

MINUTES OF A BOARD MEETING - TELECONFERENCE

March 16, 2021 at 4:00 pm

Directors Present:

Chris Mann, President
Lonni Granlund, Vice President
Jay Bogh, Director
Joyce McIntire, Director
Dennis Miller, Director

Staff Present:

Wade Allsup - Information Systems Specialist
Madeline Blua, Water Resource Specialist
Allison Edmisten, Chief Financial Officer
Chelsie Fogus, Administrative Assistant I
Ashley Gibson, Regulatory Compliance Manager
Dustin Hochreiter, Senior Engineering Technician
Mike Kostelecky, Operations Manager
Tim Mackamul, Operations Manager
Matt Porras, Implementation Manager
Charles Thomas, Operations Manager
John Wrobel, Public Works Manager
Joseph Zoba, General Manager

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Logan Largent, Ortega Strategies Group
Michelle Lopez, News Mirror
Robert Ybarra, San Geronio Pass Water Agency

Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20 (a copy of which was attached to the meeting agenda), the Yucaipa Valley Water District conducted this meeting by teleconference.

The meeting was available to the public by calling (888) 475-4499 using meeting identification number 676-950-731 and live presentation material was available at <https://zoom.us/j/676950731> using passcode 765589.

CALL TO ORDER

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by President Chris Mann at 4:00 p.m.

ROLL CALL

The roll was called with Director Jay Bogh, Director Lonni Granlund, Director Chris Mann, Director Joyce McIntire, and Director Dennis Miller present.

PUBLIC COMMENTS

None.

CONSENT CALENDAR

Director Jay Bogh moved to approve the consent calendar and Director Dennis Miller seconded the motion.

A. Minutes of Meetings

1. Board Meeting - March 9, 2021

B. Payment of Bills

1. Approve/Ratify Invoices for Board Awarded Contracts
2. Ratify General Expenses for February 2021

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes
Director Dennis Miller - Yes

B

General Manager Joseph Zoba provided information about the following items:

- The U.S. Drought Monitors website is a useful tool for monitoring drought conditions in California and the United States. The District staff will continue to monitor the existing conditions and provide additional information in the future.

DISCUSSION ITEMS:

DM 21-049

CONSIDERATION OF A DEVELOPMENT AGREEMENT FOR WATER, SEWER AND RECYCLED WATER SERVICE TO TRACT NUMBER 17031 LOCATED ON 5TH STREET, SOUTH OF AVENUE E, YUCAIPA (ASSESSOR PARCEL NUMBER 0318-174-22)

Administrative Assistant Chelsie Fogus provided an overview of Development Agreement No. 2021-06 for Tract No. 17031 located on 5th Street, Yucaipa.

Director Dennis Miller moved that the Board authorize the Board President to execute Development Agreement No. 2021-06.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes
Director Dennis Miller - Yes

DM 21-050

PRESENTATION OF
THE UNAUDITED
FINANCIAL REPORT
FOR THE PERIOD
ENDING ON FEBRUARY
28, 2021

Chief Financial Officer Allison Edmisten presented the Unaudited Financial Report for the period ending on February 28, 2021.

Director Dennis Miller moved that the Board receive and file the unaudited financial report.

Director Jay Bogh seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes
Director Dennis Miller - Yes

DM 21-051

CONSIDERATION OF
DEVELOPING A 2021
WATER WISE
LANDSCAPE CONTEST

Water Resource Specialist Madeline Blua provided information about the 2021 Water Wise Landscape District to be offered to District water customers. The details of the program will continue to be provided to the Board and the contest rules are finalized.

Director Lonni Granlund moved that the Board authorize District staff to implement the 2021 Water Wise Landscape Contest for Yucaipa Valley Water District water customers.

Director Dennis Miller seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes
Director Dennis Miller - Yes

DM 21-052

DISCUSSION
REGARDING THE
ADOPTION OF AN
UPDATED PERSONNEL
MANUAL FOR THE
YUCAIPA VALLEY
WATER DISTRICT

Chief Financial Officer Allison Edmisten provided an overview of the changes to the District personnel manual. Each year the District staff updates the personnel manual with revised benefit information and policy changes to make sure the document remains current.

Director Dennis Miller moved that the Board, by minute order, adopt the proposed Personnel Manual.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes

Director Joyce McIntire - Yes
Director Dennis Miller - Yes

DM 21-053

CONSIDERATION OF
AGREEMENT NO. 2021-
04 FOR
INFRASTRUCTURE
CONSTRUCTION AND
COORDINATION FOR A
DRINKING WATER
INTERCONNECTION
WITH WESTERN
HEIGHTS MUTUAL
WATER COMPANY

Implementation Manager Matthew Porras presented an agreement with Western Heights Mutual Water Company to construct an interconnection on 13th Street, north of Yucaipa Boulevard. A supplemental water purchase agreement will be prepared and discussed in the near future.

Director Joyce McIntire moved that the Board authorize the General Manager to execute Agreement No. 2021-04.

Director Dennis Miller seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes
Director Dennis Miller - Yes

BOARD REPORTS AND
DIRECTOR COMMENTS

Director Joyce McIntire reported on the San Gorgonio Pass Water Agency board meeting held on March 15, 2021.

ANNOUNCEMENTS

Director Chris Mann called attention to the announcements listed on the agenda.

ADJOURNMENT

The meeting was adjourned at 4:30 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)