	R & M - Vehicles & Equipment	160,000	9,841	12,131	33,432	22,396	7,911	85,711	53.57%
02-5-03-51011	R&M - Valves	10,000	700	2,364	0	389	0	3,452	34.52%
02-5-03-51020	R&M - Pipelines	225,000	13,962	35,709	8,104	25,817	4,368	87,960	39.09%
02-5-03-51021	R&M - Service Lines	175,000	9,260	14,292	15,092	20,445	9,768	68,856	39.35%
02-5-03-51022	R&M - Fire Hydrants	40,000	1,709	4,526	(1,406)	386	990	6,205	15.51%
02-5-03-51030	R&M - Water Meters	75,000	13,115	40,150	13,342	8,496	210	75,313	100.42%
02-5-03-51031	Fire Flow Testing	0	0	2,557	0	2,514	0	5,071	
02-5-03-51092	Equipment Credits	0	0	0	(408)	0	(84)	(492)	
02-5-03-51140	General Supplies & Expenses	1,000	0	97	0	86	0	183	18.34%
	PUBLIC WORKS TOTALS	2,569,500	153,080	243,607	274,664	189,386	158,145	1,018,882	39.65%

FY 2017 - Water Expenses

ACCOUNT#	DESCRIPTION	BUDGET	July '16	Aug '16	Sept '16	Oct '16	Nov '16	Year to Date	Percentage YTD
02-5-06-50010	Labor-Administration	750,000	30,906	51,737	92,420	49,955	52,046	277,064	36.94%
02-5-06-50011	Labor Credit	0	0	0	0	0	(40)	(40)	
02-5-06-50012	Director Fees	20,000	0	1,407	1,548	1,900	1,407	6,262	31.31%
02-5-06-50013	Benefits-Fica	60,000	2,590	4,152	6,416	3,901	3,816	20,875	41.75%
02-5-06-50014	Benefits-Life Insurance	3,000	236	293	256	259	253	1,297	43.23%
02-5-06-50016	Benefits-HealthDefrd Comp	165,000	9,881	16,444	26,395	7,352	16,473	76,525	46.38%
02-5-06-50017	Benefits-Disability Insurance	7,000	450	663	805	563	500	2,971	42.44%
02-5-06-50019	Benefits-Workers Compensation	12,000	2,000	0	0	637	0	2,637	21.97%
02-5-06-50021	Benefits-PERS	42,000	1,889	3,364	4,868	3,210	3,168	16,490	39.26%
02-5-06-50022	Benefits PERS Employer	87,000	2,322	4,537	5,653	3,750	3,872	20,134	23.14%
02-5-06-50023	Uniforms	2,000	104	110	130	112	110	566	28.30%
02-5-06-50024	Benefits-Vacation & Sick Pay	12,000	479	521	976	481	614	3,072	25.60%
02-5-06-50025	Benefits-Boots	1,000	195	168	173	200	0	736	73.58%
02-5-06-51003	R&M - Structures	40,000	225	6,838	1,791	11,523	10,834	31,212	78.03%
02-5-06-51091	Expense Credits (overhead)	0	0	0	(872)	0	(249)	(1,120)	
02-5-06-51120	Safety Equipment/Supplies	25,000	1,221	2,242	1,219	558	2,760	7,999	32.00%
02-5-06-51125	Petroleum Products	100,000	4,643	5,368	11,325	8,142	5,922	35,401	35.40%
02-5-06-51130	Office Supplies & Expenses	30,000	3,946	4,112	2,634	2,178	4,749	17,619	58.73%
02-5-06-51140	General Supplies & Expenses	30,000	1,161	870	1,271	5,908	2,164	11,374	37.91%
02-5-06-51199	Disaster Incidences	0	0	0	0	0	0	0	
02-5-06-51211	Utilities - Electricity	30,000	2,120	3,508	3,827	2,779	2,084	14,318	47.73%
02-5-06-51213	Utilities - Natural Gas	3,000	30	29	37	44	95	236	7.86%
02-5-06-54002	Dues & Subscriptions	16,500	527	172	516	344	4,021	5,579	33.81%
02-5-06-54005	Computer Expenses	100,000	4,637	6,450	6,659	26,635	5,286	49,566	49.57%
02-5-06-54010	Postage	5,000	32	58	202	0	26	318	6.36%
02-5-06-54011	Printing & Publications	7,500	0	106	67	0	0	173	2.31%
02-5-06-54012	Education & Training	15,000	723	1,907	158	1,331	149	4,267	28.45%
02-5-06-54013	Utility Billing Expenses	150,000	13,102	18,636	12,829	12,253	6,020	62,841	41.89%
02-5-06-54014	Public Relations	50,000	399	0	200	87	0	687	1.37%
02-5-06-54016	Travel Related Expenses	10,000	0	42	168	0	51	261	2.61%
02-5-06-54017	Certifications & Renewals	7,000	360	669	75	615	921	2,640	37.71%
02-5-06-54020	Meeting Related Expenses	6,000	481	82	249	779	125	1,716	28.60%
02-5-06-54022	Utilities - YVWD Services	0	6,874	7,924	7,367	7,801	0	29,966	
02-5-06-54024	Utilities - Waste Disposal	2,500	177	177	177	273	209	1,014	40.56%
02-5-06-54025	Utilities - Telephone & Internet	92,000	5,957	1,043	3,527	3,614	3,048	17,188	18.68%
02-5-06-54099	Conservation & Rebates	250,000	(2,695)	(2,094)	656	(277)	0	(4,410)	-1.76%
02-5-06-54104	Contractual Services	80,000	16,622	3,220	3,933	8,129	3,013	34,918	43.65%
02-5-06-54107	Legal	40,000	3,372	1,875	3,969	2,218	2,200	13,635	34.09%
02-5-06-54108	Audit & Accounting	16,000	3,600	0	5,850	0	0	9,450	59.06%
02-5-06-54109	Professional Fees	250,000	30,620	32,082	62,341	27,689	2,500	155,232	62.09%
02-5-06-55500	Depreciation Reserves	209,235	17,450	17,435	17,435	17,435	17,435	87,190	41.67%
02-5-06-56001	Infrastructure Replacement	1,000,000	83,370	83,330	83,330	83,330	83,330	416,690	41.67%
02-5-06-57030	Insurance	100,000	7,847	7,860	7,860	7,860	8,150	39,577	39.58%
02-5-06-57090	Regulatory Compliance	25,000	572	741	0	308	1,074	2,694	10.78%
02-5-06-57090	Election Related Expenses	10,000	0	0	0	0	0	0	
02-5-06-57096	Beaumont Basin Watermaster	60,000	0	0	0	0	0	0	
02-5-06-57199	Suspense	0	0	0	0	0	0	0	
	ADMINISTRATION TOTALS	3,910,735	258,307	288,059	378,441	303,874	248,136	1,476,817	37.76%

FY 2017 - Water Expenses

ACCOUNT#	DESCRIPTION	BUDGET	July '16	Aug '16	Sept '16	Oct '16	Nov '16	Year to Date	Percentage YTD
02-5-40-57201	Debt Srv-Series 2015A Princ.(25009)	1,030,000	0	1,030,000	0	0	0	1,030,000	100.00%
02-5-40-57402	Interest-Long-Term Debt Bonds	1,265,665	0	640,556	0	0	0	640,556	50.61%
	40 - Debt	2,295,665	0	1,670,556	0	0	0	1,670,556	72.77%
02-5-40-57001	Asset Acq. - Water Resources	0	0	0	0	0	0	0	-
02-5-40-57003	Asset Acq. - Public works	0	0	0	0	0	0	0	-
02-5-40-57006	Asset Acq. - Admin (fuel master)	0	0	0	0	0	0	0	-
	40 - Capital Outlay	0	0	0	0	0	0	0	-
								6,222,821	
	TOTAL WATER EXPENSES	13,781,800	776,332	2,644,006	1,097,065	892,402	813,016	6,222,821	45.15%

FY 2017 - Sewer Expenses

ACCOUNT#	DESCRIPTION	BUDGET	July '16	Aug '16	Sept '16	Oct '16	Nov '16	Year to Date	Percentage YTD
03-5-02-50010	Labor-S Treatment	895,000	33,541	65,784	97,404	66,706	74,261	337,696	37.73%
03-5-02-50013	Benefits-Fica	75,000	2,742	5,345	7,902	5,414	5,994	27,396	36.53%
03-5-02-50014	Benefits-Life Insurance	5,000	310	299	290	299	328	1,526	30.52%
03-5-02-50016	Benefits-Health\Defrd Comp	200,000	12,733	14,797	26,918	4,407	16,319	75,174	37.59%
03-5-02-50017	Benefits-Disability Insurance	15,000	795	933	1,228	942	935	4,832	32.21%
03-5-02-50019	Benefits-Workers Compensation	45,000	8,026	0	0	637	0	8,663	19.25%
03-5-02-50021	Benefits-PERS	60,000	2,251	3,798	5,960	3,802	3,937	19,747	32.91%
03-5-02-50022	Benefits-PERS Employer	130,000	2,640	4,494	6,745	4,595	4,795	23,269	17.90%
03-5-02-50023	Benefits-Uniforms	5,000	223	231	278	275	214	1,221	24.42%
03-5-02-50024	Benefits-Vacation & Sick Pay	5,000	332	332	425	332	332	1,755	35.09%
03-5-02-50025	Benefits-Boot Allowance	2,400	372	179	0	0	395	946	39.40%
03-5-02-51003	R&M - Structures	325,000	10,387	8,749	25,097	7,171	18,171	69,576	21.41%
03-5-02-51010	R&M - Automation Control	65,000	0	5,821	10,513	4,305	475	21,115	32.48%
03-5-02-51106	Chemicals	450,000	27,109	59,893	59,632	63,680	24,703	235,007	52.22%
03-5-02-51111	Propane	5,000	0	0	2,024	0	0	2,024	40.48%
03-5-02-51115	Laboratory Supplies	30,000	3,706	4,909	4,678	4,369	1,696	19,358	64.53%
03-5-02-51140	General Supplies & Expenses	1,000	0	0	6	1,177	0	1,183	118.31%
03-5-02-51210	Utilities - Power Purchases	850,000	49,327	79,680	78,674	68,503	54,540	330,725	38.91%
03-5-02-54110	Laboratory Services	120,000	4,677	9,867	11,452	10,602	6,451	43,049	35.87%
03-5-02-57031	Sludge Disposal	300,000	21,608	22,428	23,083	13,669	0	80,786	26.93%
03-5-02-57034	Brine Operating Expenses	255,000	247	3,520	4,922	74,278	1,533	84,500	33.14%
	TREATMENT TOTALS	3,838,400	181,025	291,049	367,233	335,162	215,079	1,389,548	36.20%

FY 2017 - Sewer Expenses

ACCOUNT#	DESCRIPTION	BUDGET	July '16	Aug '16	Sept '16	Oct '16	Nov '16	Year to Date	Percentage YTD
03-5-06-50010	Labor-Administration	700,000	27,316	48,146	87,035	46,365	48,455	257,317	36.76%
03-5-06-50011	Labor Credit	0	0	0	0	0	0	0	
03-5-06-50012	Directors Fees	20,000	0	1,407	1,548	1,900	1,407	6,262	31.31%
03-5-06-50013	Benefits-Fica	45,000	2,296	3,858	5,970	3,608	3,525	19,256	42.79%
03-5-06-50014	Benefits-Life Insurance	3,000	232	282	240	247	242	1,242	41.40%
03-5-06-50016	Benefits-HealthDefrd Comp	155,000	8,890	14,892	24,069	6,065	15,027	68,942	44.48%
03-5-06-50017	Benefits-Disability Insurance	7,500	305	619	753	528	497	2,701	36.01%
03-5-06-50019	Benefits-Workers Compensation	25,000	2,000	0	0	637	0	2,637	10.55%
03-5-06-50021	Benefits-PERS	40,000	1,737	2,766	3,833	2,980	2,895	14,212	35.53%
03-5-06-50022	Benefits PERS Employer	55,000	2,157	4,269	5,260	3,483	3,620	18,789	34.16%
03-5-06-50023	Benefits-Uniforms	2,000	58	58	72	58	58	304	15.18%
03-5-06-50024	Benefits-Vacation & Sick Pay	15,000	479	521	976	481	614	3,072	20.48%
03-5-06-50025	Benefits-Boot Allowance	1,750	0	0	200	0	0	200	11.43%
03-5-06-51120	Safety Equipment/Supplies	10,000	262	3,004	174	2,413	0	5,853	58.53%
03-5-06-51125	Petroleum Products	20,000	2,149	6,663	1,200	1,200	1,200	12,412	62.06%
03-5-06-51130	Office Supplies	4,000	107	0	884	968	168	2,127	53.18%
03-5-06-51140	General Supplies & Expenses	20,000	599	343	234	5,879	2,379	9,435	47.17%
03-5-06-51199	Disaster Repairs (lift station 2)	0	0	0	0	0	0	0	
03-5-06-54002	Dues & Subscriptions	10,000	414	1,213	172	172	3,415	5,385	53.85%
03-5-06-54003	Management & Admin Services	160,000	13,381	13,329	13,329	13,329	13,329	66,697	41.69%
03-5-06-54005	Computer Expenses	95,000	4,215	5,827	4,897	23,846	5,326	44,110	46.43%
03-5-06-54011	Printing & Publications	5,500	0	30	0	0	0	30	0.55%
03-5-06-54012	Education & Training	7,000	1,149	3,535	158	241	149	5,232	74.74%
03-5-06-54014	Public Relations	7,500	153	0	200	0	0	353	4.71%
03-5-06-54016	Travel Related Expenses	7,500	571	286	1,198	0	34	2,089	27.85%
03-5-06-54017	Certifications & Renewals	7,000	393	234	0	893	430	1,950	27.86%
03-5-06-54019	Licenses & Permits	60,000	0	0	11,660	0	1,982	13,642	22.74%
03-5-06-54020	Meeting Related Expenses	5,000	438	30	73	764	130	1,435	28.70%
03-5-06-54022	Utilities - YVWD Services	0	170	127	127	127	0	552	
03-5-06-54024	Utilities - Waste Disposal	13,000	1,058	1,217	1,058	1,058	1,058	5,449	41.92%
03-5-06-54025	Utilities - Telephone & Internet	152,045	2,520	559	1,636	1,544	(511)	5,747	3.78%
03-5-06-54030	Drinking Water	1,000	155	87	90	82	119	533	53.28%
03-5-06-54104	Contractual Services	35,000	10,912	1,014	1,250	11,739	804	25,719	73.48%
03-5-06-54107	Legal	45,000	1,947	1,875	2,469	1,731	1,600	9,622	21.38%
03-5-06-54108	Audit & Accounting	16,000	3,600	0	5,850	0	0	9,450	59.06%
03-5-06-54109	Professional Fees	150,000	14,963	13,834	11,046	7,938	2,500	50,282	33.52%
03-5-06-55500	Depreciation Reserves	563,300	46,960	46,940	46,940	46,940	46,940	234,720	41.67%
	Infrastructure Replacement	700,000	58,370	58,330	58,330	58,330	58,330	291,690	41.67%
03-5-06-56001	Insurance	100,000	7,947	7,860	7,860	7,860	7,860	39,387	39.39%
03-5-06-57030	Regulatory Compliance	35,000	2,692	2,297	0	0	0	4,989	14.25%
	ADMINISTRATION TOTALS	3,298,095	220,593	245,453	300,788	253,406	223,581	1,243,822	37.71%

