

# MINUTES OF A REGULAR BOARD MEETING

August 20, 2019 at 6:00 P.M.

Directors Present:

Chris Mann, President  
Bruce Granlund, Vice President  
Jay Bogh, Director  
Joyce McIntire, Director

Staff Present:

Jennifer Ares, Water Resource Manager  
Madeline Blua, Water Resource Specialist  
Allison Edmisten, Chief Financial Officer  
Ashley Gibson, Regulatory Compliance Manager  
Kathryn Hallberg, Implementation Manager  
Mike Kostelecky, Operations Manager  
Joseph Zoba, General Manager

Directors Absent:

Lonni Granlund, Director

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Leonard Stephenson, San Geronio Pass Water Agency

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CALL TO ORDER

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Chris Mann at 6:00 p.m. at the Administrative Office Building, 12770 Second Street, Yucaipa, California.

FLAG SALUTE

Director Chris Mann led the pledge of allegiance.

ROLL CALL

The roll was called with Director Jay Bogh, Director Bruce Granlund, Director Chris Mann, and Director Joyce McIntire present.

Director Lonni Granlund was absent.

PUBLIC COMMENTS

Leonard Stephenson commented on the data and information included in the "Facts about the Yucaipa Valley Water District" attached to back of the board meeting packet.

CONSENT CALENDAR

Director Jay Bogh moved to approve the consent calendar and Director Bruce Granlund seconded the motion.

- A. Minutes of Meetings
  - 1. Regular Board Meeting - August 6, 2019
  - 2. Board Workshop - August 13, 2019
- B. Payment of Bills
  - 1. Approve/Ratify Invoices for Board Awarded Contracts

2. Ratify General Expenses for July 2019

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Absent  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

STAFF REPORT

General Manager Joseph Zoba discussed the following items:

- The Green Valley Foundation discussed a possible pilot project for vineyards at the Webster Ranch. A site tour has been scheduled for September 4, 2019 at 4:00 pm to review the proposed pilot project.
- The California Energy Commission will be requiring the use of new sprinkler spray bodies for water and energy conservation.
- The City of Yucaipa will be discussing the use of SCIP financing for the payment of development related fees at the city council meeting on Monday, August 26, 2019.
- The Yucaipa Valley Water District will be participating in a joint board workshop with the San Bernardino Valley Municipal Water District and the San Geronio Pass Water Agency on Wednesday, September 25, 2019 at 1:30 pm.
- Information was distributed from the American Medical Association about a recent article about fluoride exposure during pregnancy.

DISCUSSION ITEMS:

DM 19-075

RECEIPT AND  
ACKNOWLEDGEMENT  
OF THE AUDITOR'S  
COMMUNICATION  
WITH THOSE  
CHARGED WITH  
GOVERNANCE

Chief Financial Officer Allison Edmisten presented the *Auditor's Communication with Those Charged with Governance*.

Director Jay Bogh moved that the Board receive the annual planning letter from Vavrinek, Trine, Day & Co., LLP. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Absent  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

DM 19-076

DISCUSSION  
REGARDING A  
PROPOSAL TO  
INSTALL  
GROUNDWATER  
MONITORING WELLS  
IN THE SAN TIMOTEO  
MANAGEMENT ZONE

Water Resource Manager Jennifer Ares presented information about the design of groundwater wells in the San Timoteo Management Zone.

Director Jay Bogh moved that the Board authorize the General Manager to execute a contract with Geoscience for a sum not to exceed \$24,556. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Absent  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

DM 19-077

CONSIDERATION OF  
PROPOSED  
IMPROVEMENTS TO  
THE LABORATORY AT  
THE WOCHHOLZ  
REGIONAL WATER  
RECYCLING FACILITY

Regulatory Compliance Manager Ashely Gibson presented information about the proposed improvements to the laboratory at the Wochholz Regional Water Recycling Facility.

Director Bruce Granlund moved that the Board authorize the General Manager to execute the proposal with LCS for a sum not to exceed \$89,793. Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Absent  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

DM 19-078

CONSIDERATION OF  
RESOLUTION NO. 2019-  
16 DECLARING A  
STAGE 1 WATER  
SUPPLY CONDITION  
FOR YUCAIPA VALLEY  
WATER DISTRICT'S  
SERVICE AREA

Water Resource Manager Jennifer Ares presented Resolution No. 2019-16 setting a Stage 1 water conservation declaration for the Yucaipa Valley Water District.

Director Jay Bogh moved that the Board adopt Resolution No. 2019-16. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Absent  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

DM 19-079

REVIEW OF PUBLIC DISCLOSURE REPORT PURSUANT TO GOVERNMENT CODE SECTION 53065.5 FOR FISCAL YEAR ENDING JUNE 30, 2019

Chief Financial Officer Allison Edmisten presented the public disclosure report for fiscal year ending June 30, 2019.

Director Jay Bogh moved that the Board receive and file the Public Disclosure Report for Fiscal Year 2018-19. Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Absent  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

DM 19-080

CONSIDERATION OF PURCHASING REPLACEMENT MICROFILTRATION MEMBRANE MODULES FOR THE YUCAIPA VALLEY REGIONAL WATER FILTRATION FACILITY AND THE WOCHHOLZ REGIONAL WATER RECYCLING FACILITY

General Manager Joseph Zoba presented a revised proposal from Pall Corporation for the purchase of microfiltration membranes at the Yucaipa Valley Regional Water Filtration Facility and the Wochholz Regional Water Recycling Facility. The revised proposal reduced the membrane module cost from \$1,300 per module to \$1,250 per module, reducing the overall cost by approximately \$52,000.

Director Bruce Granlund moved that the Board authorize the General Manager to purchase 1,056 Pall microfiltration membrane modules for a sum not to exceed \$1,470,950. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Absent  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

DM 19-081

CONSIDERATION OF REHABILITATING THE PRIMARY CLARIFIER EQUIPMENT AND BASINS AT THE WOCHHOLZ REGIONAL WATER RECYCLING FACILITY

Operations Manager Charles Thomas presented information about the rehabilitation of the primary clarifiers.

Director Bruce Granlund moved that the Board authorize the General Manager to award a contract to Track Tech for a sum not to exceed \$327,800. Director Jay Bogh seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Absent  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

DM 19-082

CONSIDERATION OF  
USING AERIAL  
IMAGERY TO  
EVALUATE WATER  
GOALS WITHIN THE  
YUCAIPA VALLEY  
WATER DISTRICT

Water Resource Specialist Madeline Blua presented information about the use of aerial imagery to evaluate water demands. This program is part of the collaboration between the Department of Water Resources and Eagle Aerial.

Director Jay Bogh moved that the Board authorize the General Manager to enter into a contract for the use of WaterView from Eagle Aerial. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Absent  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

DM 19-083

CONSIDERATION OF A  
PROPOSED  
CONTRACT WITH THE  
INLAND EMPIRE  
RESOURCE  
CONSERVATION  
DISTRICT FOR  
EDUCATIONAL  
SERVICES

Water Resource Specialist Madeline Blua presented information about the service contract with the Inland Empire Resource Conservation District for assistance with educational programs.

Director Bruce Granlund moved that the Board authorize the General Manager to allocate \$5,540 to the Inland Empire Resource Conservation District for water conservation classroom programs. Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Absent  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

DM 19-084

CONSIDERATION OF  
DEVELOPMENT  
AGREEMENT NO. 2019-  
08 TO PROVIDE  
DRINKING WATER AND  
SEWER SERVICE TO  
TRACT NO. 20234  
LOCATED AT THE  
SOUTHWEST CORNER  
OF BRYANT STREET  
AND FIR AVENUE IN  
THE CITY OF YUCAIPA

Implementation Manager Kathryn Hallberg presented Development Agreement No. 2019-08.

Director Joyce McIntire moved that the Board authorize the President to execute Development Agreement No 2019-08. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Absent  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

DM 19-085

OVERVIEW OF DEVELOPMENT AGREEMENT NO. 2019-09 TO PROVIDE DRINKING WATER AND SEWER SERVICE TO APN 0318-031-50 LOCATED ON THE EAST SIDE OF 10<sup>TH</sup> STREET, SOUTH OF YUCAIPA BOULEVARD IN THE CITY OF YUCAIPA

Implementation Manager Kathryn Hallberg presented Development Agreement No. 2019-09.

Director Joyce McIntire moved that the Board authorize the President to execute Development Agreement No 2019-09. Director Jay Bogh seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Absent  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

DM 19-086

OVERVIEW OF DEVELOPMENT AGREEMENT NO. 2019-10 TO PROVIDE DRINKING WATER AND SEWER SERVICE TO TRACT MAP NO. 19901 LOCATED NORTH OF AVENUE E BETWEEN DOUGLAS STREET AND FREMONT STREET IN THE CITY OF YUCAIPA

Implementation Manager Kathryn Hallberg presented Development Agreement No. 2019-10.

Director Bruce Granlund moved that the Board authorize the President to execute Development Agreement No 2019-10. Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Absent  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

DM 19-087

CONSIDERATION OF PURCHASING 6,000 ACRE FEET OF IMPORTED WATER FROM THE SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT FOR DIRECT DELIVERY TO THE YUCAIPA VALLEY REGIONAL WATER FILTRATION FACILITY FOR CALENDAR YEAR 2020

General Manager Joseph Zoba presented the request to purchase 6,000 acre feet of imported water from the San Bernardino Valley Municipal Water District for Calendar Year 2020.

Director Jay Bogh moved that the Board authorize the purchase of 6,000 acre-feet from the San Bernardino Valley Municipal Water District for a sum not to exceed \$754,800. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Absent  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

DM 19-088

ADOPTION OF  
RESOLUTION NO. 2019-  
18 PLEDGING  
REVENUES AND  
FUNDS FOR THE  
PAYMENT OF LOAN  
FINANCINGS WITH THE  
STATE WATER  
RESOURCES  
CONTROL BOARD

General Manager Joseph Zoba presented Resolution No. 2019-18 and discussed the need to pledge revenues from the wastewater division for the Calimesa Recycled Water Pipeline Project.

Director Jay Bogh moved that the Board adopt Resolution No. 2019-18. Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Bruce Granlund - Yes  
Director Lonni Granlund - Absent  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes

BOARD REPORTS AND  
DIRECTOR COMMENTS

Director Joyce McIntire reported on the San Gorgonio Pass Water Agency Engineering Workshop held on August 12, 2019.

Director Joyce McIntire and Director Bruce Granlund reported on the Association of San Bernardino County Special District meeting.

ANNOUNCEMENTS

Director Chris Mann called attention to the announcements listed on the agenda.

CLOSED SESSION

The closed session was not conducted at this meeting.

ADJOURNMENT

The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

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Joseph B. Zoba, Secretary

(Seal)