

# MINUTES OF A BOARD MEETING - TELECONFERENCE

May 26, 2020 at 4:00 P.M.

**Directors Present:**

Chris Mann, President  
Jay Bogh, Director  
Lonni Granlund, Director  
Joyce McIntire, Director  
Dennis Miller, Director

**Staff Present:**

Madeline Blua, Water Resource Specialist  
Allison Edmisten, Chief Financial Officer  
Kathryn Hallberg, Implementation Manager  
Dustin Hochreiter, Senior Engineering Technician  
Mike Kostelecky, Operations Manager  
Tim Mackamul, Operations Manager  
Matthew Porras, Implementation Manager  
Mike Rivera, Public Works Supervisor  
Charles Thomas, Operations Manager  
John Wrobel, Public Works Manager  
Joseph Zoba, General Manager

**Directors Absent:**

None

**Consulting Staff Present:**

David Wysocki, Legal Counsel

**Registered Guests and Others Present:**

John Covington, Beaumont Cherry Valley Water District  
Rachael Gustuson, News Mirror  
Gil Navarro, San Bernardino Valley Municipal Water District  
Bassam Alzammar  
Bruce Granlund

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Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20 (a copy of which was attached to the meeting agenda), the Yucaipa Valley Water District conducted this meeting by teleconference.

The meeting was available to the public by calling (888) 475-4499 using passcode 676-950-731 and live presentation material was available at <https://zoom.us/j/676950731>.

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**CALL TO ORDER**

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Chris Mann at 4:00 p.m.

**ROLL CALL**

The roll was called and Director Jay Bogh, Director Lonni Granlund, Director Chris Mann, Director Joyce McIntire and Director Dennis Miller were present.

PUBLIC COMMENTS

Gil Navarro provided comments about the importance of water conservation.

CONSENT CALENDAR

Director Jay Bogh moved to approve the consent calendar and Director Lonni Granlund seconded the motion.

A. Minutes of Meetings

1. Board Meeting - May 19, 2020

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

STAFF REPORT

General Manager Joseph Zoba provided information on the following item(s):

- The Department of Water Resources recently increased the allocation of water from the State Water Project to 20%.

Chief Financial Officer Allison Edmisten provided information on the following item(s):

- The District staff anticipates presenting the operation budget for consideration on June 2, 2020.
- The District experienced an outage of our phone system earlier in the day. The District was able to shift the incoming calls to the new answering service until the repairs to the phone system were completed.

DISCUSSION ITEMS:

DM 20-077

STATUS REPORT  
REGARDING THE  
PROCLAMATION OF A  
LOCAL EMERGENCY  
RELATED TO THE  
CORONAVIRUS AND  
COVID-19 IN THE  
YUCAIPA VALLEY  
WATER DISTRICT  
SERVICE AREA WITHIN  
THE COUNTIES OF  
RIVERSIDE AND SAN  
BERNARDINO

General Manager Joseph Zoba provided an overview of the current coronavirus and COVID-19 situation.

Most of the District staff are working 10-hour days, Monday through Thursday with very few telecommuting as needed. The District office is closed on Fridays.

Water Treatment and Sewer Treatment staff members are working their usual schedules to provide daily coverage at the treatment facilities.

Online board meetings will continue to be conducted each week to make sure the District can quickly respond and adapt to changes in the current situation. Weekly board meetings also provide an opportunity for the public to participate and learn more about the water and sewer systems providing service to the community.

DM 20-078

OVERVIEW OF A  
REVISED POLICY FOR  
MEMBERS OF THE  
BOARD OF DIRECTORS  
REGARDING EXPENSE  
REIMBURSEMENT,  
MEETING  
ATTENDANCE,  
COMPENSATION, AND  
BENEFITS

General Manager Joseph Zoba provided an overview of the Policy for Members of the Board of Directors.

Director Lonni Granlund moved that the Board adopt Resolution No. 2020-26.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-079

CONSIDERATION OF  
RESOLUTION NO. 2020-  
27 UPDATING THE  
AUTHORIZED  
SIGNATORIES FOR  
BANK OF AMERICA  
ACCOUNTS

Chief Financial Officer Allison Edmisten provided an overview of the bank signature requirements.

Director Joyce McIntire moved that the Board adopt Resolution No. 2020-27.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-080

DISCUSSION  
REGARDING THE  
REVIEW OF  
STATEMENT OF FACTS  
REQUIRED BY  
GOVERNMENT CODE  
SECTION 53051

Chief Financial Officer Allison Edmisten provided an overview of the requirement to update the Statement of Facts pursuant to Government Code Section 53051.

Director Joyce McIntire moved that the Board authorize the General Manager to file the Updated Statement of Facts.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-081

IDENTIFICATION AND  
DECLARATION OF BAD  
DEBT FOR CALENDAR  
YEAR 2018

Chief Financial Officer Allison Edmisten provided an overview of the bad debt summary for 2018.

Director Jay Bogh moved that the Board authorize the District staff to declare bad debt for Calendar Year 2018 in the amount of \$12,121.87.

Director Dennis Miller seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-082

AUTHORIZATION TO DESTROY VARIOUS DOCUMENTS AND FILES PURSUANT TO THE DISTRICT'S RECORD RETENTION POLICY

Chief Financial Officer Allison Edmisten provided an overview of the District's Record Retention Policy.

Director Dennis Miller moved that the Board authorize the District staff to proceed with the destruction of various documents and records pursuant to District policy.

Director Jay Bogh seconded the motion.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Joyce McIntire - Yes
- Director Dennis Miller - Yes

DM 20-083

OVERVIEW OF THE ENERGY RESILIENCY PROJECT AND THE SELF-GENERATION INCENTIVE PROGRAM

Implementation Manager Kathryn Hallberg provided an overview of the potential grant associated with the Southern California Edison Self-General Incentive Program.

Director Joyce McIntire moved that the Board authorize the General Manager to execute an agreement with Southern California Edison's Self-Generation Incentive Program for a sum not to exceed \$290,000.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Joyce McIntire - Yes
- Director Dennis Miller - Yes

DM 20-084

STATUS REPORT OF THE REPLACEMENT OF THE DRINKING WATER RESERVOIR R-16.6 - CALIMESA

Implementation Manager Matthew Porras provided a detailed overview of the Reservoir R-16.6 reconstruction project.

The reservoir shell is being installed and the roof structure was completed this week.

DM 20-085

AUTHORIZATION TO  
PROCEED WITH THE  
FINAL DESIGN OF THE  
R-16.2 DRINKING  
WATER STORAGE AND  
DISTRIBUTION FACILITY

Implementation Manager Matthew Porras provided an overview of the need to replace the existing Reservoir R-16.2 with a new replacement reservoir and booster station.

Director Dennis Miller moved that the Board authorize Krieger and Stewart to initiate the design of infrastructure for a sum not to exceed \$185,700.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-086

APPOINTMENT OF A  
PRIMARY AND  
ALTERNATE  
REPRESENTATIVE TO  
THE SAN BERNARDINO  
VALLEY MUNICIPAL  
WATER DISTRICT'S  
ADVISORY  
COMMISSION ON  
WATER POLICY

President Chris Mann and Director Lonni Granlund discussed the importance of the San Bernardino Valley Municipal Water District's Advisory Commission on Water Policy.

Director Joyce McIntire moved that the Board appoint Director Lonni Granlund as the primary representative on the San Bernardino Valley Municipal Water District's Advisory Commission on Water Policy.

Director Jay Bogh seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

Director Chris Mann moved that the Board appoint Director Dennis Miller as the alternative representative on the San Bernardino Valley Municipal Water District's Advisory Commission on Water Policy.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-087

APPOINTMENT OF A  
PRIMARY AND  
ALTERNATE  
REPRESENTATIVE TO  
THE CITY OF YUCAIPA  
ECONOMIC  
DEVELOPMENT  
ADVISORY COMMITTEE

President Chris Mann discussed the importance of being represented on the City of Yucaipa Economic Development Advisory Committee.

Director Chris Mann moved that the Board appoint Director Lonni Granlund as the primary representative and Director Dennis Miller as the alternative representative on the City of Yucaipa Economic Development Advisory Committee.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-088

REORGANIZATION OF  
THE OFFICERS OF THE  
BOARD OF DIRECTORS  
- VICE PRESIDENT

President Chris Mann discussed the Vice President vacancy as a result of Bruce Granlund retiring from the Board of Directors.

Director Chris Mann moved that Lonni Granlund fill the role of Vice President of the Board of Directors.

Director Dennis Miller seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

BOARD REPORTS AND  
DIRECTOR COMMENTS

Director Joyce McIntire reported on the Beaumont Cherry Valley Water District board meeting held on May 11, 2020.

ANNOUNCEMENTS

Director Chris Mann called attention to the announcements listed on the agenda.

CLOSED SESSION

Director Jay Bogh, Director Lonni Granlund, Director Chris Mann, Director Joyce McIntire, and Director Dennis Miller were present in closed session with Legal Counsel David Wysocki, Chief Financial Officer Allison Edmisten, and General Manager Joseph Zoba to discuss the following items.

C. Conference with Real Property Negotiator(s) -  
Government Code 54956.8

Property: Overlying Water Rights in the Beaumont Basin

Agency Negotiator: Joseph Zoba, General Manager

Negotiating Parties: Oak Valley Development Company

Under Negotiation: Terms of Payment and Price

After reconvening out of closed session, Legal Counsel David Wysocki reported that direction was provided and that there were no other reportable actions taken.

ADJOURNMENT

The meeting was adjourned at 5:35 p.m.

Respectfully submitted,

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Joseph B. Zoba, Secretary

(Seal)