

# MINUTES OF A BOARD WORKSHOP

September 12, 2017 at 4:00 P.M.

Directors Present:

Jay Bogh, President  
Bruce Granlund, Vice President  
Lonni Granlund, Director  
Chris Mann, Director  
Tom Shalhoub, Director

Staff Present:

Joseph Zoba, General Manager  
Allison Edmisten, Chief Financial Officer  
Mike Kostelecky, Operations Manager  
Jennifer Ares, Water Resource Manager  
Kevin King, Operations Manager  
Matthew Porras, Management Analyst  
Katie Hallberg, Management Analyst  
John Wrobel, Public Works Manager  
Ashley Gibson, Water Resource Supervisor

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Legal Counsel

Guests and Others Present:

Linda Shelton, Customer  
Leonard Stephenson, San Gorgonio Pass Water Agency

- I. Call to Order - 4:00 p.m.
- II. Public Comments:
  - A. None.
- III. Staff Report:
  - General Manager Joseph Zoba discussed algae conditions in Lake Silverwood and the Crafton Hills Reservoir, East Branch Extension.
  - Water Resource Supervisor Ashley Gibson discussed the condition of the groundwater monitoring wells after the recent fire.
- IV. Operational Updates
  - A. Repair of the Hydraulic Wiper System on the Ultraviolet Lamps at the Wochholz Regional Water Recycling Facility [Workshop Memorandum No. 17-133] - Operations Manager Kevin King discussed the repair of the hydraulic wiper system on the ultraviolet lamps at the Wochholz Regional Water Recycling Facility.
  - B. Consideration of a Replacement of Ultrafiltration Membrane Filters at the Wochholz Regional Water Recycling Facility [Workshop Memorandum No. 17-134] - General Manager Joseph Zoba discussed the replacement of an ultrafiltration membrane filter unit at the Wochholz Regional Water Recycling Facility.
- V. Policy Issues
  - A. Overview of Draft Resolution No. 2017-23 Establishing the Methodology to Calculate and Collect Facility Capacity Charges Related to the Purchase of Permanent Water Resources from New Development within the Boundary of the

San Gorgonio Pass Water Agency and the City of Calimesa [Workshop Memorandum No. 17-135] - General Manager Joseph Zoba provided an overview of Draft Resolution No. 2017-23 establishing the methodology to calculate and collect facility capacity charges related to the purchase of permanent water resources from new development within the boundary of the San Gorgonio Pass Water Agency and the City of Calimesa.

VI. Administrative Issues

- A. Presentation of the Unaudited Financial Report for the Period Ending on August 31, 2017 [Workshop Memorandum No. 17-136] - Chief Financial Officer Allison Edmisten provided a presentation of the Unaudited Financial Report for the period ending on August 31, 2017.
- B. Development of a Digital Video Library for the Yucaipa Valley Water District [Workshop Memorandum No. 17-137] - General Manager Joseph Zoba discussed the development of a digital video library for the Yucaipa Valley Water District.
- C. Review of Amended Yucaipa Valley Water District Conflict of Interest Code [Workshop Memorandum No. 17-138] - Chief Financial Officer Allison Edmisten provided a review of the amended Yucaipa Valley Water District Conflict of Interest Code.
- D. Participation in the iEfficient Campaign for Fiscal Year 2017-18 [Workshop Memorandum No. 17-139] - Water Resource Manager Jennifer Ares discussed participation in the iEfficient campaign for fiscal year 2017-18.
- E. Overview of a New Paperless Billing Option for District Customers [Workshop Memorandum No. 17-140] - Chief Financial Officer Allison Edmisten provided an overview of a new paperless billing option for district customers.
- F. Development of a Comprehensive Database Management System for Measuring and Monitoring Various Operational Parameters [Workshop Memorandum No. 17-141] - Water Resource Manager Jennifer Ares discussed the development of a comprehensive database management system for measuring and monitoring various operational parameters.
- G. Overview of a Contract with Zerion Software for iForm Builder Support for the Collection of Field Data [Workshop Memorandum No. 17-142] - Management Analyst Matthew Porrás provided an overview of a contract with Zerion Software for iForm Builder support for the collection of field data.

VII. Director Comments – None.

VIII. Closed Session

Closed Session - Director Jay Bogh, Director Bruce Granlund, Director Lonni Granlund, Director Chris Mann, and Director Tom Shalhoub were present in closed session with Legal Counsel David Wysocki and General Manager Joseph Zoba, Chief Financial Officer Allison Edmisten, and Water Resource Manager Jennifer Ares concerning the following items:

- A. Conference with Legal Counsel Existing Litigation Government Code, Section 54956.9(d) - San Gorgonio Pass Water Agency v. Beaumont Basin Watermaster; Riverside Superior Court Case No. RIC 1716346
- B. Conference with Labor Negotiator (Government Code 54957.6)

District Negotiator: Joseph Zoba, General Manager, and Allison Edmisten, Chief Financial Officer

Employee Organization: IBEW Local Union 1436-YVWD Employees Association

The Board Members reconvened from closed session into open session and Legal Counsel David Wysocki reported that direction was provided to the General Manager but no reportable action was taken in closed session.

IX. Adjournment - The meeting was adjourned at 5:40 p.m.

Respectfully submitted,

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Joseph B. Zoba, Secretary