

# MINUTES OF A REGULAR BOARD MEETING

October 16, 2018 at 6:00 P.M.

**Directors Present:**

Jay Bogh, President  
Bruce Granlund, Vice President  
Lonni Granlund, Director  
Chris Mann, Director  
Tom Shalhoub, Director

**Staff Present:**

Joseph Zoba, General Manager  
Allison Edmisten, Chief Financial Officer  
Jennifer Ares, Water Resource Manager  
Kathryn Hallberg, Implementation Manager  
Matthew Porras, Implementation Manager  
Mike Kostelecky, Operations Manager  
James Rowell, Interim Operations Manager  
Kevin Lee, Interim Operations Manager

**Directors Absent:**

None.

**Consulting Staff Present:**

David Wysocki, Legal Counsel

**Registered Guests and Others Present:**

Linda Shelton, Customer  
David Duron, Customer  
Bassam Alzammar, Customer

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**CALL TO ORDER**

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Director Jay Bogh at 6:00 p.m. at the Administrative Office Building, 12770 Second Street, Yucaipa, California.

**FLAG SALUTE**

Director Bruce Granlund led the pledge of allegiance.

**ROLL CALL**

The roll was called with Director Jay Bogh, Director Bruce Granlund, Director Chris Mann, Director Lonni Granlund and Director Tom Shalhoub present.

**PUBLIC COMMENTS**

None.

**CONSENT CALENDAR**

Director Bruce Granlund moved to approve the consent calendar and Director Chris Mann seconded the motion.

- A. Minutes of Meetings
  - 1. Regular Board Meeting - September 18, 2018
  - 2. Board Workshop - September 25, 2018
  - 3. Board Workshop – October 9, 2018
- B. Payment of Bills

1. Approve/Ratify Invoices for Board Awarded Contracts
2. Ratify General Expenses for September 2018

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

#### STAFF REPORT

A staff report was not provided at this meeting.

#### DISCUSSION ITEMS:

##### DM 18-134

##### PRESENTATION OF THE UNAUDITED FINANCIAL REPORT FOR THE PERIOD ENDING ON SEPTEMBER 30, 2018

Chief Financial Officer Allison Edmisten presented the Unaudited Financial Report for the period ending on September 30, 2018.

Director Lonni Granlund moved to receive and file the unaudited financial report. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

##### DM 18-135

##### OVERVIEW OF THE PROPOSED WORKERS' COMPENSATION INSURANCE POLICY RENEWAL

General Manager Joseph Zoba discussed the proposed Workers' Compensation insurance policy renewal.

Director Lonni Granlund moved to authorize the General Manager to execute the necessary contracts with Redwood F&C Berkshire Hathaway for workers' compensation insurance. Director Tom Shalhoub seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

DM 18-136

RATIFICATION OF THE  
ACCEPTANCE OF  
OVERLYING WATER  
RIGHTS IN THE  
BEAUMONT BASIN FOR  
TRACT NO. 32702-3 (80  
LOTS) PURSUANT TO  
BEAUMONT BASIN  
WATERMASTER  
RESOLUTION NO.  
2017-02

General Manager Joseph Zoba discussed the ratification of the acceptance of overlying water rights in the Beaumont Basin for Tract No. 32702-3 (80 lots) pursuant to Beaumont Basin Watermaster Resolution No. 2017-02.

Director Chris Mann moved to accept the transfer of 29.57 acre-feet of overlying water rights in the Beaumont Basin from Oak Valley Partners to Yucaipa Valley Water District as overlying-appropriative water rights in the Beaumont Basin. Director Tom Shalhoub seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

DM 18-137

CONSIDERATION OF  
AN UPDATED  
PROCUREMENT  
POLICY FOR THE  
YUCAIPA VALLEY  
WATER DISTRICT

Chief Financial Officer Allison Edmisten discussed the updated Procurement Policy for the Yucaipa Valley Water District.

Director Bruce Granlund moved that by minute order, the Board adopt the proposed Procurement Policy. Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

DM 18-138

DISCUSSION  
REGARDING THE  
ISSUANCE OF A  
REQUEST FOR  
PROPOSALS FOR  
INSPECTION AND  
CLEANING OF  
POTABLE, NON-  
POTABLE, AND  
RECYCLED WATER  
STORAGE FACILITIES

General Manager Joseph Zoba discussed the issuance of a Request for Proposals for the inspection and cleaning of potable, non-potable, and recycled water storage facilities.

Director Bruce Granlund moved to authorize the General Manager to finalize and release the Request for Proposals. Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

DM 18-139

DISCUSSION  
REGARDING THE  
DRAFT 2018  
IMPORTED WATER  
RATE ANALYSIS FOR  
THE SAN GORGONIO  
PASS WATER AGENCY

General Manager Joseph Zoba discussed the proposed rate analysis by the San Gorgonio Pass Water Agency to increase imported water rates. A draft letter was discussed at the meeting to provide constructive suggestions to the San Gorgonio Pass Water Agency.

Director Chris Mann suggested inserting the following phrase into the first full paragraph on the second page, "...and to determine if we will continue to purchase imported water from the San Gorgonio Pass Water Agency..."

Director Chris Mann moved to authorize the General Manager to send the letter with the suggested changes to the San Gorgonio Pass Water Agency. Director Tom Shalhoub seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Tom Shalhoub - Yes

BOARD REPORTS AND  
DIRECTOR COMMENTS

- Director Chris Mann reported on the Yucaipa Sustainable Groundwater Management Agency meeting held on September 26, 2018.
- Director Chris Mann reported on the Calimesa City Council meeting held on September 27, 2018.
- Director Chris Mann reported on the a Summerwind Trials Development site visit on September 28, 2018.
- Director Chris Mann reported on the Yucaipa Chamber of Commerce meeting held on October 2, 2018.
- Director Chris Mann reported on the reported on the BIA Legislative Affairs meeting held on October 3, 2018.
- Director Bruce Granlund reported on the San Gorgonio Pass Water Agency meeting held on October 8, 2018.
- Director Tom Shalhoub reported on the San Bernardino Valley Municipal Water District, Park Management and Property Committee meeting held on October 10, 2018.
- Director Tom Shalhoub reported on the West Valley Water District meeting held on October 11, 2018.
- Director Chris Mann and Director Bruce Granlund reported on the San Bernardino Valley Municipal Water District Advisory Commission meeting held on October 11, 2018.
- Director Tom Shalhoub, Director Bruce Granlund, and Director Lonni Granlund reported on the Association of San Bernardino County Special District meeting held on October 15, 2018.

ANNOUNCEMENTS

Director Jay Bogh called attention to the announcements listed on the agenda.

CLOSED SESSION

Director Jay Bogh, Director Bruce Granlund, Director Lonni Granlund, Director Tom Shalhoub and Director Chris Mann were present in closed session with Legal Counsel David Wysocki, General Manager Joseph Zoba, and Chief Financial Officer Allison Edmisten to discuss the following item.

- A. Conference with Real Property Negotiator(s)  
Government Code 54956.8; Property:  
Assessor's Parcel Numbers: 413-380-001 - 009,  
and 013; Agency Negotiator: Joseph Zoba,  
General Manager; Negotiating Parties: Johnson Brothers  
Partnership; Under Negotiation: Terms of Payment and  
Price
  
- B. Conference with Real Property Negotiator(s)  
Government Code 54956.8; Property:  
Assessor's Parcel Numbers: 294-121-24, 25 / 473-020-006,  
008, 029, 043; Agency Negotiator: Joseph Zoba,  
General Manager; Negotiating Parties: Joanna Averett;  
Under Negotiation: Terms of Payment and Price

After reconvening out of closed session, Legal Counsel David Wysocki reported that direction was provided to the General Manager and that there were no other reportable actions taken.

ADJOURNMENT

The meeting was adjourned at 6:40 p.m.

Respectfully submitted,

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Joseph B. Zoba, Secretary

(Seal)