

MINUTES OF A REGULAR BOARD MEETING

November 5, 2019 at 6:00 P.M.

Directors Present:

Chris Mann, President
Jay Bogh, Director
Lonni Granlund, Director
Joyce McIntire, Director

Staff Present:

Jennifer Ares, Water Resource Manager
Allison Edmisten, Chief Financial Officer
Matthew Porras, Implementation Manager
John Wrobel, Operations Manager
Joseph Zoba, General Manager

Directors Absent:

Bruce Granlund, Vice President

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Bella Edmisten
Linda Shelton
Paul Kielhold, San Bernardino Valley Municipal Water District
Leonard Stephenson, San Gorgonio Pass Water Agency

CALL TO ORDER

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Chris Mann at 6:00 p.m. at the Administrative Office Building, 12770 Second Street, Yucaipa, California.

FLAG SALUTE

Director Chris Mann led the pledge of allegiance.

ROLL CALL

The roll was called with Director Jay Bogh, Director Lonni Granlund, Director Chris Mann, and Director Joyce McIntire present.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

Director Lonni Granlund moved to approve the consent calendar and Director Joyce McIntire seconded the motion.

A. Minutes of Meetings

1. Regular Board Meeting - October 15, 2019
2. Board Workshop - October 29, 2019

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Absent
Director Lonni Granlund - Yes
Director Chris Mann - Yes

Director Joyce McIntire - Yes

STAFF REPORT

General Manager Joseph Zoba discussed the following items:

- The City of Calimesa will be hosting a dedication ceremony for the Bryant Street / Singleton Road Extension on November 7, 2019.
- The District staff is proceeding with the State Water Resources Control Board for a low-interest loan of \$5,785,000 for the Calimesa Regional Recycled Water Conveyance Project.

DISCUSSION ITEMS:

DM 19-119

CONSIDERATION OF A ONE YEAR EXTENSION FOR ANNUAL LANDSCAPE SERVICES WITH PACIFIC COAST LANDSCAPE FOR 2020

Implementation Manager Matthew Porras presented information about the extension of the annual contract with Pacific Coast Landscape.

Director Lonni Granlund moved that the Board authorize the General Manager to extend the landscape services contract with Pacific Coast Landscape to maintain the existing pricing schedule for calendar year 2020.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Absent
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 19-120

CONSIDERATION OF RESOLUTION NO. 2019-21 APPROVING A MEMORANDUM OF AGREEMENT FOR THE CREATION OF THE COORDINATED SAN TIMOTEO GROUNDWATER SUSTAINABILITY AGENCY

Water Resource Manager Jennifer Ares presented the proposed Memorandum of Agreement for the San Timoteo Groundwater Sustainability Agency.

Director Joyce McIntire moved that the Board approve Resolution No. 2019-21.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Absent
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 19-121

OVERVIEW OF
DRINKING WATER
ISSUES ASSOCIATED
WITH THE TRANSITION
TO A SINGLE UTILITY
BILLING CYCLE IN
NOVEMBER 2019

Chief Financial Officer Allison Edmisten presented the need to consolidate the multiple billing cycles currently used by the District to a single monthly billing cycle.

Director Joyce McIntire moved that the Board adopt Resolution No. 2019-22.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Absent
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 19-122

PRESENTATION OF THE
UNAUDITED FINANCIAL
REPORT FOR THE
PERIOD ENDING ON
SEPTEMBER 30, 2019

Chief Financial Officer Allison Edmisten presented the Unaudited Financial Report for the period ending on September 30, 2019.

Director Jay Bogh moved that the Board receive and file the unaudited financial report.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Absent
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 19-123

IMPLEMENTATION OF
XPRESS BILL PAY LOCK
BOX SERVICE

Chief Financial Officer Allison Edmisten presented the use of Xpress Bill Pay for processing payment through their lock box service.

Director Lonni Granlund moved that the Board authorize the General Manager to implement the Lock Box Service with Xpress Bill Pay.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Absent
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 19-124

OVERVIEW OF PUBLIC
RELATIONS SUPPORT
SERVICES

Prior to discussing this agenda item, Director Chris Mann recused himself due to financial interests, but no ownership interests with entities associated with this item. Director Chris Mann left the board meeting room prior to the discussion about this item.

Implementation Manager Matthew Porras discussed the use of three public relations consultants for assisting District staff with public outreach efforts due to the difference in strengths of each firm.

Director Jay Bogh moved that the Board authorize the General Manager to execute a service-based contracts with Desmond & Louis, TEMIMO, and CV Strategies.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Absent
Director Lonni Granlund - Yes
Director Chris Mann - Recused
Director Joyce McIntire - Yes

DM 19-125

CONSIDERATION OF
AMENDMENT NO. 3 TO
EVALUATE THE LONG-
TERM INFILTRATION
RATES IN THE
WESTERN PORTION OF
THE BEAUMONT BASIN
AS PART OF THE
CALIMESA AQUIFER
STORAGE AND
RECOVERY PROJECT

General Manager Joseph Zoba discussed the next steps for the Calimesa Aquifer Storage and Recovery Project.

Director Lonni Granlund moved that the Board authorize the General Manager to execute a contract for Amendment No. 3 with Geoscience for a sum not to exceed \$89,767.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Absent
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 19-126

CONSIDERATION OF AN AGREEMENT TO FACILITATE WATER DELIVERIES BY SAN BERNARDINO VALLEY MUNICIPAL WATER DISTRICT FOR THE SAN GORGONIO PASS WATER AGENCY IN THE CALIMESA AREA

General Manager Joseph Zoba discussed the joint agreement between the San Bernardino Valley Municipal Water District, the San Gorgonio Pass Water Agency and the Yucaipa Valley Water District.

Director Joyce McIntire moved that the Board authorize the President to execute the joint agency agreement as presented.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Absent
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 19-127

REVIEW OF THE FINANCIAL RATE MODEL AND DRAFT COMPREHENSIVE RATE STUDY FOR THE DRINKING WATER, SEWER, AND RECYCLED WATER ENTERPRISES

General Manager Joseph Zoba provided an overview of the Financial Rate Model and the Draft Comprehensive Rate Study for Drinking Water, Sewer, and Recycled Water Enterprises. General Manager Joseph Zoba identified a couple of minor changes to the documents.

Director Lonni Granlund moved that the Board approve the Comprehensive Rate Study with the minor changes and authorize the General Manager to initiate the Proposition 218 process and set a public hearing for the consideration of a resolution setting rates, fees, and charges for drinking water, recycled water and sewer service.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Absent
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

BOARD REPORTS AND DIRECTOR COMMENTS

Director Joyce McIntire reported on the Yucaipa Sustainable Groundwater Management Agency meeting held on October 23, 2019.

Director Lonni Granlund and Director Joyce McIntire reported on the San Gorgonio Pass Water Agency meeting held on November 4, 2019.

ANNOUNCEMENTS

Director Chris Mann called attention to the announcements listed on the agenda.

CLOSED SESSION

None

ADJOURNMENT

The meeting was adjourned at 6:40 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)