

# MINUTES OF A REGULAR BOARD MEETING

September 18, 2018 at 6:00 P.M.

**Directors Present:**

Bruce Granlund, Vice President  
Lonni Granlund, Director  
Chris Mann, Director  
Tom Shalhoub, Director

**Staff Present:**

Jennifer Ares, Water Resource Manager  
Allison Edmisten, Chief Financial Officer  
Chelsie Fogus, Engineering Technician I  
Kathryn Hallberg, Implementation Manager  
Dustin Hochreiter, Senior Engineering Technician  
Matthew Porras, Implementation Manager  
Frank Sclafani, Administrative Clerk Intern  
Joseph Zoba, General Manager

**Directors Absent:**

Jay Bogh, President

**Consulting Staff Present:**

David Wysocki, Legal Counsel

**Registered Guests and Others Present:**

Linda Shelton, Customer  
Joyce McIntyre, Customer  
George Sardeson, Customer  
David Duron, Customer  
Ernesto Placencia, Customer  
Dora Placencia, Customer  
Kylie Fogus, Customer  
Kassadie Fogus, Customer  
Dan Jagers, General Manager-Beaumont Cherry Valley Water District  
Yolanda Rodriguez, Beaumont Cherry Valley Water District  
Leonard Stephenson, San Gorgonio Pass Water Agency  
Mike Turner, Argent Management

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**CALL TO ORDER**

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Director Bruce Granlund at 6:00 p.m. at the Administrative Office Building, 12770 Second Street, Yucaipa, California.

**FLAG SALUTE**

Director Bruce Granlund led the pledge of allegiance.

**ROLL CALL**

The roll was called with Director Bruce Granlund, Director Chris Mann, Director Lonni Granlund, and Director Tom Shalhoub present. Director Jay Bogh was absent.

PUBLIC COMMENTS

Customer David Duron stated that he was no longer writing an article for the Yucaipa News Mirror about the upcoming election.

Leonard Stephenson, Board Member from the San Gorgonio Pass Water Agency spoke about the imported water rate workshop held at San Gorgonio Pass Water Agency on September 13, 2018. Mr. Stephenson emphasized his desire to promote a cooperative spirit with the water retailers.

CONSENT CALENDAR

Director Chris Mann moved to approve the consent calendar and Director Tom Shalhoub seconded the motion.

- A. Minutes of Meetings
  - 1. Regular Board Meeting - September 4, 2018
  - 2. Board Workshop - September 11, 2018
- B. Payment of Bills
  - 1. Approve/Ratify Invoices for Board Awarded Contracts
  - 2. Ratify General Expenses for August 2018

The motion was approved by the following vote:

- Director Jay Bogh - Absent
- Director Bruce Granlund - Yes
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Tom Shalhoub - Yes

STAFF REPORT

General Manager Joseph Zoba provided information about the following topics:

- Assembly Bill No. 2257 requires accessibility to meeting information directly from the homepage. The District staff has implemented the required changes to the website.
- The District staff is anticipating a planned outage of the State Water Project in December 2019 for maintenance purposes.
- The District is anticipating receiving 277 acre feet of imported water at the Wilson Creek Spreading Basins from the San Bernardino Valley Municipal Water District at no charge before the end of the calendar year.

DISCUSSION ITEMS:

DM 18-126

PRESENTATION OF  
THE UNAUDITED  
FINANCIAL REPORT  
FOR THE PERIOD  
ENDING ON AUGUST  
31, 2018

Chief Financial Officer Allison Edmisten presented the Unaudited Financial Report for the period ending on August 31, 2018.

Director Lonni Granlund moved to authorize the Board receive and file the unaudited financial report. Director Chris Mann seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Absent  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

DM 18-127

CONSIDERATION OF  
PURCHASING AN  
ASSET MANAGEMENT  
SOFTWARE FROM  
NOVOTX

Implementation Manager Matthew Porras discussed the consideration of purchasing asset management software from Novotx.

Director Tom Shalhoub moved to authorize the General Manager to execute the necessary contract to purchase the Elements XS asset management software. Director Chris Mann seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Absent  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

DM 18-128

DISCUSSION  
REGARDING THE  
ISSUANCE OF A  
REQUEST FOR  
PROPOSALS FOR 2019  
PUBLIC RELATIONS  
AND OUTREACH  
SERVICES

General Manager Joseph Zoba discussed the issuance of a Request for Proposals for 2019 Public Relations and Outreach Services.

Director Chris Mann moved to authorize the General Manager to finalize and release the Request for Proposals. Director Tom Shalhoub seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Absent  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

DM 18-129

DISCUSSION  
REGARDING  
DEVELOPMENT  
AGREEMENT NO. 2018-  
12 FOR TRACT  
NUMBER 15195 (16  
LOTS) - YUCAIPA

General Manager Joseph Zoba discussed Development Agreement No. 2018-12 for Tract Number 15195 (16 lots) - Yucaipa.

Director Lonni Granlund moved to authorize the Board President to execute Development Agreement No. 2018-12. Director Tom Shalhoub seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Absent  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

DM 18-130

DISCUSSION  
REGARDING  
DEVELOPMENT  
AGREEMENT NO. 2018-  
14 FOR TRACT  
NUMBER 18174 (70  
LOTS) - YUCAIPA

General Manager Joseph Zoba discussed Development Agreement No. 2018-14 for Tract Number 18174 (70 lots) - Yucaipa.

Director Chris Mann moved to authorize the Board President to execute Development Agreement No. 2018-14. Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Absent  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

DM 18-131

CONSIDERATION OF A  
CLAIM FOR REPAIR  
COSTS RELATED TO  
WATER MAIN BREAK  
ON PENDLETON ROAD-  
PLACENCIA

Implementation Manager Kathryn Hallberg discussed a claim for repair costs related to a water main break on Pendleton Road-Placencia.

Director Lonni Granlund moved to accept the claim for an amount not to exceed \$3,129.11. Director Chris Mann seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Absent  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

DM 18-132

CONSIDERATION OF A CLAIM FOR REPAIR COSTS RELATED TO WATER MAIN BREAK ON PENDLETON ROAD-CHAVEZ

Implementation Manager Kathryn Hallberg discussed a claim for repair costs related to a water main break on Pendleton Road-Chavez.

Director Chris Mann moved to deny the claim for damages based on the information that was provided. Director Tom Shalhoub seconded the motion.

The motion was approved by the following vote:

- Director Jay Bogh - Absent
- Director Bruce Granlund - Yes
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Tom Shalhoub - Yes

DM 18-133

DISCUSSION REGARDING THE DRAFT 2018 IMPORTED WATER RATE ANALYSIS FOR THE SAN GORGONIO PASS WATER AGENCY

General Manager Joseph Zoba discussed the draft 2018 Imported Water Rate Analysis for the San Gorgonio Pass Water Agency.

No action was taken.

BOARD REPORTS AND DIRECTOR COMMENTS

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- Director Tom Shalhoub reported on the San Gorgonio Pass Water Agency meeting on July 2, 2018.
- Director Tom Shalhoub reported on a meeting with General Manager Joseph Zoba on July 7, 2018.
- Director Tom Shalhoub reported on the San Gorgonio Pass Water Agency Engineering Committee meeting on July 9, 2018.
- Director Tom Shalhoub reported on the Calimesa Chamber of Commerce meeting on July 10, 2018.
- Director Tom Shalhoub reported on the San Gorgonio Pass Water Agency Water Conservation meeting on July 12, 2018.
- Director Tom Shalhoub reported on the San Gorgonio Pass Water Agency Finance and Budget meeting on July 23, 2018.
- Director Tom Shalhoub reported on the East Valley Water District meeting on July 25, 2018.
- Director Tom Shalhoub reported on the Beaumont Basin Watermaster meeting on August 1, 2018.
- Director Tom Shalhoub reported on the West Valley Water District Board meeting on August 2, 2018.

- Director Tom Shalhoub reported on the East Valley Water District meeting on August 8, 2018.
- Director Tom Shalhoub reported on the San Gorgonio Pass Water Agency Water Conservation meeting on August 9, 2018.
- Director Tom Shalhoub reported on the San Bernardino Water Convention on August 10, 2018.
- Director Tom Shalhoub reported on the San Gorgonio Pass Water Agency Engineering Committee meeting on August 13, 2018.
- Director Tom Shalhoub reported on the West Valley Water District meeting on August 16, 2018.
- Director Tom Shalhoub reported on the San Gorgonio Pass Water Agency meeting on August 20, 2018.
- Director Tom Shalhoub reported on the San Bernardino Valley Municipal Water District meeting on August 21, 2018.
- Director Chris Mann reported on the Yucaipa City Council meeting on September 10, 2018.
- Director Bruce Granlund reported on a site visit to the Summerwind Trails Development on September 13, 2018.
- Director Chris Mann and Director Bruce Granlund reported on the San Gorgonio Pass Water Agency Water Rate meeting on September 13, 2018.
- Director Chris Mann, Director Bruce Granlund and Director Lonni Granlund reported on the Special Districts Meeting on September 17, 2018.

ANNOUNCEMENTS

Director Bruce Granlund called attention to the announcements listed on the agenda.

CLOSED SESSION

None.

ADJOURNMENT

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

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Joseph B. Zoba, Secretary

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