

MINUTES OF A BOARD MEETING - TELECONFERENCE

November 17, 2020 at 4:00 pm

Directors Present:

Chris Mann, President
Lonni Granlund, Vice President
Jay Bogh, Director
Joyce McIntire, Director
Dennis Miller, Director

Staff Present:

Wade Allsup, Information Systems Specialist
Jennifer Ares, Water Resource Manager
Allison Edmisten, Chief Financial Officer
Chelsie Fogus, Administrative Assistant I
Kathryn Hallberg, Implementation Manager
Dustin Hochreiter, Senior Engineering Technician
Ryan Janisch, Public Works Supervisor
Mike Kostelecky, Operations Manager
Tim Mackamul, Operations Manager
Matthew Porras, Implementation Manager
Mike Rivera, Public Works Supervisor
Charles Thomas, Operations Manager
John Wrobel, Public Works Manager
Joseph Zoba, General Manager

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Bruce Granlund
Logan Largent, Ortega Strategies Group

Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20 (a copy of which was attached to the meeting agenda), the Yucaipa Valley Water District conducted this meeting by teleconference.

The meeting was available to the public by calling (888) 475-4499 using passcode 676-950-731 and live presentation material was available at <https://zoom.us/j/676950731> using 765589.

CALL TO ORDER

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Chris Mann at 4:00 p.m.

ROLL CALL

The roll was called with Director Lonni Granlund, Director Chris Mann, Director Joyce McIntire, and Director Dennis Miller present.

Director Jay Bogh arrived after agenda item IV.

PUBLIC COMMENTS

None

CONSENT CALENDAR

Director Lonni Granlund moved to approve the consent calendar and Director Dennis Miller seconded the motion.

A. Minutes of Meetings

1. Board Meeting - October 27, 2020
2. Board Meeting - November 10, 2020

B. Payment of Bills

1. Approve/Ratify Invoices for Board Awarded Contracts
2. Ratify General Expenses for October 2020

The motion was approved by the following vote:

Director Jay Bogh - Absent
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes
Director Dennis Miller - Yes

STAFF REPORT

General Manager Joseph Zoba provided information on the following item(s):

- The District staff continues to monitor local, regional, and statewide COVID-19 data to identify trends that may impact the staffing of essential employees needed for our ongoing drinking water and sewer services. At this time there appears to be a moderate positive correlation between the number of Coronavirus tests taken and positive results. The data will be monitored in the future to determine if this trend continues.
- The District staff is assisting with the installation of the Forstra Filters upstream of the microfiltration filters at the Wochholz Regional Water Recycling Facility. The installation of this equipment will continue through the end of the year.
- To avoid COVID-19 impacts following the Thanksgiving holiday, the District staff will be telecommuting on Monday, November 30th and Tuesday, December 1st.

DISCUSSION ITEMS:

DM 20-170

PRESENTATION OF
THE UNAUDITED
FINANCIAL REPORT
FOR THE PERIOD
ENDING ON OCTOBER
31, 2020

Chief Financial Officer Allison Edmisten provided an overview of the Unaudited Financial Report through October 31, 2020.

Director Dennis Miller moved that the Board receive and file the unaudited financial report.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes
Director Dennis Miller - Yes

DM 20-171

ADOPTION OF THE
YUCAIPA VALLEY
WATER DISTRICT
CONFLICT OF
INTEREST CODE

Chief Financial Officer Allison Edmisten provided an overview of the District's Conflict of Interest Code and the review of the document by the Fair Political Practices Commission.

Director Joyce McIntire moved that the Board, by minute order, adopt the Conflict of Interest Code as presented.

Director Dennis Miller seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes
Director Dennis Miller - Yes

DM 20-172

STATUS REPORT ON
THE CALOES
REIMBURSEMENT FOR
DAMAGE TO LIFT
STATION #3 FROM THE
SANDALWOOD FIRE

Chief Financial Officer Allison Edmisten and Implementation Manager Matthew Porras provided information about the request for reimbursement submitted to CalOES through the California Disaster Assistance Act for the Sandalwood Fire in Calimesa. On November 5, 2020, District staff received notification from CalOES that the reimbursement request of \$44,265 was approved. This is 75% of the total cost incurred by the District plus a 10% administrative allowance for this disaster.

No action was taken by the Board related to this agenda item.

DM 20-173

REVIEW AND
CONSIDERATION OF
SUPERVISORY
CONTROL AND DATA
ACQUISITION (SCADA)
PROPOSALS FOR
UPGRADES AT THE
WOCHHOLZ REGIONAL
WATER RECYCLING
FACILITY

General Manager Joseph Zoba requested this item be continued to a future board meeting.

Director Lonni Granlund moved that the Board continue this agenda item.

Director Dennis Miller seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes
Director Dennis Miller - Yes

DM 20-174

AUTHORIZATION TO
SURPLUS DISTRICT
VEHICLES

Implementation Manager Matthew Porras provided information about the need to surplus six District vehicles.

Director Dennis Miller moved that the Board adopt Resolution No. 2020-60 and authorize the General Manager to surplus Unit 4, Unit, 13, Unit 17, Unit 24, Unit 24, Unit 26, and Unit 38.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes
Director Dennis Miller - Yes

BOARD REPORTS AND
DIRECTOR COMMENTS

Director Joyce McIntire reported on the San Gorgonio Pass Water Agency board meeting held on November 16, 2020.

ANNOUNCEMENTS

Director Chris Mann called attention to the announcements listed on the agenda.

ADJOURNMENT

The meeting was adjourned at 4:25 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)