

MINUTES OF A BOARD WORKSHOP

January 30, 2018 at 4:00 P.M.

Directors Present:

Jay Bogh, President
Bruce Granlund, Vice President
Lonni Granlund, Director
Chris Mann, Director
Tom Shalhoub, Director

Staff Present:

Joseph Zoba, General Manager
Allison Edmisten, Chief Financial Officer
Matthew Porras, Management Analyst
Mike Kostelecky, Operations Manager - Water
Jennifer Ares, Water Resource Manager
Thaxton VanBelle, Senior Plant Operator
Kevin Lee, Senior Plant Operator
Tim Mackamul, Senior Plant Operator
Sean Trost, Utility Service Worker IV

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Legal Counsel

Guests and Others Present:

Linda Shelton, Customer
Brent Anton, Customer
Mike Pariskma, Customer
Steve Copelan, San Bernardino Valley Municipal Water District
Scott Hudson, Oak Glen Domestic

- I. Call to Order - 4:00 p.m.
- II. Public Comments:
 - A. None.
- III. Staff Report:
 - General Manager Joseph Zoba discussed:
 - The Yucaipa Groundwater Sustainability Agency meeting held on January 30, 2018 at 1:30 pm.
 - The revision of the Department of Water Resources 2018 allocation for the State Water Project from 15% to 20%.
 - The Yucaipa Valley Water District Drone and Imagery Demonstration by Kathryn Hallberg and Mike Rivera at the Esri conference in San Diego
- IV. Presentations
 - A. Overview of the Leaders Innovation Forum for Technology (LIFT) [Workshop Memorandum No. 18-030] - General Manager Joseph Zoba provided an overview of the Leaders Innovation Forum for Technology (LIFT).
 - B. Overview of a New Methodology for Achieving Future Water Conservation Goals [Workshop Memorandum No. 18-031] - General Manager Joseph Zoba provided an overview of new methodology for achieving future water conservation goals.

V. Operational Updates

- A. Overview of Recent Telemetry and Communication Issues [Workshop Memorandum No. 18-032] - Operations Manager Mike Kostelecky provided an overview of recent telemetry and communication issues.
- B. Overview of Water Mainline Breaks and Associated Issues [Workshop Memorandum No. 18-033] - General Manager Joseph Zoba and Public Works Manager John Wrobel provided an overview of water mainline breaks and associated issues.
- C. Investigations Related to the Biological Treatment Systems at the Wochholz Regional Water Recycling Facility [Workshop Memorandum No. 18-034] - General Manager Joseph Zoba provided an overview of the investigations related to the biological treatment systems at the Wochholz Regional Water Recycling Facility.
- D. Overview of Yucaipa Valley Water District's Lead Sampling Program for K-12 Schools and compliance with the 2017 Permit Amendment and Assembly Bill 746 [Workshop Memorandum No. 18-035] - Senior Plant Operator Tim Mackamul provided an overview Yucaipa Valley Water District's Lead Sampling Program for K-12 schools and compliance with the 2017.
- E. Evaluation of Existing Belt Press Equipment at the Wochholz Regional Water Recycling Facility [Workshop Memorandum No. 18-036] - General Manager Joseph Zoba provided an overview of the evaluation of existing belt press equipment at the Wochholz Regional Water Recycling Facility.

VI. Capital Improvement Projects

- A. Status Report on the Emergency Coating Repairs for Drinking Water Reservoir 17.1.1 [Workshop Memorandum No. 18-037] - Operations Manager – Water Mike Kostelecky provided a status report on the emergency coating repairs for drinking water reservoir 17.1.1.
- B. Status Report on the Slope Repairs at Drinking Water Reservoir 15.1 [Workshop Memorandum No. 18-038] - Management Analyst Matthew Porras provided a status report on the slope repairs at drinking water reservoir 15.1.
- C. Status Report on the Replacement of Primary Clarifier Equipment at the Wochholz Regional Water Recycling Facility [Workshop Memorandum No. 18-039] - General Manager Joseph Zoba provided a status report on the replacement of primary clarifier equipment at the Wochholz Regional Water Recycling Facility.
- D. Status Report on the Construction of a Replacement Public Works Building [Workshop Memorandum No. 18-040] - Management Analyst Matthew Porras provided a status report on the construction of a replacement public works building.
- E. Status Report on the Construction of an 8-Inch Sewer Mainline in Yucaipa Boulevard [Workshop Memorandum No. 18-041] - Management Analyst Matthew Porras provided a status report on the construction of an 8-inch sewer mainline in Yucaipa Boulevard.
- F. Status Report on the Implementation of Advanced Metering Infrastructure [Workshop Memorandum No. 18-042] - Management Analyst Matthew Porras provided a status report on the implementation of Advanced Metering Infrastructure.

VII. Policy Issues

- A. Discussion Regarding Suggested Updates to the District's Standard Specifications Regarding the Use of 50" Water Meter Boxes [Workshop Memorandum No. 18-043] - General Manager Joseph Zoba provided an overview of suggested updates to the District's Standard Specifications regarding the use of 50" water meter boxes.
- B. Discussion Regarding the Annual Collection of Sewer Fees on Property Taxes for New Development and Delinquent Payments [Workshop Memorandum No. 18-044] - General Manager Joseph Zoba provided an overview of the annual collection of sewer fees on property taxes for new development and delinquent payments.
- C. Discussion Regarding the Development of Policies Related to Accessory Dwelling Units [Workshop Memorandum No. 18-045] - General Manager Joseph Zoba provided an overview of the development of policies related to accessory dwelling units.

VIII. Development Issues

- A. Review of a Development Agreement to Provide Drinking Water Service to Tract No. 14429 - McDougal Bros. [Workshop Memorandum No. 18-046] - General Manager Joseph Zoba provided an overview of the Development Agreement to provide drinking water service to Tract No. 14429 - McDougal Bros.
- B. Discussion Regarding the Requirement for Sewer Connection for Two Parcels within Tentative Parcel Map No. 19822 - Mike Moran [Workshop Memorandum No. 18-047] - General Manager Joseph Zoba provided an overview of a proposed discussion regarding the requirement for sewer connection for two parcels within Tentative Parcel Map No. 19822 - Mike Moran
- C. Discussion Regarding the Flow Requirements and a Draft Development Agreement for Tract 14297 [Workshop Memorandum No. 18-048] - General Manager Joseph Zoba provided an overview regarding the flow requirements and a draft development agreement for Tract 14297.
- D. Discussion Regarding a Development Agreement for Sewer Service to Property Located on Avenue H, Yucaipa as Tract No. 18167 - MBTK Homes [Workshop Memorandum No. 18-049] - General Manager Joseph Zoba provided an overview regarding a development agreement for sewer service to property located on Avenue H, Yucaipa as Tract No. 18167 - MBTK Homes.

IX. Administrative Issues

- A. Discussion Regarding Annexation of Various Properties to the Yucaipa Valley Water District Service Area [Workshop Memorandum No. 18-050] - General Manager Joseph Zoba provided an overview regarding annexation of various properties to the Yucaipa Valley Water District service area.
- B. Discussion Regarding the San Bernardino Basin Groundwater Council Framework Agreement [Workshop Memorandum No. 18-051] - General Manager Joseph Zoba provided an overview regarding the San Bernardino Basin Groundwater Council Framework Agreement.
- C. Review of Proposed Meter Installation Costs for 2018 [Workshop Memorandum No. 18-052] - Management Analyst Matthew Porras reviewed the proposed meter installation costs for 2018.

- D. Review of the Santa Ana Watershed Project Authority Resolution No. 2017-11 for Local Limits and Best Management Practices for the Inland Empire Brineline [Workshop Memorandum No. 18-053] - General Manager Joseph Zoba reviewed the Santa Ana Watershed Project Authority Resolution No. 2017-11 for Local Limits and Best Management Practices for the Inland Empire Brineline.
 - E. Discussion Regarding the Potential Land Sale, Lot Line Adjustment, and Easement Allowance Associated with Well 28 [Workshop Memorandum No. 18-054] - General Manager Joseph Zoba provided an overview regarding the potential land sale, lot line adjustment, and easement allowance associated with Well 28.
 - F. Overview of Claim Related to Car Repair as a Result of Asphalt Repair on Colorado Street and 8th Street [Workshop Memorandum No. 18-055] - General Manager Joseph Zoba provided an overview of the claim related to car repair as a result of asphalt repair on Colorado Street and 8th Street.
- X. Director Comments - None
- XI. Closed Session - Director Jay Bogh, Director Bruce Granlund, Director Lonni Granlund, Director Chris Mann, and Director Tom Shalhoub were present in closed session with Legal Counsel David Wysocki, General Manager Joseph Zoba, Chief Financial Officer Allison Edmisten, and Water Resources Manager Jennifer Ares concerning the following items:
- A. Conference with Legal Counsel Existing Litigation Government Code, Section 54956.9(d) - Robinson Ranch v. Yucaipa Valley Water District; San Bernardino Superior Court Case No. CIVDS 1712116
 - B. Conference with Legal Counsel Existing Litigation Government Code, Section 54956.9(d) - San Gorgonio Pass Water Agency v. Beaumont Basin Watermaster; Riverside Superior Court Case No. RIC 1716346
 - E. Conference with Labor Negotiator (Government Code 54957.6)
District Negotiator: Joseph Zoba, General Manager, and Allison Edmisten, Chief Financial Officer
Employee Organization: IBEW Local Union 1436-YVWD Employees Association
- XII. Adjournment - The meeting was adjourned at 6:10 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary