



Notice and Agenda of a Regular Meeting of the Board of Directors

Tuesday, April 17, 2018 at 6:00 p.m.

- I. **CALL TO ORDER** - Pledge of Allegiance
- II. **ROLL CALL**
- III. **PUBLIC COMMENTS** - At this time, members of the public may address the Board of Directors on matters within its jurisdiction. To provide comments on specific agenda items, please complete a speaker's request form and provide the completed form to the Board Secretary prior to the board meeting.
- IV. **CONSENT CALENDAR** - All consent calendar matters are routine and will be acted upon in one motion. There will be no discussion of these items unless board members, administrative staff, or members of the public request specific items to be discussed and/or removed prior to the vote for approval.
 - A. Minutes of Meetings
 - 1. Regular Board Meeting - April 3, 2018
 - 2. Board Workshop - April 10, 2018
 - B. Payment of Bills
 - 1. Approve/Ratify Invoices for Board Awarded Contracts
 - 2. Ratify General Expenses for March 2018
- V. **STAFF REPORT**
- VI. **DISCUSSION ITEMS**
 - A. Presentation of the Maximum Benefit Program for the Beaumont, San Timoteo, and Yucaipa Management Zones [[Director Memorandum No. 18-060 - Page 22 of 72](#)]
RECOMMENDED ACTION: No recommendation.
 - B. Presentation of the San Timoteo Creek Habitat Monitoring Program [[Director Memorandum No. 18-061 - Page 23 of 72](#)]
RECOMMENDED ACTION: No recommendation.
 - C. Presentation of the Unaudited Financial Report for the Period Ending on March 31, 2018 [[Director Memorandum No. 18-062 - Page 24 of 72](#)]
RECOMMENDED ACTION: That the Board receives and files the unaudited financial report.

Any person who requires accommodation to participate in this meeting should contact the District office at (909) 797-5117, at least 48 hours prior to the meeting to request a disability-related modification or accommodation.

Materials that are provided to the Board of Directors after the meeting packet is compiled and distributed will be made available for public review during normal business hours at the District office located at 12770 Second Street, Yucaipa. Meeting materials are also available on the District's website at www.yvwd.dst.ca.us

- D. Approval of an Agreement with the City of Yucaipa for the Relocation of Water and Sewer Infrastructure as part of the 5th Street Widening Project [[Director Memorandum No. 18-063 - Page 48 of 72](#)]
 RECOMMENDED ACTION: That the Board approves the attached Agreement.
- E. Presentation of Budget Adjustments for Fiscal Year 2017-18 [[Director Memorandum No. 18-064 - Page 50 of 72](#)]
 RECOMMENDED ACTION: That the Board approves the proposed adjustments to the Fiscal Year 2017-18 operating budget.
- F. Consideration of Development Agreement No. 2018-08 with Western Pacific Housing for the Construction of Residential Housing within Tract Nos. 26925 and 30386 - 119 Lots [[Director Memorandum No. 18-065 - Page 61 of 72](#)]
 RECOMMENDED ACTION: Pending

VII. BOARD REPORTS & DIRECTOR COMMENTS

VIII. CLOSED SESSION

- A. Conference with Real Property Negotiator (Government Code 54956.8)
 Property: Assessor's Parcel Numbers: 0301-211-020 and 0301-201-030
 Agency Negotiator: Joseph Zoba, General Manager
 Negotiating Parties: Mesa Verde Ventures LLC c/o Betek Corporation Under
 Under Negotiation: Terms of Payment and Price

IX. ANNOUNCEMENTS

- A. April 19, 2018 at 5:00 p.m.- Joint Agency Workshop at Crafton Hills College
- B. April 24, 2018 at 4:00 p.m. - Board Workshop
- C. May 1, 2018 at 6:00 p.m. - Regular Board Meeting
- D. May 8, 2018 at 4:00 p.m. - Board Workshop
- E. May 15, 2018 at 6:00 p.m. - Regular Board Meeting
- F. May 22, 2018 at 4:00 p.m. - Board Workshop - **Changed from May 29, 2018**
- G. June 5, 2018 at 6:00 p.m. - Regular Board Meeting
- H. June 12, 2018 at 4:00 p.m. - Board Workshop
- I. June 19, 2018 at 6:00 p.m. - Regular Board Meeting
- J. ~~June 26, 2018 at 4:00 p.m. - Board Workshop~~ **Cancelled**
- K. ~~July 3, 2018 at 6:00 p.m. - Regular Board Meeting~~ **Cancelled**
- L. July 10, 2018 at 4:00 p.m. - Board Workshop
- M. July 17, 2018 at 6:00 p.m. - Regular Board Meeting
- N. July 31, 2018 at 4:00 p.m. - Board Workshop
- O. August 7, 2018 at 6:00 p.m. - Regular Board Meeting
- P. August 14, 2018 at 4:00 p.m. - Board Workshop
- Q. August 21, 2018 at 6:00 p.m. - Regular Board Meeting
- R. August 28, 2018 at 4:00 p.m. - Board Workshop
- S. September 4, 2018 at 6:00 p.m. - Regular Board Meeting

X. ADJOURNMENT

Consent Calendar



Yucaipa Valley Water District

MINUTES OF A REGULAR BOARD MEETING

April 3, 2018 at 6:00 P.M.

Directors Present:

Jay Bogh, President
Bruce Granlund, Vice President
Lonni Granlund, Director
Tom Shalhoub, Director
Chris Mann, Director

Staff Present:

Joseph Zoba, General Manager
Matthew Porras, Management Analyst
Jennifer Ares, Water Resource Manager

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Linda Shelton, Customer
Leonard Stephenson, San Geronio Pass Water Agency

CALL TO ORDER

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Director Jay Bogh at 6:00 p.m. at the Administrative Office Building, 12770 Second Street, Yucaipa, California.

FLAG SALUTE

Director Jay Bogh led the pledge of allegiance.

ROLL CALL

The roll was called with Director Jay Bogh, Director Bruce Granlund, Director Lonni Granlund, Director Chris Mann, and Director Tom Shalhoub present.

PUBLIC COMMENTS

None

CONSENT CALENDAR

Director Chris Mann moved to approve the consent calendar and Director Lonni Granlund seconded the motion.

A. Minutes of Meetings

- Regular Board Meeting – March 20, 2018

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

STAFF REPORT

General Manager Joseph Zoba reported and provided information about the following items:

- The City of Calimesa and the City of Yucaipa will be having a groundbreaking ceremony for the County Line Road and Avenue H Active Transportation Program Improvements on April 9, 2018;
- The Yucaipa Valley Water District has posted five job opportunities online. The recruitment period is open until April 16, 2018;
- A recent article about the Yucaipa Valley Water District has been published in the March/April 2018 edition of the Environment Coastal and Offshore magazine entitled "Water District Users Drones for Site Development", page 37.

DISCUSSION ITEMS:

DM 18-053

CONSIDERATION OF
RESOLUTION NO.
2018-14 AUTHORIZING
THE RELEASE OF
UNCLAIMED MONIES
TO THE YUCAIPA
VALLEY WATER
DISTRICT PURSUANT
TO GOVERNMENT
CODE SECTION 50055

General Manager Joseph Zoba provided an overview of the unclaimed monies retained by the District.

Director Lonni Granlund moved to adopt Resolution No. 2018-14. Director Chris Mann seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

DM 18-054

CONSIDERATION OF A
CONTRACT WITH
DUDEK FOR THE 2018
GROUNDWATER AND
SURFACE WATER
MONITORING RELATED
TO THE YUCAIPA
VALLEY WATER
DISTRICT'S MAXIMUM
BENEFIT MONITORING
PROGRAM

Water Resource Manager Jennifer Ares reviewed proposed contract with Dudek for the Maximum Benefit Monitoring Program.

Director Tom Shalhoub moved to approve the Maximum Benefit Monitoring Program Contract with Dudek for a sum not to exceed \$93,580. Director Chris Mann seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

DM 18-055

CONSIDERATION OF
THE PROPOSAL FOR
THE 2018 HABITAT
MONITORING
PROGRAM ACTIVITIES,
GROUNDWATER/SURF
ACE WATER DATA
ASSISTANCE, ANNUAL
REPORT, AND
WATERSHED BUDGET
ANALYSIS

Water Resource Manager Jennifer Ares reviewed proposed contract with Dudek for the habitat monitoring program activities in San Timoteo Creek.

Director Tom Shalhoub moved authorize the District staff to execute a contract with Dudek for a sum not to exceed \$56,340. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

DM 18-056

PUBLIC HEARING FOR
THE INITIAL STUDY /
MITIGATED NEGATIVE
DECLARATION
RELATED TO THE
MAINTENANCE OF THE
WILSON CREEK
BASINS AND TO
FACILITATE THE
SURFACE RECHARGE
OF RECYCLED WATER

Water Resource Manager Jennifer Ares provided an overview of the mitigated negative declaration for the Wilson Creek Basin Project.

Director Jay Bogh opened the public hearing. Receiving no comments, the public hearing was closed.

Director Lonni Granlund moved to adopt Resolution 2018-15 Certifying the Final Mitigated Negative Declaration for the Wilson Creek Basins Water Recharge Project. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

DM 18-057

NOMINATION OF A
REGULAR SPECIAL
DISTRICT MEMBER TO
THE LOCAL AGENCY
FORMATION
COMMISSION FOR SAN
BERNARDINO COUNTY

Director Tom Shalhoub moved to nominate James Curatalo as the regular special district member of the Local Agency Formation Commission. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Abstain
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

DM 18-058

NOMINATION OF A
REGULAR AND
ALTERNATE MEMBER
TO THE SAN
BERNARDINO
COUNTYWIDE
OVERSIGHT BOARD

Director Lonni Granlund moved to nominate Chris Mann as the special district member of the Countywide Oversight Board. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

Director Bruce Granlund moved to nominate Chris Mann as the alternate special district member of the Countywide Oversight Board. Director Tom Shalhoub seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

DM 18-059

CONSIDERATION OF
DOCUMENTING THE
SIGNIFICANT
HISTORICAL EVENTS
RELATED TO THE
MANAGEMENT OF
WATER RESOURCES
IN THE YUCAIPA
VALLEY

General Manager Joseph provided an overview of the proposed scope of work for the preparation of a historical summary of the Yucaipa Valley Water District.

Director Lonni Granlund moved to direct the General Manager to execute a contract with Crider Public Relations for a sum not to exceed \$18,000 to prepare a historical summary of the Yucaipa Valley Water District. Director Tom Shalhoub seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

BOARD REPORTS AND
DIRECTOR COMMENTS

- Director Chris Mann reported on the Western Heights Water Company meeting held on March 21, 2018.
- Director Chris Mann reported on the San Gorgonio Pass Water Alliance held on March 28, 2018.
- Director Tom Shalhoub reported on the San Gorgonio Pass Water Agency meeting held on April 2, 2018.

CLOSED SESSION

A closed session was not conducted at this meeting.

ANNOUNCEMENTS

Director Jay Bogh called attention to the announcements listed on the agenda.

ADJOURNMENT

The meeting was adjourned at 6:35 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)

MINUTES OF A BOARD WORKSHOP

April 10, 2018 at 4:00 P.M.

Directors Present:

Jay Bogh, President
Lonni Granlund, Director
Bruce Granlund, Vice President
Tom Shalhoub, Director
Chris Mann, Director

Staff Present:

Joseph Zoba, General Manager
Allison Edmisten, Chief Financial Officer
Jennifer Ares, Water Resource Manager
Matthew Porras, Management Analyst
Mike Kostelecky, Operations Manager
John Wrobel, Public Works Manager
Ashley Gibson, Water Resource Supervisor
Chelsie Fogus, Engineering Technician

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Legal Counsel

Guests and Others Present:

Linda Shelton, Customer
Jane Richardson, Customer
Jennifer O'Leary, DR Horton
Mike Thornton, TKE Engineering
David Dazlich, Riverside County Chapter of the Building Industry Association
Lennard Stephenson, San Gorgonio Pass Water Agency

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- I. Call to Order - 4:00 p.m.
 - II. Public Comments:
 - A. None.
 - III. Staff Report:
 - General Manager Joseph Zoba discussed recent updates to the California WaterFix vote scheduled by the Metropolitan Water District and the groundbreaking ground ceremony for a Senior Housing Project in the City of Yucaipa.
 - IV. Presentations
 - A. The Genetics Behind the Detection of Taste and Odor and the Monitoring of Low Level Emerging Chemical Compounds in Our Water Resources [Workshop Memorandum No. 18-096] - General Manager Joseph Zoba discussed the genetics behind the detection of taste and odor and the monitoring of low level emerging chemical compounds in our water resources.
 - V. Strategic Planning
 - A. Strategic Planning Update for the Implementation of Energy Efficiency Projects and Opportunities for Various Facilities [Workshop Memorandum No. 18-097] -

General Manager Joseph Zoba provided an update for the implementation of energy efficiency projects and opportunities for various facilities.

VI. Operational Updates

- A. Status Report on the Annual Repairs and Rehabilitation of the Yucaipa Valley Regional Water Filtration Facility [Workshop Memorandum No. 18-098] - Operations Manager Mike Kostelecky provided a status report on the annual repairs and rehabilitation of the Yucaipa Valley Regional Water Filtration Facility.

VII. Capital Improvement Projects

- A. Status Report on the Emergency Repairs for Drinking Water Reservoir 17.1.1 [Workshop Memorandum No. 18-099] - Operations Manager Mike Kostelecky provided a status report on the emergency repairs for Drinking Water Reservoir 17.1.1.
- B. Status Report on the Construction of an 8-Inch Sewer Mainline in Yucaipa Boulevard [Workshop Memorandum No. 18-100] - Management Analyst Matthew Porras provided a status report on the construction of an 8-Inch Sewer Mainline in Yucaipa Boulevard.
- C. Status Report on the 5th Street Widening Project [Workshop Memorandum No. 18-101] - Management Analyst Matthew Porras provided a status report on the 5th Street Widening Project.
- D. Status Report on the Installation of a Parallel Sewer Segment of Mainline on 6th Place as part of the Wildwood Creek Bridge Improvements [Workshop Memorandum No. 18-102] - Management Analyst Matthew Porras provided a status report on the installation of a parallel sewer segment of mainline on 6th Place as part of the Wildwood Creek Bridge Improvements.

VIII. Public Policy

- A. Discussion Regarding the Development of a Policy Related to Accessory Dwelling Units and Other Multiple Unit Developments [Workshop Memorandum No. 18-103] - General Manager Joseph Zoba discussed the development of a policy related to accessory dwelling units and other multiple unit developments.
- B. Discussion Regarding Draft Resolution No. 2018-xx Establishing the Methodology to Calculate and the Collection of Facility Capacity Charges Related to the Purchase of Water Resources for New Development within the Boundary of the San Gorgonio Pass Water Agency and the City of Calimesa [Workshop Memorandum No. 18-104] - General Manager Joseph Zoba discussed a draft Resolution No. 2018-xx establishing the methodology to calculate and the collection of Facility Capacity Charges related to the purchase of water resources for new development within the boundary of the San Gorgonio Pass Water Agency and the City of Calimesa.
- C. Discussion Regarding Draft Resolution No. 2018-xx Updating the Water Meter Installation Fees for Drinking Water and Recycled Water and Identifying the Use of 50" Water Meter Boxes for Drinking Water and Recycled Water Infrastructure [Workshop Memorandum No. 18-105] - General Manager Joseph Zoba discussed a draft Resolution No. 2018-xx updating the water meter installation fees for Drinking Water and Recycled Water and identifying the use of 50" water meter boxes for Drinking Water and Recycled Water Infrastructure.

IX. Development Projects

- A. Overview of a Proposed Development Agreement with Nassif Gobrial for Property Located at 12278 5th Street, Yucaipa [Workshop Memorandum No. 18-106] - Management Analyst Matthew Porrás provided an overview of a proposed Development Agreement with Nassif Gobrial for property located at 12278 5th Street, Yucaipa.
- B. Overview of a Proposed Development Agreement for a Commercial Carwash on Yucaipa Boulevard, Yucaipa [Workshop Memorandum No. 18-107] - Management Analyst Matthew Porrás provided an overview of a proposed Development Agreement for a commercial carwash on Yucaipa Boulevard, Yucaipa.
- C. Overview of a Proposed Development Agreement with Lennar Homes for the Summerwind Development - Calimesa [Workshop Memorandum No. 18-108] - Management Analyst Matthew Porrás provided an overview of a proposed Development Agreement with Lennar Homes for the Summerwind Development in Calimesa.

X. Administrative Items

- A. Presentation of the Unaudited Financial Report for the Period Ending on March 31, 2018 [Workshop Memorandum No. 18-109] - Chief Financial Officer Allison Edmisten provided a presentation of the Unaudited Financial Report for the period ending on March 31, 2018.
- B. Presentation of Budget Adjustments for Fiscal Year 2017-18 [Workshop Memorandum No. 18-110] - Chief Financial Officer Allison Edmisten provided a presentation of budget adjustments for Fiscal Year 2017-18.
- C. Review of a Proposal for Environmental Liability Insurance for Sewer and Brineline Operations [Workshop Memorandum No. 18-111] - General Manager Joseph Zoba provided a review of proposal for Environmental Liability Insurance for Sewer and Brineline Operations.

XI. Director Comments – None.

XII. Closed Session

Director Jay Bogh, Director Bruce Granlund, Director Lonni Granlund, Director Chris Mann and Director Tom Shalhoub were present in closed session with Legal Counsel David Wysocki, General Manager Joseph Zoba, and Chief Financial Officer Allison Edmisten concerning the following items:

- A. Conference with Real Property Negotiator(s) (Government Code 54956.8)
Property: Assessor's Parcel Numbers: 0301-211-020 and 0301-201-030
Agency Negotiator: Joseph Zoba, General Manager
Negotiating Parties: Mesa Verde Ventures LLC c/o Betek Corporation Under Negotiation: Terms of Payment and Price
- B. Conference with Labor Negotiator (Government Code 54957.6)
District Negotiator: Joseph Zoba, General Manager, and Allison Edmisten, Chief Financial Officer
Employee Organization: IBEW Local Union 1436-YVWD Employees Association

- C. Conference with Labor Negotiator (Government Code 54957.6)
District Negotiator: Joseph Zoba, General Manager, and Allison Edmisten, Chief Financial Officer
Employee Organization: Supervisory Bargaining Group
- D. Conference with Labor Negotiator (Government Code 54957.6)
District Negotiator: Joseph Zoba, General Manager, and Allison Edmisten, Chief Financial Officer
- E. Conference with Labor Negotiator (Government Code 54957.6)
Unrepresented Employee: Joseph Zoba, General Manager

The Board Members reconvened out of closed session into open session and Legal Counsel David Wysocki reported that direction was provided to the General Manager, but no reportable action was taken in closed session.

- X. Adjournment - The meeting was adjourned at 5:40 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

Board Awarded Contracts
Consent Calendar Board Meeting - April 17, 2018

District Awarded Contracts	Director Memorandum	Job or GL #	Job Cost Breakdown	Awarded Contract Amount	Prior Payments to Date	Pending Invoice Amount	Total Contract Payments	Remaining Contract Amount	Percent Remaining	Encumbered Funds - Remaining Contract Amount					
										General Operating Expenses	Water Division Funds	Sewer Division Funds	Recycled Division Funds	Other Funds	
Law Office of David L. Wysocki - FY 2018 Legal Services (Operating)	--	*-5-06-54107	--	--	\$26,475	\$3,750	\$30,225								
Alfa Laval, Inc. (S-Reserves) Rehab and Refurbish Belt Press #1 and #2 at WRWRF	18-032	03-13002	--	\$349,561	\$0	\$0	\$0	\$349,561	100%				\$349,561		
Brentwood Industries/Polychem System (S-Reserves) Replacement of Primary Clarifier Equipment at WRWRF	18-034	03-13002	--	\$160,000	\$0	\$0	\$0	\$160,000	100%				\$160,000		
CV Strategies (W-Operating) Water Conservation Messaging	16-091	02-5-06-54099	--	\$15,000	\$11,930	\$0	\$11,930	\$3,070	20%	\$3,070					
DC Frost Associates, Inc. (S-Operating) Application to DDW for the Recharge at Wilson Creek Basins	17-039	03-5-02-51003	--	\$115,000	\$101,918	\$0	\$101,918	\$13,082	11%				\$13,082		
DDB Engineering (R-Reserves) Application to DDW for the Recharge at Wilson Creek Basins	15-086	04-19771	--	\$35,900	\$24,655	\$0	\$24,655	\$11,245	31%				\$11,245		
Delta Partners \$90,000 per year-LegislativeConsult (exp 12/18) WS Oper	13-079	*-5-06-54109	--	\$90,000	\$15,000	\$7,500	\$22,500	\$67,500	75%				\$67,500		
Dudek (R-Operating) Install Groundwater Observation Wells near San Timoteo Creek	15-098	04-5-06-57030	--	\$62,328	\$62,094	\$9,239	\$71,333	(\$9,005)	-14%				(\$9,005)		
Dudek (S-Operating) 2017-Max Benefit Monitoring for San Timoteo/Yucaipa Mgmt Zones	03-5-06-54109	\$93,900	--	\$93,900	\$84,100	\$7,364	\$91,464	\$2,436	3%				\$2,436		
Dudek (S-Operating) 2017-HMP in San Timoteo Creek	17-049 03-5-06-54109	\$59,620	--	\$59,620	\$49,763	\$0	\$49,763	\$9,857	17%				\$9,857		
Dudek (S-Operating) 2018-Max Benefit Monitoring for San Timoteo/Yucaipa Mgmt Zones	18-054 03-5-06-54109	\$93,580	--	\$93,580	\$0	\$0	\$0	\$93,580	100%				\$93,580		
Dudek (S-Operating) 2018-HMP in San Timoteo Creek	18-055 03-5-06-54109	\$56,340	--	\$56,340	\$0	\$0	\$0	\$56,340	100%				\$56,340		
Dudek (W/S Operating) Insepection of Proposed Sites for Remote Telemetry	17-059 0*-5-06-54109	\$10,775	--	\$10,775	\$5,428	\$0	\$5,428	\$5,348	50%				\$5,348		
Dudek (W/S/R Operating) Developing a Comprehensive Database Management System (DMS)	17-084 0*-5-06-54109	\$89,750	--	\$89,750	\$22,290	\$6,399	\$28,689	\$61,061	68%				\$61,061		
Geoscience (R-Operating) Preparation of a groundwater model for the Gateway Basin CO #1 - preparation of groundwater model	14-070 15-010			\$51,710	\$49,284	\$0	\$49,284	\$2,426	5%				\$2,426		
Geoscience (W-Operating) Calculation of Water Budgets for Validation of Annual Change in Storage Exp of the Yucaipa Watershed & Yucaipa Groundwater Basin Model	16-058 16-110			\$172,006	\$147,864	\$0	\$147,864	\$24,142	14%				\$24,142		
Harper & Associates (W-Operating) Engineering, Project Mgmt & Inspection Svcs for coating repairs YVRWFF	15-062	02-5-01-57040	\$16,615	\$16,615	\$13,990	\$0	\$13,990	\$2,625	16%				\$2,625		
HDR (W-Operating) Perform Tracer Study on R13.1 Clearwell at YVRWFF	17-068	02-5-06-54109		\$37,726	\$12,173	\$0	\$12,173	\$25,553	68%				\$25,553		
Krieger & Stewart Initiate Design of R-12.4 (W-Reserves) TO#4 Revised TO#4, Amendment #2 TO#5- Construction Mgmt Services TO#5, Amendment #1 - Construction Mgmt Services	04-164 05-075 14-014 14-092 16-069	65-295	\$74,900 \$600 \$45,000 \$482,500 \$102,600	\$585,100	\$552,636	\$0	\$552,636	\$32,464	6%				\$32,464		
TO#5, Design R-13.4 and H-2 Reservoirs for JP Ranch 60% R-13.4 and 40% H-2 (Developer Funds)	05-083 05-083	65-180 65-179	\$47,400 \$31,600	\$79,000	\$50,471	\$0	\$50,471	\$28,529	36%					\$28,529	
One Stop Landscape Supply FY 2018 Sludge Hauling\Reuse (Oper)	--	03-5-02-57031			\$178,211	\$25,243	\$203,454								

Board Awarded Contracts
Consent Calendar Board Meeting - April 17, 2018

District Awarded Contracts	Director Memorandum	Job or GL #	Job Cost Breakdown	Awarded Contract Amount	Prior Payments to Date	Pending Invoice Amount	Total Contract Payments	Remaining Contract Amount	Percent Remaining	Encumbered Funds - Remaining Contract Amount									
										General Operating Expenses	Water Division Funds	Sewer Division Funds	Recycled Division Funds	Other Funds					
Platinum Advisors (WS Operating)																			
FY 2018 Lobbyist N-T-E per month	13-080	*-5-06-54109	--	--	\$40,000	\$5,000	\$45,000												
FY 2018 Quarterly Filing & Misc. Expenses		02-5-06-54109	--	--	\$350	\$0	\$350												
RMC Water & Environment																			
TO#26, SRF Mgmt Svcs-Calimesa Regional Recycled Pipeline (R-FCC)	14-023	04-5-06-54109			\$95,692	\$69,361	\$0	\$69,361	\$26,331	28%									\$26,331
Application to DDW for the Recharge at Wilson Creek Basins (R-Resvs)	15-086	04-19771	--		\$197,768	\$195,757	\$0	\$195,757	\$2,011	1%									\$2,011
San Bernardino Valley Water District (W-Operating)	16-092	02-5-06-54099	\$16,195		\$38,595	\$38,508	\$0	\$38,508	\$87	0%	\$87								
Efficient Wwater Conservation Campaign	17-112		\$22,400																
Scinor Water America/Pascal Ludwig (S- Reserves)	17-088	03-10311	--		\$215,000	\$157,042	\$0	\$157,042	\$57,958	27%			\$57,958						
Install UF Modules and Mesh Strainer AT WRWRF																			
Separation Processes, Inc. (W-Reserves)		55-19200																	
Design & Construction Supports Servs for NF SCRAM	15-047	02-14500			\$191,820	\$170,980	\$0	\$170,980	\$20,840	11%		\$20,840							
Application to DDW for the Recharge at Wilson Creek Basins (R-Resrvs)	15-086	04-19771	--		\$42,860	\$24,321	\$0	\$24,321	\$18,539	43%									\$18,539
Feasibility Report for Wochholz SAGE Project	17-043	03-5-06-54109			\$67,575	\$66,201	\$0	\$66,201	\$1,374	2%			\$1,374						
Superior Tank Solutions (W-Operating)																			
Emergency repairs to Reservoir R-17.1.1	17-108	02-5-01-51003	\$92,000		\$139,340	\$0	\$82,800	\$82,800	\$56,540	41%	\$56,540								
CO#1 Factory Powder Coated Floor Replacement	18-033		\$47,340																
Vavrinek, Trine, Day & Company (VTD) (Operating)																			
FY 2018 Auditing Services \$23,900 + \$3,500 for Single Audit	15-106	*-5-06-54108			\$23,900	\$0	\$0	\$0	\$23,900	100%	\$23,900								
FY 2019 Auditing Services \$23,900 + \$3,500 for Single Audit	15-106	*-5-06-54108																	
Villalobos and Associates (W-Operating)	16-064	02-5-06-54109	--		\$72,200	\$17,860	\$0	\$17,860	\$54,340	75%	\$54,340								
Permitting of Recharge Oper at the Wilson Creek Spreading Basins																			
Weka, Inc. (S-Reserves)	18-035	03-14500	--		\$526,193	\$0	\$0	\$0	\$526,193	100%		\$526,193							
Construction of Yucaipa Blvd. Sewer-Hampton Rd to 18th St																			
W.M. Lyles Co. (W-Operating)	18-049	02-5-01-57040	--		\$43,600	\$0	\$0	\$0	\$43,600	100%	\$43,600								
Containment and Process Piping Repairs at YVRWFF																			
GRAND TOTALS					\$3,186,461	\$2,170,802	\$147,294	\$2,318,096	\$1,771,526	--		\$523,400	\$579,497	\$581,974	\$58,126	\$28,529			
												\$523,400		\$1,219,597		\$28,529			

Checks and Electronic Payments - March 2018

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
03/02/2018	31231	Yucaipa Valley Chamber Of Comm	\$ 15.00
03/02/2018	31232	WageWorks, Inc.	\$ 1,483.43
03/02/2018	31233	IBEW Local 1436	\$ 560.00
03/02/2018	31234	California State Disbursement	\$ 115.38
03/02/2018	31235	California State Disbursement	\$ 397.38
03/02/2018	31236	Department of the Treasury - I	\$ 175.00
03/02/2018	31237	American Family Life Assurance	\$ 3,691.05
03/02/2018	31238	Rodd Greene	\$ 648.15
03/02/2018	31239	Linda Kilday	\$ 646.39
03/02/2018	31240	Dennis Neff	\$ 599.99
03/02/2018	31241	YVWD-Petty Cash	\$ 322.47
03/02/2018	31242	Robert Wall	\$ 599.99
03/02/2018	31243	Western Dental Services, Inc.	\$ 236.45
03/02/2018	31244	Charlie Bailey	\$ 629.40
03/02/2018	31245	IBEW Local 1436	\$ 324.00
03/02/2018	31246	Assoc of Enviromental Prof	\$ 495.00
03/02/2018	31247	Omni Rancho Las Palmas R & S	\$ 474.24
03/02/2018	31248	PAYROLL CHECK	\$ 2,205.99
03/02/2018	31249	PAYROLL CHECK	\$ 182.33
03/05/2018	31250	CWEA-TCP (OAKPORT ST.)	\$ 85.00
03/05/2018	31251	GABRIEL, HANI	\$ 1,352.95
03/05/2018	31252	MILLER, DOROTHY	\$ 50.80
03/05/2018	31253	State Water Resources Control	\$ 90.00
03/05/2018	31254	Ralph C. Casas	\$ 84.95
03/05/2018	31255	Ameripride Uniform Services	\$ 619.10
03/05/2018	31256	Coverall North America, Inc.	\$ 1,021.00
03/05/2018	31257	Steve Hines No.1, LLC	\$ 15,080.00
03/05/2018	31258	First American Data Tree, LLC	\$ 50.00
03/05/2018	31259	Dinosaur Tire Inc.	\$ 102.86
03/05/2018	31260	Eco Pro Environmental Services	\$ 85.00
03/05/2018	31261	Evoqua Water Technologies LLC	\$ 175.06
03/05/2018	31262	Gerold Construction Inc.	\$ 57,091.00
03/05/2018	31263	Hudco, Inc.	\$ 90.00
03/05/2018	31264	Raiset R. Santana and Adriana	\$ 52.75
03/05/2018	31265	Krieger & Stewart	\$ 61,793.61
03/05/2018	31266	Lawyers Title	\$ 455.00
03/05/2018	31267	MBC Applied Environmental Scie	\$ 2,600.00
03/05/2018	31268	Municipal Water Dist. of OC	\$ 130.00
03/05/2018	31269	Nagem, Inc. VOIDED	\$ 2,533.73
03/05/2018	31270	Neopost USA Inc.	\$ 310.00
03/05/2018	31271	NetComp Technologies, Inc.	\$ 7,450.60
03/05/2018	31272	SCCI, Inc.	\$ 350.00
03/05/2018	31273	Sonsray Machinery LLC	\$ 114.88
03/05/2018	31274	South Coast A.Q.M.D.	\$ 505.74
03/05/2018	31275	South Mesa Water Company	\$ 50.00
03/05/2018	31276	Spectrum Business	\$ 1,834.00
03/05/2018	31277	Robert S. Stutz	\$ 5,933.40
03/05/2018	31278	The Gas Company	\$ 1,233.88
03/05/2018	31279	U.S. Postal Service	\$ 452.00
03/05/2018	31280	Underground Service Alert Of S	\$ 287.20
03/05/2018	31281	Vortex Industries. Inc.	\$ 335.00
03/05/2018	31282	Western Municipal Water Distri	\$ 1,250.00

Checks and Electronic Payments - March 2018

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
03/05/2018	31283	News Mirror Publishing, Inc.	\$ 300.00
03/05/2018	31284	Airgas, Inc.	\$ 247.96
03/05/2018	31285	All American Sewer Tools	\$ 37.78
03/05/2018	31286	BofA Credit Card	\$ 2,073.82
03/05/2018	31287	Bernell Hydraulics, Inc.	\$ 339.59
03/05/2018	31288	Brenntag Pacific, Inc	\$ 17,407.13
03/05/2018	31289	Cal Duct Inc	\$ 605.62
03/05/2018	31290	Cemex Inc. USA	\$ 272.25
03/05/2018	31291	Haaker Equipment Company	\$ 1,827.44
03/05/2018	31292	Hach Company	\$ 476.91
03/05/2018	31293	Harrington Ind. Plastic, LLC	\$ 2,609.75
03/05/2018	31294	Hasa, Inc.	\$ 150.00
03/05/2018	31295	Myers & Sons Hi-Way Safety Inc	\$ 153.54
03/05/2018	31296	Nicholas C. Hendrickson	\$ 39.80
03/05/2018	31297	Lowe's Companies, Inc.	\$ 3,134.07
03/05/2018	31298	Nuckles Oil Company, Inc.	\$ 4,785.95
03/05/2018	31299	Office Solutions Business Prod	\$ 67.87
03/05/2018	31300	Professional Appliance Repair	\$ 85.00
03/05/2018	31301	Pro-Pipe & Supply, Inc.	\$ 343.47
03/05/2018	31302	Quinn Company	\$ 372.81
03/05/2018	31303	Riverside Winnelson Company	\$ 425.14
03/05/2018	31304	Steven Enterprises, Inc	\$ 365.12
03/05/2018	31305	Sunstate Equipment Co., LLC	\$ 95.44
03/05/2018	31306	Tri County Pump Company	\$ 37,815.36
03/05/2018	31307	Uline, Inc.	\$ 4,230.57
03/05/2018	31308	US Bank	\$ 10,541.27
03/05/2018	31309	Standard Insurance Company	\$ 1,580.64
03/05/2018	31310	Standard Insurance Vision Plan	\$ 572.64
03/05/2018	31311	MetLife Small Business Center	\$ 141.55
03/05/2018	31312	Boot Barn Inc.	\$ 140.39
03/05/2018	31313	Blue Shield of California	\$ 1,817.80
03/05/2018	31314	Nippon Life Insurance Co. of A	\$ 2,203.54
03/05/2018	31315	Multi Service Technology Solut	\$ 387.48
03/05/2018	31316	Nagem, Inc.	\$ 2,533.73
03/12/2018	31317	KELLEY, MICHAEL	\$ 11.63
03/12/2018	31318	PROP MGMT, HOMETOWN	\$ 246.96
03/09/2018	31319	VOIDED	\$ 75,000.00
03/12/2018	31320	Robinson Ranch Investment Co.	\$ 75,000.00
03/12/2018	31321	Ward & Ward	\$ 1,575.00
03/12/2018	31322	State Water Resources Control	\$ 120.00
03/12/2018	31323	Luke's Transmission Inc.	\$ 394.14
03/12/2018	31324	Ameripride Uniform Services	\$ 611.46
03/12/2018	31325	Aqua-Metric Sales Company	\$ 6,379.82
03/12/2018	31326	Central Communications	\$ 455.43
03/12/2018	31327	Cliff's Pest Control, Inc.	\$ 115.00
03/12/2018	31328	Corelogic, Inc.	\$ 330.00
03/12/2018	31329	ePower Network, Inc.	\$ 604.80
03/12/2018	31330	Evoqua Water Technologies LLC	\$ 1,932.41
03/12/2018	31331	Frontier Communications	\$ 149.32
03/12/2018	31332	G&G Environmental Compliance,I	\$ 3,928.92
03/12/2018	31333	House Of Quality, Parts Plus	\$ 2,944.58
03/12/2018	31334	Innerline Engineering	\$ 7,000.00

Checks and Electronic Payments - March 2018

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
03/12/2018	31335	Konica Minolta Business Soluti	\$ 842.56
03/12/2018	31336	NetComp Technologies, Inc.	\$ 628.32
03/12/2018	31337	Pacific Coast Landscape & Desi	\$ 4,550.00
03/12/2018	31338	John Deere Financial f.s.b.	\$ 564.05
03/12/2018	31339	Pro-Pipe & Supply, Inc.	\$ 296.05
03/12/2018	31340	Q Versa, LLC	\$ 39,484.27
03/12/2018	31341	San Gorgonio Pass Water Agency	\$ 14,266.53
03/12/2018	31342	Separation Processes, Inc.	\$ 5,632.00
03/12/2018	31343	Southern CA Emergency Medicine	\$ 830.00
03/12/2018	31344	Association of San Bernardino	\$ 132.00
03/12/2018	31345	Spectrum Business	\$ 2,649.00
03/12/2018	31346	Yucaipa Valley Chamber Of Comm	\$ 280.00
03/12/2018	31347	Yucaipa Valley Water District	\$ 4,336.28
03/12/2018	31348	All American Sewer Tools	\$ 111.72
03/12/2018	31349	Brenntag Pacific, Inc	\$ 12,559.70
03/12/2018	31350	Crown Ace Hardware - Yucaipa	\$ 800.16
03/12/2018	31351	VOID CHECK	\$ -
03/12/2018	31352	Fuel Equipment Services, Inc.	\$ 2,218.00
03/12/2018	31353	Harrington Ind. Plastic, LLC	\$ 1,167.47
03/12/2018	31354	Home Depot U.S.A. Inc	\$ 7,190.71
03/12/2018	31355	Inland Water Works Supply Co.	\$ 17,428.63
03/12/2018	31356	Tom Ponton Industries, Inc.	\$ 145.26
03/12/2018	31357	Teledyne Instruments, Inc.	\$ 5,887.48
03/16/2018	31358	PAYROLL CHECK	\$ 2,138.60
03/16/2018	31359	PAYROLL CHECK	\$ 567.67
03/16/2018	31360	WageWorks, Inc.	\$ 1,483.43
03/16/2018	31361	California State Disbursement	\$ 115.38
03/16/2018	31362	California State Disbursement	\$ 397.38
03/16/2018	31363	Department of the Treasury - I	\$ 175.00
03/19/2018	31364	JALALON, JOY	\$ 145.90
03/19/2018	31365	WOLFF, DEBBIE	\$ 108.18
03/19/2018	31366	Delta Partners, LLC	\$ 7,500.00
03/19/2018	31367	Dudek & Associates, Inc	\$ 3,292.00
03/19/2018	31368	One Stop Landscape Supply Inc	\$ 21,060.00
03/19/2018	31369	Platinum Advisors, LLC	\$ 5,125.00
03/19/2018	31370	David L. Wysocki	\$ 3,900.00
03/19/2018	31371	State Water Resources Control	\$ 60.00
03/19/2018	31372	California Water Environment A	\$ 900.00
03/19/2018	31373	Ameripride Uniform Services	\$ 613.25
03/19/2018	31374	Aqua-Metric Sales Company	\$ 1,083.67
03/19/2018	31375	AT&T Mobility	\$ 1,444.70
03/19/2018	31376	John F. Simister	\$ 547.45
03/19/2018	31377	Beaumont Basin Watermaster	\$ 24,493.67
03/19/2018	31378	Clinical Laboratory of San Ber	\$ 7,995.50
03/19/2018	31379	Commercial Door Metal Systems,	\$ 1,557.81
03/19/2018	31380	Forbes Fabricators	\$ 31,211.31
03/19/2018	31381	Gerold Construction Inc.	\$ 52,109.00
03/19/2018	31382	Incode Division-Tyler Technolo	\$ 5,443.42
03/19/2018	31383	InfoSend, Inc.	\$ 4,128.04
03/19/2018	31384	Innerline Engineering	\$ 3,500.00
03/19/2018	31385	Lowe's Companies, Inc.	\$ 8,376.48
03/19/2018	31386	Nagem, Inc.	\$ 10,376.19

Checks and Electronic Payments - March 2018

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
03/19/2018	31387	NetComp Technologies, Inc.	\$ 9,175.00
03/19/2018	31388	Pro-Pipe & Supply, Inc.	\$ 84.98
03/19/2018	31389	State Water Resources Control	\$ 54,277.31
03/19/2018	31390	Tattletale Portable Alarm Syst	\$ 3,105.00
03/19/2018	31391	The Counseling Team Internatio	\$ 300.00
03/19/2018	31392	Uline, Inc.	\$ 8,304.24
03/19/2018	31393	Yucaipa Disposal, Inc.	\$ 1,370.28
03/19/2018	31394	State Water Resources Control	\$ 21,223.27
03/19/2018	31395	State Water Resources Control	\$ 185,251.30
03/19/2018	31396	BofA Credit Card VOIDED	\$ 3,643.26
03/19/2018	31397	Brenntag Pacific, Inc	\$ 8,960.19
03/19/2018	31398	Cemex Inc. USA	\$ 1,505.99
03/19/2018	31399	Grainger	\$ 345.47
03/19/2018	31400	Harrington Ind. Plastic, LLC	\$ 11,606.66
03/19/2018	31401	Hoppers Office & Drafting Furn	\$ 9,535.88
03/19/2018	31402	Industrial Safety Supply Corp	\$ 562.58
03/19/2018	31403	Nuckles Oil Company, Inc.	\$ 5,147.22
03/19/2018	31404	Microflex Corp #774353	\$ 997.88
03/19/2018	31405	Keith & Judith Power	\$ 3,326.00
03/19/2018	31406	R & R Anderson Trucking	\$ 673.53
03/19/2018	31407	Safety Kleen Systems, Inc.	\$ 261.00
03/19/2018	31408	Sinclair Rock and Sand Inc.	\$ 2,125.00
03/19/2018	31409	ZEP Manufacturing Company	\$ 1,160.92
03/19/2018	31410	SMITH, SHAUN	\$ 84.28
03/19/2018	31411	American Family Life Assurance	\$ 3,691.05
03/19/2018	31412	Rodd Greene	\$ 648.15
03/19/2018	31413	Linda Kilday	\$ 646.39
03/19/2018	31414	Dennis Neff	\$ 599.99
03/19/2018	31415	Robert Wall	\$ 599.99
03/19/2018	31416	Western Dental Services, Inc.	\$ 236.45
03/19/2018	31417	Charlie Bailey	\$ 629.40
03/19/2018	31418	Berkshire Hathaway Homestate C	\$ 11,243.89
03/19/2018	31419	WageWorks, Inc.	\$ 207.50
03/19/2018	31420	BofA Credit Card	\$ 3,423.27
03/26/2018	31421	Atkinson, Andelson, Loya, Ruud	\$ 12,609.38
03/26/2018	31422	California Water Environment A	\$ 180.00
03/26/2018	31423	CWEA-TCP (OAKPORT ST.)	\$ 85.00
03/26/2018	31424	Aaron Blose	\$ 173.11
03/26/2018	31425	Luis Crespo	\$ 73.00
03/26/2018	31426	Steven Molina	\$ 180.00
03/26/2018	31427	Ameripride Uniform Services	\$ 613.25
03/26/2018	31428	John F. Simister	\$ 1,117.40
03/26/2018	31429	Balco Holdings Inc.	\$ 4,890.45
03/26/2018	31430	C & B Crushing, Inc.	\$ 180.00
03/26/2018	31431	Victor James Valenti	\$ 3,313.10
03/26/2018	31432	Eco Pro Environmental Services	\$ 85.00
03/26/2018	31433	Frontier Communications	\$ 150.72
03/26/2018	31434	InfoSend, Inc.	\$ 6,846.93
03/26/2018	31435	JB Paving & Engineering, Inc.	\$ 1,425.00
03/26/2018	31436	Nagem, Inc.	\$ 340.00
03/26/2018	31437	Pro-Pipe & Supply, Inc.	\$ 129.65
03/26/2018	31438	Red Alert Special Couriers	\$ 344.26

Checks and Electronic Payments - March 2018

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
03/26/2018	31439	SCCI, Inc.	\$ 350.00
03/26/2018	31440	Spectrum Business	\$ 1,834.00
03/26/2018	31441	Robert S. Stutz	\$ 8,752.90
03/26/2018	31442	U.S. Telepacific Corp	\$ 2,655.65
03/26/2018	31443	Brenntag Pacific, Inc	\$ 27,227.54
03/26/2018	31444	Cemex Inc. USA	\$ 1,265.59
03/26/2018	31445	Duke's Root Control, Inc.	\$ 10,282.53
03/26/2018	31446	Forestry Suppliers Inc.	\$ 176.83
03/26/2018	31447	Fresno Oxygen	\$ 246.91
03/26/2018	31448	Fuel Equipment Services, Inc.	\$ 1,346.50
03/26/2018	31449	Grainger	\$ 1,067.77
03/26/2018	31450	Hach Company	\$ 8,604.85
03/26/2018	31451	Hasa, Inc.	\$ 3,250.35
03/26/2018	31452	Hemet Valley Tool Inc.	\$ 22.47
03/26/2018	31453	Home Depot U.S.A. Inc	\$ 912.51
03/26/2018	31454	Industrial Safety Supply Corp	\$ 58.05
03/26/2018	31455	Inland Water Works Supply Co.	\$ 1,806.16
03/26/2018	31456	Nicholas C. Hendrickson	\$ 67.80
03/26/2018	31457	Nuckles Oil Company, Inc.	\$ 1,684.91
03/26/2018	31458	Newegg, Inc.	\$ 7,339.99
03/26/2018	31459	Office Solutions Business Prod	\$ 624.97
03/26/2018	31460	P & R Paper Supply Co., Inc.	\$ 63.18
03/26/2018	31461	Polydyne Inc.	\$ 2,949.12
03/26/2018	31462	SF CC Intermediate Holdings In	\$ 47.81
03/26/2018	31463	Donald Kent Stone	\$ 924.30
03/26/2018	31464	Uline, Inc.	\$ 1,273.92
03/30/2018	31465	PAYROLL CHECK	\$ 2,138.61
03/30/2018	31466	WageWorks, Inc.	\$ 1,483.43
03/30/2018	31467	California State Disbursement	\$ 115.38
03/30/2018	31468	California State Disbursement	\$ 397.38
03/30/2018	31469	Department of the Treasury - I	\$ 175.00
			\$ 1,251,117.25
03/02/2018	electronic pmt	IRS - PAYROLL TAXES	\$ 48,106.06
03/02/2018	electronic pmt	CA-EDD	\$ 8,751.05
03/02/2018	electronic pmt	VOYA-457	\$ 4,658.34
03/02/2018	electronic pmt	CA-PERS Supplemental Income 45	\$ 16,293.14
03/02/2018	electronic pmt	Public Employees' Retirement S	\$ 23,357.91
03/16/2018	electronic pmt	IRS - PAYROLL TAXES	\$ 50,099.81
03/16/2018	electronic pmt	CA-EDD	\$ 8,704.08
03/16/2018	electronic pmt	VOYA-457	\$ 7,207.17
03/16/2018	electronic pmt	CA-PERS Supplemental Income 45	\$ 22,025.83
03/16/2018	electronic pmt	Public Employees' Retirement S	\$ 24,909.13
03/19/2018	electronic pmt	CalPERS - HEALTH	\$ 73,148.98
03/30/2018	electronic pmt	IRS - PAYROLL TAXES	\$ 66,125.75
03/30/2018	electronic pmt	CA-EDD	\$ 12,628.89
03/30/2018	electronic pmt	VOYA-457	\$ 23,997.17
03/30/2018	electronic pmt	CA-PERS Supplemental Income 45	\$ 18,936.18
03/30/2018	electronic pmt	Public Employees' Retirement S	\$ 24,910.18
			\$ 287,261.50

Staff Report



Yucaipa Valley Water District

Discussion Items



Yucaipa Valley Water District



Date: April 17, 2018
Prepared By: Jennifer Ares, Water Resource Manager
Subject: Presentation of the Maximum Benefit Program
Recommendation: No recommendation.

Yucaipa Valley Water District is required to conduct extensive monitoring for the Maximum Benefit Program in the Beaumont, San Timoteo, and Yucaipa Management Zones pursuant to the requirements set forth by the Santa Ana Regional Water Quality Control Board.

The District staff works with Dudek to compile groundwater and surface water monitoring data in the area into an annual report which is submitted to the Regional Water Quality Control Board by April 15th each year. Steve Stuart will be at the board meeting to provide a brief overview of the Maximum Benefit Program.



Date: April 17, 2018
Prepared By: Jennifer Ares, Water Resource Manager
Subject: Presentation of the San Timoteo Creek Habitat Monitoring Program
Recommendation: No recommendation.

The Yucaipa Valley Water District currently discharges highly-treated recycled water to San Timoteo Creek which supports a portion of the riparian vegetation in the creek bottom.

The District received a *Change in Point of Discharge* permit from the State Water Resources Control Board allowing for the reduction of recycled water discharged to San Timoteo Creek. Gradual reductions of the discharge along with an adaptive management plan ensure the vegetation is not negatively impacted due to the reduction of recycled water flows.

The District staff actively monitors the vegetation and reports are prepared each year to document the condition of the vegetation in San Timoteo Creek. The District is currently in its fifth year of reporting the habitat monitoring program activities. Steve Stuart from Dudek will provide a brief presentation on the status of the San Timoteo Creek Habitat Monitoring Program.



Director Memorandum 18-062

Date: April 17, 2018

Prepared By: Allison M. Edmisten, Chief Financial Officer
Peggy Little, Administrative Supervisor

Subject: Presentation of the Unaudited Financial Report for the Period Ending on March 31, 2018

Recommendation: That the Board receives and files the unaudited financial report.

The following unaudited financial report has been prepared by the Administrative Department for your review. The report has been divided into five sections to clearly disseminate information pertaining to the financial status of the District. Please remember that the following financial information has not been audited.

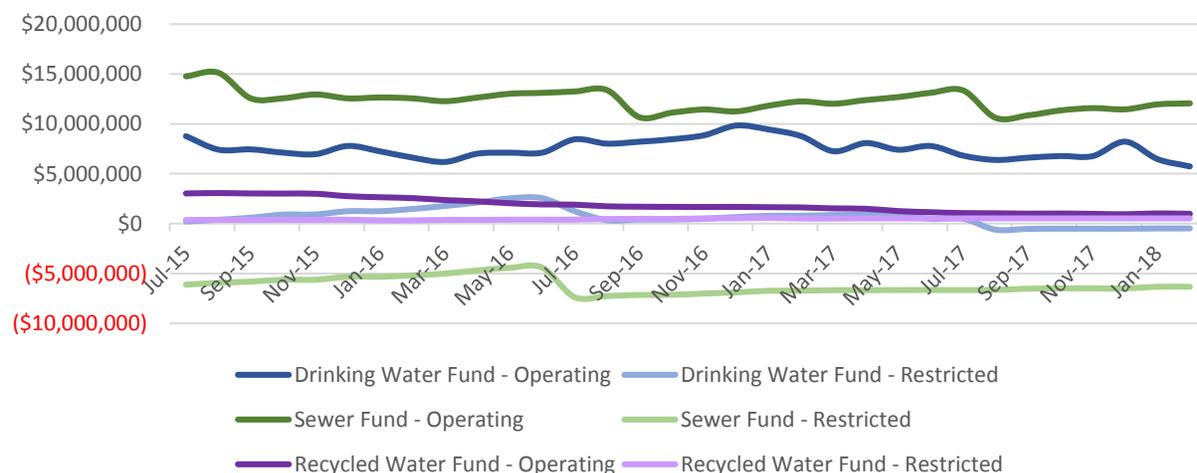
Cash Fund Balance and Cash Flow Reports

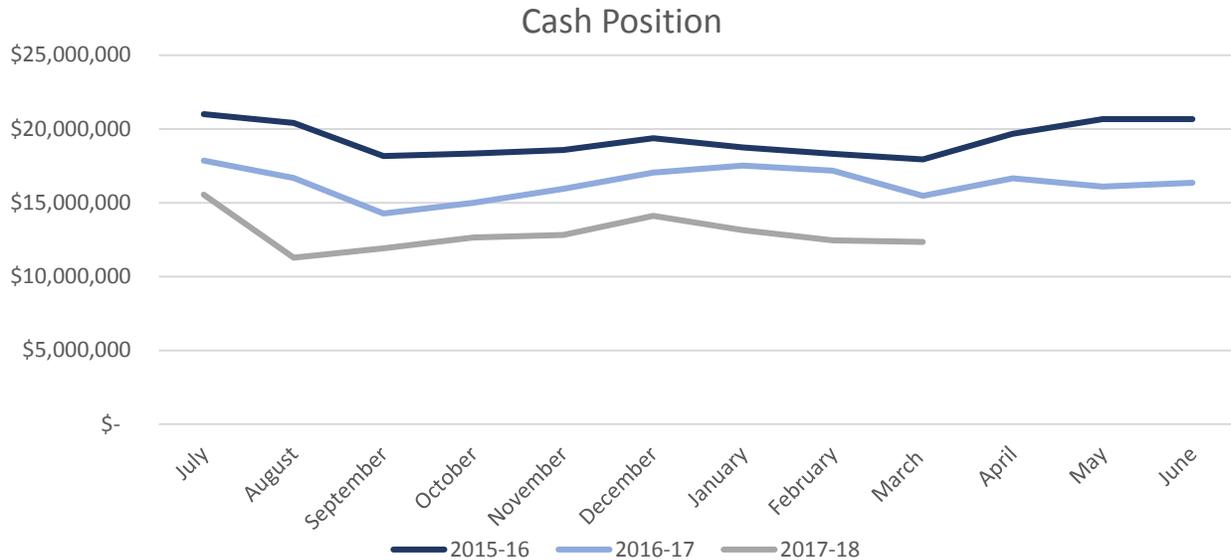
[Detailed information can be found on page 7 to 8 of 24]

The Cash Fund Balance Report provides a summary of how the total amount of funds maintained by financial institutions is distributed throughout the enterprise and non-enterprise funds of the District. A summary of the report is as follows:

Fund Source	Operating Funds	Restricted Funds	Total Funds
Water Division	\$ 5,451,050.60	\$ (489,953.00)	\$ 4,961,097.60
Sewer Division	\$ 12,206,598.70	\$ (6,321,268.61)	\$ 5,885,330.09
Recycled Water Division	\$ 923,558.60	\$ 574,696.76	\$ 1,498,255.36
Total	\$ 18,581,207.90	\$ (6,236,524.85)	\$ 12,344,683.05

Fund Balance





Most of the funds reflected in the Cash Fund Balance Report are designated for specific purposes and are therefore restricted, either by law or by District policy.

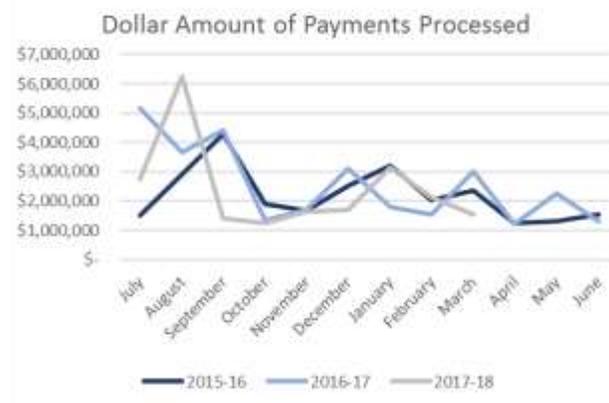
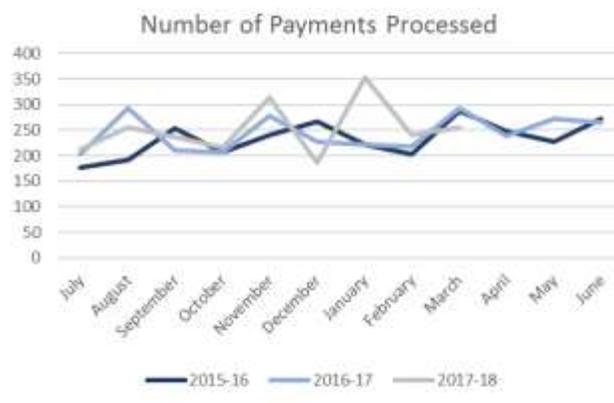
The Cash Flow Report provides a list of the debt service payment due dates and amounts as well as the cash flow requirements for debt service for each month of the fiscal year.

Cash Disbursement Report

[Detailed information can be found on pages 9 to 13 of 24]

The cash disbursement report lists each check and electronic payment processed during the month of March 2018. All payments are reviewed by District staff for accuracy and completeness, checks are usually signed by the General Manager and one Director, but may be signed by two Directors. The Chief Financial Officer will make any check, payment, invoice or supporting documentation available for review to any board member upon request.

	Number Processed	Amount Processed
Checks	239	\$ 1,251,117.25
Electronic Payments	16	\$ 287,261.50
Total	255	\$ 1,538,378.75



Financial Account Information

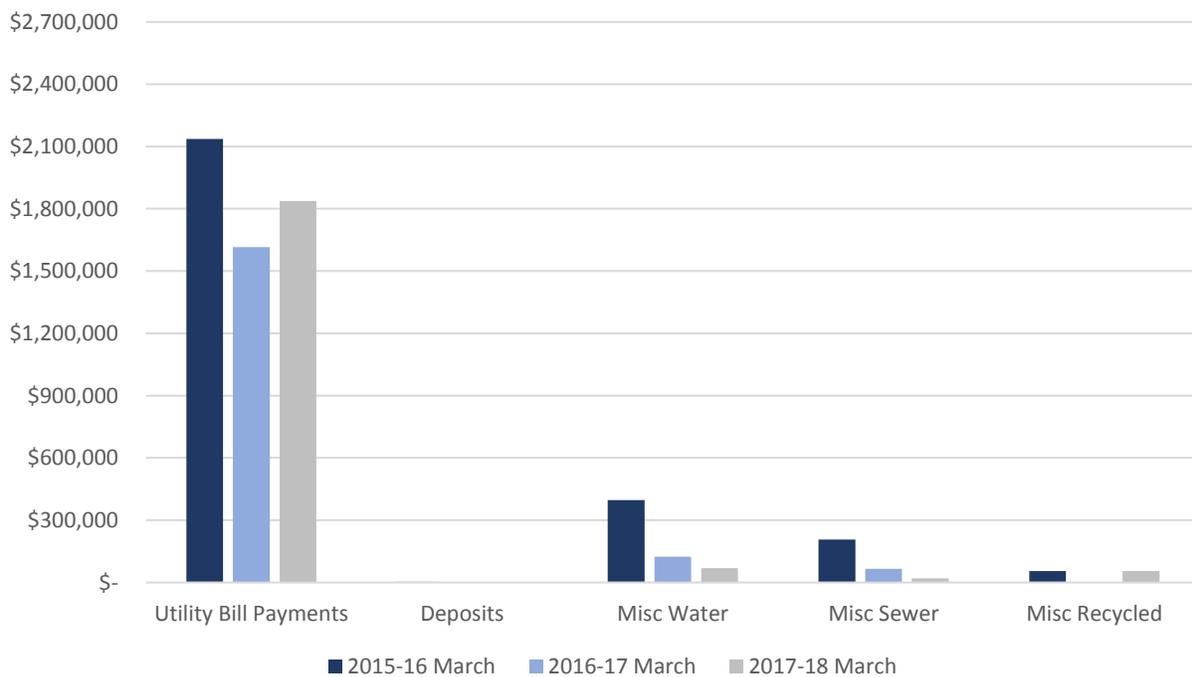
The District currently deposits all revenue received into the Deposit Checking account. The General Checking account is used as a sole processing account for all District checks and electronic payroll. The Investment Checking account is used for the purchase and redemption of US treasury notes and bills and for the transfer of LAIF funds. The US treasury notes and bills are booked at cost.

The LAIF investment account is a pooled money account administered by the State of California. Additional information on the LAIF account is provided below in the investment summary report.

Monthly Revenue Allocation:

Funding Source	Total
Utility Bill Payments	\$ 1,837,683.12
Deposits	\$ 0
Misc. Water Related Activities	\$ 69,071.69
Misc. Sewer Related Activities	\$ 19,212.31
Misc. Recycled Related Activities	\$ 55,336.81
Total	\$ 1,981,303.93

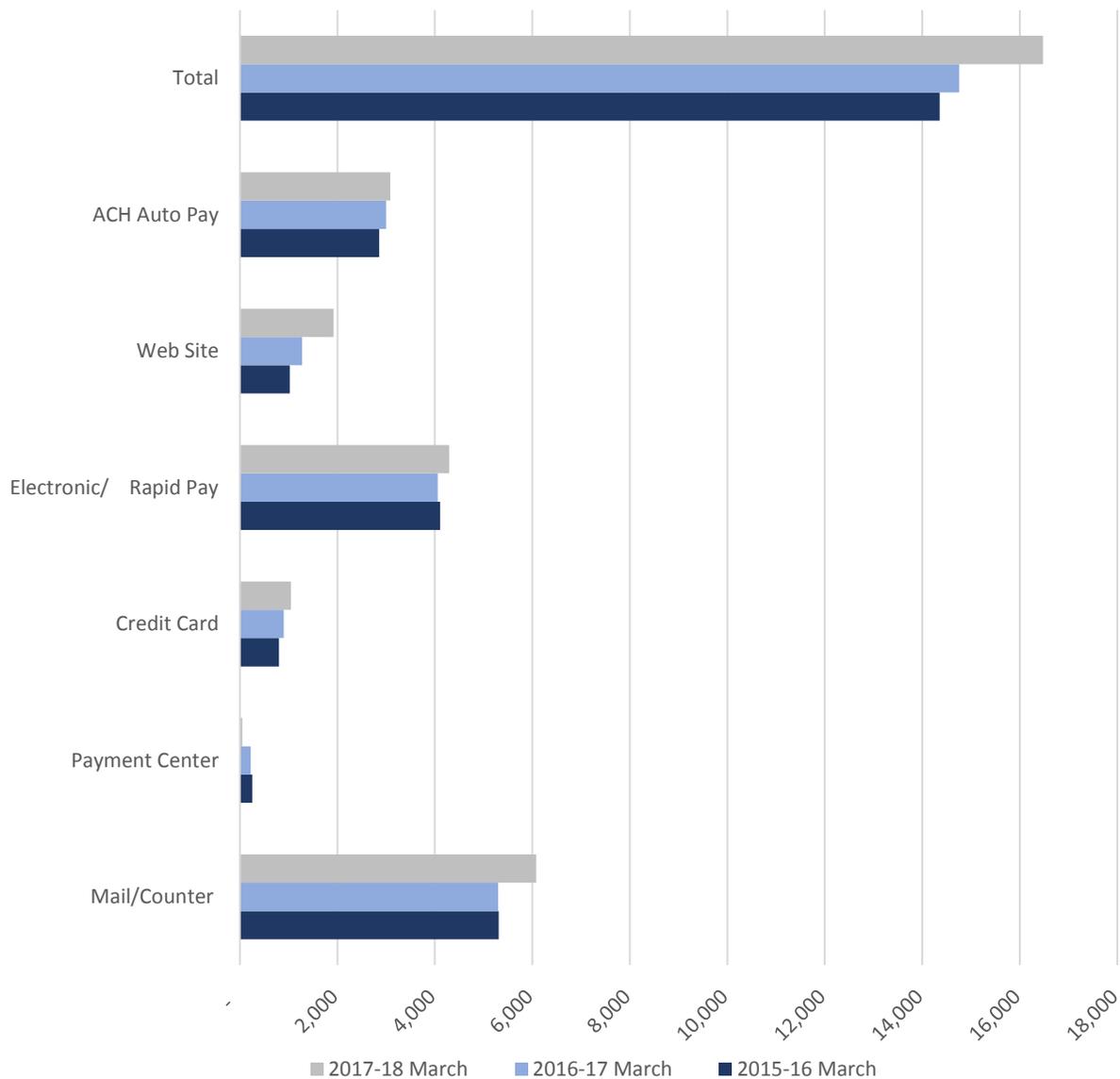
Monthly Revenue Allocation



Summary of Utility Bill Payments:

Payment Method	Number of Payments	% of Total Received
Mail/Counter	6,077	36.88%
Payment Center	52	0.32%
Credit Card	1,046	6.35%
Electronic Rapid Pay	4,295	26.07%
Web Site	1,922	11.66%
ACH Auto Pay	3,085	18.72%
Total	16,477	100.00%

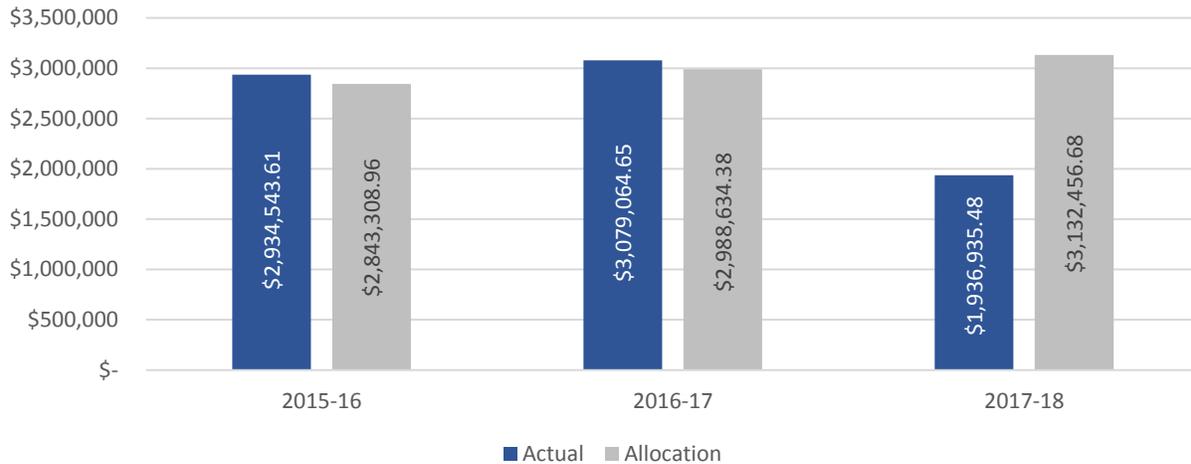
Type of Payments



Summary of Property Tax Revenue:

Current Month	Year-to-Date	Allocation Amount*	Percentage
Property Taxes	\$1,936,935.48	\$ 3,132,456.68	61.83%

Property Taxes - Actual vs. Allocation



Investment Summary

[Detailed information can be found on pages 14 to 15 of 24]

The investment summary report illustrates the District's investments in US treasury notes and bills in addition to the investments held by the Local Agency Investment Fund or LAIF. The yields for the treasury notes and bills are provided for each individual transaction. The historical annual yield for funds invested with LAIF is also provided.

Separate pooled money investment reports prepared by the State of California are maintained by the District and available for review.

Investment Policy Disclosure - The District is currently compliant with the portfolio of its Investment Policy and State law. The District is using Sandy Gage with Merrill Lynch Wealth Management (Bank of America Corporation) for Treasury investments. The District expects to meet its expenditure requirements for the next six months.

Fiscal Year 2017-18 Detail Budget Status

[Detailed information can be found on pages 16 to 24 of 24]

The revenue and expense budget status for the 2017-18 Fiscal Year is provided for your review.

Questions or Comments

If you have any questions about a particular budget account, please do not hesitate to contact the Chief Financial Officer directly. If you need additional information, the members of the Administrative Department would be happy to provide you with any detailed information you may desire.

Summary of Revenue Budget				
As of March 31, 2018 (65% of Budget Cycle)				
Division	Current Month	Year-to-Date	Budget Amount	Percentage
Water	\$ 630,845	\$ 8,764,533	\$ 13,924,171	62.94%
Sewer	\$ 951,749	\$ 8,264,380	\$ 12,132,940	68.12%
Recycled Water	\$ 21,170	\$ 526,423	\$ 810,795	64.93%
District Revenue	\$ 1,603,764	\$ 17,555,336	\$ 26,867,906	65.34%

Summary of Water Budget vs. Expenses				
As of March 31, 2018 (65% of Budget Cycle)				
Department	Current Month	Year-to-Date	Budget Amount	Percentage
Water Resources	\$ 222,142	\$ 3,999,589	\$ 4,902,900	81.58%
Public Works	\$ 279,215	\$ 1,907,489	\$ 3,044,488	62.65%
Administration	\$ 322,052	\$ 2,793,914	\$ 3,681,118	75.90%
Long Term Debt	\$ -	\$ 2,293,913	\$ 2,295,665	99.92%
Asset Acquisition	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ 823,409	\$ 10,994,905	\$ 13,924,171	78.96%

Summary of Sewer Budget vs. Expenses				
As of March 31, 2018 (65% of Budget Cycle)				
Department	Current Month	Year-to-Date	Budget Amount	Percentage
Treatment	\$ 285,520	\$ 3,003,412	\$ 3,631,043	82.71%
Administration	\$ 338,276	\$ 2,415,875	\$ 3,376,153	71.56%
Environmental Control	\$ 82,481	\$ 716,462	\$ 1,256,463	57.02%
Long Term Debt	\$ 260,752	\$ 3,833,694	\$ 3,869,281	99.08%
Asset Acquisition	\$ -	\$ -	\$ -	0.00%
TOTAL	\$ 967,029	\$ 9,969,443	\$ 12,132,940	82.17%

Summary of Recycled Water Budget vs. Expenses				
As of March 31, 2018 (65% of Budget Cycle)				
Department	Current Month	Year-to-Date	Budget Amount	Percentage
Administration	\$ 83,093	\$ 692,673	\$ 810,795	85.43%
TOTAL	\$ 83,093	\$ 692,673	\$ 810,795	85.43%

District Expenses	\$ 1,873,531	\$ 21,657,021	\$ 26,867,906	80.61%
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Note: Budget amounts for certain categories were updated in November as a result of the budget adjustments that were approved by the Board on November 21, 2017.

Cash Fund Balance Report - March 2018

Water Division		GL#	Balance
Restricted	*ID 1 Construction Funds	02-10216	\$ 293,145.85
	*ID 2 Construction Funds	02-10217	\$ 80,409.31
	*FCC - Debt Service YVRWFF Phase I	02-10401	\$ (3,570,319.10)
	*FCC - Future YVRWFF Phase II & III	02-10403	\$ 421,177.62
	*FCC - Recycled System	02-10410	\$ (862,402.62)
	*FCC - Booster Pumping Plants	02-10411	\$ 691,723.21
	*FCC - Pipeline Facilities	02-10412	\$ 144,945.34
	*FCC - Water Storage Reservoirs	02-10413	\$ 2,311,367.39
Operating	Depreciation Reserves	02-10310	\$ 596,093.83
	Infrastructure Reserves	02-10311	\$ 3,672,723.00
	Sustainability Fund	02-10313	\$ 88,821.56
	Rate Stabilization Fund	02-10314	\$ 500,209.14
	Imported Water Fund - MUNI	02-10315	\$ 335,490.15
	Imported Water Fund - SGPWA	02-10316	\$ 731,763.13
	Operating Funds:		\$ (474,050.21)
Total Water Division			\$ 4,961,097.60

Sewer Division		GL#	Balance
Restricted	*SRF Reserve Fund - Brineline	03-10218	\$ 637,449.00
	*SRF Reserve Fund - WISE	03-10219	\$ 184,928.00
	*SRF Reserve Fund - R 10.3	03-10220	\$ 51,531.00
	*SRF Reserve Fund - Crow St	03-10221	\$ 19,255.00
	*FCC - Debt Service WWTP Expansion & Upgrade	03-10405	\$ 1,815,418.99
	*FCC - Future WWTP Expansion	03-10407	\$ 1,414,027.72
	*FCC - Sewer Interceptors	03-10415	\$ (798,833.16)
	*FCC - Lift Stations	03-10416	\$ 348,685.31
	*FCC - Effluent Disposal Facilities	03-10417	\$ (1,606,163.95)
	*FCC - Salt Mitigation Facilities	03-10418	\$ (8,387,566.52)
Operating	Project Fund - Encumbered	03-10215	\$ 276,000.00
	Depreciation Reserves	03-10310	\$ 3,708,365.56
	Infrastructure Reserves	03-10311	\$ 5,136,310.00
	Rate Stabilization Fund	03-10314	\$ 1,464,394.90
Operating Funds:		\$ 1,621,528.24	
Total Wastewater Division			\$ 5,885,330.09

Recycled Water Division		GL#	Balance
Restricted	*FCC - Recycled System	04-10410	\$ 69,592.71
	*FCC - Booster Pumping Plants	04-10411	\$ 6,600.20
	*FCC - Pipeline Facilities	04-10412	\$ 247,590.47
	*FCC - Water Storage Reservoirs	04-10413	\$ 250,913.38
Operating	Project Fund - Encumbered	04-10215	\$ -
	Depreciation Reserves	04-10310	\$ 42,335.84
	Infrastructure Reserves	04-10311	\$ 271,252.31
	Operating Funds:		\$ 609,970.45
Total Recycled Water Division			\$ 1,498,255.36

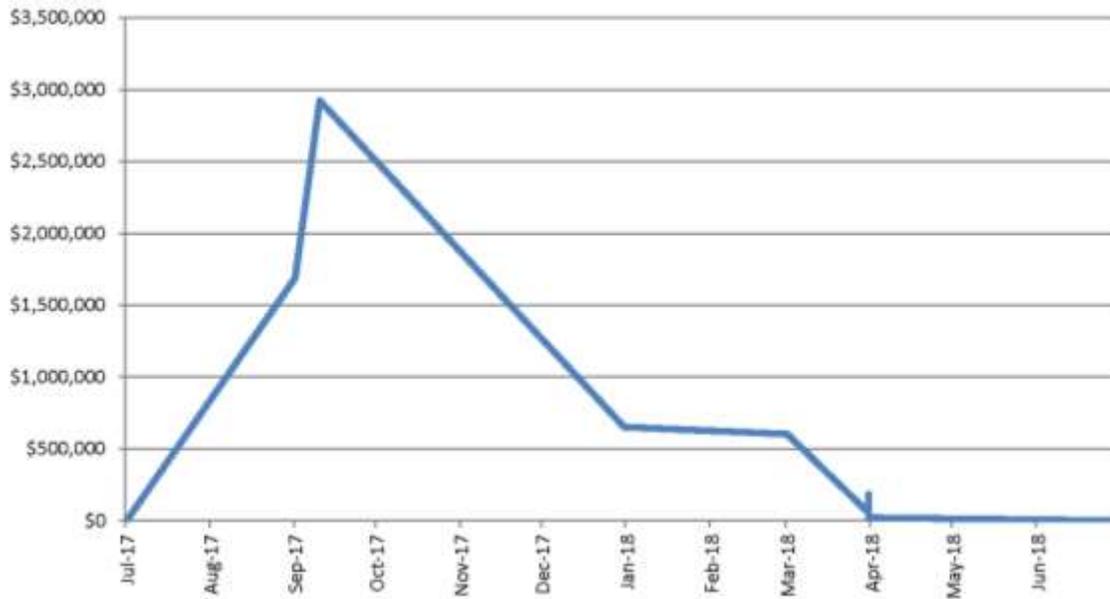
DISTRICT TOTAL \$ 12,344,683.05

*=Restricted Funds

Cash Flow Report for Fiscal Year 2017-18

Financial Obligations for Fiscal Year 2017-18				
Due Date	Fund	Description	Term of Obligation	Amount
9/1/2017	Water	2015A Bond Payment - YVRWFF	2015-2034	\$ 1,690,106.25
9/10/2017	Sewer	SRF Payment - WRWRF	2009-2028	\$ 2,923,668.75
12/31/2017	Sewer	SRF Payment - Yucaipa Regional Brineline	2013-2032	\$ 652,249.39
3/1/2018	Water	2015A Bond Payment - YVRWFF	2015-2034	\$ 603,806.25
3/31/2018	Sewer	SRF Payment - Recycled Reservoir R-10.3	2014-2033	\$ 54,243.03
3/31/2018	Sewer	SRF Payment - Desalination at WRWRF	2014-2033	\$ 186,470.11
3/31/2018	Sewer	SRF Payment - Crow Street/Recycled Booster B-12.1	2016-2035	\$ 21,247.48
Total				\$ 6,131,791.26

**Payment Schedule and Cash Flow Requirements
for Fiscal Year 2017-18**



Checks and Electronic Payments - March 2018

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
3/2/2018	31231	Yucaipa Valley Chamber Of Comm	\$ 15.00
3/2/2018	31232	WageWorks, Inc.	\$ 1,483.43
3/2/2018	31233	IBEW Local 1436	\$ 560.00
3/2/2018	31234	California State Disbursement	\$ 115.38
3/2/2018	31235	California State Disbursement	\$ 397.38
3/2/2018	31236	Department of the Treasury - I	\$ 175.00
3/2/2018	31237	American Family Life Assurance	\$ 3,691.05
3/2/2018	31238	Rodd Greene	\$ 648.15
3/2/2018	31239	Linda Kilday	\$ 646.39
3/2/2018	31240	Dennis Neff	\$ 599.99
3/2/2018	31241	YVWD-Petty Cash	\$ 322.47
3/2/2018	31242	Robert Wall	\$ 599.99
3/2/2018	31243	Western Dental Services, Inc.	\$ 236.45
3/2/2018	31244	Charlie Bailey	\$ 629.40
3/2/2018	31245	IBEW Local 1436	\$ 324.00
3/2/2018	31246	Assoc of Enviromental Prof	\$ 495.00
3/2/2018	31247	Omni Rancho Las Palmas R & S	\$ 474.24
3/2/2018	31248	PAYROLL CHECK	\$ 2,205.99
3/2/2018	31249	PAYROLL CHECK	\$ 182.33
3/5/2018	31250	CWEA-TCP (OAKPORT ST.)	\$ 85.00
3/5/2018	31251	GABRIEL, HANI	\$ 1,352.95
3/5/2018	31252	MILLER, DOROTHY	\$ 50.80
3/5/2018	31253	State Water Resources Control	\$ 90.00
3/5/2018	31254	Ralph C. Casas	\$ 84.95
3/5/2018	31255	Ameripride Uniform Services	\$ 619.10
3/5/2018	31256	Coverall North America, Inc.	\$ 1,021.00
3/5/2018	31257	Steve Hines No. 1, LLC	\$ 15,080.00
3/5/2018	31258	First American Data Tree, LLC	\$ 50.00
3/5/2018	31259	Dinosaur Tire Inc.	\$ 102.86
3/5/2018	31260	Eco Pro Environmental Services	\$ 85.00
3/5/2018	31261	Evoqua Water Technologies LLC	\$ 175.06
3/5/2018	31262	Gerold Construction Inc.	\$ 57,091.00
3/5/2018	31263	Hudco, Inc.	\$ 90.00
3/5/2018	31264	Raiset R. Santana and Adriana	\$ 52.75
3/5/2018	31265	Krieger & Stewart	\$ 61,793.61
3/5/2018	31266	Lawyers Title	\$ 455.00
3/5/2018	31267	MBC Applied Environmental Scie	\$ 2,600.00
3/5/2018	31268	Municipal Water Dist. of OC	\$ 130.00
3/5/2018	31269	Nagem, Inc. VOIDED	\$ 2,533.73
3/5/2018	31270	Neopost USA Inc.	\$ 310.00
3/5/2018	31271	NetComp Technologies, Inc.	\$ 7,450.60
3/5/2018	31272	SCCI, Inc.	\$ 350.00
3/5/2018	31273	Sonsray Machinery LLC	\$ 114.88
3/5/2018	31274	South Coast A.Q.M.D.	\$ 505.74
3/5/2018	31275	South Mesa Water Company	\$ 50.00
3/5/2018	31276	Spectrum Business	\$ 1,834.00
3/5/2018	31277	Robert S. Stutz	\$ 5,933.40
3/5/2018	31278	The Gas Company	\$ 1,233.88
3/5/2018	31279	U.S. Postal Service	\$ 452.00
3/5/2018	31280	Underground Service Alert Of S	\$ 287.20
3/5/2018	31281	Vortex Industries. Inc.	\$ 335.00
3/5/2018	31282	Western Municipal Water Distri	\$ 1,250.00

Checks and Electronic Payments - March 2018

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
3/5/2018	31283	News Mirror Publishing, Inc.	\$ 300.00
3/5/2018	31284	Airgas, Inc.	\$ 247.96
3/5/2018	31285	All American Sewer Tools	\$ 37.78
3/5/2018	31286	BofA Credit Card	\$ 2,073.82
3/5/2018	31287	Bernell Hydraulics, Inc.	\$ 339.59
3/5/2018	31288	Brenntag Pacific, Inc	\$ 17,407.13
3/5/2018	31289	Cal Duct Inc	\$ 605.62
3/5/2018	31290	Cemex Inc. USA	\$ 272.25
3/5/2018	31291	Haaker Equipment Company	\$ 1,827.44
3/5/2018	31292	Hach Company	\$ 476.91
3/5/2018	31293	Harrington Ind. Plastic, LLC	\$ 2,609.75
3/5/2018	31294	Hasa, Inc.	\$ 150.00
3/5/2018	31295	Myers & Sons Hi-Way Safety Inc	\$ 153.54
3/5/2018	31296	Nicholas C. Hendrickson	\$ 39.80
3/5/2018	31297	Lowe's Companies, Inc.	\$ 3,134.07
3/5/2018	31298	Nuckles Oil Company, Inc.	\$ 4,785.95
3/5/2018	31299	Office Solutions Business Prod	\$ 67.87
3/5/2018	31300	Professional Appliance Repair	\$ 85.00
3/5/2018	31301	Pro-Pipe & Supply, Inc.	\$ 343.47
3/5/2018	31302	Quinn Company	\$ 372.81
3/5/2018	31303	Riverside Winnelson Company	\$ 425.14
3/5/2018	31304	Steven Enterprises, Inc	\$ 365.12
3/5/2018	31305	Sunstate Equipment Co., LLC	\$ 95.44
3/5/2018	31306	Tri County Pump Company	\$ 37,815.36
3/5/2018	31307	Uline, Inc.	\$ 4,230.57
3/5/2018	31308	US Bank	\$ 10,541.27
3/5/2018	31309	Standard Insurance Company	\$ 1,580.64
3/5/2018	31310	Standard Insurance Vision Plan	\$ 572.64
3/5/2018	31311	MetLife Small Business Center	\$ 141.55
3/5/2018	31312	Boot Barn Inc.	\$ 140.39
3/5/2018	31313	Blue Shield of California	\$ 1,817.80
3/5/2018	31314	Nippon Life Insurance Co. of A	\$ 2,203.54
3/5/2018	31315	Multi Service Technology Solut	\$ 387.48
3/5/2018	31316	Nagem, Inc.	\$ 2,533.73
3/12/2018	31317	KELLEY, MICHAEL	\$ 11.63
3/12/2018	31318	PROP MGMT, HOMETOWN	\$ 246.96
3/9/2018	31319	VOIDED	\$ 75,000.00
3/12/2018	31320	Robinson Ranch Investment Co.	\$ 75,000.00
3/12/2018	31321	Ward & Ward	\$ 1,575.00
3/12/2018	31322	State Water Resources Control	\$ 120.00
3/12/2018	31323	Luke's Transmission Inc.	\$ 394.14
3/12/2018	31324	Ameripride Uniform Services	\$ 611.46
3/12/2018	31325	Aqua-Metric Sales Company	\$ 6,379.82
3/12/2018	31326	Central Communications	\$ 455.43
3/12/2018	31327	Cliff's Pest Control, Inc.	\$ 115.00
3/12/2018	31328	Corelogic, Inc.	\$ 330.00
3/12/2018	31329	ePower Network, Inc.	\$ 604.80
3/12/2018	31330	Evoqua Water Technologies LLC	\$ 1,932.41
3/12/2018	31331	Frontier Communications	\$ 149.32
3/12/2018	31332	G&G Environmental Compliance,l	\$ 3,928.92
3/12/2018	31333	House Of Quality, Parts Plus	\$ 2,944.58
3/12/2018	31334	Innerline Engineering	\$ 7,000.00

Checks and Electronic Payments - March 2018

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
3/12/2018	31335	Konica Minolta Business Soluti	\$ 842.56
3/12/2018	31336	NetComp Technologies, Inc.	\$ 628.32
3/12/2018	31337	Pacific Coast Landscape & Desi	\$ 4,550.00
3/12/2018	31338	John Deere Financial f.s.b.	\$ 564.05
3/12/2018	31339	Pro-Pipe & Supply, Inc.	\$ 296.05
3/12/2018	31340	Q Versa, LLC	\$ 39,484.27
3/12/2018	31341	San Gorgonio Pass Water Agency	\$ 14,266.53
3/12/2018	31342	Separation Processes, Inc.	\$ 5,632.00
3/12/2018	31343	Southern CA Emergency Medicine	\$ 830.00
3/12/2018	31344	Association of San Bernardino	\$ 132.00
3/12/2018	31345	Spectrum Business	\$ 2,649.00
3/12/2018	31346	Yucaipa Valley Chamber Of Comm	\$ 280.00
3/12/2018	31347	Yucaipa Valley Water District	\$ 4,336.28
3/12/2018	31348	All American Sewer Tools	\$ 111.72
3/12/2018	31349	Brenntag Pacific, Inc	\$ 12,559.70
3/12/2018	31350	Crown Ace Hardware - Yucaipa	\$ 800.16
3/12/2018	31351	VOID CHECK	\$ -
3/12/2018	31352	Fuel Equipment Services, Inc.	\$ 2,218.00
3/12/2018	31353	Harrington Ind. Plastic, LLC	\$ 1,167.47
3/12/2018	31354	Home Depot U.S.A. Inc	\$ 7,190.71
3/12/2018	31355	Inland Water Works Supply Co.	\$ 17,428.63
3/12/2018	31356	Tom Ponton Industries, Inc.	\$ 145.26
3/12/2018	31357	Teledyne Instruments, Inc.	\$ 5,887.48
3/16/2018	31358	PAYROLL CHECK	\$ 2,138.60
3/16/2018	31359	PAYROLL CHECK	\$ 567.67
3/16/2018	31360	WageWorks, Inc.	\$ 1,483.43
3/16/2018	31361	California State Disbursement	\$ 115.38
3/16/2018	31362	California State Disbursement	\$ 397.38
3/16/2018	31363	Department of the Treasury - I	\$ 175.00
3/19/2018	31364	JALALON, JOY	\$ 145.90
3/19/2018	31365	WOLFF, DEBBIE	\$ 108.18
3/19/2018	31366	Delta Partners, LLC	\$ 7,500.00
3/19/2018	31367	Dudek & Associates, Inc	\$ 3,292.00
3/19/2018	31368	One Stop Landscape Supply Inc	\$ 21,060.00
3/19/2018	31369	Platinum Advisors, LLC	\$ 5,125.00
3/19/2018	31370	David L. Wysocki	\$ 3,900.00
3/19/2018	31371	State Water Resources Control	\$ 60.00
3/19/2018	31372	California Water Environment A	\$ 900.00
3/19/2018	31373	Ameripride Uniform Services	\$ 613.25
3/19/2018	31374	Aqua-Metric Sales Company	\$ 1,083.67
3/19/2018	31375	AT&T Mobility	\$ 1,444.70
3/19/2018	31376	John F. Simister	\$ 547.45
3/19/2018	31377	Beaumont Basin Watermaster	\$ 24,493.67
3/19/2018	31378	Clinical Laboratory of San Ber	\$ 7,995.50
3/19/2018	31379	Commercial Door Metal Systems,	\$ 1,557.81
3/19/2018	31380	Forbes Fabricators	\$ 31,211.31
3/19/2018	31381	Gerold Construction Inc.	\$ 52,109.00
3/19/2018	31382	Incode Division-Tyler Technolo	\$ 5,443.42
3/19/2018	31383	InfoSend, Inc.	\$ 4,128.04
3/19/2018	31384	Innerline Engineering	\$ 3,500.00
3/19/2018	31385	Lowe's Companies, Inc.	\$ 8,376.48
3/19/2018	31386	Nagem, Inc.	\$ 10,376.19

Checks and Electronic Payments - March 2018

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
3/19/2018	31387	NetComp Technologies, Inc.	\$ 9,175.00
3/19/2018	31388	Pro-Pipe & Supply, Inc.	\$ 84.98
3/19/2018	31389	State Water Resources Control	\$ 54,277.31
3/19/2018	31390	Tattletale Portable Alarm Syst	\$ 3,105.00
3/19/2018	31391	The Counseling Team Internatio	\$ 300.00
3/19/2018	31392	Uline, Inc.	\$ 8,304.24
3/19/2018	31393	Yucaipa Disposal, Inc.	\$ 1,370.28
3/19/2018	31394	State Water Resources Control	\$ 21,223.27
3/19/2018	31395	State Water Resources Control	\$ 185,251.30
3/19/2018	31396	BofA Credit Card VOIDED	\$ 3,643.26
3/19/2018	31397	Brenntag Pacific, Inc	\$ 8,960.19
3/19/2018	31398	Cemex Inc. USA	\$ 1,505.99
3/19/2018	31399	Grainger	\$ 345.47
3/19/2018	31400	Harrington Ind. Plastic, LLC	\$ 11,606.66
3/19/2018	31401	Hoppers Office & Drafting Furn	\$ 9,535.88
3/19/2018	31402	Industrial Safety Supply Corp	\$ 562.58
3/19/2018	31403	Nuckles Oil Company, Inc.	\$ 5,147.22
3/19/2018	31404	Microflex Corp #774353	\$ 997.88
3/19/2018	31405	Keith & Judith Power	\$ 3,326.00
3/19/2018	31406	R & R Anderson Trucking	\$ 673.53
3/19/2018	31407	Safety Kleen Systems, Inc.	\$ 261.00
3/19/2018	31408	Sinclair Rock and Sand Inc.	\$ 2,125.00
3/19/2018	31409	ZEP Manufacturing Company	\$ 1,160.92
3/19/2018	31410	SMITH, SHAUN	\$ 84.28
3/19/2018	31411	American Family Life Assurance	\$ 3,691.05
3/19/2018	31412	Rodd Greene	\$ 648.15
3/19/2018	31413	Linda Kilday	\$ 646.39
3/19/2018	31414	Dennis Neff	\$ 599.99
3/19/2018	31415	Robert Wall	\$ 599.99
3/19/2018	31416	Western Dental Services, Inc.	\$ 236.45
3/19/2018	31417	Charlie Bailey	\$ 629.40
3/19/2018	31418	Berkshire Hathaway Homestate C	\$ 11,243.89
3/19/2018	31419	WageWorks, Inc.	\$ 207.50
3/19/2018	31420	BofA Credit Card	\$ 3,423.27
3/26/2018	31421	Atkinson, Andelson, Loya, Ruud	\$ 12,609.38
3/26/2018	31422	California Water Environment A	\$ 180.00
3/26/2018	31423	CWEA-TCP (OAKPORT ST.)	\$ 85.00
3/26/2018	31424	Aaron Blose	\$ 173.11
3/26/2018	31425	Luis Crespo	\$ 73.00
3/26/2018	31426	Steven Molina	\$ 180.00
3/26/2018	31427	Ameripride Uniform Services	\$ 613.25
3/26/2018	31428	John F. Simister	\$ 1,117.40
3/26/2018	31429	Balco Holdings Inc.	\$ 4,890.45
3/26/2018	31430	C & B Crushing, Inc.	\$ 180.00
3/26/2018	31431	Victor James Valenti	\$ 3,313.10
3/26/2018	31432	Eco Pro Environmental Services	\$ 85.00
3/26/2018	31433	Frontier Communications	\$ 150.72
3/26/2018	31434	InfoSend, Inc.	\$ 6,846.93
3/26/2018	31435	JB Paving & Engineering, Inc.	\$ 1,425.00
3/26/2018	31436	Nagem, Inc.	\$ 340.00
3/26/2018	31437	Pro-Pipe & Supply, Inc.	\$ 129.65
3/26/2018	31438	Red Alert Special Couriers	\$ 344.26

Checks and Electronic Payments - March 2018

<u>Check Date</u>	<u>Check Number</u>	<u>Name</u>	<u>Check Amount</u>
3/26/2018	31439	SCCI, Inc.	\$ 350.00
3/26/2018	31440	Spectrum Business	\$ 1,834.00
3/26/2018	31441	Robert S. Stutz	\$ 8,752.90
3/26/2018	31442	U.S. Telepacific Corp	\$ 2,655.65
3/26/2018	31443	Brenntag Pacific, Inc	\$ 27,227.54
3/26/2018	31444	Cemex Inc. USA	\$ 1,265.59
3/26/2018	31445	Duke's Root Control, Inc.	\$ 10,282.53
3/26/2018	31446	Forestry Suppliers Inc.	\$ 176.83
3/26/2018	31447	Fresno Oxygen	\$ 246.91
3/26/2018	31448	Fuel Equipment Services, Inc.	\$ 1,346.50
3/26/2018	31449	Grainger	\$ 1,067.77
3/26/2018	31450	Hach Company	\$ 8,604.85
3/26/2018	31451	Hasa, Inc.	\$ 3,250.35
3/26/2018	31452	Hemet Valley Tool Inc.	\$ 22.47
3/26/2018	31453	Home Depot U.S.A. Inc	\$ 912.51
3/26/2018	31454	Industrial Safety Supply Corp	\$ 58.05
3/26/2018	31455	Inland Water Works Supply Co.	\$ 1,806.16
3/26/2018	31456	Nicholas C. Hendrickson	\$ 67.80
3/26/2018	31457	Nuckles Oil Company, Inc.	\$ 1,684.91
3/26/2018	31458	Newegg, Inc.	\$ 7,339.99
3/26/2018	31459	Office Solutions Business Prod	\$ 624.97
3/26/2018	31460	P & R Paper Supply Co., Inc.	\$ 63.18
3/26/2018	31461	Polydyne Inc.	\$ 2,949.12
3/26/2018	31462	SF CC Intermediate Holdings In	\$ 47.81
3/26/2018	31463	Donald Kent Stone	\$ 924.30
3/26/2018	31464	Uline, Inc.	\$ 1,273.92
3/30/2018	31465	PAYROLL CHECK	\$ 2,138.61
3/30/2018	31466	WageWorks, Inc.	\$ 1,483.43
3/30/2018	31467	California State Disbursement	\$ 115.38
3/30/2018	31468	California State Disbursement	\$ 397.38
3/30/2018	31469	Department of the Treasury - I	\$ 175.00
			\$ 1,251,117.25
3/2/2018	electronic pmt	IRS - PAYROLL TAXES	\$ 48,106.06
3/2/2018	electronic pmt	CA-EDD	\$ 8,751.05
3/2/2018	electronic pmt	VOYA-457	\$ 4,658.34
3/2/2018	electronic pmt	CA-PERS Supplemental Income 45	\$ 16,293.14
3/2/2018	electronic pmt	Public Employees' Retirement S	\$ 23,357.91
3/16/2018	electronic pmt	IRS - PAYROLL TAXES	\$ 50,099.81
3/16/2018	electronic pmt	CA-EDD	\$ 8,704.08
3/16/2018	electronic pmt	VOYA-457	\$ 7,207.17
3/16/2018	electronic pmt	CA-PERS Supplemental Income 45	\$ 22,025.83
3/16/2018	electronic pmt	Public Employees' Retirement S	\$ 24,909.13
3/19/2018	electronic pmt	CalPERS - HEALTH	\$ 73,148.98
3/30/2018	electronic pmt	IRS - PAYROLL TAXES	\$ 66,125.75
3/30/2018	electronic pmt	CA-EDD	\$ 12,628.89
3/30/2018	electronic pmt	VOYA-457	\$ 23,997.17
3/30/2018	electronic pmt	CA-PERS Supplemental Income 45	\$ 18,936.18
3/30/2018	electronic pmt	Public Employees' Retirement S	\$ 24,910.18
			\$ 287,261.50

Investment Summary - March 2018

U.S. TREASURIES

Quantity	Description	Cusip	Maturity Date	Yield	Cost of Purchase	Market Value
500,000	US Treasury Bill	912796PQ6	July 12, 2018	0.330%	\$ 496,612.76	\$ 506,997.71
500,000	Total Values				\$ 496,612.76	\$ 506,997.71

Money Market Account Activity-Beginning Balance	\$ 506,802.89
7/31/17 - Bond Interest	\$ -
12/31/17 - Dividend/Interest	\$ 2.58
Business Account Fee	\$ -
Income	\$ 2.58
Intra-Bank Transfers to/from Investment Checking	\$ -
Fund Transfers	\$ -
Cusip Maturity	\$ -
Redemptions	\$ -
Cusip Purchase	\$ (496,612.76)
Purchases	\$ (496,612.76)
Ending Balance - Money Market	\$ 10,192.71
US Treasury Securities Investment Principal	\$ 496,612.76
Total Assets	\$ 506,805.47

Note: As of 4/4/18, the updated treasury information for March has not been received. The information above is as of 2/28/18.

Investment Summary - March 2018

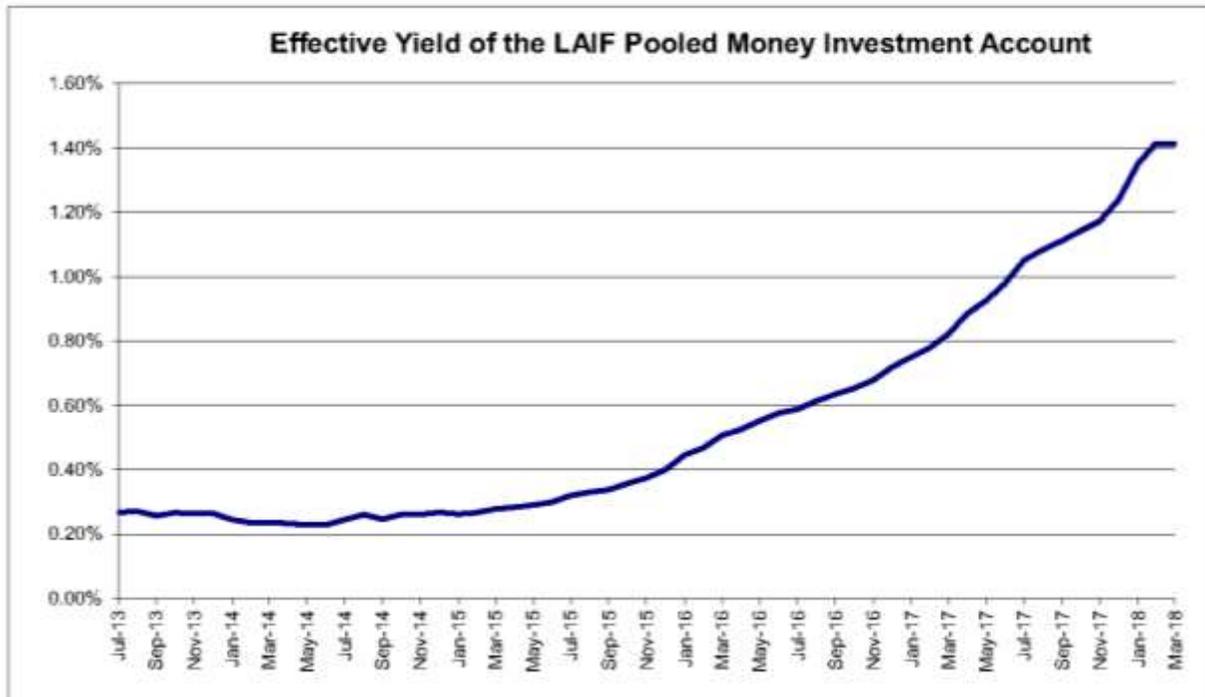
LOCAL AGENCY INVESTMENT FUND				
PERIOD	TOTAL WITHDRAWAL AMOUNT	TOTAL DEPOSIT AMOUNT	ACCRUED INTEREST (QUARTERLY)	ENDING BALANCE
July 31, 2017	\$ (1,600,000.00)	\$ -	\$ 34,146.51	\$ 13,745,550.98
August 31, 2017	\$ (4,000,000.00)	\$ -	\$ -	\$ 9,745,550.98
September 30, 2017	\$ -	\$ -	\$ -	\$ 9,745,550.98
October 31, 2017	\$ -	\$ -	\$ 32,517.12	\$ 9,778,068.10
November 30, 2017	\$ -	\$ -	\$ -	\$ 9,778,068.10
December 31, 2017	\$ -	\$ 1,804,683.42	\$ -	\$ 11,582,751.52
January 31, 2018	\$ -	\$ -	\$ -	\$ 11,582,751.52
February 28, 2018	\$ -	\$ -	\$ -	\$ 11,582,751.52
March 31, 2018	\$ (1,000,000.00)	\$ -	\$ -	\$ 10,582,751.52
April 30, 2018	\$ -	\$ -	\$ -	\$ 10,582,751.52
May 31, 2018	\$ -	\$ -	\$ -	\$ 10,582,751.52
June 30, 2018	\$ -	\$ -	\$ -	\$ 10,582,751.52

L.A.I.F. INCOME SUMMARY

CURRENT QUARTER **FY YEAR-TO-DATE**

INCOME RECEIVED

\$ - \$ 66,663.63



FY 2017-18 Water Revenue					
G/L ACCOUNT #	DESCRIPTION	BUDGET	Mar '18	Year to Date	%
02-40010	Sales - Water	\$ 5,912,971	\$ 260,842	\$ 3,924,204	66.37%
02-40011	Sales - Construction Water	\$ 20,000	\$ 1,124	\$ 22,016	110.08%
02-40012	Sales - Imported Water (SGPWA)	\$ 250,000	\$ 11,463	\$ 167,284	66.91%
02-40013	Sales - Imported Water (MUNI)	\$ 850,000	\$ 36,990	\$ 529,781	62.33%
02-40014	Sales Disc.-Multi Units Usage Chrg.	\$ (100,000)	\$ (7,016)	\$ (76,861)	76.86%
02-40015	Water Wholesale Revenue	\$ 300,000	\$ -	\$ 106,872	35.62%
02-40016	Service Establishment Fee	\$ 5,000	\$ 50	\$ 550	11.00%
02-41000	Service Demand Charges	\$ 3,200,000	\$ 264,737	\$ 2,172,139	67.88%
02-41001	Fire Service Standby Fees	\$ 45,000	\$ 2,852	\$ 17,343	38.54%
02-41003	Construction Service Charge	\$ 15,000	\$ 196	\$ 1,828	12.19%
02-41005	Sales Disc.-Multi Units Service Chrg.	\$ (135,000)	\$ (11,360)	\$ (93,546)	69.29%
02-41010	Unauthorized Use of Water Charge	\$ 2,000	\$ -	\$ 375	18.75%
02-41110	Meter/Lateral installation	\$ 75,000	\$ 910	\$ 16,120	21.49%
02-41112	Fire Flow Test Fees	\$ 3,500	\$ 525	\$ 3,150	90.00%
02-41113	Disconnect/Reconnect Fees	\$ 125,000	\$ 5,400	\$ 55,135	44.11%
02-41121	Penalty - Late Charges	\$ 125,000	\$ 7,508	\$ 103,875	83.10%
02-42123	Management & Accounting Fees	\$ 189,000	\$ 15,750	\$ 141,750	75.00%
02-41124	Bad Debt	\$ (20,000)	\$ -	\$ -	0.00%
02-43010	Interest Earned	\$ 50,000	\$ -	\$ 47,674	95.35%
02-43110	Property Tax - Unsecured	\$ 115,000	\$ 285	\$ 48,643	42.30%
02-43120	Property Tax - Secured	\$ 2,600,000	\$ 34,725	\$ 1,450,454	55.79%
02-43130	Tax Collection - Prior	\$ 25,000	\$ 426	\$ (34,286)	-137.14%
02-43140	Other Taxes	\$ 170,000	\$ 910	\$ 103,125	60.66%
02-49110	Rental Income (WATER STOCK)	\$ 1,700	\$ -	\$ -	
02-49150	Revenue - Misc. Non-Operating	\$ 100,000	\$ 4,528	\$ 56,909	56.91%
	WATER OPERATING REVENUE	\$ 13,924,171	\$ 630,845	\$ 8,764,533	62.94%
	Grants	\$ -		\$ -	
02-89901	Facility Capacity Charges	\$ -	\$ (650)	\$ 136,047	
02-89902	Sustainability	\$ -	\$ 3,044	\$ 41,174	
	TOTAL WATER REVENUE	\$ 13,924,171	\$ 633,239	\$ 8,941,754	

NOTE: Plan check & inspection fees to 02-42122

FY 2017-18 Sewer Revenue					
G/L ACCOUNT #	DESCRIPTION	BUDGET	Mar '18	Year to Date	%
03-40016	Sales - Establish Service Fee	\$ 500	\$ -	\$ 175	35.00%
03-41000	Sales - Sewer Charges	\$ 11,890,265	\$ 960,181	\$ 8,040,606	67.62%
03-41005	Sales Disc-Multi Units Service Chrg.	\$ (200,000)	\$ (18,258)	\$ (151,852)	75.93%
03-41110	Meter/Lateral Installation	\$ 2,500	\$ -	\$ -	0.00%
03-41121	Penalty - Late Charges	\$ 129,925	\$ 9,646	\$ 93,216	71.75%
03-41131	Front Footage Fees	\$ 30,000	\$ -	\$ -	0.00%
03-41124	Bad Debt	\$ (15,000)	\$ -	\$ -	0.00%
03-42122	Revenue - Other Operating	\$ 3,250	\$ 180	\$ 1,440	44.31%
03-43010	Interest Earned	\$ 35,000	\$ -	\$ 44,295	126.56%
03-43110	Property Tax - Unsecured	\$ 50,000	\$ -	\$ 50,000	100.00%
03-43120	Property Tax - Secured	\$ 175,000	\$ -	\$ 175,000	100.00%
03-43130	Tax Collection - Prior	\$ 10,000	\$ -	\$ 10,000	100.00%
03-43140	Other Taxes	\$ 1,500	\$ -	\$ 1,500	100.00%
03-49150	Misc. Non-Oper Revenue	\$ 20,000	\$ -	\$ -	0.00%
	SEWER OPERATING REVENUE	\$ 12,132,940	\$ 951,749	\$ 8,264,380	68.12%
	Grants	\$ -		\$ -	
03-89901	Facility Capacity Charges	\$ -	\$ 18,908	\$ 343,506	
03-89903	Contrib Capital-Front Footage Fees	\$ -	\$ -	\$ -	
03-89905	Contrib Capital-Infrastructure	\$ -	\$ -	\$ -	
	TOTAL SEWER REVENUE	\$ 12,132,940	\$ 970,657	\$ 8,607,886	

FY 2017-18 Recycled Revenue					
G/L ACCOUNT #	DESCRIPTION	BUDGET	Mar '18	Year to Date	%
04-40010	Sales - Recycled Water	\$ 565,795	\$ 14,777	\$ 333,175	58.89%
04-40011	Sales - Construction Water	\$ 20,000	\$ 111	\$ 1,755	8.77%
04-41000	Sales - Service Demand Chrg.	\$ 60,000	\$ 5,624	\$ 46,341	77.24%
04-41003	Const. Water Minimum Chrg.	\$ 5,000	\$ 87	\$ 679	13.57%
04-41110	Meter/Lateral installation	\$ 15,000	\$ 490	\$ (160)	-1.07%
04-41121	Penalty - Late Charges	\$ 1,000	\$ 82	\$ 3,435	343.48%
04-41122	Revenue - Other Operating	\$ 500	\$ -	\$ (1,145)	-228.96%
04-43010	Interest Earned	\$ 10,000	\$ -	\$ 9,843	98.43%
04-43110	Property Tax - Unsecured	\$ 10,000	\$ -	\$ 10,000	100.00%
04-43120	Property Tax - Secured	\$ 110,000	\$ -	\$ 110,000	100.00%
04-43130	Property Tax - Prior	\$ 10,000	\$ -	\$ 10,000	100.00%
04-43140	Property Tax - Other	\$ 2,500	\$ -	\$ 2,500	100.00%
04-49150	Misc. Non-Operating Revenue	\$ 1,000	\$ -	\$ -	0.00%
	RECYCLED OPERATING REVENUE	\$ 810,795	\$ 21,170	\$ 526,423	64.93%
	Grants	\$ -		\$ -	
04-89901	Facility Capacity Charges	\$ -	\$ 55,325	\$ 55,325	
	TOTAL RECYCLED REVENUE	\$ 810,795	\$ 76,495	\$ 581,748	

FY 2017-18 Water Expenses					
G/L ACCOUNT #	DESCRIPTION	BUDGET	Mar '18	Year to Date	%
02-5-01-50010	Labor-Water Resources	\$ 832,563	\$ 91,363	\$ 580,031	69.67%
02-5-01-50011	Labor Credit	\$ -	\$ -	\$ -	
02-5-01-50013	Benefits-Fica	\$ 55,800	\$ 7,302	\$ 47,620	85.34%
02-5-01-50014	Benefits-Life Insurance	\$ 3,440	\$ 104	\$ 1,037	30.15%
02-5-01-50016	Benefits-Health\Defrd Comp	\$ 144,480	\$ 16,566	\$ 139,868	96.81%
02-5-01-50017	Benefits-Disability Insurance	\$ 6,565	\$ 1,200	\$ 7,987	121.67%
02-5-01-50019	Benefits-Workers Compensation	\$ 19,693	\$ -	\$ 18,931	96.13%
02-5-01-50021	Benefits-PERS	\$ 51,059	\$ 1,383	\$ 25,981	50.88%
02-5-01-50022	Benefits-PERS-Employer	\$ 106,500	\$ 6,003	\$ 37,233	34.96%
02-5-01-50023	Benefits-Uniforms	\$ 2,580	\$ 153	\$ 1,384	53.64%
02-5-01-50024	Benefits-Vacation & Sick Pay	\$ 7,500	\$ 1,232	\$ 6,632	88.42%
02-5-01-50025	Benefits-Boot Allowance	\$ 1,720	\$ -	\$ 1,522	88.52%
02-5-01-51003	R&M - Structures	\$ 275,000	\$ 1,066	\$ 378,001	137.45%
02-5-01-51011	R&M - CLA Valves	\$ 30,000	\$ -	\$ 7,279	24.26%
02-5-01-51140	General Supplies & Expenses	\$ 1,000	\$ -	\$ 1,505	150.54%
02-5-01-51210	Utilities - Power Purchases	\$ 1,400,000	\$ 63,568	\$ 919,530	65.68%
02-5-01-51211	Utilities - Electricity & Fuel	\$ 5,000	\$ 476	\$ 3,170	63.40%
02-5-01-51316	Imported Water Purchases	\$ 1,100,000	\$ -	\$ 1,140,649	103.70%
02-5-01-54019	Licenses & Permits	\$ 25,000	\$ 598	\$ 47,020	188.08%
02-5-01-54110	Laboratory Services	\$ 85,000	\$ -	\$ 36,723	43.20%
02-5-01-57040	YVRWFF Operating Expense	\$ 750,000	\$ 31,129	\$ 597,484	79.66%
	WATER RESOURCE TOTALS	\$ 4,902,900	\$ 222,142	\$ 3,999,589	81.58%
02-5-03-50010	Labor-Public Works	\$ 1,503,049	\$ 188,653	\$ 910,058	60.55%
02-5-03-50011	Labor Credit	\$ -	\$ -	\$ (3,176)	
02-5-03-50013	Benefits-Fica	\$ 126,030	\$ 14,741	\$ 70,494	55.93%
02-5-03-50014	Benefits-Life Insurance	\$ 9,500	\$ 212	\$ 2,192	23.08%
02-5-03-50016	Benefits-Health\Defrd Comp	\$ 399,000	\$ 30,668	\$ 271,552	68.06%
02-5-03-50017	Benefits-Disability Insurance	\$ 14,900	\$ 2,326	\$ 12,512	83.98%
02-5-03-50019	Benefits-Workers Compensation	\$ 44,500	\$ -	\$ 19,853	44.61%
02-5-03-50021	Benefits-PERS	\$ 45,000	\$ 796	\$ 22,796	50.66%
02-5-03-50022	Benefits-PERS Employer	\$ 102,000	\$ 9,469	\$ 56,781	55.67%
02-5-03-50023	Benefits-Uniforms	\$ 4,000	\$ 541	\$ 5,492	137.30%
02-5-03-50024	Benefits-Vacation & Sick Pay	\$ 7,500	\$ 640	\$ 2,671	35.62%
02-5-03-50025	Benefits-Boot Allowance	\$ 4,750	\$ -	\$ 3,783	79.65%
02-5-03-51001	R & M -Vehicles & Equipment	\$ 230,000	\$ 18,026	\$ 236,928	103.01%
02-5-03-51011	R&M - Valves	\$ 10,000	\$ -	\$ 7,172	71.72%
02-5-03-51020	R&M - Pipelines	\$ 225,000	\$ 2,894	\$ 153,461	68.20%
02-5-03-51021	R&M - Service Lines	\$ 175,000	\$ 360	\$ 44,480	25.42%
02-5-03-51022	R&M - Fire Hydrants	\$ 40,000	\$ 249	\$ 16,589	41.47%
02-5-03-51030	R&M - Water Meters	\$ 75,000	\$ 9,605	\$ 51,149	68.20%
02-5-03-51031	Fire Flow Testing	\$ 28,259	\$ -	\$ 21,209	75.05%
02-5-03-51092	Equipment Credits	\$ -	\$ -	\$ (3,192)	
02-5-03-51140	General Supplies & Expenses	\$ 1,000	\$ 35	\$ 4,682	468.21%
	PUBLIC WORKS TOTALS	\$ 3,044,488	\$ 279,215	\$ 1,907,489	62.65%
02-5-06-50010	Labor-Administration	\$ 792,038	\$ 77,217	\$ 459,519	58.02%

FY 2017-18 Water Expenses					
G/L ACCOUNT #	DESCRIPTION	BUDGET	Mar '18	Year to Date	%
02-5-06-50011	Labor Credit	\$ -	\$ -	\$ -	
02-5-06-50012	Director Fees	\$ 22,500	\$ 2,920	\$ 18,219	80.97%
02-5-06-50013	Benefits-Fica	\$ 62,000	\$ 6,710	\$ 39,295	63.38%
02-5-06-50014	Benefits-Life Insurance	\$ 3,740	\$ 134	\$ 1,127	30.14%
02-5-06-50016	Benefits-Health\Defrd Comp	\$ 154,600	\$ 21,201	\$ 167,104	108.09%
02-5-06-50017	Benefits-Disability Insurance	\$ 7,300	\$ 974	\$ 6,137	84.07%
02-5-06-50019	Benefits-Workers Compensation	\$ 21,900	\$ -	\$ 9,445	43.13%
02-5-06-50021	Benefits-PERS	\$ 56,700	\$ 1,189	\$ 21,809	38.46%
02-5-06-50022	Benefits PERS Employer	\$ 118,200	\$ 5,730	\$ 34,708	29.36%
02-5-06-50023	Uniforms	\$ 2,800	\$ 134	\$ 1,162	41.48%
02-5-06-50024	Benefits-Vacation & Sick Pay	\$ 8,000	\$ 386	\$ 2,792	34.89%
02-5-06-50025	Benefits-Boots	\$ 1,840	\$ -	\$ 1,381	75.05%
02-5-06-51003	R&M - Structures	\$ 45,000	\$ 850	\$ 135,906	302.01%
02-5-06-51091	Expense Credits (overhead)	\$ -	\$ -	\$ (2,601)	
02-5-06-51120	Safety Equipment/Supplies	\$ 25,000	\$ 1,694	\$ 20,326	81.30%
02-5-06-51125	Petroleum Products	\$ 100,000	\$ 6,617	\$ 82,281	82.28%
02-5-06-51130	Office Supplies & Expenses	\$ 30,000	\$ 7,213	\$ 20,433	68.11%
02-5-06-51140	General Supplies & Expenses	\$ 35,000	\$ 4,899	\$ 41,339	118.11%
02-5-06-51199	Disaster Incidences	\$ -	\$ -	\$ -	
02-5-06-51211	Utilities - Electricity	\$ 30,000	\$ 2,088	\$ 23,248	77.49%
02-5-06-51213	Utilities - Natural Gas	\$ 3,000	\$ 308	\$ 1,197	39.89%
02-5-06-54002	Dues & Subscriptions	\$ 16,500	\$ 720	\$ 15,229	92.29%
02-5-06-54005	Computer Expenses	\$ 100,000	\$ 13,067	\$ 112,735	112.73%
02-5-06-54010	Postage	\$ 3,500	\$ 81	\$ 2,670	76.28%
02-5-06-54011	Printing & Publications	\$ -	\$ 446	\$ 1,653	
02-5-06-54012	Education & Training	\$ 15,000	\$ 1,018	\$ 8,547	56.98%
02-5-06-54013	Utility Billing Expenses	\$ 180,000	\$ 10,956	\$ 125,590	69.77%
02-5-06-54014	Public Relations	\$ 50,000	\$ 29	\$ 2,705	5.41%
02-5-06-54016	Travel Related Expenses	\$ 10,000	\$ 121	\$ 12,849	128.49%
02-5-06-54017	Certifications & Renewals	\$ 7,000	\$ 428	\$ 7,157	102.24%
02-5-06-54020	Meeting Related Expenses	\$ 6,000	\$ 125	\$ 4,620	76.99%
02-5-06-54022	Utilities - YVWD Services	\$ 50,000	\$ -	\$ 46,090	92.18%
02-5-06-54024	Utilities - Waste Disposal	\$ 2,500	\$ 310	\$ 1,751	70.05%
02-5-06-54025	Utilities - Telephone & Internet	\$ 45,000	\$ 2,876	\$ 31,633	70.30%
02-5-06-54099	Conservation & Rebates	\$ 10,000	\$ -	\$ 22,735	
02-5-06-54104	Contractual Services	\$ 80,000	\$ 10,495	\$ 97,190	121.49%
02-5-06-54107	Legal	\$ 40,000	\$ -	\$ 48,406	121.01%
02-5-06-54108	Audit & Accounting	\$ 16,000	\$ -	\$ 10,975	68.59%
02-5-06-54109	Professional Fees	\$ 165,000	\$ 2,500	\$ 135,880	82.35%
02-5-06-55500	Depreciation Reserves	\$ 200,000	\$ 16,667	\$ 150,000	75.00%
	Infrastructure Replacement	\$ 1,000,000	\$ 83,333	\$ 749,997	75.00%
02-5-06-56001	Insurance	\$ 100,000	\$ 7,872	\$ 72,037	72.04%
02-5-06-57030	Regulatory Compliance	\$ 15,000	\$ 6,251	\$ 8,156	54.37%
02-5-06-57090	Election Related Expenses	\$ -	\$ -	\$ -	
02-5-06-57096	Beaumont Basin Watermaster	\$ 50,000	\$ 24,494	\$ 40,482	80.96%
02-5-06-57199	Suspense	\$ -	\$ -	\$ -	
	ADMINISTRATION TOTALS	\$ 3,681,118	\$ 322,052	\$ 2,793,914	75.90%

FY 2017-18 Water Expenses					
G/L ACCOUNT #	DESCRIPTION	BUDGET	Mar '18	Year to Date	%
02-5-40-57201	Debt Srv-Series 2015A Princ.(2500	\$ 1,065,000	\$ -	\$ 1,668,806	156.70%
02-5-40-57402	Interest-Long-Term Debt Bonds	\$ 1,230,665	\$ -	\$ 625,106	50.79%
	40 - Debt	\$ 2,295,665	\$ -	\$ 2,293,913	99.92%
02-5-40-57001	Asset Acq, - Water Resources	\$ -	\$ -	\$ -	--
02-5-40-57003	Asset Acq, - Public works	\$ -	\$ -	\$ -	--
02-5-40-57006	Asset Acq. - Admin (fuel master)	\$ -	\$ -	\$ -	--
	40 - Capital Outlay	\$ -	\$ -	\$ -	--
				\$ 10,994,905	
	TOTAL WATER EXPENSES	\$ 13,924,171	\$ 823,410	\$ 10,994,905	78.96%

FY 2017-18 Sewer Expenses					
G/L ACCOUNT #	DESCRIPTION	BUDGET	Mar '18	Year to Date	%
03-5-02-50010	Labor-S Treatment	\$ 878,548	\$ 96,150	\$ 626,676	71.33%
03-5-02-50013	Benefits-Fica	\$ 62,000	\$ 7,482	\$ 50,248	81.04%
03-5-02-50014	Benefits-Life Insurance	\$ 3,680	\$ 107	\$ 1,139	30.94%
03-5-02-50016	Benefits-Health\Defrd Comp	\$ 155,600	\$ 15,522	\$ 138,252	88.85%
03-5-02-50017	Benefits-Disability Insurance	\$ 7,300	\$ 1,215	\$ 8,079	110.67%
03-5-02-50019	Benefits-Workers Compensation	\$ 21,900	\$ -	\$ 18,931	86.44%
03-5-02-50021	Benefits-PERS	\$ 53,000	\$ 1,397	\$ 28,844	54.42%
03-5-02-50022	Benefits-PERS Employer	\$ 92,375	\$ 6,066	\$ 40,350	43.68%
03-5-02-50023	Benefits-Uniforms	\$ 2,800	\$ 340	\$ 2,751	98.27%
03-5-02-50024	Benefits-Vacation & Sick Pay	\$ 5,000	\$ 769	\$ 4,103	82.06%
03-5-02-50025	Benefits-Boot Allowance	\$ 1,840	\$ -	\$ 1,644	89.35%
03-5-02-51003	R&M - Structures	\$ 275,000	\$ 16,569	\$ 469,782	170.83%
03-5-02-51010	R&M - Automation Control	\$ 80,000	\$ -	\$ 45,854	57.32%
03-5-02-51106	Chemicals	\$ 500,000	\$ 62,874	\$ 460,965	92.19%
03-5-02-51111	Propane	\$ 10,000	\$ -	\$ 161	1.61%
03-5-02-51115	Laboratory Supplies	\$ 30,000	\$ 7,324	\$ 30,061	100.20%
03-5-02-51140	General Supplies & Expenses	\$ 2,000	\$ 326	\$ 2,209	110.43%
03-5-02-51210	Utilities - Power Purchases	\$ 800,000	\$ 69,008	\$ 622,021	77.75%
03-5-02-54110	Laboratory Services	\$ 100,000	\$ 344	\$ 64,325	64.32%
03-5-02-57031	Sludge Disposal	\$ 250,000	\$ -	\$ 178,211	71.28%
03-5-02-57034	Brine Operating Expenses	\$ 300,000	\$ 31	\$ 208,808	69.60%
TREATMENT TOTALS		\$ 3,631,043	\$ 285,520	\$ 3,003,412	82.71%
03-5-06-50010	Labor-Administration	\$ 707,579	\$ 63,179	\$ 375,811	53.11%
03-5-06-50011	Labor Credit	\$ -	\$ -	\$ -	
03-5-06-50012	Directors Fees	\$ 22,500	\$ 2,920	\$ 18,219	80.97%
03-5-06-50013	Benefits-Fica	\$ 54,200	\$ 5,594	\$ 32,535	60.03%
03-5-06-50014	Benefits-Life Insurance	\$ 3,500	\$ 118	\$ 1,035	29.58%
03-5-06-50016	Benefits-Health\Defrd Comp	\$ 144,700	\$ 18,418	\$ 147,508	101.94%
03-5-06-50017	Benefits-Disability Insurance	\$ 6,400	\$ 788	\$ 5,124	80.07%
03-5-06-50019	Benefits-Workers Compensation	\$ 19,100	\$ -	\$ 12,445	65.16%
03-5-06-50021	Benefits-PERS	\$ 49,600	\$ 1,002	\$ 18,029	36.35%
03-5-06-50022	Benefits PERS Employer	\$ 103,300	\$ 4,725	\$ 28,353	27.45%
03-5-06-50023	Benefits-Uniforms	\$ 2,564	\$ 73	\$ 602	23.48%
03-5-06-50024	Benefits-Vacation & Sick Pay	\$ 10,000	\$ 386	\$ 2,792	27.92%
03-5-06-50025	Benefits-Boot Allowance	\$ 1,710	\$ -	\$ -	0.00%
03-5-06-51120	Safety Equipment/Supplies	\$ 10,000	\$ -	\$ 3,781	37.81%
03-5-06-51125	Petroleum Products	\$ 20,000	\$ 2,142	\$ 12,945	64.72%
03-5-06-51130	Office Supplies	\$ 4,000	\$ 5,464	\$ 11,195	279.87%
03-5-06-51140	General Supplies & Expenses	\$ 25,000	\$ 1,181	\$ 22,726	90.90%
03-5-06-51199	Disaster Repairs	\$ -	\$ -	\$ -	
03-5-06-54002	Dues & Subscriptions	\$ 10,000	\$ 360	\$ 8,144	81.44%
03-5-06-54003	Management & Admin Services	\$ 189,000	\$ 15,750	\$ 141,750	75.00%
03-5-06-54005	Computer Expenses	\$ 100,000	\$ 12,567	\$ 94,310	94.31%
03-5-06-54011	Printing & Publications	\$ -	\$ 446	\$ 605	N/A
03-5-06-54012	Education & Training	\$ 9,000	\$ 2,881	\$ 9,577	106.41%
03-5-06-54014	Public Relations	\$ 50,000	\$ -	\$ 1,486	2.97%
03-5-06-54016	Travel Related Expenses	\$ 7,000	\$ 81	\$ 13,047	186.38%
03-5-06-54017	Certifications & Renewals	\$ 7,500	\$ 85	\$ 3,073	40.97%
03-5-06-54019	Licenses & Permits	\$ 62,500	\$ -	\$ 65,558	104.89%
03-5-06-54020	Meeting Related Expenses	\$ 5,000	\$ 157	\$ 3,650	73.00%

FY 2017-18 Sewer Expenses					
G/L ACCOUNT #	DESCRIPTION	BUDGET	Mar '18	Year to Date	%
03-5-06-54022	Utilities - YVWD Services	\$ 2,000	\$ -	\$ 976	48.79%
03-5-06-54024	Utilities - Waste Disposal	\$ 13,000	\$ 1,085	\$ 9,947	76.51%
03-5-06-54025	Utilities - Telephone & Internet	\$ 30,000	\$ 4,220	\$ 41,014	136.71%
03-5-06-54030	Drinking Water	\$ 1,000	\$ -	\$ 805	80.47%
03-5-06-54104	Contractual Services	\$ 70,000	\$ 7,711	\$ 41,706	59.58%
03-5-06-54107	Legal	\$ 45,000	\$ 76,575	\$ 116,772	259.49%
03-5-06-54108	Audit & Accounting	\$ 16,000	\$ -	\$ 10,975	68.59%
03-5-06-54109	Professional Fees	\$ 225,000	\$ 2,500	\$ 140,305	62.36%
03-5-06-55500	Depreciation Reserves	\$ 500,000	\$ 41,667	\$ 375,000	75.00%
	Infrastructure Replacement	\$ 700,000	\$ 58,333	\$ 524,997	75.00%
03-5-06-56001	Insurance	\$ 100,000	\$ 7,872	\$ 70,846	70.85%
03-5-06-57030	Regulatory Compliance	\$ 50,000	\$ -	\$ 48,232	96.46%
	ADMINISTRATION TOTALS	\$ 3,376,153	\$ 338,276	\$ 2,415,875	71.56%
03-5-07-50010	Labor-Environmental Control	\$ 524,161	\$ 42,213	\$ 293,359	55.97%
03-5-07-50011	Labor Credit	\$ -	\$ -	\$ -	
03-5-07-50013	Benefits-Fica	\$ 43,302	\$ 3,222	\$ 22,867	52.81%
03-5-07-50014	Benefits-Life Insurance	\$ 3,200	\$ 69	\$ 580	18.12%
03-5-07-50016	Benefits-Health\Defrd Comp	\$ 134,400	\$ 9,454	\$ 72,494	53.94%
03-5-07-50017	Benefits-Disability Insurance	\$ 5,100	\$ 540	\$ 3,745	73.43%
03-5-07-50019	Benefits-Workers Compensation	\$ 15,300	\$ -	\$ 13,993	91.46%
03-5-07-50021	Benefits-PERS	\$ 25,000	\$ 248	\$ 9,244	36.98%
03-5-07-50022	Benefits-PERS Employer	\$ 40,000	\$ 2,775	\$ 18,758	46.89%
03-5-07-50023	Benefits-Uniforms	\$ 2,400	\$ 184	\$ 1,503	62.64%
03-5-07-50024	Benefits-Vacation & Sick Pay	\$ 2,000	\$ 346	\$ 2,217	110.86%
03-5-07-50025	Benefits-Boot Allowance	\$ 1,600	\$ -	\$ 338	21.12%
03-5-07-51003	R&M - Structures	\$ 225,000	\$ 18,463	\$ 177,134	78.73%
03-5-07-51140	General Supplies & Expenses	\$ 1,000	\$ -	\$ 710	70.95%
03-5-07-51241	Lift Station #1	\$ 70,000	\$ 3,252	\$ 38,361	54.80%
03-5-07-51242	Lift Station #2	\$ 30,000	\$ 845	\$ 8,989	29.96%
03-5-07-51243	Lift Station #3	\$ 15,000	\$ 250	\$ 3,474	23.16%
03-5-07-51244	Lift Station #4	\$ 50,000	\$ 535	\$ 6,587	13.17%
03-5-07-51248	Lift Station #8	\$ 3,000	\$ 85	\$ 2,118	70.61%
03-5-07-54111	Pretreatment	\$ 66,000	\$ -	\$ 39,991	60.59%
	ENVIRONMENTAL CONTROL TOTAL	\$ 1,256,463	\$ 82,481	\$ 716,462	57.02%
03-5-40-57202	Debt Service - Principal - WRWRF	\$ 2,199,524	\$ -	\$ 2,199,524	100.00%
03-5-40-57203	Debt Service - Principal - Brineline	\$ 423,936	\$ -	\$ 423,936	100.00%
03-5-40-57204	Debt Service - Principal - WISE	\$ 130,782	\$ 130,782	\$ 130,782	100.00%
03-5-40-57205	Debt Service - Principal - R 10.3	\$ 38,318	\$ 38,318	\$ 38,318	100.00%
03-5-40-57206	Debt Service - Principal - Crow & B12-1	\$ 15,014	\$ 14,983	\$ 14,983	99.79%
03-5-40-57403	Debt Service - Interest	\$ 1,061,707	\$ 76,669	\$ 1,026,151	96.65%
	40 - Debt	\$ 3,869,281	\$ 260,752	\$ 3,833,694	99.08%
03-5-40-57002	Asset Acq - Treatment	\$ -	\$ -	\$ -	
03-5-40-57006	Asset Acq - Admin (fuel master)	\$ -	\$ -	\$ -	
03-5-40-57007	Asset Acq - EC (ADS flow monitors & smart covers)	\$ -	\$ -	\$ -	
	40 - Capital Outlay	\$ -	\$ -	\$ -	
				\$ 9,969,443	
	TOTAL SEWER EXPENSES	\$ 12,132,940	\$ 967,030	\$ 9,969,443	82.17%

FY 2017-18 Recycled Expenses					
G/L ACCOUNT #	DESCRIPTION	BUDGET	Mar '18	Year to Date	%
04-5-06-50010	Labor-Recycled Water	\$ 343,507	\$ 50,803	\$ 287,639	83.74%
04-5-06-50012	Director Fees	\$ 5,000	\$ -	\$ -	0.00%
04-5-06-50013	Benefits-FICA	\$ 20,000	\$ 3,971	\$ 22,021	110.11%
04-5-06-50014	Benefits-Life Insurance	\$ 1,820	\$ 66	\$ 479	26.30%
04-5-06-50016	Benefits-Health & Def Comp	\$ 30,000	\$ 9,733	\$ 65,735	219.12%
04-5-06-50017	Benefits-Disability Insurance	\$ 3,300	\$ 636	\$ 3,597	109.01%
04-5-06-50019	Benefits-Workers Compensation	\$ 4,000	\$ -	\$ 9,135	228.38%
04-5-06-50021	Benefits-PERS Employee	\$ 11,000	\$ 486	\$ 10,585	96.22%
04-5-06-50022	Benefits-PERS Employer	\$ 18,243	\$ 3,240	\$ 19,597	107.42%
04-5-06-50023	Benefits-Uniforms	\$ 1,365	\$ 62	\$ 479	35.10%
04-5-06-50024	Benefits-Vacation & Sick Pay	\$ 500	\$ 78	\$ 344	68.78%
04-5-06-50025	Benefits-Boots	\$ 910	\$ -	\$ 200	21.98%
04-5-06-51003	R & M-Structures	\$ 25,000	\$ 111	\$ 29,018	116.07%
04-5-06-51011	R & M-Valves	\$ 5,000	\$ -	\$ -	0.00%
04-5-06-51020	R & M-Pipelines	\$ 5,000	\$ -	\$ 1,044	20.88%
04-5-06-51021	R & M-Service Lines	\$ 15,000	\$ -	\$ 1,024	6.83%
04-5-06-51022	R & M-Fire Hydrants	\$ 1,000	\$ -	\$ 271	27.14%
04-5-06-51030	R & M-Meters/Backflows	\$ 9,000	\$ -	\$ 9,198	102.20%
04-5-06-51140	General Supplies & Expenses	\$ 2,500	\$ -	\$ 6,232	249.27%
04-5-06-51210	Utilities-Power Purchasess	\$ 85,000	\$ 7,576	\$ 47,994	56.46%
04-5-06-54002	Dues & Subscriptions	\$ 4,000	\$ -	\$ 1,688	42.20%
04-5-06-54005	Computer Expense	\$ 9,000	\$ -	\$ 10,298	114.43%
04-5-06-54011	Printing & Publications	\$ -	\$ 96	\$ 131	N/A
04-5-06-54012	Education & Training	\$ 4,000	\$ 35	\$ 4,352	108.81%
04-5-06-54014	Public Relations	\$ 2,000	\$ -	\$ 1,057	52.83%
04-5-06-54016	Travel Related Expenses	\$ 2,500	\$ 15	\$ 3,893	155.73%
04-5-06-54017	Certifications & Renewals	\$ 500	\$ 180	\$ 1,221	244.20%
04-5-06-54019	Licenses & Permits	\$ 20,000	\$ -	\$ 11,156	55.78%
04-5-06-54020	Meeting Related Expenses	\$ 1,000	\$ -	\$ 998	99.80%
04-5-06-54022	Utilities - YVWD Services	\$ 25,000	\$ -	\$ 19,992	79.97%
04-5-06-54025	Utilities - Telephone & Internet	\$ 1,500	\$ -	\$ 1,459	97.27%
04-5-06-54010	Contractual Services	\$ 8,400	\$ 1,508	\$ 3,776	44.95%
04-5-06-54107	Legal	\$ 1,250	\$ -	\$ -	0.00%
04-5-06-54108	Audit & Accounting	\$ 2,500	\$ -	\$ 1,950	78.00%
04-5-06-54109	Professional Fees	\$ 40,000	\$ -	\$ 59,409	148.52%
04-5-06-54110	Laboratory Services	\$ -	\$ -	\$ -	
04-5-06-55500	Depreciation	\$ 8,000	\$ 665	\$ 6,005	75.06%
	Infrastructure Replacement	\$ 25,000	\$ 2,083	\$ 18,747	74.99%
04-5-06-56001	Insurance	\$ 20,000	\$ 1,749	\$ 15,743	78.72%
04-5-06-57030	Regulatory Compliance	\$ 40,000	\$ -	\$ 16,204	40.51%
04-5-06-57040	Environmental Compliance	\$ 9,000	\$ -	\$ -	0.00%
				\$ 692,673	
	TOTAL RECYCLED EXPENSES	\$ 810,795	\$ 83,093	\$ 692,673	85.43%



Director Memorandum 18-063

Date: April 17, 2018

Prepared By: Matt Porras, Management Analyst

Subject: Approval of an Agreement with the City of Yucaipa for the Relocation of Water and Sewer Infrastructure as part of the 5th Street Widening Project

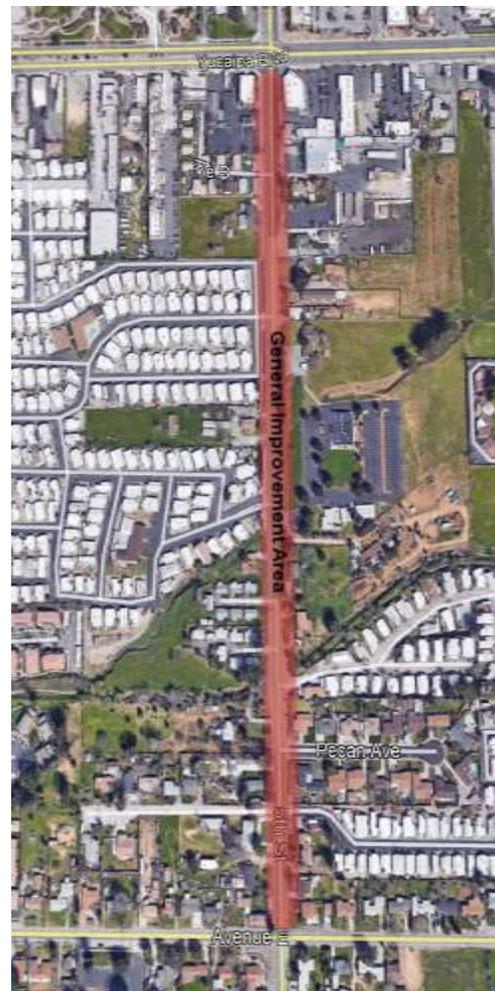
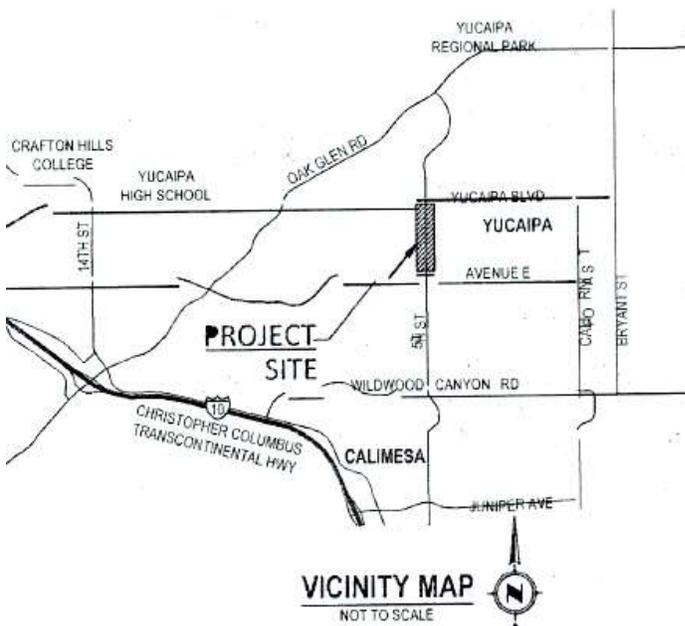
Recommendation: That the Board approves the attached Agreement.

The City of Yucaipa is in the process of making street improvements to 5th Street, west of Yucaipa Boulevard and north of Avenue E. The project includes widening of the roadway, installing curb and gutter, and adding sidewalks. The project will require relocation of utilities including Recycled Water, Drinking Water, and Sewer.

District staff is working to identify the scope of the impact related to District facilities. An agreement between the District and the City of Yucaipa will be drafted to define any cost sharing opportunities.

Financial Consideration

The District's contribution to the project is currently undefined until additional information is acquired.



Agreement by and between the City of Yucaipa and Yucaipa Valley Water District for the 5th Street Widening Project

The City of Yucaipa, a Municipal Corporation, hereinafter referred to as "City", and Yucaipa Valley Water District, a Special District, hereinafter referred to as "District", hereby mutually agree as follows:



A. Purpose of Agreement: The City is in the process of widening 5th Street from Yucaipa Boulevard south to Avenue E. There are numerous appurtenances that will require relocation and/or replacement within this project. The District has identified 16 water services and 4 sewer services in conflict. In addition to the appurtenances in conflict, an isolation valve will need to be relocated.

- B. Scope of Agreement:** The Scope of the Agreement includes:
1. The District, at their cost, will provide water meters, meter and sewer cleanout boxes.
 2. The City, at their cost, shall replace four (4) water services, as required, from the water mainline in 5th Street to the meter with 1" copper, install the provided meter and meter box, and abandon the existing service and connection on the mainline per District Standards.
 3. The City shall re-plumb fourteen (12) water services, as required, from the water mainline in 5th Street to the meter with 3/4" copper, install the provided meter and meter box per District Standards. The costs for these re-plumbed water services shall be shared between the City and the District. The City's share of these costs is 50%, and the District's share of these costs shall be 50%.
 4. The District, at their cost, shall protect six (4) sewer laterals, as required.
 5. The District, at their cost, will relocate the 8" isolation valve that conflicts with the project.
 6. The District, at their cost, shall provide inspection of the service installations at no cost to the City.

C. Future Precedence: This agreement and the concepts herein, are applicable to only to this work and not to be used as the basis of future agreements. Each future cost sharing agreement must consider the specific project conditions.

IN WITNESS WHEREOF, the City of Yucaipa and the Yucaipa Valley Water District have executed this Agreement the day and year first written below.

The City and District hereby agree to the full performance of the covenants and conditions contained herein.

City of Yucaipa

Yucaipa Valley Water District

Ray Casey, City Manager

Joseph Zoba, General Manager

Date

Date



Date: April 17, 2018

Prepared By: Allison M. Edmisten, Chief Financial Officer
Peggy Little, Administrative Supervisor

Subject: Presentation of Budget Adjustments for Fiscal Year 2017-18

Recommendation: That the Board approves the proposed adjustments to the Fiscal Year 2017-18 operating budget.

The following are adjustments to the 2017-18 Modified budget based on trending and/or items that were not anticipated when the initial budget was adopted in June 2017 nor when the first group of budget adjustments was approved in November 2017.

For all three funds (water, sewer, and recycled) there is a slight increase in both revenue and expenses as a result of Interest Revenue trending higher than initially anticipated. After the adjustments, this continues to be a balanced budget.

District staff will continue to do budget adjustments twice each fiscal year. This will be the last adjustment for Fiscal Year 2017-18.

WATER DIVISION BUDGET

Fiscal Year 2018

	G/L Number	Modified Budget as of December 2017	Budget Adjustment April 2018	Modified Budget Fiscal Year 2018	Explanation
OPERATING REVENUE:					
Potable Water - Commodity Charge	02-40010	5,912,971		5,912,971	
Construction Water - Commodity Charge	02-40011	20,000		20,000	
Imported Water - San Gorgonio Pass W.A.	02-40012	250,000		250,000	
Imported Water - San Bernardino Valley M.W.D.	02-40013	850,000		850,000	
Potable Water - Commodity Multi-Unit Discount	02-40014	(100,000)		(100,000)	
Water Wholesale Revenue	02-40015	300,000		300,000	
Water Service Establishment Fee	02-40016	5,000		5,000	
Potable Water - Service Demand Charge	02-41000	3,200,000		3,200,000	
Fire Service Standby Fee	02-41001	45,000		45,000	
Construction Water - Service Charge	02-41003	15,000		15,000	
Potable Water - Service Charge Multi-Unit Discount	02-41005	(135,000)		(135,000)	
Unauthorized Use of Water Charges	02-41010	2,000		2,000	
Water Meter & Service Installation Charges	02-41110	75,000		75,000	
Fire Flow Measurements & Reports	02-41112	3,500		3,500	
Disconnection and Reconnection Charges	02-41113	125,000		125,000	
Delinquent Payment Charges	02-41121	125,000		125,000	
Management & Accounting Services	02-42123	189,000		189,000	
Bad Debt Write-Off & Recovery	02-42124	(20,000)		(20,000)	
Total Operating Revenue		10,862,471	-	10,862,471	
NON-OPERATING REVENUE:					
Transfer - Reserve Fund to Asset Acquisition		-		-	
Transfer - Reserve Fund		-		-	
Transfer - Rate Stabilization Fund to Water Division		-		-	
Interest Earned	02-43010	50,000	12,000	62,000	Interest Earned is trending higher than budgeted. This increase will offset the increase needed in expenses.
Property Tax-Unsecured	02-43110	115,000		115,000	
Property Tax-Secured	02-43120	2,600,000		2,600,000	
Tax Collection-Prior	02-43130	25,000		25,000	
Other Taxes	02-43140	170,000		170,000	
Rental Income - Water Stock	02-49110	1,700		1,700	
Miscellaneous Non-Operating Revenue	02-49150	100,000		100,000	
Total Non-Operating Revenue		3,061,700	12,000	3,073,700	
TOTAL WATER REVENUE		13,924,171		13,936,171	

WATER DIVISION BUDGET

Fiscal Year 2018

	G/L Number	Modified Budget as of December 2017	Budget Adjustment April 2018	Modified Budget Fiscal Year 2018	
OPERATING EXPENSE:					
Water Resource Department		4,902,900	467,700	5,370,600	
Public Works Department		3,044,488	(494,000)	2,550,488	
Administration Department		3,681,118	38,300	3,719,418	
Long-Term Debt Obligations		2,295,665		2,295,665	
Asset Acquisition		-		-	
Total Operating Expense		13,924,171	12,000	13,936,171	
TOTAL WATER EXPENSES		13,924,171		13,936,171	

WATER RESOURCE DEPARTMENT

Labor	02-5-01-50010	832,563		832,563	
Benefits	02-5-01-500xx	399,337		399,337	
Repair & Maintenance - Structures	02-5-01-51003	275,000	250,000	525,000	Significant expenses related to SCADA, reservoirs, wells, and fixing gabions resulted in expenses exceeding the budget.
Repair & Maintenance - Valves	02-5-01-51011	30,000		30,000	
General Supplies & Expenses	02-5-01-51140	1,000	1,500	2,500	Purchase of a backflow test gauge as well as other minor purchases resulted in expenses trending higher than budget.
Power Purchases	02-5-01-51210	1,400,000		1,400,000	
Electricity and Fuel	02-5-01-51211	5,000		5,000	
Imported Water Purchases	02-5-01-51316	1,100,000	106,200	1,206,200	Imported Water Purchases are trending slightly higher than initially budgeted.
Licenses & Permits	02-5-01-54019	25,000	45,000	70,000	Annual SWRCB fees were more than the initial budget without allowing for any other expenses.
Laboratory Services	02-5-01-54110	85,000	(35,000)	50,000	This line item is trending lower than budget and the reduction will offset increases in other line items.
Operation, Repair & Maintenance - YVRWFF	02-5-01-57040	750,000	100,000	850,000	One time expenses such as Device Net conversion with Qversa and modules from Pall Corp, resulted in expenses trending higher than initially budgeted.
Sub-Total Water Resource Department		4,902,900	467,700	5,370,600	

PUBLIC WORKS DEPARTMENT

Labor	02-5-03-50010	1,503,049	(500,000)	1,003,049	Labor expenses are trending lower than budgeted due to vacancies throughout the year.
Benefits	02-5-03-500xx	757,180		757,180	
Repair & Maintenance - Vehicles & Equipment	02-5-03-51001	230,000		230,000	
Repair & Maintenance - Valves	02-5-03-51011	10,000		10,000	
Repair & Maintenance - Pipelines	02-5-03-51010	225,000		225,000	
Repair & Maintenance - Service Lines	02-5-03-51021	175,000		175,000	

WATER DIVISION BUDGET

Fiscal Year 2018

	G/L Number	Modified Budget as of December 2017	Budget Adjustment April 2018	Modified Budget Fiscal Year 2018	Explanation
Repair & Maintenance - Fire Hydrants	02-5-03-51022	40,000		40,000	
PUBLIC WORKS DEPARTMENT (CON'T)					
Repair & Maintenance - Water Meters	02-5-03-51030	75,000		75,000	
Fire Flow Testing	02-5-03-51031	28,259		28,259	
General Supplies & Expenses	02-5-03-51140	1,000	6,000	7,000	One time expenses related to new building resulted in expenses higher than budgeted.
Sub-Total Utility Services Department		3,044,488	(494,000)	2,550,488	
ADMINISTRATION DEPARTMENT					
Labor	02-5-06-50010	792,038	(250,000)	542,038	Labor expenses are trending lower than budgeted due to vacancies throughout the year.
Director Fees	02-5-06-50012	22,500		22,500	
Benefits	02-5-06-500xx	437,080		437,080	
Repair & Maintenance - Structures	02-5-06-51003	45,000	150,000	195,000	A budget increase is necessary due to the remaining one-time expenses for the new building as well as various light replacements throughout the complex.
Safety Equipment & Supplies	02-5-06-51120	25,000		25,000	
Petroleum Products	02-5-06-51125	100,000	6,000	106,000	Current year trending plus remaining year estimates are trending higher than budgeted.
Office Supplies	02-5-06-51130	30,000		30,000	
General Supplies & Expenses	02-5-06-51140	35,000	19,000	54,000	Current year trending plus remaining year estimates are trending higher than budgeted.
Electricity	02-5-06-51211	30,000	30,000	60,000	Current year trending plus remaining year estimates are trending higher than budgeted.
Natural Gas	02-5-06-51213	3,000		3,000	
Dues & Subscriptions	02-5-06-54002	16,500		16,500	
Computer Expenses	02-5-06-54005	100,000	25,000	125,000	Various equipment purchases as well as set up for AMI resulted in expenses trending higher than budgeted.
Postage	02-5-06-54010	3,500		3,500	
Printing & Publications	02-5-06-54011	-		-	
Education & Training	02-5-06-54012	15,000		15,000	
Utility Billing Expenses	02-5-06-54013	180,000		180,000	
Public Relations	02-5-06-54014	50,000		50,000	
Travel Related Expenses	02-5-06-54016	10,000	5,000	15,000	Travel related to training conferences for employees exceeded the budgeted amount.
Certifications & Renewals	02-5-06-54017	7,000		7,000	
Meeting Related Expenses	02-5-06-54020	6,000		6,000	
Utilities - YVWD Services	02-5-06-54022	50,000		50,000	
Waste Disposal	02-5-06-54024	2,500		2,500	
Telephone	02-5-06-54025	45,000		45,000	

WATER DIVISION BUDGET

Fiscal Year 2018

	G/L Number	Modified Budget as of December 2017	Budget Adjustment April 2018	Modified Budget Fiscal Year 2018	Explanation
Conservatin & Rebates	02-5-06-54099	10,000	12,800	22,800	The increase in budget will cover the annual amount needed for the cost sharing portion for our District for community outreach.
Contractual Services	02-5-06-54104	80,000	50,000	130,000	Current year trending plus remaining year estimates are trending higher than budgeted as well as new performance evaluation software.
Legal	02-5-06-54107	40,000	20,500	60,500	Due to various legal cases throughout the year, expenses have trended higher than budgeted.
Audit & Accounting	02-5-06-54108	16,000		16,000	
ADMINISTRATION DEPARTMENT (CON'T)					
Professional Fees	02-5-06-54109	165,000		165,000	
Reserve Funds	02-5-06-55500	200,000		200,000	
Water Infrastructure Replacement	02-5-06-xxxxx	1,000,000		1,000,000	
Insurance	02-5-06-56001	100,000		100,000	
Regulatory Compliance	02-5-06-57030	15,000	(8,000)	7,000	Current year trending plus remaining year estimates are trending lower than budgeted.
Election Related Expenses	02-5-06-57090	-		-	
Beaumont Basin Watermaster	02-5-06-57096	50,000	(22,000)	28,000	Current year trending plus remaining year estimates are trending lower than budgeted.
Sub-Total Administration Department		3,681,118	38,300	3,719,418	
LONG-TERM DEBT					
Debt Service - Series 2015A Principal	02-5-40-57201	1,065,000	604,000	1,669,000	There is no remaining principal due for the rest of the fiscal year, but the line item is currently over budget. This increase is offset by decrease in Interest (G/L #02-5-40-57402).
Debt Service - Interest - Bond Repayment	02-5-40-57402	1,230,665	(605,000)	625,665	There is not any remaining interest due for the rest of the fiscal year. This decrease will offset the increase for Principal (G/L #02-5-40-57201).
Rate Stabilization Fund	02-5-40-57806				
Sub-Total Long-Term Debt		2,295,665	(1,000)	2,294,665	
ASSET ACQUISITION					
Water Department	02-5-40-57001	-		-	
Utility Services Department	02-5-40-57003	-		-	
Administration	02-5-40-57006	-		-	
Sub-Total Asset Acquisition		-	-	-	

SEWER DIVISION BUDGET

Fiscal Year 2018

	G/L Number	Modified Budget as of December 2017	Budget Adjustment April 2018	Modified Budget Fiscal Year 2018	Explanation
OPERATING REVENUE:					
Sewer Service Establishment Fee	03-40016	500		500	
Sewer Service Demand Charge	03-41000	11,890,265		11,890,265	
Sewer Service Demand - Multi-User Discount	03-41005	(200,000)		(200,000)	
Sewer Lateral Installation	03-41110	2,500		2,500	
Septage Pumping	03-41116	0		0	
Penalty Late Charges	03-41121	129,925		129,925	
Revenue-Other, Operating	03-42122	3,250	(1,300)	1,950	This line item is trending lower than budgeted.
Bad Debt Write-Off & Recovery	03-41124	(15,000)		(15,000)	
Front Footage Fees	03-41131	30,000		30,000	
	Total Operating Revenue	11,841,440	(1,300)	11,840,140	
NON-OPERATING REVENUE:					
Transfer - Reserve Fund to Asset Acquisition		-		-	
Transfer - Reserve Fund		0		0	
Rate Stabilization Fund Transfer In		0		0	
Interest Earned	03-43010	35,000	24,000	59,000	Interest Earned is trending higher than budgeted. This increase will offset other reductions in revenue.
Property Tax-Unsecured	03-43110	50,000		50,000	
Property Tax-Secured	03-43120	175,000		175,000	
Tax Collection-Prior	03-43130	10,000		10,000	
Other Taxes	03-43140	1,500		1,500	
Misc. Non-Operating Revenue	03-49150	20,000	(20,000)	-	There has not been any revenue year to date, this budget line item will be reduced to reflect that.
	Total Non-Operating Revenue	291,500	4,000	295,500	
	TOTAL SEWER REVENUE	12,132,940		12,135,640	
OPERATING EXPENSE:					
Treatment		3,631,043	299,700	3,930,743	
Administration		3,376,153	(130,000)	3,246,153	
Environmental Control		1,256,463	(132,000)	1,124,463	
Debt Service		3,869,281	(35,000)	3,834,281	
Asset Acquisition		-	-	-	
	Total Operating Expense	12,132,940	2,700	12,135,640	
	TOTAL SEWER EXPENSES	12,132,940		12,135,640	

SEWER DIVISION BUDGET

Fiscal Year 2018

	G/L Number	Modified Budget as of December 2017	Budget Adjustment April 2018	Modified Budget Fiscal Year 2018	Explanation
TREATMENT					
Labor	03-5-02-50010	878,548		878,548	
Benefits	03-5-02-500xx	405,495		405,495	
Repair and Maintenance - Structures	03-5-02-51003	275,000	208,200	483,200	There were a number of one-time repairs made for items not initially included in the budget (e.g. muffin monster, bioassay, SAGE, pumps, clarifiers, transformers, etc.)
Automation Control	03-5-02-51010	80,000		80,000	
Chemicals	03-5-02-51106	500,000	86,000	586,000	Chemical expenses are trending higher than initially budgeted.
Propane	03-5-02-51111	10,000		10,000	
Laboratory Supplies	03-5-02-51115	30,000	4,500	34,500	Supply expenses are trending slightly higher than budgeted.
General Supplies & Expenses	03-5-02-51140	2,000	1,000	3,000	Strainer purchased in January that was not anticipated in budget.
Utilities-Power Purchases	03-5-02-51210	800,000		800,000	
Laboratory Services	03-5-02-54110	100,000		100,000	
Sludge Disposal	03-5-02-57031	250,000		250,000	
Brineline Operating Expenses	03-5-02-57034	300,000		300,000	
	Sub-Total Treatment	3,631,043	299,700	3,930,743	
ADMINISTRATION					
Labor	03-5-06-50010	707,579	(150,000)	557,579	Labor expenses are trending lower than budgeted due to vacancies throughout the year.
Directors Fees	03-5-06-50012	22,500		22,500	
Benefits	03-5-06-500xx	395,074		395,074	
Safety Equipment	03-5-06-51120	10,000		10,000	
Petroleum Products	03-5-06-51125	20,000		20,000	
Office Supplies	03-5-06-51130	4,000		4,000	
General Supplies & Expenses	03-5-06-51140	25,000		25,000	
Dues & Subscriptions	03-5-06-54002	10,000		10,000	
Management & Accounting Services	03-5-06-54003	189,000		189,000	
Computer Expenses	03-5-06-54005	100,000		100,000	
Printing & Publications	03-5-06-54011	-		-	
Education & Training	03-5-06-54012	9,000		9,000	
Public Relations	03-5-06-54014	50,000		50,000	
Travel Related Expenses	03-5-06-54016	7,000	10,000	17,000	Travel expenses related to conferences were more than initially budgeted.
Certifications & Renewals	03-5-06-54017	7,500		7,500	

SEWER DIVISION BUDGET

Fiscal Year 2018

	G/L Number	Modified Budget as of December 2017	Budget Adjustment April 2018	Modified Budget Fiscal Year 2018	Explanation
Licenses & Permits	03-5-06-54019	62,500	5,000	67,500	Although these expenses trended high in the beginning of the year, there are not many expenses anticipated for the remainder of the year.
Meeting Related Expenses	03-5-06-54020	5,000		5,000	
YVWD Services	03-5-06-54022	2,000		2,000	
Waste Disposal	03-5-06-54024	13,000		13,000	
Telephone	03-5-06-54025	30,000		30,000	
Drinking Water	03-5-06-54030	1,000		1,000	
Contractual Services	03-5-06-54104	70,000		70,000	
Legal	03-5-06-54107	45,000		45,000	
Audit & Accounting	03-5-06-54108	16,000		16,000	
Professional Fees	03-5-06-54109	225,000		225,000	
ADMINISTRATION (CONT')					
Reserve Funds	03-5-06-55500	500,000		500,000	
Sewer Infrastructure Replacement	03-5-06-xxxxx	700,000		700,000	
Insurance	03-5-06-56001	100,000		100,000	
Regulatory Compliance	03-5-06-57030	50,000	5,000	55,000	Although these expenses trended high in the beginning of the year, there are not many expenses anticipated for the remainder of the year.
Sub-Total Administration		3,376,153	(130,000)	3,246,153	
ENVIRONMENTAL CONTROL					
Labor	03-5-07-50011	524,161	(100,000)	424,161	Labor expenses are trending lower than budgeted due to vacancies throughout the year.
Benefits	03-5-07-500xx	272,302		272,302	
Repair and Maintenance - Structures	03-5-07-51003	225,000		225,000	
General Supplies & Expenses	03-5-07-51140	1,000		1,000	
Lift Station No. 1	03-5-07-51241	70,000	(5,000)	65,000	Current year trending plus remaining year estimates are trending lower than budgeted.
Lift Station No. 2	03-5-07-51242	30,000	(10,000)	20,000	Current year trending plus remaining year estimates are trending lower than budgeted.
Lift Station No. 3	03-5-07-51243	15,000	(3,000)	12,000	Current year trending plus remaining year estimates are trending lower than budgeted.
Lift Station No. 4	03-5-07-51244	50,000	(18,000)	32,000	Current year trending plus remaining year estimates are trending lower than budgeted.
Lift Station No. 8	03-5-07-51248	3,000	4,000	7,000	Current year trending plus remaining year estimates are trending higher than budgeted.
Professional Fees	03-5-07-54109	66,000		66,000	
Laboratory Services	03-5-07-54110	-		-	
Sub-Total Environmental Control		1,256,463	(132,000)	1,124,463	

SEWER DIVISION BUDGET

Fiscal Year 2018

	G/L Number	Modified Budget as of December 2017	Budget Adjustment April 2018	Modified Budget Fiscal Year 2018	Explanation
LONG-TERM DEBT					
Debt Service - Principal WRWRF Project	03-5-40-57202	2,199,524		2,199,524	
Debt Service - Principal Brineline Project	03-5-40-57203	423,936		423,936	
Debt Service - Principal WISE Project	03-5-40-57204	130,782		130,782	
Debt Service - Principal R-10.3 Project	03-5-40-57205	38,318		38,318	
Debt Service - Principal Crow Street & B-12.1	03-5-40-57206	15,014		15,014	
Debt Service - Interest	03-5-40-57403	1,061,707	(35,000)	1,026,707	The modified budget amount is more than needed for the year. This decrease will offset the increase in other expenses.
Debt Service - Rate Stabilization Fund	57006.03.06	-		-	
Sub-Total Long-Term Debt		3,869,281	(35,000)	3,834,281	
ASSET ACQUISITION					
Sewer Treatment Department	03-5-40-57002	-		-	
Sewer Administration Department	03-5-40-57006	-		-	
Environmental Control Department	03-5-40-57007	-		-	
Sub-Total Asset Acquisition		-	-	-	

RECYCLED WATER DIVISION

Fiscal Year 2018

	G/L Number	Modified Budget as of December 2017	Budget Adjustment April 2018	Modified Budget Fiscal Year 2018	Explanation
OPERATING REVENUE:					
Recycled Water - Commodity Charge	04-40010	565,795		565,795	
Construction Recycled Water - Commodity Chrg	04-40011	20,000		20,000	
Recycled Water - Service Demand Charge	04-41000	60,000		60,000	
Construction Recycled Water - Service Charge	04-41003	5,000		5,000	
Meter/Lateral Installation	04-41110	15,000		15,000	
Delinquent Payment Charges	04-41121	1,000		1,000	
Revenue-Other, Operating	04-41122	500		500	
Total Operating Revenue		667,295	-	667,295	
NON-OPERATING REVENUE:					
Transfer - Reserve Fund	--	-		-	
Interest Earned	04-43010	10,000	3,000	13,000	Interest Earned is trending higher than budgeted. This increase will offset the increase needed in expenses.
Property Tax-Unsecured	04-43110	10,000		10,000	
Property Tax-Secured	04-43120	110,000		110,000	
Tax Collection-Prior	04-43130	10,000		10,000	
Other Taxes	04-43140	2,500		2,500	
Misc. Non-Operating Revenue	04-49150	1,000		1,000	
Total Non-Operating Revenue		143,500	3,000	146,500	
TOTAL RECYCLED WATER REVENUE		810,795		813,795	
OPERATING EXPENSES:					
Labor - Recycled Water	04-5-06-50010	343,507		343,507	
Director Fees	04-5-06-50012	5,000		5,000	
Benefits - Recycled Water	04-5-06-500xx	91,138		91,138	
R&M - Structures	04-5-06-51003	25,000		25,000	
R&M - Valves	04-5-06-51011	5,000		5,000	
R&M - Pipelines	04-5-06-51020	5,000		5,000	
R&M - Service Lines	04-5-06-51021	15,000		15,000	
R&M - Fire Hydrants	04-5-06-51022	1,000		1,000	
R&M - Meters	04-5-06-51030	4,000		4,000	
R&M - Backflow	04-5-06-51031	5,000		5,000	
General Supplies and Expenses	04-5-06-51140	2,500	6,000	8,500	The budget amount for this line item was not sufficient for the annual expenses anticipated. The annual total for quarterly analysis bank charges are approximately \$5,000.
Utilities - Power Purchases	04-5-06-51210	85,000	(15,000)	70,000	This line item is trending lower than budget and the reduction will offset increases in other line items.
Dues & Subscriptions	04-5-06-54002	4,000		4,000	

RECYCLED WATER DIVISION

Fiscal Year 2018

	G/L Number	Modified Budget as of December 2017	Budget Adjustment April 2018	Modified Budget Fiscal Year 2018	Explanation
Computer Expense	04-5-06-54005	9,000	5,000	14,000	Annual license fees as well as other various computer expenses are trending higher than budgeted. This will bring the budget inline with anticipated expenses.
Printing & Publications	04-5-06-54011	-		-	
Education & Training	04-5-06-54012	4,000	1,000	5,000	One time conference expenses for two people resulted in expenses trending higher than the budget.
Public Relations	04-5-06-54014	2,000		2,000	
Travel & Meeting Related Expenses	04-5-06-54016	2,500	4,000	6,500	Travel expenses for conferences were higher than initially budgeted.
Certifications & Renewals	04-5-06-54017	500	1,500	2,000	Backflow testing expenses were higher than anticipated.
Licenses & Permits	04-5-06-54019	20,000		20,000	
Meeting Related Expenses	04-5-06-54020	1,000	1,500	2,500	Expenses are trending higher than the budget.
Utilities - YVWD Services	04-5-06-54022	25,000		25,000	
Telephone	04-5-06-54025	1,500		1,500	
Contractual Services	04-5-06-54104	8,400		8,400	
Legal	04-5-06-54107	1,250		1,250	
Audit & Accounting	04-5-06-54108	2,500		2,500	
Professional Services	04-5-06-54109	40,000	21,000	61,000	Expenses are trending higher than the budget as a result of costs related to Title 22.
Laboratory Services	04-5-06-54110	-		-	
Reserve Funds	04-5-06-55500	8,000		8,000	
Recycled Water Infrastructure Replacement	04-5-06-xxxxx	25,000		25,000	
Insurance	04-5-06-56001	20,000		20,000	
Regulatory Compliance	04-5-06-57030	40,000	(15,000)	25,000	Although a budget adjustment increasing this line item was approved in November, expenses have significantly decreased and are anticipated to remain within initial budget.
Environmental Compliance	04-5-06-57040	9,000	(7,000)	2,000	There have not been any expenses year to date, this budget line item will be reduced to help offset other increases.
Total Operating Expense		810,795	3,000	813,795	
TOTAL RECYCLED WATER EXPENSES		810,795		813,795	



Date: April 17, 2018

Prepared By: Joseph B. Zoba, General Manager

Subject: Consideration of Development Agreement No. 2018-08 with Western Pacific Housing for the Construction of Residential Housing within Tract Nos. 26925 and 30386 - 119 Lots

Recommendation: Pending

The District staff is working with representatives from DR Horton interested in purchasing residential lots within Tract Nos. 26925 and 30386 from Highpointe JPR 308, LLC.



