

# MINUTES OF A BOARD WORKSHOP

October 9, 2018 at 4:00 P.M.

Directors Present:

Jay Bogh, President  
Bruce Granlund, Vice President  
Lonni Granlund, Director  
Chris Mann, Director  
Tom Shalhoub, Director

Staff Present:

Ron Elisalda, Senior Utility Service Worker  
Chelsie Fogus, Engineering Technician I  
Mike Kostelecky, Operations Manager  
Kevin Lee, Interim Operations Manager  
Matthew Porras, Implementation Manager  
Mike Rivera, Public Works Supervisor  
James Rowell, Interim Operations Manager  
Joseph Zoba, General Manager

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Legal Counsel

Guests and Others Present:

Joyce McIntyre, Customer  
Linda Shelton, Customer  
Craig Heaps, Premium / Customer Land Development  
Mike Turner, Argent Management

- 
- I. Call to Order - 4:00 p.m.
  - II. Public Comments - None
  - III. Staff Report - General Manager Joseph Zoba provided information about the following topics:
    - The San Bernardino Valley Municipal Water District Advisory Commission on Water Policy - The next meeting will be held on Thursday, October 11, 2018 at 6:30 pm.
    - The East Valley Water District will be hosting the Sterling Natural Resource Center Groundbreaking Ceremony to be held on Saturday, October 20, 2018.
    - The City of Yucaipa will be hosting a ceremony for the completion of the Wildwood Creek Low Water Crossing Project at 6<sup>th</sup> Place on October 22, 2018 at 3:30 pm.
    - The City of Calimesa has provided a Notice to Withdraw from the Yucaipa Sustainable Groundwater Management Agency.
    - The Yucaipa Valley Water District received a \$1 million grant from the U.S. Bureau of Reclamation for the Advanced Metering Infrastructure Project. The \$1 million grant will provide funding to support the \$3.7 million project costs.
    - James Rowell was introduced at the workshop as the newly promoted Interim Operations Manager at the Wochholz Regional Water Recycling Facility. James Rowell is one of the first fully integrated employees to be promoted to a management position with the District.

#### IV. Presentations

- A. Discussion Regarding the Draft Waste Load Allocation Model Update for the Santa Ana River [Workshop Memorandum No. 18-231] - General Manager Joseph Zoba provided an overview of the Waste Load Allocation Model. This report provides a glimpse of possible waste discharge requirements that can impact the permits for the Wochholz Regional Water Recycling Facility.

#### V. Operational Updates

- A. Overview of a Successful Grant Funding Opportunity and Status Report of the Automated Meter Infrastructure (AMI) Installation Forecast [Workshop Memorandum No. 18-232] - Implementation Manager Matthew Porras provided an overview of the Automated Meter Infrastructure grant from the U.S. Bureau of Reclamation and suggested modifications to the schedule for completing the project.

#### VI. Development Projects

- A. Overview of a Draft Development Agreement for Drinking Water and Sewer Service to Property Located on the West side of 5<sup>th</sup> Street Between Avenue E and Wildwood Canyon Road, Yucaipa - Tentative Map No. 17031 - Lafferty Communities [Workshop Memorandum No. 18-233] - Implementation Manager Matthew Porras provided an overview of the draft development agreement for Tentative Map No. 17031.
- B. Overview of a Draft Development Agreement for Drinking Water and Sewer Service to Property Located North of Avenue E, between Douglas Street and Fremont Street, Yucaipa - Tentative Map No. 19901 - Pacific Horizon Homes [Workshop Memorandum No. 18-234] - Implementation Manager Matthew Porras provided an overview of the draft development agreement for Tentative Map No. 19901.
- C. Ratification of the Acceptance of Overlying Water Rights in the Beaumont Basin for Tract No. 32702-3 (80 lots) Pursuant to Beaumont Basin Watermaster Resolution No. 2017-02 [Workshop Memorandum No. 18-235] - General Manager Joseph Zoba provided an overview of the overlying water rights transfer for Tract No. 32702-3.

#### VII. Administrative Items

- A. Overview of the Proposed Workers' Compensation Insurance Policy Renewal [Workshop Memorandum No. 18-236] - General Manager Joseph Zoba provided an overview of the proposed Workers' Compensation renewal contract.
- B. Presentation of the Unaudited Financial Report for the Period Ending on September 30, 2018 [Workshop Memorandum No. 18-237] - General Manager Joseph Zoba provided an overview of the unaudited financial report.
- C. Review the Updated Procurement Policy for the Yucaipa Valley Water District [Workshop Memorandum No. 18-238] - General Manager Joseph Zoba provided an overview of the draft procurement policy.
- D. Discussion Regarding the Draft 2018 Imported Water Rate Analysis for the San Gorgonio Pass Water Agency [Workshop Memorandum No. 18-239] - General Manager Joseph Zoba provided an update on the proposed imported water rate adjustment by the San Gorgonio Pass Water Agency.

#### VIII. Director Comments - None

- IX. Announcements - The future meetings were referenced on the workshop agenda.
- X. Closed Session - Director Jay Bogh, Director Bruce Granlund, Director Lonni Granlund, Director Chris Mann, and Director Tom Shalhoub were present in closed session with Legal Counsel David Wysocki, and General Manager Joseph Zoba to discuss the following items:
- A. Conference with Real Property Negotiator(s) - Government Code 54956.8  
Property: Assessor's Parcel Numbers: 413-380-001 - 009, and 013  
Agency Negotiator: Joseph Zoba, General Manager  
Negotiating Parties: Johnson Brothers Partnership  
Under Negotiation: Terms of Payment and Price
  - B. Conference with Real Property Negotiator(s) - Government Code 54956.8  
Property: Assessor's Parcel Number(s): 294-121-24, 25 / 473-020-006, 008, 029, 043  
Agency Negotiator: Joseph Zoba, General Manager  
Negotiating Parties: Joanna Averett  
Under Negotiation: Terms of Payment and Price
- The Board Members reconvened out of closed session into open session and Legal Counsel David Wysocki reported that direction was provided to the General Manager but no reportable action was taken in closed session.
- XI. Adjournment - The meeting was adjourned at 5:35 p.m.

Respectfully submitted,

---

Joseph B. Zoba, Secretary