

# MINUTES OF A BOARD MEETING - TELECONFERENCE

August 11, 2020 at 4:00 P.M.

**Directors Present:**

Chris Mann, President  
Lonni Granlund, Vice President  
Jay Bogh, Director  
Joyce McIntire, Director  
Dennis Miller, Director

**Staff Present:**

Wade Allsup, Information Systems Specialist  
Madeline Blua, Water Resource Specialist  
Allison Edmisten, Chief Financial Officer  
Ashley Gibson, Regulatory Compliance Manager  
Kathryn Hallberg, Implementation Manager  
Dustin Hochreiter, Senior Engineering Technician  
Tim Mackamul, Operations Manager  
Matthew Porras, Implementation Manager  
Mike Rivera, Public Works Supervisor  
Charles Thomas, Operations Manager  
Joseph Zoba, General Manager

**Directors Absent:**

None

**Consulting Staff Present:**

David Wysocki, Legal Counsel

**Registered Guests and Others Present:**

Logan Largent, Ortega Strategies Group  
Leonard Stephenson, San Gorgonio Pass Water Agency  
Jim Vickers, Separation Processes  
Bruce Granlund  
David Lesser

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Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20 (a copy of which was attached to the meeting agenda), the Yucaipa Valley Water District conducted this meeting by teleconference.

The meeting was available to the public by calling (888) 475-4499 using passcode 676-950-731 and live presentation material was available at <https://zoom.us/j/676950731>.

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**CALL TO ORDER**

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Chris Mann at 4:00 p.m.

**ROLL CALL**

The roll was called with Director Jay Bogh, Director Lonni Granlund, Director Chris Mann, Director Joyce McIntire, and Director Dennis Miller were present.

**PUBLIC COMMENTS**

None

CONSENT CALENDAR

Director Lonni Granlund moved to approve the consent calendar and Director Joyce McIntire seconded the motion.

A. Minutes of Meetings

1. Board Meeting - July 21, 2020
2. Board Meeting - August 4, 2020

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

STAFF REPORT

General Manager Joseph Zoba provided information on the following item(s):

- The Pacific Institute report on “An Assessment of Urban Water Demand Forecasts in California” illustrated the differences between the forecasted water demands contained in Urban Water Management Plans from California’s ten largest urban water suppliers. The authors suggest that the difference between projected water demands and actual water demands can lead to costly investments that are not needed as soon as some agencies may expect.

DISCUSSION ITEMS:

DM 20-120

PRESENTATION OF AN  
AUTOMATIC  
CONDUCTIVITY  
PROFILING TOOL USED  
AT THE WOCHHOLZ  
REGIONAL WATER  
RECYCLING FACILITY  
TO TEST THE  
INTEGRITY OF  
REVERSE OSMOSIS  
MEMBRANES

Jim Vickers, President of Separation Processes provided an overview of the automatic conductivity profiling that is used at the Wochholz Regional Water Recycling Facility to monitor the effectiveness of the reverse osmosis membranes. The technology used by the District was shared with the WateReuse Association and the American Water Works Association and may become a standard method used by public agencies in the future to demonstrate higher log removal credits.

DM 20-121

NOTICE OF  
COMPLETION FOR THE  
INSTALLATION OF  
SECURITY WINDOW  
FILM AT DISTRICT  
FACILITIES

Implementation Manager Matthew Porras presented the Notice of Completion for ArmorCentric for the installation of security film at District facilities. The final contract cost was reduced by 3% due to District initiated changes to the contract.

Director Joyce McIntire moved that the Board authorize the General Manager to execute a Notice of Completion for the security film project.

Director Dennis Miller seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-122

CONSIDERATION OF  
RELEASING A REQUEST  
FOR PROPOSALS FOR  
THE DEMOLITION OF  
STRUCTURES AT 12816  
SECOND STREET,  
YUCAIPA AND 12834  
SECOND STREET,  
YUCAIPA

General Manager Joseph Zoba presented information about the demolition of existing buildings on recently acquired property at 12816 and 12834 Second Street, Yucaipa.

Director Dennis Miller suggested using the existing structures for development credits by the District or selling the credits to developers to fund the improvement of the property.

Director Dennis Miller moved that the Board authorize the General Manager to release the Request for Proposals.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-123

RATIFICATION OF THE  
PURCHASE OF A NEW  
COMPUTER  
FILESERVER AND  
RELATED EQUIPMENT

Chief Financial Officer Allison Edmisten provided an overview of the need to ratify the purchase of a file server and related equipment.

Director Lonni Granlund moved that the Board ratify the purchase of a new fileserver and related equipment for a sum not to exceed \$48,405.61 and adopt Resolution No. 2020-36.

Director Dennis Miller seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

BOARD REPORTS AND  
DIRECTOR COMMENTS

Director Lonni Granlund and Director Joyce McIntire reported on the Beaumont Basin Watermaster meeting held on August 5, 2020.

Director Lonni Granlund and Director Joyce McIntire reported on the San Gorgonio Pass Water Agency engineering workshop held on August 10, 2020.

ANNOUNCEMENTS

Director Chris Mann called attention to the announcements listed on the agenda.

CLOSED SESSION

Director Jay Bogh, Director Lonni Granlund, Director Chris Mann, Director Joyce McIntire, and Director Dennis Miller were present in closed session with Legal Counsel David Wysocki, Chief Financial Officer Allison Edmisten, and General Manager Joseph Zoba to discuss the following items.

- A. Conference with Legal Counsel - Anticipated Litigation (Government Code 54956.9) - Two Cased
- B. Conference with Labor Negotiator (Government Code 54957.6)  
District Negotiator: Joseph Zoba, General Manager  
Employee Organization: YVWD Management Employees (Exempt)

After reconvening out of closed session, Legal Counsel David Wysocki reported that direction was provided and that there were no reportable actions taken.

ADJOURNMENT

The meeting was adjourned at 5:10 p.m.

Respectfully submitted,

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Joseph B. Zoba, Secretary

(Seal)