

MINUTES OF A REGULAR BOARD MEETING

July 17, 2018 at 6:00 P.M.

Directors Present:

Jay Bogh, President
Bruce Granlund, Vice President
Lonni Granlund, Director
Chris Mann, Director

Staff Present:

Joseph Zoba, General Manager
Allison Edmisten, Chief Financial Officer
Kathryn Hallberg, Management Analyst
Kevin Lee, Interim Operations Manager
Thaxton Van Belle, Interim Operations Manager
Jennifer Ares, Water Resource Manager
Chelsie Fogus, Engineering Tech I
Sara Onate, Administrative Clerk IV
James Cansler, Public Works Supervisor
Dustin Hochreiter, Senior Engineering Technician
Frank Sclafani, Administrative Clerk I Intern
Jesse McCartney, Public Works Supervisor
Ron Elisalda, Senior Utility Service Worker

Directors Absent:

Tom Shalhoub, Director

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Linda Shelton, Customer
David Duron, Customer
Brent Anton, Retiree
Joe DeSalliers, Retiree
Charles Baily, Retiree
Bob Wall, Retiree
Vicky Elisalda, Retiree
Jack Nelson, Retiree
Mike Turner, Argent Management
Leonard Stephenson, San Gorgonio Pass Water Agency
James Odlum, Attorney with Mundel, Odlum & Haws

CALL TO ORDER

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Director Jay Bogh at 6:00 p.m. at the Administrative Office Building, 12770 Second Street, Yucaipa, California.

FLAG SALUTE

Director Jay Bogh led the pledge of allegiance.

ROLL CALL

The roll was called with Director Jay Bogh, Director Bruce Granlund, Director Lonni Granlund, and Director Chris Mann present. Director Tom Shalhoub was absent.

PUBLIC COMMENTS

Mr. James Odum from the legal firm Mundel, Odum & Haws discussed a legal issue with Hillcrest Mobile Home Park stating that the liens proposed to be placed on the property as Director Memorandum No. 18-098 should not be approved. Instead there should be an attempt to resolve the issue between the park owner and the District. The Board of Directors requested that this item be added as a closed session at the next board meeting.

CONSENT CALENDAR

The minutes for the regular board meeting were amended and Director Chris Mann moved to approve the consent calendar and Director Bruce Granlund seconded the motion.

- A. Minutes of Meetings
 - Regular Board Meeting – June 19, 2018
 - Board Workshop – July 10, 2018
- B. Payment of Bills
 - Approve/Ratify Invoices for Board Awarded Contracts
 - Ratify General Expenses for June 2018

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Absent

STAFF REPORT

General Manager Joseph Zoba discussed the status of the Interim Lift Station at the Summerwind Project.

DISCUSSION ITEMS:

DM 18-097

PRESENTATION OF
THE UNAUDITED
FINANCIAL REPORT
FOR THE PERIOD
ENDING ON JUNE 30,
2018

Chief Financial Officer Allison Edmisten presented the Unaudited Financial Report for the period ending on June 30, 2018.

Director Lonni Granlund moved that the Board receive and file the unaudited financial report. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Absent

DM 18-098

AUTHORIZATION TO
POST DELINQUENT
ACCOUNTS TO THE
PROPERTY TAX ROLLS
OF SAN BERNARDINO
COUNTY AND
RIVERSIDE COUNTY

Chief Financial Officer Allison Edmisten discussed the routine need to post the delinquent utility accounts to the property tax rolls in Riverside County and San Bernardino County.

Director Bruce Granlund moved that the Board adopt Resolution 2018-21 for San Bernardino County and Resolution No. 2018-22 for Riverside County authorizing the posting of delinquent charges to the property tax rolls. Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Abstain
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Absent

DM 18-099

PREPARATION OF A
GASB 75 COMPLIANCE
- ACTUARIAL REPORT

Chief Financial Officer Allison Edmisten discussed the GASB 75 Compliance Report.

Director Lonni Granlund moved that the Board authorize District staff to coordinate the preparation of the GASB 75 Compliance Report with Demsey, Filliger & Associates. Director Chris Mann seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Absent

DM 18-100

CONSIDERATION OF
RESOLUTION NO.
2018-24 SUPPORTING
THE APPLICATION FOR
SMALL-SCALE WATER
EFFICIENCY
PROJECTS FOR
FISCAL YEAR 2018
GRANT FROM THE
BUREAU OF
RECLAMATION

Implementation Manager Kathryn Hallberg discussed the application for a small-scale water efficiency grant from the U.S. Bureau of Reclamation.

Director Chris Mann moved that the Board adopt Resolution No. 2018-24. Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Absent

DM 18-101

CONSIDERATION OF
RESOLUTION NO.
2018-25 SUPPORTING
THE APPLICATION FOR
A TITLE XVI WATER
RECLAMATION AND
REUSE PROJECTS
FROM THE BUREAU OF
RECLAMATION

Implementation Manager Kathryn Hallberg discussed the application for a Title XVI grant from the U.S. Bureau of Reclamation.

Director Bruce Granlund moved that the Board adopt Resolution No. 2018-25. Director Chris Mann seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Absent

DM 18-102

CONSIDERATION TO
PURCHASE DISTRICT
FLEET VEHICLES

General Manager Joseph Zoba discussed the need to purchase District fleet vehicles to allow for a redistribution of the existing fleet.

Director Bruce Granlund moved that the Board authorize the General Manager to purchase District fleet the vehicles as presented. Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Absent

DM 18-103

CONSIDERATION OF
RESOLUTION NO.
2018-23 SETTING
FORTH POLICIES AND
PRACTICES RELATED
TO ACCESSORY
DWELLING UNITS AND
MULTIPLE UNIT
DEVELOPMENTS

General Manager Joseph Zoba discussed the need to approve a resolution to accommodate the process and procedure for the development of Accessory Dwelling Units.

Director Lonni Granlund moved that the Board adopt Resolution No. 2018-23. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Absent

DM 18-104

DISCUSSION
REGARDING
COOPERATING WITH
THE CITY OF
CALIMESA FOR THE
CREATION OF A
COMMUNITY
FACILITIES DISTRICT
RELATED TO THE
SUMMERWIND
PROJECT

District staff recommended that this item be continued to a future board workshop.

DM 18-105

OVERVIEW OF A
PROPOSED
DEVELOPMENT
AGREEMENT FOR
TRACT NO. 32702 AND
32702-5 - LENNAR
HOMES

General Manager Joseph Zoba discussed the proposed development agreement with Lennar Homes for Tract Nos. 32702 and 32702-5.

Director Lonni Granlund moved that the Board approve the proposed development agreement. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Absent

DM 18-106

CONSIDERATION OF
CONSOLIDATING
457(B) DEFERRED
COMPENSATION
PLANS WITH VOYA
FINANCIAL

Chief Financial Officer Allison Edmisten discussed the concept of consolidating the existing 457(b) deferred compensation plans into a single program with VOYA Financial.

Retirees of the Yucaipa Valley Water District and the Board of Directors provided comments and questions about this agenda item.

Following the discussion about this agenda item, it was decided to continue this item to the board workshop scheduled for July 31, 2018 so a representative from VOYA Financial would be able to provide additional information. The motion to continue this item was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Absent

DM 18-107

IMPLEMENTATION OF
A NEW CUSTOMER
UTILITY BILLING
PORTAL AND
PAYMENT PLATFORM

Chief Financial Officer Allison Edmisten discussed the implementation of a new customer utility billing portal and payment platform.

Director Lonni Granlund moved that the Board authorize the General Manager to execute a contract with Xpress Bill Pay. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Absent

DM 18-108

General Manager Joseph Zoba discussed a proposed schedule for the 2018 holiday season.

CONSIDERATION OF SCHEDULED BOARD ACTIVITIES AND BUSINESS HOURS DURING THE 2018 HOLIDAY SEASON

Director Chris Mann moved that the Board authorize the General Manager to close for regular business on Monday, December 24, 2018 and Monday, December 31, 2018. Director Bruce Lonni seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Absent

BOARD REPORTS AND DIRECTOR COMMENTS

- Director Chris Mann reported on the Yucaipa Sustainable Groundwater Management Agency meeting held on June 27, 2018.
- Director Chris Mann reported on the Association of San Bernardino County Special District meeting held on July 16, 2018.

ANNOUNCEMENTS

Director Jay Bogh called attention to the announcements listed on the agenda.

CLOSED SESSION

Director Jay Bogh, Director Lonni Granlund, Director Bruce Granlund and Director Chris Mann were present in closed session with Legal Counsel David Wysocki, Chief Financial Officer Allison Edmisten, and General Manager Joseph Zoba.

- A. Conference with Real Property Negotiator(s)
(Government Code 54956.8)
Property: Assessor's Parcel Numbers: 413-380-001 - 009, and 013
Agency Negotiator: Joseph Zoba, General Manager
Negotiating Parties: Johnson
Under Negotiation: Terms of Payment and Price

The Board Members reconvened out of closed session and legal Counsel David Wysocki reported that direction was provided to the General Manager.

ADJOURNMENT

The meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)