

# MINUTES OF A BOARD MEETING - TELECONFERENCE

June 16, 2020 at 4:00 P.M.

**Directors Present:**

Chris Mann, President  
Lonni Granlund, Vice President  
Joyce McIntire, Director  
Dennis Miller, Director

**Staff Present:**

Jennifer Ares, Water Resource Manager  
Madeline Blua, Water Resource Specialist  
Jeremy Costello, Public Works Supervisor  
Allison Edmisten, Chief Financial Officer  
Chelsie Fogus, Administrative Assistant I  
Ashley Gibson, Regulatory Compliance Manager  
Kathryn Hallberg, Implementation Manager  
Dustin Hochreiter, Senior Engineering Technician  
Mike Kostecky, Operations Manager  
Tim Mackamul, Operations Manager  
Matthew Porras, Implementation Manager  
Mike Rivera, Public Works Supervisor  
Charles Thomas, Operations Manager  
John Wrobel, Public Works Manager  
Joseph Zoba, General Manager

**Directors Absent:**

Jay Bogh, Director

**Consulting Staff Present:**

David Wysocki, Legal Counsel

**Registered Guests and Others Present:**

Seth Cole, Alliant Insurance Services  
Jennifer Farr, Davis Farr  
T. Milford Harrison, San Bernardino Valley Municipal Water District  
Tim Moore, Risk Sciences  
Jonathan Weldy, Meridian Land Development

---

Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20 (a copy of which was attached to the meeting agenda), the Yucaipa Valley Water District conducted this meeting by teleconference.

The meeting was available to the public by calling (888) 475-4499 using passcode 676-950-731 and live presentation material was available at <https://zoom.us/j/676950731>.

---

**CALL TO ORDER**

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Chris Mann at 4:00 p.m.

**ROLL CALL**

The roll was called and Director Lonni Granlund, Director Chris Mann, Director Joyce McIntire and Director Dennis Miller were present.

Director Jay Bogh was absent.

PUBLIC COMMENTS

None

CONSENT CALENDAR

Director Lonni Granlund moved to approve the consent calendar and Director Joyce McIntire seconded the motion.

- A. Minutes of Meetings
  - 1. Board Meeting - June 9, 2020
- B. Payment of Bills
  - 1. Approve/Ratify Invoices for Board Awarded Contracts
  - 2. Ratify General Expenses for May 2020

The motion was approved by the following vote:

Director Jay Bogh - Absent  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

STAFF REPORT

General Manager Joseph Zoba provided information on the following item(s):

- The Yucaipa Valley Water District reported 178 Residential Gallons per Capita (R-GPCD) consumption to the State Water Resources Control Board for May 2020. This is an increase from 97 R-GPCD reported in April 2020.

Implementation Manager Matthew Porras provided information on the following item(s):

- The CalFire Pilot Rock Fire Crews have been assisting the District staff with the removal of overgrown vegetation at various locations. This work is expected to continue for the next couple of months.

DISCUSSION ITEMS:

DM 20-097

STATUS REPORT REGARDING THE PROCLAMATION OF A LOCAL EMERGENCY RELATED TO THE CORONAVIRUS AND COVID-19 IN THE YUCAIPA VALLEY WATER DISTRICT SERVICE AREA WITHIN THE COUNTIES OF RIVERSIDE AND SAN BERNARDINO

General Manager Joseph Zoba provided an overview of the latest COVID-19 data for the region.

At this time, the District drinking water, sewer, and recycled water facilities are operating with no impacts from Coronavirus related issues.

DM 20-098

OVERVIEW OF THE INTEGRATION OF DRINKING WATER, RECYCLED WATER, SEWER, AND BRINE DISPOSAL INFRASTRUCTURE OF THE YUCAIPA VALLEY WATER DISTRICT

General Manager Joseph Zoba provided a detailed overview of proposed infrastructure improvements anticipated to be completed in the next five years. These improvements include:

- Drinking water aquifer storage and recovery;
- Automated Metering Infrastructure;
- Nanofiltration module replacement at the Yucaipa Valley Regional Water Filtration Facility;
- Salinity and Groundwater Enhancement Project at the Wochholz Regional Water Recycling Facility (RO membrane expansion);
- Calimesa Lakes Project;
- Recycled water aquifer storage and recovery; and
- Power supply resiliency project.

DM 20-099

AUTHORIZATION TO CONDUCT AN EVALUATION STUDY OF THE DESALITECH CLOSED CIRCUIT REVERSE OSMOSIS SYSTEM

General Manager Joseph Zoba provided information about the proposed pilot testing of a closed circuit reverse osmosis system at the Wochholz Regional Water Recycling Facility.

Director Joyce McIntire moved that the Board authorize the General Manager to Contract with Separation Processes to perform a pilot study to evaluate the Closed Circuit Reverse Osmosis system for a sum not to exceed \$192,860.

Director Dennis Miller seconded the motion.

The motion was approved by the following vote:

- Director Jay Bogh - Absent
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Joyce McIntire - Yes
- Director Dennis Miller - Yes

DM 20-100

DISCUSSION  
REGARDING THE  
PRINCIPLES OF  
AGREEMENT FOR THE  
REGIONAL  
COORDINATION AND  
ACHIEVEMENT OF  
COMMON GOALS  
BETWEEN THE SAN  
BERNARDINO VALLEY  
MUNICIPAL WATER  
DISTRICT, SAN  
GORGONIO PASS  
WATER AGENCY, AND  
THE YUCAIPA VALLEY  
WATER DISTRICT

General Manager Joseph Zoba provided an overview of the benefits associated with regional planning and resource management.

Tim Moore from Risk Sciences reviewed the Principles of Agreement designed specifically for the Yucaipa Valley Water District. These Principles of Agreement will be melded together with similar Principles of Agreement developed for the San Bernardino Valley Municipal Water District and the San Gorgonio Pass Water Agency.

The ad hoc committee members Director Chris Mann and Director Lonni Granlund provided their view of the Principles and thanked Tim Moore for his work associated with this effort.

Director Lonni Granlund moved that the Board forward the draft Principles of Agreement through the San Bernardino Valley Municipal Water District attorney David Aladjem with Downey Brand to prepare a draft agreement for future review and consideration.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Absent  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-101

PRESENTATION OF THE  
UNAUDITED FINANCIAL  
REPORT FOR THE  
PERIOD ENDING ON  
MAY 31, 2020

Chief Financial Officer Allison Edmisten provided an overview of the Unaudited Financial Report for the period ending on May 31, 2020.

Director Joyce McIntire moved that the Board receive and file the unaudited financial report.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Absent  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-102

RECEIPT AND  
ACKNOWLEDGEMENT  
OF THE AUDIT  
PLANNING LETTER FOR  
FISCAL YEAR 2019-20  
WITH DAVIS FARR

Chief Financial Officer Allison Edmisten introduced the District's new financial auditor Jennifer Farr with Davis Farr Certified Public Accountants who discussed the audit planning letter with the Board of Directors.

Director Joyce McIntire moved that the Board receive the annual planning letter from Davis Farr.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Absent  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-103

RENEWAL OF GENERAL  
INSURANCE  
COVERAGE FOR  
FISCAL YEAR 2021

Implementation Manager Kathryn Hallberg provided an overview of the insurance package for Fiscal Year 2020-21 and introduced Seth Cole from Alliant Insurance Services.

Director Lonni Granlund moved that the Board authorize the General Manager to execute the necessary documents for property/liability insurance policy coverage from Allied World Assurance Coverage for the amount of \$237,372.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Absent  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-104

AUTHORIZATION TO  
PROCEED WITH THE  
FINAL DESIGN OF  
RECYCLED WATER  
IMPROVEMENTS AT  
THE R-16.2 RESERVOIR  
COMPLEX

Implementation Manager Matthew Porras and General Manager Joseph Zoba discussed an opportunity to design the R-16.2 Reservoir Complex to include recycled water facilities to seek funding for the new infrastructure.

Jonathan Weldy from Meridian Land Development expressed support for the proposed recycled water infrastructure.

Director Dennis Miller moved that the Board authorize the General Manager to initiate the design of the recycled water reservoir R-16.2, recycled water pipeline, and a booster station for a sum not to exceed \$206,800.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Absent  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

BOARD REPORTS AND  
DIRECTOR COMMENTS

Director Lonni Granlund and Director Joyce McIntire reported on the San Gorgonio Pass Water Agency Board Meeting held on June 15, 2020.

Director Joyce McIntire reported on the San Bernardino Valley Municipal Water District Policy Workshop held on June 11, 2020.

ANNOUNCEMENTS

Director Chris Mann called attention to the announcements listed on the agenda.

CLOSED SESSION

None

ADJOURNMENT

The meeting was adjourned at 5:55 p.m.

Respectfully submitted,

---

Joseph B. Zoba, Secretary

(Seal)