

MINUTES OF A REGULAR BOARD MEETING

November 20, 2018 at 6:00 P.M.

Directors Present:

Jay Bogh, President
Bruce Granlund, Vice President
Lonni Granlund, Director
Chris Mann, Director
Tom Shalhoub, Director

Staff Present:

Joseph Zoba, General Manager
Allison Edmisten, Chief Financial Officer
Jennifer Ares, Water Resource Manager
Kathryn Hallberg, Implementation Manager
James Rowell, Interim Operations Manager
John Wrobel, Public Works Manager
Gilbert Santacruz, Integrated Operator III
Mike Kostelecky, Operations Manager

Directors Absent:

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Joyce McIntire, Customer
Mike Turner, Developer

CALL TO ORDER

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Director Jay Bogh at 6:00 p.m. at the Administrative Office Building, 12770 Second Street, Yucaipa, California.

FLAG SALUTE

Director Jay Bogh led the pledge of allegiance.

ROLL CALL

The roll was called with Director Jay Bogh, Director Bruce Granlund, Director Lonni Granlund, Director Chris Mann, and Director Tom Shalhoub present.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

Director Chris Mann moved to approve the consent calendar and Director Bruce Granlund seconded the motion.

- A. Minutes of Meetings
 - 1. Regular Board Meeting – November 6, 2018
 - 2. Board Workshop – November 13, 2018
- B. Payment of Bills
 - 1. Approve/Ratify Invoices for Board Awarded Contracts
 - 2. Ratify General Expenses for October 2018

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

STAFF REPORT

General Manager Joseph Zoba discussed the following topics:

- The District staff will be requesting the purchase of an additional 400 acre-feet of imported water from San Bernardino Valley Municipal Water District at the next board meeting;
- The District will be hosting the San Bernardino County Special District meeting on December 10, 2018;
- The District staff is pursuing grant opportunities for the Monitoring Operations and Reporting Enhancement (MORE) Project from the Water Research Foundation, and the State Water Resources Control Board.

DISCUSSION ITEMS:

DM 18-143

PRESENTATION OF THE AUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDING ON JUNE 30, 2018

Chief Financial Officer Allison Edmisten presented the Audited Financial Statements for the fiscal year ending on June 30, 2018.

Director Lonni Granlund moved to receive and file the audited financial statements. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

DM 18-144

PRESENTATION OF THE GASB 75 COMPLIANCE ACTUARIAL REPORT

Chief Financial Officer Allison Edmisten presented on the GASB 75 Compliance Actuarial report.

Director Tom Shalhoub moved to receive and file the GASB 75 Compliance Actuarial report. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes

Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

DM 18-145

PRESENTATION OF
THE UNAUDITED
FINANCIAL REPORT
FOR THE PERIOD
ENDING ON OCTOBER
31, 2018

Chief Financial Officer Allison Edmisten presented the Unaudited Financial Report for the period ending on October 31, 2018.

Director Chris Mann moved to receive and file the unaudited financial report. Director Tom Shalhoub seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

DM 18-146

DISCUSSION
REGARDING THE
ADOPTION OF AN
UPDATED PERSONNEL
MANUAL FOR THE
YUCAIPA VALLEY
WATER DISTRICT

Chief Financial Officer Allison Edmisten discussed the adoption of an updated Personnel Manual for the Yucaipa Valley Water District.

Director Lonni Granlund moved, by minute order, to adopt the Personnel Manual. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

DM 18-147

DISCUSSION
REGARDING THE
ADOPTION OF
ORDINANCE NO. 58-
2018 - RULES AND
REGULATIONS FOR
RECYCLED WATER
USE AND
DISTRIBUTION

Implementation Manager Kathryn Hallberg discussed Ordinance No. 58-2018 - Rules and Regulations for Recycled Water Use and Distribution.

The public hearing was opened by Director Jay Bogh. There were no public comments or questions and the public hearing was closed.

Director Tom Shalhoub moved to adopt Ordinance No. 58-2018. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

DM 18-148

RATIFICATION OF THE
ISSUANCE OF A CLASS
II NON-SIGNIFICANT
INDUSTRIAL USER
DISCHARGE PERMIT
TO SKAT-TRAK
PERFORMANCE
PRODUCTS - PERMIT
NO. CP-003-03

Public Works Manager John Wrobel presented a Class II Non-Significant Industrial User Discharge Permit for Skat-Trak Performance Products - Permit No. CP-003-03.

Director Bruce Granlund moved to ratify the issuance of Permit No. CP-003-03. Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

DM 18-149

ACCEPTANCE OF
PROPERTY
ASSOCIATED WITH
LIFT STATION NO. 6

General Manager Joseph Zoba presented on the acceptance of property associated with Lift Station No. 6.

Director Chris Mann moved to authorize the General Manager to accept the parcel associated with Lift Station No. 6 when all related documents are completed. Director Tom Shalhoub seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

DM 18-150

ADOPTION OF
RESOLUTIONS
RELATED TO STATE
REVOLVING FUNDING
FOR THE CALIMESA
RECYCLED WATER
PIPELINE PROJECT

General Manager Joseph Zoba presented on the adoption of resolutions related to State Revolving Funding for the Calimesa Recycled Water Pipeline Project.

Director Lonni Granlund moved to adopt:

- Resolution No. 2018-29 - A Resolution of the Yucaipa Valley Water District Approving Reimbursement for Recycled Water Capital Improvement Projects Financed by the State Revolving Fund Loan Program of the State Water Resources Control Board;
- Resolution No. 2018-30 - A Resolution of the Yucaipa Valley Water District Authorizing the Completion of Financial Assistance Application Material with the State Water Resources Control Board; and
- Resolution No. 2018-31 - A Resolution of the Yucaipa Valley Water District Pledging Revenues and Funds for the Payment of Loan Financings with the State Water Resources Control Board.

Director Tom Shalhoub seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Tom Shalhoub - Yes

BOARD REPORTS AND
DIRECTOR COMMENTS

- Director Chris Mann reported on the South Mesa Water Company meeting on November 14, 2018.
- Director Tom Shalhoub reported on the East Valley Water District meeting on November 14, 2018.
- Director Bruce Granlund and Director Lonnie Granlund reported on the Yucaipa Sustainable Groundwater Management Agency meeting on November 14, 2018.
- Director Tom Shalhoub reported on the West Valley Water District meeting on November 15, 2018.
- Director Tom Shalhoub reported on the San Gorgonio Pass Water Agency meeting on November 19, 2018.
- Director Bruce Granlund reported on the City of Yucaipa Economic Development meeting on November 19, 2018.
- Director Bruce Granlund and Director Lonni Granlund reported on the San Bernardino Valley Municipal Water District meeting on November 20, 2018
- Director Lonni Granlund commented that she would like an update on the sewer plans for the hotel planned for the Gateway Plaza.

ANNOUNCEMENTS

Director Jay Bogh called attention to the announcements listed on the agenda.

CLOSED SESSION

None.

ADJOURNMENT

The meeting was adjourned at 6:40 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)