At this point, the District staff has identified the proposed development agreement to consist of 119 lots within the following area of the existing Highpointe development:

- Tract No. 26925 - Lots 1-27, 45-97 (80 lots);
- Tract No. 30386 - Lots 1-6, 8-35 (34 lots); and
- Tract No. 30386- - Lots 16, 19-22 (5 lots).

The District staff will be working to complete the development agreement with Western Pacific Housing for presentation, discussion and consideration at the board meeting.

Board Reports



Yucaipa Valley Water District

Director Comments



Yucaipa Valley Water District



FACTS ABOUT THE YUCAIPA VALLEY WATER DISTRICT

Service Area Size: 40 square miles (sphere of influence is 68 square miles)

Elevation Change: 3,140 foot elevation change (from 2,044 to 5,184 feet)

Number of Employees: 5 elected board members
62 full time employees

Operating Budget: Water Division - \$13,397,500
Sewer Division - \$11,820,000
Recycled Water Division - \$537,250
Total Annual Budget - \$25,754,750

Number of Services: 12,434 water connections serving 17,179 units
13,559 sewer connections serving 20,519 units
64 recycled water connections

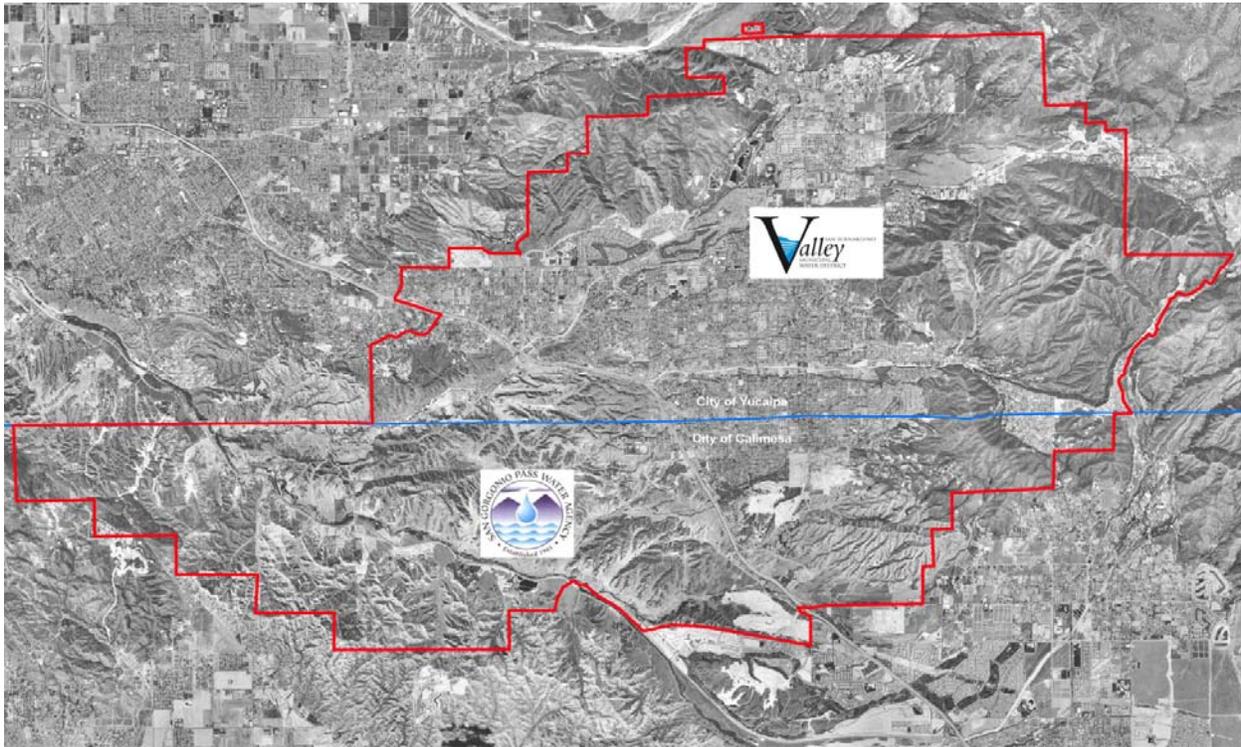
Water System: 215 miles of drinking water pipelines
27 reservoirs - 34 million gallons of storage capacity
18 pressure zones
12,000 ac-ft annual water demand (3.9 billion gallons)
Two water filtration facilities:
- 1 mgd at Oak Glen Surface Water Filtration Facility
- 12 mgd at Yucaipa Valley Regional Water Filtration Facility

Sewer System: 8.0 million gallon treatment capacity - current flow at 4.0 mgd
205 miles of sewer mainlines
5 sewer lift stations
4,500 ac-ft annual recycled water prod. (1.46 billion gallons)

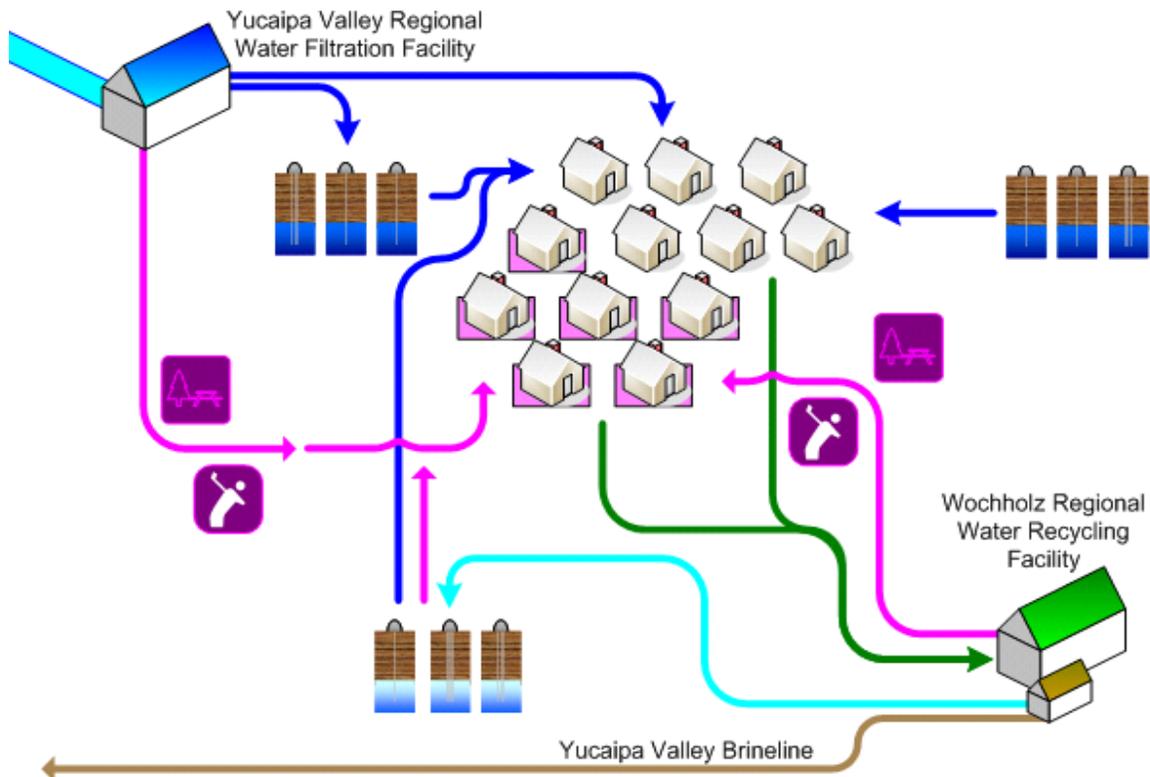
Recycled Water: 22 miles of recycled water pipelines
5 reservoirs - 12 million gallons of storage
1,200 ac-ft annual recycled demand (0.4 billion gallons)

Brine Disposal: 2.2 million gallon desalination facility at sewer treatment plant
1.108 million gallons of Inland Empire Brine Line capacity
0.295 million gallons of treatment capacity in Orange County

State Water Contractors: San Bernardino Valley Municipal Water District
San Geronimo Pass Water Agency



Sustainability Plan: A Strategic Plan for a Sustainable Future: The Integration and Preservation of Resources, adopted on August 20, 2008.





THE MEASUREMENT OF WATER PURITY

One part per hundred is generally represented by the percent (%).
This is equivalent to about fifteen minutes out of one day.

One part per thousand denotes one part per 1000 parts.
This is equivalent to about one and a half minutes out of one day.

One part per million (ppm) denotes one part per 1,000,000 parts.
This is equivalent to about 32 seconds out of a year.

One part per billion (ppb) denotes one part per 1,000,000,000 parts.
This is equivalent to about three seconds out of a century.

One part per trillion (ppt) denotes one part per 1,000,000,000,000 parts.
This is equivalent to about three seconds out of every hundred thousand years.

One part per quadrillion (ppq) denotes one part per 1,000,000,000,000,000 parts.
This is equivalent to about two and a half minutes out of the age of the Earth (4.5 billion years).





GLOSSARY OF COMMONLY USED TERMS

Every profession has specialized terms which generally evolve to facilitate communication between individuals. The routine use of these terms tends to exclude those who are unfamiliar with the particular specialized language of the group. Sometimes jargon can create communication cause difficulties where professionals in related fields use different terms for the same phenomena.

Below are commonly used water terms and abbreviations with commonly used definitions. If there is any discrepancy in definitions, the District's Regulations Governing Water Service is the final and binding definition.

Acre Foot of Water - The volume of water (325,850 gallons, or 43,560 cubic feet) that would cover an area of one acre to a depth of 1 foot.

Activated Sludge Process – A secondary biological sewer treatment process where bacteria reproduce at a high rate with the introduction of excess air or oxygen, and consume dissolved nutrients in the wastewater.

Annual Water Quality Report - The document is prepared annually and provides information on water quality, constituents in the water, compliance with drinking water standards and educational material on tap water. It is also referred to as a Consumer Confidence Report (CCR).

Aquifer - The natural underground area with layers of porous, water-bearing materials (sand, gravel) capable of yielding a supply of water; see Groundwater basin.

Backflow - The reversal of water's normal direction of flow. When water passes through a water meter into a home or business it should not reverse flow back into the water mainline.

Best Management Practices (BMPs) - Methods or techniques found to be the most effective and practical means in achieving an objective. Often used in the context of water conservation.

Biochemical Oxygen Demand (BOD) – The amount of oxygen used when organic matter undergoes decomposition by microorganisms. Testing for BOD is done to assess the amount of organic matter in water.

Biosolids – Biosolids are nutrient rich organic and highly treated solid materials produced by the sewer treatment process. This high-quality product can be used as a soil amendment on farm land or further processed as an earth-like product for commercial and home gardens to improve and maintain fertile soil and stimulate plant growth.

Catch Basin – A chamber usually built at the curb line of a street, which conveys surface water for discharge into a storm sewer.

Capital Improvement Program (CIP) – Projects for repair, rehabilitation, and replacement of assets. Also includes treatment improvements, additional capacity, and projects for the support facilities.

Collector Sewer – The first element of a wastewater collection system used to collect and carry wastewater from one or more building sewer laterals to a main sewer.

Coliform Bacteria – A group of bacteria found in the intestines of humans and other animals, but also occasionally found elsewhere and is generally used as an indicator of sewage pollution.

Combined Sewer Overflow – The portion of flow from a combined sewer system, which discharges into a water body from an outfall located upstream of a wastewater treatment plant, usually during wet weather conditions.

Combined Sewer System– Generally older sewer systems designed to convey both sewage and storm water into one pipe to a wastewater treatment plant.

Conjunctive Use - The coordinated management of surface water and groundwater supplies to maximize the yield of the overall water resource. Active conjunctive use uses artificial recharge, where surface water is intentionally percolated or injected into aquifers for later use. Passive conjunctive use is to simply rely on surface water in wet years and use groundwater in dry years.

Consumer Confidence Report (CCR) - see Annual Water Quality Report.

Cross-Connection - The actual or potential connection between a potable water supply and a non-potable source, where it is possible for a contaminant to enter the drinking water supply.

Disinfection By-Products (DBPs) - The category of compounds formed when disinfectants in water systems react with natural organic matter present in the source water supplies. Different disinfectants produce different types or amounts of disinfection byproducts. Disinfection byproducts for which regulations have been established have been identified in drinking water, including trihalomethanes, haloacetic acids, bromate, and chlorite

Drought - a period of below average rainfall causing water supply shortages.

Dry Weather Flow – Flow in a sanitary sewer during periods of dry weather in which the sanitary sewer is under minimum influence of inflow and infiltration.

Fire Flow - The ability to have a sufficient quantity of water available to the distribution system to be delivered through fire hydrants or private fire sprinkler systems.

Gallons per Capita per Day (GPCD) - A measurement of the average number of gallons of water use by the number of people served each day in a water system. The calculation is made by dividing the total gallons of water used each day by the total number of people using the water system.

Groundwater Basin - An underground body of water or aquifer defined by physical boundaries.

Groundwater Recharge - The process of placing water in an aquifer. Can be a naturally occurring process or artificially enhanced.

Hard Water - Water having a high concentration of minerals, typically calcium and magnesium ions.

Hydrologic Cycle - The process of evaporation of water into the air and its return to earth in the form of precipitation (rain or snow). This process also includes transpiration from plants, percolation into the ground, groundwater movement, and runoff into rivers, streams and the ocean; see Water cycle.

Infiltration – Water other than sewage that enters a sewer system and/or building laterals from the ground through defective pipes, pipe joints, connections, or manholes. Infiltration does not include inflow. See *Inflow*.

Inflow - Water other than sewage that enters a sewer system and building sewer from sources such as roof vents, yard drains, area drains, foundation drains, drains from springs and swampy areas, manhole covers, cross connections between storm drains and sanitary sewers, catch basins, cooling towers, storm waters, surface runoff, street wash waters, or drainage. Inflow does not include infiltration. See *Infiltration*.

Inflow / Infiltration (I/I) – The total quantity of water from both inflow and infiltration.

Mains, Distribution - A network of pipelines that delivers water (drinking water or recycled water) from transmission mains to residential and commercial properties, usually pipe diameters of 4" to 16".

Mains, Transmission - A system of pipelines that deliver water (drinking water or recycled water) from a source of supply the distribution mains, usually pipe diameters of greater than 16".

Meter - A device capable of measuring, in either gallons or cubic feet, a quantity of water delivered by the District to a service connection.

Overdraft - The pumping of water from a groundwater basin or aquifer in excess of the supply flowing into the basin. This pumping results in a depletion of the groundwater in the basin which has a net effect of lowering the levels of water in the aquifer.

Peak Flow – The maximum flow that occurs over a specific length of time (e.g., daily, hourly, instantaneously).

Pipeline - Connected piping that carries water, oil or other liquids. See Mains, Distribution and Mains, Transmission.

Point of Responsibility, Metered Service - The connection point at the outlet side of a water meter where a landowner's responsibility for all conditions, maintenance, repairs, use and replacement of water service facilities begins, and the District's responsibility ends.

Potable Water - Water that is used for human consumption and regulated by the California Department of Public Health.

Pressure Reducing Valve - A device used to reduce the pressure in a domestic water system when the water pressure exceeds desirable levels.

Pump Station - A drinking water or recycled water facility where pumps are used to push water up to a higher elevation or different location.

Reservoir - A water storage facility where water is stored to be used at a later time for peak demands or emergencies such as fire suppression. Drinking water and recycled water systems will typically use concrete or steel reservoirs. The State Water Project system considers lakes, such as Shasta Lake and Folsom Lake to be water storage reservoirs.

Runoff - Water that travels downward over the earth's surface due to the force of gravity. It includes water running in streams as well as over land.

Sanitary Sewer System - Sewer collection system designed to carry sewage, consisting of domestic, commercial, and industrial wastewater. This type of system is not designed nor intended to carry water from rainfall, snowmelt, or groundwater sources. See *Combined Sewer System*.

Sanitary Sewer Overflow – Overflow from a sanitary sewer system caused when total wastewater flow exceeds the capacity of the system. See *Combined Sewer Overflow*.

Santa Ana River Interceptor (SARI) Line – A regional brine line designed to convey 30 million gallons per day of non-reclaimable wastewater from the upper Santa Ana River basin to the sewer treatment plant operated by Orange County Sanitation District.

Secondary Treatment – Biological sewer treatment, particularly the activated-sludge process, where bacteria and other microorganisms consume dissolved nutrients in wastewater.

Supervisory Control and Data Acquisition (SCADA) - A computerized system which provides the ability to remotely monitor and control water system facilities such as reservoirs, pumps and other elements of water delivery.

Service Connection - The water piping system connecting a customer's system with a District water main beginning at the outlet side of the point of responsibility, including all plumbing and equipment located on a parcel required for the District's provision of water service to that parcel.

Sludge – Untreated solid material created by the treatment of sewage.

Smart Irrigation Controller - A device that automatically adjusts the time and frequency which water is applied to landscaping based on real-time weather such as rainfall, wind, temperature and humidity.

Special District - A political subdivision of a state established to provide a public services, such as water supply or sanitation, within a specific geographic area.

Surface Water - Water found in lakes, streams, rivers, oceans or reservoirs behind dams.

Total Suspended Solids (TSS) – The amount of solids floating and in suspension in water or sewage.

Transpiration - The process by which water vapor is released into the atmosphere by living plants.

Trickling Filter – A biological secondary treatment process in which bacteria and other microorganisms, growing as slime on the surface of rocks or plastic media, consume nutrients in primary treated sewage as it trickles over them.

Underground Service Alert (USA) - A free service that notifies utilities such as water, telephone, cable and sewer companies of pending excavations within the area (dial 8-1-1 at least 2 working days before you dig).

Urban Runoff - Water from city streets and domestic properties that typically carries pollutants into the storm drains, rivers, lakes, and oceans.

Valve - A device that regulates, directs or controls the flow of water by opening, closing or partially obstructing various passageways.

Wastewater – Any water that enters the sanitary sewer.

Water Banking - The practice of actively storing or exchanging in-lieu surface water supplies in available groundwater basin storage space for later extraction and use by the storing party or for sale or exchange to a third party. Water may be banked as an independent operation or as part of a conjunctive use program.

Water cycle - The continuous movement water from the earth's surface to the atmosphere and back again; see Hydrologic cycle.

Water Pressure - Pressure created by the weight and elevation of water and/or generated by pumps that deliver water to the tap.

Water Service Line - The pipeline that delivers potable water to a residence or business from the District's water system. Typically the water service line is a 1" to 1½" diameter pipe for residential properties.

Watershed - A region or land area that contributes to the drainage or catchment area above a specific point on a stream or river.

Water Table - The upper surface of the zone of saturation of groundwater in an unconfined aquifer.

Water Transfer - A transaction, in which a holder of a water right or entitlement voluntarily sells/exchanges to a willing buyer the right to use all or a portion of the water under that water right or entitlement.

Water Well - A hole drilled into the ground to tap an underground water aquifer.

Wetlands - Lands which are fully saturated or under water at least part of the year, like seasonal vernal pools or swamps.

Wet Weather Flow – Dry weather flow combined with stormwater introduced into a combined sewer system, and dry weather flow combined with infiltration/inflow into a separate sewer system.





COMMONLY USED ABBREVIATIONS

AQMD	Air Quality Management District
BOD	Biochemical Oxygen Demand
CARB	California Air Resources Board
CCTV	Closed Circuit Television
CWA	Clean Water Act
EIR	Environmental Impact Report
EPA	U.S. Environmental Protection Agency
FOG	Fats, Oils, and Grease
GPD	Gallons per day
MGD	Million gallons per day
O & M	Operations and Maintenance
OSHA	Occupational Safety and Health Administration
POTW	Publicly Owned Treatment Works
PPM	Parts per million
RWQCB	Regional Water Quality Control Board
SARI	Santa Ana River Inceptor
SAWPA	Santa Ana Watershed Project Authority
SBVMWD	San Bernardino Valley Municipal Water District
SCADA	Supervisory Control and Data Acquisition system
SSMP	Sanitary Sewer Management Plan
SSO	Sanitary Sewer Overflow
SWRCB	State Water Resources Control Board
TDS	Total Dissolved Solids
TMDL	Total Maximum Daily Load
TSS	Total Suspended Solids
WDR	Waste Discharge Requirements
YVWD	Yucaipa Valley Water District