

# MINUTES OF A BOARD MEETING - TELECONFERENCE

June 23, 2020 at 4:00 P.M.

Directors Present:

Chris Mann, President  
Lonni Granlund, Vice President  
Jay Bogh, Director  
Joyce McIntire, Director  
Dennis Miller, Director

Staff Present:

Jennifer Ares, Water Resource Manager  
Madeline Blua, Water Resource Specialist  
Allison Edmisten, Chief Financial Officer  
Chelsie Fogus, Administrative Assistant I  
Ashley Gibson, Regulatory Compliance Manager  
Kathryn Hallberg, Implementation Manager  
Mike Kostelecky, Operations Manager  
Tim Mackamul, Operations Manager  
Matthew Porras, Implementation Manager  
Mike Rivera, Public Works Supervisor  
Charles Thomas, Operations Manager  
John Wrobel, Public Works Manager  
Joseph Zoba, General Manager

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Bruce Granlund

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Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20 (a copy of which was attached to the meeting agenda), the Yucaipa Valley Water District conducted this meeting by teleconference.

The meeting was available to the public by calling (888) 475-4499 using passcode 676-950-731 and live presentation material was available at <https://zoom.us/j/676950731>.

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CALL TO ORDER

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Chris Mann at 4:00 p.m.

ROLL CALL

The roll was called and Director Jay Bogh, Director Lonni Granlund, Director Chris Mann, Director Joyce McIntire and Director Dennis Miller were present.

PUBLIC COMMENTS

None

CONSENT CALENDAR

Director Lonni Granlund moved to approve the consent calendar and Director Dennis Miller seconded the motion.

- A. Minutes of Meetings  
1. Board Meeting - June 16, 2020

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

## STAFF REPORT

General Manager Joseph Zoba provided information on the following item(s):

- The Yucaipa Sustainable Groundwater Management Agency will be conducting their next meeting on June 24, 2020 at 10:00am.

Implementation Manager Kathryn Hallberg provided information on the following item(s):

- The District received a grant award of \$75,000 from the US Bureau of Reclamation for the installation of large water meters throughout the District. The District was one of 52 projects in 13 states that received a portion of the \$3.3 million funding awarded to increase water supplies by modernizing existing infrastructure.

## DISCUSSION ITEMS:

### DM 20-105

STATUS REPORT  
REGARDING THE  
DISCONTINUATION OF  
UTILITY SERVICE  
PURSUANT TO  
EXECUTIVE ORDER N-  
42-20

Chief Financial Officer Allison Edmisten provided an overview of Executive Order N-42-20 which restricts the ability of water agencies to shut off residential service and service to qualifying small businesses.

DM 20-106

CONSIDERATION OF A  
RESOLUTION WAIVING  
LATE FEES DURING  
SPECIFIC STAGES OF  
THE COVID-19  
RESILIENCE ROADMAP  
FOR CALIFORNIA

Chief Financial Officer Allison Edmisten presented Resolution No. 2020-32 that would waive late charges on customer accounts during Stage 1 and Stage 2 of the COVID-19 Resilience Roadmap for California.

Director Joyce McIntire moved that the Board adopt Resolution No. 2020-32.

Director Dennis Miller seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-107

CONSIDERATION OF A  
RESOLUTION SETTING  
FORTH THE DEBT  
MANAGEMENT POLICY  
FOR THE SEWER  
DIVISION

General Manager Joseph Zoba presented Resolution No. 2020-33 establishing a debt management policy for the District.

Director Jay Bogh moved that the Board adopt Resolution No. 2020-33.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-108

INSTALLATION OF  
SECURITY WINDOW  
FILM AT DISTRICT  
FACILITIES

Implementation Manager Mathew Porras presented information pertaining to the installation of window film at three District facilities.

Director Dennis Miller moved that the Board authorize the General Manager to execute a contract with ArmorCentric for a sum not to exceed \$39,654 and adopt Resolution No. 2020-34.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-109

CONSIDERATION TO  
INCREASE CHEMICAL  
STORAGE CAPACITY AT  
THE YUCAIPA VALLEY  
REGIONAL WATER  
FILTRATION FACILITY

Operation Manager Mike Kostelecky discussed the need to increase chemical storage at the Yucaipa Valley Regional Water Filtration Facility.

Director Dennis Miller moved that the Board authorize the General Manager to procure a second chemical storage tank at the Yucaipa Valley Regional Water Filtration Facility with Augusta Fiberglass for a sum not to exceed \$29,199 and adopt Resolution No. 2020-35.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Joyce McIntire - Yes
- Director Dennis Miller - Yes

BOARD REPORTS AND  
DIRECTOR COMMENTS

Director Chris Mann reported on the San Gorgonio Pass Water Agency finance and budget workshop held on June 22, 2020.

Director Joyce McIntire reported on the City of Calimesa council meeting held on June 22, 2020.

ANNOUNCEMENTS

Director Chris Mann called attention to the announcements listed on the agenda.

CLOSED SESSION

None

ADJOURNMENT

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

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Joseph B. Zoba, Secretary

(Seal)