

MINUTES OF A BOARD WORKSHOP

August 13, 2019 at 4:00 P.M.

Directors Present:

Chris Mann, President
Bruce Granlund, Vice President
Lonni Granlund, Director
Joyce McIntire, Director

Staff Present:

Jennifer Ares, Water Resource Manager
Madeline Blua, Water Resource Specialist
Allison Edmisten, Chief Financial Officer
Ashley Gibson, Regulatory Compliance Manager
Kathryn Hallberg, Implementation Manager
Mike Kostelecky, Operations Manager
Tim Mackamul, Operations Manager
Charles Thomas, Operations Manager
John Wrobel, Public Works Manager
Joseph Zoba, General Manager

Directors Absent:

Jay Bogh, Director

Consulting Staff Present:

David Wysocki, Legal Counsel

Guests and Others Present:

Linda Shelton
James Bean, Beaumont Cherry Valley Water District
Mark Bouye, MBTK Homes
Craig Heaps, Premium Land Development
Paul Kielhold, San Bernardino Valley Municipal Water District
Susan Longville, San Bernardino Valley Municipal Water District
Leonard Stephenson, San Gorgonio Pass Water Agency
Mike Turner, Argent Management
Phil White, Vavrinek, Trine, Day & Co.

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- I. Call to Order - 4:00 p.m. - The workshop of the Board of Directors of the Yucaipa Valley Water District was called to order by Chris Mann at 4:00 p.m. at the Administrative Office Building, 12770 Second Street, Yucaipa, California.
 - II. Public Comments - None
 - III. Staff Report - General Manager Joseph Zoba reported on the following items:
 - Information was provided in the workshop packet regarding the strain on water supplies in both the United States and around the world.
 - The District staff will be revising Resolution No. 2018-31 that pledged funds from the Recycled Water Division for the Calimesa Recycled Water Conveyance Pipeline. The new resolution will pledge funds from the wastewater division.
 - The District staff is continuing to implement the Caselle financial software system. Customers are continuing to sign up for online services and paperless billing. A full presentation will be provided at the next board workshop.
 - A manager meeting was conducted earlier in the day with the San Bernardino Valley Municipal Water District, the San Gorgonio Pass Water Agency, and the Yucaipa Valley Water District regarding the institutional and policy issues. A public workshop for the

elected officials has been tentatively scheduled for Wednesday, September 25, 2019 at 1:30pm. The meeting will be held at the San Bernardino Valley Municipal Water District.

IV. Presentation

- A. Receipt and Acknowledgement of the *Auditor's Communication with Those Charged with Governance* [Workshop Memorandum No. 19-149] - Chief Financial Officer Allison Edmisten and Phil White from Vavrinek, Trine, Day & Co., LLP provided an overview of the *Auditor's Communication with Those Charged with Governance*.
- B. Overview of Assembly Bill No. 756 and PFOA and PFOS [Workshop Memorandum No. 19-150] - General Manager Joseph Zoba provided an overview of Perfluorooctane Sulfonate (PFOS) and Perfluorooctanoic Acid (PFOA) including their chemical properties; environmental and health impacts; federal and state regulations; detection and treatment methods.

V. Operational Updates

- A. Overview of Proposed Improvements to the Laboratory at the Wochholz Regional Water Recycling Facility [Workshop Memorandum No. 19-151] - Regulatory Compliance Manager Ashley Gibson provided an overview of the proposed improvements to the laboratory at the Wochholz Regional Water Recycling Facility.

VI. Capital Improvement Projects

- A. Status Report on the Advanced Metering Infrastructure Project [Workshop Memorandum No. 19-152] - Implementation Manager Kathryn Hallberg provided information about the installation of the Advanced Metering Infrastructure.
- B. Initiation of Design of Two Lift Stations, Force Mainlines, and Collection System Improvements for Service to Properties in Calimesa [Workshop Memorandum No. 19-153] - General Manager Joseph Zoba provided an overview of the proposed lift stations and force mainlines to be constructed in Calimesa.
- C. Replacement of Microfiltration Membrane Modules at the Yucaipa Valley Regional Water Filtration Facility and the Wochholz Regional Water Recycling Facility [Workshop Memorandum No. 19-154] - General Manager Joseph Zoba provided a summary of the proposals related to the purchase of replacement microfiltration membrane modules at the Yucaipa Valley Regional Water Filtration Facility and the Wochholz Regional Water Recycling Facility.
- D. Rehabilitation of the Primary Clarifier Equipment at the Wochholz Regional Water Recycling Facility [Workshop Memorandum No. 19-155] - General Manager Joseph Zoba and Operations Manager Charles Thomas provided information about the proposed rehabilitation of the primary clarifiers at the Wochholz Regional Water Recycling Facility.

