

MINUTES OF A SPECIAL BOARD MEETING - TELECONFERENCE

October 19, 2021 at 4:00 pm

Directors Present:

Chris Mann, President
Lonni Granlund, Vice President
Joyce McIntire, Director
Nyles O'Harra, Director

Staff Present:

Wade Allsup, Information Systems Specialist
Jennifer Ares, Water Resource Manager
Madeline Blua, Water Resource Specialist
Allison Edmisten, Chief Financial Officer
Chelsie Fogus, Administrative Assistant I
Ashley Gibson, Regulatory Compliance Manager
Dustin Hochreiter, Senior Engineering Technician
Mike Kostelecky, Operations Manager
Tim Mackamul, Operations Manager
Matthew Porras, Implementation Manager
Mike Rivera, Public Works Manager
John Wrobel, Public Works Manager
Joseph Zoba, General Manager

Directors Absent:

Jay Bogh, Director

Consulting Staff Present:

Doug Brown, Stradling Yocca Carlson & Rauth
Lora Carpenter, Fieldman, Rolapp & Associates
Steven Graham, Legal Counsel
Robert Porr, Fieldman, Rolapp & Associates
Patrick Watson, Krieger & Stewart

Registered Guests and Others Present:

Jennifer Farr, Davis Farr
Paul Kielhold, San Bernardino Valley Municipal Water District
Logan Largent, Ortega Strategies Group
Cindy Saks, San Bernardino Valley Municipal Water District
Larry Smith, San Gorgonio Pass Water Agency

This meeting was available to the public by calling (888) 475-4499 using passcode 676-950-731 and live presentation of the meeting was available at <https://zoom.us/j/676950731> using 765589.

CALL TO ORDER

The special meeting of the Board of Directors of the Yucaipa Valley Water District was called to order by Chris Mann at 4:00 p.m.

ROLL CALL

The roll was called with Director Lonni Granlund, Director Chris Mann, Director Joyce McIntire, and Director Nyles O'Harra present.

Director Jay Bogh was absent.

PUBLIC COMMENTS

None

CONSENT CALENDAR

Director Joyce McIntire moved to approve the consent calendar and Director Lonni Granlund seconded the motion.

- A. Adoption of Resolution No. 2021-50 Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Newsom on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Yucaipa Valley Water District for the Period of November 4, 2021 to December 3, 2021 Pursuant to Brown Act Provisions

- B. Minutes of Meetings
 - 1. Board Meeting – October 5, 2021

- C. Payment of Bills
 - 1. Approve/Ratify Invoices for Board Awarded Contracts
 - 2. Ratify General Expenses for September 2021

The motion was approved by the following vote:

- Director Jay Bogh - Absent
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Joyce McIntire - Yes
- Director Nyles O’Harra - Yes

STAFF REPORT

General Manager Joseph Zoba reported on the following items:

- The District has released the environmental documents for the Oak Valley Lift Station and Sewer Collection Project for public review and comment. The review/comment period ends on November 8, 2021.
- The precipitation outlook by the National Oceanic and Atmospheric Administration (NOAA) from September 16, 2021 is predicting below average precipitation for southern California from October 2021 to March 2022. The District staff will continue and recommend specific actions related to our water conservation plans.

- For calendar year 2022, the District ordered 8,000 acre feet of imported water from the San Bernardino Valley Municipal Water District and 900 acre feet of imported water from the San Geronio Pass Water Agency. The District is anticipating the delivery of this water, but there is a great deal of uncertainty about the allocation of water from the State Water Project with the current drought conditions.

DISCUSSION ITEMS:

DM 21-164

RECEIPT OF THE AUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEAR ENDING ON JUNE 30, 2021

Chief Financial Officer Allison Edmisten and Jennifer Farr provided an overview of the financial statements and audit methodology used during the financial audit prepared by Davis Farr.

Director Nyles O’Harra moved that the Board receive and file the audited financial statements.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

- Director Jay Bogh - Absent
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Joyce McIntire - Yes
- Director Nyles O’Harra - Yes

DM 21-165

PRESENTATION OF THE UNAUDITED FINANCIAL REPORT FOR THE PERIOD ENDING ON SEPTEMBER 30, 2021

Chief Financial Officer Allison Edmisten provided an overview of the unaudited financial report for the period ending on September 30, 2021.

Director Lonni Granlund moved that the Board receive and file the unaudited financial report.

Director Nyles O’Harra seconded the motion.

The motion was approved by the following vote:

- Director Jay Bogh - Absent
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Joyce McIntire - Yes
- Director Nyles O’Harra - Yes

DM 21-166

Implementation Manager Matthew Porrás provided an overview of the bid results and detailed staff findings

AWARD OF A CONSTRUCTION CONTRACT FOR THE CALIMESA RECYCLED WATER CONVEYANCE PROJECT

related to the award of the construction contract for the Calimesa Recycled Water Conveyance Pipeline.

Director Nyles O’Harra moved that the Board authorize the General Manager to award a construction contract for the Calimesa Recycled Water Conveyance Project to Borden Excavating, Inc. for a sum not to exceed \$4,047,174.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

- Director Jay Bogh - Absent
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Joyce McIntire - Yes
- Director Nyles O’Harra - Yes

DM 21-167

CONSIDERATION OF ADMINISTRATIVE CHANGES TO THE SORENSON ENGINEERING CLASS I SIGNIFICANT INDUSTRIAL USER DISCHARGE PERMIT NO. CP-001-03

Public Works Manager John Wrobel provided an overview of the Industrial User Discharge Permit No. CP-001-03 for Sorenson Engineering.

Director Lonni Granlund moved that the Board authorize District Staff to issue the 2021-2023 Sorenson Engineering Class I Significant Industrial User Discharge Permit No. CP-001-03 and grant the request to increase their discharge limitation.

Director Nyles O’Harra seconded the motion.

The motion was approved by the following vote:

- Director Jay Bogh - Absent
- Director Lonni Granlund - Yes
- Director Chris Mann - Yes
- Director Joyce McIntire - Yes
- Director Nyles O’Harra - Yes

DM 21-168

CONSIDERATION OF THE PURCHASE AND INSTALLATION OF A HIGHLINE FOR INTERIM DRINKING WATER SERVICE TO KNOLL DRIVE, YUCAIPA

Public Works Manager Mike Rivera provided an overview of the proposed purchase and installation of a highline for interim water service to Knoll Drive, Yucaipa.

Director Nyles O’Harra moved that the Board authorize the General Manager to proceed with the purchase and installation of a highline for a sum not to exceed \$58,262.23.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Absent
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes
Director Nyles O'Harra - Yes

DM 21-169

PUBLIC HEARING -
DISCUSSION REGARDING
THE REDISTRICTING
PROCESS AND
OPPORTUNITY FOR INITIAL
PUBLIC INPUT

General Manager Joseph Zoba provided an overview of the redistricting process needed to equalize the population of the five board member divisions based on the most recent census data.

Larry Smith commented on proposed redistricting process used by the Yucaipa Valley Water District and the San Geronio Pass Water Agency. There were no other public comments received during the public hearing.

DM 21-170

OVERVIEW OF FINANCIAL
GOALS AND FORMATION OF
A JOINT EXERCISE OF
POWERS AGREEMENT FOR
THE FORMATION OF THE
YUCAIPA VALLEY WATER
DISTRICT FINANCING
AUTHORITY

General Manager Joseph Zoba provided an overview of proposed refinancing and consolidation of the 2015A bonds and State Revolving Fund loans.

Doug Brown discussed the concept of a Joint Powers Authority with the San Bernardino Valley Municipal Water District.

The final Joint Powers Agreement and additional financial information will be presented at the board meeting scheduled for November 16, 2021.

DM 21-171

CONSIDERATION OF
RESOLUTION NO. 2021-51
UPDATING THE
CALCULATION FOR FACILITY
CAPACITY CHARGES
RELATED TO THE PURCHASE
OF PERMANENT
SUPPLEMENTAL WATER
RESOURCES FOR NEW
DEVELOPMENT WITHIN
RIVERSIDE COUNTY

General Manager Joseph Zoba provided an overview of Resolution No. 2021-51 that would update the calculation of fees collected from new development to fund supplemental water sources of supply needed in the Riverside County portion of the District's service area.

Director Chris Mann moved that the Board continue this item to the November 2, 2021 board meeting.

Director Lonni Granlund seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Absent
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes
Director Nyles O'Harra - Yes

DM 21-172

CONSIDERATION OF THE
PROPOSED WORKERS'
COMPENSATION INSURANCE
POLICY RENEWAL FOR 2021-
22

Chief Financial Officer Allison Edmisten provided an overview of the proposed workers' compensation insurance policy renewal.

Director Nyles O'Harra moved that the Board authorize the General Manager to execute contracts with Redwood F&C Berkshire Hathaway for workers' compensation insurance.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Absent
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes
Director Nyles O'Harra - Yes

DM 21-173

CONSIDERATION OF
RENEWING THE CYBER
LIABILITY INSURANCE FOR
2021-22

Chief Financial Officer Allison Edmisten provided an overview of the proposed cyber liability insurance policy.

Director Lonni Granlund moved that the Board authorize the General Manager to execute contracts with Alliant Insurance Services for cyber liability insurance.

Director Joyce McIntire seconded the motion.

The motion was approved by the following vote:

Director Jay Bogh - Absent
Director Lonni Granlund - Yes
Director Chris Mann - Yes
Director Joyce McIntire - Yes
Director Nyles O'Harra - Yes

BOARD REPORTS AND
DIRECTOR COMMENTS

Director Joyce McIntire reported on the San Gorgonio Pass Water Agency board meeting held on October 11, 2021.

Director Lonni Granlund reported on the San Bernardino Valley Municipal Water District special board meeting held on October 11, 2021.

Director Lonni Granlund and Director Nyles O'Harra reported on the San Bernardino Valley Municipal Water District engineering workshop held on October 12, 2021.

Director Joyce McIntire reported on the weather modification presentation by the Santa Ana Watershed Project Authority on October 14, 2021.

Director Joyce McIntire reported on the City of Calimesa council meeting held on October 18, 2021.

Director Lonni Granlund reported on the Association of San Bernardino County Special Districts meeting held on October 18, 2021.

ANNOUNCEMENTS

Chris Mann called attention to the announcements listed on the agenda.

ADJOURNMENT

The meeting was adjourned at 5:30 p.m.

Respectfully submitted,

Joseph B. Zoba, Secretary

(Seal)