

# MINUTES OF A REGULAR BOARD MEETING

June 20, 2017 at 6:00 P.M.

Directors Present:

Jay Bogh, President  
Lonnie Granlund, Director  
Chris Mann, Director  
Tom Shalhoub, Director

Staff Present:

Joseph Zoba, General Manager  
Allison Edmisten, Chief Financial Officer  
Mike Kostelecky, Operations Manager-Water  
Jennifer Ares, Water Resource Manager  
Matthew Porras, Management Analyst

Directors Absent:

Bruce Granlund, Vice President

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Linda Shelton, Customer  
George Sardeson, Customer  
Doug Carlson, Customer and Representative of the Home Owners Association for Oak Hills  
Steve Copelan, Director San Bernardino Valley Municipal Water District  
Leonard Stephenson, San Gorgonio Pass Water Agency

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Director Jay Bogh at 6:00 p.m. at the Administrative Office Building, 12770 Second Street, Yucaipa, California.

CALL TO ORDER

Director Jay Bogh led the pledge of allegiance.

FLAG SALUTE

The roll was called with, Director Jay Bogh, Director Lonni Granlund, Director Chris Mann, and Director Tom Shalhoub present. Director Bruce Granlund was absent.

ROLL CALL

Doug Carlson, Board of Directors for Home Owners Association for Oak Hills commented on the issue of street repair associated with recent water leaks in the Oak Hills area.

PUBLIC COMMENTS

Director Chris Mann moved to approve the consent calendar and Director Tom Shalhoub seconded the motion.

CONSENT CALENDAR

- A. Minutes of Meetings
  - 1. Regular Board Meeting – June 6, 2017
  - 2. Board Workshop – June 13, 2017
- B. Payments of Bills
  - 1. Approve/Ratify Invoices for Board Awarded Contracts
  - 2. Ratify General Expenses for May 2017

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Absent  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

General Manager Joseph Zoba reported on current water purchase by the San Gorgonio Pass Water Agency.

STAFF REPORT

DISCUSSION ITEMS:

Following a staff presentation by Chief Financial Officer Allison Edmisten, Director Lonni Granlund moved and Director Tom Shalhoub seconded a motion that the Board adopt the budget as presented.

DM 17-050  
ADOPTION OF THE  
OPERATING BUDGET  
AND CAPITAL  
IMPROVEMENT PLAN  
FOR FISCAL YEAR  
2018

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Absent  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

Following a staff presentation by Chief Financial Officer Allison Edmisten, Director Lonni Granlund moved and Director Chris Mann seconded a motion that the Board receive and file the unaudited financial report.

DM 17-051  
PRESENTATION OF  
THE UNAUDITED  
FINANCIAL REPORT  
FOR THE PERIOD  
ENDING ON MAY 31,  
2017

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Absent  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

Following a staff presentation by Management Analyst Matthew Porras, Director Chris Mann moved and Director Tom Shalhoub seconded a motion that the Board authorize the General Manager to implement the Vehicle and Equipment Process for District vehicles and equipment including Unit 34, Unit 15, Unit 32, Unit 44, and Unit 14.

DM 17-052  
AUTHORIZATION TO  
IMPLEMENT A  
SURPLUS VEHICLE  
AND EQUIPMENT  
PROCESS WITH KEN  
PORTER AUCTIONS

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Absent  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

Following a staff presentation by Chief Financial Officer Allison Edmisten, Director Tom Shalhoub moved and Director Lonni Granlund seconded a motion that the Board authorize the issuance of corporate purchase cards for Joseph Zoba, Kathryn Hallberg, and Matthew Porras form U.S. Bank.

DM 17-053  
AUTHORIZATION TO  
OBTAIN CORPORATE  
PURCHASE CARDS

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Absent  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

Following a staff presentation by Water Resource Manager Jennifer Ares, Director Chris Mann moved and Director Tom Shalhoub seconded a motion that the Board adopt Resolution 2017-17.

DM 17-054  
PUBLIC HEARING -  
ADOPTION OF  
RESOLUTION NO.  
2017-17 AMENDING  
THE 2015 SAN  
BERNARDINO  
REGIONAL URBAN  
WATER  
MANAGEMENT PLAN,  
CHAPTERS 1  
THROUGH 5,  
CHAPTER 12, AND  
APPENDICES

The public hearing was opened by Director Jay Bogh at 6:16 p.m. There were no public comments or questions and the public hearing was closed.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Absent  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

Following a staff presentation by General Manager Joseph Zoba, Director Tom Shalhoub moved and Director Lonni Granlund seconded a motion that the Board provide direction to District staff for completion of a ballot.

DM 17-055  
SELECTION OF A  
CANDIDATE FOR THE  
CALIFORNIA SPECIAL  
DISTRICT  
ASSOCIATION BOARD  
OF DIRECTORS -  
SEAT C

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Absent  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

Following a staff presentation by Management Analyst Matthew Porras, Director Lonni Granlund moved and Director Tom Shalhoub seconded a motion that the Board approve the purchase of a 2016 International DuraStar 4400 cab and chassis equipped with 10 foot, 5-yard square dump bed for a sum not to exceed \$116,640.

DM 17-056  
PURCHASE OF A 2016  
INTERNATIONAL  
DURASTAR 4400  
DUMP TRUCK

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Absent  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

Following a staff presentation by Operations Manager-Water Mike Kostecky, Director Lonni Granlund moved and Director Chris Mann seconded a motion that the Board authorize the General Manager to implement a program to distribute recycled water hauling containers from existing totes received by the District and make modifications to the program as needed.

DM 17-057  
AUTHORIZATION TO  
ESTABLISH A POLICY  
TO DISTRIBUTE  
RECYCLED WATER  
HAULING  
CONTAINERS TO  
CUSTOMERS  
PARTICIPATING IN  
THE RECYCLED  
WATER FILL STATION  
PROGRAM

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Absent  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

Following a staff presentation by Management Analyst Matthew Porras, Director Tom Shalhoub moved and Director Chris Mann seconded a motion that the Board authorize the General Manager to eliminate the fees and charges to District customers for payments by credit cards and adjust the operating budget to track the expense associated with these fees.

DM 17-058  
AUTHORIZATION TO  
ELIMINATE THE  
CHARGES FOR  
CREDIT CARD USE BY  
CUSTOMERS

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Absent  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

The following reports and comments were provided:

- Director Chris Mann reported on the Beaumont Basin Watermaster meeting; the Western Heights Mutual Water Company board meeting; and the San Bernardino County Association of Special Districts meeting.
- Director Tom Shalhoub reported on the San Bernardino County Association of Special Districts meeting, the San Gorgonio Pass Water Agency meeting; and the City of Calimesa City Council meeting.

BOARD REPORTS &  
DIRECTOR  
COMMENTS

Director Jay Bogh called attention to the announcements listed on the agenda.

ANNOUNCEMENTS

None

CLOSED SESSION

The meeting was adjourned at 6:35 p.m.

ADJOURNMENT

Respectfully submitted,

(Seal)

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Joseph B. Zoba, Secretary