



Yucaipa Valley Water District

12770 Second Street, Yucaipa, California 92399 Phone: (909) 797-5117

Notice and Agenda of a Meeting of the Board of Directors

Tuesday, May 19, 2020 at 4:00 p.m.

Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20 (a copy of which is attached to this agenda), the Yucaipa Valley Water District will be conducting this meeting by teleconference only. Public comments on matters listed on the agenda or on any matter within the District's jurisdiction will be received during Public Comments, Agenda Item No. III.

**This meeting is available by calling
(888) 475-4499 using passcode 676-950-731#**

**View live presentation material at
<https://zoom.us/j/676950731> ([Click here](#))**

There will be no public physical location for attending this meeting in person. The District's Board meeting room will be closed to the public until further notice.

If you are unable to participate by telephone, you may submit comments and/or questions in writing for the Board's consideration by sending them to inquiry@yvwd.us. Submit your written inquiry prior to the start of the meeting. All public comments received prior to the start of the meeting will be provided to the Board and may be read into the record or compiled as part of the record.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PUBLIC COMMENTS** - At this time, members of the public may briefly address the Board of Directors on matters within its jurisdiction or on any matter listed on this agenda.

Any person who requires accommodation to participate in this meeting should contact the District office at (909) 797-5117, at least 48 hours prior to the meeting to request a disability-related modification or accommodation.

Materials that are provided to the Board of Directors after the meeting packet is compiled and distributed will be made available for public review during normal business hours at the District office located at 12770 Second Street, Yucaipa. Meeting materials are also available on the District's website at www.yvwd.dst.ca.us

- IV. CONSENT CALENDAR** - All consent calendar matters are routine and will be acted upon in one motion. There will be no discussion of these items unless board members, administrative staff, or members of the public request specific items to be discussed and/or removed prior to the vote for approval.
- A. Minutes of Meetings
 - 1. Board Meeting - May 12, 2020
 - B. Payment of Bills
 - 1. Approve/Ratify Invoices for Board Awarded Contracts
 - 2. Ratify General Expenses for April 2020
- V. STAFF REPORT**
- A. Appointment of a Director to the Yucaipa Valley Water District Board of Directors - Division 2 [[Director Memorandum No. 20-076 - Page 25 of 61](#)]
RECOMMENDED ACTION: That the Board appoint an individual to fill the existing vacancy on the Board of Directors.
- VI. BOARD REPORTS & DIRECTOR COMMENTS**
- VII. ANNOUNCEMENTS**
- A. May 26, 2020 at 4:00 p.m. - Board Meeting - **Teleconference Only**
 - B. June 2, 2020 at 4:00 p.m. - Board Meeting - **Teleconference Only**
 - C. June 9, 2020 at 4:00 p.m. - Board Meeting - **Teleconference Only**
 - D. June 16, 2020 at 4:00 p.m. - Board Meeting - **Teleconference Only**
 - E. June 23, 2020 at 4:00 p.m. - Board Meeting - **Teleconference Only**
 - F. June 30, 2020 at 4:00 p.m. - Board Meeting - **Teleconference Only**
- VIII. CLOSED SESSION**
- A. Conference with Real Property Negotiator(s) - Government Code 54956.8
Property: Assessor's Parcel Number: 0319-121-38
Agency Negotiator: Joseph Zoba, General Manager
Negotiating Parties: Harry Holdorff
Under Negotiation: Terms of Payment and Price
 - B. Conference with Real Property Negotiator(s) - Government Code 54956.8
Property: Overlying Water Rights in the Beaumont Basin
Agency Negotiator: Joseph Zoba, General Manager
Negotiating Parties: Oak Valley Development Company
Under Negotiation: Terms of Payment and Price
 - C. Conference with Legal Counsel - Anticipated Litigation (Government Code 54956.9(d)(2) & (4)) - One Case
- IX. ADJOURNMENT**

**EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA**

EXECUTIVE ORDER N-29-20

WHEREAS on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS despite sustained efforts, the virus continues to spread and is impacting nearly all sectors of California; and

WHEREAS the threat of COVID-19 has resulted in serious and ongoing economic harms, in particular to some of the most vulnerable Californians; and

WHEREAS time bound eligibility redeterminations are required for Medi-Cal, CalFresh, CalWORKs, Cash Assistance Program for Immigrants, California Food Assistance Program, and In Home Supportive Services beneficiaries to continue their benefits, in accordance with processes established by the Department of Social Services, the Department of Health Care Services, and the Federal Government; and

WHEREAS social distancing recommendations or Orders as well as a statewide imperative for critical employees to focus on health needs may prevent Medi-Cal, CalFresh, CalWORKs, Cash Assistance Program for Immigrants, California Food Assistance Program, and In Home Supportive Services beneficiaries from obtaining in-person eligibility redeterminations; and

WHEREAS under the provisions of Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes of the State of California, and in particular, Government Code sections 8567 and 8571, do hereby issue the following order to become effective immediately:

IT IS HEREBY ORDERED THAT:

1. As to individuals currently eligible for benefits under Medi-Cal, CalFresh, CalWORKs, the Cash Assistance Program for Immigrants, the California Food Assistance Program, or In Home Supportive Services benefits, and to the extent necessary to allow such individuals to maintain eligibility for such benefits, any state law, including but not limited to California Code of Regulations, Title 22, section 50189(a) and Welfare and Institutions Code sections 18940 and 11265, that would require redetermination of such benefits is suspended for a period of 90 days from the date of this Order. This Order shall be construed to be consistent with applicable federal laws, including but not limited to Code of Federal Regulations, Title 42, section 435.912, subdivision (e), as interpreted by the Centers for Medicare and Medicaid Services (in guidance issued on January 30, 2018) to permit the extension of

otherwise-applicable Medicaid time limits in emergency situations.

2. Through June 17, 2020, any month or partial month in which California Work Opportunity and Responsibility to Kids (CalWORKs) aid or services are received pursuant to Welfare and Institutions Code Section 11200 et seq. shall not be counted for purposes of the 48-month time limit set forth in Welfare and Institutions Code Section 11454. Any waiver of this time limit shall not be applied if it will exceed the federal time limits set forth in Code of Federal Regulations, Title 45, section 264.1.
3. Paragraph 11 of Executive Order N-25-20 (March 12, 2020) is withdrawn and superseded by the following text:

Notwithstanding any other provision of state or local law (including, but not limited to, the Bagley-Keene Act or the Brown Act), and subject to the notice and accessibility requirements set forth below, a local legislative body or state body is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body or state body. All requirements in both the Bagley-Keene Act and the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting are hereby waived.

In particular, any otherwise-applicable requirements that

- (i) state and local bodies notice each teleconference location from which a member will be participating in a public meeting;
- (ii) each teleconference location be accessible to the public;
- (iii) members of the public may address the body at each teleconference conference location;
- (iv) state and local bodies post agendas at all teleconference locations;
- (v) at least one member of the state body be physically present at the location specified in the notice of the meeting; and
- (vi) during teleconference meetings, at least a quorum of the members of the local body participate from locations within the boundaries of the territory over which the local body exercises jurisdiction

are hereby suspended.

A local legislative body or state body that holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically, consistent with the notice and accessibility requirements set forth below, shall have satisfied any requirement that the body allow

members of the public to attend the meeting and offer public comment. Such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment.

Accessibility Requirements: If a local legislative body or state body holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically, the body shall also:

- (i) Implement a procedure for receiving and swiftly resolving requests for reasonable modification or accommodation from individuals with disabilities, consistent with the Americans with Disabilities Act and resolving any doubt whatsoever in favor of accessibility; and
- (ii) Advertise that procedure each time notice is given of the means by which members of the public may observe the meeting and offer public comment, pursuant to subparagraph (ii) of the Notice Requirements below.

Notice Requirements: Except to the extent this Order expressly provides otherwise, each local legislative body and state body shall:

- (i) Give advance notice of the time of, and post the agenda for, each public meeting according to the timeframes otherwise prescribed by the Bagley-Keene Act or the Brown Act, and using the means otherwise prescribed by the Bagley-Keene Act or the Brown Act, as applicable; and
- (ii) In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, also give notice of the means by which members of the public may observe the meeting and offer public comment. As to any instance in which there is a change in such means of public observation and comment, or any instance prior to the issuance of this Order in which the time of the meeting has been noticed or the agenda for the meeting has been posted without also including notice of such means, a body may satisfy this requirement by advertising such means using "the most rapid means of communication available at the time" within the meaning of Government Code, section 54954, subdivision (e); this shall include, but need not be limited to, posting such means on the body's Internet website.

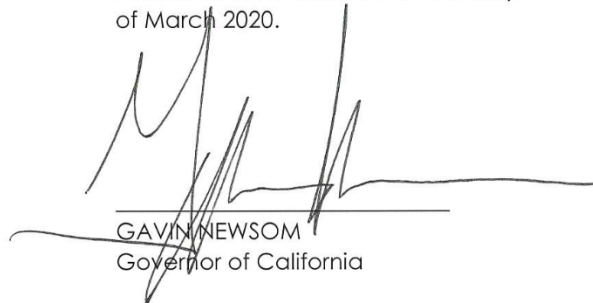
All of the foregoing provisions concerning the conduct of public meetings shall apply only during the period in which state or local public health officials have imposed or recommended social distancing measures.

All state and local bodies are urged to use sound discretion and to make reasonable efforts to adhere as closely as reasonably possible to the provisions of the Bagley-Keene Act and the Brown Act, and other applicable local laws regulating the conduct of public meetings, in order to maximize transparency and provide the public access to their meetings.

IT IS FURTHER ORDERED that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have
hereunto set my hand and caused
the Great Seal of the State of
California to be affixed this 17th day
of March 2020.



A handwritten signature in black ink, appearing to read 'Gavin Newsom', is written over a horizontal line. The signature is stylized with a large initial 'G' and a long horizontal stroke at the end.

GAVIN NEWSOM
Governor of California

Consent Calendar



Yucaipa Valley Water District

MINUTES OF A BOARD MEETING - TELECONFERENCE

May 12, 2020 at 4:00 P.M.

Directors Present:

Chris Mann, President
Bruce Granlund, Vice President
Jay Bogh, Director
Lonni Granlund, Director
Joyce McIntire, Director

Staff Present:

Jennifer Ares, Water Resource Manager
Madeline Blua, Water Resource Specialist
Allison Edmisten, Chief Financial Officer
Chelsie Fogus, Administrative Assistant I
Ashley Gibson, Regulatory Compliance Manager
Kathryn Hallberg, Implementation Manager
Dustin Hochreiter, Senior Engineering Technician
Tim Mackamul, Operations Manager
Matthew Porras, Implementation Manager
Mike Rivera, Public Works Supervisor
Charles Thomas, Operations Manager
John Wrobel, Public Works Manager
Joseph Zoba, General Manager

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Ron Duncan, San Geronio Pass Water Agency
Leonard Stephenson, San Geronio Pass Water Agency
Logan Largent, Ortega Strategies Group
Bassam Alzammar

Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20 (a copy of which was attached to the meeting agenda), the Yucaipa Valley Water District conducted this meeting by teleconference.

The meeting was available to the public by calling (888) 475-4499 using passcode 676-950-731 and live presentation material was available at <https://zoom.us/j/676950731>.

CALL TO ORDER

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Chris Mann at 4:00 p.m.

ROLL CALL

The roll was called and Director Jay Bogh, Director Bruce Granlund, Director Lonni Granlund, Director Chris Mann, and Director Joyce McIntire were present.

PUBLIC COMMENTS

Leonard Stephenson provided comments about Director Bruce Granlund retiring from the Yucaipa Valley Water District Board of Directors. Mr. Stephenson wished Mr. Granlund the best in his future endeavors.

CONSENT CALENDAR

Director Lonni Granlund moved to approve the consent calendar and Director Bruce Granlund seconded the motion.

A. Minutes of Meetings

1. Board Meeting - May 5, 2020

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

STAFF REPORT

General Manager Joseph Zoba provided information on the following item(s):

- The Yucaipa Valley Water District has posted and advertised the Notice of Board Vacancy for Division 2. At this time, the District has not received any applications for the position of Director for Division 2.
- The Yucaipa Valley Water District's Recycled Water Fill Station continues to be a popular source of recycled water for irrigation uses. As of April 30, 2020, the District provided 1.75 million gallons of recycled water from this facility for use throughout the community.
- The Beaumont Cherry Valley Water District will be conducting a meeting on May 13, 2020. During this meeting, the BCVWD Board of Directors will be discussing the annexation of the Riedman Property in Calimesa.