VII. Public Policy

- A. Consideration of Using the Statewide Community Infrastructure Program for the Payment of Drinking Water, Recycled Water and Sewer Facility Capacity Charges [Workshop Memorandum No. 19-156] - General Manager Joseph Zoba provided an overview of the use of Statewide Community Infrastructure Program (SCIP) financing for the payment of Facility Capacity Charges.

Craig Heaps from Premium Land Development provided additional information from the perspective of a land developer to support for a change of District policy.

The Board of Directors were invited to attend the City of Yucaipa council meeting on Monday, August 26, 2019 to listen to additional discussion about the policy.

VIII. Administrative Issues

- A. Review of a Proposed Contract with the Inland Empire Resource Conservation District for Educational Services [Workshop Memorandum No. 19-160] - Water Resource Specialist Madeline Blua provided information about the proposed contract with the Inland Empire Resource Conservation District.
- B. Review the Yucaipa Valley Water District's Drought Contingency Plan's Water Supply Condition Levels [Workshop Memorandum No. 19-161] - Water Resource Manager Jennifer Ares provided an overview of the District's proposed water conservation level.
- C. Land Sale, Lot Line Adjustment, and Easement Access Associated with Well No. 28 - Yucaipa [Workshop Memorandum No. 19-162] - Implementation Manager Kathryn Hallberg provided an update on the lot line adjustment and easement access near Well No. 28.
- D. Discussion regarding Annual Subscription to WaterView in Evaluate Water Use and Water Demands within the Yucaipa Valley Water District [Workshop Memorandum No. 19-163] - Water Resource Specialist Madeline Blua provided an overview of the WaterView software program.
- E. Discussion Regarding Water Conservation Rebates for Weather Based Irrigation Controllers [Workshop Memorandum No. 19-164] - Water Resource Manager Jennifer Ares provided information about water conservation rebates for weather based irrigation systems. There was a consensus by the board members that property owners that received a previous rebate for the Skydrop system are ineligible for a second weather based irrigation system rebate.
- F. Review of Public Disclosure Report Pursuant to Government Code Section 53065.5 for Fiscal Year Ending June 30, 2019 [Workshop Memorandum No. 19-165] - Chief Financial Officer Allison Edmisten reported on the annual Public Disclosure Report.
- G. Discussion Regarding the Quantity of Imported Water to Order for 2020 from the San Bernardino Valley Municipal Water District [Workshop Memorandum No. 19-166] - General Manager Joseph Zoba provided information about the proposed imported water order for calendar year 2020 from the San Bernardino Valley Municipal Water District.
- H. Discussion Regarding the Quantity of Imported Water to Order for Calendar Year 2020 from the San Gorgonio Pass Water Agency [Workshop Memorandum No. 19-167] - General Manager Joseph Zoba provided information about the proposed imported water order for calendar year 2020 from the San Gorgonio Pass Water Agency. This item will be presented again at a future board workshop for additional discussion.
- I. Overview of Future Budget Concepts and the Draft Rate Model for the Drinking Water, Sewer, and Recycled Water Enterprises [Workshop Memorandum No. 19-168] - General Manager Joseph Zoba provided an overview of the proposed rate changes for drinking water, sewer, and recycled water customers.
- J. Review of a Proposal to Install Groundwater Monitoring Wells in the San Timoteo Management Zone [Workshop Memorandum No. 19-169] - Water Resource

Manager Jennifer Ares presented a proposal for assistance from Geoscience for the drilling of monitoring wells in San Timoteo.

- K. Review of Resolution No. 2019-xx Updating the Calculation for Facility Capacity Charges Necessary to Secure Supplemental Water Resources for New Development within the Boundary of the San Gorgonio Pass Water Agency and the City of Calimesa [Workshop Memorandum No. 19-170] - General Manager Joseph Zoba provided information about the proposed resolution for securing supplemental water resources in Calimesa. This item will be presented at a future board workshop or board meeting for further discussion.
- IX. Director Comments
 - A. None
- X. Announcements - The future meetings were referenced on the workshop agenda.
- XI. Adjournment - The meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary