

MINUTES OF A BOARD WORKSHOP

December 12, 2017 at 4:00 P.M.

Directors Present:

Jay Bogh, President
Lonni Granlund, Director
Chris Mann, Director
Tom Shalhoub, Director

Staff Present:

Joseph Zoba, General Manager
Allison Edmisten, Chief Financial Officer
Matthew Porras, Management Analyst
Kathryn Hallberg, Management Analyst
Jennifer Ares, Water Resource Manager
Ashley Gibson, Water Resource Supervisor
Mike Kostelecky, Operations Manager
Thaxton VanBelle, Senior Plant Operator
Kevin Lee, Senior Plant Operator
Dale Fundak, Integrated Operator III
Gilbert Santacruz, Integrated Operator II
Mathew Hendrickson, Integrated Operator II
Kyle Westerlin, Utility Service Worker II

Directors Absent:

Bruce Granlund, Vice President

Consulting Staff Present:

David Wysocki, Legal Counsel

Guests and Others Present:

Linda Shelton, Customer
Brent Anton, Customer

- I. Call to Order - 4:00 p.m.
- II. Public Comments:
 - A. None.
- III. Staff Report:
 - General Manager Joseph Zoba discussed the upcoming Citizen Emergency Response Team (CERT) training that will District will be hosting in January 2018.
- IV. Presentations
 - A. Overview of Best Management Practices for a Water Loss Control Program [Workshop Memorandum No. 17-173] - Water Resource Manager Jennifer Ares provided an overview of best management practices for a Water Loss Control Program.
- V. Operational Updates
 - A. Status Report on the Emergency Coating Repairs for Drinking Water Reservoir 17.1.1 [Workshop Memorandum No. 17-174] - Operations Manager Mike Kostelecky provided a status report on the emergency coating repairs for drinking water reservoir 17.1.1.
 - B. Reclassification of the Distribution System and the Yucaipa Valley Regional Water Filtration Facility [Workshop Memorandum No. 17-175] - Operations Manager Mike

Kostelecky discussed the reclassification of the distribution system and the Yucaipa Valley Regional Water Filtration Facility.

VI. Capital Improvement Projects

- A. Overview of Improvements for the Public Works Department at 12770 Second Street, Yucaipa [Workshop Memorandum No. 17-176] - Management Analyst Matthew Porras provided an overview of improvements for the Public Works Department at 12770 Second Street, Yucaipa.
- B. Overview of the Proposed Yucaipa Valley Regional Water Supply Renewal Project [Workshop Memorandum No. 17-177] - General Manager Joseph Zoba provided an overview of the proposed Yucaipa Valley Regional Water Supply Renewal Project.

VII. Policy Issues

- A. Overview of Suggested Updates to the District's Standard Specifications [Workshop Memorandum No. 17-178] - General Manager Joseph Zoba provided an overview of suggested updates to the District's Standard Specifications.

VIII. Development Projects

- A. Overview of the Yucaipa Gateway Plaza Development [Workshop Memorandum No. 17-179] - General Manager Joseph Zoba provided an overview of the Yucaipa Gateway Plaza Development.
- B. Overview of a Proposed Development Agreement with Nassif Gobrial for Property Located at 12278 5th Street, Yucaipa [Workshop Memorandum No. 17-180] - General Manager Joseph Zoba provided an overview of a proposed Development Agreement with Nassif Gobrial for property located at 12278 5th Street, Yucaipa.
- C. Overview of a Proposed Development Agreement with MBTK Homes for Sewer Service to Property Located on Avenue H, Yucaipa [Workshop Memorandum No. 17-181] - General Manager Joseph Zoba provided an overview of a proposed Development Agreement with MBTK Homes for sewer service to property located on Avenue H, Yucaipa.
- D. Consideration of an Updated Development Agreement with the McDougal Bros. for Tract No. 14429 - Yucaipa [Workshop Memorandum No. 17-182] - General Manager Joseph Zoba discussed the consideration of an updated Development Agreement with the McDougal Bros. for Tract No. 14429 – Yucaipa.

IX. Administrative Issues

- A. Status Report on the Recycled Water Recharge Mitigated Negative Declaration for the Wilson Creek Spreading Basins [Workshop Memorandum No. 17-183] - Water Resource Manager Jennifer Ares provided a status report on the Recycled Water Recharge Mitigated Negative Declaration for the Wilson Creek Spreading Basins.
- B. Presentation of the Unaudited Financial Report for the Period Ending on November 30, 2017 [Workshop Memorandum No. 17-184] - Chief Financial Officer Allison Edmisten provided a presentation of the Unaudited Financial Report for the period ending on November 30, 2017.
- C. Overview of the Proposed Regional Water Conservation Campaign for 2018 [Workshop Memorandum No. 17-185] - Water Resource Manager Jennifer Ares

provided an overview of the Proposed Regional Water Conservation Campaign for 2018.

- D. Final Amended Yucaipa Valley Water District Conflict of Interest Code [Workshop Memorandum No. 17-186] - Chief Financial Officer Allison Edmisten presented final Amended Yucaipa Valley Water District Conflict of Interest Code.
- E. Discussion Regarding an Amended Taxing Entity Compensation Agreement with the City of Yucaipa [Workshop Memorandum No. 17-187] - General Manager Joseph Zoba discussed an amended Taxing Entity Compensation Agreement with the City of Yucaipa.
- X. Director Comments - Director Lonni Granlund commented on the recent Association of San Bernardino County Special Districts meeting and thanked District staff for hosting the event.
- XI. Closed Session – None.
- XII. Adjournment - The meeting was adjourned at 5:18 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary