

# MINUTES OF A BOARD WORKSHOP

September 26, 2017 at 4:00 P.M.

Directors Present:

Bruce Granlund, Vice President  
Lonni Granlund, Director  
Chris Mann, Director  
Tom Shalhoub, Director

Staff Present:

Joseph Zoba, General Manager  
Allison Edmisten, Chief Financial Officer  
Mike Kostelecky, Operations Manager  
Jennifer Ares, Water Resource Manager  
Matthew Porras, Management Analyst  
Katie Hallberg, Management Analyst  
Ashley Gibson, Water Resource Supervisor  
Jeremy Costello, Public Works Supervisor  
Steve Molina, Public Works Supervisor

Directors Absent:

Jay Bogh, President

Consulting Staff Present:

David Wysocki, Legal Counsel

Guests and Others Present:

Linda Shelton, Customer  
Kevin Garcia, Customer  
Brent Anton, Customer  
Leonard Stephenson, San Gorgonio Pass Water Agency

- I. Call to Order - 4:00 p.m.
- II. Public Comments:
  - A. None.
- III. Staff Report:
  - General Manager Joseph Zoba discussed the dedication of the recycled water fill station that was held on Tuesday, September 26, 2017.
- IV. Presentations
  - A. Presentation of the iForms Mobile Data Collection Module [Workshop Memorandum No. 17-143] - Management Analyst Matthew Porras provided a presentation of the iForms mobile data collection module.
- V. Operational Updates
  - A. Overview of Proposed Improvements for the Public Works Department at 12770 Second Street, Yucaipa [Workshop Memorandum No. 17-144] - Management Analyst Matthew Porras provided an overview of proposed improvements for the public works department at 12770 Second Street, Yucaipa.
- VI. Capital Improvement Project Updates
  - A. Overview of the Salinity Concentrate Reduction and Minimization (SCRAM) System at the Yucaipa Valley Regional Water Filtration Facility [Workshop Memorandum No. 17-145] - Management Analyst Katie Hallberg provided an

overview of the Salinity Concentrate Reduction and Minimization (SCRAM) system at the Yucaipa Valley Regional Water Filtration Facility.

VII. Development Issues

- A. Consideration of an Updated Development Agreement with the McDougal Bros. for Tract No. 14429 - Yucaipa [Workshop Memorandum No. 17-146] - General Manager Joseph Zoba discussed the consideration of an updated Development Agreement with the McDougal Bros. for Tract No. 14429.
- B. Overview of the Yucaipa Gateway Plaza Development [Workshop Memorandum No. 17-147] - General Manager Joseph Zoba provided an overview of the Yucaipa Gateway Plaza Development.

VIII. Administrative Issues

- A. Implementation of an Unclaimed Funds Escheatment Policy [Workshop Memorandum No. 17-148] - Chief Financial Officer Allison Edmisten discussed the implementation of an unclaimed funds escheatment policy.
- B. Review of Ordinance No. 57-2017 Adopting Ordinance No. 8 of the Santa Ana Watershed Project Authority Establishing Regulations for the Use of the Inland Empire Brineline and Resolution No. 2017-11 of the Santa Ana Watershed Establishing Local Limits and Best Management Practices Requirements [Workshop Memorandum No. 17-149] - General Manager Joseph Zoba provided a review of Ordinance No. 57-2017 adopting Ordinance No. 8 of the Santa Ana Watershed Project Authority establishing regulations for the use of the Inland Empire Brineline and Resolution No. 2017-11 of the Santa Ana Watershed establishing local limits and best management practice requirements.
- C. Overview of a New Customer Utility Billing Portal and Payment Platform [Workshop Memorandum No. 17-150] - Management Analyst Katie Hallberg provided an overview of a new customer utility billing portal and payment platform.

IX. Director Comments – None.

X. Closed Session – None.

XI. Adjournment - The meeting was adjourned at 5:03 p.m.

Respectfully submitted,

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Joseph B. Zoba, Secretary