

MINUTES OF A BOARD MEETING - TELECONFERENCE

June 22, 2021 at 4:00 pm

Directors Present:

Chris Mann, President
Lonni Granlund, Vice President
Jay Bogh, Director
Joyce McIntire, Director

Staff Present:

Wade Allsup, Information Systems Specialist
Jennifer Ares, Water Resource Manager
Madeline Blua, Water Resource Specialist
Jeremy Costello, Public Works Supervisor
Allison Edmisten, Chief Financial Officer
Chelsie Fogus, Administrative Assistant I
Ashley Gibson, Regulatory Compliance Manager
Dustin Hochreiter, Senior Engineering Technician
Mike Kostelecky, Operations Manager
Tim Mackamul, Operations Manager
Steve Molina, Public Works Supervisor
Matthew Porras, Implementation Manager
John Wrobel, Public Works Manager

Directors Absent:

None

Consulting Staff Present:

David Wysocki, Legal Counsel

Registered Guests and Others Present:

Jennifer Farr, Davis Farr LLP
Logan Largent, Ortega Strategies Group
Nyles O'Hara
Sidney Sonck

Due to the spread of COVID-19 and in accordance with the Governor's Executive Order N-29-20 (a copy of which was attached to the meeting agenda), the Yucaipa Valley Water District conducted this meeting by teleconference.

The meeting was available to the public by calling (888) 475-4499 using passcode 676-950-731 and live presentation material was available at <https://zoom.us/j/676950731> using 765589.

CALL TO ORDER

The regular meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Chris Mann at 4:00 p.m.

ROLL CALL

The roll was called with Director Jay Bogh, Director Lonni Granlund, Director Chris Mann, and Director Joyce McIntire present.

PUBLIC COMMENTS

None

CONSENT CALENDAR

Director Joyce McIntire moved to approve the consent calendar and Director Lonni Granlund seconded the motion.

A. Minutes of Meetings

1. Board Meeting – June 15, 2021

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

STAFF REPORT

Chief Financial Officer Allison Edmisten provided information about the following items:

- The deadline to submit an application for the Division 2 Board of Directors vacancy will be extended until July 7, 2021.
- The next meeting of the Yucaipa Sustainable Groundwater Management Agency will be held on Wednesday, June 23, 2021, at 10:00am.
- The next two board meetings are cancelled and the next meeting will resume Tuesday, July 13, 2021, at 4:00pm.

DISCUSSION ITEMS:

DM 21-111

RECEIPT AND
ACKNOWLEDGEMENT
OF THE AUDIT
PLANNING LETTER
FOR FISCAL YEAR
2020-21 WITH DAVIS
FARR

Chief Financial Officer Allison Edmisten provided an overview of the annual planning letter.

Jennifer Farr, partner with Davis Farr LLP, presented the annual planning letter and provided her contact information.

Director Joyce McIntire moved that the Board receive the annual planning letter from Davis Farr.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 21-112

PUBLIC HEARING –
CONSIDERATION OF
RESOLUTION 2021-37
ADOPTING THE 2020
INTEGRATED
REGIONAL URBAN
WATER MANAGEMENT
PLAN AND
RESOLUTION 2021-38
ADOPTING THE 2020
WATER SHORTAGE
CONTINGENCY PLAN

Water Resources Manager Jennifer Ares provided a detailed overview of both plans.

Following the staff presentation and questions from the Board of Directors, Director Chris Mann opened the public hearing at 4:21pm. No comments were received. The public hearing was closed at 4:21pm.

After the public hearing was closed Director Lonni Granlund moved that the Board adopt Resolution No. 2021-37 and Resolution 2021-38.

Director Jay Bogh seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 21-113

ADOPTION OF
RESOLUTION NO. 2021-
35 ESTABLISHING THE
APPROPRIATION LIMIT
FOR FISCAL YEAR
2021-22

Chief Financial Officer Allison Edmisten provided an overview of the annual appropriations limit calculation.