Chief Financial Officer Allison Edmisten provided information on the following item(s):

- On May 7, 2020, the Yucaipa Valley Water District started to use Nexa as an after-hours answering service. The services provided by Nexa include an online portal to review phone messages as they are received which is a useful way to view issues and respond to customers after normal working hours.
- The District plans to conduct the annual budget review on June 2, 2020 and June 9, 2020.

DISCUSSION ITEMS:

DM 20-067

STATUS REPORT
REGARDING THE
PROCLAMATION OF A
LOCAL EMERGENCY
RELATED TO THE
CORONAVIRUS AND
COVID-19 IN THE
YUCAIPA VALLEY
WATER DISTRICT
SERVICE AREA WITHIN
THE COUNTIES OF
RIVERSIDE AND SAN
BERNARDINO

General Manager Joseph Zoba provided an overview of the current coronavirus and COVID-19 situation.

As of May 11, 2020, there are currently 186 confirmed COVID-19 cases with 22 related deaths in the City of Yucaipa, and 17 confirmed cases in the City of Calimesa with 1 confirmed death, a change over the past week from 175 and 16 confirmed cases, respectively.

On May 5, 2020, the District staff opened the office to customers. The District has implemented the standard safeguards to protect employees and the public.

Most of the District staff are working 10-hour days, Monday through Thursday. The District office is closed on Fridays.

Water Treatment and Sewer Treatment staff members are working their usual schedules to provide daily coverage at the treatment facilities.

Online board meetings will continue to be conducted each week to make sure the District can quickly respond and adapt to changes in the current situation. Weekly board meetings also provide an opportunity for the public to participate and learn more about the water and sewer systems providing service to the community.

DM 20-068

PRESENTATION OF THE
UNAUDITED FINANCIAL
REPORT FOR THE
PERIOD ENDING ON
APRIL 30, 2020

Chief Financial Officer Allison Edmisten provided an overview of the unaudited financial report

Director Lonni Granlund moved that the Board receive and file the unaudited financial report.

Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 20-069

ADOPTION OF THE 2020
STRATEGIC
PRIORITIES, GOALS
AND OBJECTIVES

General Manager Joseph Zoba provided an overview of the 2020 strategic goals set by the Board of Directors.

Director Bruce Granlund moved that the Board, by minute order, adopt the 2020 strategic planning priorities.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 20-070

STATUS REPORT ON
THE ADVANCED
METERING
INFRASTRUCTURE
PROJECT

Implementation Manager Kathryn Hallberg provided a detailed overview of the Advanced Metering Infrastructure Project.

The AMI Project continues to be ahead of schedule and financial grant reimbursements continue to be submitted and paid by the US Bureau of Reclamation.

DM 20-071

STATUS REPORT OF
ELECTRICAL SERVICE
FOR IMPROVEMENTS
AT DRINKING WATER
RESERVOIR R-18.4

Implementation Manager Matthew Porras provided a detailed overview of the electrical conduit installation at Reservoir R-18.4.

By adding electrical power to this facility, the District will be able to activate the AMI data collection antennae at the reservoir site.

DM 20-072

STATUS REPORT OF
THE REPLACEMENT OF
THE DRINKING WATER
RESERVOIR R-16.6 -
CALIMESA

Implementation Manager Matthew Porras provided a detailed overview of the Reservoir R-18.4 reconstruction project.

The reservoir shell is being installed and the second level of panels should be completed by the end of the week.

DM 20-073

CONSIDERATION OF A
DESIGN-BID CONTRACT
WITH SEPARATION
PROCESSES FOR
SECONDARY
TREATMENT PROCESS
IMPROVEMENTS AT
THE WOCHHOLZ
REGIONAL WATER
RECYCLING FACILITY

General Manager Joseph Zoba provided an overview of the proposed secondary treatment enhancements at the Wochholz Regional Water Recycling Facility.

Director Jay Bogh moved that the Board authorize the General Manager to enter into a contract with Separation Processes for a sum not to exceed \$158,753.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 20-074

CONSIDERATION OF A
PROPOSED
ENVIRONMENTAL
LIABILITY INSURANCE
POLICY

Implementation Manager Kathryn Hallberg provided the options for the environmental liability insurance policies associated with the brineline and sewer system.

Director Lonni Granlund moved that the Board authorize the General Manager to execute the necessary documents for environmental liability insurance policy coverage from Alliant for the amount not to exceed \$42,805.

Director Bruce Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 20-075

CONSIDERATION OF
RESOLUTION NO. 2020-
25 RECOGNIZING AND
HONORING DIRECTOR
BRUCE GRANLUND FOR
HIS LEADERSHIP,
DEDICATION AND
SERVICE TO THE
COMMUNITY

General Manager Joseph Zoba provided an overview of Resolution No. 2020-25 recognizing the two decades of service provided by Director Bruce Granlund.

Director Jay Bogh, Director Lonni Granlund, Director Chris Mann, and Director Joyce McIntire provided comments and thanked Director Granlund for his service to the community.

After several comments and accolades , Director Jay Bogh moved that the Board adopt Resolution No. 2020-25.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Bruce Granlund - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

BOARD REPORTS AND
DIRECTOR COMMENTS

Director Bruce Granlund provided comments about his time as a member of the Board of Directors since December 23, 1998 and the changes that have taken place over the past two decades.

Director Lonni Granlund and Director Bruce Granlund reported on the City of Yucaipa Economic Development Advisory Commission meeting held on May 7, 2020.

ANNOUNCEMENTS

Director Chris Mann called attention to the announcements listed on the agenda.

CLOSED SESSION

A closed session conference was not conducted at this meeting.

ADJOURNMENT

The meeting was adjourned at 5:15 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)

Board Awarded Contracts
Consent Calendar Board Meeting - May 19, 2020

District Awarded Contracts	Director Memorandum	Job or GL #	Job Cost Breakdown	Awarded Contract Amount	Prior Payments to Date	Pending Invoice Amount	Total Contract Payments	Remaining Contract Amount	Percent Remaining
Law Office of David L. Wysocki - FY 2019 Legal Services (Operating)	--	*-5-06-54107	--	--	\$60,116	\$4,425	\$64,541		
DDB Engineering (R-Reserves) Application to DDW for the Recharge at Wilson Creek Basins	15-086	04-19771	--	\$35,900	\$25,395	\$0	\$25,395	\$10,505	29%
Delta Partners \$90,000 per year-LegislativeConsult (exp 12/18) W/S Oper Three Year Contract Extension (exp 12/2021)	13-079 19-052	*-5-06-54109 *5-06-54109	\$90,000 \$270,000	\$360,000	\$195,000		\$195,000	\$165,000	46%
Dudek (S-Operating) 2019 -Max Benefit Monitoring for San Timoteo/Yucaipa Mgmt Zones	19-045	03-5-06-54109	--	\$89,426	\$74,114	\$1,370	\$75,484	\$13,942	16%
Dudek (S-Operating) 2020 -Max Benefit Monitoring for San Timoteo/Yucaipa Mgmt Zones	20-038	03-5-06-54109	--	\$52,338			\$0	\$52,338	100%
2018 -HMP in San Timoteo Creek		03-5-06-57030	--	\$56,340	\$53,335	\$0	\$53,335	\$3,005	5%
Dudek (S-Operating) 2019 -Habitat Monitoring Program (HMP) in San Timoteo Creek	19-044	65-15339 03-5-06-57030	--	\$73,830	\$69,280		\$69,280	\$4,550	6%
Dudek (S-Operating) 2020 -Habitat Monitoring Program (HMP) in San Timoteo Creek	20-037	65-15339 03-5-06-57030	--	\$52,660	\$2,890		\$2,890	\$49,770	95%
Dudek (W/S Operating) Insepction of Proposed Sites for Remote Telemetry	17-059	0*-5-06-54109	--	\$10,775	\$5,428	\$0	\$5,428	\$5,348	50%
Dudek (W/S/R Operating) Developing a Comprehensive Database Management System (DMS) Amendment #1	17-084 0*-5-06-54109	65-26145 \$89,750 \$6,600	--	\$96,350	\$95,626	\$0	\$95,626	\$724	1%
Dudek (Sewer Operating) WWTP BioWin Modeling	19-041	03-506-54109	--	\$29,235	\$32,361	\$1,666	\$34,027	(\$4,792)	-16%
ECORP (W/S Reserves) Prepare Study/Mitigated Negative Declaration/Oak Valley Recharge DM 19-039 Ratification of original contract-addt'l sum not to exceed \$4500.00	02-5-06-54109 18-157 19-093	77-32719	\$47,520 \$4,500	\$52,020	\$25,974	\$0	\$25,974	\$26,046	50%
ECORP (W/S Reserves) YVWD-Salinity and Groundwater Enhancement (Sage) Project W/S Reserves	03-502-51003 19-022	88-23792		\$9,645	\$266	\$0	\$266	\$9,379	97%
Geoscience (R-Operating) Preparation of a groundwater model for the Gateway Basin CO #1 - preparation of groundwater model		04-5-06-54109		\$51,710	\$49,284	\$0	\$49,284	\$2,426	5%
	14-070 15-010		\$35,320 \$16,390						

Board Awarded Contracts
Consent Calendar Board Meeting - May 19, 2020

District Awarded Contracts	Director Memorandum	Job or GL #	Job Cost Breakdown	Awarded Contract Amount	Prior Payments to Date	Pending Invoice Amount	Total Contract Payments	Remaining Contract Amount	Percent Remaining
Geoscience (W-Operating)		02-5-06-54109		\$172,006	\$161,252	\$0	\$161,252	\$10,754	6%
Calculation of Water Budgets for Validation of Annual Change in Storage Exp of the Yucaipa Watershed & Yucaipa Groundwater Basin Model	16-058 16-110		\$130,236 \$41,770						
Geoscience									
Pilot Recharge Testing of the Beaumont Basin (S-Reserves) \$326,956	18-140	03-5-06-54109	- -	\$974,251	\$799,823	\$36,758	\$836,581	\$137,671	14%
Amendment #1 -DM 19-057 - \$101,464	19-057								
Amendment #2 -DM 19-097 - \$456,064	19-097								
Amendment #3 -DM 19-125 - \$89,767	19-125								
Geoscience									
Monitoring Wells in San Timoteo Cyn-\$24,556.00	19-076	02-5-06-54109	- -	\$32,056	\$32,019	\$0	\$32,019	\$37	0%
Amendment No. 1 \$7500.00	20-039								
Geoscience									
Tracer Study Analysis at Wilson Creek Spreading Basins (\$34,560.00)	19-024	02-5-06-54109	- -	\$42,490	\$36,222	\$0	\$36,222	\$6,268	15%
DM 20-008 Budget Amendment for the Tracer Study (\$7,930.00)_	20-008								
HDR (W-Operating)									
Perform Tracer Study on R13.1 Clearwell at YVRWFF	17-068	02-5-06-54109	\$37,726 \$4,000	\$41,726	\$41,319	\$0	\$41,319	\$407	1%
Inland Potable Services									
Reservoir Cleaning and Inspection Services/expires 2021(Water & Recycled)	18-158	*5-01-51003	- -	\$175,593	\$157,126	\$0	\$157,126	\$18,467	11%
2019- (15)Reservoirs-43,537.00- DM 19-038 Change Order to Increase 35,900.00	19-038								
2020- (16)Reservoirs 54,540.00									
2021- (17)Reservoirs-41,616.00									
Krieger & Stewart									
Initiate Design of R-12.4 (W-Reserves)	04-164	65-295	\$74,900	\$585,100	\$552,636	\$0	\$552,636	\$32,464	6%
TO#4 Revised	05-075		\$600						
TO#4, Amendment #2	14-014		\$45,000						
TO#5- Construction Mgmt Services	14-092		\$482,500						
TO#5, Amendment #1 - Construction Mmgt Services	16-069		\$102,600						
TO#5, Design R-13.4 and H-2 Reservoirs for JP Ranch	05-083	65-180	\$47,400	\$79,000	\$50,471	\$0	\$50,471	\$28,529	36%
60% R-13.4 and 40% H-2 (Developer Funds)	05-083	65-179	\$31,600						
Prepare a Biological Model of System Processes	19-041	03-5-06-54109		\$29,235		\$0	\$0	\$29,235	100%
Novotx (Elements) (W/S Operating)	18-127	*-5-06-54005		\$121,100	\$121,000	\$0	\$121,000	\$100	0%
Elements XS asset management software									
One Stop Landscape Supply FY 2019 Sludge Hauling\Reuse (Oper)		03-5-02-57031		- -	\$433,211	\$25,241	\$458,452		

Board Awarded Contracts
Consent Calendar Board Meeting - May 19, 2020

District Awarded Contracts	Director Memorandum	Job or GL #	Job Cost Breakdown	Awarded Contract Amount	Prior Payments to Date	Pending Invoice Amount	Total Contract Payments	Remaining Contract Amount	Percent Remaining
Pascal Ludwig/Forstra Filters(W-Reserves)	19-098	02-13004		\$370,276	\$370,212	\$0	\$370,212	\$64	0%
Three Forsta Filters and Pascal Ludwig for Installation at YVRWFF									
Change Order #1 w/Pascal Ludwig - \$17,069.00	19-137								
Change Order #2 w/ Pascal Ludwig - \$9,968.00	20-004								
Change Order #3 & #4 w/Pascal Ludwig - \$5,139.00	20-041								
Platinum Advisors (WIS Operating)									
2018 Lobbyist N-T-E per month	13-080	*-5-06-54109	--	--	\$95,000	\$0	\$95,000		
2018 Quarterly Filing & Misc. Expenses		02-5-06-54109	--	--	\$750	\$0	\$750		
Rain For Rent									
Pipeline-Calimesa Lakes Recharge Study-DM 19-008 was superseded by DM 19-017	19-017	02-5-03-51020		\$24,375	\$0	\$0	\$0	\$24,375	100%
RMC Water & Environment/ Woodard & Curran									
TO#26, SRF Mgmt Svcs-Calimesa Regional Recycled Pipeline (R-FCC)	14-023	04-5-06-54109		\$95,692	\$69,361	\$0	\$69,361	\$26,331	28%
Application to DDW for the Recharge at Wilson Creek Basins (R-Resvs) Amendment #3	15-086 18-085	04-19771	--	\$237,668	\$236,474	\$0	\$236,474	\$1,194	1%
Scinor Water America/Pascal Ludwig (S- Reserves) Install UF Modules and Mesh Strainer AT WRWRF	17-088	03-10311	--	\$215,000	\$186,074	\$0	\$186,074	\$28,926	13%
Separation Processes, Inc. (W-Reserves)		55-19200							
Design & Construction Supports Svcs for NF SCRAM	15-047	02-14500		\$191,820	\$170,980	\$0	\$170,980	\$20,840	11%
Application to DDW for the Recharge at Wilson Creek Basins (R-Resrvs)	15-086	04-19771	--	\$42,860	\$24,527	\$0	\$24,527	\$18,333	43%
Feasibility Report for Wochholz SAGE Project (\$67,575.00)	17-043	03-5-06-54109		\$99,835	\$98,311	\$0	\$98,311	\$1,524	2%
Preliminary Engineering Design Study-SAGE Project (\$32,260.00)	19-106	03-5-06-54109							
WWTP Monitoring Operations & Reporting Enhancement (MORE) (S-Oper)	18-122	03-5-06-54109		\$330,436	\$206,359	\$12,101	\$218,460	\$111,976	34%
WWTP -RCA - Foaming- Improve energy efficiency and treatment process	19-025	03-5-06-54109		\$36,800	\$34,621	\$945	\$35,566	\$1,234	3%
Superior Tank - R-16.6 drinking water(Water Fund, Infrastructure Reserves) Replacement of Drinking Water Reservoir R-16.6	19-138	Task #		\$565,668	\$85,931	\$30,030	\$115,961	\$449,708	80%
Vavrinek, Trine, Day & Company (VTD) /EideBailly (Operating) FY 2019 Auditing Services \$23,900 + \$3,500 for Single Audit	15-106	*-5-06-54108		\$27,400	\$25,700	\$0	\$25,700	\$1,700	6%

Board Awarded Contracts
Consent Calendar Board Meeting - May 19, 2020

District Awarded Contracts		Director Memorandum	Job or GL #	Job Cost Breakdown	Awarded Contract Amount	Prior Payments to Date	Pending Invoice Amount	Total Contract Payments	Remaining Contract Amount	Percent Remaining
Villalobos and Associates	(W-Operating)	16-064	02-5-06-54109	- -	\$72,200	\$39,064	\$0	\$39,064	\$33,136	46%
Permitting of Recharge Oper at the Wilson Creek Spreading Basins										
GRAND TOTALS					\$5,460,616	\$4,678,448	\$112,535	\$4,790,983	\$1,321,512	- -

Check Register - April 2020

Date	Check #	Payee or Description	Amount
04/01/2020	36689	Clerk of the Board of Supervisors	\$ 50.00
04/01/2020	36690	Blue Shield of California	\$ 3,764.00
04/01/2020	36692	Nippon Life Insurance Co	\$ 2,705.23
04/01/2020	36693	Standard Dental Insurance Co	\$ 1,461.84
04/01/2020	36694	Standard Insurance Vision Plan	\$ 264.80
04/01/2020	36695	Airgas, Inc.	\$ 314.43
04/01/2020	36696	Alpine Springs	\$ 30.00
04/01/2020	36697	Ameripride Uniform Services	\$ 860.53
04/01/2020	36698	Aqua-Metric Sales Company	\$ 189,515.71
04/01/2020	36699	Atlas Copco Compressors, LLC	\$ 3,496.36
04/01/2020	36700	Barnes & Thornburg LLP	\$ 5,000.00
04/01/2020	36701	Best Home Center	\$ 30.07
04/01/2020	36702	Brenntag Pacific, Inc	\$ 9,362.66
04/01/2020	36703	California Water Environment Association	\$ 192.00
04/01/2020	36704	Clark Pest Control	\$ 115.00
04/01/2020	36705	Cortech Engineering	\$ 223.04
04/01/2020	36706	Crown Ace Hardware - Yucaipa	\$ 8.05
04/01/2020	36707	Fuel Equipment Services, Inc.	\$ 573.29
04/01/2020	36708	Home Depot U.S.A. Inc	\$ 832.30
04/01/2020	36709	House Of Quality, Parts Plus	\$ 34.23
04/01/2020	36710	Houston & Harris PCS, Inc.	\$ 1,973.25
04/01/2020	36711	Ar	\$ 1,109.10
04/01/2020	36712	ITsavvy LLC	\$ 64,814.08
04/01/2020	36713	JW D'Angelo Co.	\$ 54,467.70
04/01/2020	36714	Kelly Services, Inc.	\$ 806.72
04/01/2020	36715	Les Schwab Tire Center	\$ 884.71
04/01/2020	36716	Merit Oil Company	\$ 1,651.09
04/01/2020	36717	NetComp Technologies, Inc.	\$ 32,399.14
04/01/2020	36718	Quadient Leasing USA, Inc	\$ 353.07
04/01/2020	36719	Steve Hines No.1, LLC	\$ 15,080.00
04/01/2020	36720	The Gas Company	\$ 2,061.70
04/01/2020	36721	The University of Arizona	\$ 3,929.40
04/01/2020	36722	TPX Communications	\$ 2,898.83
04/01/2020	36723	US Bank	\$ 8,411.67
04/20/2020	36724	California State Disbursement Unit	\$ 743.52
04/20/2020	36725	IBEW Local #1436	\$ 570.00
04/20/2020	36726	WageWorks Inc	\$ 1,414.03
04/20/2020	36727	David L. Wysocki	\$ 4,800.00
04/20/2020	36728	Delta Partners, LLC	\$ 7,500.00
04/20/2020	36729	Dudek & Associates, Inc	\$ 35,401.25
04/20/2020	36730	Geoscience Support Services, Inc.	\$ 90,439.18
04/20/2020	36731	One Stop Landscape Supply Inc	\$ 22,552.00
04/20/2020	36732	Pascal & Ludwig Constructors Inc.	\$ 92,962.00
04/20/2020	36733	Separation Processes, Inc.	\$ 31,384.77
04/20/2020	36734	Superior Tank Co., Inc.	\$ 39,168.50
04/20/2020	36735	Fritts Ford	\$ 79,911.75

Check Register - April 2020

Date	Check #	Payee or Description	Amount
04/20/2020	36736	Meyers Nave	\$ 15,664.42
04/20/2020	36737	Atkinson, Andelson, Loya, Ruud & Romo	\$ 975.00
04/20/2020	36738	Medical Biowaste Solutions. Inc.	\$ 1,952.50
04/20/2020	36739	Berkshire Hathaway Homestate Companies	\$ 13,885.41
04/20/2020	36740	ADS, LLC	\$ 4,275.00
04/20/2020	36741	Alfa Laval Inc.	\$ 11,224.31
04/20/2020	36742	All American Sewer Tools	\$ 1,667.48
04/20/2020	36743	American Melt Blown & Filtration Inc.	\$ 3,310.00
04/20/2020	36744	Ameripride Uniform Services	\$ 1,590.05
04/20/2020	36745	Aqua-Metric Sales Company	\$ 2,348.75
04/20/2020	36746	AT&T Mobility	\$ 2,357.42
04/20/2020	36747	Auto Care Clinic	\$ 5,552.89
04/20/2020	36748	AutoZone Stores LLC	\$ 106.38
04/20/2020	36749	Backflow Apparatus & Valve Co.	\$ 6,033.15
04/20/2020	36750	Best Home Center	\$ 95.82
04/20/2020	36751	BofA Credit Card	\$ 6,605.95
04/20/2020	36752	Brenntag Pacific, Inc	\$ 24,199.83
04/20/2020	36753	California Environmental Controls	\$ 1,185.44
04/20/2020	36754	California Water Environment Association	\$ 384.00
04/20/2020	36755	Calmat Company	\$ 2,615.06
04/20/2020	36756	Caselle, Inc.	\$ 2,645.00
04/20/2020	36757	Center Electric Services, Inc.	\$ 5,840.72
04/20/2020	36758	Central Communications	\$ 549.99
04/20/2020	36759	Clark Pest Control	\$ 115.00
04/20/2020	36760	Clinical Laboratory of San Bernardino	\$ 16,224.00
04/20/2020	36761	Contron Scada Systems	\$ 2,626.47
04/20/2020	36762	Corelogic, Inc.	\$ 330.00
04/20/2020	36763	County of Riverside	\$ 1,105.00
04/20/2020	36764	Coverall North America, Inc.	\$ 1,331.00
04/20/2020	36765	Crown Ace Hardware - Yucaipa	\$ 408.88
04/20/2020	36766	Epic Pest Management	\$ 85.00
04/20/2020	36767	Evoqua Water Technologies LLC	\$ 3,556.94
04/20/2020	36768	Fastenal Company	\$ 1,547.61
04/20/2020	36769	Fedex	\$ 60.69
04/20/2020	36770	Fieldman, Rolapp & Associates, Inc.	\$ 500.00
04/20/2020	36771	First American Data Tree, LLC	\$ 50.00
04/20/2020	36772	FMB Truck Outfitters, Inc.	\$ 1,114.89
04/20/2020	36773	Freedom Mailing Services	\$ 9,232.90
04/20/2020	36774	Frontier Communications	\$ 271.23
04/20/2020	36775	G&G Environmental Compliance, Inc	\$ 3,063.33
04/20/2020	36776	Grainger	\$ 1,401.74
04/20/2020	36777	Hach Company	\$ 5,486.22
04/20/2020	36778	Hasa, Inc.	\$ 11,418.65
04/20/2020	36779	Houston & Harris PCS, Inc.	\$ 5,919.75
04/20/2020	36780	Inland Water Works Supply Co.	\$ 5,588.26
04/20/2020	36781	JW D'Angelo Co.	\$ 1,761.60

Check Register - April 2020

Date	Check #	Payee or Description	Amount
04/20/2020	36782	Kelly Services, Inc.	\$ 3,176.52
04/20/2020	36783	Konica Minolta Business Solutions	\$ 1,131.51
04/20/2020	36784	Lawrence Roll Up Doors, Inc.	\$ 2,971.15
04/20/2020	36785	LCS Constructors, Inc.	\$ 44,896.50
04/20/2020	36786	Les Schwab Tire Center	\$ 1,244.05
04/20/2020	36787	Luke's Transmission Inc.	\$ 1,800.00
04/20/2020	36788	Merit Oil Company	\$ 1,812.07
04/20/2020	36789	Nalco Company	\$ 11,311.72
04/20/2020	36790	NetComp Technologies, Inc.	\$ 5,140.00
04/20/2020	36791	Pacific Coast Landscape & Design, Inc.	\$ 4,725.00
04/20/2020	36792	Pacwest Engineering Co., Inc.	\$ 19,159.88
04/20/2020	36793	Polydyne Inc.	\$ 10,388.58
04/20/2020	36794	Pro-Pipe & Supply, Inc.	\$ 60.26
04/20/2020	36795	Q Versa, LLC	\$ 5,367.23
04/20/2020	36796	R.F MacDonald Co.	\$ 3,735.08
04/20/2020	36797	Red Alert Special Couriers	\$ 344.26
04/20/2020	36798	REVIZE SOFTWARE SYSTEMS	\$ 2,000.00
04/20/2020	36799	Riverside County LAFCO	\$ 10,030.00
04/20/2020	36800	SB CNTY-Fire Protection District	\$ 2,520.00
04/20/2020	36801	SB CNTY-Solid Waste Mgmt Div	\$ 395.01
04/20/2020	36802	SCE Rosemead	\$ 155,249.40
04/20/2020	36803	Separation Processes, Inc.	\$ 2,568.00
04/20/2020	36804	South Coast A.Q.M.D.	\$ 557.42
04/20/2020	36805	Southern CA Emergency Medicine, Inc.	\$ 450.00
04/20/2020	36806	Spectrum Business	\$ 3,668.00
04/20/2020	36807	The Counseling Team International	\$ 1,200.00
04/20/2020	36808	The Gas Company	\$ 353.62
04/20/2020	36809	Time Warner Cable	\$ 280.77
04/20/2020	36810	Underground Service Alert Of So. CA	\$ 275.65
04/20/2020	36811	UPS Store#1504/ Mail Boxes Etc.	\$ 83.03
04/20/2020	36812	West Coast Lights & Sirens, Inc.	\$ 3,859.70
04/20/2020	36813	Yucaipa Disposal, Inc.	\$ 9,740.24
04/20/2020	36814	Yucaipa Valley Water District	\$ 54,228.81
04/20/2020	36815	Yucaipa/Calimesa News Mirror	\$ 370.00
04/24/2020	36816	WageWorks Inc	\$ 1,414.03
04/24/2020	36817	California State Disbursement Unit	\$ 743.52
04/24/2020	36818	Lawyers Title Company	\$ 5,000.00
04/27/2020	36819	Concentra	\$ 46.50
04/27/2020	36820	Doug Earnest	\$ 640.51
04/27/2020	36821	Joan Cadiz	\$ 903.32
04/27/2020	36822	Joe DeSalliers	\$ 592.13
04/27/2020	36823	Peggy Little	\$ 640.51
04/27/2020	36824	Robert Wall	\$ 785.37
04/27/2020	36825	WageWorks, Inc.	\$ 191.75
04/27/2020	36826	Aflac	\$ 2,995.89
04/27/2020	36827	Blue Shield of California	\$ 5,535.50

Check Register - April 2020

Date	Check #	Payee or Description	Amount
04/27/2020	36828	Standard Insurance Vision Plan	\$ 319.76
04/27/2020	36829	Western Dental Services Inc	\$ 251.16
04/27/2020	36830	Ameripride Uniform Services	\$ 860.75
04/27/2020	36831	AutoZone Stores LLC	\$ 152.25
04/27/2020	36832	Best Home Center	\$ 456.58
04/27/2020	36833	BIA of Southern California, Inc	\$ 7,500.00
04/27/2020	36836	CA-ARB/PERP	\$ 735.00
04/27/2020	36837	Crown Ace Hardware - Yucaipa	\$ 87.39
04/27/2020	36838	CV Strategies	\$ 8,750.00
04/27/2020	36839	Engleman, Daniel	\$ 777.32
04/27/2020	36840	Frontier Communications	\$ 45.83
04/27/2020	36841	Harper & Associates Eng., Inc.	\$ 3,200.00
04/27/2020	36842	House Of Quality, Parts Plus	\$ 40.07
04/27/2020	36843	Houston & Harris PCS, Inc.	\$ 1,973.25
04/27/2020	36844	Inland Water Works Supply Co.	\$ 2,638.04
04/27/2020	36845	Kelly Services, Inc.	\$ 1,008.40
04/27/2020	36846	Krieger & Stewart	\$ 54,650.74
04/27/2020	36847	Leighton Consulting, Inc.	\$ 5,961.55
04/27/2020	36848	Les Schwab Tire Center	\$ 2,160.42
04/27/2020	36849	Lowe's Companies, Inc.	\$ 378.84
04/27/2020	36850	MBC Applied Environmental Sciences	\$ 1,450.00
04/27/2020	36851	Pro-Pipe & Supply, Inc.	\$ 92.03
04/27/2020	36852	Redline	\$ 3,076.88
04/27/2020	36853	Sinclair Rock and Sand Inc.	\$ 3,250.00
04/27/2020	36854	South Coast A.Q.M.D.	\$ 1,101.04
04/27/2020	36855	Spectrum Business	\$ 2,649.00
04/27/2020	36856	TPX Communications	\$ 2,879.93
04/27/2020	36857	Transene Company, Inc.	\$ 505.67
04/27/2020	36858	US Bank	\$ 16,516.58
04/27/2020	36859	USPS-HASLER	\$ 2,000.00
04/27/2020	36860	Wilbur's	\$ 315.43
04/27/2020	36861	Terry Moody	\$ 1,834.00
04/27/2020	36864	Nippon Life Insurance Co	\$ 2,804.77
04/27/2020	36865	Standard Dental Insurance Co	\$ 1,156.40
04/27/2020	36866	RivCo Parks	\$ 1,000.00
04/27/2020	36867	Meyers Nave	\$ 9,278.97
			<u>\$ 1,540,120.96</u>

04/01/2020	electronic pmt	CalPERS Health Insurance	\$ 95,814.62
04/10/2020	electronic pmt	DIRECT DEPOSIT TOTAL	\$ 143,391.49
04/10/2020	electronic pmt	CalPERS 457 & Loan	\$ 26,480.24
04/10/2020	electronic pmt	CalPERS Retirement	\$ 30,671.04
04/10/2020	electronic pmt	EDD - State of California	\$ 9,867.78
04/10/2020	electronic pmt	IRS	\$ 58,289.47

Check Register - April 2020

Date	Check #	Payee or Description	Amount
04/10/2020	electronic pmt	VOYA 457 Retirement Plan	\$ 5,801.26
04/24/2020	electronic pmt	DIRECT DEPOSIT TOTAL	\$ 139,452.02
04/24/2020	electronic pmt	CalPERS 457 & Loan	\$ 24,254.92
04/24/2020	electronic pmt	CalPERS Retirement	\$ 30,435.39
04/24/2020	electronic pmt	EDD - State of California	\$ 9,848.21
04/24/2020	electronic pmt	IRS	\$ 57,138.79
04/24/2020	electronic pmt	VOYA 457 Retirement Plan	\$ 4,295.26
04/27/2020	electronic pmt	CalPERS Health Insurance	\$ 95,814.62
			\$ 731,555.11

Staff Report



Yucaipa Valley Water District

Discussion Items



Yucaipa Valley Water District



Date: May 19, 2020

Prepared By: Joseph B. Zoba, General Manager

Subject: Appointment of a Director to the Yucaipa Valley Water District Board of Directors - Division 2

Recommendation: That the Board appoint an individual to fill the existing vacancy on the Board of Directors.

At the regular board meeting on April 7, 2020, District staff was directed to: (1) post a notice of a vacancy for the Director in Division 2; (2) receive applications from interested individuals until the close of business on Wednesday, May 13, 2020; and (3) schedule this item for discussion at this board meeting to allow the existing four board members an opportunity to consider appointing an individual to fill the vacancy in Division 2.

At the close of business on May 13, 2020, the District received Statements of Interest from the following individuals in the order they were received:

- David Gee (page 3 of 28);
- Bassam Alzammar (page 10 of 28);
- Jan Leja (page 19 of 28); and
- Dennis Miller (page 25 of 28).

Copies of the material submitted by each applicant are attached for your review.



Yucaipa Valley Water District

Notice of Board Vacancy - Division 2

The Yucaipa Valley Water District is soliciting applications from individuals interested in being appointed to the Board of Directors to represent the community from Division 2.

A map of Division 2 is available online at www.yvwd.dst.ca.us.

Interested individuals that reside within Division 2 are encouraged to apply for this vacancy by completing a Statement of Interest which is available from the District administration office or online at www.yvwd.dst.ca.us.

A COMPLETED STATEMENT OF INTEREST AND SUPPORTING DOCUMENTATION MUST BE RECEIVED AT THE DISTRICT OFFICE LOCATED AT 12770 SECOND STREET, YUCAIPA BY 5:00 P.M. ON WEDNESDAY, MAY 13, 2020 TO BE CONSIDERED FOR THIS APPOINTMENT.

For additional information, please contact Joseph Zoba, General Manager at (909) 797-5119 x2.



David Gee



Yucaipa Valley Water District

12770 SECOND STREET, YUCAIPA, CALIFORNIA 92399
TELEPHONE (909) 797-5117 FAX (909) 797-6381**Statement of Interest to be a
Member of the Board of
Directors - Division 2**

Name: David M. Gee
Daytime Phone Number: 951-255-6705
Evening Phone Number: SAME
Address of Current Residence: 34765 Elmwood Lane, Yucaipa

I hereby declare under penalty of perjury under the laws of the State of California that I am eligible to be considered as a Director representing Division 2 of the Yucaipa Valley Water District, meeting the residency requirements for Division 2 and all other local and state laws. I understand that the information provided in this Statement of Interest will be available online and provided as public information in its entirety.

David M. Gee 5-12-2020
Signature Date

This form and written responses to the questions below are to be submitted for consideration by the Board of Directors. Additional supporting documentation may be included by the applicant.

This form together with any other documentation such as resume, letters of support, and questionnaire responses must be received by the Yucaipa Valley Water District by **May 13, 2020 at 5:00 p.m.**

This Statement of Interest and supporting material will become a public document and distributed to the Board of Directors for their review and consideration.

Please include a written response to the following questions. Attach additional sheets as needed.

1. Provide a resume outlining your professional experience, education and other related activities.
2. Provide a brief statement explaining why you are interested to fill the vacant Board of Director position in Division 2.
3. Please briefly describe what the Yucaipa Valley Water District is currently doing that makes you most proud to live in the community.
4. Please identify at least one area of improvement the Yucaipa Valley Water District could implement to provide better service to the community.
5. Please describe a particular skill or perspective that you would provide as a member of the Board of Directors.

David M. Gee, CPSM, CPPO, CPPB
34765 Elmwood Lane Yucaipa, CA 92399 home (909) 797-3925 cell
(951) 255-6705 david.gee@sigmachi.com

EXPERIENCE

- Mar. 2018-Present Associate Director, Procurement Systems & Technology: Report directly to the CSU System-Wide Chief Procurement Officer and Executive Director of Strategic Sourcing. Responsible for leading the 23 campus California State University (CSU) System in the management of system-wide procurement systems, policies and processes including, but not limited to spend analytics, contract life cycle management, e-Sourcing, supplier relationship management, eProcurement, Procure to Pay and Cost Saving/Avoidance tracking. Responsible for collaboration with Contracts and Procurement personnel across the California State University (CSU) and the University of California (UC) as the CSU lead in the CalUsource procurement collaborative partnership. www.calusource.net
- Sept. 2016-Mar.2018 Director, Procurement and Contracts: California State University of San Bernardino. Responsible for the leadership, strategic planning, and management of the department of Procurement and Business Contracts. Member of the CSU Procurement and Support Services Officers Association (PSSOA), a governing body for Procurement Policy and Procedure consisting of Procurement Directors from all twenty-three campuses and the Office of the Chancellor. PSSOA Southern California Member At Large; PSSOA Strategic Sourcing Committee member; ICSUAM Procurement Policy Review Committee member.
- Nov. 2015–Jun.2016 Director of Procurement, Business Contracts & Accounts Payable: University of California Riverside. Report directly to the Associate Vice Chancellor-Financial Services & Controller. Responsible for the leadership, strategic planning, and management of the Procurement Services, Accounts Payable & Travel, and Business Contracts areas. Responsibilities include the management and development of value-added business processes in the above referenced areas. Institution Statistics: FY2014 PO Spend \$96MM, Travel Spend \$9MM, Other Direct Pay \$23MM, Purchase Orders issued 83K, Vouchers Transactions 141K. Serve on the University of California Procurement Leadership Council (PLC), a governing body consisting of the Chief Procurement Officers from each of UC's ten Campuses and led by the University of California Office of the President (UCOP) Associate Vice President & Chief Procurement Officer. The PLC provides strategic

leadership for UC Procurement and P200, a Strategic Procurement Initiative to recapture \$200 annually lost through sub-optimal purchasing contracts and practices.

Aug. 2015-Nov. 2015 Interim Director of Procurement, Business Contracts:

University of California Riverside. Report directly to the Associate Vice Chancellor-Financial Services & Controller. Responsible for the leadership, strategic planning, and management of the Procurement Services, Accounts Payable & Travel, and Business Contracts areas. Responsibilities include the management and development of value-added business processes in the above references area. Institution Statistics: FY2014 PO Spend \$96MM, Travel Spend \$9MM, Other Direct Pay \$23MM, Purchase Orders issued 83K, Vouchers Transactions 141K. Serve on the University of California Procurement Leadership Council (PLC), a governing body consisting of the Chief Procurement Officers from each of UC's ten Campuses and led by the University of California Office of the President (UCOP) Associate Vice President & Chief Procurement Officer. The PLC provides strategic leadership for UC Procurement and P200, a Strategic Procurement Initiative to recapture \$200 annually lost through sub-optimal purchasing contracts and practices.

2012 – 2015

Campus Purchasing Manager: University of California Riverside. Manage \$96MM (per annum); 80K transaction campus-wide purchasing operation. Responsible for creating and implementing the strategic vision of the department while managing day to day procurement operations, ensuring that all campus procurement activity is conducted in accordance with UC policy, California public contract code and OMB Uniform Guidance. Direct oversight of a team of seven professional buyers and one small business coordinator/pCard administrator located within the Central Procurement Services Department. Collaborator on numerous enhancements to eBuy, UCR's homegrown e-procurement system. Dotted line responsibility for all campus departmental Transactors utilization of delegated authority under the low value purchasing authorization (LVPA) executed in a decentralized campus environment. Campus Primary Representative (CPR) for UC system-wide Spend Analytics, Supplier Registration and Sourcing technology platforms.

2008 – 2011

Procurement Supervisor Scientific and Medical Commodities: University of California Riverside. Negotiated contracts for the purchase of \$10-\$15MM annually in scientific capital equipment such as lasers, x-ray equipment, microscopes, high speed centrifuges etc. for the University's science departments. Documented annual savings of approximately \$1MM per year. Developed RFx for various procurements through the competitive bid process. Trained and supervised scientific commodity Jr. Buyers, as well as provided policy guidance for the purchasing agents of the individual science departments. Participated in UCOP system wide strategic sourcing initiatives including General Laboratory Supplies, Laboratory Equipment (Co-Lead), Spend Analytics as well as serve on several UCOP commodity teams.

Negotiated local campus agreement for Radiochemicals which was adopted by UCOP for use across all ten UC campuses.

1996 - 2007

Senior Chemist: TestAmerica Inc. (formerly Del Mar Analytical), Colton Branch, Colton, CA. HPLC analysis by EPA methods using UV, Fluorescence and Diode Array detectors. Analysis of Volatile Organic Compounds by GC/MS using EPA methods. Trained junior chemists and laboratory technicians in use of proper procedures. Reviewed and approved data packages for delivery to clients. Supervised up to 15 laboratory personnel across the Semi-Volatile, Volatile, HPLC and Sample Extraction groups. Administered performance reviews and implemented disciplinary action when required.

1995 - 1996

QA/QC Officer: Del Mar Analytical, Colton Branch, Colton, CA. Responsible for the implementation and maintenance of all QC procedures; including data review and data package preparation for method certification. Performed routine internal audits and administer blind and double blind PE samples to determine continuing proficiency. Prepared corrective action reports for submittal to state accreditation agencies and implemented revised procedures in response to external audit findings as necessary.

1991 - 1995

Staff Chemist/Analyst: Del Mar Analytical, Colton Branch, Colton, CA. Performed a wide variety of environmental analysis on soil, wastewater, and drinking water according to EPA and Standard Methods protocol. Troubleshoot equipment.

Organic Analysis by Gas Chromatography (Purge and Trap, and Direct injection) HPLC (High Performance Liquid Chromatography) with fluorescence and UV detectors Trace Metals by ICP (Inductively Coupled Plasma Emission Spectroscopy); AA (Atomic Absorption Spectrophotometer) (Flame, Graphite Furnace, and Gaseous Hydride)

Classical WET methods, including, titrations, specific ion electrodes, and spectrophotometric determinations, Ion Chromatography. Sample Preparation Performed organic extractions and metals digestions according to EPA protocol.

EDUCATION

Master of Public Administration (MPA) - 2011, California Baptist University

BA Chemistry - 1992, California State University, San Bernardino

CPSM - Certified Professional in Supply Management (exp. 07/05/2023)

CPPO - Certified Public Procurement Officer (exp. 10/20/2024)

CPPB - Certified Professional Public Buyer (exp. 10/20/2024)

Certificate - Purchasing and Supply Chain Management-2010, California State University, Dominguez Hills

David M. Gee
05/12/2020

Member of the Yucaipa Valley Water District Board of Directors – Division 2

Supplemental Questions:

1. Provide a resume outlining your professional experience, education and other related activities: [See attached](#)
2. Provide a brief statement explaining why you are interested to fill the vacant Board of Director position in Division 2

[As a 30-year resident of Yucaipa, I would like the opportunity to serve and to give back to the community where I have lived with my wife of 27 years and raised three adult children who are all products of the Yucaipa school system and graduates of Yucaipa High.](#)

3. Please briefly describe what the Yucaipa Valley Water District is currently doing that makes you most proud to live in the community.

[One of the things that Yucaipa Valley Water District is currently doing that makes me the most proud to live in the community is the excellent stewardship of our local water resources. By having the foresight to build the nano filtration facilities on both the potable water and wastewater side of the enterprise, YVWD has been able to allow our aquifers to replenish by importing water from the aqueduct and utilizing reclaimed water for irrigation purposes. This strategy will ensure Yucaipa has adequate water during times of drought.](#)

4. Please identify at least one area of improvement the Yucaipa Valley Water District could implement to provide better service to the community

[In looking at the YVWD Values and Principles, I am struck by bullet number 5 “We aggressively pursue technological solutions to improve operations”. From what I can observe from the outside as a water consumer is that there have been substantial gains in the ability to monitor usage electronically. This leads me to believe that operationally the district has implemented many other technologies for treatment and distribution. With that said, as a procurement professional I wonder what YVWD has done with respect to utilizing technology for analyzing spend categories and strategically sourcing goods and services. This area is generally an area for improvement even in mature organizations.](#)

5. Please describe a particular skill or perspective that you would provide as a member of the Board of Directors

David M. Gee
05/12/2020

I have had the unique opportunity to have two incredible careers. After graduating with a degree in Chemistry in 1992 from California State University, San Bernardino I worked as an analytical chemist in an environmental laboratory testing drinking water for sixteen years. During that time, I has the opportunity to work directly with many of the water districts in the inland empire.

In my second career, I have had the opportunity to serve as an administrator in the two public university systems in the state of California. I have held the position of Chief Procurement Officer both at the University of California, Riverside and at California State University, San Bernardino. I am currently serving at the CSU Office of the Chancellor in Long Beach as the Associate Director for Procurement Systems and Technology where I oversee Source-to-Pay technology for the 23 campuses of the CSU and the Office of the Chancellor. I have a master's degree in Public Administration (California Baptist University, 2011) and am adept at analyzing complex situations and making sound decisions with the available information. I am also a skilled negotiator with suppliers, management and staff, and familiar the issues related to working in a unionized environment.

Bassam Alzammam



Yucaipa Valley Water District

12770 SECOND STREET, YUCAIPA, CALIFORNIA 92399
TELEPHONE (909) 797-5117 FAX (909) 797-6381

Statement of Interest to be a Member of the Board of Directors - Division 2

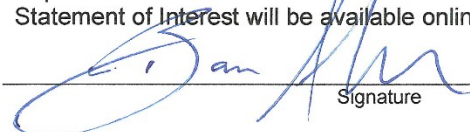
Name: BASSAM AIZAMMAR

Daytime Phone Number: 626-862-5766

Evening Phone Number: 626-862-5764

Address of Current Residence: 34942 SUMMERWOOD DR, YUCAIPA CA 92399

I hereby declare under penalty of perjury under the laws of the State of California that I am eligible to be considered as a Director representing Division 2 of the Yucaipa Valley Water District, meeting the residency requirements for Division 2 and all other local and state laws. I understand that the information provided in this Statement of Interest will be available online and provided as public information in its entirety.


Signature

5-13-2020

Date

This form and written responses to the questions below are to be submitted for consideration by the Board of Directors. Additional supporting documentation may be included by the applicant.

This form together with any other documentation such as resume, letters of support, and questionnaire responses must be received by the Yucaipa Valley Water District by **May 13, 2020 at 5:00 p.m.**

This Statement of Interest and supporting material will become a public document and distributed to the Board of Directors for their review and consideration.

Please include a written response to the following questions. Attach additional sheets as needed.

1. Provide a resume outlining your professional experience, education and other related activities.
2. Provide a brief statement explaining why you are interested to fill the vacant Board of Director position in Division 2.
3. Please briefly describe what the Yucaipa Valley Water District is currently doing that makes you most proud to live in the community.
4. Please identify at least one area of improvement the Yucaipa Valley Water District could implement to provide better service to the community.
5. Please describe a particular skill or perspective that you would provide as a member of the Board of Directors.

May 12, 2020

Yucaipa Valley Water District
12770 Second Street
Yucaipa, CA 92399

ATTN:Board of Directors

RE: Statement of Interest to be a Member of the Board of Directors, Division 2, for Bassam Alzammar

President Mann and Distinguished Directors,

First off, I would like to thank you for the opportunity to submit my Statement of Interest to be a Member of the Board of Directors for Division Two for Yucaipa Valley Water District (YVWD). I have been a resident of Yucaipa since 2015 and my family and I love it. Moving from Redlands to Yucaipa we had our doubts but quickly realized that the move was the best for us and our family.

Attached to this letter you will find my resume which outlines my 20 years in the water/wastewater Industry. My experience ranges from design and construction to operating and managing public water and wastewater systems. I currently hold numerous certifications with the State of California State Water Resources Control Board, Water Distribution Operator Grade Five, a Water Treatment Operator Grade Two and a California Water Environment Association (CWEA) Collections System Maintenance Grade Four. I also hold an Associates of Science in Computer Aided Drafting and Design.

Q: Provide a brief statement explaining why you are interested to fill the vacant Board of Director position in Division 2

Over the past 20 years working in this industry, I have gained a lot of knowledge and experience. I feel at this point in my career I can take my experiences working with City Councils and Board of Directors and use it to help YVWD continue the success in the management of our District.

Q: Please briefly describe what the Yucaipa Valley Water District is currently doing that makes you most proud to live in community.

With this industry being as small as it is, everyone knows everyone. I have had a lot of interaction with different staff that work for YVWD. One thing that I am proud of is hearing how the staff loves working for this District. From the guidance and support given by the Board to the great direction and management of the General Manager and the Executive team, YVWD is a great employer and a great organization for our Community. My hopes would be to join this wonderful

Organization and continue to provide the workplace and the leadership that has been developed for our community.

Q: *Please identify at least one area of improvement the Yucaipa Valley Water District could implement to provide better service to the community.*

Public Relations is an area I feel YVWD should put more emphasis on. In today's society more and more people use social media outlets and the internet to handle their business and where they turn to for news and information. The use of outlets like Facebook, Instagram, and Nextdoor are awesome ways to send out message to the community. YVWD does have a Facebook and Instagram page but rarely is it updated. Utilizing this type of forum could open some doors for opportunities for the community to feel like they are involved in their Water District.

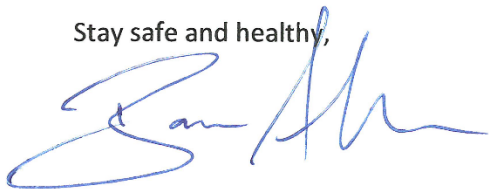
Q: *Please describe a particular skill or perspective that you would provide as a member of the Board of Directors.*

If appointed, I feel my experiences in this industry can bring great value to this Board and the Organization as a whole. When I started my career in this industry, I started out in the Engineering Department as a draftsman and I have worked my way up to Management as an Operations Manager. I understand the water and wastewater businesses and what it takes for it to be successful. Being in this profession for the past 20 years, I have grown and built many strong relationships within it. I think my experience shows my dedication to this industry and I know my certifications and experience will be a strong asset to the District.

Once again, I wanted to thank you for this opportunity to submit my Statement of Interest to be a Member of the Board of Directors for Division Two. Filling this seat in this division is no small task. This board has had pleasure of working with a great group of Directors who have got along with one another and were able to see eye to eye with each other and I know filling this seat and as the new guy things may be challenging but let me assure you, I am the right person for this position. I know as a resident, rate payer and a professional, we want someone that wakes up passionate about our water to fill this seat. I am that person!

I look forward to the next steps and welcome any questions you may have.

Stay safe and healthy,



Bassam Alzammar

REFERENCES AND CONTACTS

Below I have listed four professional and personal references for your use. These individuals are professionals in this industry and within the public sector and can speak on who I am as a person and as a professional in the water and wastewater world. Please feel free to contact them as you feel fit.

- Paul W. Foster
Mayor, City of Redlands
Redlands CA 92373
909-798-7533
pfoster@cityofredlands.org
- Nancy S. Wright
President - Board of Directors, Mission Springs Water District
Desert Hot Springs CA, 92240
760-329-6448
nwright@mswd.org
- Kenneth P. Munoz
Former Yucaipa Valley Water District Board Member
Yucaipa CA 92399
951-462-7886
kenmunoz@mccpipeline.com
- Daniel Friend
Director of Engineering and Operations – Mission Springs Water District
Desert Hot Springs CA, 92240
760-329-6448
dfriend@mswd.org

Bassam M. Alzammar

34942 Summerwood Dr Yucaipa CA 92399 (M)626-862-5766 Balzammar@yahoo.com

Experience**Field Operation Manager**

Mission Springs Water District

2018 - Present

- Plans, organizes, coaches, manages, and evaluates the work assigned to supervisors and technical staff; develops, implements and monitors short and long-term plans and goals; develops and monitors performance against annual department budget; develops, implements and manages plans, work processes, policies, systems and procedures to achieve goals, objectives and work standards; serves as Chief Distribution Operator.
- Plans and evaluates staff performance, establishes performance requirements and personal development targets; regularly monitors performance and provides coaching for performance improvement and development, recommends merit increases; recommends disciplinary action, up to and including termination, to address performance deficiencies, in accordance with District personnel policies and guidelines.
- Identify opportunities for improving service delivery methods and procedures; identify resource needs; review with appropriate management staff; implement improvements.
- Assists the Engineering Department in the preparation and review of plans and specifications for new development and enhanced opportunities for water and sewer of 6 system improvements.
- Maintains awareness of water and sewer infrastructure best practices and industry standards.
- Direct, coordinate and review the work plan for assigned maintenance and repair services and activities; assign work activities and projects; monitor workflow; review and evaluate work products, methods and procedures; meet with staff to identify and resolve problems.
- Develop and maintain accurate water, sewer, facilities and fleet maintenance information and records.
- Provides general management and administration of the District's plants and systems; provides input and review for the development and administration of new plant and system construction contracts.
- Oversee maintenance, repair and installation activities of the District's water and sewer system; ensure proper and safe work practices and procedures.
- Directs all activities related to field operations matters including management of staff and oversight of contractors to ensure that results are accomplished efficiently and in accordance with acceptable standards for quality and integrity in compliance with applicable laws, regulations, policies and procedures.
- Identify opportunities or improving service delivery methods and procedures; identify resource needs; review with appropriate management staff; implement improvements.
- Organizes, directs and coordinates staff engaged in the operation and maintenance of district facilities; inspects work in the field; provides guidance and supervision to maintenance field crews; serves as a technical resource regarding water and sewer systems; directs staff in emergency situations.

Bassam M Alzammar

34942 Summerwood Dr Yucaipa CA, 92399 Balzammar@yahoo.com

- Organizes, coordinates staff engagement, and directs all aspects of Safety programs, emergency response, and all related coordination with Local, County, State, and Federal regulations.
- Provide staff assistance to the Director of Engineering and Operations; participate on a variety of committees; prepare and present staff reports and other correspondence as appropriate and necessary.

Water Distribution Superintendent

Municipal Utilities and Engineering Department, Water Distribution Division
City of Redlands 2011 to 2018

- Manage water operations programs and staff, project management, and contract administration in all aspects of potable, non-potable, and recycled water distribution systems.
- Manage and evaluate operations and activities of the water regulatory compliance program; recommend improvements and modifications; assist in the implementation of goals, objectives, policies, and procedures
- Supervise and participate in development, implementation and evaluation of plans, work processes, systems and procedures to achieve department's short and long-range goals, objectives and work standards
- Review activities to ensure compliance with federal, state, and local laws and regulations; Conduct special examinations and analysis to assist with water plant and distribution problems and studies
- Maintain and present maintenance and operations logs, ensuring compliance with regulatory requirements

Designer/Draftsperson

Municipal Utilities and Engineering Department, Capital Improvements Division
City of Redlands 2009 to 2011

- Worked as the Construction Manager for the Municipal Utilities and Engineering Department, Capital Improvements Division, duties include managing contractors and inspectors on a variety of projects that vary from Water, Wastewater, Storm drains, Street improvements, parks, and airport.
- Planning and design of engineering plans and specification for utility facilities and other public works improvements.
- Review utility facilities and public works improvement plans for conformance with City standards.
- Check water line plans for line size, hydrants types, water pressure and water valves and fittings.
- Check sewer lines for type of bedding, size and location of manholes, Review video of old sewer main to determine condition of the sewer main.
- Project management and Construction management, including inspection on various utilities and public works projects.
- Perform project management including preparing plans, specifications, bid advertising, staff reports and construction

Bassam M Alzammar

34942 Summerwood Dr Yucaipa CA 92399 (M)626-862-5766 Balzammar@yahoo.com

management including submittal review for City's Reservoir Recoating and Improvements Projects. Estimated value of contracts \$600K to \$1.2M.

- Perform project management, including assisting in preparing 5-year plan for water main replacements, engineer cost estimates, prepared request for proposals (RFP's) and interview potential design firms for the design of the City's Capital Improvements Program, 2010 Water Main Replacement Project. Estimated value of contract \$200K.
- Perform project management and construction management including preparing location lists for the City-wide street patch repair program. Estimated value of contract \$300K.
- Perform project management, including assisting in preparing a 2-year plan for sewer main replacements, engineer cost estimates, prepared request for proposals (RFP's) and interviewed potential design firms for the design of the City's Capital Improvements Program, 2010 Sewer Main Replacement Project, Estimated value of contract \$150k.

Draftsman

San Gabriel Valley Water Company, El Monte, CA 2001 to 2009

- Design of new business projects involving installation of fire services including fire hydrants and backflow preventers, and main line extensions and services.
- Design facilities for capital improvement projects involving site improvements, abandonment and installation of reservoirs, water treatment facilities, booster stations, and wells.
- Design water mains including wastewater, potable and non-potable for capital improvement projects.
- Create and update atlas maps including 100 ft and 1,000 ft maps.
- Create traffic control plans, plans for railroad permit submittals and Caltrans permit submittals.
- Create and update daily log job, valve cards and fire hydrant records.
- Assist in surveys and elevations.
- Prepares as-built plans of completed projects.
- Assists in ensuring that all plans are prepared in accordance with Specifications, Special Provisions, Standard Drawings, Drafting Standards and Approved Material List.
- Inspect installation of water mains ranging from 2" to 36", fire services, fire hydrants, and water meters. Set up meeting with developers and contractors to discuss new job installations. Order and check materials.

Bassam M Alzammar

34942 Summerwood Dr Yucaipa CA 92399 (M)626-862-5766 Balzammar@yahoo.com

**Education,
Certification****Associates of science Degree in Computer Aided Drafting
Technology**

ITT Technical Institute, West Covina, CA

Dec 2001

Water Treatment 2 (T2) Certificate

State of California Department of Public Health Services

July 2006

Water Distribution 5 (D5) Certificate

State of California State Water Resources Control Board

Dec. 2019

Collections System Maintenance Grade 4 Certificate

California Water Environment Association

Oct. 2019

Public Works Street Inspector II Certification

Citrus Community College, Glendora, CA

Nov. 2009

NACE Coating Inspector Level I

April 2010

Bassam M Alzammam

34942 Summerwood Dr Yucaipa CA 92399 (M) 626-862-5766 Balzammam@yahoo.com

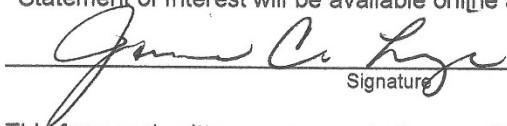


Jan Leja

Yucaipa Valley Water District

12770 SECOND STREET, YUCAIPA, CALIFORNIA 92399
TELEPHONE (909) 797-5117 FAX (909) 797-6381**Statement of Interest to be a
Member of the Board of
Directors - Division 2**Name: Tan LejaDaytime Phone Number: (909) 363-5388Evening Phone Number: (909) 363-5388Address of Current Residence: 35240 Beech Ave, Yucaipa

I hereby declare under penalty of perjury under the laws of the State of California that I am eligible to be considered as a Director representing Division 2 of the Yucaipa Valley Water District, meeting the residency requirements for Division 2 and all other local and state laws. I understand that the information provided in this Statement of Interest will be available online and provided as public information in its entirety.


Signature5/13/2020
Date

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This Statement of Interest and supporting material will become a public document and distributed to the Board of Directors for their review and consideration.

Please include a written response to the following questions. Attach additional sheets as needed.

1. Provide a resume outlining your professional experience, education and other related activities.
2. Provide a brief statement explaining why you are interested to fill the vacant Board of Director position in Division 2.
3. Please briefly describe what the Yucaipa Valley Water District is currently doing that makes you most proud to live in the community.
4. Please identify at least one area of improvement the Yucaipa Valley Water District could implement to provide better service to the community.
5. Please describe a particular skill or perspective that you would provide as a member of the Board of Directors.

JAN LEJA

35240 Beech Avenue
Yucaipa, CA 92399
909-363-5388
janice.leja@gmail.com

PLEASE ACCEPT MY RESUME AND APPLICATION FOR CONSIDERATION OF APPOINTMENT FOR THE DIVISION 2 VACANCY, YUCAIPA VALLEY WATER DISTRICT

2. I HAVE A STRONG AND COMMITTED DESIRE TO SERVE MY COMMUNITY AS A MEMBER OF THE YUCAIPA VALLEY WATER DISTRICT. I AM A MULTI-FACETED COMMUNITY LEADER THAT HAS EXPERIENCES THAT WILL PROVE TO BE AN IMMEDIATE ASSET TO THE RESIDENTS OF DIVISION 2 AND THE DISTRICT AS A WHOLE. I BRING 29 YEARS EXPERIENCE AS A STRATEGIC PROBLEM-SOLVER.

3. I HAVE OBSERVED FIRST-HAND THROUGH MY YEARS OF PUBLIC SERVICE THE RESPECT AND PROFESSIONALISM THAT YUCAIPA VALLEY WATER DISTRICT GARNERS THROUGHOUT THE REGION. YVWD IS ALWAYS IN THE FOREFRONT IN PREPARING FOR THE NEEDS OF THE FUTURE WHILE MAINTAINING A FISCALLY RESPONSIBLE AGENCY. WHAT BRINGS THE MOST PRIDE IS THAT DURING DOWNTURNS OR CHALLENGES THAT ARE BROUGHT ON BY OUTSIDE ACTIONS, YVWD CONTINUES MOVING FORWARD. TYPICALLY, YVWD HAS ALREADY PLANNED FOR THAT ADVERSITY AND IS ABLE TO IMMEDIATELY IMPLEMENT THE NECESSARY SOLUTIONS TO ADDRESS THE PROBLEMS BEFORE THEM WHILE OTHER AGENCIES STRUGGLE.

4. THE AREA WHICH COULD BE IMPROVED IS COMMUNICATION AND EDUCATION WITH THE COMMUNITY IN DISTINGUISHING THE PRIORITIES OF YUCAIPA VALLEY WATER DISTRICT IN COMPARISON TO OTHER AGENCIES.

5. I BELIEVE THAT A KEY AREA OF MY EXPERTISE IS BRINGING VARIED GROUPS TOGETHER TO ANTICIPATE ISSUES AND SOLVE PROBLEMS. I ALSO HAVE EXTENSIVE EXPERIENCE IN WORKING WITH FEDERAL, STATE AND LOCAL AGENCIES. I BELIEVE AND RESPECT THAT THE CONSISTENCY OF YVWD AS A PROFESSIONAL ORGANIZATION IS A PRIORITY.

ELECTED**ELECTED OFFICIAL LEADERSHIP EXPERIENCE**

- *Executive Board Vice Chairperson - California Local Agency Formation Commission (CALAFCO) (former)*
- *Chairperson - Riverside County Local Agency Formation Commission (LAFCO) (former)*
- *Transportation Committee Member - Southern California Association of Governments (SCAG)*
- *Executive Board Member - Riverside County Transportation Commission (RCTC)/proponent in change of State law that allowed all cities in Riverside County to have an official seat and vote at RCTC*
- *Executive Board Member - Riverside County Airport Land Use Commission (RCALUC) / Developed and approved land use plans that allowed economic viability and compatibility for 16 private, public, and military airports*
- *Executive Board Member - Western Riverside Council of Governments (WRCOG)*
- *Commissioner - Riverside County Criminal Justice Commission Key Challenge and achievement, Funding for Southwest Justice System, Fair Booking Fee System for Cities*
- *Beaumont Mayor 1991-2000*
- *Beaumont City Council: 1989-2000 – Improvements to Public Safety were pivotal in reducing crime by 64%; Developed and Implemented Senior Safety Net System; Developed collaborative agreements with School and Water Districts for future goals and development of infrastructure, ending years of litigation; Developed economic growth plan with infrastructure; Housing & Public Facilities Masterplan; developed and implemented sewer and water infrastructure policy for community needs present and future.*

**COMMUNITY
SERVICE****ACTIVE COMMUNITY INVOLVEMENT**

- *Military Service Academy Interview Panelist for Congressional Members Jerry Lewis and Mary Bono*
- *Cherry Festival Board of Directors Past President*
- *Beaumont Rotary Club Past Board Member and Interact Club Advisor, and Beaumont Optimist Club President (former)*
- *Inland Empire Boy Scouts of America Grayback Council - Troop 9 Leadership Executive Committee and Venturing Crew Advisor (former)*
- *Crafton Hills Community College Foundation Board (former)*
- *Pass EDA Chairperson and Founding Board Member (former)*
- *Supporters of Wildwood Canyon and Lake Perris State Park Executive Committee Vice President*
- *Yucaipa Ad Hoc Committee for Fire and Paramedic Service / represented businesses in funding proposal for City Council to take to voters*
- *Yucaipa/Calimesa Unified School District Budget Committee; Parent Representative; PTA President for Canyon Middle School and Yucaipa 9th Grade*

PROFESSIONAL BUSINESS AND VOCATIONAL**EXPERIENCE**

- *Renu Hope Foundation President Board of Directors, Co-founder. Renu Hope Foundation is a California nonprofit established as a community-based organization to provide economically disadvantaged and at-risk families with services for children and adults of enrolled families. The program was founded in 1998 as a result of addressing needs resulting from the federal "Welfare to Work" program. What started out serving 23 children, now serves over 1800 families annually throughout Riverside, San Diego, and Los Angeles County. As of 2018, there are 17 "Centers for Learning Excellence". We have developed numerous collaborative partners. For example, Riverside County EDA, Easter Seals, Inc of San Diego, RCOE, Coachella Housing Coalition, Community Colleges, Churches, and many private sector partners. Our programs include everything from early childhood education, migrant child care, program for pregnant mothers, infants, toddlers who are at risk of disabilities and/or development delays. We also address needs of families with parenting and nutrition training and education opportunities. My role has included Program Development and Strategy, Personnel Review, Finance Committee, and of great importance Community Development. This requires working with management in reviewing and strategizing for expansion, collaboration and fund development support initiatives.*
- *U.S. House of Representatives, 8th District Field Representative, Congressman Paul Cook-Since 2013. / Developed and Implements Congressman Cook's Military Service Academy Nomination Program throughout the district; Works with constituents, local governments and community groups throughout the region on federal matters*
- *Leja and Associates, Business Management Consulting Services, Yucaipa, CA*

Quotes Regarding Jan

"Throughout the past 29 years I have observed first hand Mrs. Leja's dedication and tireless commitment to serving the public. She has contributed of her time and expertise in helping our organization and champion opportunities and programs for economically disadvantaged." — **Dr. Rose Diehl Hope**

"As I reflect back on Jan's leadership of our community during the Martinez kidnapping crisis, I remember the passionate and strong leadership she gave to all of us. As a deeply concerned mayor and also a hurting fellow mom she shared the pain of all of us without wavering in her duties of leadership. She worked masterfully to bring many varied members of the community together in both official and unofficial capacities. As one of those townsfolk who was deeply involved at Jan's request, I had the opportunity to witness firsthand her gifted leadership. In simple words, I am glad she was our mayor for that time." — **Walter Price, Pastor**

OUTSTANDING PUBLIC AWARDS AND RECOGNITION**ACHIEVEMENT**

- *1998 Samuel Adams Award for Outstanding Leadership in Local Government*
- *1995 California State Assembly Woman of the Year*
- *1994 Distinguished Leadership Award for an Elected Official from the American Planning Association – Awarded for Development of Infrastructure and Financing Master Plan*
- *Commendation for Post White House Conference on Aging Commission for role as Riverside County Representative to revamp programs for housing, health, transportation, elderly quality of life and elder abuse prevention*
- *Recognition from the Unforgettables Foundation for work with Renu Hope Foundation championing opportunities and programs for economically disadvantaged and "at risk" children and families to empower self-sufficiency for a better community*
- *Commendation from the California Inland Empire Boy Scouts of America - Grayback Council*



Dennis Miller



Yucaipa Valley Water District

12770 SECOND STREET, YUCAIPA, CALIFORNIA 92399
TELEPHONE (909) 797-5117 FAX (909) 797-6381

Statement of Interest to be a Member of the Board of Directors - Division 2

Name: DENNIS MILLERDaytime Phone Number: 951-312-0976Evening Phone Number: 951-312-0976Address of Current Residence: 11837 CALIFORNIA ST

I hereby declare under penalty of perjury under the laws of the State of California that I am eligible to be considered as a Director representing Division 2 of the Yucaipa Valley Water District, meeting the residency requirements for Division 2 and all other local and state laws. I understand that the information provided in this Statement of Interest will be available online and provided as public information in its entirety.


Signature5-13-2020
Date

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1. Provide a resume outlining your professional experience, education and other related activities.
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4. Please identify at least one area of improvement the Yucaipa Valley Water District could implement to provide better service to the community.
5. Please describe a particular skill or perspective that you would provide as a member of the Board of Directors.

#2 – I have lived in Yucaipa for 57 years and want to continue the fine work of the District to provide abundant, safe and affordable water. Like the current Board, I will always be sensitive to residents and businesses to chart the District's future.

#3 – The District's efforts to achieve water self-sufficiency must be maintained. Doing so requires us to continue the District's award-winning recycled water efforts. Weening us off of expensive state water will save rate-payers money and control our own destiny.

#4 – As a businessman, I've learned that I would need to listen and learn before making recommendations. YVWD has a strong professional staff and knowledgeable Board of Directors that I would seek guidance from.

#5 – I believe my background in real estate and business would benefit the Board's decision making process. Further, my involvement in the community will give the Board the historical perspective to make good decisions.

Lifelong, third generation Yucaipa resident. Self-employed in real estate related activities my entire life.

Graduated Yucaipa High class of '78. Licensed realtor and broker in the State of California. I am a past President of the Yucaipa Board of Realtors and served on multiple legislative committees lobbying Members of the State Legislature on behalf of our community and industry. I have completed numerous continuing education classes.

I have served as a member and chair of the Yucaipa City Planning Commission.

Past member of Yucaipa Rotary Club.

Member and past President of the Yucaipa Chamber of Commerce.

Board Reports and Comments



Yucaipa Valley Water District



FACTS ABOUT THE YUCAIPA VALLEY WATER DISTRICT

Service Area Size: 40 square miles (sphere of influence is 68 square miles)

Elevation Change: 3,140 foot elevation change (from 2,044 to 5,184 feet)

Number of Employees: 5 elected board members
72 full time employees

FY 2019-20 Operating Budget: Water Division - \$14,455,500
Sewer Division - \$12,217,712
Recycled Water Division - \$1,301,447

Number of Services: 13,794 drinking water connections serving 19,243 units
14,104 sewer connections serving 22,774 units
111 recycled water connections serving 460 units

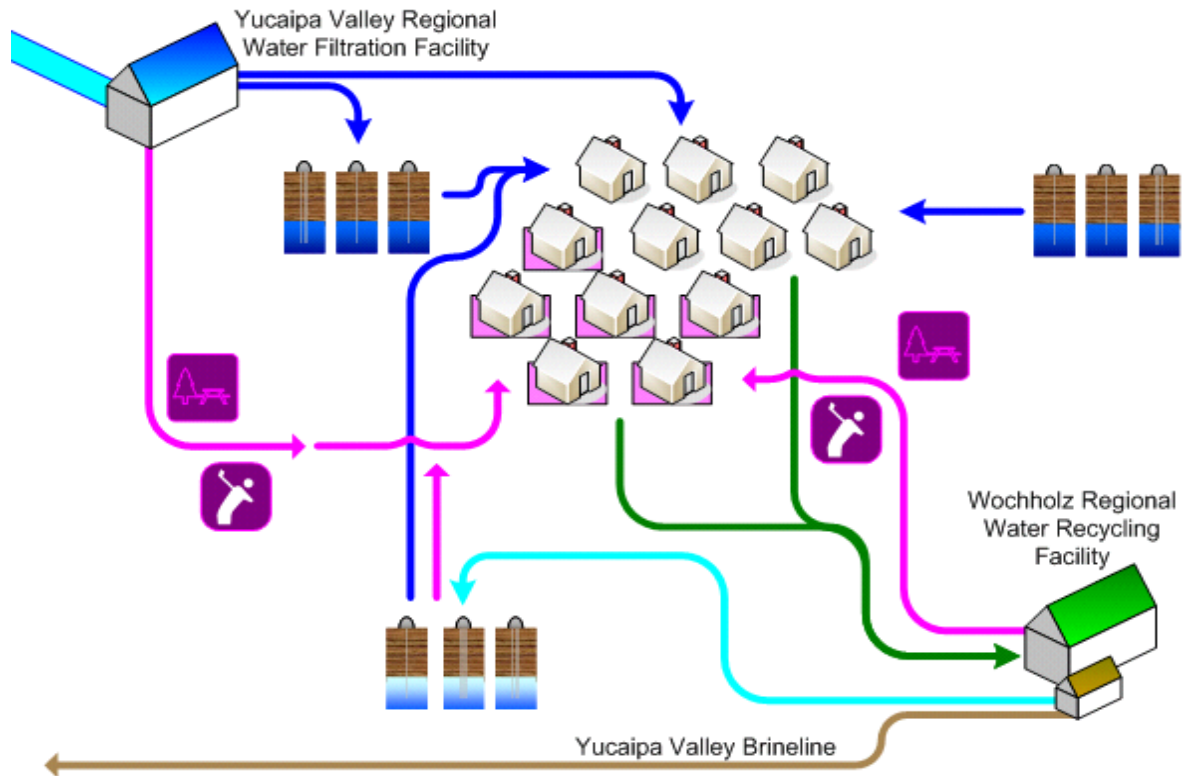
Water System: 223 miles of drinking water pipelines
2,033 fire hydrants
27 reservoirs - 34 million gallons of storage capacity
18 pressure zones
2.958 billion gallon annual drinking water demand
Two water filtration facilities:
- 1 mgd at Oak Glen Surface Water Filtration Facility
- 12 mgd at Yucaipa Valley Regional Water Filtration Facility

Sewer System: 8.0 million gallon treatment capacity - current flow at 3.5 mgd
213 miles of sewer mainlines
4,504 sewer manholes
5 sewer lift stations
1.27 billion gallons of recycled water produced per year

Recycled Water: 22 miles of recycled water pipelines
5 reservoirs - 12 million gallons of storage
0.681 billion gallon annual recycled water demand

Brine Disposal: 2.2 million gallon desalination facility at sewer treatment plant
1.756 million gallons of Inland Empire Brine Line capacity
0.595 million gallons of treatment capacity in Orange County

Sustainability Plan: A Strategic Plan for a Sustainable Future: The Integration and Preservation of Resources, adopted on August 20, 2008.



Typical Rates, Fees and Charges:

- **Drinking Water Commodity Charge:**

1,000 gallons to 15,000 gallons	\$1.429 per each 1,000 gallons
16,000 gallons to 60,000 gallons	\$1.919 per each 1,000 gallons
61,000 gallons to 100,000 gallons	\$2.099 per each 1,000 gallons
101,000 gallons or more	\$2.429 per each 1,000 gallons
- **Recycled Water Commodity Charge:**

1,000 gallons or more	\$1.425 per each 1,000 gallons
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- **Water Meter Service Charge (Drinking Water or Recycled Water):**

5/8" x 3/4" Water Meter	\$14.00 per month
1" Water Meter	\$23.38 per month
1-1/2" Water Meter	\$46.62 per month
- **Sewer Collection and Treatment Charge:**

Typical Residential Charge	\$42.43 per month
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State Water Contractors: San Bernardino Valley Municipal Water District
San Gorgonio Pass Water Agency



	San Bernardino Valley Municipal Water District	San Gorgonio Pass Water Agency
Service Area Size	353 square miles	222 square miles
Table "A" Water Entitlement	102,600 acre feet	17,300 acre feet
Imported Water Rate	\$125.80 / acre foot	\$399 / acre foot
Tax Rates for FY 2019-20	\$0.1425 per \$100	\$0.1775 per \$100
Number of Board Members	Five (5)	Seven (7)
Operating Budget FY 2019-20	\$58,372,000	\$9,551,000

Imported Water Charges (Pass-through State Water Project Charge)

- San Bernardino Valley Municipal Water District - Customers in San Bernardino County or City of Yucaipa pay a pass-through amount of \$0.270 per 1,000 gallons.
- San Gorgonio Pass Water Agency - Customers in Riverside County or City of Calimesa pay a pass-through amount of \$0.660 per 1,000 gallons. A proposed rate change to \$0.857 per 1,000 gallons is pending future consideration by YVWD.





GLOSSARY OF COMMONLY USED TERMS

Every profession has specialized terms which generally evolve to facilitate communication between individuals. The routine use of these terms tends to exclude those who are unfamiliar with the particular specialized language of the group. Sometimes jargon can create communication cause difficulties where professionals in related fields use different terms for the same phenomena.

Below are commonly used water terms and abbreviations with commonly used definitions. If there is any discrepancy in definitions, the District's Regulations Governing Water Service is the final and binding definition.

Acre Foot of Water - The volume of water (325,850 gallons, or 43,560 cubic feet) that would cover an area of one acre to a depth of 1 foot.

Activated-Sludge Process - A secondary biological wastewater treatment process where bacteria reproduce at a high rate with the introduction of excess air or oxygen and consume dissolved nutrients in the wastewater.

Annual Water Quality Report - The document is prepared annually and provides information on water quality, constituents in the water, compliance with drinking water standards and educational material on tap water. It is also referred to as a Consumer Confidence Report (CCR).

Aquifer - The natural underground area with layers of porous, water-bearing materials (sand, gravel) capable of yielding a supply of water; see Groundwater basin.

Backflow - The reversal of water's normal direction of flow. When water passes through a water meter into a home or business it should not reverse flow back into the water mainline.

Best Management Practices (BMPs) - Methods or techniques found to be the most effective and practical means in achieving an objective. Often used in the context of water conservation.

Biochemical Oxygen Demand (BOD) - The amount of oxygen used when organic matter undergoes decomposition by microorganisms. Testing for BOD is done to assess the amount of organic matter in water.

Biosolids - Biosolids are nutrient rich organic and highly treated solid materials produced by the wastewater treatment process. This high-quality product can be recycled as a soil amendment on farmland or further processed as an earth-like product for commercial and home gardens to improve and maintain fertile soil and stimulate plant growth.

Capital Improvement Program (CIP) - Projects for repair, rehabilitation, and replacement of assets. Also includes treatment improvements, additional capacity, and projects for the support facilities.

Certificate of Participation (COP) – A type of financing where an investor purchases a share of the lease revenues of a program rather than the bond being secured by those revenues.

Coliform Bacteria - A group of bacteria found in the intestines of humans and other animals, but also occasionally found elsewhere used as indicators of sewage pollution. E. coli are the most common bacteria in wastewater.

Collections System - In wastewater, it is the system of typically underground pipes that receive and convey sanitary wastewater or storm water.

Conjunctive Use - The coordinated management of surface water and groundwater supplies to maximize the yield of the overall water resource. Active conjunctive use uses artificial recharge, where surface water is intentionally percolated or injected into aquifers for later use. Passive conjunctive use is to simply rely on surface water in wet years and use groundwater in dry years.

Consumer Confidence Report (CCR) - see Annual Water Quality Report.

Contaminants of Potential Concern (CPC) - Pharmaceuticals, hormones, and other organic wastewater contaminants.

Cross-Connection - The actual or potential connection between a potable water supply and a non-potable source, where it is possible for a contaminant to enter the drinking water supply.

Disinfection by-Products (DBPs) - The category of compounds formed when disinfectants in water systems react with natural organic matter present in the source water supplies. Different disinfectants produce different types or amounts of disinfection byproducts. Disinfection byproducts for which regulations have been established have been identified in drinking water, including trihalomethanes, haloacetic acids, bromate, and chlorite

Drought - a period of below average rainfall causing water supply shortages.

Fire Flow - The ability to have a sufficient quantity of water available to the distribution system to be delivered through fire hydrants or private fire sprinkler systems.

Gallons per Capita per Day (GPCD) - A measurement of the average number of gallons of water use by the number of people served each day in a water system. The calculation is made by dividing the total gallons of water used each day by the total number of people using the water system.

Groundwater Basin - An underground body of water or aquifer defined by physical boundaries.

Groundwater Recharge - The process of placing water in an aquifer. Can be a naturally occurring process or artificially enhanced.

Hard Water - Water having a high concentration of minerals, typically calcium and magnesium ions.

Hydrologic Cycle - The process of evaporation of water into the air and its return to earth in the form of precipitation (rain or snow). This process also includes transpiration from plants, percolation into the ground, groundwater movement, and runoff into rivers, streams, and the ocean; see Water cycle.

Levels of Service (LOS) - Goals to support environmental and public expectations for performance.

Mains, Distribution - A network of pipelines that delivers water (drinking water or recycled water) from transmission mains to residential and commercial properties, usually pipe diameters of 4" to 16".

Mains, Transmission - A system of pipelines that deliver water (drinking water or recycled water) from a source of supply the distribution mains, usually pipe diameters of greater than 16".

Meter - A device capable of measuring, in either gallons or cubic feet, a quantity of water delivered by the District to a service connection.

Overdraft - The pumping of water from a groundwater basin or aquifer in excess of the supply flowing into the basin. This pumping results in a depletion of the groundwater in the basin which has a net effect of lowering the levels of water in the aquifer.

Pipeline - Connected piping that carries water, oil, or other liquids. See Mains, Distribution and Mains, Transmission.

Point of Responsibility, Metered Service - The connection point at the outlet side of a water meter where a landowner's responsibility for all conditions, maintenance, repairs, use and replacement of water service facilities begins, and the District's responsibility ends.

Potable Water - Water that is used for human consumption and regulated by the California Department of Public Health.

Pressure Reducing Valve - A device used to reduce the pressure in a domestic water system when the water pressure exceeds desirable levels.

Pump Station - A drinking water or recycled water facility where pumps are used to push water up to a higher elevation or different location.

Reservoir - A water storage facility where water is stored to be used at a later time for peak demands or emergencies such as fire suppression. Drinking water and recycled water systems will typically use concrete or

steel reservoirs. The State Water Project system considers lakes, such as Shasta Lake and Folsom Lake to be water storage reservoirs.

Runoff - Water that travels downward over the earth's surface due to the force of gravity. It includes water running in streams as well as over land.

Santa Ana River Interceptor (SARI) Line - A regional brine line designed to convey 30 million gallons per day (MGD) of non-reclaimable wastewater from the upper Santa Ana River basin to Orange County Sanitation District for treatment, use and/or disposal.

Secondary treatment - Biological wastewater treatment, particularly the activated-sludge process, where bacteria and other microorganisms consume dissolved nutrients in wastewater.

Service Connection - The water piping system connecting a customer's system with a District water main beginning at the outlet side of the point of responsibility, including all plumbing and equipment located on a parcel required for the District's provision of water service to that parcel.

Sludge - Untreated solid material created by the treatment of wastewater.

Smart Irrigation Controller - A device that automatically adjusts the time and frequency which water is applied to landscaping based on real-time weather such as rainfall, wind, temperature, and humidity.

South Coast Air Quality Management District (SCAQMD) - Regional regulatory agency that develops plans and regulations designed to achieve public health standards by reducing emissions from business and industry.

Special district - A form of local government created by a local community to meet a specific need. Yucaipa Valley Water District is a County Water District formed pursuant to Section 30000 of the California Water Code

Supervisory Control and Data Acquisition (SCADA) - A computerized system which provides the ability to remotely monitor and control water system facilities such as reservoirs, pumps, and other elements of water delivery.

Surface Water - Water found in lakes, streams, rivers, oceans, or reservoirs behind dams. In addition to using groundwater, Yucaipa Valley Water District receives surface water from the Oak Glen area.

Sustainable Groundwater Management Act (SGMA) - Pursuant to legislation signed by Governor Jerry Brown in 2014, the Sustainable Groundwater Management Act requires water agencies to manage groundwater extractions to not cause undesirable results from over production.

Transpiration - The process by which water vapor is released into the atmosphere by living plants.

Trickling filter - A biological secondary treatment process in which bacteria and other microorganisms, growing as slime on the surface of rocks or plastic media, consume nutrients in wastewater as it trickles over them.

Underground Service Alert (USA) - A free service (<https://www.digalert.org>) that notifies utilities such as water, telephone, cable and sewer companies of pending excavations within the area (dial 8-1-1 at least 2 working days before you dig).

Urban runoff - Water from city streets and domestic properties that carry pollutants into the storm drains, rivers, lakes, and oceans.

Valve - A device that regulates, directs, or controls the flow of water by opening, closing, or partially obstructing various passageways.

Wastewater - Any water that enters the sanitary sewer.

Water Banking - The practice of actively storing or exchanging in-lieu surface water supplies in available groundwater basin storage space for later extraction and use by the storing party or for sale or exchange to a third party. Water may be banked as an independent operation or as part of a conjunctive use program.

Water Cycle - The continuous movement water from the earth's surface to the atmosphere and back again.

Water Pressure - Water pressure is created by the weight and elevation of water and/or generated by pumps that deliver water to customers.

Water Service Line - A water service line is used to deliver water from the Yucaipa Valley Water District's mainline distribution system.

Water table - the upper surface of the zone of saturation of groundwater in an unconfined aquifer.

Water transfer - a transaction, in which a holder of a water right or entitlement voluntarily sells/exchanges to a willing buyer the right to use all or a portion of the water under that water right or entitlement.

Watershed - A watershed is the region or land area that contributes to the drainage or catchment area above a specific point on a stream or river.

Water-Wise House Call - a service which provides a custom evaluation of a customer's indoor and outdoor water use and landscape watering requirements.

Well - a hole drilled into the ground to tap an underground aquifer.

Wetlands - lands which are fully saturated or under water at least part of the year, like seasonal vernal pools or swamps.





COMMONLY USED ABBREVIATIONS

AQMD	Air Quality Management District
BOD	Biochemical Oxygen Demand
CARB	California Air Resources Board
CCTV	Closed Circuit Television
CWA	Clean Water Act
EIR	Environmental Impact Report
EPA	U.S. Environmental Protection Agency
FOG	Fats, Oils, and Grease
GPD	Gallons per day
MGD	Million gallons per day
O & M	Operations and Maintenance
OSHA	Occupational Safety and Health Administration
POTW	Publicly Owned Treatment Works
PPM	Parts per million
RWQCB	Regional Water Quality Control Board
SARI	Santa Ana River Inceptor
SAWPA	Santa Ana Watershed Project Authority
SBVMWD	San Bernardino Valley Municipal Water District
SCADA	Supervisory Control and Data Acquisition system
SGMA	Sustainable Groundwater Management Act
SSMP	Sanitary Sewer Management Plan
SSO	Sanitary Sewer Overflow
SWRCB	State Water Resources Control Board
TDS	Total Dissolved Solids
TMDL	Total Maximum Daily Load
TSS	Total Suspended Solids
WDR	Waste Discharge Requirements
YVWD	Yucaipa Valley Water District