

MINUTES OF A REGULAR BOARD MEETING

February 18, 2020 at 6:00 P.M.

Directors Present:

Chris Mann, President
Bruce Granlund, Vice President
Jay Bogh, Director
Lonni Granlund, Director
Joyce McIntire, Director

Staff Present:

Jennifer Ares, Water Resource Manager
Allison Edmisten, Chief Financial Officer
Kathryn Hallberg, Implementation Manager
Matthew Porras, Implementation Manager
Joseph Zoba, General Manager

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Linda Shelton
Leonard Stephenson, San Geronio Pass Water Agency

CALL TO ORDER

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Chris Mann at 6:00 p.m. at the Administrative Office Building, 12770 Second Street, Yucaipa, California.

FLAG SALUTE

Director Chris Mann led the pledge of allegiance.

ROLL CALL

The roll was called with Director Jay Bogh, Director Bruce Granlund, Director Lonni Granlund, Director Chris Mann, and Director Joyce McIntire present.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

Director Lonni Granlund moved to approve the consent calendar and Director Joyce McIntire seconded the motion.

- A. Minutes of Meetings
 - 1. Regular Board Meeting - February 4, 2020
 - 2. Board Workshop - February 11, 2020
- B. Payment of Bills
 - 1. Approve/Ratify Invoices for Board Awarded Contracts
 - 2. Ratify General Expenses for January 2020

The motion was approved by the following vote:
Director Jay Bogh - Yes

Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

STAFF REPORT

General Manager Joseph Zoba provided information on the following item(s):

- The City of Yucaipa is current constructing a storm drain on 3rd Street that has created issues for the District as a result of utility conflicts and poor roadbed compaction. The District staff will stay engaged on this project to protect our facilities.

DISCUSSION ITEMS:

DM 20-016

PRESENTATION OF THE
UNAUDITED FINANCIAL
REPORT FOR THE
PERIOD ENDING ON
JANUARY 31, 2020

Chief Financial Officer Allison Edmisten presented the unaudited financial report for the period ending on January 31, 2020.

Director Lonni Granlund moved that the Board receive and file the unaudited financial report.

Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 20-017

AUTHORIZATION TO
REQUEST FOR
PROPOSALS FOR
PROFESSIONAL
AUDITING SERVICES

Chief Financial Officer Allison Edmisten reviewed the Request for Proposals for professional auditing services.

Director Joyce McIntire moved that the Board authorize the release of the Request for Proposals for professional auditing services.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 20-018

CONSIDERATION OF
PROPOSED BUDGET
ADJUSTMENTS AND
RESERVE TRANSFERS
FOR FISCAL YEAR 2019-
20

Chief Financial Officer Allison Edmisten discussed the proposed budget and reserve transfers for the current fiscal year.

Director Jay Bogh moved that the Board approve budget adjustments for Fiscal Year 2019-20 and adopts Resolution No. 2020-10 Transferring Reserve Funds to the Operating Budget and Resolution No. 2020-11 Transferring Depreciation Reserves Within Each Fund to Infrastructure Reserves in the Respective Fund.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 20-019

CONSIDERATION OF
RESOLUTION NO. 2020-
13 ESTABLISHING
EMPLOYEE BENEFIT,
ADMINISTRATIVE
OVERHEAD AND
SURCHARGE FACTORS

Chief Financial Officer Allison Edmisten presented Resolution No. 2020-13 updating employee benefit, administrative overhead, and surcharge factors.

Director Bruce Granlund moved that the Board adopt Resolution No. 2020-13.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 20-020

CONSIDERATION OF
DEVELOPMENT
AMENDMENT NO. 1 TO
AGREEMENT NO. 2018-
05 TO PROVIDE
DRINKING WATER
SERVICE TO PARCEL
MAP NUMBER NO.

Implementation Manager Matthew Porras presented Amendment No. 1 to Development Agreement No. 2018-05.

Director Lonni Granlund moved that the Board authorize the Board President to execute Amendment No. 1 to Agreement No. 2018-05.

Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes

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YUCAIPA

Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 20-021

CONSIDERATION OF
PARTICIPATION IN THE
INLAND EMPIRE WATER
WISE LANDSCAPE
CONTEST

Water Resource Manager Jennifer Ares presented information about the District's participation in the Inland Empire Waterwise Landscape Contest.

Lonni Granlund moved that the Board authorize District staff to participate in the 2020 Water Wise Landscape Contest for Inland Empire Residents.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 20-022

CONSIDERATION OF A
TEMPORARY
REDUCTION IN
SUPPLEMENTAL
WATER COMMODITY
CHARGES FOR
CUSTOMERS IN
RIVERSIDE COUNTY

General Manager Joseph Zoba discussed Resolution No. 2020-12 which temporarily reduces the supplemental water charge in Riverside County.

Director Joyce McIntire moved that the Board adopt Resolution No. 2020-12.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 20-023

CONSIDERATION OF A
MEMORANDUM OF
AGREEMENT FOR THE
CREATION OF THE
COORDINATED SAN
TIMOTEO
GROUNDWATER

General Manager Joseph Zoba discussed the updates to the Memorandum of Agreement for the San Timoteo Groundwater Sustainability Agency.

Director Joyce McIntire moved that the Board adopt Resolution No. 2020-14.

Director Bruce Granlund seconded the motion.

SUSTAINABILITY
AGENCY

The motion was approved by the following vote:
Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

BOARD REPORTS AND
DIRECTOR COMMENTS

None.

ANNOUNCEMENTS

Director Chris Mann called attention to the announcements listed on the agenda.

ADJOURNMENT

The meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)