Director Lonni Granlund moved that the Board adopt Resolution 2021-35.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 21-114

CONSIDERATION OF
USING CONTRACT
SERVICES FROM CLA-
VAL FOR THE
REHABILITATION OF
VARIOUS PRESSURE
REDUCING STATIONS

Public Works Supervisor Jeremy Costello provided a detailed overview of the proposed contract services and replacement parts from CLA-VAL.

Director Jay Bogh moved that the Board approve the rehabilitation service contract from CLA-VAL for a sum of \$92,225 and adopt Resolution No. 2021-36 transferring funds from Water and Recycled Water Infrastructure Reserves to fund the rehabilitation services.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes

Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire – Yes

DM 21-115

RENEWAL OF
GENERAL INSURANCE
COVERAGE FOR
FISCAL YEAR 2022

Chief Financial Officer Allison Edmisten provided an overview of the insurance renewal.

Director Lonni Granlund moved that the Board authorize the General Manager to execute the necessary documents for the property/liability insurance policy coverage from Allied World Assurance Coverage for the amount of \$273,625.

Director Jay Bogh seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 21-116

OVERVIEW OF THE
DRAFT REQUEST FOR
PROPOSAL TO
PROVIDE GENERAL
COUNSEL LEGAL
SERVICES FOR THE
YUCAIPA VALLEY
WATER DISTRICT

Chief Financial Officer Allison Edmisten provided an overview of the draft RFP as well as the changes that had been made to the draft document since the board agenda and packet was released.

Following discussion by the Board of Directors and direction provided to staff to make minor changes to the RFP, Director Lonni Granlund moved that the Board authorize the General Manager to finalize and release the Request for Proposal with the recommended changes.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 21-117

STATUS UPDATE OF
THE DEMOLITION OF
STRUCTURES
LOCATED AT 12086 2ND
STREET, 12816 2ND
STREET, 12834 2ND

Implementation Manager Matthew Porras provided an overview of the timeline and process of the demolition project.

STREET, AND A
STORAGE STRUCTURE
ON 2ND STREET,
YUCAIPA

DM 21-118

CONSIDERATION OF A
CLAIM FOR REPAIR
COSTS RELATED TO
WATER LINE LEAK ON
PENDLETON ROAD –
NATHANIEL TAYLOR

Chief Financial Officer Allison Edmisten and Implementation Manager Matthew Porras provided an overview of the damage that resulted in the claim as well as the next steps in the claim process.

Director Jay Bogh moved that the Board deny the claim for damages and notifies the District's insurance carrier of the denied claim for damages.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 21-119

CONSIDERATION OF
REVISIONS TO THE
CAPITAL
IMPROVEMENT PLAN
BUDGET FOR FISCAL
YEAR 2022

Chief Financial Officer Allison Edmisten provided an overview of the changes and additions to the previously adopted Capital Improvement Plan Budget.

Director Lonni Granlund moved that the Board approve the revised Capital Improvement Plan budget as presented.

Director Jay Bogh seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

DM 21-120

APPROVAL OF
AGREEMENT NO.
SWRCB**D2001002
WITH THE STATE
WATER RESOURCES
CONTROL BOARD FOR
THE CALIMESA
RECYCLED WATER

Chief Financial Officer Allison Edmisten discussed that although the Board had previously approved this by minute order, the State Water Resources Control Board preferred the approval by resolution.

Director Lonni Granlund moved that the Board adopt Resolution No. 2021-39 and authorize the General Manager to take the necessary steps to coordinate the final agreement approval by the State Water Resources Control Board.

Director Jay Bogh seconded the motion.

CONVEYANCE
PIPELINE

The motion was approved by the following vote:
Director Jay Bogh - Yes
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes

BOARD REPORTS AND
DIRECTOR COMMENTS

Director Lonni Granlund and Director Joyce McIntire reported on the groundbreaking ceremony for the Oak Valley Town Center held on July 17, 2021.

Director Joyce McIntire and Director Lonni Granlund reported on the Riverside County Water Taskforce on June 18, 2021.

Director Lonni Granlund reported on the San Geronio Pass Water Agency meeting held on June 21, 2021.

ANNOUNCEMENTS

Chris Mann called attention to the announcements listed on the agenda.

ADJOURNMENT

The meeting was adjourned at 5:25 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)