

MINUTES OF A REGULAR BOARD MEETING

January 3, 2017 at 6:00 P.M.

Directors Present:

Jay Bogh, President
Bruce Granlund, Vice President
Lonni Granlund, Director
Tom Shalhoub, Director
Chris Mann, Director

Staff Present:

Joseph Zoba, General Manager
Vicky Elisalda, Controller
Brent Anton, Engineering Manager
John Hull, Public Works Supervisor
Tim Mackamul, Senior Plant Operator
Matthew Porras, Management Analyst
Kathryn Hallberg, Management Analyst

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Jan Leja, Customer
Linda Shelton, Customer
Dini Martz, Customer
Ulga Bush, Customer
Kevin Garcia, Customer

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Director Jay Bogh at 6:00 p.m. at the Administrative Office Building, 12770 Second Street, Yucaipa, California.

CALL TO ORDER

Director Jay Bogh led the pledge of allegiance.

FLAG SALUTE

The roll was called with Director Jay Bogh, Director Bruce Granlund, Director Lonni Granlund, Director Chris Mann, and Director Tom Shalhoub present.

ROLL CALL

There were no public comments.

PUBLIC COMMENTS

Director Bruce Granlund moved to approve the consent calendar and Director Chris Mann seconded the motion.

CONSENT CALENDAR

- A. Minutes of Meetings
 - 1. Regular Board Meeting – December 6, 2016
 - 2. Board Workshop – December 13, 2016

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes

Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

General Manager Joseph Zoba reported that the State's water allocation is up to 45% and it is anticipated that it will continue to rise.

STAFF REPORT

DISCUSSION ITEMS:

Following a staff presentation by Controller Vicky Elisalda, Director Lonni Granlund moved and Director Tom Shalhoub seconded a motion to adopt Resolution No. 2017-01.

DM 17-001
APPROVING AN
INVESTMENT POLICY
AND APPOINTMENT
OF THE GENERAL
MANAGER AS THE
DISTRICT
INVESTMENT
OFFICER

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund -Yes
Director Lonni Granlund -Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Following a staff presentation by General Manager Joseph Zoba, Director Bruce Granlund moved and Director Tom Shalhoub seconded a motion to adopt Resolution No. 2017-02.

DM 17-002
APPOINTING A
CORPORATE
REPRESENTATIVE TO
SMALL CLAIMS
COURT

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Following a staff presentation by General Manager Joseph Zoba, Director Lonni Granlund moved and Director Tom Shalhoub seconded a motion to adopt Resolution No. 2017-03 and takes no further action which will increase the meeting reimbursement fee from \$140.72 to \$147.56 per day for each day's attendance at meetings as defined in Section 1(d) of Ordinance No. 53-2007 and Resolution No. 2017-03.

DM 17-003
REIMBURSEMENT
POLICY AND
COMPENSATION PAID
TO MEMBERS OF THE
BOARD OF
DIRECTORS
PURSUANT TO
ASSEMBLY BILL NO.
1234

The motion was approved by the following vote:

Director Jay Bogh - Abstention
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - No
Director Tom Shalhoub - Yes

Following a staff presentation by General Manager Joseph Zoba, Director Tom Shalhoub moved and Director Bruce Granlund seconded a motion to adopt Resolution No. 2017-05.

DM 17-004
ADOPTING
GUIDELINES FOR
MEMBERS OF THE
BOARD OF
DIRECTORS

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Following a staff presentation by General Manager Joseph Zoba, Director Bruce Granlund moved and Director Chris Mann seconded a motion to authorize the filing of the Statement of Facts Roster of Public Agencies Filing.

DM 17-005
REVIEW OF
STATEMENT OF
FACTS REQUIRED BY
GOVERNMENT CODE
SECTION 53051

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Following a staff presentation by General Manager Joseph Zoba, Director Lonni Granlund moved and Director Bruce Granlund seconded a motion to authorize the publication of functional computer enterprise systems pursuant to Senate Bill No. 272

DM 17-006
CATALOG OF
FUNCTIONAL
COMPUTER
ENTERPRISE
SYSTEMS USED BY
THE YUCAIPA VALLEY
WATER DISTRICT

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Following a staff presentation by Engineering Manager Brent Anton, Director Chris Mann moved and Director Lonni Granlund seconded a motion to authorize the filing of the Notice of Completion and release of the retention amount of \$15,888.70 thirty-five days after the recorded date.

DM 17-007
NOTICE OF
COMPLETION FOR
THE CONTRACT WITH
WEKA, INC. FOR THE
CONSTRUCTION OF
THE RWB-12.4
INTERIM BOOSTER
STATION

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Following a staff presentation by Engineering Manager Brent Anton, Director Tom Shalhoub moved and Director Lonni Granlund seconded a motion to award a construction contract to Borden Excavating, Inc. for a sum not to exceed \$618,577.

DM 17-008
AWARD OF A
CONSTRUCTION
CONTRACT FOR THE
30-INCH POTABLE
WATER CONVEYANCE
PIPELINE – PHASE III
AND THE 8-INCH
ACACIA AVENUE
PIPELINE

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Following a staff presentation by Engineering Manager Brent Anton, Director Lonni Granlund moved and Director Bruce Granlund seconded a motion to approve Development Agreement No. 2017-01.

DM 17-009
CONSIDERATION OF
DEVELOPMENT
AGREEMENT NO.
2017-01 AUTHORIZING
A SERIES OF LOT
LINE ADJUSTMENTS,
A LOT MERGER AND
AN EASEMENT
DEDICATION
BETWEEN THE
PRIVATE PROPERTY
(ASSESSOR PARCEL
NUMBER 0319-152-13)
AND DISTRICT
PROPERTY
(ASSESSOR PARCEL
NUMBERS 0319-152-
12, 0319-152-27 AND
0319-152-28) RELATED
TO TRACT NO. 19929

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Following a staff presentation by General Manager Joseph Zoba, Director Jay Bogh moved and Director Bruce Granlund seconded a motion to approve Development Agreement No. 2017-02.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Bruce Granlund - Yes
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Tom Shalhoub - Yes

DM 17-010
CONSIDERATION OF
DEVELOPMENT
AGREEMENT NO.
2017-02 FOR SEWER
SERVICE TO A GAS
STATION ON PARCEL
1 OF THE YUCAIPA
GATEWAY PLAZA
PROJECT LOCATED
ON THE NORTHWEST
CORNER OF
INTERSTATE 10
FREEWAY AND OAK
GLEN ROAD,
YUCAIPA,
CALIFORNIA, ON A
PORTION OF LOTS 61,
62, 66, 73 & 74 OF
TRACT 2187 AS
ASSESSOR PARCEL
NUMBERS 0301-182-
11 & 12 AND 0301-083-
18, 19, 20 & 21

Following a staff presentation by Controller Vicky Elisalda, Director Bruce Granlund moved and Director Lonni Granlund seconded a motion to receive and file the unaudited financial report.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Bruce Granlund - Yes
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Tom Shalhoub - Yes

DM 17-011
PRESENTATION OF
THE UNAUDITED
FINANCIAL REPORT
FOR THE PERIOD
ENDING ON
NOVEMBER 30, 2016

Following a staff presentation by Management Analyst Kathryn Hallberg, Customer Dini Martz discussed the claim that she filed in regards to tree damage on her property and she shared pictures of the tree damage and video of a recent water leak. Following a lengthy discussion, Director Chris Mann moved and Director Bruce Granlund seconded a motion to deny the claim for tree removal.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Bruce Granlund - Yes
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Tom Shalhoub - Yes

DM 17-012
DENIAL OF CLAIM
FOR TREE REMOVAL
AT 11975 4TH STREET,
YUCAIPA - DINI
MARTZ

Following a staff presentation by General Manager Joseph Zoba, Director Tom Shalhoub moved and Director Lonni Granlund seconded a motion to approve the application for the grant opportunity from the Bureau of Reclamation.

DM 17-012
CONSIDERATION OF
RESOLUTION NO. 17-
06 SUPPORTING THE
APPLICATION FOR A
WATER AND ENERGY
EFFICIENCY GRANT
FROM THE BUREAU
OF RECLAMATION

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Bruce Granlund - Yes
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Tom Shalhoub - Yes

Director Tom Shalhoub attended meetings at San Bernardino Valley Municipal Water District on December 19, 2016, and the Pass Water Agency on December 19, 2016.

BOARD REPORTS

Director Bruce Granlund attended the San Bernardino Valley Municipal Water District meeting on January 3, 2017.

Director Chris Mann wished all a Happy New Year.

DIRECTOR
COMMENTS

Director Jay Bogh called attention to the announcements listed on the agenda.

ANNOUNCEMENTS

Director Jay Bogh, Director Bruce Granlund, Director Lonni Granlund, Director Chris Mann were present in a closed session with Legal Counsel David Wysocki and General Manager Joseph Zoba concerning the following items:

CLOSED SESSION

- A. Conference with Real Property Negotiator(s)
Property: Assessor's Parcel Number(s): 0321-261-15 and 0321-261-17
Agency Negotiator: Joseph Zoba, General Manager
Negotiating Parties: Dawn Campbell
Under Negotiation: Terms of Payment and Price
- B. Conference with Labor Negotiator (Government Code 54957.6)
Unrepresented Employee: Joseph Zoba, General Manager

Direction was provided to General Manager Joseph Zoba. No reportable action was taken.

The meeting was adjourned at 7:05 p.m.

ADJOURNMENT

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)