

MINUTES OF A BOARD WORKSHOP

October 8, 2019 at 4:00 P.M.

Directors Present:

Chris Mann, President
Bruce Granlund, Vice President
Lonni Granlund, Director
Joyce McIntire, Director

Staff Present:

Jennifer Ares, Water Resource Manager
Madeline Blua, Water Resource Specialist
Allison Edmisten, Chief Financial Officer
Chelsie Fogus, Engineering Technician I
Ashley Gibson, Regulatory Compliance Manager
Kathryn Hallberg, Implementation Manager
Dustin Hochreiter, Senior Engineering Technician
Mike Kostelecky, Operations Manager
Tim Mackamul, Operations Manager
Matt Porras, Implementation Manager
Mike Rivera, Public Works Supervisor
John Wrobel, Public Works Manager
Joseph Zoba, General Manager

Directors Absent:

Jay Bogh, Director

Consulting Staff Present:

David Wysocki, Legal Counsel

Guests and Others Present:

Paul Kielhold, San Bernardino Valley Municipal Water District
John Ohanian, Oak Valley Partners
Leonard Stephenson, San Gorgonio Pass Water Agency

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- I. Call to Order - 4:00 p.m. - The workshop of the Board of Directors of the Yucaipa Valley Water District was called to order by Chris Mann at 4:00 p.m. at the Administrative Office Building, 12770 Second Street, Yucaipa, California.
 - II. Public Comments
None
 - III. Staff Report - General Manager Joseph Zoba presented information on the following topics:
 - Conceptual drawings of the proposed dais were briefly discussed. The drawings and cost information will be presented at the board meeting scheduled for October 15, 2019.
 - A meeting of the San Bernardino Valley Municipal Water District Advisory Commission on Water Policy will be held on October 10, 2019 at 6:30 pm.
 - The Yucaipa Valley Water District has scheduled a Community Meeting for Wednesday, October 16, 2019 at 6:00 pm to discuss various water issues.
 - IV. Presentation
 - A. Overview of the America's Water Infrastructure Act - Risk Assessments and Emergency Response Plans [Workshop Memorandum No. 19-209] - General

Manager Joseph Zoba provided an overview of the Water Infrastructure Act requirements.

V. Operational Updates

- A. Status Report on the Installation of Replacement Lamps for the Ultraviolet Disinfection Process at the Wochholz Regional Water Recycling Facility [Workshop Memorandum No. 19-210] - Operations Manager Tim Mackamul provided a status report of the UV lamp replacement at the Wochholz Regional Water Recycling Facility.
- B. Overview of Professional Services Contract for Equipping Wells with Piezometers and Data Logging Equipment [Workshop Memorandum No. 19-211] - Water Resource Manager Jennifer Ares provided information about the installation of groundwater monitoring equipment in the Wilson Creek Spreading Basin and the Oak Glen Creek Spreading Basin.

VI. Capital Improvement Projects

- A. Status Report on the Improvements to the Primary Clarifiers at the Wochholz Regional Water Recycling Facility [Workshop Memorandum No. 19-212] - Operations Manager Tim Mackamul provided information about the coating and equipment upgrades for the primary clarifiers.
- B. Authorization to Solicit Bids for the Replacement of the Drinking Water Reservoir R-16.6 - Calimesa [Workshop Memorandum No. 19-213] - Implementation Manager Matt Porras provided information about the plans to replace Drinking Water Reservoir R-16.6.
- C. Status Report on the Geotechnical Investigation for the Artificial Groundwater Recharge Project in the Beaumont Groundwater Basin [Workshop Memorandum No. 19-214] - General Manager Joseph Zoba provided information about the geological study for artificial groundwater recharge in the Calimesa area.

VII. Administrative Issues

- A. Overview of Cyber Liability Insurance for the Yucaipa Valley Water District [Workshop Memorandum No. 19-215] - Implementation Manager Kathryn Hallberg provided a proposal for cyber liability insurance.
- B. Review of the Workers' Compensation Insurance Policy for 2019-2020 [Workshop Memorandum No. 19-216] - Implementation Manager Kathryn Hallberg provided a proposal for workers' compensation insurance.
- C. Overview of the Draft Financial Rate Model for the Drinking Water, Sewer, and Recycled Water Enterprises [Workshop Memorandum No. 19-217] - General Manager Joseph Zoba reviewed a proposed schedule for the implementation of the Comprehensive Financial Rate Model.
- D. Discussion Regarding the Conversion from a Weekly Utility Billing Workflow to a Monthly Utility Billing Workflow [Workshop Memorandum No. 19-218] - Chief Financial Officer Allison Edmisten discussed the consolidation of the current weekly utility billing workflow to a single monthly process.
- E. Review of Cost Accounting Methodology for the Yucaipa Valley Regional Brineline – Mountain View Power Plant [Workshop Memorandum No. 19-219] - Chief Financial Officer Allison Edmisten and Public Works Manager John Wrobel provided a summary of the billing methodology for the Mountain View Power Plant.

VIII. Director Comments

None

IX. Announcements - The future meetings were referenced on the workshop agenda.

X. Closed Session

None

XI. Adjournment - The meeting was adjourned at 5:20 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary