

MINUTES OF A REGULAR BOARD MEETING

November 21, 2017 at 6:00 P.M.

Directors Present:

Jay Bogh, President
Lonni Granlund, Director
Chris Mann, Director
Tom Shalhoub, Director

Staff Present:

Joseph Zoba, General Manager
Allison Edmisten, Chief Financial Officer
Jennifer Ares, Water Resource Manager
Mike Kostelecky, Operations Manager
John Wrobel, Public Works Manager
Kathryn Hallberg, Management Analyst
Matthew Porras, Management Analyst
Kevin Lee, Senior Plant Operator

Directors Absent:

Bruce Granlund, Vice President

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Linda Shelton, Customer
Chris Closser, Customer
Leonard Stephenson, San Gorgonio Pass Water Agency

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Director Jay Bogh at 6:00 p.m. at the Administrative Office Building, 12770 Second Street, Yucaipa, California.

CALL TO ORDER

Director Jay Bogh led the pledge of allegiance.

FLAG SALUTE

The roll was called with Director Jay Bogh, Director Lonni Granlund, Director Tom Shalhoub, and Director Chris Mann present. Director Bruce Granlund was absent.

ROLL CALL

Customer Chris Closser asked questions about the source and taste of water at his home on the North Bench area.

PUBLIC COMMENTS

Director Bruce Granlund moved to approve the consent calendar and Director Lonni Granlund seconded the motion.

CONSENT CALENDAR

A. Minutes of Meetings

1. Regular Board Meeting – November 7, 2017
2. Board Workshop – November 14, 2017

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Absent
Director Lonni Granlund - Yes
Director Chris Mann - Yes

Director Tom Shalhoub - Yes

- General Manager Joseph Zoba reported on the emergency pavement replacement bids that were received for roadway repairs on Oak Mesa Drive and Wildwood Canyon Road due to the water mainline leak on November 11, 2017. Two bids were received: JB Paving & Engineering in the amount of \$51,550; and PacWest Engineering in the amount of \$51,427. The District staff will authorize PacWest Engineering to proceed with the emergency repairs which should be completed within the next two weeks.
- Management Analyst Matthew Porras stated that he has been working with the contractor awarded the steel building erection contract on October 3, 2017 in the amount \$150,000. The District staff is proposing to increase the functional area of the building by an additional 2,000 square feet for a revised cost of \$208,075. The District staff requested concurrence from the Board of Directors to proceed with the understanding that documentation will be resubmitted to the Board at the next board workshop. There was a consensus from the board members to proceed to keep the project on schedule.
- General Manager Joseph Zoba requested a motion for discussion of an emergency issue as agenda item 6.E. regarding interior coating repairs of drinking water reservoir R-17.1.1. Director Chris Mann moved and Director Tom Shalhoub seconded a motion to add emergency item 6.E. to the agenda as a discussion item.

STAFF REPORT

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Absent
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Following a staff presentation by Chief Financial Officer Allison Edmisten, Director Lonni Granlund moved and Director Chris Mann seconded a motion to receive and file the unaudited financial report.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Absent
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

DISCUSSION ITEMS:

DM 17-104
PRESENTATION OF
THE UNAUDITED
FINANCIAL REPORT
FOR THE PERIOD
ENDING ON OCTOBER
31, 2017

Following a staff presentation by Chief Financial Officer Allison Edmisten, Director Chris Mann moved and Director Lonni Granlund seconded a motion to adopt Resolution No. 2017-25.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Bruce Granlund - Absent
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Tom Shalhoub – Yes

DM 17-105
CONSIDERATION OF
RESOLUTION NO.
2017-25 UPDATING
THE METHODOLOGY
USED TO CALCULATE
EMPLOYEE BENEFIT,
ADMINISTRATIVE
OVERHEAD, AND
SURCHARGE
FACTORS FOR COST
RECOVERY OF
CERTAIN SERVICES
PROVIDED BY THE
DISTRICT

Following a staff presentation by Chief Financial Officer Allison Edmisten, Director Tom Shalhoub moved and Director Lonni Granlund seconded a motion to approve the proposed budget adjustments for Fiscal Year 2017-18 by minute order.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Bruce Granlund - Absent
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Tom Shalhoub - Yes

DM 17-106
CONSIDERATION OF
PROPOSED BUDGET
ADJUSTMENTS FOR
FISCAL YEAR 2017-18

Following a staff presentation by Management Analyst Matthew Porras, Director Lonni Granlund moved and Director Chris Mann seconded a motion to authorize the recordation of a recycled water easement from the City of Calimesa.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Bruce Granlund - Absent
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Tom Shalhoub - Yes

DM 17-107
RECEIPT OF AN
EASEMENT FROM
THE CITY OF
CALIMESA FOR THE
CONSTRUCTION OF A
24” RECYCLED
WATER PIPELINE

Following a staff presentation by Operations Manager Mike Kostelecky, Director Tom Shalhoub moved and Director Chris Mann seconded a motion to direct District Staff to perform emergency coating repairs to drinking water reservoir R-17.1.1 with Superior Tank Solutions for a sum not to exceed \$92,000.

DM 17-108
CONSIDERATION OF
EMERGENCY
COATING REPAIRS TO
DRINKING WATER
RESERVOIR 17.1.1

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Bruce Granlund - Absent
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Tom Shalhoub - Yes

The following board reports and director comments were provided:

BOARD REPORTS &
DIRECTOR
COMMENTS

- Director Lonni Granlund reported on the San Gorgonio Pass Water Agency meeting on November 20, 2017, and the Association of San Bernardino County Special Districts meeting on November 13, 2017.
- Director Chris Mann reported on Association of San Bernardino County Special Districts meeting on November 13, 2017.
- Director Tom Shalhoub reported on San Gorgonio Pass Water Agency meeting on November 13, 2017.

Director Jay Bogh called attention to the announcements listed on the agenda

ANNOUNCEMENTS

Director Jay Bogh, Director Lonni Granlund, Director Chris Mann and Director Tom Shalhoub were present in closed session with Legal Counsel David Wysocki, Chief Financial Officer Allison Edmisten, and General Manager Joseph Zoba.

CLOSED SESSION

- B. Conference with Legal Counsel Existing Litigation Government Code, Section 54956.9(d) - San Gorgonio Pass Water Agency v. Beaumont Basin Watermaster; Riverside Superior Court Case No. RIC 1716346
- F. Conference with Legal Counsel - Anticipated Litigation (Government Code 54956.9(b)) - One Case

The Board Members reconvened out of closed session and legal Counsel David Wysocki reported that direction was provided to the General Manager, but no reportable action was taken in closed session.

The meeting was adjourned at 6:35p.m.

ADJOURNMENT

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)