

# MINUTES OF A REGULAR BOARD MEETING

January 15, 2019 at 6:00 P.M.

**Directors Present:**

Chris Mann, President  
Bruce Granlund, Vice President  
Lonni Granlund, Director  
Jay Bogh, Director  
Joyce McIntire, Director

**Staff Present:**

Joseph Zoba, General Manager  
Allison Edmisten, Chief Financial Officer  
Kathryn Hallberg, Implementation Manager  
Mathew Porras, Implementation Manager  
Mike Kostelecky, Water Operations Manager  
Jennifer Ares, Water Resource Manager  
Kevin Lee, Interim Operations Manager  
Peggy Little, Administrative Supervisor

**Directors Absent:**

None.

**Consulting Staff Present:**

David Wysocki, Legal Counsel

**Registered Guests and Others Present:**

Linda Shelton  
David Duron  
Phil Little  
Leonard Stephenson, San Geronio Pass Water Agency

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**CALL TO ORDER**

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Chris Mann at 6:00 p.m. at the Administrative Office Building, 12770 Second Street, Yucaipa, California.

**FLAG SALUTE**

Director Chris Mann led the pledge of allegiance.

**ROLL CALL**

The roll was called with Director Jay Bogh, Director Bruce Granlund, Director Lonni Granlund, Director Chris Mann, and Director Joyce McIntire present.

**PUBLIC COMMENTS**

None.

**CONSENT CALENDAR**

Director Lonni Granlund moved to approve the consent calendar and Director Joyce McIntire seconded the motion.

A. Minutes of Meetings

1. Regular Board Meeting - December 18, 2018
2. Board Workshop - January 8, 2019

B. Payment of Bills

1. Approve/Ratify Invoices for Board Awarded Contracts
2. Ratify General Expenses for December 2018

The motion was approved by the following vote:

Director Chris Mann - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Jay Bogh - Yes  
Director Joyce McIntire - Yes

### STAFF REPORT

General Manager Joseph Zoba discussed the upcoming Calimesa Community meeting on January 24, 2019 to discuss the proposed water rate increase by San Gorgonio Pass Water Agency. He also discussed the tentative Strategic Planning meeting scheduled for February 7, 2019.

### DISCUSSION ITEMS:

#### DM 19-001

General Manager Joseph Zoba discussed Resolution No. 2019-02 honoring Peggy Little on the occasion of her retirement.

#### DISCUSSION REGARDING RESOLUTION NO. 2019-02 HONORING PEGGY LITTLE ON THE OCCASION OF HER RETIREMENT

Director Bruce Granlund moved that the Board adopt Resolution No. 2019-02. Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Chris Mann - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Jay Bogh - Yes  
Director Joyce McIntire - Yes

#### DM 19-002

#### PRESENTATION OF THE UNAUDITED FINANCIAL REPORT FOR THE PERIOD ENDING ON DECEMBER 31, 2018

Chief Financial Officer Allison Edmisten presented the unaudited financial report for the period ending December 31, 2018.

Director Lonni Granlund moved that Board receive and file the unaudited financial report. Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Chris Mann - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Jay Bogh - Yes  
Director Joyce McIntire - Yes

DM 19-003

DISCUSSION  
REGARDING THE  
ADOPTION OF  
RESOLUTION NO.  
2019-03 APPROVING  
AN INVESTMENT  
POLICY AND  
APPOINTMENT OF THE  
GENERAL MANAGER  
AS THE DISTRICT  
INVESTMENT OFFICER

Chief Financial Officer Allison Edmisten discussed Resolution No. 2019-03 approving an investment policy and appointment of the General Manager as the District investment officer.

Director Bruce Granlund moved that the Board adopt Resolution No. 2019-03. Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Chris Mann - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Jay Bogh - Yes  
Director Joyce McIntire - Yes

DM 19-004

DISCUSSION  
REGARDING THE USE  
OF UPDATED  
PERCENTAGES FOR  
MONTHLY UNAUDITED  
FINANCIAL REPORTS

Chief Financial Officer Allison Edmisten discussed the updated percentages for monthly unaudited financial reports.

Director Joyce McIntire moved that by minute order, the Board direct District staff to utilize revised percentages for tracking revenues and expenses throughout the fiscal year in future unaudited financial reports. Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Chris Mann - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Jay Bogh - Yes  
Director Joyce McIntire - Yes

DM 19-005

PRESENTATION OF  
THE CONTINUING  
DISCLOSURE ANNUAL  
REPORT (CDAR)

Chief Financial Officer Allison Edmisten presented the Continuing Disclosure Annual Report (CDAR).

Director Bruce Granlund moved that the Board receive and file the Continuing Disclosure Annual Report (CDAR). Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Chris Mann - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Jay Bogh - Yes  
Director Joyce McIntire - Yes

DM 19-006

CONSIDERATION OF A  
RAIN BARREL REBATE  
PROGRAM FOR  
WATER  
CONSERVATION

Water Resource Manager Jennifer Ares discussed the consideration of a Rain Barrel Rebate Program for water conservation.

Director Bruce Granlund moved the Board make a motion to continue the item. Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Chris Mann - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Jay Bogh - Yes  
Director Joyce McIntire - Yes

DM 19-007

ADOPTION OF  
RESOLUTION NO.  
2019-04 UPDATING  
THE WATER METER  
INSTALLATION FEE  
FOR DRINKING WATER  
AND RECYCLED  
WATER

Implementation Manager Matthew Porras discussed Resolution No. 2019-04 updating the water meter installation fees for drinking water and recycled water.

Director Bruce Granlund moved that the Board adopt Resolution No. 2019-04. Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Chris Mann - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Jay Bogh - Yes  
Director Joyce McIntire - Yes

DM 19-008

CONSIDERATION OF  
PURCHASING  
TEMPORARY PIPE  
MATERIALS FOR THE  
CALIMESA LAKES  
RECHARGE STUDY

Implementation Manager Matthew Porras discussed the purchase of temporary pipe materials for the Calimesa Lakes Recharge Project.

Director Lonni Granlund moved that the Board authorize the General Manager to execute a contract for purchase of temporary pipe materials for the Calimesa Lakes Recharge Study. Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Chris Mann - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Jay Bogh - Yes  
Director Joyce McIntire - Yes

DM 19-009

OVERVIEW OF A  
PROPOSED  
DEVELOPMENT  
AGREEMENT NO. 2018-  
17 WITH MERITAGE  
HOMES FOR THE  
SUMMERWIND  
DEVELOPMENT -  
CALIMESA

Implementation Manager Matthew Porras presented the proposed Development Agreement No. 2018-17 with Meritage Homes for the Summerwind Development - Calimesa.

Director Bruce Granlund moved that the Board authorize the Board President to execute the Development Agreement with Meritage Homes. Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Chris Mann - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Jay Bogh - Yes  
Director Joyce McIntire - Yes

DM 19-010

DISCUSSION  
REGARDING THE  
ASSIGNMENT OF  
INDIVIDUALS TO  
REPRESENT THE  
DISTRICT IN SMALL  
CLAIMS COURT

General Manager Joseph Zoba discussed the assignment of individuals to represent the District in Small Claims Court.

Director Lonni Granlund moved that the Board adopt Resolution No. 2019-05. Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Chris Mann - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Jay Bogh - Yes  
Director Joyce McIntire - Yes

DM 19-011

DISCUSSION  
REGARDING UPDATES  
TO THE OFFICE OF  
EMERGENCY  
SERVICES  
DESIGNATION ON  
BEHALF OF THE  
YUCAIPA VALLEY  
WATER DISTRICT FOR  
EMERGENCY  
ASSISTANCE

General Manager Joseph Zoba discussed updates to the Office of Emergency Services designation on behalf of the Yucaipa Valley Water District for emergency assistance.

Director Joyce McIntire moved that the Board adopt Resolution No. 2019-06. Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Chris Mann - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Jay Bogh - Yes  
Director Joyce McIntire - Yes

DM 19-012

DISCUSSION  
REGARDING THE  
REVIEW OF  
STATEMENT OF FACTS  
REQUIRED BY  
GOVERNMENT CODE  
SECTION 53051

General Manager Joseph Zoba discussed the review of Statement of Facts required by Government Code Section 53051.

Director Bruce Granlund moved that the Board authorize the General Manager to file the Statement of Facts. Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Chris Mann - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Jay Bogh - Yes  
Director Joyce McIntire - Yes

DM 19-013

RATIFICATION OF  
AGREEMENT NO. 2019-  
01 - INFRASTRUCTURE  
CONSTRUCTION AND  
COORDINATION  
AGREEMENT WITH  
WESTERN HEIGHTS  
WATER COMPANY

Implementation Manager Matthew Porras discussed the ratification of Agreement No. 2019-01 - Infrastructure Construction and Coordination Agreement with Western Heights Water Company.

Director Lonni Granlund moved that the Board ratify Agreement No. 2019-01. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Chris Mann - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Jay Bogh - Yes  
Director Joyce McIntire - Yes

DM 19-014

ACCEPTANCE OF  
OVERLYING WATER  
RIGHTS IN THE  
BEAUMONT BASIN FOR  
PARCEL MAP NO.  
33105, PARCEL 6  
PURSUANT TO  
BEAUMONT BASIN  
WATERMASTER  
RESOLUTION NO.  
2017-02

General Manager Joseph Zoba discussed the acceptance of Overlying Water Rights in the Beaumont Basin for Parcel Map No. 33105, Parcel 6 pursuant to Beaumont Basin Watermaster Resolution No. 2017-02.

Director Lonni Granlund moved that the Board accept the transfer of 2.65 acre-feet of overlying water rights in the Beaumont Basin from Oak Valley Partners to Yucaipa Valley Water District as overlying-appropriative water rights in the Beaumont Basin. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Chris Mann - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Jay Bogh - Yes  
Director Joyce McIntire - Yes

BOARD REPORTS AND  
DIRECTOR COMMENTS

- Director Chris Mann reported on the City of Yucaipa Community Report meeting on January 3, 2019.
- Director Bruce Granlund and Director Lonni Granlund reported on the San Gorgonio Pass Water Agency meeting on January 7, 2019.
- Director Lonni Granlund, Director Chris Mann, Director Bruce Granlund, Director Joyce McIntire, and Director Jay Bogh reported on the Ethics Training session held on January 9, 2019.
- Director Bruce Granlund and Director Lonni Granlund reported on the San Bernardino Valley Water District Water Policy meeting on January 10, 2019.
- Director Lonni Granlund reported on the San Gorgonio Pass Water Agency meeting on January 14, 2019.
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ANNOUNCEMENTS

Director Chris Mann called attention to the announcements listed on the agenda.

CLOSED SESSION

None.

ADJOURNMENT

The meeting was adjourned at 6:35 p.m.

Respectfully submitted,

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Joseph B. Zoba, Secretary

(Seal)