

MINUTES OF A BOARD WORKSHOP

July 10, 2018 at 4:00 P.M.

Directors Present:

Jay Bogh, President
Bruce Granlund, Vice President
Chris Mann, Director

Staff Present:

Allison Edmisten, Chief Financial Officer
Chelsie Fogus, Engineering Technician
Frank Sclafani, Administrative Clerk I/Intern
Jennifer Ares, Water Resource Manager
John Wrobel, Public Works Manager
Joseph Zoba, General Manager
Kathryn Hallberg, Implementation Manager
Matthew Porras, Implementation Manager
Michael Rivera, Public Works Supervisor
Kevin Lee, Interim Operations Manager
Thaxton Van Belle, Interim Operations Manager
Mike Kostelecky, Operations Manager

Directors Absent:

Lonni Granlund, Director
Tom Shalhoub, Director

Consulting Staff Present:

David Wysocki, Legal Counsel

Guests and Others Present:

Linda Shelton, Customer
Larry Anderson, Customer
Helen Anderson, Customer
Mike Turner, Argent Management
Lori Askew, City of Calimesa
Leonard Stephenson, San Gorgonio Pass Water Agency
David Castaldo, San Gorgonio Pass Water Agency

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- I. Call to Order - 4:00 p.m.
 - II. Public Comments
 - None
 - III. Staff Report
 - General Manager Joseph Zoba reported on the release of the Annual Drinking Water Quality Report delivered to customers last month.
 - General Manager Joseph Zoba reported on the San Bernardino County Water Conference to be held on August 10, 2018.
 - General Manager Joseph Zoba reported on the article to be released in the August edition of the American Water Works Association Journal titled *Proposed Methodology for Determining Reverse Osmosis Unit Integrity for Pathogen Removal Credit* by Jim Vickers.

- General Manager Joseph Zoba reported on the algae issues in Diamond Valley Lake and the algae control issues implemented by the San Bernardino Valley Municipal Water District for the Citrus Reservoir and the Crafton Hills Reservoir.

IV. Presentations

- Overview of the Estimated Use of Water in the United States in 2015 by the United States Geological Survey [Workshop Memorandum No. 18-163] - General Manager Joseph Zoba provided a brief overview of the recently released USGS report.
- Initial Steps Proposed to Achieve New Water Conservation Legislation - Senate Bill No. 606 and Assembly Bill No. 1668 [Workshop Memorandum No. 18-164] - General Manager Joseph Zoba provided an overview of the steps taken by the District staff to comply with the anticipated implementation policies related to the new water conservation regulations.
- Overview of the State Water Resources Control Board Proposed Recycled Water Policy Amendment and Suggested Comments for Modifying the Proposed Policy [Workshop Memorandum No. 18-165] - General Manager Joseph Zoba discussed the proposed Recycled Water Policy amendments proposed by the State Water Resources Control Board and the impacts to the District.

V. Operational Updates

- Status Report for the Tracer Study Performed on the R-13.1 Clearwell at the Yucaipa Valley Regional Water Filtration Facility [Workshop Memorandum No. 18-166] - This item was continued to the next board workshop.
- Status Report on the Replacement of Automatic Transfer Switches with Integrated Power Metering at the Wochholz Regional Water Recycling Facility [Workshop Memorandum No. 18-167] - This item was continued to the next board workshop.
- Overview of the Current Microbial Community Analyses at the Wochholz Regional Water Recycling Facility [Workshop Memorandum No. 18-168] - This item was continued to the next board workshop.

VI. Capital Improvement Projects

- Status Report on the Installation of New Mesh Strainers at the Wochholz Regional Water Recycling Facility [Workshop Memorandum No. 18-169] - This item was continued to the next board workshop.
- Overview of the Sewer Mainline Crossing within the Summerwind Residential Development - Calimesa [Workshop Memorandum No. 18-170] - Implementation Manager Matthew Porras discussed the construction of the new sewer mainline crossing in the Summerwind Project.
- Status Report on the Installation of Hardscape Landscape Material around Reservoir R-13.1 at the Yucaipa Valley Regional Water Filtration Facility [Workshop Memorandum No. 18-171] - This item was continued to the next board workshop.

VII. Policy Issues

- Discussion Regarding the Development of a Policy Related to Accessory Dwelling Units and Other Multiple Unit Developments [Workshop Memorandum No. 18-172] - General Manager Joseph Zoba provided an overview of the draft resolution related to Accessory Dwelling Units and multiple unit developments.

VIII. Development Related Items

- A. Discussion Regarding the Formation and/or Participation in a Community Facilities District for the Summerwind Project - Calimesa [Workshop Memorandum No. 18-173] - General Manager Joseph Zoba discussed the proposed Community Facilities District for the Summerwind Project. Mike Turner from Argent Management provided information related to the common practices associated with Community Facilities Districts and the specific needs for the Summerwind Project.
- B. Overview of a Proposed Development Agreement with Lennar Homes for the Summerwind Development - Calimesa [Workshop Memorandum No. 18-174] - General Manager Joseph Zoba provided the concepts behind the proposed development agreement for the Lennar Project.

IX. Administrative Items

- A. Presentation of the Unaudited Financial Report for the Period Ending on June 30, 2018 [Workshop Memorandum No. 18-175] - General Manager Joseph Zoba provided a brief overview of the unaudited financial report.
- B. Authorization to Post Delinquent Accounts to the Property Tax Rolls of San Bernardino County and Riverside County [Workshop Memorandum No. 18-176] - General Manager Joseph Zoba provided a brief overview of the delinquent accounts to be posted to the property tax rolls.
- C. Consideration of Consolidating 457(b) Deferred Compensation Plans with VOYA Financial [Workshop Memorandum No. 18-177] - General Manager Joseph Zoba provided a brief overview of the consolidation of deferred compensation plans.
- D. Consideration of Implementing a New Customer Utility Billing Portal and Payment Platform [Workshop Memorandum No. 18-178] - General Manager Joseph Zoba provided a brief overview of the need to implement a new customer portal and payment platform.
- E. Consideration of a GASB 75 Compliance – Actuarial Report [Workshop Memorandum No. 18-179] - General Manager Joseph Zoba provided a brief overview of the GASB 75 compliance reporting requirement.
- F. Consideration of Purchasing District Vehicles [Workshop Memorandum No. 18-180] - General Manager Joseph Zoba provided a brief overview of the fleet vehicle purchase.
- G. Discussion Regarding the Preparation of Information to Communicate with Customers, Regulators and Stakeholders [Workshop Memorandum No. 18-181] - This item was continued to the next board workshop.
- H. Discussion Regarding the Schedule for Meetings and Business Hours During the 2018 Holiday Season [Workshop Memorandum No. 18-182] - This item was continued to the next board meeting.
- I. Consideration of Resolution No. 2018-xx Supporting the Grant Application for a Title XVI Water Reclamation and Reuse Project from the United States Bureau of Reclamation [Workshop Memorandum No. 18-183] - This item was continued to the next board meeting.
- J. Consideration of Resolution No. 2018-xx Supporting an Application for a Small-Scale Water Efficiency Project for Fiscal Year 2018 Grant from the United States

Bureau of Reclamation [Workshop Memorandum No. 18-184 - Page 181 of 193] -
This item was continued to the next board meeting.

- X. Adjournment - The meeting was adjourned at 5:25 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary