

# MINUTES OF A REGULAR BOARD MEETING

June 18, 2019 at 6:00 P.M.

Directors Present:

Chris Mann, President  
Bruce Granlund, Vice President  
Jay Bogh, Director  
Lonni Granlund, Director  
Joyce McIntire, Director

Staff Present:

Jennifer Ares, Water Resource Manager  
Allison Edmisten, Chief Financial Officer  
Ashley Gibson, Regulatory Compliance Manager  
Kathryn Hallberg, Implementation Manager  
Matthew Porras, Implementation Manager  
Joseph Zoba, General Manager

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Linda Shelton

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CALL TO ORDER

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Chris Mann at 6:00 p.m. at the Administrative Office Building, 12770 Second Street, Yucaipa, California.

FLAG SALUTE

Director Chris Mann led the pledge of allegiance.

ROLL CALL

The roll was called with Director Jay Bogh, Director Bruce Granlund, Director Lonni Granlund, Director Chris Mann, and Director Joyce McIntire present.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

Director Lonni Granlund moved to approve the consent calendar and Director Joyce McIntire seconded the motion.

- A. Minutes of Meetings
  - 1. Regular Board Meeting - June 4, 2019
  - 2. Board Workshop - June 11, 2019
- B. Payment of Bills
  - 1. Approve/Ratify Invoices for Board Awarded Contracts
  - 2. Ratify General Expenses for May 2019

The motion was approved by the following vote:  
Director Jay Bogh - Yes

Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

## STAFF REPORT

General Manager Joseph Zoba discussed the following items:

- The Yucaipa Valley Water District will be cancelling the following meetings:
  - Board Workshop - June 25, 2019;
  - Regular Board Meeting - July 2, 2019;
  - Board Workshop - July 9, 2019; and
  - Regular Board Meeting - July 16, 2019.

The next meeting will be a board workshop on Tuesday, July 30, 2019.

## DISCUSSION ITEMS:

### DM 19-062

ADOPTION OF  
RESOLUTION NO. 2019-  
11 ESTABLISHING THE  
APPROPRIATION LIMIT  
FOR FISCAL YEAR  
2019-20

Chief Financial Officer Allison Edmisten presented the Appropriation Limit for Fiscal Year 2019-20.

Director Lonni Granlund moved that the Board of Directors adopt Resolution No. 2019-11. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

### DM 19-063

PRESENTATION OF  
THE UNAUDITED  
FINANCIAL REPORT  
FOR THE PERIOD  
ENDING ON MAY 31,  
2019

Chief Financial Officer Allison Edmisten presented the Unaudited Financial Report for the period ending on May 31, 2019.

Director Joyce McIntire moved that the Board of Directors receive and file the unaudited financial report. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

DM 19-064

ADOPTION OF THE  
OPERATING BUDGET  
AND CAPITAL  
IMPROVEMENT PLAN  
FOR FISCAL YEAR 2020

Chief Financial Officer Allison Edmisten presented the Operating Budget and Capital Improvement Plan for Fiscal Year 2020.

Director Lonni Granlund moved that the Board of Directors adopt the budget as presented. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

DM 19-065

CONSIDERATION OF  
THE REVISIONS TO  
THE 2019 SAN  
TIMOTEO CREEK  
HABITAT MONITORING  
PROGRAM

Water Resource Manager Jennifer Ares presented proposed revisions to the 2019 San Timoteo Creek Habitat Monitoring Program.

Director Jay Bogh moved that the Board of Directors authorize the General Manager to allocate \$27,860 of the previously approved contract with Dudek to revise the Habitat Monitoring Program. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

DM 19-066

RENEWAL OF  
GENERAL INSURANCE  
COVERAGE FOR  
FISCAL YEAR 2020

Implementation Manager Kathryn Hallberg presented a proposal for the renewal of the District's general insurance policy.

Director Lonni Granlund moved that the Board of Directors authorize the General Manager to execute the necessary documents for property/liability insurance policy coverage from Water Plus Insurance Program and Allied World Assurance Coverage for the amount of \$224,990. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

DM 19-067

AWARD OF A  
CONSTRUCTION  
CONTRACT FOR  
WILDWOOD CANYON  
ROAD SEWER -  
HOLMES STREET,  
NORTH OF WILDWOOD  
CREEK BASINS,  
YUCAIPA

Implementation Manager Matthew Porras presented a proposed construction contract for the construction of a sewer mainline in Wildwood Canyon Road each of Holmes Street.

Director Lonni Granlund moved that the Board of Directors award a construction contract to Borden Excavating, Inc. for a sum not to exceed \$422,555. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

BOARD REPORTS AND  
DIRECTOR COMMENTS

Director Joyce McIntire reported on the Beaumont Basin Watermaster meeting held on June 5, 2019.

Director Bruce Granlund reported on a meeting with Leonard Stephenson on June 10, 2019.

Director Lonni Granlund and Director Joyce McIntire reported on the San Gorgonio Pass Water Agency Engineering Workshop held on June 10, 2019.

Director Joyce McIntire reported on the San Gorgonio Pass Water Agency Regular Board Meeting held on June 17, 2019.

Director Lonni Granlund and Director Bruce Granlund reported on the Association of San Bernardino County Special Districts meeting held on June 17, 2019.

ANNOUNCEMENTS

Director Chris Mann called attention to the announcements listed on the agenda.

ADJOURNMENT

The meeting was adjourned at 6:30 p.m.

Respectfully submitted,

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Joseph B. Zoba, Secretary

(Seal)