

MINUTES OF A BOARD WORKSHOP

October 29, 2019 at 4:00 P.M.

Directors Present:

Chris Mann, President
Bruce Granlund, Vice President
Lonni Granlund, Director
Joyce McIntire, Director

Staff Present:

Jennifer Ares, Water Resource Manager
Madeline Blua, Water Resource Specialist
Allison Edmisten, Chief Financial Officer
Chelsie Fogus, Engineering Technician I
Ashley Gibson, Regulatory Compliance Manager
Kathryn Hallberg, Implementation Manager
Dustin Hochreiter, Senior Engineering Technician
Mike Kostelecky, Operations Manager
Matt Porras, Implementation Manager
Mike Rivera, Public Works Supervisor
Charles Thomas, Operations Manager
Joseph Zoba, General Manager

Directors Absent:

Jay Bogh, Director

Consulting Staff Present:

David Wysocki, Legal Counsel

Guests and Others Present:

Claire Teeters
Linda Shelton
Leonard Stephenson, San Gorgonio Pass Water Agency

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- I. Call to Order - 4:00 p.m. - The workshop of the Board of Directors of the Yucaipa Valley Water District was called to order by Chris Mann at 4:00 p.m. at the Administrative Office Building, 12770 Second Street, Yucaipa, California.
 - II. Public Comments
None
 - III. Staff Report - General Manager Joseph Zoba presented information on the following topics:
 - Information was included in the workshop packet about the new operations plan for the State Water Project and the Central Valley Project. The operations plan will require a more adaptive water project operations that both protects endangered fish and allows the flexibility to quickly adapt to changing conditions to ensure effective and efficient water supply management . It is too early to tell if this new plan increases or decreases the reliability of the State Water Project.
 - The District received three proposals from public relations consultants. An agenda item will be presented at the next board meeting to discuss the proposed engagement of the three consultants.
 - IV. Presentation
 - A. Presentation of a State Water Project Tour [Workshop Memorandum No. 19-220 - Chief Financial Officer Allison Edmisten provided an overview of a recent tour of the State Water Project with the San Bernardino Valley Municipal Water District.

- V. Operational Updates
 - A. Status Report on the Replacement of Two CIP Waste Sump Pumps at the Yucaipa Valley Regional Water Filtration Facility [Workshop Memorandum No. 19-221] - Operations Manager Mike Kostecky provided a status report on the installation of two waste sump pumps at the Yucaipa Valley Regional Water Recycling Facility.
 - B. Status Report on the Replacement of Microfiltration Membrane Modules at the Wochholz Regional Water Recycling Facility [Workshop Memorandum No. 19-222] - Operations Manager Charles Thomas provided a status report on the installation of microfiltration membrane vessels at the Wochholz Regional Water Recycling Facility by District staff members.
- VI. Capital Improvement Projects
 - A. Status Report on the Geotechnical Investigation for the Calimesa Artificial Groundwater Recharge and Aquifer Storage Project in the Beaumont Groundwater Basin [Workshop Memorandum No. 19-223] - General Manager Joseph Zoba provided a status report on the injection well test being conducted in the Beaumont Basin.
- VII. Administrative Issues
 - A. Overview of Drinking Water Issues Associated with the Transition to a Single Utility Billing Cycle in November 2019 [Workshop Memorandum No. 19-224] - Chief Financial Officer Allison Edmisten discussed the transition to a single billing cycle starting in November 2019.
 - B. Presentation of the Unaudited Financial Report for the Period Ending on September 30, 2019 [Workshop Memorandum No. 19-225] - Chief Financial Officer Allison Edmisten provided an overview of the Unaudited Financial Report.
 - C. Discussion Regarding the Implementation of an XPress Bill Pay Lockbox [Workshop Memorandum No. 19-226] - Chief Financial Officer Allison Edmisten provided information about the use of a separate mail processing facility for receipt of customer payments.
 - D. Review of Agreement to Facilitate Water Deliveries by San Bernardino Valley Municipal Water District for the San Gorgonio Pass Water Agency in the Calimesa Area [Workshop Memorandum No. 19-227] - General Manager Joseph Zoba provided an overview of an agreement that was discussed at a joint board meeting on September 25, 2019 with the San Bernardino Valley Municipal Water District and the San Gorgonio Pass Water Agency.
 - E. Consideration of a One Year Extension for Annual Landscape Services with Pacific Coast Landscape for 2020 [Workshop Memorandum No. 19-228] - Implementation Manager Kathryn Hallberg discussed an option to extend the landscape services contract for 2020.
 - F. Overview of the Draft Memorandum of Agreement for the San Timoteo Groundwater Sustainability Agency [Workshop Memorandum No. 19-229] - Water Resource Manager Jennifer Ares provided an update on the San Timoteo Groundwater Sustainability Agency.
 - G. Overview of the Draft Financial Rate Model for the Drinking Water, Sewer, and Recycled Water Enterprises and Rate Adjustment Resolution [Workshop Memorandum No. 19-230] - General Manager Joseph Zoba provided an overview of the Comprehensive Rate Study and associated resolution.
- VIII. Director Comments

None

IX. Announcements - The future meetings were referenced on the workshop agenda.

X. Closed Session

Director Bruce Granlund, Director Lonni Granlund, Director Chris Mann, and Director Joyce McIntire were present in closed session with Legal Counsel David Wysocki, General Manager Joseph Zoba, and Chief Financial Officer Allison Edmisten to discuss the following items.

- A. Conference with Real Property Negotiator(s) - Government Code 54956.8
Property: Assessor's Parcel Number: 0319-121-38
Agency Negotiator: Joseph Zoba, General Manager
Negotiating Parties: Harry Holdorff
Under Negotiation: Terms of Payment and Price
- B. Conference with Real Property Negotiator(s) - Government Code 54956.8
Property: Assessor's Parcel Number: 0319-121-63
Agency Negotiator: Joseph Zoba, General Manager
Negotiating Parties: Emmet Conlon
Under Negotiation: Terms of Payment and Price
- E. Conference with Legal Counsel - Anticipated Litigation (Government Code 54956.9) - Two Cases

After reconvening out of closed session, Legal Counsel David Wysocki reported that direction was provided to the General Manager and that there were no other reportable actions taken.

XI. Adjournment - The meeting was adjourned at 5:10 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary