



# Yucaipa Valley Water District

12770 Second Street, Yucaipa, California 92399 Phone: (909) 797-5117

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## **Notice and Agenda of a Meeting of the Board of Directors**

Tuesday, November 17, 2020 at 4:00 p.m.

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Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20 (a copy of which is attached to this agenda), the Yucaipa Valley Water District will be conducting this meeting by teleconference only. Public comments on matters listed on the agenda or on any matter within the District's jurisdiction will be received during Public Comments, Agenda Item No. III.

**This meeting is available by calling  
(888) 475-4499 using passcode 676-950-731#**

**View live presentation material at  
<https://zoom.us/j/676950731>  
Passcode: 765589**

**There will be no public physical location for attending this meeting in person. The District's Board meeting room will be closed to the public until further notice.**

If you are unable to participate by telephone, you may submit comments and/or questions in writing for the Board's consideration by sending them to [inquiry@yvwd.us](mailto:inquiry@yvwd.us). Submit your written inquiry prior to the start of the meeting. All public comments received prior to the start of the meeting will be provided to the Board and may be read into the record or compiled as part of the record.

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- I. CALL TO ORDER**
  - II. ROLL CALL**
  - III. PUBLIC COMMENTS** - At this time, members of the public may briefly address the Board of Directors on matters within its jurisdiction or on any matter listed on this agenda.
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Any person who requires accommodation to participate in this meeting should contact the District office at (909) 797-5117, at least 48 hours prior to the meeting to request a disability-related modification or accommodation.

Materials that are provided to the Board of Directors after the meeting packet is compiled and distributed will be made available for public review during normal business hours at the District office located at 12770 Second Street, Yucaipa. Meeting materials are also available on the District's website at [www.yvwd.dst.ca.us](http://www.yvwd.dst.ca.us)

**IV. CONSENT CALENDAR** - All consent calendar matters are routine and will be acted upon in one motion. There will be no discussion of these items unless board members, administrative staff, or members of the public request specific items to be discussed and/or removed prior to the vote for approval.

- A. Minutes of Meetings
  - 1. Board Meeting - October 27, 2020
  - 2. Board Meeting - November 10, 2020
- B. Payment of Bills
  - 1. Approve/Ratify Invoices for Board Awarded Contracts
  - 2. Ratify General Expenses for October 2020

**V. STAFF REPORT**

**VI. DISCUSSION ITEMS**

- A. Presentation of the Unaudited Financial Report for the Period Ending on October 31, 2020 [[Director Memorandum No. 20-170 - Page 28 of 85](#)]  
RECOMMENDED ACTION: That the Board receive and file the unaudited financial report.
- B. Adoption of the Yucaipa Valley Water District Conflict of Interest Code [[Director Memorandum No. 20-171 - Page 56 of 85](#)]  
RECOMMENDED ACTION: That the Board, by minute order, adopt the Conflict of Interest Code as presented.
- C. Status Report on the CalOES Reimbursement for Damage to Lift Station #3 from the Sandalwood Fire [[Director Memorandum No. 20-172 - Page 66 of 85](#)]  
RECOMMENDED ACTION: Staff report - no action needed.
- D. Review and Consideration of Supervisory Control and Data Acquisition (SCADA) proposals for upgrades at the Wochholz Regional Water Recycling Facility [[Director Memorandum No. 20-173 - Page 70 of 85](#)]  
RECOMMENDED ACTION: That the Board adopt Resolution No. 2020-59 and authorize the General Manager to execute an agreement with Corsco Systems for a sum not to exceed \$400,500.
- E. Authorization to Surplus District Vehicles [[Director Memorandum No. 20-174 - Page 72 of 85](#)]  
RECOMMENDED ACTION: That the Board adopt Resolution No. 2020-60 and authorize the General Manager to surplus Unit 4, Unit, 13, Unit 17, Unit 24, Unit 24, Unit 26, and Unit 38.

**VII. BOARD REPORTS & DIRECTOR COMMENTS**

**VIII. ANNOUNCEMENTS**

- A. November 24, 2020 at 4:00 p.m. - Board Meeting - **Teleconference Only**
- B. December 1, 2020 at 4:00 p.m. - Board Meeting - **Cancelled**
- C. December 8, 2020 at 4:00 p.m. - Board Meeting - **Teleconference Only**
- D. December 15, 2020 at 4:00 p.m. - Board Meeting - **Teleconference Only**
- E. December 22, 2020 at 4:00 p.m. - Board Meeting - **Teleconference Only**
- F. December 29, 2020 at 4:00 p.m. - Board Meeting - **Cancelled**
- G. January 5, 2021 at 4:00 p.m. - Board Meeting - **Cancelled**
- H. January 12, 2021 at 4:00 p.m. - Board Meeting - **Teleconference Only**
- I. January 19, 2021 at 4:00 p.m. - Board Meeting - **Teleconference Only**

**EXECUTIVE DEPARTMENT  
STATE OF CALIFORNIA**

**EXECUTIVE ORDER N-29-20**

**WHEREAS** on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

**WHEREAS** despite sustained efforts, the virus continues to spread and is impacting nearly all sectors of California; and

**WHEREAS** the threat of COVID-19 has resulted in serious and ongoing economic harms, in particular to some of the most vulnerable Californians; and

**WHEREAS** time bound eligibility redeterminations are required for Medi-Cal, CalFresh, CalWORKs, Cash Assistance Program for Immigrants, California Food Assistance Program, and In Home Supportive Services beneficiaries to continue their benefits, in accordance with processes established by the Department of Social Services, the Department of Health Care Services, and the Federal Government; and

**WHEREAS** social distancing recommendations or Orders as well as a statewide imperative for critical employees to focus on health needs may prevent Medi-Cal, CalFresh, CalWORKs, Cash Assistance Program for Immigrants, California Food Assistance Program, and In Home Supportive Services beneficiaries from obtaining in-person eligibility redeterminations; and

**WHEREAS** under the provisions of Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

**NOW, THEREFORE, I, GAVIN NEWSOM**, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes of the State of California, and in particular, Government Code sections 8567 and 8571, do hereby issue the following order to become effective immediately:

**IT IS HEREBY ORDERED THAT:**

1. As to individuals currently eligible for benefits under Medi-Cal, CalFresh, CalWORKs, the Cash Assistance Program for Immigrants, the California Food Assistance Program, or In Home Supportive Services benefits, and to the extent necessary to allow such individuals to maintain eligibility for such benefits, any state law, including but not limited to California Code of Regulations, Title 22, section 50189(a) and Welfare and Institutions Code sections 18940 and 11265, that would require redetermination of such benefits is suspended for a period of 90 days from the date of this Order. This Order shall be construed to be consistent with applicable federal laws, including but not limited to Code of Federal Regulations, Title 42, section 435.912, subdivision (e), as interpreted by the Centers for Medicare and Medicaid Services (in guidance issued on January 30, 2018) to permit the extension of

otherwise-applicable Medicaid time limits in emergency situations.

2. Through June 17, 2020, any month or partial month in which California Work Opportunity and Responsibility to Kids (CalWORKs) aid or services are received pursuant to Welfare and Institutions Code Section 11200 et seq. shall not be counted for purposes of the 48-month time limit set forth in Welfare and Institutions Code Section 11454. Any waiver of this time limit shall not be applied if it will exceed the federal time limits set forth in Code of Federal Regulations, Title 45, section 264.1.
3. Paragraph 11 of Executive Order N-25-20 (March 12, 2020) is withdrawn and superseded by the following text:

Notwithstanding any other provision of state or local law (including, but not limited to, the Bagley-Keene Act or the Brown Act), and subject to the notice and accessibility requirements set forth below, a local legislative body or state body is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body or state body. All requirements in both the Bagley-Keene Act and the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting are hereby waived.

In particular, any otherwise-applicable requirements that

- (i) state and local bodies notice each teleconference location from which a member will be participating in a public meeting;
- (ii) each teleconference location be accessible to the public;
- (iii) members of the public may address the body at each teleconference conference location;
- (iv) state and local bodies post agendas at all teleconference locations;
- (v) at least one member of the state body be physically present at the location specified in the notice of the meeting; and
- (vi) during teleconference meetings, at least a quorum of the members of the local body participate from locations within the boundaries of the territory over which the local body exercises jurisdiction

are hereby suspended.

A local legislative body or state body that holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically, consistent with the notice and accessibility requirements set forth below, shall have satisfied any requirement that the body allow



members of the public to attend the meeting and offer public comment. Such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment.

Accessibility Requirements: If a local legislative body or state body holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically, the body shall also:

- (i) Implement a procedure for receiving and swiftly resolving requests for reasonable modification or accommodation from individuals with disabilities, consistent with the Americans with Disabilities Act and resolving any doubt whatsoever in favor of accessibility; and
- (ii) Advertise that procedure each time notice is given of the means by which members of the public may observe the meeting and offer public comment, pursuant to subparagraph (ii) of the Notice Requirements below.

Notice Requirements: Except to the extent this Order expressly provides otherwise, each local legislative body and state body shall:

- (i) Give advance notice of the time of, and post the agenda for, each public meeting according to the timeframes otherwise prescribed by the Bagley-Keene Act or the Brown Act, and using the means otherwise prescribed by the Bagley-Keene Act or the Brown Act, as applicable; and
- (ii) In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, also give notice of the means by which members of the public may observe the meeting and offer public comment. As to any instance in which there is a change in such means of public observation and comment, or any instance prior to the issuance of this Order in which the time of the meeting has been noticed or the agenda for the meeting has been posted without also including notice of such means, a body may satisfy this requirement by advertising such means using "the most rapid means of communication available at the time" within the meaning of Government Code, section 54954, subdivision (e); this shall include, but need not be limited to, posting such means on the body's Internet website.

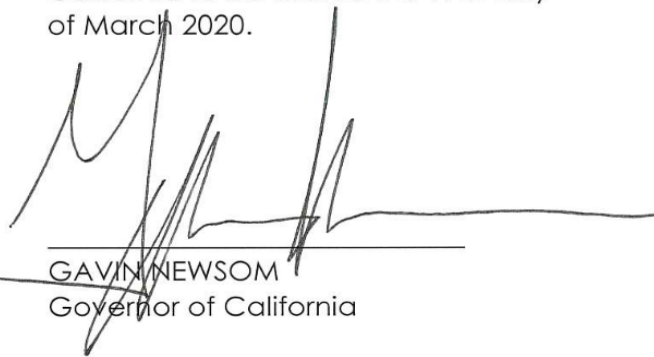
All of the foregoing provisions concerning the conduct of public meetings shall apply only during the period in which state or local public health officials have imposed or recommended social distancing measures.

All state and local bodies are urged to use sound discretion and to make reasonable efforts to adhere as closely as reasonably possible to the provisions of the Bagley-Keene Act and the Brown Act, and other applicable local laws regulating the conduct of public meetings, in order to maximize transparency and provide the public access to their meetings.

**IT IS FURTHER ORDERED** that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

**IN WITNESS WHEREOF** I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 17th day of March 2020.



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GAVIN NEWSOM  
Governor of California

# Consent Calendar



Yucaipa Valley Water District

# MINUTES OF A BOARD MEETING - TELECONFERENCE

October 27, 2020 at 4:00 pm

## Directors Present:

Chris Mann, President  
Lonni Granlund, Vice President  
Jay Bogh, Director  
Joyce McIntire, Director  
Dennis Miller, Director

## Staff Present:

Wade Allsup, Information Systems Specialist  
Jennifer Ares, Water Resource Manager  
Allison Edmisten, Chief Financial Officer  
Chelsie Fogus, Administrative Assistant I  
Ashley Gibson, Regulatory Compliance Manager  
Kathryn Hallberg, Implementation Manager  
Dustin Hochreiter, Senior Engineering Technician  
Tim Mackamul, Operations Manager  
Matthew Porras, Implementation Manager  
Mike Rivera, Public Works Supervisor  
Charles Thomas, Operations Manager  
John Wrobel, Public Works Manager  
Joseph Zoba, General Manager

## Directors Absent:

None

## Consulting Staff Present:

David Wysocki, Legal Counsel  
John Weaver, Commercial Solar Guy

## Registered Guests and Others Present:

Amelia Cottrell, Engie Services  
Jacqueline DeRosa, Ameresco  
Jacob Goering, Engie Services  
Ryan Goodman, Scale Microgrid Solutions  
Tim Hade, Scale Microgrid Solutions  
Shea Hughes, Scale Microgrid Solutions  
Ashu Jain, Engie Services  
Alesko Stankoski, Engie Services  
Eric Tran, Engie Services  
Warren Van Ryzin, Ameresco

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The meeting was available to the public by calling (888) 475-4499 using passcode 676-950-731 and live presentation material was available at <https://zoom.us/j/676950731> using 765589.

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## CALL TO ORDER

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Chris Mann at 4:00 p.m.



ROLL CALL

The roll was called with Director Jay Bogh, Director Lonni Granlund, Director Chris Mann, Director Joyce McIntire, and Director Dennis Miller present.

PUBLIC COMMENTS

None

CONSENT CALENDAR

Director Dennis Miller moved to approve the consent calendar and Director Lonni Granlund seconded the motion.

A. Minutes of Meetings

1. Board Meeting - October 20, 2020

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

STAFF REPORT

General Manager Joseph Zoba provided information on the following item(s):

- Information was provided about the Metropolitan Water District of Southern California building microgrids at three water treatment plants and a pumping station. The District will be considering the addition of similar facilities as part of Discussion Item A (Director Memorandum No. 20-158).
- The next Yucaipa Sustainable Groundwater Management Agency meeting will be held on Wednesday, October 28, 2020.
- The next San Gorgonio Pass Regional Water Alliance meeting will be held on October 28, 2020.

DISCUSSION ITEMS:

DM 20-158

PUBLIC HEARING -  
OVERVIEW OF  
INTEGRATED ENERGY  
RESILIENCY PROJECT  
PROPOSALS AND

Implementation Manager Kathryn Hallberg provided an overview of the proposed Energy Resiliency Project to be constructed at the Yucaipa Valley Regional Water Filtration Facility and the Wochholz Regional Water Recycling Facility.

Implementation Manager Kathryn Hallberg introduced John Weaver who assisted the District with the technical review of

CONSIDERATION OF  
RESOLUTION NO. 2020-  
55 MAKING FINDINGS  
REQUIRED FOR  
ENERGY SERVICE  
CONTRACT AND  
POWER PURCHASE  
AGREEMENTS

proposals submitted by the following three firms - Ameresco, Engie, and Scale Microgrid.

Following the staff presentation and questions from the Board of Directors, Director Chris Mann opened the public hearing at 4:23 pm.

Ameresco representative Jacqueline DeRosa discussed the proposal from Ameresco as a complete microgrid solution. She also stressed the importance of standardizing the savings calculations and stressed the importance of making sure the District selects a firm with a suitable microgrid controller.

Scale Microgrid representative Shea Hughes provided information about the partnership the assembled to provide a proposal to the District. He also provided comments about the successful Self-Generation Incentive Program (SGIP) funding for battery systems at the Yucaipa Valley Regional Water Filtration Facility and the Wochholz Regional Water Recycling Facility as well as the highly advanced microgrid solution proposed by their firm.

Engie Services representative Ashu Jain provided information about the Engie Services proposal involving devices and equipment manufactured in the United States. He also stated that the Engie proposal remained consistent over the past several months with microgrid controllers that will provide long-term energy savings to the District.

After receiving additional information and rebuttal statements from the three vendors the board members the public hearing was closed at 4:54 pm.

John Weaver provided additional information to the Board of Directors regarding the equivalent nature of the proposals and the similar strength of the three microgrid firms.

Following additional discussion by the Board of Directors, Director Joyce McIntire moved that the Board adopt Resolution No. 2020-55 and authorize the General Manager to enter into negotiations with Engie Services for a power purchase agreement and related site lease and bring back both to the Board of Directors for approval.

Director Dennis Miller seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes

Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-159

CONSIDERATION OF A  
NOTICE OF  
EXEMPTION FOR THE  
REPLACEMENT OF  
DRINKING WATER  
STORAGE  
RESERVOIRS 17.1.1  
AND 17.1.2

Implementation Manager Matthew Porras discuss the Notice of Exemption for the R-17.1.1 and R-17.1.2 drinking water reservoirs.

Director Dennis Miller moved that the Board adopt Resolution No. 2020-56.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-160

AUTHORIZATION TO  
SOLICIT BIDS FOR A  
REPLACEMENT  
DRINKING WATER  
PIPELINE IN  
WILDWOOD CANYON  
ROAD, YUCAIPA

Implementation Manager Matthew Porras discussed the need to solicit bids to replace the drinking water pipeline in Wildwood between Oak Grove Road and Oak Mesa Drive.

Director Dennis Miller moved that the Board authorize the General Manager to solicit bids for the replacement of the drinking water pipeline in Wildwood Canyon Road.

Director Jay Bogh seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-161

CONSIDERATION OF  
USING THE  
STATEWIDE  
COMMUNITY  
INFRASTRUCTURE  
PROGRAM FOR THE  
PAYMENT OF SEWER  
FACILITY CAPACITY  
CHARGES AND

General Manager Joseph Zoba discussed the concept of using the California Statewide Communities Development Authority for financing of sewer facility capacity charges and a sewer mainline extension for the Belfort Gardens project is located on 17<sup>th</sup> Street, Yucaipa.

Director Dennis Miller moved that the Board adopt Resolution No. 2020-57.

Director Lonni Granlund seconded the motion.

CONSTRUCTION OF  
SEWER MAINLINES  
FOR BELFORT  
GARDENS -  
ASSESSMENT  
DISTRICT NO. 20-01  
WITH THE CALIFORNIA  
STATEWIDE  
COMMUNITIES  
DEVELOPMENT  
AUTHORITY AND THE  
CITY OF YUCAIPA

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - No  
Director Dennis Miller - Yes

DM 20-162

CONSIDERATION OF  
DEVELOPMENT  
AGREEMENT NO. 2020-  
06 WITH THE CITY OF  
YUCAIPA FOR THE  
DEVELOPMENT OF  
TRACT NO. 20130  
SOUTH OF OAK GLEN  
ROAD - 144 LOTS

General Manager Joseph Zoba presented the proposed Development Agreement No. 2020-06 for Tract No. 20130 on Oak Glen Road. As part of the Oak Glen Specific Plan, the City of Yucaipa is the applicant for this development project. A few minor changes to the development agreement were provided to the Board of Directors based on a late afternoon conversation between City Manager Ray Casey and General Manager Joseph Zoba.

Director Lonni Granlund moved that the Board authorize the Board President to execute Development Agreement No. 2020-06 for Tract No. 20130 with the minor changes presented by District staff.

Director Dennis Miller seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-163

CONSIDERATION OF  
INSTALLING TESLA  
ENERGY STORAGE  
SYSTEMS FOR  
EMERGENCY BACKUP  
AND PEAK SHAVING AT  
VARIOUS DISTRICT  
WATER AND SEWER  
FACILITIES  
CONSISTENT WITH

Implementation Manager Kathryn Hallberg presented information about the installation of battery backup at various facilities as part of the Self-Generation Incentive Program (SGIP).

Lee Murakami a representative from Tesla confirmed that Tesla assumes full responsibility of the battery sources pursuant to the proposed agreement presented as part of this agenda item.

Director Joyce McIntire moved that the Board authorize the General Manager to execute Energy Products Operation and Maintenance Agreements with Tesla.



THE CALIFORNIA SELF-  
GENERATION  
INCENTIVE (SGIP)  
PROGRAM

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Joyce McIntire - Yes
- Director Dennis Miller - Yes

DM 20-164

CONSIDERATION OF  
RENEWING THE  
CYBER LIABILITY  
INSURANCE FOR  
2020-21

Implementation Manager Kathryn Hallberg presented the cyber liability insurance proposal from Alliant Insurance Services. The District staff recommends maintaining the current cyber liability insurance coverage amount of \$3,000,000 at an annual cost of \$12,183.50.

Director Dennis Miller moved that the Board authorize the General Manager to execute contracts with Alliant Insurance Services for cyber liability insurance.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Joyce McIntire - Yes
- Director Dennis Miller - Yes

DM 20-165

CONSIDERATION OF  
THE PROPOSED  
WORKERS'  
COMPENSATION  
INSURANCE POLICY  
RENEWAL FOR 2020-21

Implementation Manager Kathryn Hallberg presented the workers' compensation insurance policy renewal proposal. cyber liability insurance proposal from Alliant Insurance Services. The District staff recommends maintaining the current cyber liability insurance coverage amount of \$3,000,000 at an annual cost of \$12,183.50.

Director Dennis Miller moved that the Board authorize the General Manager to execute contracts with Redwood F&C Berkshire Hathaway for workers' compensation insurance.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

- Director Jay Bogh - Yes
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Joyce McIntire - Yes
- Director Dennis Miller - Yes

BOARD REPORTS AND  
DIRECTOR COMMENTS

Director Lonni Granlund and Director Joyce McIntire reported on the “Water Project Marvels: Making Modern Life Possible” presentation hosted by the Riverside County Water Task Force.

ANNOUNCEMENTS

Director Chris Mann called attention to the announcements listed on the agenda.

ADJOURNMENT

The meeting was adjourned at 5:55 p.m.

Respectfully submitted,

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Joseph B. Zoba, Secretary

(Seal)

# MINUTES OF A BOARD MEETING - TELECONFERENCE

November 10, 2020 at 4:00 pm

**Directors Present:**

Chris Mann, President  
Lonni Granlund, Vice President  
Joyce McIntire, Director  
Dennis Miller, Director

**Staff Present:**

Wade Allsup, Information Systems Specialist  
Jennifer Ares, Water Resource Manager  
Madeline Blua, Water Resource Specialist  
Chelsie Fogus, Administrative Assistant I  
Kathryn Hallberg, Implementation Manager  
Dustin Hochreiter, Senior Engineering Technician  
Mike Kostelecky, Operations Manager  
Tim Mackamul, Operations Manager  
Charles Thomas, Operations Manager  
John Wrobel, Public Works Manager  
Joseph Zoba, General Manager

**Directors Absent:**

Jay Bogh, Director

**Consulting Staff Present:**

David Wysocki, Legal Counsel

**Registered Guests and Others Present:**

Logan Largent, Ortega Strategies Group  
Leonard Stephenson, San Gorgonio Pass Water Agency

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**CALL TO ORDER**

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Chris Mann at 4:00 p.m.

**ROLL CALL**

The roll was called with Director Jay Bogh, Director Lonni Granlund, Director Chris Mann, Director Joyce McIntire, and Director Dennis Miller present.

**PUBLIC COMMENTS**

None

STAFF REPORT

General Manager Joseph Zoba provided information on the following item(s):

- The District staff has conducted two meetings regarding the Energy Resiliency Project with Engie Services. A draft version of the power purchase agreement and site lease has been provided to the attorneys for review.

DISCUSSION ITEMS:

DM 20-166

OVERVIEW OF THE EL DORADO FIRE RESOURCE FAIR

Water Resource Specialist Madeline Blua provided an overview of the El Dorado Fire Resource Fair held on October 27, 2020. The purpose of the Resource Fair was to provide information about post-fire recovery efforts and to protect the community from severe storm damage this winter.

DM 20-167

CONSIDERATION OF DEVELOPMENT AGREEMENT NO. 2020-07 FOR THE YUCAIPA POINTE COMMERCIAL DEVELOPMENT ON YUCAIPA BOULEVARD BETWEEN AVENUE E AND 18<sup>TH</sup> STREET, YUCAIPA

Senior Engineering Technician Dustin Hochreiter provided an overview of Development Agreement No. 2020-07 with VantageOne Real Estate Investments III. The proposed 18 acre commercial development is located south of Yucaipa Boulevard and east of Avenue E.

Director Lonni Granlund moved that the Board authorize the Board President to execute Development Agreement No. 2020-07.

Director Dennis Miller seconded the motion.

The motion was approved by the following vote:

- Director Jay Bogh - Absent
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Joyce McIntire - Yes
- Director Dennis Miller - Yes



DM 20-168

CONSIDERATION OF  
RELEASING A  
REQUEST FOR  
PROPOSALS FOR THE  
DEMOLITION OF  
STRUCTURES AT  
12806 2<sup>ND</sup> STREET,  
12816 2<sup>ND</sup> STREET,  
12834 2<sup>ND</sup> STREET,  
AND A STORAGE  
FACILITY ON 2<sup>ND</sup>  
STREET, YUCAIPA

General Manager Joseph Zoba provided an overview of the proposed Request for Proposals related to the demolition of structures on various properties owned by the District.

Director Dennis Miller moved that the Board authorize the General Manager to release the Request for Proposals.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Absent  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

DM 20-169

ADOPTION OF  
RESOLUTION NO. 2020-  
58 AUTHORIZING THE  
GENERAL MANAGER  
TO CERTIFY THE  
COMPLETION OF THE  
RISK AND RESILIENCE  
ASSESSMENT AND  
EMERGENCY  
RESPONSE PLAN  
REQUIRED BY  
AMERICA'S WATER  
INFRASTRUCTURE  
ACT OF 2018

General Manager Joseph Zoba presented Resolution No. 2020-58 Authorizing the General Manager to Certify the Completion of the Risk and Resilience Assessment and Emergency Response Plan. These certification statements are required by the America's Water Infrastructure Act of 2018.

Director Joyce McIntire moved that the Board adopt Resolution No. 2020-58.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Absent  
Director Lonni Granlund - Yes  
Director Chris Mann - Yes  
Director Joyce McIntire - Yes  
Director Dennis Miller - Yes

BOARD REPORTS AND  
DIRECTOR COMMENTS

Director Joyce McIntire reported on the City of Calimesa Council Meeting held on November 2, 2020.

Director Joyce McIntire reported on the San Bernardino Valley Municipal Water District board meeting held on November 3, 2020.

Director Lonni Granlund reported on the City of Yucaipa Economic Development Advisory Committee meeting held on November 5, 2020.

Director Joyce McIntire reported on the San Geronio Pass Water Agency engineering workshop held on November 9, 2020.

Director Lonni Granlund reported on the Association of San Bernardino County Special Districts meeting held on November 9, 2020.

ANNOUNCEMENTS

Director Chris Mann called attention to the announcements listed on the agenda.

ADJOURNMENT

The meeting was adjourned at 4:25 p.m.

Respectfully submitted,

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Joseph B. Zoba, Secretary

(Seal)

Board Awarded Contracts  
Consent Calendar Board Meeting - November 17, 2020

District Awarded Contracts	Director Memorandum	Job or GL #	Job Cost Breakdown	Awarded Contract Amount	Prior Payments to Date	Pending Invoice Amount	Total Contract Payments
Law Office of David L. Wysocki - FY 2020-2021 Legal Services <b>(Operating)</b>	--	*-5-06-54107	--	--	\$9,451	\$4,238	\$13,689
DDB Engineering <b>(R-Reserves)</b> Application to DDW for the Recharge at Wilson Creek Basins	15-086	04-19771	--	\$35,900	\$25,395	\$0	\$25,395
Delta Partners \$90,000 per year-Legislative Consult (exp 12/18) <b>W/S Oper</b> Three Year Contract Extension (exp 12/2021)	13-079 19-052	*-5-06-54109 *5-06-54109	\$90,000 \$270,000	\$360,000	\$217,500	\$7,500	\$225,000
Dudek <b>(S-Operating)</b> <b>2020</b> -Max Benefit Monitoring for San Timoteo/Yucaipa Mgmt. Zones	20-038	03-5-06-54109	--	\$52,338	\$10,746	\$1,605	\$12,351
Dudek <b>(S-Operating)</b> <b>2020</b> -Habitat Monitoring Program (HMP) in San Timoteo Creek	20-037	65-15339 03-5-06-57030	--	\$52,660	\$9,268	\$8,596	\$17,864
ECORP <b>(W/S Reserves)</b> Prepare Study/Mitigated Negative Declaration/Oak Valley Recharge DM 19-039 Ratification of original contract-addt'l sum not to exceed \$4500.00	02-5-06-54109 18-157 19-093	77-32719	\$47,520 \$4,500	\$52,020	\$25,974	\$0	\$25,974
ECORP <b>(W/S Reserves)</b> YVWD-Salinity and Groundwater Enhancement (Sage) Project W/S Reserves	03-502-51003 19-022	88-23792		\$9,645	\$266	\$0	\$266
Geoscience Pilot Recharge Testing of the Beaumont Basin <b>(S-Reserves)</b> \$326,956 Amendment #1 -DM 19-057 - \$101,464 Amendment #2 -DM 19-097 - \$456,064 Amendment #3 -DM 19-125 - \$89,767	18-140 19-057 19-097 19-125	03-5-06-54109	--	\$974,251	\$800,273	\$0	\$800,273
Geoscience Tracer Study Analysis at Wilson Creek Spreading Basins (\$34,560.00) DM 20-008 Budget Amendment for the Tracer Study (\$7,930.00)_	19-024 20-008	02-5-06-54109	--	\$42,490	\$36,222	\$0	\$36,222
HDR <b>(W-Operating)</b> Perform Tracer Study on R13.1 Clearwell at YVRWFF	17-068	02-5-06-54109	\$37,726 \$4,000	\$41,726	\$41,319	\$0	\$41,319
Inland Potable Services Reservoir Cleaning and Inspection Services/expires 2021(Water & Recycled) 2019- (15)Reservoirs-43,537.00- DM 19-038 Change Order to Increase 35,900.00 2020- (16)Reservoirs 54,540.00 2021- (17)Reservoirs-41,616.00	18-158 19-038	*5-01-51003	--	\$175,593	\$157,126	\$0	\$157,126
One Stop Landscape Supply FY 20-21 Sludge Hauling\Reuse <b>(Oper)</b>	--	03-5-02-57031	--	--	\$71,608	\$26,536	\$98,144
RMC Water & Environment/ <b>Woodard &amp; Curran</b>  TO#26, SRF Mgmt. Svcs-Calimesa Regional Recycled Pipeline <b>(R-FCC)</b>	14-023	04-5-06-54109		\$95,692	\$69,361	\$0	\$69,361

Board Awarded Contracts  
Consent Calendar Board Meeting - November 17, 2020

District Awarded Contracts	Director Memorandum	Job or GL #	Job Cost Breakdown	Awarded Contract Amount	Prior Payments to Date	Pending Invoice Amount	Total Contract Payments
Application to DDW for the Recharge at Wilson Creek Basins (R-Resvs) Amendment #3	15-086 18-085	04-19771	--	\$237,668	\$236,474	\$0	\$236,474
Separation Processes, Inc. (W-Reserves) Design & Construction Supports Servs for NF SCRAM	15-047	55-19200 02-14500		\$191,820	\$170,980	\$0	\$170,980
Application to DDW for the Recharge at Wilson Creek Basins (R-Resrvs)	15-086	04-19771	--	\$42,860	\$24,527	\$0	\$24,527
Feasibility Report for Wochholz SAGE Project (\$67,575.00) Preliminary Engineering Design Study-SAGE Project (\$32,260.00)	17-043 19-106	03-5-06-54109 03-5-06-54109		\$99,835	\$98,311	\$0	\$98,311
WWTP Monitoring Operations & Reporting Enhancement (MORE) (S-Oper)	18-122	03-5-06-54109		\$330,436	\$246,867	\$0	\$246,867
WWTP -RCA - Foaming- Improve energy efficiency and treatment process	19-025	03-5-06-54109		\$36,800	\$34,621	\$0	\$34,621
WWTP -Secondary Treatment Process Improvement	20-073	03-5-06-54109		\$158,753	\$80,702	\$15,641	\$96,343
WWTP - Reverse Osmosis Pilot Study	20-099	03-5-06-54109		\$192,860	\$10,256	\$1,632	\$11,888
Superior Tank - R-16.6 drinking water(Water Fund, Infrastructure Reserves) Replacement of Drinking Water Reservoir R-16.6 Change Order #1 \$25,000.00 Reduction- DM 20-118	19-138	Task #79011		\$540,668	\$540,668	\$0	\$540,668
WWTP- Autostrainer Replacement (Sewer Reserves) Pascal Ludwig-\$229,111.00 Forstra Filters -\$152,208.00 Q-Versa- \$28,800.00	20-132	03-13002		\$487,000	\$0	\$14,229	\$14,229
<b>GRAND TOTALS</b>				<b>\$3,724,015</b>	<b>\$2,917,915</b>	<b>\$79,976</b>	<b>\$2,997,891</b>



## Check Register - October 2020

Date	Check #	Payee or Description	Amount
10/01/2020	37774	The Gas Company	\$ 61.92
10/01/2020	37775	One Stop Landscape Supply Inc	\$ 23,778.43
10/05/2020	37776	San Bernardino County Dept of Public Wor	\$ 138.00
10/05/2020	37777	Meyers   Nave	\$ 41,732.50
10/05/2020	37778	33Stone Bear Inspection Service	\$ 7,612.00
10/05/2020	37779	ADS, LLC	\$ 6,210.00
10/05/2020	37780	Alliance for Water Efficiency	\$ 338.00
10/05/2020	37781	Alpine Springs	\$ 90.00
10/05/2020	37782	Ameripride Uniform Services	\$ 859.62
10/05/2020	37783	AutoZone Stores LLC	\$ 64.63
10/05/2020	37784	Best Home Center	\$ 5.16
10/05/2020	37785	Borden Excavating, Inc.	\$ 18,776.56
10/05/2020	37786	Brenntag Pacific, Inc	\$ 4,932.25
10/05/2020	37787	BSK Associates	\$ 1,995.00
10/05/2020	37788	Burgeson's Heating & Air Cond. Inc	\$ 481.00
10/05/2020	37789	CAL FIRE	\$ 1,796.64
10/05/2020	37790	California Municipal Treasurers Associat	\$ 95.00
10/05/2020	37791	California Water Environment Association	\$ 192.00
10/05/2020	37792	Cal-Mesa Steel Supply, Inc.	\$ 84.13
10/05/2020	37793	CDTFA	\$ 13.03
10/05/2020	37794	Coverall North America, Inc.	\$ 805.00
10/05/2020	37795	Crown Ace Hardware - Yucaipa	\$ 40.92
10/05/2020	37796	Epic Pest Management	\$ 85.00
10/05/2020	37797	Fairview Ford Sales, Inc.	\$ 133,082.70
10/05/2020	37798	Fastenal Company	\$ 792.49
10/05/2020	37799	First American Data Tree, LLC	\$ 50.00
10/05/2020	37800	Frontier Communications	\$ 166.26
10/05/2020	37801	GLS US	\$ 20.52
10/05/2020	37802	Green Maple, LLC	\$ 1,046.92
10/05/2020	37803	Hasa, Inc.	\$ 7,433.42
10/05/2020	37804	House Of Quality, Parts Plus	\$ 143.04
10/05/2020	37805	Humboldt Mfg. Co.	\$ 975.48
10/05/2020	37806	JW D'Angelo Co.	\$ 269.02
10/05/2020	37807	Konica Minolta Business Solutions	\$ 182.28
10/05/2020	37808	Krieger & Stewart	\$ 36,139.05
10/05/2020	37809	Lawyers Title	\$ 1,400.00
10/05/2020	37810	NetComp Technologies, Inc.	\$ 14,150.81
10/05/2020	37811	Pacific Coast Landscape & Design, Inc.	\$ 8,445.00
10/05/2020	37812	Pro-Pipe & Supply, Inc.	\$ 84.64
10/05/2020	37813	Q Versa, LLC	\$ 9,500.99
10/05/2020	37814	Quadient Leasing USA, Inc	\$ 16.30
10/05/2020	37815	RC Hobbs Co.	\$ 8,763.52
10/05/2020	37816	RC Hobbs Co.	\$ 11,046.39
10/05/2020	37817	SB CNTY-Treasurer-Tax	\$ 56.09
10/05/2020	37818	South Coast A.Q.M.D.	\$ 13,402.02
10/05/2020	37819	The Counseling Team International	\$ 525.00

## Check Register - October 2020

Date	Check #	Payee or Description	Amount
10/05/2020	37820	Track Technologies	\$ 5,200.00
10/05/2020	37821	Underground Service Alert Of So. CA	\$ 391.15
10/05/2020	37822	US Bank	\$ 7,059.04
10/05/2020	37823	Water Systems Optimization Inc.	\$ 2,500.00
10/05/2020	37824	West Coast Lights & Sirens, Inc.	\$ 13,501.28
10/05/2020	37825	Yucaipa Disposal, Inc.	\$ 1,998.86
10/05/2020	37826	Yucaipa Valley Water District	\$ 54,706.33
10/09/2020	37827	California State Disbursement Unit	\$ 628.14
10/09/2020	37828	IBEW Local #1436	\$ 660.00
10/09/2020	37829	WageWorks Inc	\$ 1,414.03
10/12/2020	37830	33Stone Bear Inspection Service	\$ 1,903.00
10/12/2020	37831	Ameripride Uniform Services	\$ 957.85
10/12/2020	37832	Aqua-Metric Sales Company	\$ 37,604.38
10/12/2020	37833	B.L. Wallace Distributor Inc.	\$ 4,507.72
10/12/2020	37834	Best Home Center	\$ 53.68
10/12/2020	37835	Brenntag Pacific, Inc	\$ 13,518.20
10/12/2020	37836	BSK Associates	\$ 1,095.00
10/12/2020	37837	Caselle, Inc.	\$ 2,870.00
10/12/2020	37838	Cindy McCuiston	\$ 488.74
10/12/2020	37839	Clinical Laboratory of San Bernardino	\$ 10,901.00
10/12/2020	37840	Corelogic, Inc.	\$ 330.00
10/12/2020	37841	Corrine Zambrano	\$ 801.89
10/12/2020	37842	Coverall North America, Inc.	\$ 526.00
10/12/2020	37843	Crown Ace Hardware - Yucaipa	\$ 32.64
10/12/2020	37844	Fairview Ford Sales, Inc.	\$ 26,616.54
10/12/2020	37845	Freedom Mailing Services	\$ 12,916.89
10/12/2020	37846	G&G Environmental Compliance, Inc	\$ 4,134.18
10/12/2020	37847	Grainger	\$ 14.87
10/12/2020	37848	Harrington Ind. Plastic, LLC	\$ 474.39
10/12/2020	37849	Hasa, Inc.	\$ 3,854.84
10/12/2020	37850	Hemet Valley Tool Inc.	\$ 84.77
10/12/2020	37851	Home Depot U.S.A. Inc	\$ 4,125.77
10/12/2020	37852	House Of Quality, Parts Plus	\$ 64.67
10/12/2020	37853	Hydrotex Partners, Ltd.	\$ 2,217.45
10/12/2020	37854	John Deere Financial f.s.b.	\$ 320.23
10/12/2020	37855	JW D'Angelo Co.	\$ 4,598.19
10/12/2020	37856	Konica Minolta Business Solutions	\$ 338.89
10/12/2020	37857	Matthew M. Barlow	\$ 229.91
10/12/2020	37858	Merit Oil Company	\$ 2,111.93
10/12/2020	37859	Nagem, Inc.	\$ 359.81
10/12/2020	37860	NetComp Technologies, Inc.	\$ 2,000.00
10/12/2020	37861	Nexa	\$ 675.00
10/12/2020	37862	Page Locksmith	\$ 118.53
10/12/2020	37863	Q Versa, LLC	\$ 1,488.59
10/12/2020	37864	Quinn Company	\$ 249.15
10/12/2020	37865	REVIZE SOFTWARE SYSTEMS	\$ 1,800.00

## Check Register - October 2020

Date	Check #	Payee or Description	Amount
10/12/2020	37866	Safeguard Business Systems Inc	\$ 1,191.18
10/12/2020	37867	SCE Rosemead	\$ 18.27
10/12/2020	37868	Separation Processes, Inc.	\$ 6,820.70
10/12/2020	37869	The Dickson Company	\$ 917.68
10/12/2020	37870	Time Warner Cable	\$ 285.98
10/12/2020	37871	Tramfloc, Inc	\$ 1,902.00
10/12/2020	37872	Watereuse Association	\$ 2,086.50
10/19/2020	37873	David L. Wysocki	\$ 2,662.50
10/19/2020	37874	Delta Partners, LLC	\$ 7,500.00
10/19/2020	37875	Dudek & Associates, Inc	\$ 6,946.30
10/19/2020	37876	Geoscience Support Services, Inc.	\$ 450.00
10/19/2020	37877	One Stop Landscape Supply Inc	\$ 22,278.00
10/19/2020	37878	Separation Processes, Inc.	\$ 36,733.21
10/19/2020	37879	Atkinson, Andelson, Loya, Ruud & Romo	\$ 227.50
10/19/2020	37880	Ameripride Uniform Services	\$ 845.18
10/19/2020	37881	Applied Industrial Technologies	\$ 330.78
10/19/2020	37882	AT&T Mobility	\$ 2,255.81
10/19/2020	37883	AutoZone Stores LLC	\$ 27.91
10/19/2020	37884	Best Home Center	\$ 12.91
10/19/2020	37885	BofA Credit Card	\$ 3,587.89
10/19/2020	37886	Brenntag Pacific, Inc	\$ 7,040.24
10/19/2020	37887	California Association of Sanitation Age	\$ 17,100.00
10/19/2020	37888	California Special Districts Association	\$ 7,805.00
10/19/2020	37889	Cal-Mesa Steel Supply, Inc.	\$ 127.15
10/19/2020	37890	Clark Pest Control	\$ 230.00
10/19/2020	37891	Contron Scada Systems	\$ 4,190.20
10/19/2020	37892	Crown Ace Hardware - Yucaipa	\$ 126.06
10/19/2020	37893	Department of Motor Vehicles	\$ 27.00
10/19/2020	37894	Evoqua Water Technologies LLC	\$ 2,271.15
10/19/2020	37895	Grainger	\$ 292.74
10/19/2020	37896	House Of Quality, Parts Plus	\$ 56.12
10/19/2020	37897	Hub Construction Specialties Inc	\$ 279.61
10/19/2020	37898	JW D'Angelo Co.	\$ 4,148.72
10/19/2020	37899	Lawyers Title	\$ 750.00
10/19/2020	37900	Merit Oil Company	\$ 2,493.35
10/19/2020	37901	Ophira Lenhert	\$ 6,778.54
10/19/2020	37902	Redline	\$ 7,059.40
10/19/2020	37903	Riverside County Treasurer	\$ 195.52
10/19/2020	37904	Safeguard Business Systems Inc	\$ 131.90
10/19/2020	37905	Southern CA Emergency Medicine, Inc.	\$ 150.00
10/19/2020	37906	Spectrum Business	\$ 3,668.00
10/19/2020	37907	State Water Resources Control Board	\$ 10,508.80
10/19/2020	37908	Sunshine Growers Nursery	\$ 53.93
10/19/2020	37909	Track Technologies	\$ 8,500.00
10/19/2020	37910	USA BlueBook	\$ 324.41
10/19/2020	37911	Yucaipa Valley Water District	\$ 225.90

## Check Register - October 2020

Date	Check #	Payee or Description	Amount
10/26/2020	37912	California State Disbursement Unit	\$ 628.14
10/26/2020	37913	WageWorks Inc	\$ 1,414.03
10/26/2020	37914	Doug Earnest	\$ 640.51
10/26/2020	37915	Joe DeSalliers	\$ 592.13
10/26/2020	37916	Peggy Little	\$ 640.51
10/26/2020	37917	Robert Wall	\$ 785.37
10/26/2020	37918	WageWorks, Inc.	\$ 191.75
10/26/2020	37919	Aflac	\$ 2,995.89
10/26/2020	37920	Blue Shield of California	\$ 3,124.45
10/26/2020	37921	Nippon Life Insurance Co	\$ 2,872.43
10/26/2020	37922	Standard Dental Insurance Co	\$ 1,369.00
10/26/2020	37923	Standard Insurance Vision Plan	\$ 302.08
10/26/2020	37924	Western Dental Services Inc	\$ 241.04
10/26/2020	37925	Alpine Springs	\$ 122.45
10/26/2020	37926	Ameripride Uniform Services	\$ 845.18
10/26/2020	37927	Bay Alarm Company	\$ 32.33
10/26/2020	37928	Best Home Center	\$ 45.20
10/26/2020	37929	Brenntag Pacific, Inc	\$ 17,333.35
10/26/2020	37930	BSK Associates	\$ 1,105.00
10/26/2020	37931	Burgeson's Heating & Air Cond. Inc	\$ 3,950.00
10/26/2020	37932	CA-ARB/PERP	\$ 2,940.00
10/26/2020	37933	California Water Environment Association	\$ 576.00
10/26/2020	37934	Calmat Company	\$ 5,296.03
10/26/2020	37935	Department of Motor Vehicles	\$ 81.00
10/26/2020	37936	Federal Licensing, Inc.	\$ 119.00
10/26/2020	37937	Frontier Communications	\$ 45.90
10/26/2020	37938	GLS US	\$ 21.22
10/26/2020	37939	Grainger	\$ 90.97
10/26/2020	37940	Hardy & Harper, Inc.	\$ 84,080.00
10/26/2020	37941	Harrington Ind. Plastic, LLC	\$ 746.43
10/26/2020	37942	Hasa, Inc.	\$ 3,688.90
10/26/2020	37943	Hedrick Fire	\$ 150.00
10/26/2020	37944	Home Depot U.S.A. Inc	\$ 2,975.86
10/26/2020	37945	House Of Quality, Parts Plus	\$ 197.35
10/26/2020	37946	In-Situ Inc.	\$ 488.18
10/26/2020	37947	JW D'Angelo Co.	\$ 19,496.56
10/26/2020	37948	Krieger & Stewart	\$ 61,033.57
10/26/2020	37949	Les Schwab Tire Center	\$ 1,903.45
10/26/2020	37950	Mark C. Etheredge	\$ 280.00
10/26/2020	37951	Merit Oil Company	\$ 1,930.78
10/26/2020	37952	NCL Of Wisconsin Inc	\$ 2,109.37
10/26/2020	37953	NetComp Technologies, Inc.	\$ 2,750.00
10/26/2020	37954	Office Solutions Bsns Products, L	\$ 1,747.66
10/26/2020	37955	San Bernardino County Dept of Public Wor	\$ 2,155.00
10/26/2020	37956	SCE Rosemead	\$ 337,296.12
10/26/2020	37957	Spectrum Business	\$ 2,649.00

### Check Register - October 2020

Date	Check #	Payee or Description	Amount
10/26/2020	37958	TPX Communications	\$ 2,001.83
10/26/2020	37959	UPS Store#1504/ Mail Boxes Etc.	\$ 94.75
10/26/2020	37960	US Bank	\$ 5,803.92
			<b><u>\$ 1,353,915.99</u></b>
10/09/2020	electronic pmt	DIRECT DEPOSIT TOTAL	\$ 156,731.83
10/09/2020	electronic pmt	CalPERS 457 & Loan	\$ 29,306.31
10/09/2020	electronic pmt	CalPERS Retirement	\$ 33,607.31
10/09/2020	electronic pmt	EDD - State of California	\$ 10,697.89
10/09/2020	electronic pmt	IRS	\$ 61,822.44
10/09/2020	electronic pmt	VOYA 457 Retirement Plan	\$ 4,542.58
10/23/2020	electronic pmt	DIRECT DEPOSIT TOTAL	\$ 150,871.17
10/23/2020	electronic pmt	EDD - State of California	\$ 10,742.34
10/23/2020	electronic pmt	IRS	\$ 60,814.70
10/26/2020	electronic pmt	CalPERS 457 & Loan	\$ 26,388.10
10/26/2020	electronic pmt	CalPERS Retirement	\$ 33,935.41
10/26/2020	electronic pmt	VOYA 457 Retirement Plan	\$ 4,134.14
10/26/2020	electronic pmt	CalPERS Health Insurance	\$ 96,642.47
			<b><u>\$ 680,236.69</u></b>

# Staff Report



Yucaipa Valley Water District

# Discussion Items





**Date:** November 17, 2020

**Prepared By:** Allison M. Edmisten, Chief Financial Officer

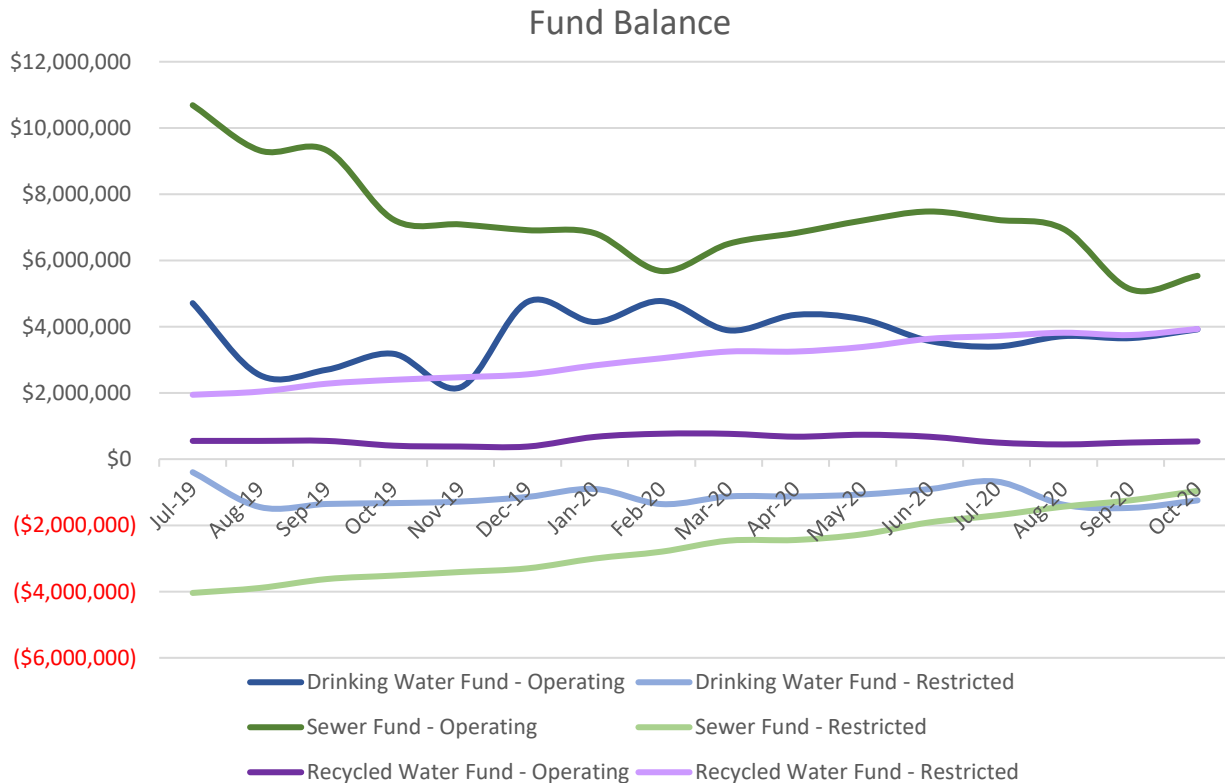
**Subject:** Presentation of the Unaudited Financial Report for the Period Ending on October 31, 2020

**Recommendation:** That the Board receive and file the unaudited financial report.

The following unaudited financial report has been prepared by the Administrative Department for your review. Please remember that the following financial information has not been audited.

**Cash Fund Balance and Cash Flow Reports**

The Cash Fund Balance Report provides a summary of how the total amount of funds maintained by financial institutions is distributed throughout the enterprise and non-enterprise funds of the District. A summary of the report is as follows:

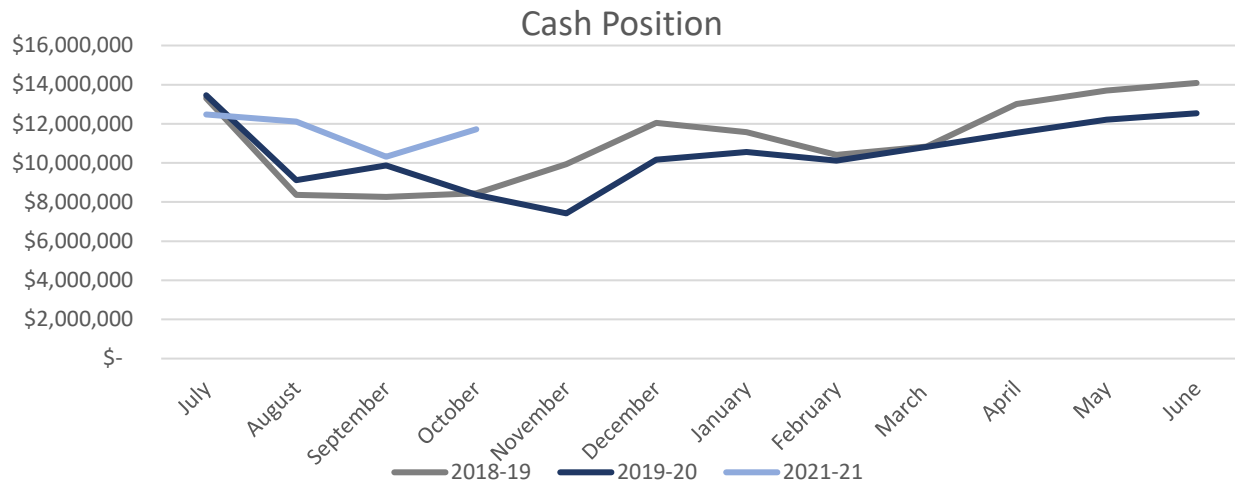




Most of the funds reflected in the Cash Fund Balance Report are designated for specific purposes and are therefore restricted, either by law or by District policy.

### Cash Fund Balance Report - October 2020

Water Division		GL#	Balance
Restricted	ID 1 Construction Funds	02-000-10216	\$ 293,145.85
	ID 2 Construction Funds	02-000-10217	\$ 80,409.31
	FCC - Debt Service YVRWFF Phase I	02-000-10401	\$ (6,604,441.46)
	FCC - Future YVRWFF Phase II & III	02-000-10403	\$ 662,443.62
	FCC - Recycled System	02-000-10410	\$ (491,787.07)
	FCC - Booster Pumping Plants	02-000-10411	\$ 1,006,862.49
	FCC - Pipeline Facilities	02-000-10412	\$ 1,138,930.62
	FCC - Water Storage Reservoirs	02-000-10413	\$ 2,668,851.69
Subtotal Restricted Funds			\$ (1,245,584.95)
Operating	Infrastructure Reserves	02-000-10311	\$ 1,945,699.72
	Sustainability Fund	02-000-10313	\$ 135,708.86
	Rate Stabilization Fund	02-000-10314	\$ 500,209.14
	Supplemental Water Fund - San Bernardino	02-000-10315	\$ 1,346,687.66
	Supplemental Water Fund - Riverside	02-000-10316	\$ 747,962.13
	Operating Funds:		\$ (758,365.33)
Subtotal Operating Funds			\$ 3,917,902.18
<b>Total Water Division</b>			<b>\$ 2,672,317.23</b>
Sewer Division		GL#	Balance
Restricted	SRF Reserve Fund - Brineline	03-000-10218	\$ 637,449.00
	SRF Reserve Fund - WISE	03-000-10219	\$ 184,928.00
	SRF Reserve Fund - R 10.3	03-000-10220	\$ 51,531.00
	SRF Reserve Fund - Crow St	03-000-10221	\$ 19,255.00
	FCC - Debt Service WWTP Expansion & Upgrade	03-000-10405	\$ 3,857,377.44
	FCC - Future WWTP Expansion	03-000-10407	\$ 2,818,298.39
	FCC - Sewer Interceptors	03-000-10415	\$ (545,808.15)
	FCC - Lift Stations	03-000-10416	\$ 466,660.87
	FCC - Effluent Disposal Facilities	03-000-10417	\$ (1,149,737.54)
FCC - Salt Mitigation Facilities	03-000-10418	\$ (7,296,771.23)	
Subtotal Restricted Funds			\$ (956,817.22)
Operating	Project Fund - Encumbered	03-000-10215	\$ 646,500.00
	Infrastructure Reserves	03-000-10311	\$ 6,834,277.16
	Rate Stabilization Fund	03-000-10314	\$ 1,464,394.90
	Operating Funds:		\$ (3,410,168.52)
Subtotal Operating Funds			\$ 5,535,003.54
<b>Total Wastewater Division</b>			<b>\$ 4,578,186.32</b>
Recycled Water Division		GL#	Balance
Restricted	FCC - Recycled System	04-000-10410	\$ 372,802.92
	FCC - Booster Pumping Plants	04-000-10411	\$ 234,846.65
	FCC - Pipeline Facilities	04-000-10412	\$ 1,799,987.94
	FCC - Water Storage Reservoirs	04-000-10413	\$ 1,521,798.99
Subtotal Restricted Funds			\$ 3,929,436.50
Oper	Infrastructure Reserves	04-000-10311	\$ 315,645.83
	Operating Funds:		\$ 543,673.60
Subtotal Operating Funds			\$ 534,482.16
<b>Total Recycled Water Division</b>			<b>\$ 4,463,918.66</b>
<b>DISTRICT TOTAL</b>			<b>\$ 11,714,422.21</b>

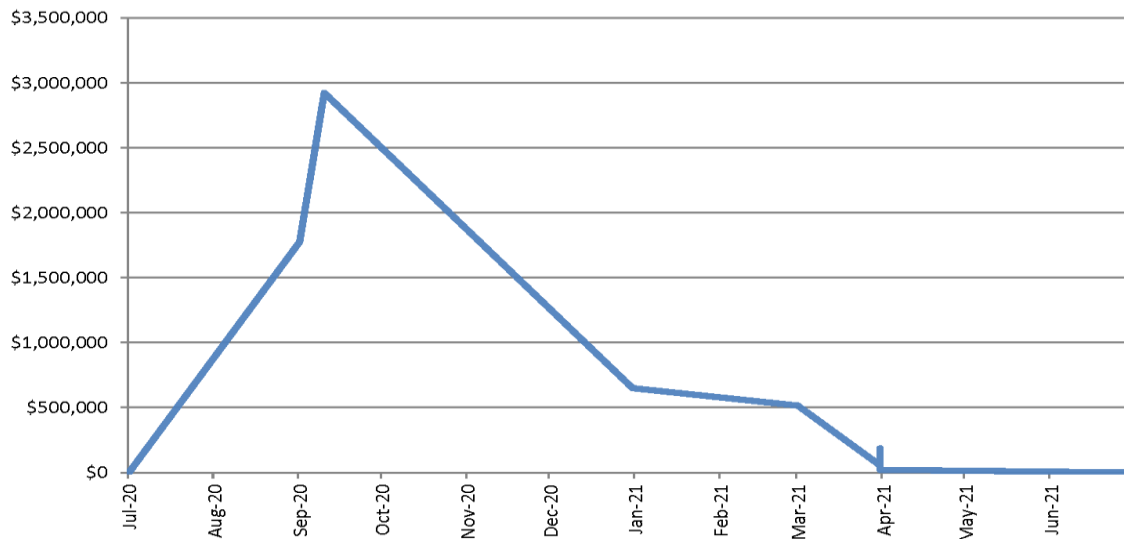


The Cash Flow Report provides a list of the debt service payment due dates and amounts as well as the cash flow requirements for debt service for each month of the fiscal year.

### Cash Flow Report for Fiscal Year 2020-21

Financial Obligations for Fiscal Year 2020-21				
Due Date	Fund	Description	Term of Obligation	Amount
9/1/2020	Water	2015A Bond Payment - YVRWFF	2015-2034	\$ 1,776,681.25
9/10/2020	Sewer	SRF Payment - WRWRF	2009-2028	\$ 2,923,668.75
12/31/2020	Sewer	SRF Payment - Yucaipa Regional Brineline	2013-2032	\$ 649,273.50
3/1/2021	Water	2015A Bond Payment - YVRWFF	2015-2034	\$ 515,931.25
3/31/2021	Sewer	SRF Payment - Recycled Reservoir R-10.3	2014-2033	\$ 54,277.31
3/31/2021	Sewer	SRF Payment - Desalinization at WRWRF	2014-2033	\$ 185,251.30
3/31/2021	Sewer	SRF Payment - Crow Street/Recycled Booster B-12.1	2016-2035	\$ 21,223.27
		<b>Total</b>		<b>\$ 6,126,306.63</b>

### Payment Schedule and Cash Flow Requirements for Fiscal Year 2020-21



### Cash Disbursement Report

The cash disbursement report lists each check and electronic payment processed during the month. All payments are reviewed by District staff for accuracy and completeness, checks are usually signed by the General Manager and one Director but may be signed by two Directors. The Chief Financial Officer will make any check, payment, invoice or supporting documentation available for review to any board member upon request.

#### Check Register - October 2020

Date	Check #	Payee or Description	Amount
10/1/2020	37774	The Gas Company	\$ 61.92
10/1/2020	37775	One Stop Landscape Supply Inc	\$ 23,778.43
10/5/2020	37776	San Bernardino County Dept of Public Wor	\$ 138.00
10/5/2020	37777	Meyers   Nave	\$ 41,732.50
10/5/2020	37778	33Stone Bear Inspection Service	\$ 7,612.00
10/5/2020	37779	ADS, LLC	\$ 6,210.00
10/5/2020	37780	Alliance for Water Efficiency	\$ 338.00
10/5/2020	37781	Alpine Springs	\$ 90.00
10/5/2020	37782	Ameripride Uniform Services	\$ 859.62
10/5/2020	37783	AutoZone Stores LLC	\$ 64.63
10/5/2020	37784	Best Home Center	\$ 5.16
10/5/2020	37785	Borden Excavating, Inc.	\$ 18,776.56
10/5/2020	37786	Brenntag Pacific, Inc	\$ 4,932.25
10/5/2020	37787	BSK Associates	\$ 1,995.00
10/5/2020	37788	Burgeson's Heating & Air Cond. Inc	\$ 481.00
10/5/2020	37789	CAL FIRE	\$ 1,796.64
10/5/2020	37790	California Municipal Treasurers Associat	\$ 95.00
10/5/2020	37791	California Water Environment Association	\$ 192.00
10/5/2020	37792	Cal-Mesa Steel Supply, Inc.	\$ 84.13
10/5/2020	37793	CDTFA	\$ 13.03
10/5/2020	37794	Coverall North America, Inc.	\$ 805.00
10/5/2020	37795	Crown Ace Hardware - Yucaipa	\$ 40.92
10/5/2020	37796	Epic Pest Management	\$ 85.00
10/5/2020	37797	Fairview Ford Sales, Inc.	\$ 133,082.70
10/5/2020	37798	Fastenal Company	\$ 792.49
10/5/2020	37799	First American Data Tree, LLC	\$ 50.00
10/5/2020	37800	Frontier Communications	\$ 166.26
10/5/2020	37801	GLS US	\$ 20.52
10/5/2020	37802	Green Maple, LLC	\$ 1,046.92
10/5/2020	37803	Hasa, Inc.	\$ 7,433.42
10/5/2020	37804	House Of Quality, Parts Plus	\$ 143.04
10/5/2020	37805	Humboldt Mfg. Co.	\$ 975.48
10/5/2020	37806	JW D'Angelo Co.	\$ 269.02
10/5/2020	37807	Konica Minolta Business Solutions	\$ 182.28
10/5/2020	37808	Krieger & Stewart	\$ 36,139.05
10/5/2020	37809	Lawyers Title	\$ 1,400.00

**Check Register - October 2020**

<b>Date</b>	<b>Check #</b>	<b>Payee or Description</b>	<b>Amount</b>
10/5/2020	37810	NetComp Technologies, Inc.	\$ 14,150.81
10/5/2020	37811	Pacific Coast Landscape & Design, Inc.	\$ 8,445.00
10/5/2020	37812	Pro-Pipe & Supply, Inc.	\$ 84.64
10/5/2020	37813	Q Versa, LLC	\$ 9,500.99
10/5/2020	37814	Quadient Leasing USA, Inc	\$ 16.30
10/5/2020	37815	RC Hobbs Co.	\$ 8,763.52
10/5/2020	37816	RC Hobbs Co.	\$ 11,046.39
10/5/2020	37817	SB CNTY-Treasurer-Tax	\$ 56.09
10/5/2020	37818	South Coast A.Q.M.D.	\$ 13,402.02
10/5/2020	37819	The Counseling Team International	\$ 525.00
10/5/2020	37820	Track Technologies	\$ 5,200.00
10/5/2020	37821	Underground Service Alert Of So. CA	\$ 391.15
10/5/2020	37822	US Bank	\$ 7,059.04
10/5/2020	37823	Water Systems Optimization Inc.	\$ 2,500.00
10/5/2020	37824	West Coast Lights & Sirens, Inc.	\$ 13,501.28
10/5/2020	37825	Yucaipa Disposal, Inc.	\$ 1,998.86
10/5/2020	37826	Yucaipa Valley Water District	\$ 54,706.33
10/9/2020	37827	California State Disbursement Unit	\$ 628.14
10/9/2020	37828	IBEW Local #1436	\$ 660.00
10/9/2020	37829	WageWorks Inc	\$ 1,414.03
10/12/2020	37830	33Stone Bear Inspection Service	\$ 1,903.00
10/12/2020	37831	Ameripride Uniform Services	\$ 957.85
10/12/2020	37832	Aqua-Metric Sales Company	\$ 37,604.38
10/12/2020	37833	B.L. Wallace Distributor Inc.	\$ 4,507.72
10/12/2020	37834	Best Home Center	\$ 53.68
10/12/2020	37835	Brenntag Pacific, Inc	\$ 13,518.20
10/12/2020	37836	BSK Associates	\$ 1,095.00
10/12/2020	37837	Caselle, Inc.	\$ 2,870.00
10/12/2020	37838	Cindy McCuiston	\$ 488.74
10/12/2020	37839	Clinical Laboratory of San Bernardino	\$ 10,901.00
10/12/2020	37840	Corelogic, Inc.	\$ 330.00
10/12/2020	37841	Corrine Zambrano	\$ 801.89
10/12/2020	37842	Coverall North America, Inc.	\$ 526.00
10/12/2020	37843	Crown Ace Hardware - Yucaipa	\$ 32.64
10/12/2020	37844	Fairview Ford Sales, Inc.	\$ 26,616.54
10/12/2020	37845	Freedom Mailing Services	\$ 12,916.89
10/12/2020	37846	G&G Environmental Compliance, Inc	\$ 4,134.18
10/12/2020	37847	Grainger	\$ 14.87
10/12/2020	37848	Harrington Ind. Plastic, LLC	\$ 474.39
10/12/2020	37849	Hasa, Inc.	\$ 3,854.84
10/12/2020	37850	Hemet Valley Tool Inc.	\$ 84.77
10/12/2020	37851	Home Depot U.S.A. Inc	\$ 4,125.77
10/12/2020	37852	House Of Quality, Parts Plus	\$ 64.67

**Check Register - October 2020**

<b>Date</b>	<b>Check #</b>	<b>Payee or Description</b>	<b>Amount</b>
10/12/2020	37853	Hydrotex Partners, Ltd.	\$ 2,217.45
10/12/2020	37854	John Deere Financial f.s.b.	\$ 320.23
10/12/2020	37855	JW D'Angelo Co.	\$ 4,598.19
10/12/2020	37856	Konica Minolta Business Solutions	\$ 338.89
10/12/2020	37857	Matthew M. Barlow	\$ 229.91
10/12/2020	37858	Merit Oil Company	\$ 2,111.93
10/12/2020	37859	Nagem, Inc.	\$ 359.81
10/12/2020	37860	NetComp Technologies, Inc.	\$ 2,000.00
10/12/2020	37861	Nexa	\$ 675.00
10/12/2020	37862	Page Locksmith	\$ 118.53
10/12/2020	37863	Q Versa, LLC	\$ 1,488.59
10/12/2020	37864	Quinn Company	\$ 249.15
10/12/2020	37865	REVIZE SOFTWARE SYSTEMS	\$ 1,800.00
10/12/2020	37866	Safeguard Business Systems Inc	\$ 1,191.18
10/12/2020	37867	SCE Rosemead	\$ 18.27
10/12/2020	37868	Separation Processes, Inc.	\$ 6,820.70
10/12/2020	37869	The Dickson Company	\$ 917.68
10/12/2020	37870	Time Warner Cable	\$ 285.98
10/12/2020	37871	Tramfloc, Inc	\$ 1,902.00
10/12/2020	37872	Waterreuse Association	\$ 2,086.50
10/19/2020	37873	David L. Wysocki	\$ 2,662.50
10/19/2020	37874	Delta Partners, LLC	\$ 7,500.00
10/19/2020	37875	Dudek & Associates, Inc	\$ 6,946.30
10/19/2020	37876	Geoscience Support Services, Inc.	\$ 450.00
10/19/2020	37877	One Stop Landscape Supply Inc	\$ 22,278.00
10/19/2020	37878	Separation Processes, Inc.	\$ 36,733.21
10/19/2020	37879	Atkinson, Andelson, Loya, Ruud & Romo	\$ 227.50
10/19/2020	37880	Ameripride Uniform Services	\$ 845.18
10/19/2020	37881	Applied Industrial Technologies	\$ 330.78
10/19/2020	37882	AT&T Mobility	\$ 2,255.81
10/19/2020	37883	AutoZone Stores LLC	\$ 27.91
10/19/2020	37884	Best Home Center	\$ 12.91
10/19/2020	37885	BofA Credit Card	\$ 3,587.89
10/19/2020	37886	Brenntag Pacific, Inc	\$ 7,040.24
10/19/2020	37887	California Association of Sanitation Age	\$ 17,100.00
10/19/2020	37888	California Special Districts Association	\$ 7,805.00
10/19/2020	37889	Cal-Mesa Steel Supply, Inc.	\$ 127.15
10/19/2020	37890	Clark Pest Control	\$ 230.00
10/19/2020	37891	Contron Scada Systems	\$ 4,190.20
10/19/2020	37892	Crown Ace Hardware - Yucaipa	\$ 126.06
10/19/2020	37893	Department of Motor Vehicles	\$ 27.00
10/19/2020	37894	Evoqua Water Technologies LLC	\$ 2,271.15
10/19/2020	37895	Grainger	\$ 292.74

**Check Register - October 2020**

<b>Date</b>	<b>Check #</b>	<b>Payee or Description</b>	<b>Amount</b>
10/19/2020	37896	House Of Quality, Parts Plus	\$ 56.12
10/19/2020	37897	Hub Construction Specialties Inc	\$ 279.61
10/19/2020	37898	JW D'Angelo Co.	\$ 4,148.72
10/19/2020	37899	Lawyers Title	\$ 750.00
10/19/2020	37900	Merit Oil Company	\$ 2,493.35
10/19/2020	37901	Ophira Lenhert	\$ 6,778.54
10/19/2020	37902	Redline	\$ 7,059.40
10/19/2020	37903	Riverside County Treasurer	\$ 195.52
10/19/2020	37904	Safeguard Business Systems Inc	\$ 131.90
10/19/2020	37905	Southern CA Emergency Medicine, Inc.	\$ 150.00
10/19/2020	37906	Spectrum Business	\$ 3,668.00
10/19/2020	37907	State Water Resources Control Board	\$ 10,508.80
10/19/2020	37908	Sunshine Growers Nursery	\$ 53.93
10/19/2020	37909	Track Technologies	\$ 8,500.00
10/19/2020	37910	USA BlueBook	\$ 324.41
10/19/2020	37911	Yucaipa Valley Water District	\$ 225.90
10/26/2020	37912	California State Disbursement Unit	\$ 628.14
10/26/2020	37913	WageWorks Inc	\$ 1,414.03
10/26/2020	37914	Doug Earnest	\$ 640.51
10/26/2020	37915	Joe DeSalliers	\$ 592.13
10/26/2020	37916	Peggy Little	\$ 640.51
10/26/2020	37917	Robert Wall	\$ 785.37
10/26/2020	37918	WageWorks, Inc.	\$ 191.75
10/26/2020	37919	Aflac	\$ 2,995.89
10/26/2020	37920	Blue Shield of California	\$ 3,124.45
10/26/2020	37921	Nippon Life Insurance Co	\$ 2,872.43
10/26/2020	37922	Standard Dental Insurance Co	\$ 1,369.00
10/26/2020	37923	Standard Insurance Vision Plan	\$ 302.08
10/26/2020	37924	Western Dental Services Inc	\$ 241.04
10/26/2020	37925	Alpine Springs	\$ 122.45
10/26/2020	37926	Ameripride Uniform Services	\$ 845.18
10/26/2020	37927	Bay Alarm Company	\$ 32.33
10/26/2020	37928	Best Home Center	\$ 45.20
10/26/2020	37929	Brenntag Pacific, Inc	\$ 17,333.35
10/26/2020	37930	BSK Associates	\$ 1,105.00
10/26/2020	37931	Burgeson's Heating & Air Cond. Inc	\$ 3,950.00
10/26/2020	37932	CA-ARB/PERP	\$ 2,940.00
10/26/2020	37933	California Water Environment Association	\$ 576.00
10/26/2020	37934	Calmat Company	\$ 5,296.03
10/26/2020	37935	Department of Motor Vehicles	\$ 81.00
10/26/2020	37936	Federal Licensing, Inc.	\$ 119.00
10/26/2020	37937	Frontier Communications	\$ 45.90
10/26/2020	37938	GLS US	\$ 21.22

**Check Register - October 2020**

<b>Date</b>	<b>Check #</b>	<b>Payee or Description</b>	<b>Amount</b>
10/26/2020	37939	Grainger	\$ 90.97
10/26/2020	37940	Hardy & Harper, Inc.	\$ 84,080.00
10/26/2020	37941	Harrington Ind. Plastic, LLC	\$ 746.43
10/26/2020	37942	Hasa, Inc.	\$ 3,688.90
10/26/2020	37943	Hedrick Fire	\$ 150.00
10/26/2020	37944	Home Depot U.S.A. Inc	\$ 2,975.86
10/26/2020	37945	House Of Quality, Parts Plus	\$ 197.35
10/26/2020	37946	In-Situ Inc.	\$ 488.18
10/26/2020	37947	JW D'Angelo Co.	\$ 19,496.56
10/26/2020	37948	Krieger & Stewart	\$ 61,033.57
10/26/2020	37949	Les Schwab Tire Center	\$ 1,903.45
10/26/2020	37950	Mark C. Etheredge	\$ 280.00
10/26/2020	37951	Merit Oil Company	\$ 1,930.78
10/26/2020	37952	NCL Of Wisconsin Inc	\$ 2,109.37
10/26/2020	37953	NetComp Technologies, Inc.	\$ 2,750.00
10/26/2020	37954	Office Solutions Bsns Products, L	\$ 1,747.66
10/26/2020	37955	San Bernardino County Dept of Public Wor	\$ 2,155.00
10/26/2020	37956	SCE Rosemead	\$ 337,296.12
10/26/2020	37957	Spectrum Business	\$ 2,649.00
10/26/2020	37958	TPX Communications	\$ 2,001.83
10/26/2020	37959	UPS Store#1504/ Mail Boxes Etc.	\$ 94.75
10/26/2020	37960	US Bank	\$ 5,803.92
			<b><u>\$ 1,353,915.99</u></b>
10/9/2020	electronic pmt	DIRECT DEPOSIT TOTAL	\$ 156,731.83
10/9/2020	electronic pmt	CalPERS 457 & Loan	\$ 29,306.31
10/9/2020	electronic pmt	CalPERS Retirement	\$ 33,607.31
10/9/2020	electronic pmt	EDD - State of California	\$ 10,697.89
10/9/2020	electronic pmt	IRS	\$ 61,822.44
10/9/2020	electronic pmt	VOYA 457 Retirement Plan	\$ 4,542.58
10/23/2020	electronic pmt	DIRECT DEPOSIT TOTAL	\$ 150,871.17
10/23/2020	electronic pmt	EDD - State of California	\$ 10,742.34
10/23/2020	electronic pmt	IRS	\$ 60,814.70
10/26/2020	electronic pmt	CalPERS 457 & Loan	\$ 26,388.10
10/26/2020	electronic pmt	CalPERS Retirement	\$ 33,935.41
10/26/2020	electronic pmt	VOYA 457 Retirement Plan	\$ 4,134.14
10/26/2020	electronic pmt	CalPERS Health Insurance	\$ 96,642.47
			<b><u>\$ 680,236.69</u></b>

Fiscal Year 2020-21 Reserve Transfers										
Reserve Account - 10311										
Transfer Date	DM #	DM Date	Project	Description	Water	Sewer	Recycled	Transfer #	Resolution	Check #
7/31/2020	20-118	7/21/2020	1	Reservoir 16.6	\$ 183,592					37343
7/31/2020	20-083	5/26/2020	2	Solar at Water Plant	\$ 144,853					37378
8/11/2020	20-123	8/11/2020	3	Windows 2019 Fileserver (Providence)	\$ 21,783	\$ 21,783	\$ 4,841	1-3	2020-36	
8/11/2020	18-232	10/9/2018	4	AMI Project	\$ 129,046					37428
8/11/2020	20-118	7/21/2020	1	Reservoir 16.6	\$ 27,033					37490
8/11/2020	20-033	3/24/2020	5	Reservoir 18.4 Electrical	\$ 14,750					37556
8/25/2020	20-127	8/25/2020	6	Closed Circuit Reverse Osmosis System		\$ 190,000		4	2020-37	
8/30/2020	20-118	7/21/2020	1	Reservoir 16.6	\$ 9,563					37584
9/15/2020	20-132	9/8/2020	7	Wastewater Forsta Auto Strainers (6)	\$ 78,454	\$ 487,000		7	2020-39	
9/30/2020	18-232	10/9/2018	4	AMI Project	\$ 78,454					37606
9/30/2020	20-140	9/22/2020	9	Skid Steer & Trailer	\$ 4,092	\$ 4,092		8-9	2020-41	
10/20/2020	20-054	4/14/2020	10	Vehicles (approved 4/2020)	\$ 79,848	\$ 79,848		3-4	2020-22	37797

Total Transfers from Reserves \$ (613,166) \$ (702,875) \$ (4,841)  
**Beginning Balance @ 7/1/20 \$ 2,525,595 \$ 3,005,984 \$ 320,486**  
 Contribution to Reserves 2020-21 \$ 204,000 \$ -  
**Ending Balance @ 6/30/21 \$ 2,116,429 \$ 2,303,109 \$ 315,646**

Transfer Date	DM #	DM Date	Project	Description	Water Reserve Account		
					10411-FCC Booster Pumping	10412-FCC Pipeline	10413-FCC Water Reservoir
9/15/2020	20-131	9/8/2020	8	R 16.2 Reservoir Design	\$ 87,836	\$ 63,974	\$ 33,890

Total Transfers from Reserves \$ (87,836) \$ (63,974) \$ (33,890)  
**Beginning Balance @ 7/1/20 \$ 1,020,535 \$ 1,004,149 \$ 2,548,478**  
 Contribution to Reserves 2020-21 \$ 39,993 \$ 138,512 \$ 111,639  
**Ending Balance @ 6/30/21 \$ 972,693 \$ 1,078,687 \$ 2,626,228**



Fiscal Year 2020-21 Reserve Transfers										
Transfer Date	DIM #	DM Date	Project	Description	Recycled Reserve Account					
					10411-FCC Booster Pumping	10412-FCC Pipeline				
9/15/2020	20-131	9/8/2020	8	R 16.2 Reservoir Design	\$ 97,816	\$ 71,243	10413-FCC Recycled Water Reservoir	\$ 37,741	6	2020-38

Total Transfers from Reserves \$ (97,816) \$ (71,243) \$ (37,741)  
**Beginning Balance @ 7/1/20 \$ 286,758 \$ 1,642,634 \$ 1,375,298**  
 Contribution to Reserves 2020-21 \$ 16,647 \$ 82,896 \$ 66,813  
**Ending Balance @ 6/30/21 \$ 205,589 \$ 1,654,287 \$ 1,404,370**

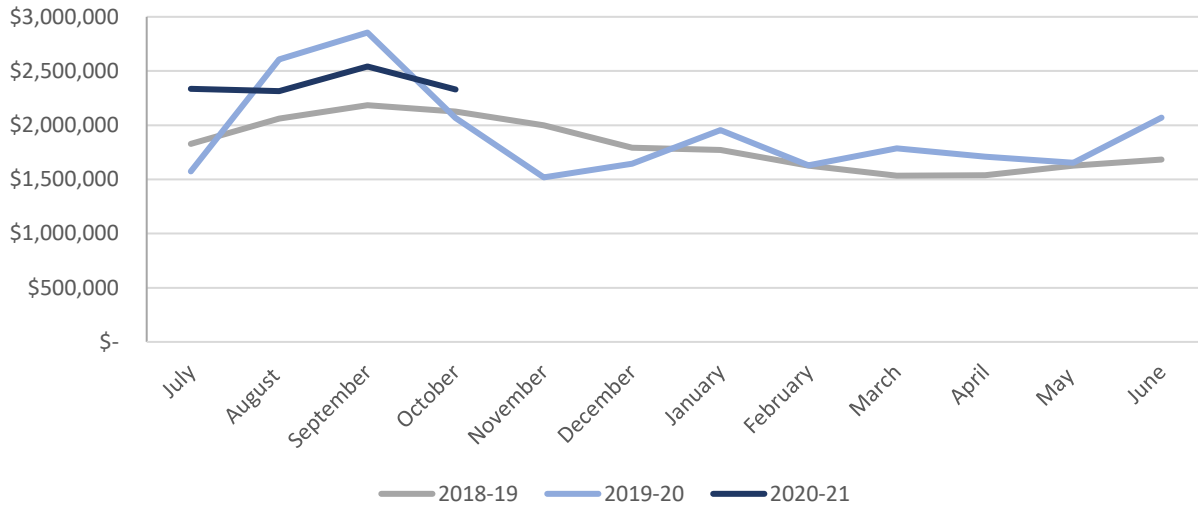
Summary of Projects			Total Reserves Transfer
Project	Description		
1	Reservoir 16.6	\$	220,188
2	Solar at Water Plant	\$	144,853
3	Windows 2019 Fileserver (Providence)	\$	48,406
4	AMI Project	\$	207,500
5	Reservoir 18.4 Electrical	\$	14,750
6	Closed Circuit Reverse Osmosis System	\$	190,000
7	Wastewater Forsta Auto Strainers (6)	\$	487,000
8	R 16.2 Reservoir Design	\$	392,500
9*	Skid Steer & Trailer	\$	130,384
10	Vehicles (approved 4/2020)	\$	159,696

\* Transfer completed in prior year = \$ 122,200

### Financial Account Information

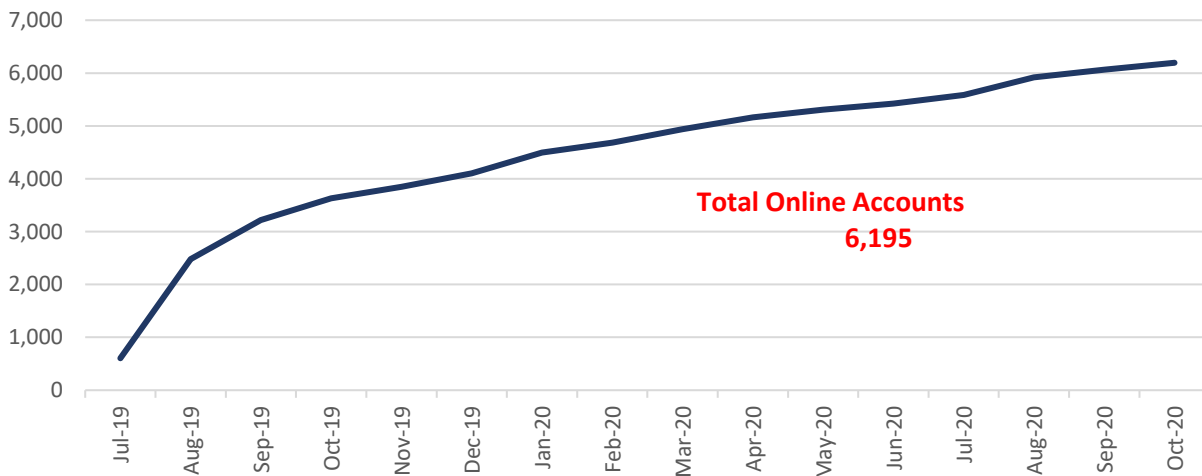
The District currently deposits all revenue received via mail or in person into the Deposit Checking account. All revenue received through Xpress Bill Pay is kept in a separate account and transferred weekly to the Deposit Checking account. The General Checking account is used as a sole processing account for all District checks and electronic payroll. The Investment Checking account is used for the purchase and redemption of US treasury notes and bills and for the transfer of LAIF funds. The US treasury notes and bills are booked at cost.

#### Monthly Utility Revenue

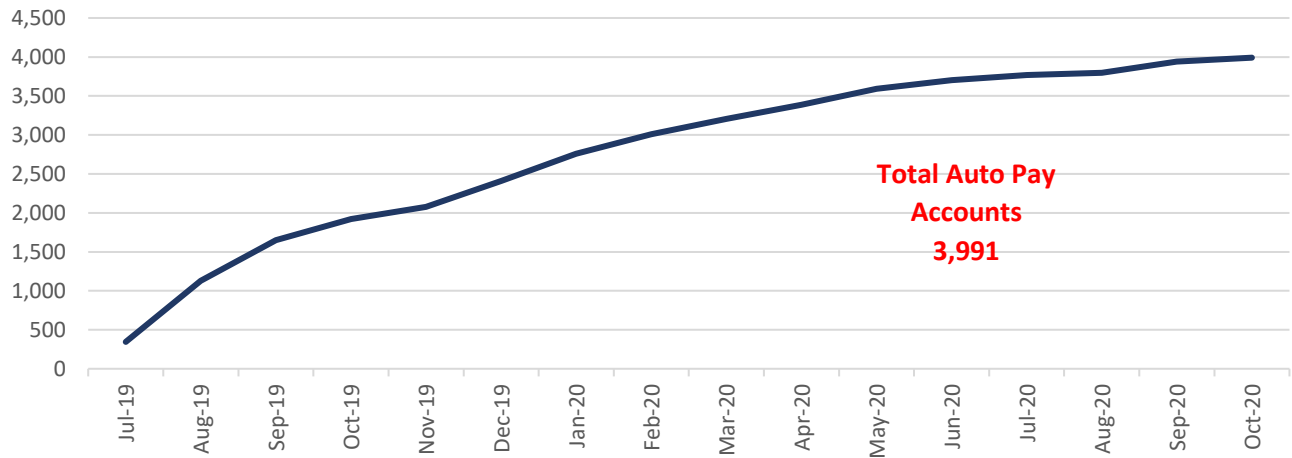


Xpress Bill Pay: Xpress Bill Pay is a third-party vendor the District utilizes to process credit card payments, echecks, online payments from customers, lockbox payments processed offsite, as well as phone payments processed without a live customer service representative.

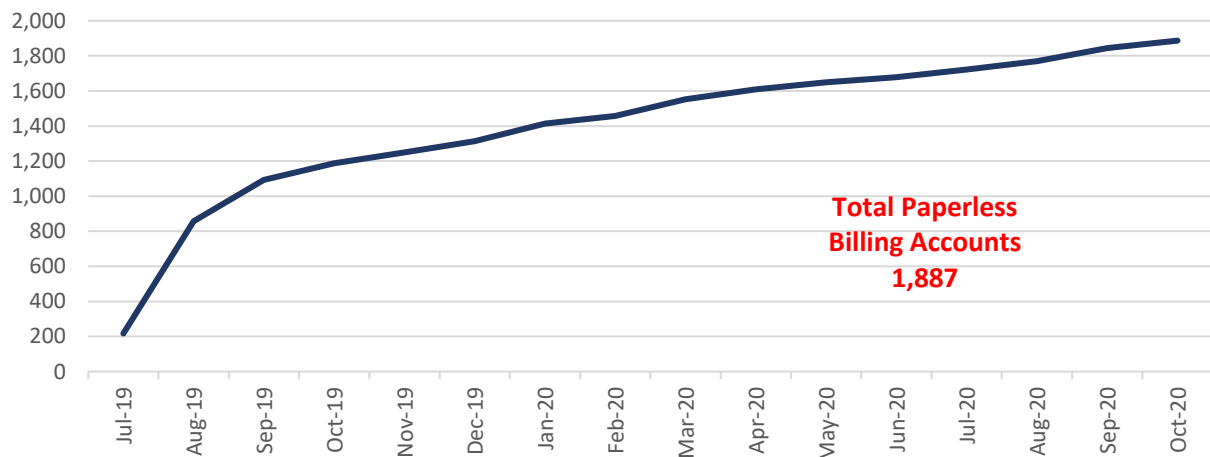
#### Xpress Bill Pay Online Account Enrollment



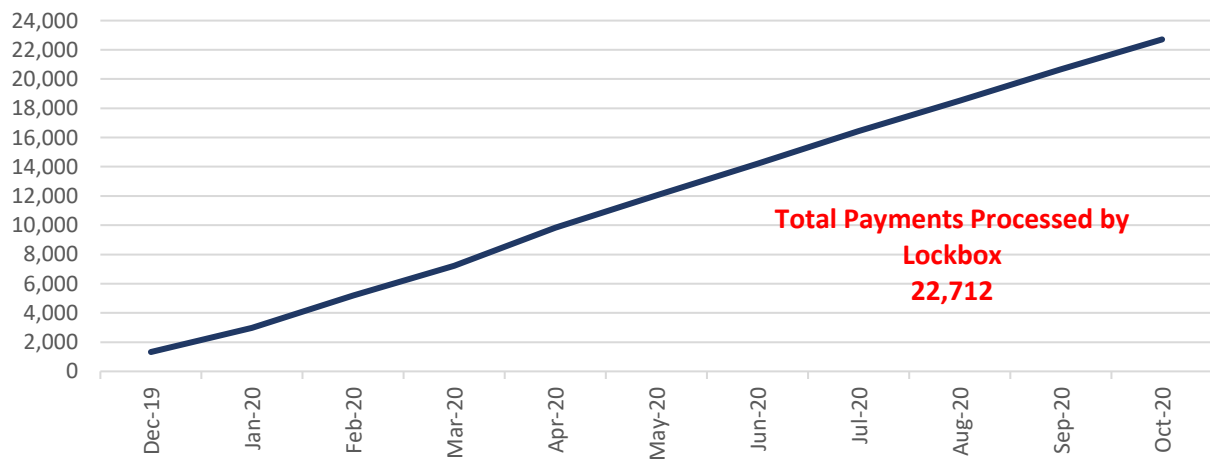
### Auto Pay Account Enrollment



### Paperless Billing Account Enrollment



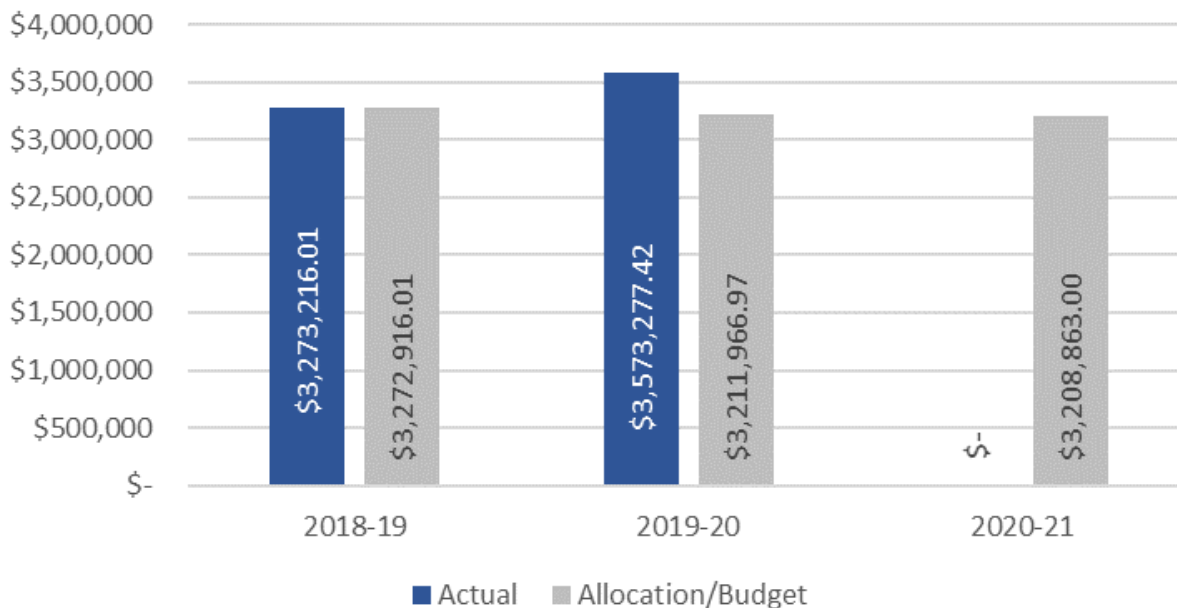
### Xpress Bill Pay - Payments Processed by Lockbox



Summary of Property Tax Revenue:

Current Month	Year-to-Date	Budget Amount	Percentage
Property Taxes	\$ 0	\$ 3,208,863	0%

Property Taxes - Actual vs. Budget



**Investment Summary**

The investment summary report illustrates the District's investments in US treasury notes and bills in addition to the investments held by the Local Agency Investment Fund or LAIF. The yields for the treasury notes and bills are provided for each individual transaction. The historical annual yield for funds invested with LAIF is also provided.

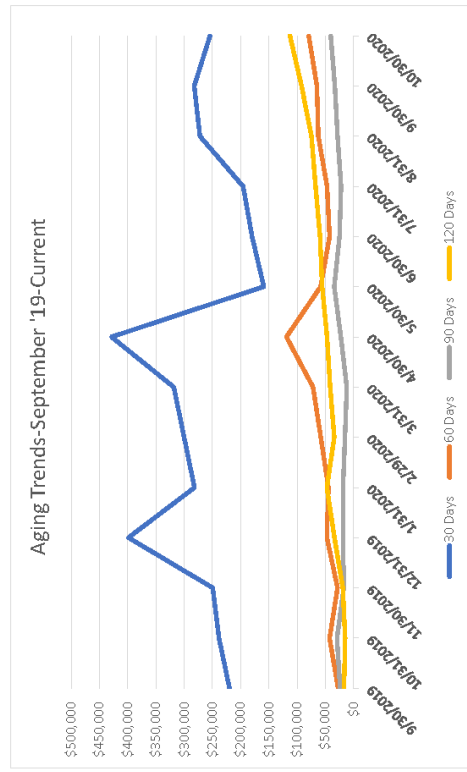
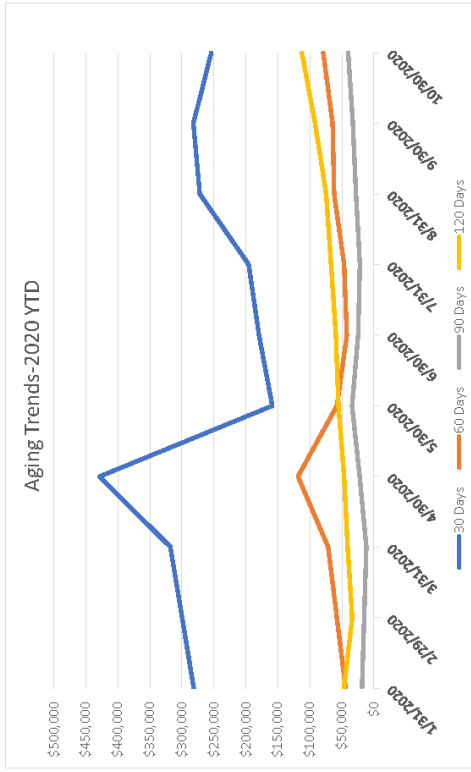
Separate pooled money investment reports prepared by the State of California are maintained by the District and available for review. The LAIF investment account is a pooled money account administered by the State of California. Additional information on the LAIF account is provided below in the investment summary report.

Investment Policy Disclosure - The District is currently compliant with the portfolio of its Investment Policy and State law. The District is using Sandy Gage with Merrill Lynch Wealth Management (Bank of America Corporation) for Treasury investments. The District expects to meet its expenditure requirements for the next six months.

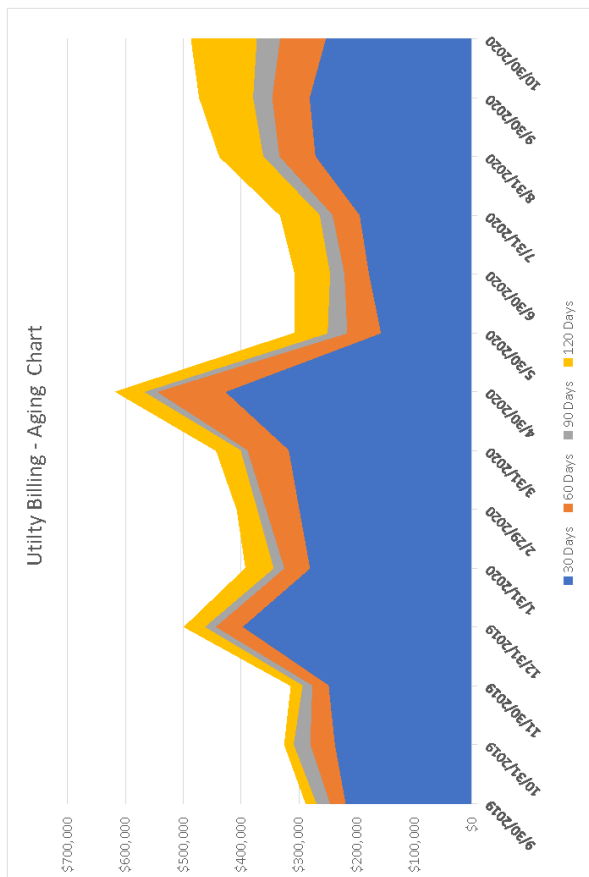
### **Management Discussion**

This section is new beginning in September 2020 and will be included in the monthly unaudited report in the future. This will be used to discuss items of importance that may have a financial impact on the District.

- The District is currently finalizing annual audit with the audit firm Davis Farr. The audited financial statements are anticipated to be brought before the Board for approval in late November.
- The District's annual review by Fitch for the YVWD revenue bonds is complete and as previously reported, our rating increased.
- The District is currently in review with CalOES for reimbursement of expenses for the damage done to Lift Station #3 during the Sandalwood fire in October 2019.
- The District is awaiting the agreement from the U.S. Bureau of Reclamation for the Large Meter Grant in the amount of \$75,000. This is anticipated in late November.
- The District continues to track the aging trends for Utility Receivables as a result of COVID-19 (see below).



Average Pre-Covid	\$281,219	\$41,173	\$20,379	\$27,505
	30 Days	60 Days	90 Days	120 Days
9/30/2019	\$219,674	\$27,324	\$23,818	\$16,783
10/31/2019	\$238,200	\$42,466	\$29,185	\$14,740
11/30/2019	\$249,231	\$28,074	\$16,957	\$18,748
12/31/2019	\$398,693	\$46,971	\$18,425	\$33,732
1/31/2020	\$281,607	\$44,353	\$18,670	\$47,076
2/29/2020	\$299,907	\$57,848	\$15,218	\$33,953
3/31/2020	\$318,206	\$71,532	\$11,854	\$41,128
4/30/2020	\$428,692	\$118,758	\$22,338	\$46,778
5/30/2020	\$158,815	\$58,042	\$34,032	\$55,547
6/30/2020	\$179,470	\$42,375	\$24,764	\$59,317
7/31/2020	\$195,647	\$46,783	\$22,104	\$67,157
8/31/2020	\$272,158	\$62,221	\$28,092	\$74,515
9/30/2020	\$282,140	\$64,710	\$32,923	\$92,047
10/30/2020	\$254,095	\$79,254	\$40,271	\$112,550
<b>Average Post Covid</b>	<b>\$262,161</b>	<b>\$66,346</b>	<b>\$25,158</b>	<b>\$62,356</b>
<b>% Increase</b>	<b>-6.78%</b>	<b>61.14%</b>	<b>23.45%</b>	<b>126.70%</b>



## Investment Summary - October 2020

### LOCAL AGENCY INVESTMENT FUND

PERIOD	TOTAL WITHDRAWAL AMOUNT	TOTAL DEPOSIT AMOUNT	ACCRUED INTEREST (QUARTERLY)	ENDING BALANCE
July 31, 2020	\$ -	\$ -	\$ 32,317.59	\$ 9,597,255.22
August 31, 2020	\$ (2,700,000.00)	\$ -	\$ -	\$ 6,897,255.22
September 30, 2020	\$ -	\$ -	\$ -	\$ 6,897,255.22
October 31, 2020	\$ -	\$ 2,000,000.00	\$ 17,200.35	\$ 8,914,455.57
November 30, 2020	\$ -	\$ -	\$ -	\$ 8,914,455.57
December 31, 2020	\$ -	\$ -	\$ -	\$ 8,914,455.57
January 31, 2021	\$ -	\$ -	\$ -	\$ 8,914,455.57
February 28, 2021	\$ -	\$ -	\$ -	\$ 8,914,455.57
March 31, 2021	\$ -	\$ -	\$ -	\$ 8,914,455.57
April 30, 2021	\$ -	\$ -	\$ -	\$ 8,914,455.57
May 31, 2021	\$ -	\$ -	\$ -	\$ 8,914,455.57
June 30, 2021	\$ -	\$ -	\$ -	\$ 8,914,455.57

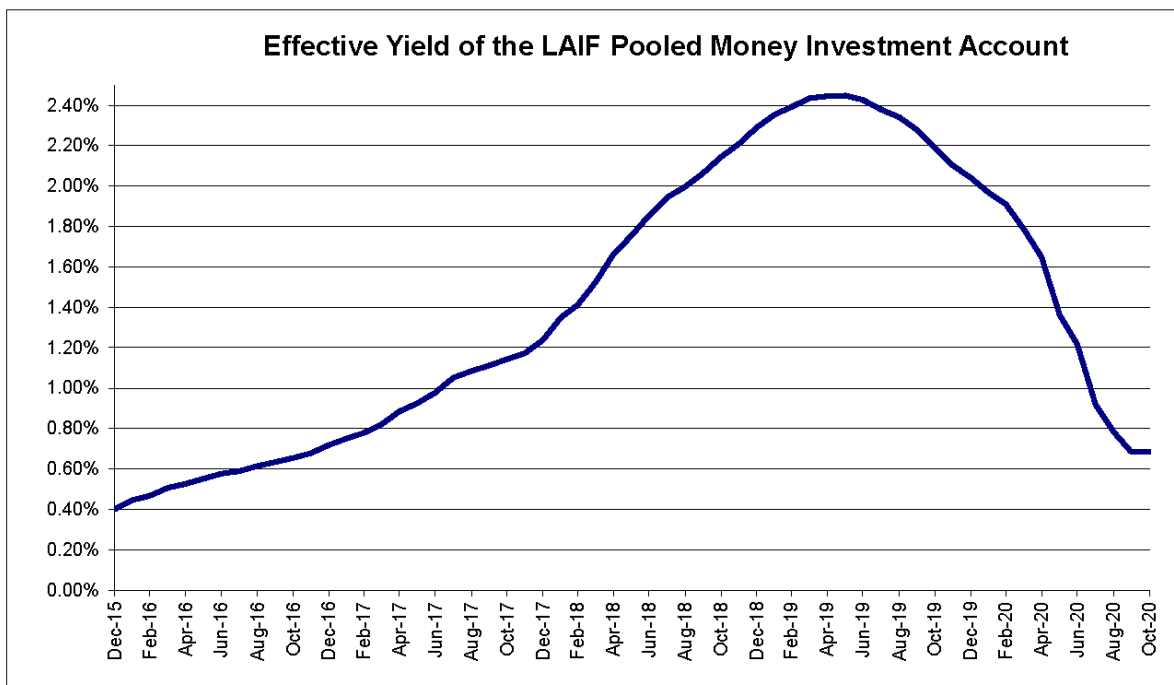
**L.A.I.F. INCOME SUMMARY**

**CURRENT QUARTER**    **FY YEAR-TO-DATE**

**INCOME RECEIVED**

**\$ 17,200.35**

**\$ 49,517.94**



## Investment Summary - October 2020

### U.S. TREASURIES

Quantity	Description	Cusip	Maturity Date	Yield	Cost of Purchase	Market Value
500,000	US Treasury Bill	912796SV2	June 18, 2020	2.150%	\$ 491,590.83	\$ 528,290.80
<b>500,000</b>	<b>Total Values</b>				<b>\$ 491,590.83</b>	<b>\$ 528,290.80</b>

Money Market Account Activity-Beginning Balance	\$	28,286.04
7/31/17 - Bond Interest	\$	-
7/31/18 - Dividend/Interest	\$	4.76
Cusip 912796QM4 Accrued Interest Paid		
Business Account Fee		
<b>Income</b>	<b>\$</b>	<b>4.76</b>
Intra-Bank Transfers to/from Investment Checking	\$	-
<b>Fund Transfers</b>	<b>\$</b>	<b>-</b>
Cusip Maturity		
<b>Redemptions</b>	<b>\$</b>	<b>-</b>
Cusip Purchase		
<b>Purchases</b>	<b>\$</b>	<b>-</b>
<b>Ending Balance - Money Market</b>	<b>\$</b>	<b>28,290.80</b>
<b>US Treasury Securities Investment Principal</b>	<b>\$</b>	<b>491,590.83</b>
<b>Total Assets</b>	<b>\$</b>	<b>519,881.63</b>

*Note: As of 11/3/20, the updated treasury information for October has not been received. The information above is as of 9/30/20.*

### Fiscal Year 2020-21 Detail Budget Status

The revenue and expense budget status for the 2020-21 Fiscal Year is provided for your review.

### Questions or Comments

If you have any questions about a particular budget account, please do not hesitate to contact the Chief Financial Officer directly. If you need additional information, the members of the Administrative Department would be happy to provide you with any detailed information you may desire.



Summary of Revenue Budget As of October 31, 2020 (33% of Budget Cycle)				
Division	Current Month	Year-to-Date	Budget Amount	Percentage
Water	\$ 1,130,220	\$ 4,951,942	\$ 14,715,063	33.65%
Sewer	\$ 1,022,678	\$ 4,013,759	\$ 12,869,897	31.19%
Recycled Water	\$ 149,982	\$ 639,075	\$ 1,270,360	50.31%
<b>District Revenue</b>	<b>\$ 2,302,880</b>	<b>\$ 9,604,776</b>	<b>\$ 28,855,320</b>	<b>33.29%</b>

Summary of Water Budget vs. Expenses As of October 31, 2020 (33% of Budget Cycle)				
Department	Current Month	Year-to-Date	Budget Amount	Percentage
Water Resources	\$ 445,855	\$ 1,599,164	\$ 4,950,543	32.30%
Public Works	\$ 206,812	\$ 811,734	\$ 3,304,607	24.56%
Administration	\$ 164,236	\$ 1,012,577	\$ 2,942,747	34.41%
Long Term Debt	\$ -	\$ -	\$ 2,292,613	0.00%
Asset Acquisition	\$ -	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 816,903</b>	<b>\$ 3,423,476</b>	<b>\$ 13,490,510</b>	<b>25.38%</b>

Summary of Sewer Budget vs. Expenses As of October 31, 2020 (33% of Budget Cycle)				
Department	Current Month	Year-to-Date	Budget Amount	Percentage
Treatment	\$ 289,509	\$ 1,168,332	\$ 4,473,712	26.12%
Administration	\$ 202,324	\$ 1,039,257	\$ 2,733,912	38.01%
Environmental Control	\$ 110,617	\$ 420,563	\$ 1,318,555	31.90%
Long Term Debt	\$ -	\$ 2,923,669	\$ 3,833,718	76.26%
Asset Acquisition	\$ -	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 602,450</b>	<b>\$ 5,551,821</b>	<b>\$ 12,359,897</b>	<b>44.92%</b>

Summary of Recycled Water Budget vs. Expenses As of October 31, 2020 (33% of Budget Cycle)				
Department	Current Month	Year-to-Date	Budget Amount	Percentage
Administration	\$ 110,966	\$ 461,841	\$ 1,270,360	36.36%
<b>TOTAL</b>	<b>\$ 110,966</b>	<b>\$ 461,841</b>	<b>\$ 1,270,360</b>	<b>36.36%</b>

<b>District Expenses</b>	<b>\$ 1,530,319</b>	<b>\$ 9,437,137</b>	<b>\$ 27,120,767</b>	<b>34.80%</b>
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FY 2020-21 Water Revenue					
G/L					
ACCOUNT#	DESCRIPTION	BUDGET	Oct '20	Year to Date	%
02-400-40010	Sales-Water & Non Potable	\$ 5,862,780	\$ 648,488	\$ 3,029,490	51.67%
02-400-40011	Sales-Construction Water	\$ 30,000	\$ 4,240	\$ 25,935	86.45%
02-400-40012	Sales-Imported Water-SGPWA	\$ 257,500	\$ 25,929	\$ 119,976	46.59%
02-400-40013	Sales-Imported Water-MUNI	\$ 875,500	\$ 82,630	\$ 380,030	43.41%
02-400-40014	Sales-Disc (Multi Unit) Commdy	\$ (110,000)	\$ (11,696)	\$ (47,414)	43.10%
02-400-40015	Sales-Wholesale Water	\$ 115,000	\$ 13,861	\$ 54,087	47.03%
02-400-40016	Sales-Establish Service Fee	\$ 6,120	\$ 1,100	\$ 3,400	55.56%
02-400-41000	Sales-Service Demand Charges	\$ 3,859,820	\$ 300,709	\$ 1,199,791	31.08%
02-400-41001	Sales-Fire Srv Standby Fees	\$ 40,800	\$ 4,937	\$ 18,964	46.48%
02-400-41003	Sales-Const Water Minimum Chg	\$ 5,100	\$ 277	\$ 1,103	21.63%
02-400-41005	Sales-Disc (Multi Units)-SC	\$ (128,250)	\$ (11,871)	\$ (47,889)	37.34%
02-400-41010	Unauthorized Use of Water Chrg	\$ 2,040	\$ -	\$ -	0.00%
02-400-41110	Meter/Lateral Installation	\$ 200,000	\$ 41,536	\$ 126,274	63.14%
02-400-41112	Fire Flow Test Fees	\$ 4,590	\$ 450	\$ 2,700	58.82%
02-400-41113	Disconnect & Reconnect Fees	\$ 70,000	\$ -	\$ -	0.00%
02-400-41121	Delinquent Payment Charges	\$ 139,050	\$ -	\$ -	0.00%
02-400-41124	Bad Debt Write-Off & Recovery	\$ (20,400)	\$ -	\$ -	0.00%
02-421-42122	Revenue - Other, Operating	\$ -	\$ -	\$ 145	N/A
02-421-42123	Admin, Management & Acctg Fees	\$ 206,550	\$ 17,213	\$ 68,850	33.33%
02-430-43010	Interest Earned	\$ 70,000	\$ 7,740	\$ 8,848	12.64%
02-431-43110	Property Tax - Unsecured	\$ -	\$ -	\$ -	N/A
02-431-43120	Property Tax - Secured	\$ 2,988,863	\$ -	\$ -	0.00%
02-431-43130	Tax Collection - Prior	\$ 40,000	\$ -	\$ -	0.00%
02-431-43140	Taxes - Other	\$ 180,000	\$ -	\$ -	0.00%
02-491-49110	Rental Income	\$ -	\$ -	\$ -	N/A
02-491-49150	Revenue - Misc Non-Operating	\$ 20,000	\$ 4,677	\$ 7,652	38.26%
	<b>WATER OPERATING REVENUE</b>	<b>\$ 14,715,063</b>	<b>\$ 1,130,220</b>	<b>\$ 4,951,942</b>	<b>33.65%</b>
	Transfer - Reserve Fund	\$ -	\$ -	\$ -	
02-480-48002	Grants	\$ 300,000	\$ -	\$ -	0.00%
02-480-48901	Contrib Cap-Capacity Fees	\$ -	\$ 226,573	\$ 815,511	N/A
02-480-48902	Contrib Cap-Sustainability	\$ -	\$ 30,723	\$ 116,123	N/A
	<b>TOTAL WATER REVENUE</b>	<b>\$ 15,015,063</b>	<b>\$ 1,387,515</b>	<b>\$ 5,883,576</b>	<b>39.18%</b>

**NOTE: Plan check & inspection fees to 02-42122**

FY 2020-21 Sewer Revenue					
G/L ACCOUNT#	DESCRIPTION	BUDGET	Oct '20	Year to Date	%
03-400-40016	Sales-Establish Service Fee	\$ 510	\$ 25	\$ 25	4.90%
03-400-41000	Sales-Sewer Charges	\$ 12,424,514	\$ 1,018,033	\$ 4,062,844	32.70%
03-400-41005	Sales-Disc (Multi Units)-SC	\$ (200,000)	\$ (18,301)	\$ (73,644)	36.82%
03-400-41110	Meter/Lateral Installation	\$ 15,038	\$ 2,500	\$ 2,500	16.62%
03-400-41121	Penalty - Late Charges	\$ 126,250	\$ -	\$ (21)	-0.02%
03-400-41124	Bad Debt Write-Off & Recovery	\$ (15,075)	\$ -	\$ -	0.00%
03-400-41131	Front Footage Fees	\$ 55,550	\$ 12,500	\$ 12,500	22.50%
03-421-42122	Revenue - Other, Operating	\$ 2,020	\$ 180	\$ 720	35.64%
03-430-43010	Interest Earned	\$ 102,000	\$ 7,740	\$ 8,835	8.66%
03-431-43110	Property Tax - Unsecured	\$ -	\$ -	\$ -	-
03-431-43120	Property Tax - Secured	\$ 356,540	\$ -	\$ -	-
03-431-43130	Tax Collection - Prior	\$ -	\$ -	\$ -	-
03-431-43140	Taxes - Other	\$ -	\$ -	\$ -	-
03-491-49150	Revenue - Misc Non-Operating	\$ 2,550	\$ -	\$ -	0.00%
	<b>SEWER OPERATING REVENUE</b>	<b>\$ 12,869,897</b>	<b>\$ 1,022,678</b>	<b>\$ 4,013,759</b>	<b>31.19%</b>
03-480-48002	Grants	\$ -	\$ -	\$ -	-
03-480-48901	Contrib Cap-Capacity Fees	\$ -	\$ 327,864	\$ 993,816	-
03-480-48905	Contrib Cap-Infrastructure	\$ -	\$ 66,000	\$ 195,000	-
	<b>TOTAL SEWER REVENUE</b>	<b>\$ 12,869,897</b>	<b>\$ 1,416,542</b>	<b>\$ 5,202,576</b>	<b>40.42%</b>

FY 2020-21 Recycled Revenue					
G/L ACCOUNT#	DESCRIPTION	BUDGET	Oct '20	Year to Date	%
04-400-40010	Sales-Water & Non Potable	\$ 1,001,460	\$ 104,992	\$ 476,639	47.59%
04-400-40011	Sales-Construction Water	\$ 9,981	\$ -	\$ -	0.00%
04-400-40017	Sales-Excess Drinking Water	\$ 8,574	\$ 2,438	\$ 12,044	140.47%
04-400-40018	Sales-Infrastructure	\$ 72,642	\$ 10,316	\$ 47,548	65.46%
04-400-41000	Sales-Service Demand Charges	\$ 153,641	\$ 14,772	\$ 56,873	37.02%
04-400-41003	Sales-Const Water Minimum Chg	\$ 821	\$ 129	\$ 457	55.61%
04-400-41110	Meter/Lateral Installation	\$ 1,020	\$ 15,543	\$ 43,332	4248.24%
04-400-41121	Penalty - Late Charges	\$ 2,000	\$ -	\$ -	0.00%
04-400-41122	Revenue - Other, Operating	\$ 505	\$ 73	\$ 218	43.20%
04-430-43010	Interest Earned	\$ 19,716	\$ 1,720	\$ 1,963	9.96%
04-431-43110	Property Tax - Unsecured	\$ -	\$ -	\$ -	N/A
04-431-43120	Property Tax - Secured	\$ -	\$ -	\$ -	N/A
04-431-43130	Tax Collection - Prior	\$ -	\$ -	\$ -	N/A
04-431-43140	Taxes - Other	\$ -	\$ -	\$ -	N/A
04-491-49150	Revenue-Misc Non-Operating	\$ -	\$ -	\$ -	N/A
	<b>RECYCLED OPERATING REVENUE</b>	<b>\$ 1,270,360</b>	<b>\$ 149,982</b>	<b>\$ 639,075</b>	<b>50.31%</b>
04-480-48002	Grants	\$ -	\$ -	\$ -	N/A
04-480-48901	Contrib Cap-Capacity Fees	\$ -	\$ 181,836	\$ 501,427	N/A
	<b>TOTAL RECYCLED REVENUE</b>	<b>\$ 1,270,360</b>	<b>\$ 331,819</b>	<b>\$ 1,140,502</b>	<b>89.78%</b>

FY 2020-21 Water Expenses					
G/L ACCOUNT #	DESCRIPTION	BUDGET	Oct '20	Year to Date	%
02-501-50009	Labor - Overtime	\$ 35,447	\$ 2,545	\$ 18,588	52.44%
02-501-50010	Labor	\$ 1,000,914	\$ 79,847	\$ 320,292	32.00%
02-501-50011	Labor - Credit	\$ -	\$ -	\$ -	N/A
02-501-50013	Benefits-FICA	\$ 79,279	\$ 6,769	\$ 27,644	34.87%
02-501-50014	Benefits-Life Insurance	\$ 4,899	\$ 136	\$ 553	11.29%
02-501-50016	Benefits-Health & Def Comp	\$ 201,304	\$ 20,296	\$ 82,006	40.74%
02-501-50017	Benefits-Disability Insurance	\$ 9,326	\$ 1,187	\$ 4,826	51.75%
02-501-50019	Benefits-Workers Compensation	\$ 60,398	\$ -	\$ 5,170	8.56%
02-501-50021	Benefits-PERS Employee	\$ -	\$ -	\$ -	N/A
02-501-50022	Benefits-PERS Employer	\$ 75,364	\$ 5,679	\$ 22,528	29.89%
02-501-50023	Benefits-Uniforms	\$ 5,050	\$ 167	\$ 669	13.25%
02-501-50024	Benefits-Vacation & Sick Pay	\$ -	\$ -	\$ -	N/A
02-501-50025	Benefits-Boots	\$ 3,330	\$ -	\$ -	0.00%
02-501-51003	R&M - Structures	\$ 325,776	\$ 88,942	\$ 150,254	46.12%
02-501-51011	R&M - Valves	\$ 20,400	\$ -	\$ -	0.00%
02-501-51115	Laboratory Supplies	\$ 2,550	\$ -	\$ -	N/A
02-501-51140	General Supplies & Expenses	\$ 5,000	\$ 3,146	\$ 6,366	127.31%
02-501-51210	Utilities - Power Purchases	\$ 1,352,000	\$ 210,986	\$ 706,017	52.22%
02-501-51211	Utilities - Electricity	\$ 5,100	\$ 302	\$ 1,228	24.08%
02-501-51316	Imported Water Purchases	\$ 1,085,750	\$ -	\$ 88,060	8.11%
02-501-54012	Education & Training	\$ 7,303	\$ -	\$ -	0.00%
02-501-54019	Licenses & Permits	\$ 66,300	\$ 2,293	\$ 3,485	5.26%
02-501-54025	Telephone & Internet	\$ 3,000	\$ 304	\$ 912	30.40%
02-501-54110	Laboratory Services	\$ 76,500	\$ -	\$ -	0.00%
02-501-57040	YVRWFF-Crystal Creek Exp	\$ 561,000	\$ 25,800	\$ 179,156	31.94%
	<b>WATER RESOURCE TOTALS</b>	<b>\$ 4,950,543</b>	<b>\$ 445,855</b>	<b>\$ 1,599,164</b>	<b>32.30%</b>
02-503-50009	Labor - Overtime	\$ 59,434	\$ 3,775	\$ 19,314	32.50%
02-503-50010	Labor	\$ 1,584,210	\$ 102,488	\$ 416,993	26.32%
02-503-50011	Labor - Credit	\$ -	\$ -	\$ -	N/A
02-503-50013	Benefits-FICA	\$ 125,741	\$ 8,563	\$ 35,079	27.90%
02-503-50014	Benefits-Life Insurance	\$ 9,991	\$ 261	\$ 1,043	10.44%
02-503-50016	Benefits-Health & Def Comp	\$ 391,002	\$ 35,870	\$ 143,904	36.80%
02-503-50017	Benefits-Disability Insurance	\$ 14,795	\$ 1,572	\$ 6,400	43.26%
02-503-50019	Benefits-Workers Compensation	\$ 13,744	\$ -	\$ 5,170	37.61%
02-503-50021	Benefits-PERS Employee	\$ -	\$ -	\$ -	N/A
02-503-50022	Benefits-PERS Employer	\$ 120,829	\$ 7,623	\$ 30,994	25.65%
02-503-50023	Benefits-Uniforms	\$ 10,850	\$ 642	\$ 2,178	20.07%
02-503-50024	Benefits-Vacation & Sick Pay	\$ -	\$ -	\$ -	N/A
02-503-50025	Benefits-Boots	\$ 6,735	\$ -	\$ -	0.00%
02-503-51001	R&M - Vehicles & Equipment	\$ 224,000	\$ 11,827	\$ 52,281	23.34%
02-503-51011	R&M - Valves	\$ 5,100	\$ 161	\$ 161	3.16%
02-503-51020	R&M - Pipelines	\$ 204,000	\$ 14,372	\$ 83,577	40.97%

FY 2020-21 Water Expenses					
G/L ACCOUNT #	DESCRIPTION	BUDGET	Oct '20	Year to Date	%
02-503-51021	R&M - Service Lines	\$ 97,920	\$ 21,021	\$ 21,021	21.47%
02-503-51022	R&M - Fire Hydrants	\$ 51,000	\$ 1,075	\$ 1,097	2.15%
02-503-51029	Repair & Maintenance-Backflow	\$ 66,300	\$ 242	\$ 6,242	9.42%
02-503-51030	R&M - Meters	\$ 330,600	\$ 448	\$ 3,804	1.15%
02-503-51031	R&M - Fire Flow Testing	\$ 25,500	\$ -	\$ -	0.00%
02-503-51092	Equipment Credits	\$ -	\$ -	\$ -	N/A
02-503-51140	General Supplies & Expenses	\$ 3,060	\$ 284	\$ 698	22.80%
02-503-54012	Education & Training	\$ 15,230	\$ -	\$ -	0.00%
02-503-54025	Telephone & Internet	\$ 4,000	\$ 364	\$ 1,092	27.30%
	<b>PUBLIC WORKS TOTALS</b>	<b>\$ 3,304,607</b>	<b>\$ 206,812</b>	<b>\$ 811,734</b>	<b>24.56%</b>
02-506-50009	Labor - Overtime	\$ 12,436	\$ 333	\$ 1,162	9.34%
02-506-50010	Labor	\$ 655,148	\$ 48,586	\$ 197,218	30.10%
02-506-50011	Labor - Credit	\$ -	\$ -	\$ -	N/A
02-506-50012	Director Fees	\$ 27,300	\$ 2,440	\$ 7,809	28.60%
02-506-50013	Benefits-FICA	\$ 53,161	\$ 3,840	\$ 15,360	28.89%
02-506-50014	Benefits-Life Insurance	\$ 3,964	\$ 84	\$ 339	8.56%
02-506-50016	Benefits-Health & Def Comp	\$ 161,439	\$ 16,713	\$ 65,655	40.67%
02-506-50017	Benefits-Disability Insurance	\$ 6,007	\$ 539	\$ 2,290	38.13%
02-506-50019	Benefits-Workers Compensation	\$ 4,454	\$ -	\$ 2,427	54.49%
02-506-50021	Benefits-PERS Employee	\$ -	\$ -	\$ -	N/A
02-506-50022	Benefits-PERS Employer	\$ 53,984	\$ 3,965	\$ 312,777	579.39%
02-506-50023	Benefits-Uniforms	\$ 175	\$ 135	\$ 495	283.07%
02-506-50024	Benefits-Vacation & Sick Pay	\$ -	\$ -	\$ -	N/A
02-506-50025	Benefits-Boots	\$ 2,055	\$ -	\$ -	0.00%
02-506-51003	R&M - Structures	\$ 40,700	\$ 4,485	\$ 17,640	43.34%
02-506-51091	Expense Credits (overhead)	\$ -	\$ -	\$ -	N/A
02-506-51120	Safety Equipment & Supplies	\$ 25,500	\$ 240	\$ 5,454	21.39%
02-506-51125	Petroleum Products	\$ 153,000	\$ 6,745	\$ 36,654	23.96%
02-506-51130	Office Supplies & Expenses	\$ 35,700	\$ 1,970	\$ 3,327	9.32%
02-506-51140	General Supplies & Expenses	\$ 40,800	\$ (147)	\$ 3,185	7.81%
02-506-51199	Disaster Repairs & Incidences	\$ -	\$ 539	\$ 539	N/A
02-506-51211	Utilities - Electricity	\$ 32,640	\$ 3,418	\$ 16,822	51.54%
02-506-51213	Utilities - Natural Gas	\$ 2,740	\$ 34	\$ 128	4.68%
02-506-54002	Dues & Subscriptions	\$ 30,600	\$ 4,742	\$ 5,825	19.04%
02-506-54005	Computer Expenses	\$ 147,900	\$ 8,612	\$ 39,624	26.79%
02-506-54010	Postage	\$ 10,200	\$ 2,021	\$ 2,344	22.98%
02-506-54011	Printing & Publications	\$ -	\$ -	\$ -	N/A
02-506-54012	Education & Training	\$ 20,400	\$ 355	\$ 3,459	16.96%
02-506-54013	Utility Billing Expenses	\$ 197,700	\$ 18,371	\$ 76,723	38.81%
02-506-54014	Public Relations	\$ 32,130	\$ -	\$ 5,026	15.64%
02-506-54016	Travel Related Expenses	\$ 7,650	\$ -	\$ -	0.00%
02-506-54017	Certifications & Renewals	\$ 12,240	\$ 2,874	\$ 3,284	26.83%
02-506-54020	Meeting Related Expenses	\$ 8,160	\$ -	\$ -	0.00%
02-506-54022	Utilities - YVWD Services	\$ 147,900	\$ 7,647	\$ 25,138	17.00%

FY 2020-21 Water Expenses					
G/L ACCOUNT #	DESCRIPTION	BUDGET	Oct '20	Year to Date	%
02-506-54024	Waste Disposal	\$ 5,100	\$ 444	\$ 6,437	126.21%
02-506-54025	Telephone & Internet	\$ 53,000	\$ 2,359	\$ 10,008	18.88%
02-506-54099	Conservation & Rebates	\$ 30,600	\$ -	\$ 438	1.43%
02-506-54104	Contractural Services	\$ 200,700	\$ 7,585	\$ 37,742	18.81%
02-506-54107	Legal	\$ 120,000	\$ -	\$ -	0.00%
02-506-54108	Audit & Accounting	\$ 15,300	\$ 4,667	\$ 5,792	37.85%
02-506-54109	Professional Fees	\$ 168,300	\$ 1,587	\$ 19,322	11.48%
02-506-55500	Depreciation	\$ 204,000	\$ -	\$ 17,000	8.33%
02-506-56001	Insurance	\$ 122,000	\$ 8,897	\$ 38,527	31.58%
02-506-57030	Regulatory Compliance	\$ 35,700	\$ 488	\$ 8,585	24.05%
02-506-57090	Election Related Expenses	\$ -	\$ -	\$ -	N/A
02-506-57095	Yucaipa SGMA	\$ 10,200	\$ -	\$ 327	3.20%
02-506-57096	Beaumont Basin Watermaster	\$ 40,800	\$ -	\$ 18,856	46.22%
02-506-57097	San Timoteo SGMA	\$ 8,100	\$ -	\$ -	0.00%
02-506-57098	Bunker Hill GSC	\$ 15,300	\$ -	\$ -	0.00%
02-506-57199	Suspense	\$ -	\$ -	\$ -	
	<b>ADMINISTRATION TOTALS</b>	<b>\$ 2,942,747</b>	<b>\$ 164,236</b>	<b>\$ 1,012,577</b>	<b>34.41%</b>
02-540-57201	Series 2015A Principal	\$ 1,230,000	\$ -	\$ -	0.00%
02-540-57402	Interest - Bond Repayment	\$ 1,062,613	\$ -	\$ -	0.00%
	<b>40 - Debt</b>	<b>\$ 2,292,613</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>
02-540-57001	Asset Acq. - Water Dept	\$ -	\$ -	\$ -	--
02-540-57003	Asset Acq. - US Dept	\$ -	\$ -	\$ -	--
02-540-57006	Asset Acq. - Admin Dept	\$ -	\$ -	\$ -	--
	<b>40 - Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>--</b>
	<b>TOTAL WATER EXPENSES</b>	<b>\$ 13,490,510</b>	<b>\$ 816,903</b>	<b>\$ 3,423,476</b>	<b>25.38%</b>



FY 2020-21 Sewer Expenses					
G/L ACCOUNT #	DESCRIPTION	BUDGET	Oct '20	Year to Date	%
03-502-50009	Labor - Overtime	\$ 33,252	\$ 2,545	\$ 14,891	44.78%
03-502-50010	Labor	\$ 1,033,509	\$ 81,900	\$ 327,833	31.72%
03-502-50013	Benefits-FICA	\$ 81,604	\$ 6,919	\$ 27,926	34.22%
03-502-50014	Benefits-Life Insurance	\$ 5,136	\$ 142	\$ 575	11.20%
03-502-50016	Benefits-Health & Def Comp	\$ 210,851	\$ 20,287	\$ 81,251	38.53%
03-502-50017	Benefits-Disability Insurance	\$ 9,600	\$ 1,222	\$ 4,927	51.32%
03-502-50019	Benefits-Workers Compensatn	\$ 71,774	\$ -	\$ 5,170	7.20%
03-502-50021	Benefits-PERS Employee	\$ -	\$ -	\$ -	N/A
03-502-50022	Benefits-PERS Employer	\$ 75,557	\$ 5,734	\$ 22,747	30.11%
03-502-50023	Benefits-Uniforms	\$ 5,350	\$ 324	\$ 1,156	21.61%
03-502-50024	Benefits-Vacation & Sick Pay	\$ -	\$ -	\$ -	N/A
03-502-50025	Benefits-Boots	\$ 3,450	\$ -	\$ -	0.00%
03-502-51003	R&M - Structures	\$ 357,000	\$ 16,973	\$ 119,506	33.48%
03-502-51010	R&M - Automation Control	\$ 75,000	\$ -	\$ 8,095	10.79%
03-502-51106	Chemicals	\$ 700,000	\$ 48,351	\$ 207,974	29.71%
03-502-51111	Propane	\$ 510	\$ -	\$ -	0.00%
03-502-51115	Laboratory Supplies	\$ 41,000	\$ 1,878	\$ 2,533	6.18%
03-502-51140	General Supplies & Expenses	\$ 6,400	\$ 3,128	\$ 6,674	104.28%
03-502-51210	Utilities - Power Purchases	\$ 994,553	\$ 97,489	\$ 435,912	43.83%
03-502-54012	Education & Training	\$ 7,566	\$ -	\$ -	0.00%
03-502-54025	Telephone & Internet	\$ 5,000	\$ 368	\$ 1,104	22.08%
03-502-54110	Laboratory Services	\$ 114,000	\$ 90	\$ 393	0.34%
03-502-57031	Sewage Waste Disposal-Solids	\$ 234,600	\$ -	\$ -	0.00%
03-502-57034	Brineline Operating Expenses	\$ 408,000	\$ 2,160	\$ (100,335)	-24.59%
	<b>TREATMENT TOTALS</b>	<b>\$ 4,473,712</b>	<b>\$ 289,509</b>	<b>\$ 1,168,332</b>	<b>26.12%</b>
03-506-50009	Labor - Overtime	\$ 12,436	\$ 333	\$ 1,162	9.34%
03-506-50010	Labor	\$ 655,148	\$ 48,586	\$ 197,218	30.10%
03-506-50011	Labor - Credit	\$ -	\$ -	\$ -	N/A
03-506-50012	Director Fees	\$ 27,300	\$ 2,440	\$ 7,809	28.60%
03-506-50013	Benefits-FICA	\$ 53,161	\$ 3,840	\$ 15,359	28.89%
03-506-50014	Benefits-Life Insurance	\$ 3,964	\$ 83	\$ 339	8.56%
03-506-50016	Benefits-Health & Def Comp	\$ 161,439	\$ 16,996	\$ 66,935	41.46%
03-506-50017	Benefits Disability Insurane	\$ 6,007	\$ 539	\$ 2,290	38.12%
03-506-50019	Benefits-Workers Compensation	\$ 4,454	\$ -	\$ 2,427	54.49%
03-506-50021	Benefits-PERS Employee	\$ -	\$ -	\$ -	N/A
03-506-50022	Benefits-PERS Employer	\$ 53,984	\$ 3,965	\$ 312,776	579.39%
03-506-50023	Benefits-Uniforms	\$ 175	\$ -	\$ -	0.00%
03-506-50024	Benefits-Vacation & Sick Pay	\$ -	\$ -	\$ -	N/A
03-506-50025	Benefits-Boots	\$ 2,115	\$ -	\$ -	0.00%
03-506-50055	Pension Expense-GASB 68	\$ -	\$ -	\$ -	N/A
03-506-51120	Safety Equipment & Supplies	\$ 9,690	\$ -	\$ 386	3.99%
03-506-51125	Petroleum Products	\$ 29,000	\$ 2,417	\$ 9,667	33.33%
03-506-51130	Office Supplies & Expenses	\$ 9,200	\$ 1,535	\$ 1,939	21.07%
03-506-51140	General Supplies & Expenses	\$ 30,600	\$ 13	\$ 926	3.03%
03-506-51199	Disaster Repairs & Incidences	\$ -	\$ 520	\$ 520	N/A



FY 2020-21 Sewer Expenses					
G/L ACCOUNT #	DESCRIPTION	BUDGET	Oct '20	Year to Date	%
03-506-54002	Dues & Subscriptions	\$ 41,000	\$ 20,742	\$ 21,324	52.01%
03-506-54003	Management & Admin Services	\$ 206,550	\$ 17,213	\$ 68,850	33.33%
03-506-54005	Computer Expenses	\$ 122,400	\$ 8,812	\$ 39,150	31.99%
03-506-54011	Printing & Publications	\$ -	\$ -	\$ -	N/A
03-506-54012	Education & Training	\$ 20,400	\$ 335	\$ 789	3.87%
03-506-54014	Public Relations	\$ 25,500	\$ -	\$ -	0.00%
03-506-54016	Travel Related Expenses	\$ 10,200	\$ -	\$ -	0.00%
03-506-54017	Certifications & Renewals	\$ 10,200	\$ 175	\$ 841	8.25%
03-506-54019	Licenses & Permits	\$ 71,400	\$ 500	\$ 13,902	19.47%
03-506-54020	Meeting Related Expenses	\$ 7,500	\$ -	\$ -	0.00%
03-506-54022	Utilities - YVWD Services	\$ 355,000	\$ 46,653	\$ 142,735	40.21%
03-506-54024	Waste Disposal	\$ 33,000	\$ 1,333	\$ 7,115	21.56%
03-506-54025	Telephone & Internet	\$ 60,000	\$ 4,268	\$ 17,720	29.53%
03-506-54030	Drinking Water	\$ -	\$ -	\$ -	N/A
03-506-54104	Contractual Services	\$ 165,000	\$ 3,499	\$ 25,769	15.62%
03-506-54107	Legal	\$ 30,600	\$ -	\$ -	0.00%
03-506-54108	Audit & Accounting	\$ 15,300	\$ 4,667	\$ 5,792	37.85%
03-506-54109	Professional Fees	\$ 297,189	\$ -	\$ 19,135	6.44%
03-506-55500	Depreciation	\$ -	\$ -	\$ -	N/A
03-506-56001	Insurance	\$ 132,600	\$ 12,862	\$ 47,426	35.77%
03-506-57030	Regulatory Compliance	\$ 71,400	\$ -	\$ 8,955	12.54%
	<b>ADMINISTRATION TOTALS</b>	<b>\$ 2,733,912</b>	<b>\$ 202,324</b>	<b>\$ 1,039,257</b>	<b>38.01%</b>
03-507-50009	Labor - Overtime	\$ 23,890	\$ 1,310	\$ 8,681	36.34%
03-507-50010	Labor	\$ 616,937	\$ 42,319	\$ 172,185	27.91%
03-507-50011	Labor - Credit	\$ -	\$ -	\$ -	0.00%
03-507-50013	Benefits-FICA	\$ 49,025	\$ 3,499	\$ 14,521	29.62%
03-507-50014	Benefits-Life Insurance	\$ 3,768	\$ 101	\$ 404	10.72%
03-507-50016	Benefits-Health & Def Comp	\$ 152,863	\$ 13,835	\$ 56,038	36.66%
03-507-50017	Benefits-Disability Insurance	\$ 5,768	\$ 635	\$ 2,607	45.19%
03-507-50019	Benefits-Workers Compensatio	\$ 5,391	\$ -	\$ 5,170	95.89%
03-507-50021	Benefits-PERS Employee	\$ -	\$ -	\$ -	N/A
03-507-50022	Benefit-PERS Employer	\$ 49,754	\$ 3,329	\$ 13,459	27.05%
03-507-50023	Benefits-Uniforms	\$ 4,050	\$ 277	\$ 741	18.29%
03-507-50024	Benefits-Vacation & Sick Pay	\$ -	\$ -	\$ -	N/A
03-507-50025	Benefits-Boots	\$ 2,475	\$ -	\$ -	0.00%
03-507-51003	Sewer Pipeline & Facilities	\$ 250,001	\$ 33,760	\$ 76,161	30.46%
03-507-51140	General Supplies & Expenses	\$ 1,000	\$ 119	\$ 173	17.27%
03-507-51241	Lift Station #1	\$ 52,001	\$ 5,549	\$ 40,066	77.05%
03-507-51242	Lift Station #2	\$ 18,001	\$ 2,294	\$ 9,091	50.50%
03-507-51243	Lift Station #3	\$ 6,200	\$ 510	\$ 1,032	16.64%
03-507-51244	Lift Station #4	\$ 9,501	\$ 1,149	\$ 4,651	48.95%
03-507-51246	Lift Station #6	\$ 5,001	\$ 601	\$ 2,531	50.62%

FY 2020-21 Sewer Expenses					
G/L ACCOUNT #	DESCRIPTION	BUDGET	Oct '20	Year to Date	%
03-507-51248	Lift Station #8	\$ 2,501	\$ 94	\$ 362	14.49%
03-507-54012	Education & Training	\$ 5,428	\$ -	\$ -	0.00%
03-507-54025	Telephone & Internet	\$ -	\$ 144	\$ 432	N/A
03-507-54111	Pretreatment	\$ 55,000	\$ 1,095	\$ 12,261	22.29%
	<b>ENVIRONMENTAL CONTROL TOTAL</b>	<b>\$ 1,318,555</b>	<b>\$ 110,617</b>	<b>\$ 420,563</b>	<b>31.90%</b>
03-540-57202	SRF Principal - WWTP	\$ 2,361,721	\$ -	\$ 2,361,721	100.00%
03-540-57203	SRF Principal - Brineline	\$ 459,211	\$ -	\$ -	0.00%
03-540-57204	SRF Principal - Wise	\$ 139,605	\$ -	\$ -	0.00%
03-540-57205	SRF Principal - R 10.3	\$ 40,903	\$ -	\$ -	0.00%
03-540-57206	SRF Principal - Crow St	\$ 16,012	\$ -	\$ -	0.00%
03-540-57403	Interest - Long Term Debt	\$ 816,267	\$ -	\$ 561,948	68.84%
	<b>40 - Debt</b>	<b>\$ 3,833,718</b>	<b>\$ -</b>	<b>\$ 2,923,669</b>	<b>76.26%</b>
03-540-57002	Asset Acq. - Treatment Dept	\$ -	\$ -	\$ -	
03-540-57006	Asset Acq. - Admin Dept	\$ -	\$ -	\$ -	
03-540-57007	Asset Acq. - EC Dept	\$ -	\$ -	\$ -	
	<b>40 - Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
	<b>TOTAL SEWER EXPENSES</b>	<b>\$ 12,359,897</b>	<b>\$ 602,450</b>	<b>\$ 5,551,821</b>	<b>44.92%</b>

FY 2020-21 Recycled Expenses					
G/L ACCOUNT #	DESCRIPTION	BUDGET	Oct '20	Year to Date	%
04-506-50009	Labor - Overtime	\$ 18,771	\$ 1,198	\$ 3,650	19.44%
04-506-50010	Labor	\$ 718,807	\$ 53,002	\$ 212,404	29.55%
04-506-50011	Labor - Credit	\$ -	\$ -	\$ -	N/A
04-506-50012	Director Fees	\$ 5,000	\$ -	\$ -	0.00%
04-506-50013	Benefits-FICA	\$ 56,805	\$ 4,276	\$ 17,057	30.03%
04-506-50014	Benefits-Life Insurance	\$ 3,735	\$ 100	\$ 399	10.67%
04-506-50016	Benefits-Health & Def Comp	\$ 156,856	\$ 15,365	\$ 61,337	39.10%
04-506-50017	Benefits-Disability Insurance	\$ 6,640	\$ 733	\$ 2,991	45.05%
04-506-50019	Benefits-Workers Compensation	\$ 9,080	\$ -	\$ 2,427	26.73%
04-506-50021	Benefits-PERS Employee	\$ -	\$ -	\$ -	N/A
04-506-50022	Benefits-PERS Employer	\$ 56,064	\$ 4,291	\$ 83,200	148.40%
04-506-50023	Benfits-Uniforms	\$ 3,000	\$ 48	\$ 164	5.46%
04-506-50024	Benefits-Vacation & Sick Pay	\$ -	\$ -	\$ -	N/A
04-506-50025	Benefits-Boots	\$ 2,340	\$ -	\$ -	0.00%
04-506-51003	R&M - Structures	\$ 15,300	\$ -	\$ -	0.00%
04-506-51011	R&M - Valves	\$ 510	\$ -	\$ -	0.00%
04-506-51020	R&M - Pipelines	\$ 510	\$ -	\$ -	0.00%
04-506-51021	R&M - Service Lines	\$ 2,040	\$ -	\$ -	0.00%
04-506-51022	R&M - Fire Hydrants	\$ 2,040	\$ -	\$ -	0.00%
04-506-51030	R&M - Meters	\$ 1,530	\$ -	\$ -	0.00%
04-506-51140	General Supplies & Expenses	\$ 3,060	\$ 673	\$ 1,440	47.05%
04-506-51210	Utilities - Power Purchases	\$ 87,880	\$ 9,689	\$ 39,109	44.50%
04-506-54002	Dues & Subscriptions	\$ 3,060	\$ 2,867	\$ 2,877	94.00%
04-506-54005	Computer Expenses	\$ 5,100	\$ 362	\$ 2,777	54.46%
04-506-54011	Printing & Publications	\$ -	\$ -	\$ -	N/A
04-506-54012	Education & Training	\$ 5,132	\$ 75	\$ 145	2.82%
04-506-54014	Public Relations	\$ 4,284	\$ -	\$ 1,426	33.28%
04-506-54016	Travel Related Expenses	\$ 1,020	\$ -	\$ -	0.00%
04-506-54017	Certifications & Renewals	\$ 510	\$ -	\$ -	0.00%
04-506-54019	Licenses & Permits	\$ 7,650	\$ 10,509	\$ 10,509	137.37%
04-506-54020	Meeting Related Expenses	\$ 1,428	\$ -	\$ 258	18.04%
04-506-54022	Utilities - YVWD Services	\$ 12,750	\$ 680	\$ 2,148	16.84%
04-506-54025	Telephone & Internet	\$ 1,428	\$ 128	\$ 384	26.89%
04-506-54104	Contractual Services	\$ 10,200	\$ 328	\$ 4,022	39.43%
04-506-54107	Legal	\$ 510	\$ -	\$ -	0.00%
04-506-54108	Audit & Accounting	\$ 4,080	\$ 4,667	\$ 4,917	120.51%
04-506-54109	Professional Fees	\$ 30,600	\$ -	\$ -	0.00%
04-506-54110	Laboratory Services	\$ -	\$ -	\$ -	N/A
04-506-55500	Depreciation	\$ -	\$ -	\$ -	N/A
04-5-06-56001	Insurance	\$ 25,500	\$ 1,977	\$ 8,204	32.17%
04-5-06-57030	Regulatory Compliance	\$ 6,630	\$ -	\$ -	0.00%
04-5-06-57040	Environmental Compliance	\$ 510	\$ -	\$ -	0.00%
	<b>TOTAL RECYCLED EXPENSES</b>	<b>\$ 1,270,360</b>	<b>\$ 110,966</b>	<b>\$ 461,841</b>	<b>36.36%</b>



## Director Memorandum 20-171

**Date:** November 17, 2020

**Prepared By:** Allison M. Edmisten, Chief Financial Officer

**Subject:** Adoption of the Yucaipa Valley Water District Conflict of Interest Code

**Recommendation:** That the Board, by minute order, adopts the Conflict of Interest Code as presented.

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At the board meeting held on September 22, 2020, District staff presented proposed changes to the Yucaipa Valley Water District Conflict of Interest Code [Director Memorandum 20-136]. The District staff mentioned that we received approval from the Fair Political Practices Commission (FPPC) for the amendments and were within a 45-day public comment period which started on Tuesday, September 15, 2020.

The Notice of Intent to Amend as well as the amended Conflict of Interest Code was sent to employees on Tuesday, September 15, 2020. The 45-day public comment period closed on October 30, 2020.

Staff recommends approval of the attached Conflict of Interest Code. District staff will submit for final approval to the FPPC and the Conflict of Interest Code will be effective 30 days from the FPPC approval date.

NOTICE OF INTENTION TO AMEND THE CONFLICT OF INTEREST CODE  
OF THE **YUCAIPA VALLEY WATER DISTRICT**

NOTICE IS HEREBY GIVEN that the **Yucaipa Valley Water District**, pursuant to the authority vested in it by section 87306 of the Government Code, proposes amendment to its conflict of interest code. A comment period has been established commencing on September 15, 2020 and closing on October 30, 2020. All inquiries should be directed to the contact listed below.

The **Yucaipa Valley Water District** proposes to amend its conflict of interest code to include employee positions that involve the making or participation in the making of decisions that may foreseeably have a material effect on any financial interest, as set forth in subdivision (a) of section 87302 of the Government Code. The amendment carries out the purposes of the law and no other alternative would do so and be less burdensome to affected persons.

Changes to the conflict of interest code include: **job title and job description modifications** and other technical changes.

Information on the code amendment is available on the agency's internet site and attached to this email.

Any interested person may submit written comments relating to the proposed amendment by submitting them no later than **October 30, 2020**, or at the conclusion of the public hearing, if requested, whichever comes later. At this time, no public hearing is scheduled. A person may request a hearing no later than **October 16, 2020**.

The **Yucaipa Valley Water District** has determined that the proposed amendments:

1. Impose no mandate on local agencies or school districts.
2. Impose no costs or savings on any state agency.
3. Impose no costs on any local agency or school district that are required to be reimbursed under Part 7 (commencing with Section 17500) of Division 4 of Title 2 of the Government Code.
4. Will not result in any nondiscretionary costs or savings to local agencies.
5. Will not result in any costs or savings in federal funding to the state.
6. Will not have any potential cost impact on private persons, businesses or small businesses.

All inquiries concerning this proposed amendment and any communication required by this notice should be directed to: **Allison M. Edmisten, Chief Financial Officer, (909) 797-5117, [aedmisten@yvwd.us](mailto:aedmisten@yvwd.us)**.



# Conflict of Interest Code

Adopted November 17, 2020



Yucaipa Valley Water District

**CONFLICT OF INTEREST CODE**

The Political Reform Act (Act) prohibits a public official from using his or her official position to influence a governmental decision in which he or she has a financial interest. Every state and local agency must adopt a conflict of interest code that identifies all officials and employees within the agency who make governmental decisions based on the positions they hold. The individuals in the designated positions must disclose financial interests as specified in the agency's conflict of interest code.

To help identify potential conflicts of interest, the law requires public officials and employees in designated positions to report their financial interests on a form called Statement of Economic Interests using the California Fair Political Practices Commission Form 700. The conflict of interest codes and the Form 700's are fundamental tools in ensuring that officials are acting in the public's best interest.

A conflict of interest code must:

- Provide reasonable assurance that all foreseeable potential conflict of interest situations will be disclosed or prevented;
- Provide to each affected person a clear and specific statement of their duties under the conflict of interest code; and
- Adequately differentiate between designated employees with different powers and responsibilities.

The Conflict of Interest Code for the Yucaipa Valley Water District consists of the following three components:

1. Incorporation Section (Terms of the Code) - This section designates where the Form 700's are filed and retained (i.e., the agency or the FPPC). This section also must reference Regulation 18730, which provides the rules for disqualification procedures, reporting financial interests, and references the current gift limit.
2. List of Designated Positions - The code must list all agency positions that involve the making or participation in making of decisions that "may foreseeably have a material effect on any financial interest." This covers agency members, officers and employees, and it may include volunteers on a committee if the members make or participate in making government decisions.
3. Detailed Disclosure Categories - A disclosure category is a description of the types of financial interests officials in one or more job classifications must disclose on their Form 700's. The categories must be tailored to the financial interests affected, and must not require public officials to disclose private financial information that does not relate to their public employment.

It is essential and legally required that an agency's conflict of interest code reflects the current structure of the agency and properly identifies all officials and employees who should be filing a Form 700. To ensure the codes remain current and accurate, each agency is required to review its conflict of interest code at least every other year.



Yucaipa Valley Water District

**CONFLICT OF INTEREST CODE**

All conflict of interest forms will be filed with the Yucaipa Valley Water District's administrative clerk responsible for payroll processing.

Detailed Disclosure Categories

The following detailed disclosure categories provided in Appendix B, constitutes the third required component of the Yucaipa Valley Water District's Conflict of Interest Code. Designated employees, whether designated under their official classification or working title, shall file statements of economic interests with the Yucaipa Valley Water District who will make the statements available for public inspection and reproduction upon request, consistent with Government Code Section 81008.

The financial disclosures required of a consultant will be determined on a case-by-case basis by the Chief Financial Officer and General Manager. The determination of whether a consultant has disclosure requirements will be made in writing using the latest version of the Fair Political Practices Commission Form 805. The determination will include a description of the consultant's duties and based upon that description, a statement of the extent, if any, of the disclosure requirements. Each Form 805 is a public record and will be retained for public inspection in the same manner and location as where the Conflict of Interest is maintained for cross-referencing purposes.

Updates to the Conflict of Interest Code

The Yucaipa Valley Water District will follow the most recent checklist provided by the Fair Political Practices Commission to provide regular updates to the Conflict of Interest Code. The most recent checklist is provided in Appendix C.

Terms of the Code

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission ("FPPC") has adopted a regulation (2 Cal. Code of Regs. Sec. 18730) which contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing it may be amended by the FPPC to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the FPPC are hereby incorporated by reference. This regulation and the attached Appendix designating officials and employees and establishing disclosure categories, shall constitute the Conflict of Interest Code of the Yucaipa Valley Water District.

Designated employees shall file their statements with the Yucaipa Valley Water District which will make the statements available for public inspection and reproduction. (Gov. Code Section 81008.)





**CONFLICT OF INTEREST CODE**

**Appendix A**

<b>LIST OF DESIGNATED POSITIONS</b>	<b>ASSIGNED DISCLOSURE CATEGORIES</b>
Chief Financial Officer	1, 2
Engineering Manager	1, 2
Implementation Manager	1
Management Analyst	1
Operations Manager – Sewer	1
Operations Manager – Water	1
Public Works Manager	1
Regulatory Compliance Manager	1
Water Resources Manager	1
Purchasing Agent	1
General Legal Counsel	1, 2
Consultant/New Position	*

Note: The position of Legal Counsel is filled by an outside consultant acting in a staff capacity for the District.

\* With respect to consultants and new positions the General Manager, however, may determine in writing that a particular consultant or new position, although a “designated position,” is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant’s or new position’s duties, and based upon that description, a statement of the extent of disclosure requirements. The General Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

The following positions are NOT covered by the code because they must file under section 87200 and, therefore, are listed for informational purposes only:

- Members of the Board of Directors
- General Manager/Secretary
- Members of the YVWD Financing Corporation

An individual holding one of the above listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by section 87200.



## CONFLICT OF INTEREST CODE

### Appendix B

#### Disclosure Categories

##### CATEGORY 1

Investment and business positions in business entities, and income, including receipt of loans, gifts, and travel payments, from sources that provide services, supplies, materials, machinery, or equipment of the type utilized by the District. Sources may include, but are not limited to engineering and environmental consulting firms, water and soil testing companies, products and service contractors, mechanical vendors, farmers, and their agents.

##### CATEGORY 2

Interests in real property, located in whole or in part within the boundaries of the District or within two miles of the District, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.



Yucaipa Valley Water District

**CONFLICT OF INTEREST CODE****Appendix B**

**MULTI-COUNTY AGENCY  
CONFLICT OF INTEREST CODE AMENDMENT  
INTERNAL CHECKLIST**

**STEP 1. GATHER INFORMATION:**

- Check with FPPC ([advice@fppc.ca.gov](mailto:advice@fppc.ca.gov)) to confirm that you have the most recently approved code.
- Most recent organization chart
- Job duty statements for new positions
- Number of all agency employees \_\_\_\_\_
- Number of Form 700 filers \_\_\_\_\_
- Number of consultants filing Form 700, if any \_\_\_\_\_
- View training session [here](#)

**STEP 2. REVIEW AND ANALYZE INFORMATION:**

- Compare the current code to current organizational chart for changes.
- Positions:
  - Delete designated positions no longer in existence.
  - Add positions that were newly created since last code amendment.
  - Review current positions to determine if changes are needed.
- Write descriptions of changes. Review [Samples of Explanations and Changes](#).
- Review [Sample Disclosure Categories](#) and update disclosure categories as needed.
- Review committee minutes, if any. Designate those that make decisions. Do not designate solely advisory committees.
- Prepare a strikeout/underline draft of the code.
- Circulate to appropriate management staff for comments.
- Prepare draft proposal for submittal to FPPC. Do not circulate to employees yet.

**STEP 3. SUBMIT TO: [ADVICE@FPPC.CA.GOV](mailto:ADVICE@FPPC.CA.GOV)**

- Code in strike out / underline
- Current organization chart
- Written description of changes
- Provide FPPC the agency numbers identified in Step 1

FPPC Website: [www.fppc.ca.gov](http://www.fppc.ca.gov)  
 FPPC Advice: [advice@fppc.ca.gov](mailto:advice@fppc.ca.gov) (877.275.3772)  
 FPPCTAD • 065.04.2016 • Page 1 of 2



Yucaipa Valley Water District

**CONFLICT OF INTEREST CODE****Appendix B****STEP 4. FPPC INITIAL REVIEW:**

- A consultant will be assigned to review the draft code and process the amendment. The consultant may follow up with email questions or meeting/teleconference requests. Justifications may be requested for certain positions and categories.

**STEP 5. PUBLIC NOTICE:**

- Notify all agency employees. This may be done by email or on the internet.
- Send an email to your FPPC consultant indicating how employees were notified.
- Provide the FPPC any comments that were received.
- During this time period, FPPC staff will forward the template for the CEO Declaration in Step 6.

**STEP 6. FPPC FINAL APPROVAL:**

- Send the CEO declaration to the FPPC.
- FPPC will send the approved code to you.
- Code is effective 30 days after the FPPC Executive Director's or his or her designee's approval.



## CONFLICT OF INTEREST CODE

### Appendix C

**This is the last page of the conflict of interest code for Yucaipa Valley Water District.**



**Date:** November 17, 2020

**Prepared By:** Allison M. Edmisten, Chief Financial Officer  
Matthew Porras, Implementation Manager

**Subject:** Status Report on the CalOES Reimbursement for Damage to Lift Station #3 from the Sandalwood Fire

**Recommendation:** Staff report - no action needed.

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On October 10, 2019, the Sandalwood Fire began in the City of Calimesa. The fire caused significant damage to the District's Lift Station #3, located in Riverside County. The lift station receives raw sewage from commercial and residential customers, then pumps it to a location where it can gravity-feed the sewage to the Wochholz Regional Water Recycling Facility. Southern California Edison (SCE) provides the power to this lift station.

The fire burned two of SCE's poles and wiring that support the District's Lift Station, causing the pumps to stop. The District utilized a contractor to temporarily restore power to the lift station with the use of District generators until SCE was able to restore permanent power. The majority of the costs incurred by the District for this disaster were staff time as well as the use of District owned equipment.

District staff submitted a request for reimbursement to CalOES through the California Disaster Assistance Act (CDAA). On November 5, 2020, District staff received notification from CalOES that the reimbursement request of \$44,265 was approved. This is 75% of the total cost incurred by the District plus a 10% administrative allowance for this disaster.

GAVIN NEWSOM  
GOVERNOR



MARK S. GHILARDUCCI  
DIRECTOR

November 5, 2020

Joseph B. Zoba  
General Manager  
Yucaipa Valley Water District  
P.O. Box 730  
Yucaipa, California 92399

Subject: Notification of Obligation  
CDAA Grant Program  
CDAA-202004, Cal OES ID: 071-91011

Dear Mr. Zoba:

**Obligation Notification** The California Governor's Office of Emergency Services (Cal OES) has attached the Exhibit C for State Supplement #0. Please see the table below for further obligation details.

Obligation Details	Supplement Obligation Amount	Cumulative Amount Obligated
State-California Disaster Assistance Act (CDAA)	\$44,265	\$44,265

**Payment Process** For this disaster, funds will be paid in accordance with the following disbursement table:

Project Status	State Funds Disbursement Process
Projects less than 100% complete	Advance administrative allowance only. All other funds (less retention) will be paid on a reimbursement basis
Projects 100% complete	Automatic payment of state share and administrative allowance

3650 SCHRIEVER AVENUE • MATHER, CA 95655  
GRANTS PROCESSING UNIT  
(916) 845-8110 • (916) 636-3880 FAX

Mr. Zoba  
 Page Two  
 November 5, 2020

**Payment Process-Continued**

For this particular Supplement, payment will be automatically disbursed as follows:

Payment Details	Amount Automatically Paid
State-CDAA	\$44,265

For those projects with a work completion of less than 100%, a Project Reimbursement Request form has also been included with this supplement.

State funds will be issued separately by the State Controller's Office. Please be advised that state warrants have a one-year period of negotiability.

**Required Documents**

In order to receive funds, the following forms must be on file with our office:

Form	Received by Cal OES?
Project Application CDAA Program (CDAA 1)	Yes
Designation of Applicants Agent Resolution (OES 130)	Yes
Payee Data Record (STD. 204) - Private non profit organizations only	N/A

**Program Requirements-General**

As a requirement of this program, a special fund for the deposit of the state warrant must be established upon receipt of any advance funding. Under no circumstances are expenditures to be made for any damages other than those approved in this application. Any funds received in excess of current needs or approved amounts, or those found owed as a result of an audit or final inspection, must be refunded to the State within 30 days upon receipt of an invoice from Cal OES.



40661

Page 1 of 46 Pages

STATE OF CALIFORNIA  
  
**Cal OES**  
 GOVERNOR'S OFFICE  
 OF EMERGENCY SERVICES  
 California Disaster Assistance Act  
 Damage Survey Report  
 (DSR)  
**4630**

STATE DISASTER NUMBER: **2020-04** FEDERAL DISASTER #: n/a  
 STATE APPLICANT ID NUMBER: 071-91011 FEDERAL PA ID #: n/a  
 STATE INCIDENT PERIOD: 10/10/19 to 11/01/19  
 TYPE OF DISASTER:  Governor's Proclamation or  Director's Concurrence  
 Earthquake or  Flood/Winter Storm or  Fire  
 Other (Please Specify Type):  
 TYPE OF CDAASR:  Emergency Work or  Permanent Work  
 CATEGORY **F** UTILITIES  
 SUPPLEMENT TO CDAASR #: n/a

Proj#: 62117

SUBGRANTEE NAME: **Yucaipa Valley Water District**

FACILITY/SITE ADDRESS OR DIRECTIONS (Include City, County of Site): Yucaipa Valley Water District 12770 Second Street Yucaipa, CA 92399-0730	LATITUDE	LONGITUDE
	SEE Facilities Summary	
	COUNTY: <b>Riverside</b>	

DESCRIBE DISASTER RELATED DAMAGE TO THE FACILITY/SITE:  
 On October 10, 2019, the Sandalwood Fire began in the City of Calimesa. The fire caused significant damage to the District's Lift Station #3, located in Riverside County.  
 This DSR references the District's LOP #1.  
 Cont. on Damage Description Cont.

Received  
 October 28, 2020  
 ML# 721295  
 Financial Processing Unit

SCOPE OF WORK TO BE COMPLETED: **100 % COMPLETE**

Work Completed.  
 Permanent power to pump at the Lift Station has been restored. The District incurred extraordinary costs for providing the temporary power to keep the pumps operating and removing the contaminated sewer soil.  
 The District contracted with Center Electric Services, Inc. to hook up temporary power to the pumps (the District provided 2 generators).  
 The District utilized Force Account Labor and Equipment (backup generators) to maintain temporary power to the pumps at the Lift Station.

Is this Facility Eligible for Federal Funds?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> UNKN	Federal DSR/PW Number:
Federal Program:	<input type="checkbox"/> FEMA <input type="checkbox"/> NRCS <input type="checkbox"/> FHWA <input type="checkbox"/> USACE <input type="checkbox"/> OTHER	Federal DSR/PW \$ Amount:
Is this an Historic Structure?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> UNKN	On National Register? <input type="checkbox"/> 50+ Years Old? <input type="checkbox"/>
Significant Effect on Environment?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> UNKN	Is Project Cat-X or Stat-X? <input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> UNKN
Is there Insurance for Damages?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> UNKN	Insurance Recovery: \$ 0 Ins. Deductible \$ 0
Work done by Force Account Labor?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> UNKN	Percentage of Work Completed at Inspection: <b>100%</b>
Total Eligible Labor, Equipment, Materials and Contract costs from Cost Worksheet:		<b>TOTAL COSTS: \$53,655</b>

DES Applicant Services Rep. Name <b>Clyde Muraoka</b>	DES ASR Signature <i>Clyde Muraoka</i>	Date of Site Inspection: 08/19/20
Name of Local Representative <b>Allison M. Edmisten</b>	Representative's Signature <i>Allison M. Edmisten</i>	Date of DSR Submission to AC: Recommend Eligible? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Name of Reviewer/Area Coordinator <b>Nicholas Vaquero</b>	Reviewer/AC Signature <i>Nicholas Vaquero</i>	Concur with Scope of Work? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Public Assistance Officer <b>David Gillings</b>	PAO Signature <i>David Gillings</i>	Contact Telephone Number and Fax Number: (909) 797-6416 Date Reviewed: 10/20/2020
See attachment explaining changes or denial		Recommend Eligible? <input type="checkbox"/> YES <input type="checkbox"/> NO Approved? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Amount \$: <b>53,655.00</b>

CDAASR Form 2 (Revised 4/08) OES 90



**Date:** November 17, 2020

**Prepared By:** Kathryn Hallberg, Implementation Manager

**Subject:** Review and Consideration of Supervisory Control and Data Acquisition (SCADA) proposals for upgrades at the Wochholz Regional Water Recycling Facility

**Recommendation:** That the Board adopt Resolution No. 2020-59 and authorize the General Manager to execute an agreement with Corsco Systems for a sum not to exceed \$400,500.

The Yucaipa Valley Water District staff diligently researched Supervisory Control and Data Acquisition (SCADA) software to upgrade the control system at the District’s Wochholz Regional Water Recycling Facility (WRWRF).

After a thorough investigation of software systems, site visits, and conferences, the District chose to use Ignition software from Inductive. Ignition software will seamlessly connect all the WRWRF data points, incorporate any industrial application, and will provide a universal platform for automation of the facility. It is the premier software for SCADA and it used in major companies and neighboring water districts. Ignition software is also the most affordable on the market with the requirement of one license, not multiple licenses for every desktop or device.

The goal of the SCADA upgrade project will be to replace the existing SCADA software, replace the programmable logic controllers (PLCs) and human machine interface / operator interface terminals (HMI/OITs), provide programming and integration of the new hardware and software to provide a unified and reliable SCADA system. This program also gives the operators an interface to design reports and access historical data.

The District sent a scope of work to five highly reputable companies (“integrators”) that were interviewed by District staff. Of the five proposals requested three integrators submitted proposals: Vertech, Prime Systems Industrial Automations, and Corsco Systems.

Integrator	Cost
Vertech	\$564,750
Prime Systems Industrial Automations	\$750,000
Corsco Systems	\$400,497

The proposal from Corsco Systems includes all required components of the Scope of Work and it also includes an advanced Cyber Security Plan and a SCADA Master Plan. The Cyber Security Plan will be provided by a third-party expert in cyber security and the SCADA Master plan would be provided by Corsco Systems.

**RESOLUTION NO. 2020-59**

**RESOLUTION OF THE YUCAIPA VALLEY WATER DISTRICT  
TRANSFERRING FUNDS WITHIN THE SEWER FUND AS  
TRANSFER NO. 12 FOR FISCAL YEAR 2021**

WHEREAS, the Yucaipa Valley Water District recognizes the importance of funding projects and programs within the District with funds set aside for this purpose, and

WHEREAS, the Board of Directors has authorized the upgrade of SCADA hardware and software at the Wochholz Regional Water Recycling Facility for a sum not to exceed \$400,500.

NOW, THEREFORE, the Board of Directors of the Yucaipa Valley Water District hereby RESOLVE, DETERMINE, and ORDER as follows:

Section 1: Fund Transfer No. 12 in the amount of \$400,500 from the Sewer Fund Infrastructure Reserves (03-000-10311) to fund the purchase and installation of Supervisory Control and Data Acquisition software and related hardware to upgrade the control system at the Wochholz Regional Water Recycling Facility (WRWRF).

PASSED, APPROVED and ADOPTED this 17<sup>th</sup> day of November 2020.

YUCAIPA VALLEY WATER DISTRICT

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Chris Mann, President Board of Directors

ATTEST:

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Joseph B. Zoba, General Manager



**Date:** November 17, 2020

**Prepared By:** Matthew Porras, Implementation Manager

**Subject:** Authorization to Surplus District Vehicles

**Recommendation:** That the Board adopt Resolution No. 2020-60 and authorize the General Manager to surplus Unit 4, Unit, 13, Unit 17, Unit 24, Unit 24, Unit 26, and Unit 38.

Based on the recent purchase of six Ford F-150 pick-up trucks approved by the Board on April 14, 2020, [Director Memorandum 20-054], the District staff requests that the following vehicles are declared surplus to the needs of the District and thus requests authorization to dispose of the vehicles according to the vehicle and equipment surplus process.

Asset ID	Make	Model	Year
VE-15004	Ford	Expedition	1999
VE-15013	Ford	F-250	2003
VE-15017	Ford	F-250	2003
VE-15024	Ford	F-250	2003
VE-15026	Chevrolet	3500	1992
VE-15038	Chevrolet	3500	1991



**VE-15004**





**VE-15013**



**VE-15024**





**VE-15017**



**VE-15038**



**VE-15026**

## RESOLUTION NO. 2020-60

### A RESOLUTION OF THE YUCAIPA VALLEY WATER DISTRICT IDENTIFYING AND DECLARING SURPLUS EQUIPMENT FOR PURPOSE OF ASSET DELETION AND DISPOSAL

WHEREAS, the Board of Directors has determined that the equipment identified herein is surplus to the needs of the Yucaipa Valley Water District; and

WHEREAS, the equipment identified herein should be declared surplus, deleted as an asset, and disposed of.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE YUCAIPA VALLEY WATER DISTRICT HEREBY RESOLVES AND APPROVES AS FOLLOWS:

SECTION 1. The following vehicles and equipment have been identified as surplus to the needs of the Yucaipa Valley Water District:

<b>Asset ID</b>	<b>Make</b>	<b>Model</b>	<b>Year</b>
<b>VE-15004</b>	Ford	Expedition	1999
<b>VE-15013</b>	Ford	F-250	2003
<b>VE-15017</b>	Ford	F-250	2003
<b>VE-15024</b>	Ford	F-250	2003
<b>VE-15026</b>	Chevrolet	3500	1992
<b>VE-15038</b>	Chevrolet	3500	1991

SECTION 2. The Board of Directors authorizes the disposal of the vehicles and equipment to obtain a fair salvage value or disposal cost.

PASSED AND ADOPTED this 17<sup>th</sup> day of November 2020.

YUCAIPA VALLEY WATER DISTRICT

\_\_\_\_\_  
Chris Mann, President Board of Directors

ATTEST:

\_\_\_\_\_  
Joseph B. Zoba, General Manager



# Board Reports and Comments



Yucaipa Valley Water District



## FACTS ABOUT THE YUCAIPA VALLEY WATER DISTRICT

**Service Area Size:** 40 square miles (sphere of influence is 68 square miles)

**Elevation Change:** 3,140 foot elevation change (from 2,044 to 5,184 feet)

**Number of Employees:** 5 elected board members  
72 full time employees

**FY 2019-20 Operating Budget:** Water Division - \$14,455,500  
Sewer Division - \$12,217,712  
Recycled Water Division - \$1,301,447

**Number of Services:** 13,794 drinking water connections serving 19,243 units  
14,104 sewer connections serving 22,774 units  
111 recycled water connections serving 460 units

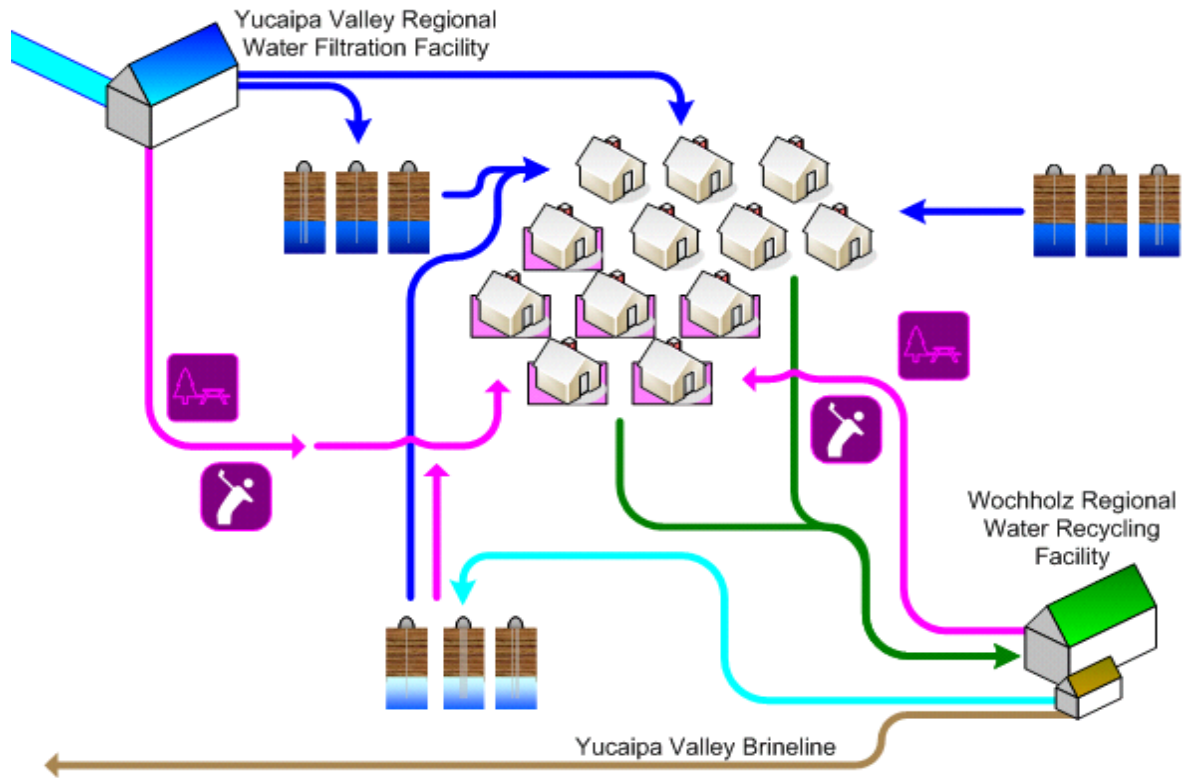
**Water System:** 223 miles of drinking water pipelines  
2,033 fire hydrants  
27 reservoirs - 34 million gallons of storage capacity  
18 pressure zones  
2.958 billion gallon annual drinking water demand  
Two water filtration facilities:  
- 1 mgd at Oak Glen Surface Water Filtration Facility  
- 12 mgd at Yucaipa Valley Regional Water Filtration Facility

**Sewer System:** 8.0 million gallon treatment capacity - current flow at 3.5 mgd  
213 miles of sewer mainlines  
4,504 sewer manholes  
5 sewer lift stations  
1.27 billion gallons of recycled water produced per year

**Recycled Water:** 22 miles of recycled water pipelines  
5 reservoirs - 12 million gallons of storage  
0.681 billion gallon annual recycled water demand

**Brine Disposal:** 2.2 million gallon desalination facility at sewer treatment plant  
1.756 million gallons of Inland Empire Brine Line capacity  
0.595 million gallons of treatment capacity in Orange County

**Sustainability Plan:** A Strategic Plan for a Sustainable Future: The Integration and Preservation of Resources, adopted on August 20, 2008.



**Typical Rates, Fees and Charges:**

- Drinking Water Commodity Charge:
 

1,000 gallons to 15,000 gallons	\$1.429 per each 1,000 gallons
16,000 gallons to 60,000 gallons	\$1.919 per each 1,000 gallons
61,000 gallons to 100,000 gallons	\$2.099 per each 1,000 gallons
101,000 gallons or more	\$2.429 per each 1,000 gallons
  
- Recycled Water Commodity Charge:
 

1,000 gallons or more	\$1.425 per each 1,000 gallons
-----------------------	--------------------------------
  
- Water Meter Service Charge (Drinking Water or Recycled Water):
 

5/8" x 3/4" Water Meter	\$14.00 per month
1" Water Meter	\$23.38 per month
1-1/2" Water Meter	\$46.62 per month
  
- Sewer Collection and Treatment Charge:
 

Typical Residential Charge	\$42.43 per month
----------------------------	-------------------

**State Water Contractors:** San Bernardino Valley Municipal Water District  
San Gorgonio Pass Water Agency



	San Bernardino Valley Municipal Water District	San Gorgonio Pass Water Agency
Service Area Size	353 square miles	222 square miles
Table "A" Water Entitlement	102,600 acre feet	17,300 acre feet
Imported Water Rate	\$125.80 / acre foot	\$399 / acre foot
Tax Rates for FY 2019-20	\$0.1425 per \$100	\$0.1775 per \$100
Number of Board Members	Five (5)	Seven (7)
Operating Budget FY 2019-20	\$58,372,000	\$9,551,000

**Imported Water Charges (Pass-through State Water Project Charge)**

- San Bernardino Valley Municipal Water District - Customers in San Bernardino County or City of Yucaipa pay a pass-through amount of \$0.270 per 1,000 gallons.
- San Gorgonio Pass Water Agency - Customers in Riverside County or City of Calimesa pay a pass-through amount of \$0.660 per 1,000 gallons. A proposed rate change to \$0.857 per 1,000 gallons is pending future consideration by YVWD.







## GLOSSARY OF COMMONLY USED TERMS

Every profession has specialized terms which generally evolve to facilitate communication between individuals. The routine use of these terms tends to exclude those who are unfamiliar with the particular specialized language of the group. Sometimes jargon can create communication cause difficulties where professionals in related fields use different terms for the same phenomena.

Below are commonly used water terms and abbreviations with commonly used definitions. If there is any discrepancy in definitions, the District's Regulations Governing Water Service is the final and binding definition.

**Acre Foot of Water** - The volume of water (325,850 gallons, or 43,560 cubic feet) that would cover an area of one acre to a depth of 1 foot.

**Activated-Sludge Process** - A secondary biological wastewater treatment process where bacteria reproduce at a high rate with the introduction of excess air or oxygen and consume dissolved nutrients in the wastewater.

**Annual Water Quality Report** - The document is prepared annually and provides information on water quality, constituents in the water, compliance with drinking water standards and educational material on tap water. It is also referred to as a Consumer Confidence Report (CCR).

**Aquifer** - The natural underground area with layers of porous, water-bearing materials (sand, gravel) capable of yielding a supply of water; see Groundwater basin.

**Backflow** - The reversal of water's normal direction of flow. When water passes through a water meter into a home or business it should not reverse flow back into the water mainline.

**Best Management Practices (BMPs)** - Methods or techniques found to be the most effective and practical means in achieving an objective. Often used in the context of water conservation.

**Biochemical Oxygen Demand (BOD)** - The amount of oxygen used when organic matter undergoes decomposition by microorganisms. Testing for BOD is done to assess the amount of organic matter in water.

**Biosolids** - Biosolids are nutrient rich organic and highly treated solid materials produced by the wastewater treatment process. This high-quality product can be recycled as a soil amendment on farmland or further processed as an earth-like product for commercial and home gardens to improve and maintain fertile soil and stimulate plant growth.

**Capital Improvement Program (CIP)** - Projects for repair, rehabilitation, and replacement of assets. Also includes treatment improvements, additional capacity, and projects for the support facilities.

**Certificate of Participation (COP)** – A type of financing where an investor purchases a share of the lease revenues of a program rather than the bond being secured by those revenues.

**Coliform Bacteria** - A group of bacteria found in the intestines of humans and other animals, but also occasionally found elsewhere used as indicators of sewage pollution. E. coli are the most common bacteria in wastewater.

**Collections System** - In wastewater, it is the system of typically underground pipes that receive and convey sanitary wastewater or storm water.

**Conjunctive Use** - The coordinated management of surface water and groundwater supplies to maximize the yield of the overall water resource. Active conjunctive use uses artificial recharge, where surface water is intentionally percolated or injected into aquifers for later use. Passive conjunctive use is to simply rely on surface water in wet years and use groundwater in dry years.

**Consumer Confidence Report (CCR)** - see Annual Water Quality Report.

**Contaminants of Potential Concern (CPC)** - Pharmaceuticals, hormones, and other organic wastewater contaminants.

**Cross-Connection** - The actual or potential connection between a potable water supply and a non-potable source, where it is possible for a contaminant to enter the drinking water supply.

**Disinfection by-Products (DBPs)** - The category of compounds formed when disinfectants in water systems react with natural organic matter present in the source water supplies. Different disinfectants produce different types or amounts of disinfection byproducts. Disinfection byproducts for which regulations have been established have been identified in drinking water, including trihalomethanes, haloacetic acids, bromate, and chlorite

**Drought** - a period of below average rainfall causing water supply shortages.

**Fire Flow** - The ability to have a sufficient quantity of water available to the distribution system to be delivered through fire hydrants or private fire sprinkler systems.

**Gallons per Capita per Day (GPCD)** - A measurement of the average number of gallons of water use by the number of people served each day in a water system. The calculation is made by dividing the total gallons of water used each day by the total number of people using the water system.

**Groundwater Basin** - An underground body of water or aquifer defined by physical boundaries.

**Groundwater Recharge** - The process of placing water in an aquifer. Can be a naturally occurring process or artificially enhanced.

**Hard Water** - Water having a high concentration of minerals, typically calcium and magnesium ions.

**Hydrologic Cycle** - The process of evaporation of water into the air and its return to earth in the form of precipitation (rain or snow). This process also includes transpiration from plants, percolation into the ground, groundwater movement, and runoff into rivers, streams, and the ocean; see Water cycle.

**Levels of Service (LOS)** - Goals to support environmental and public expectations for performance.

**Mains, Distribution** - A network of pipelines that delivers water (drinking water or recycled water) from transmission mains to residential and commercial properties, usually pipe diameters of 4" to 16".

**Mains, Transmission** - A system of pipelines that deliver water (drinking water or recycled water) from a source of supply to the distribution mains, usually pipe diameters of greater than 16".

**Meter** - A device capable of measuring, in either gallons or cubic feet, a quantity of water delivered by the District to a service connection.

**Overdraft** - The pumping of water from a groundwater basin or aquifer in excess of the supply flowing into the basin. This pumping results in a depletion of the groundwater in the basin which has a net effect of lowering the levels of water in the aquifer.

**Pipeline** - Connected piping that carries water, oil, or other liquids. See Mains, Distribution and Mains, Transmission.

**Point of Responsibility, Metered Service** - The connection point at the outlet side of a water meter where a landowner's responsibility for all conditions, maintenance, repairs, use and replacement of water service facilities begins, and the District's responsibility ends.

**Potable Water** - Water that is used for human consumption and regulated by the California Department of Public Health.

**Pressure Reducing Valve** - A device used to reduce the pressure in a domestic water system when the water pressure exceeds desirable levels.

**Pump Station** - A drinking water or recycled water facility where pumps are used to push water up to a higher elevation or different location.

**Reservoir** - A water storage facility where water is stored to be used at a later time for peak demands or emergencies such as fire suppression. Drinking water and recycled water systems will typically use concrete or

steel reservoirs. The State Water Project system considers lakes, such as Shasta Lake and Folsom Lake to be water storage reservoirs.

**Runoff** - Water that travels downward over the earth's surface due to the force of gravity. It includes water running in streams as well as over land.

**Santa Ana River Interceptor (SARI) Line** - A regional brine line designed to convey 30 million gallons per day (MGD) of non-reclaimable wastewater from the upper Santa Ana River basin to Orange County Sanitation District for treatment, use and/or disposal.

**Secondary treatment** - Biological wastewater treatment, particularly the activated-sludge process, where bacteria and other microorganisms consume dissolved nutrients in wastewater.

**Service Connection** - The water piping system connecting a customer's system with a District water main beginning at the outlet side of the point of responsibility, including all plumbing and equipment located on a parcel required for the District's provision of water service to that parcel.

**Sludge** - Untreated solid material created by the treatment of wastewater.

**Smart Irrigation Controller** - A device that automatically adjusts the time and frequency which water is applied to landscaping based on real-time weather such as rainfall, wind, temperature, and humidity.

**South Coast Air Quality Management District (SCAQMD)** - Regional regulatory agency that develops plans and regulations designed to achieve public health standards by reducing emissions from business and industry.

**Special district** - A form of local government created by a local community to meet a specific need. Yucaipa Valley Water District is a County Water District formed pursuant to Section 30000 of the California Water Code

**Supervisory Control and Data Acquisition (SCADA)** - A computerized system which provides the ability to remotely monitor and control water system facilities such as reservoirs, pumps, and other elements of water delivery.

**Surface Water** - Water found in lakes, streams, rivers, oceans, or reservoirs behind dams. In addition to using groundwater, Yucaipa Valley Water District receives surface water from the Oak Glen area.

**Sustainable Groundwater Management Act (SGMA)** - Pursuant to legislation signed by Governor Jerry Brown in 2014, the Sustainable Groundwater Management Act requires water agencies to manage groundwater extractions to not cause undesirable results from over production.

**Transpiration** - The process by which water vapor is released into the atmosphere by living plants.

**Trickling filter** - A biological secondary treatment process in which bacteria and other microorganisms, growing as slime on the surface of rocks or plastic media, consume nutrients in wastewater as it trickles over them.

**Underground Service Alert (USA)** - A free service (<https://www.digalert.org>) that notifies utilities such as water, telephone, cable and sewer companies of pending excavations within the area (dial 8-1-1 at least 2 working days before you dig).

**Urban runoff** - Water from city streets and domestic properties that carry pollutants into the storm drains, rivers, lakes, and oceans.

**Valve** - A device that regulates, directs, or controls the flow of water by opening, closing, or partially obstructing various passageways.

**Wastewater** - Any water that enters the sanitary sewer.

**Water Banking** - The practice of actively storing or exchanging in-lieu surface water supplies in available groundwater basin storage space for later extraction and use by the storing party or for sale or exchange to a third party. Water may be banked as an independent operation or as part of a conjunctive use program.

**Water Cycle** - The continuous movement water from the earth's surface to the atmosphere and back again.

**Water Pressure** - Water pressure is created by the weight and elevation of water and/or generated by pumps that deliver water to customers.

**Water Service Line** - A water service line is used to deliver water from the Yucaipa Valley Water District's mainline distribution system.

**Water table** - the upper surface of the zone of saturation of groundwater in an unconfined aquifer.

**Water transfer** - a transaction, in which a holder of a water right or entitlement voluntarily sells/exchanges to a willing buyer the right to use all or a portion of the water under that water right or entitlement.

**Watershed** - A watershed is the region or land area that contributes to the drainage or catchment area above a specific point on a stream or river.

**Water-Wise House Call** - a service which provides a custom evaluation of a customer's indoor and outdoor water use and landscape watering requirements.

**Well** - a hole drilled into the ground to tap an underground aquifer.

**Wetlands** - lands which are fully saturated or under water at least part of the year, like seasonal vernal pools or swamps.







## COMMONLY USED ABBREVIATIONS

AQMD	Air Quality Management District
BOD	Biochemical Oxygen Demand
CARB	California Air Resources Board
CCTV	Closed Circuit Television
CWA	Clean Water Act
EIR	Environmental Impact Report
EPA	U.S. Environmental Protection Agency
FOG	Fats, Oils, and Grease
GPD	Gallons per day
MGD	Million gallons per day
O & M	Operations and Maintenance
OSHA	Occupational Safety and Health Administration
POTW	Publicly Owned Treatment Works
PPM	Parts per million
RWQCB	Regional Water Quality Control Board
SARI	Santa Ana River Inceptor
SAWPA	Santa Ana Watershed Project Authority
SBVMWD	San Bernardino Valley Municipal Water District
SCADA	Supervisory Control and Data Acquisition system
SGMA	Sustainable Groundwater Management Act
SSMP	Sanitary Sewer Management Plan
SSO	Sanitary Sewer Overflow
SWRCB	State Water Resources Control Board
TDS	Total Dissolved Solids
TMDL	Total Maximum Daily Load
TSS	Total Suspended Solids
WDR	Waste Discharge Requirements
YVWD	Yucaipa Valley Water District