FY 2017 - Sewer Expenses

ACCOUNT#	DESCRIPTION	BUDGET	July '16	Aug '16	Sept '16	Oct '16	Nov '16	Year to Date	Percentage YTD
03-5-07-50010	Labor-Environmental Control	465,000	18,281	43,195	64,628	32,515	34,104	192,724	41.45%
03-5-07-50011	Labor Credit	0	0	0	(370)	0	0	(370)	
03-5-07-50013	Benefits-Fica	34,000	1,453	3,430	5,168	2,580	2,703	15,333	45.10%
03-5-07-50014	Benefits-Life Insurance	2,000	142	142	139	144	88	655	32.73%
03-5-07-50016	Benefits-Health\Defrd Comp	100,000	7,858	9,420	17,550	2,275	6,548	43,652	43.65%
03-5-07-50017	Benefits-Disability Insurance	6,000	311	544	743	444	405	2,447	40.78%
03-5-07-50019	Benefits-Workers Compensation	30,000	3,000	0	0	637	0	3,637	12.12%
03-5-07-50021	Benefits-PERS	25,000	1,154	2,153	3,203	1,610	1,580	9,700	38.80%
03-5-07-50022	Benefits-PERS Employer	40,000	1,255	2,604	4,037	2,218	2,152	12,265	30.66%
03-5-07-50023	Benefits-Uniforms	3,000	125	133	156	131	125	669	22.30%
03-5-07-50024	Benefits-Vacation & Sick Pay	2,000	173	213	320	213	213	1,132	56.61%
03-5-07-50025	Benefits-Boot Allowance	1,000	162	0	0	0	0	162	16.24%
03-5-07-51003	Sewer Pipeline & Facilities	270,000	20,681	19,388	17,442	20,144	7,089	84,743	31.39%
03-5-07-51140	General Supplies & Expenses	1,000	18	108	9	32	0	166	16.61%
03-5-07-51241	Lift Station #1	125,000	2,260	5,424	4,986	3,551	3,242	19,463	15.57%
03-5-07-51242	Lift Station #2	16,000	10,225	1,935	1,275	1,025	2,116	16,575	103.60%
03-5-07-51243	Lift Station #3	5,000	174	259	171	169	155	928	18.56%
03-5-07-51244	Lift Station #4	40,000	376	1,399	593	499	439	3,307	8.27%
03-5-07-51248	Lift Station #8	3,000	32	47	80	49	53	260	8.66%
03-5-07-54111	Pretreatment	66,000	28,185	4,269	2,966	2,810	2,309	40,540	61.42%
	ENVIRONMENTAL CONTROL TOTAL	1,234,000	95,865	94,663	123,094	71,046	63,320	447,988	36.30%
03-5-40-57202	Debt Service - Principal - WRWRF	2,147,975	0	0	2,147,973	0	0	2,147,973	100.00%
03-5-40-57203	Debt Service - Principal - Brineline	412,790	0	0	0	0	0	0	0.00%
03-5-40-57204	Debt Service - Principal - WISE	127,970	0	0	0	0	0	0	0.00%
03-5-40-57205	Debt Service - Principal - R 10.3	37,495	0	0	0	0	0	0	0.00%
03-5-40-57206	Debt Service - Principal - Crow & B12-1	13,795	0	0	0	0	0	0	0.00%
03-5-40-57403	Debt Service - Interest	1,091,707	0	0	775,696	0	0	775,696	71.05%
	40 - Debt	3,831,732	0	0	2,923,669	0	0	2,923,669	76.30%
03-5-40-57002	Asset Acq. - Treatment	0	0	0	0	0	0	0	
03-5-40-57006	Asset Acq. - Admin (fuel master)	0	0	0	0	0	0	0	
03-5-40-57007	Asset Acq. - EC (ADS flow monitors & smart covers)	0	0	0	0	0	0	0	
	40 - Capital Outlay	0	0	0	0	0	0	0	
	TOTAL SEWER EXPENSES	12,202,227	497,483	631,165	3,714,784	659,615	501,980	6,005,027	49.21%

FY 2017 - Recycled Expenses

ACCOUNT#	DESCRIPTION	BUDGET	July '16	Aug '16	Sept '16	Oct '16	Nov '16	Year to Date	Percentage YTD
04-5-06-50010	Labor-Recycled Water	275,000	17,305	17,169	29,274	16,322	16,962	97,031	35.28%
04-5-06-50012	Director Fees	2,500	0	0	0	0	0	0	0.00%
04-5-06-50013	Benefits-FICA	15,000	1,428	1,328	2,081	1,246	1,290	7,373	49.15%
04-5-06-50014	Benefits-Life Insurance	250	(3)	(3)	(5)	(3)	(2)	(15)	-5.96%
04-5-06-50016	Benefits-Health & Def Comp	25,000	2,181	2,116	3,764	1,170	2,110	11,342	45.37%
04-5-06-50017	Benefits-Disability Insurance	1,500	158	153	224	140	112	787	52.45%
04-5-06-50019	Benefits-Workers Compensation	3,000	394	0	0	637	0	1,030	34.34%
04-5-06-50021	Benefits-PERS Employee	2,000	656	781	1,152	817	786	4,192	209.60%
04-5-06-50022	Benefits-PERS Employer	2,800	1,075	1,198	1,760	1,144	1,125	6,302	225.06%
04-5-06-50023	Benefits-Uniforms	1,300	57	59	71	63	63	313	24.08%
04-5-06-50024	Benefits-Vacation & Sick Pay	500	84	84	145	48	48	410	81.99%
04-5-06-50025	Benefits-Boots	250	0	0	0	0	0	0	0.00%
04-5-06-51003	R & M-Structures	20,000	6,877	8,600	18,525	16,365	1,467	51,834	259.17%
04-5-06-51020	R & M-Pipelines	5,000	3,486	1,381	400	5,467	0	10,734	214.68%
04-5-06-51021	R & M-Service Lines	5,000	860	(1,503)	0	0	0	(643)	-12.87%
04-5-06-51022	R & M-Fire Hydrants	2,500	0	0	0	0	0	0	0.00%
04-5-06-51030	R & M-Meters	25,000	0	0	1,825	0	0	1,825	7.30%
04-5-06-51140	General Supplies & Expenses	2,000	0	38	0	1,281	422	1,741	87.04%
04-5-06-51210	Utilities-Power Purchases	85,000	5,199	10,030	9,700	10,423	6,333	41,685	49.04%
04-5-06-54002	Dues & Subscriptions	6,500	56	0	0	0	0	56	0.85%
04-5-06-54005	Computer Expense	7,500	0	0	64	4,494	0	4,558	60.77%
04-5-06-54011	Printing & Publications	1,000	0	83	0	0	0	83	8.30%
04-5-06-54012	Education & Training	4,000	205	542	35	954	0	1,735	43.38%
04-5-06-54014	Public Relations	2,500	34	0	200	0	0	234	9.36%
04-5-06-54016	Travel Related Expenses	5,000	0	42	247	0	0	289	5.78%
04-5-06-54017	Certifications & Renewals	1,000	0	0	0	0	0	0	0.00%
04-5-06-54019	Licenses & Permits	35,000	0	0	0	7,907	0	7,907	22.59%
04-5-06-54020	Meeting Related Expenses	1,000	91	0	30	162	0	283	28.30%
04-5-06-54022	Utilities - YVWD Services	0	179,153	253,833	165,582	400,048	0	998,616	
04-5-06-54025	Utilities - Telephone & Internet	1,000	140	140	140	140	0	560	55.97%
04-5-06-54010	Contractual Services	3,500	2,017	20	21	91	16	2,164	61.84%
04-5-06-54107	Legal	4,000	0	0	1,275	0	0	1,275	31.88%
04-5-06-54108	Audit & Accounting	2,500	800	0	1,300	0	0	2,100	
04-5-06-54109	Professional Fees	25,000	7,462	16,329	9,779	2,149	0	35,720	142.88%
04-5-06-54110	Laboratory Services	1,000	0	0	0	0	0	0	0.00%
04-5-06-55500	Depreciation	8,000	685	665	665	665	665	3,345	41.81%
04-5-06-56001	Infrastructure Replacement	25,000	2,120	2,080	2,080	2,080	2,080	10,440	41.76%
04-5-06-57030	Insurance	0	1,762	1,745	1,745	1,745	1,745	8,742	
04-5-06-57030	Regulatory Compliance	40,000	2,015	1,809	1,446	0	0	6,276	13.19%
04-5-06-57040	Environmental Compliance	10,000	0	0	0	0	0	0	0.00%
	TOTAL RECYCLED EXPENSES	657,100	236,298	318,717	253,525	475,556	35,227	1,319,322	200.78%

Date: January 3, 2017

Prepared By: Kathryn Hallberg, Management Analyst

Subject: Denial of Claim for Tree Removal at 11975 4th Street, Yucaipa - Dini Martz

Recommendation: That the Board denies the claim for tree removal.

On October 13, 2016, the Yucaipa Valley Water District received a claim from Dini Martz (“Claimant”) for damage to her trees at 11975 4th Street, Yucaipa resulting from various water system leaks. This item was schedule for a discussion on November 29, 2016 [Workshop Memorandum No. 16-170], but continued at the request of the Claimant.



District records show a total five leaks since August 2008, on the water pipeline that passes through the east end of the property. The 4” pipeline [P-3132] is positioned in an easement from Cedar Avenue, where it is connected to the 8” pipeline [P-51] and continues to the southeast corner of the Citi Bank parking lot between 3rd Street and 4th Street.

The Claimant states that she needs to remove a large tree [Tree #1], which died as a result of a water leak underneath its roots. The Claimant claims to have received a quote for tree removal of \$500.00, this was not submitted with the claim.



In addition, the Claimant is concerned about a second tree [Tree #2] that may be dying due to a possible different water leak.

The claimant is also concerned about liability due to the proximity of these two trees to the adjacent Hitching Post mobile home park. The Claimant states that she has received concerns from the mobile home park about the liability the trees pose to their residents.

Options for consideration:

- Option #1 – Deny the claim based on available information and lack of definitive correlating evidence between the previous water leaks and the health of the trees. Referring this claim to the District insurance company for further processing.
- Option #2 – Direct District staff to remove and/or trim the trees as a result of the impact from previous water leaks.



Figure 2.

YUCAIPA VALLEY WATER DISTRICT – CLAIM FORM

INSTRUCTIONS

On the reverse side of sheet is a claim form for filing a claim against Yucaipa Valley Water District. The original and one identical copy of this form, together with a copy of all attachments, are to be filed with the Yucaipa Valley Water District. Retain one copy for your records. Please send to this address:

Yucaipa Valley Water District

Attn: Claims Dept.

12770 2nd St

Yucaipa, Ca. 92399

(909) – 797-5937 FAX

RECEIVED
OCT 13 2016
YUCAIPA VALLEY
WATER DISTRICT

Please fill out form completely. Additional sheets may be attached if more space is needed. Missing information may delay the processing of your claim. Please print.

Claims:

Claims for death, injury to person or personal property must be filed not later than six months after the occurrence. (Gov. Code Sec. 911.2)

Claims for damage relating to any other cause of action must be filed not later than 1 year after the occurrence. (Gov. Code Sec. 911.2)

This claim form must be signed and dated.

Who is Responsible for Damages?

No utility is in a position to guarantee 100 percent continuity of water service. However, it is our policy to investigate claims in order to determine if our conduct or inaction was unreasonable under the circumstances, thereby causing injury or damages. YVWD will not be liable for interruption or shortage or insufficiency of supply, or any loss or damage of any kind, if same is caused by inevitable accident, act of God, fire, strikes, riots, war, or any other cause except that arising from its failure to exercise reasonable diligence.

Determination of Responsibility and Payment if YVWD is at fault

YVWD will conduct an investigation based on the information you provide on your claim form and internal YVWD records and interviews with YVWD field personnel. The investigation results will determine whether your claim is accepted or rejected. If your claim is accepted, YVWD's payment with regard to property damage will depend on the extent of damage and value of the property. If the property can be repaired, YVWD will pay the cost of repair. If the property cannot be repaired, YVWD will generally pay reasonable market value for the property at the time it was damaged, or the depreciated cost to replace the property, whichever is less. Payment for bodily injury is determined by several factors including, but not limited to, type and severity of injury, medical bills incurred, loss of wages (if any) and permanent disability sustained (if any).

Claim for Damage

Name	<i>Dina Martz</i>	Clerks Date Stamp
Address	<i>11975 4th St</i>	
Phone(s)	<i>909 797-8285</i>	
Business	Home Message/Cell	
E-mail:		
Address at time of loss/incident:	<i>Same</i>	*This box is for Official Use only!
Description of Details: (Describe how the loss/incident occurred)		
<i>Water line at back of my property has leaked/brown Repaired countless times over the years. Have sustained property loss/damage/etc repeatedly and never previously put in a claim. Now need to remove a large tree which died as a result of a massive water leak</i>		
<small>(Attach additional pages and supporting documentation as needed)</small> <i>continued on Blank sheet</i>		
YVWD's involvement :(If possible, please identify employee and/or department involved)		
<i>Water leak under Trees</i>		

Witnesses: (please provide address and phone numbers)

1.	2.	3.

Property Damage (please describe the value and extent of the damage to your home, automobile or personal property: (Attach estimates, bills, or whatever documentation of damages you have)

Make: _____ Model: _____ Year: _____ License # _____ Insurance Co. _____ Policy #: _____

Where you injured?: No: Yes: (If yes please complete the following)

Describe your injury (Identify your doctor(s)/Health care provider(s))

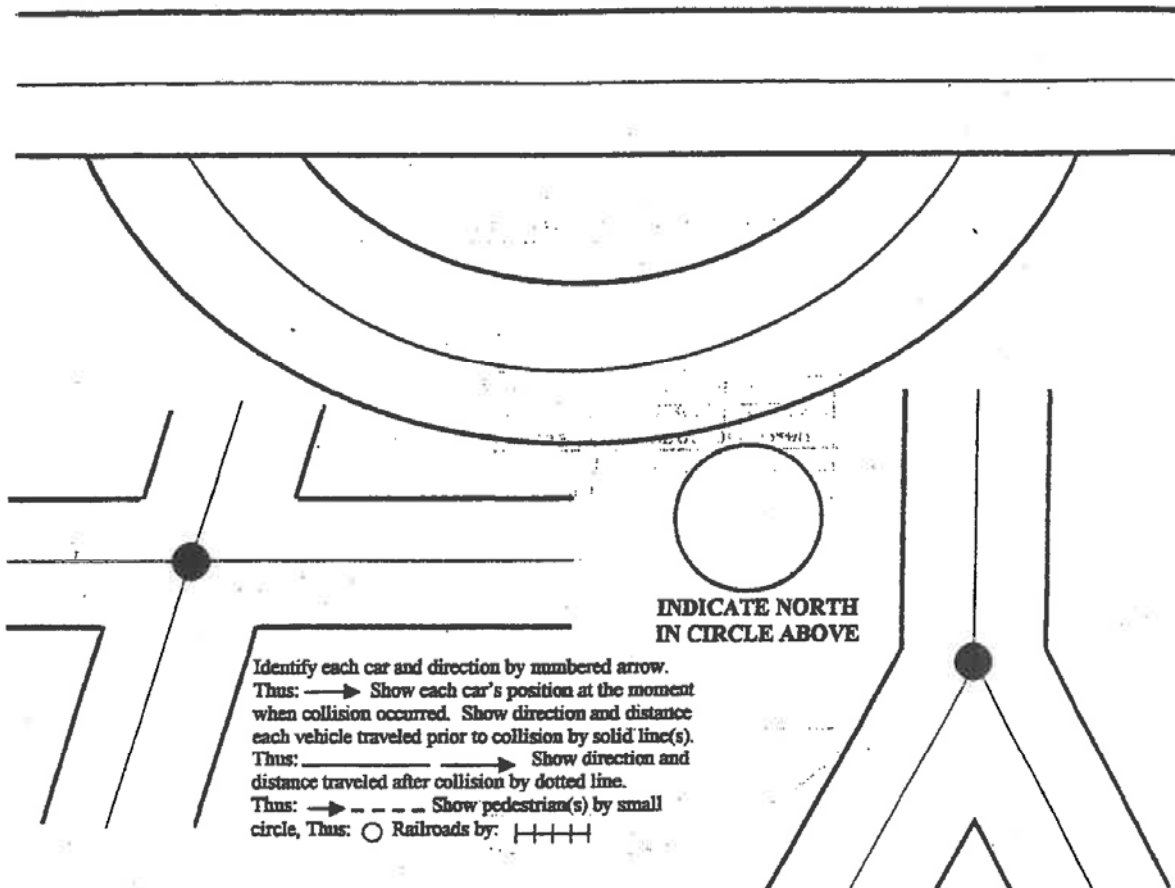
Are you still receiving Medical Treatment? No: Yes:

Employer: _____ Type of Work: _____

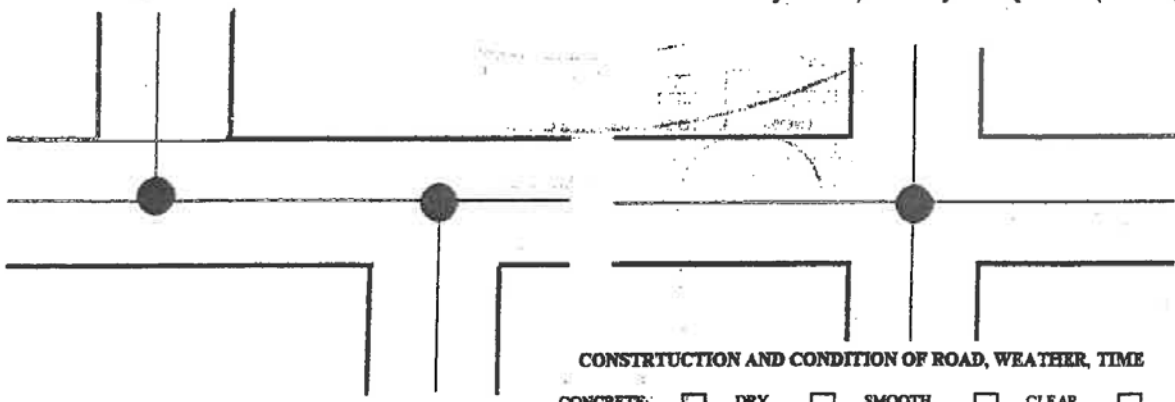
Wage Loss? No: Yes: If Yes, rate of pay: _____

"I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct"

Date and Place (City and State)	Signature



Identify each car and direction by numbered arrow.
 Thus: —→ Show each car's position at the moment when collision occurred. Show direction and distance each vehicle traveled prior to collision by solid line(s).
 Thus: —→ Show direction and distance traveled after collision by dotted line.
 Thus: —→ Show pedestrian(s) by small circle, Thus: ○ Railroads by: |++|



CONSTRUCTION AND CONDITION OF ROAD, WEATHER, TIME

- | | | | | | | | |
|----------|--------------------------|-----|--------------------------|----------|--------------------------|---------|--------------------------|
| CONCRETE | <input type="checkbox"/> | DRY | <input type="checkbox"/> | SMOOTH | <input type="checkbox"/> | CLEAR | <input type="checkbox"/> |
| GRAVEL | <input type="checkbox"/> | WET | <input type="checkbox"/> | ROUGH | <input type="checkbox"/> | RAINING | <input type="checkbox"/> |
| OILED | <input type="checkbox"/> | ICY | <input type="checkbox"/> | UPHILL | <input type="checkbox"/> | MISTY | <input type="checkbox"/> |
| DIRT | <input type="checkbox"/> | | <input type="checkbox"/> | DOWNHILL | <input type="checkbox"/> | FOG | <input type="checkbox"/> |
| ASPHALT | <input type="checkbox"/> | | <input type="checkbox"/> | LEVEL | <input type="checkbox"/> | SNOW | <input type="checkbox"/> |

TIME OF ACCIDENT: _____ O'CLOCK AM PM

Automobile Accident Report

Date:		
Name of Owner of Your Vehicle:		
Model Year:	Make of Car:	Body Style:
State and License No.	Mileage:	IF Leased, by Whom Held
Name of Your Insurance Co.		
Type of Insurance Carried		
Name of Driver:	Address:	Phone No.:
Relationship of Driver To Owner:	Driver's Date of Birth:	Driver's License No.:
Date of Accident:	Time: (AM / PM)	Location: (Address No. And Street)
City- Town:		State:

OCCUPANTS OF VEHICLE:

Name	Address	Approx. Age	Relation to Owner	Your Vehicle	Other Vehicle	Ped.	Injured

Nature of injuries: _____

Where Treated: _____ Name of Treating Physician: _____

DAMAGE TO PROPERTY OF OTHERS

Extent of Damage: _____

If Auto, Make of Vehicle:	State and License #:	Driver's License #:
Owner's Name	Address:	Phone:
Driver's Name (if different)	Address:	Phone:

Witnesses, (include occupant's of Vehicle)

Name:	Address:	Phone:

Date: 10-13-16

Signature: 

***Must Complete Back Page!**

Description of Details — continued

underneath its roots. Tree is over buildings & mobile houses in adjacent mobile home park (The Hitching Post). Have received complaints, and am concerned about liability. Estimates to remove tree were over \$500⁰⁰. I'm devastated at the loss. There are three trees in a line which have been there my lifetime, so I'm very sad to lose one. A 2nd tree in the line is possibly dying as a result of a separate massive leak (different location on line at a different time) but I'm still hoping it will survive—but several large branches have died & need to be removed as they also are over mobile homes. Do not want to remove this tree if there is a chance it will survive—so I will get separate estimates for arborist opinion. Jesse McCartney took photos—and knows history of leaks & damage.



Report Criteria

Work Order # is **65-22034, 65-2672, 65-6303, 65-7555 or 65-9587**

Procedure is **Water Leak Repair**

Work Order #	Reason	Project ID	Project Name	Account ID	Asset Name	Asset ID
Potable Water System						
65-2672	01 11975 4 th St. / Cedar Ave.			02-5-03-51020	P-3132	PW-PIP-133-0370
65-6303	01 11975 4th St / Cedar Ave			02-5-03-51020	P-3132	PW-PIP-133-0370
65-7555	01 11975 4th St / Cedar St			02-5-03-51020	P-3132	PW-PIP-133-0370
65-9587	01 11975 4th Street / Cedar St			02-5-03-51020	P-3132	PW-PIP-133-0370
65-22034	01 11975 4th St / Cedar St			02-5-03-51020	P-3132	PW-PIP-133-0370
<i>Potable Water System - 5 Total:</i>						

Grand Total (5 Records):



Report Criteria

- Location / Asset is P-3132
- Procedure is Water Leak Repair

Work Order #	Reason	Project ID	Project Name	Account ID	Asset Name	Asset ID
Potable Water System						
① 65-2672	01 11975 4 th St. / Cedar Ave.			02-5-03-51020	P-3132	PW-PIP-133-0370
65-4157	01 34593 Cedar St / 4th St.				P-3132	PW-PIP-133-0370
65-4812	01 34642 Yucaipa Blvd. / 3rd St.			02-5-03-51020	P-3132	PW-PIP-133-0370
② 65-6303	01 11975 4th St / Cedar Ave			02-5-03-51020	P-3132	PW-PIP-133-0370
65-7250	01 34574 Cedar St / 3rd St 4" intermediate line			02-5-03-51020	P-3132	PW-PIP-133-0370
③ 65-7555	01 11975 4th St / Cedar St			02-5-03-51020	P-3132	PW-PIP-133-0370
④ 65-9587	01 11975 4th Street / Cedar St			02-5-03-51020	P-3132	PW-PIP-133-0370
65-10760	01 34593 Cedar St / 3 st intermediate line			02-5-03-51020	P-3132	PW-PIP-133-0370
65-10989	01 34588 Cedar Ln / 4th St			02-5-03-51020	P-3132	PW-PIP-133-0370
65-11215	01 34578 Cedar St / 4th Street				P-3132	PW-PIP-133-0370
65-11389	01 34578 Cedar LN / 4 TH ST			02-5-03-51020	P-3132	PW-PIP-133-0370
65-13578	01 34578 Cedar Ave / 4th St			02-5-03-51020	P-3132	PW-PIP-133-0370
65-14198	01 34593 Cedar St / 4th St			02-5-03-51020	P-3132	PW-PIP-133-0370
65-14739	01 34580 Yucaipa Blvd / 4th St			02-5-03-51020	P-3132	PW-PIP-133-0370
65-15011	01 34642 Yucaipa Blvd / 3rd St			02-5-03-51020	P-3132	PW-PIP-133-0370
65-15244	01 34580 Yucaipa Blvd. / 3rd St			02-5-03-51020	P-3132	PW-PIP-133-0370
65-17227	01 34580 Yucaipa Blvd / 4th St			02-5-03-51020	P-3132	PW-PIP-133-0370
65-17339	01 34958 Yucaipa Blvd / 3rd St			02-5-03-51020	P-3132	PW-PIP-133-0370
65-18024	01 34580 Yucaipa Blvd / 3rd St			02-5-03-51020	P-3132	PW-PIP-133-0370
⑤ 65-22034	01 11975 4th St / Cedar St			02-5-03-51020	P-3132	PW-PIP-133-0370
65-22079	01 34610 Yucaipa Blvd / 4 TH			02-5-03-50010	P-3132	PW-PIP-133-0370

Potable Water System - 21 Total:

Grand Total (21 Records):



Date: January 3, 2017

Prepared By: Joseph Zoba, General Manager

Subject: Consideration of Resolution No. 17-06 Supporting the Application for a Water and Energy Efficiency Grant from the Bureau of Reclamation

Recommendation: Pending.

The District staff is in the process of reviewing a grant opportunity for the installation of automatic meter reading infrastructure to be used to collect water usage information quickly and more frequently. A key requirement for a complete application packet will be a resolution like the draft document attached to this memorandum.

Additional details about this grant opportunity will be provided at the board meeting.

RECLAMATION

Managing Water in the West

Funding Opportunity Announcement No. BOR-DO-17-F012

WaterSMART Grants: Water and Energy Efficiency Grants for Fiscal Year 2017



U.S. Department of the Interior
Bureau of Reclamation
Policy and Administration
Denver, Colorado

November 2016

RESOLUTION NO. 2017-06**RESOLUTION OF THE BOARD OF DIRECTORS OF THE
YUCAIPA VALLEY WATER DISTRICT SUPPORTING THE APPLICATION
FOR A WATER AND ENERGY EFFICIENCY GRANT FROM THE BUREAU OF
RECLAMATION AND COMMITTING THE DISTRICT TO THE FINANCIAL AND
LEGAL OBLIGATIONS ASSOCIATED WITH THE RECEIPT OF THE WATERSMART
GRANT FINANCIAL ASSISTANCE REQUIREMENTS**

WHEREAS, the Yucaipa Valley Water District (the "District") is a public agency of the State of California organized and existing pursuant to the provisions of the County Water District Law of this State (Section 30000, et seq. of the Water Code); and

WHEREAS, the mission of the Bureau of Reclamation is to manage, develop, and protect water and related resources in an environmentally and economically sound manner in the interest of the American people; and

WHEREAS, the Bureau of Reclamation has announced Funding Opportunity Announcement No. BOR-DO-17-F012 seeking projects that save water, improve energy efficiency, address endangered species and facilitate transfers to new uses; and

NOW, THEREFORE, the Board of Directors of the Yucaipa Valley Water District hereby RESOLVE, DETERMINE, and ORDER as follows:

1. That the Board of Directors delegates legal authority to the General Manager to enter into a cooperative agreement with the Department of Interior, Bureau of Reclamation for the WaterSMART: Water and Energy Efficiency Grant for Fiscal Year 2017.
2. That the Board of Directors hereby authorizes and supports the participation and submittal by the Yucaipa Valley Water District of the grant funding application.
3. That the Board of Directors supports and the Yucaipa Valley Water District maintains the capability to provide funding and/or in-kind contributions as specified in the grant funding application.
4. That the Board of Directors hereby directs the General Manager to work with the Bureau of Reclamation to meet the established deadlines for entering into a cooperative agreement.

PASSED, APPROVED and ADOPTED this 3rd day of January 2017.

YUCAIPA VALLEY WATER DISTRICT

ATTEST:

Jay Bogh, President Board of Directors

Joseph B. Zoba, General Manager

Board Reports



Yucaipa Valley Water District

Director Comments



Yucaipa Valley Water District



FACTS ABOUT THE YUCAIPA VALLEY WATER DISTRICT

Service Area Size: 40 square miles (sphere of influence is 68 square miles)

Elevation Change: 3,140 foot elevation change (from 2,044 to 5,184 feet)

Number of Employees: 5 elected board members
62 full time employees

Operating Budget: Water Division - \$13,397,500
Sewer Division - \$11,820,000
Recycled Water Division - \$537,250
Total Annual Budget - \$25,754,750

Number of Services: 12,434 water connections serving 17,179 units
13,559 sewer connections serving 20,519 units
64 recycled water connections

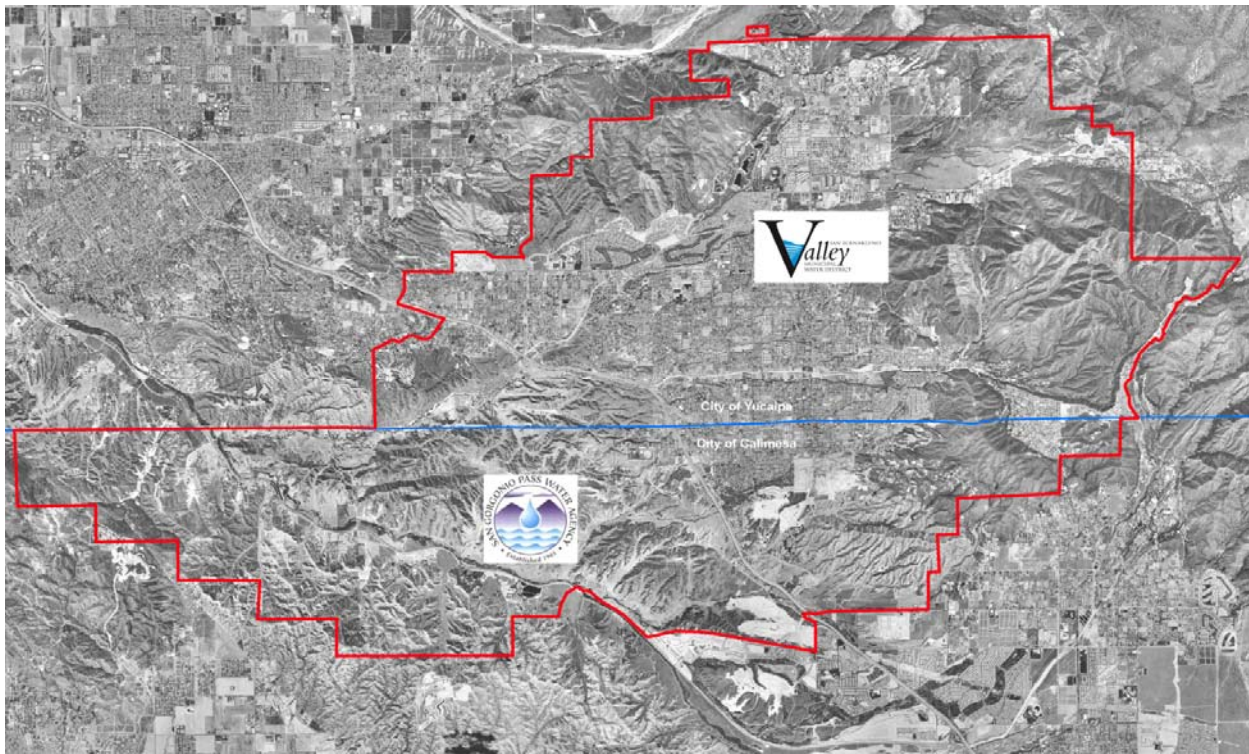
Water System: 215 miles of drinking water pipelines
27 reservoirs - 34 million gallons of storage capacity
18 pressure zones
12,000 ac-ft annual water demand (3.9 billion gallons)
Two water filtration facilities:
- 1 mgd at Oak Glen Surface Water Filtration Facility
- 12 mgd at Yucaipa Valley Regional Water Filtration Facility

Sewer System: 8.0 million gallon treatment capacity - current flow at 4.0 mgd
205 miles of sewer mainlines
5 sewer lift stations
4,500 ac-ft annual recycled water prod. (1.46 billion gallons)

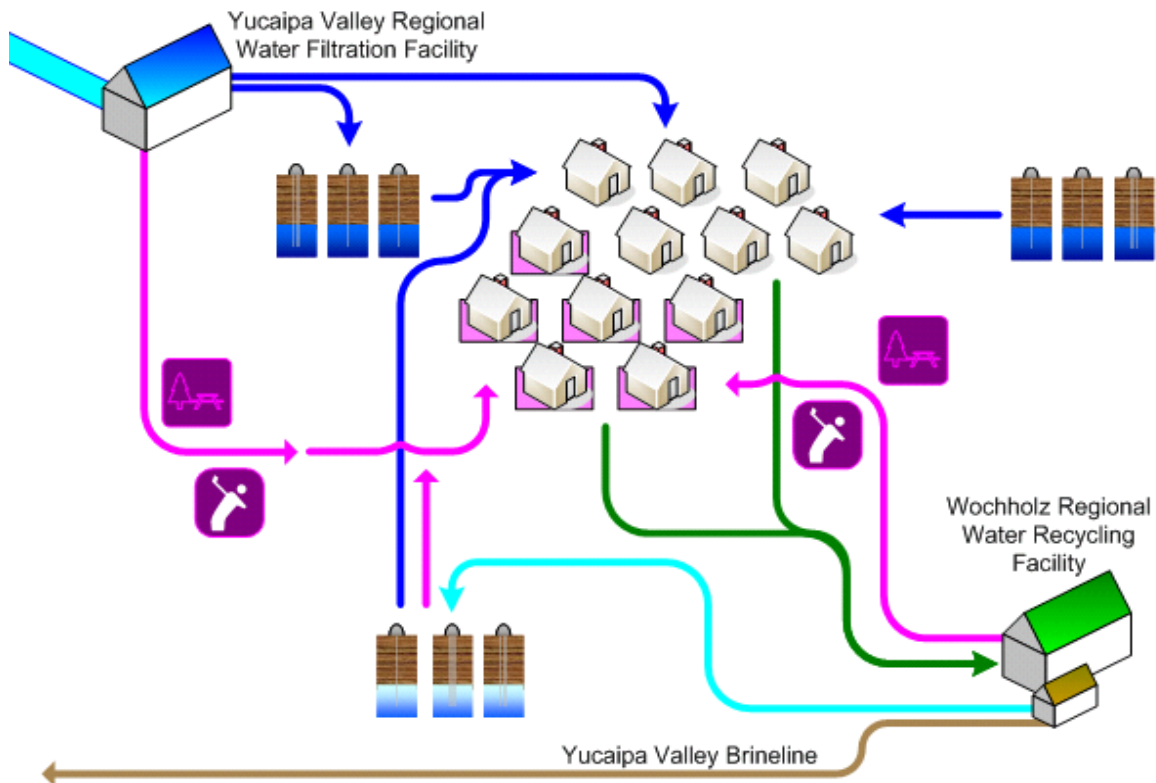
Recycled Water: 22 miles of recycled water pipelines
5 reservoirs - 12 million gallons of storage
1,200 ac-ft annual recycled demand (0.4 billion gallons)

Brine Disposal: 2.2 million gallon desalination facility at sewer treatment plant
1.108 million gallons of Inland Empire Brine Line capacity
0.295 million gallons of treatment capacity in Orange County

State Water Contractors: San Bernardino Valley Municipal Water District
San Gorgonio Pass Water Agency



Sustainability Plan: A Strategic Plan for a Sustainable Future: The Integration and Preservation of Resources, adopted on August 20, 2008.





THE MEASUREMENT OF WATER PURITY

One part per hundred is generally represented by the percent (%).
This is equivalent to about fifteen minutes out of one day.

One part per thousand denotes one part per 1000 parts.
This is equivalent to about one and a half minutes out of one day.

One part per million (ppm) denotes one part per 1,000,000 parts.
This is equivalent to about 32 seconds out of a year.

One part per billion (ppb) denotes one part per 1,000,000,000 parts.
This is equivalent to about three seconds out of a century.

One part per trillion (ppt) denotes one part per 1,000,000,000,000 parts.
This is equivalent to about three seconds out of every hundred thousand years.

One part per quadrillion (ppq) denotes one part per 1,000,000,000,000,000 parts.
This is equivalent to about two and a half minutes out of the age of the Earth (4.5 billion years).





GLOSSARY OF COMMONLY USED TERMS

Every profession has specialized terms which generally evolve to facilitate communication between individuals. The routine use of these terms tends to exclude those who are unfamiliar with the particular specialized language of the group. Sometimes jargon can create communication cause difficulties where professionals in related fields use different terms for the same phenomena.

Below are commonly used water terms and abbreviations with commonly used definitions. If there is any discrepancy in definitions, the District's Regulations Governing Water Service is the final and binding definition.

Acre Foot of Water - The volume of water (325,850 gallons, or 43,560 cubic feet) that would cover an area of one acre to a depth of 1 foot.

Activated Sludge Process – A secondary biological sewer treatment process where bacteria reproduce at a high rate with the introduction of excess air or oxygen, and consume dissolved nutrients in the wastewater.

Annual Water Quality Report - The document is prepared annually and provides information on water quality, constituents in the water, compliance with drinking water standards and educational material on tap water. It is also referred to as a Consumer Confidence Report (CCR).

Aquifer - The natural underground area with layers of porous, water-bearing materials (sand, gravel) capable of yielding a supply of water; see Groundwater basin.

Backflow - The reversal of water's normal direction of flow. When water passes through a water meter into a home or business it should not reverse flow back into the water mainline.

Best Management Practices (BMPs) - Methods or techniques found to be the most effective and practical means in achieving an objective. Often used in the context of water conservation.

Biochemical Oxygen Demand (BOD) – The amount of oxygen used when organic matter undergoes decomposition by microorganisms. Testing for BOD is done to assess the amount of organic matter in water.

Biosolids – Biosolids are nutrient rich organic and highly treated solid materials produced by the sewer treatment process. This high-quality product can be used as a soil amendment on farm land or further processed as an earth-like product for commercial and home gardens to improve and maintain fertile soil and stimulate plant growth.

Catch Basin – A chamber usually built at the curb line of a street, which conveys surface water for discharge into a storm sewer.

Capital Improvement Program (CIP) – Projects for repair, rehabilitation, and replacement of assets. Also includes treatment improvements, additional capacity, and projects for the support facilities.

Collector Sewer – The first element of a wastewater collection system used to collect and carry wastewater from one or more building sewer laterals to a main sewer.

Coliform Bacteria – A group of bacteria found in the intestines of humans and other animals, but also occasionally found elsewhere and is generally used as an indicator of sewage pollution.

Combined Sewer Overflow – The portion of flow from a combined sewer system, which discharges into a water body from an outfall located upstream of a wastewater treatment plant, usually during wet weather conditions.

Combined Sewer System– Generally older sewer systems designed to convey both sewage and storm water into one pipe to a wastewater treatment plant.

Conjunctive Use - The coordinated management of surface water and groundwater supplies to maximize the yield of the overall water resource. Active conjunctive use uses artificial recharge, where surface water is intentionally percolated or injected into aquifers for later use. Passive conjunctive use is to simply rely on surface water in wet years and use groundwater in dry years.

Consumer Confidence Report (CCR) - see Annual Water Quality Report.

Cross-Connection - The actual or potential connection between a potable water supply and a non-potable source, where it is possible for a contaminant to enter the drinking water supply.

Disinfection By-Products (DBPs) - The category of compounds formed when disinfectants in water systems react with natural organic matter present in the source water supplies. Different disinfectants produce different types or amounts of disinfection byproducts. Disinfection byproducts for which regulations have been established have been identified in drinking water, including trihalomethanes, haloacetic acids, bromate, and chlorite

Drought - a period of below average rainfall causing water supply shortages.

Dry Weather Flow – Flow in a sanitary sewer during periods of dry weather in which the sanitary sewer is under minimum influence of inflow and infiltration.

Fire Flow - The ability to have a sufficient quantity of water available to the distribution system to be delivered through fire hydrants or private fire sprinkler systems.

Gallons per Capita per Day (GPCD) - A measurement of the average number of gallons of water use by the number of people served each day in a water system. The calculation is made by dividing the total gallons of water used each day by the total number of people using the water system.

Groundwater Basin - An underground body of water or aquifer defined by physical boundaries.

Groundwater Recharge - The process of placing water in an aquifer. Can be a naturally occurring process or artificially enhanced.

Hard Water - Water having a high concentration of minerals, typically calcium and magnesium ions.

Hydrologic Cycle - The process of evaporation of water into the air and its return to earth in the form of precipitation (rain or snow). This process also includes transpiration from plants, percolation into the ground, groundwater movement, and runoff into rivers, streams and the ocean; see Water cycle.

Infiltration – Water other than sewage that enters a sewer system and/or building laterals from the ground through defective pipes, pipe joints, connections, or manholes. Infiltration does not include inflow. See *Inflow*.

Inflow - Water other than sewage that enters a sewer system and building sewer from sources such as roof vents, yard drains, area drains, foundation drains, drains from springs and swampy areas, manhole covers, cross connections between storm drains and sanitary sewers, catch basins, cooling towers, storm waters, surface runoff, street wash waters, or drainage. Inflow does not include infiltration. See *Infiltration*.

Inflow / Infiltration (I/I) – The total quantity of water from both inflow and infiltration.

Mains, Distribution - A network of pipelines that delivers water (drinking water or recycled water) from transmission mains to residential and commercial properties, usually pipe diameters of 4" to 16".

Mains, Transmission - A system of pipelines that deliver water (drinking water or recycled water) from a source of supply the distribution mains, usually pipe diameters of greater than 16".

Meter - A device capable of measuring, in either gallons or cubic feet, a quantity of water delivered by the District to a service connection.

Overdraft - The pumping of water from a groundwater basin or aquifer in excess of the supply flowing into the basin. This pumping results in a depletion of the groundwater in the basin which has a net effect of lowering the levels of water in the aquifer.

Peak Flow – The maximum flow that occurs over a specific length of time (e.g., daily, hourly, instantaneously).

Pipeline - Connected piping that carries water, oil or other liquids. See Mains, Distribution and Mains, Transmission.

Point of Responsibility, Metered Service - The connection point at the outlet side of a water meter where a landowner's responsibility for all conditions, maintenance, repairs, use and replacement of water service facilities begins, and the District's responsibility ends.

Potable Water - Water that is used for human consumption and regulated by the California Department of Public Health.

Pressure Reducing Valve - A device used to reduce the pressure in a domestic water system when the water pressure exceeds desirable levels.

Pump Station - A drinking water or recycled water facility where pumps are used to push water up to a higher elevation or different location.

Reservoir - A water storage facility where water is stored to be used at a later time for peak demands or emergencies such as fire suppression. Drinking water and recycled water systems will typically use concrete or steel reservoirs. The State Water Project system considers lakes, such as Shasta Lake and Folsom Lake to be water storage reservoirs.

Runoff - Water that travels downward over the earth's surface due to the force of gravity. It includes water running in streams as well as over land.

Sanitary Sewer System - Sewer collection system designed to carry sewage, consisting of domestic, commercial, and industrial wastewater. This type of system is not designed nor intended to carry water from rainfall, snowmelt, or groundwater sources. See *Combined Sewer System*.

Sanitary Sewer Overflow – Overflow from a sanitary sewer system caused when total wastewater flow exceeds the capacity of the system. See *Combined Sewer Overflow*.

Santa Ana River Interceptor (SARI) Line – A regional brine line designed to convey 30 million gallons per day of non-reclaimable wastewater from the upper Santa Ana River basin to the sewer treatment plant operated by Orange County Sanitation District.

Secondary Treatment – Biological sewer treatment, particularly the activated-sludge process, where bacteria and other microorganisms consume dissolved nutrients in wastewater.

Supervisory Control and Data Acquisition (SCADA) - A computerized system which provides the ability to remotely monitor and control water system facilities such as reservoirs, pumps and other elements of water delivery.

Service Connection - The water piping system connecting a customer's system with a District water main beginning at the outlet side of the point of responsibility, including all plumbing and equipment located on a parcel required for the District's provision of water service to that parcel.

Sludge – Untreated solid material created by the treatment of sewage.

Smart Irrigation Controller - A device that automatically adjusts the time and frequency which water is applied to landscaping based on real-time weather such as rainfall, wind, temperature and humidity.

Special District - A political subdivision of a state established to provide a public services, such as water supply or sanitation, within a specific geographic area.

Surface Water - Water found in lakes, streams, rivers, oceans or reservoirs behind dams.

Total Suspended Solids (TSS) – The amount of solids floating and in suspension in water or sewage.

Transpiration - The process by which water vapor is released into the atmosphere by living plants.

Trickling Filter – A biological secondary treatment process in which bacteria and other microorganisms, growing as slime on the surface of rocks or plastic media, consume nutrients in primary treated sewage as it trickles over them.

Underground Service Alert (USA) - A free service that notifies utilities such as water, telephone, cable and sewer companies of pending excavations within the area (dial 8-1-1 at least 2 working days before you dig).

Urban Runoff - Water from city streets and domestic properties that typically carries pollutants into the storm drains, rivers, lakes, and oceans.

Valve - A device that regulates, directs or controls the flow of water by opening, closing or partially obstructing various passageways.

Wastewater – Any water that enters the sanitary sewer.

Water Banking - The practice of actively storing or exchanging in-lieu surface water supplies in available groundwater basin storage space for later extraction and use by the storing party or for sale or exchange to a third party. Water may be banked as an independent operation or as part of a conjunctive use program.

Water cycle - The continuous movement water from the earth's surface to the atmosphere and back again; see Hydrologic cycle.

Water Pressure - Pressure created by the weight and elevation of water and/or generated by pumps that deliver water to the tap.

Water Service Line - The pipeline that delivers potable water to a residence or business from the District's water system. Typically the water service line is a 1" to 1½" diameter pipe for residential properties.

Watershed - A region or land area that contributes to the drainage or catchment area above a specific point on a stream or river.

Water Table - The upper surface of the zone of saturation of groundwater in an unconfined aquifer.

Water Transfer - A transaction, in which a holder of a water right or entitlement voluntarily sells/exchanges to a willing buyer the right to use all or a portion of the water under that water right or entitlement.

Water Well - A hole drilled into the ground to tap an underground water aquifer.

Wetlands - Lands which are fully saturated or under water at least part of the year, like seasonal vernal pools or swamps.

Wet Weather Flow – Dry weather flow combined with stormwater introduced into a combined sewer system, and dry weather flow combined with infiltration/inflow into a separate sewer system.





COMMONLY USED ABBREVIATIONS

AQMD	Air Quality Management District
BOD	Biochemical Oxygen Demand
CARB	California Air Resources Board
CCTV	Closed Circuit Television
CWA	Clean Water Act
EIR	Environmental Impact Report
EPA	U.S. Environmental Protection Agency
FOG	Fats, Oils, and Grease
GPD	Gallons per day
MGD	Million gallons per day
O & M	Operations and Maintenance
OSHA	Occupational Safety and Health Administration
POTW	Publicly Owned Treatment Works
PPM	Parts per million
RWQCB	Regional Water Quality Control Board
SARI	Santa Ana River Inceptor
SAWPA	Santa Ana Watershed Project Authority
SBVMWD	San Bernardino Valley Municipal Water District
SCADA	Supervisory Control and Data Acquisition system
SSMP	Sanitary Sewer Management Plan
SSO	Sanitary Sewer Overflow
SWRCB	State Water Resources Control Board
TDS	Total Dissolved Solids
TMDL	Total Maximum Daily Load
TSS	Total Suspended Solids
WDR	Waste Discharge Requirements
YVWD	Yucaipa Valley Water District